

**LIVINGSTON COUNTY**  
**EMERGENCY MANAGEMENT POLICY**

RESOLUTION #293-020

LIVINGSTON COUNTY, MICHIGAN

APPROVED: 2.1.93

RESOLUTION #1293-292

AMENDED: 12.20.93

RESOLUTION #502-214

AMENDED: 5.20.02

A resolution to provide for the mitigation, preparedness, response and recovery from natural and human-made disasters within Livingston County; to establish an department for this purpose; to provide for coordination and utilization of resources in the county in an emergency or disaster situation; and to provide a means through which the Livingston County Board of Commissioners may exercise the authority and discharge the responsibilities vested in them by this resolution and Act No. 390 of the Public Acts of 1 976, as amended.

The County of Livingston Resolves:

**ARTICLE 1 - SHORT TITLE**

Section 101. This resolution shall be known as the “Emergency Management Resolution”.

**ARTICLE 2 - DEFINITIONS**

Section 201. For the purpose of this resolution, certain words used herein are defined as follows:

- (a) “Act” means the Michigan Emergency Management Act, Act No. 390 of the Public Acts of 1976, as amended.
- (b) “Board” shall mean the County Board of Commissioners.
- (c) “Chairperson” shall mean the member of the Board of Commissioners selected to be its chairperson.
- (d) “Disaster” means an occurrence or threat of widespread or severe damage, injury or loss of life or property resulting from a natural or human-made cause, including but not limited to, fire, flood, snowstorm, ice storm, tornado, windstorm, wave action, oil spill, water contamination, utility failure, hazardous peacetime radiological incident major transportation accident, hazardous materials Incident, epidemic, air contamination, blight, drought, infestation, explosion, or hostile military action or paramilitary action or similar occurrences resulting from terrorist activities, riots, or civil disorders.
- (e) “Disaster relief force” means all agencies of county and municipal government, private and volunteer personnel, public officers and employees, and all other persons or groups of persons identified in the Livingston County Emergency Operations Plan or those called into duty or working at the direction of a party identified in the plan to perform a specific disaster or emergency related task during a local state of emergency.
- (f) “District Coordinator” means the Michigan Department of State Police District Emergency Management Coordinator. The District Coordinator serves as liaison between local emergency management programs and the Michigan State Police, Emergency Management Division in all matters pertaining to the mitigation, preparedness, response and recovery of emergency and disaster situations.
- (g) “Emergency Program Manager” means the person appointed pursuant to Section 9, of the Act, to coordinate all matters pertaining to emergency management within the county. The Livingston County 911 Central Dispatch/Emergency Management Department Director shall be that appointed official.

- (h) "Emergency Management Program" means a program established to coordinate mitigation, preparedness, response, and recovery activities for all emergency or disaster situations within a given geographic area made up of one or several political subdivisions. Such a program has an appointed emergency program manager and meets the program standards and requirements as established by the Department of State Police, Emergency Management Division. The County of Livingston is an established emergency management program made up of county government and twenty (20) municipalities.
- (i) "Emergency Operation Plan" means the plan developed and maintained by the political subdivisions included in the emergency management program for the purpose of responding to all emergency or disaster situations by identifying and organizing the disaster relief force.
- (j) "Governor's State of Disaster" means an executive order or proclamation by the Governor that implements the disaster response and recovery aspects of the Michigan Emergency Management Plan and applicable local plans of the county or municipal programs affected.
- (k) "Governor's State of Emergency" means as executive order or proclamation by the Governor that implements the emergency response and recovery aspects of the Michigan Emergency Management Plan and applicable local plans of the county or municipal program affected.
- (l) "Local State of Emergency" means a declaration by the Chairperson, Vice-Chairperson, County Administrator, and/or Emergency Program Manager pursuant to the Act and this resolution which implements the response and recovery aspects of the Livingston County Emergency Operations Plan and authorizes certain actions as described in this resolution.
- (m) "Vital records" means those records that contain information needed to continue the effective functioning of a government entity (jurisdiction, agency, department) and for the protection of the rights and interests of persons under emergency conditions in the event of an emergency or disaster situation.

**ARTICLE 3 - EMERGENCY MANAGEMENT DEPARTMENT: EMERGENCY PROGRAM MANAGER**

Section 301. By the authority of this resolution there is hereby created the 911 Central Dispatch/Emergency Management Department within to Livingston County for the purpose of coordinating all mitigation, preparedness, response and recovery activities within the county emergency management program area. The board has established the position of Emergency Program Manager to staff this department under the general direction of the County Administrator. He/she has the personal attributes and experience necessary to carry out the duties and responsibilities of this position and shall act for, and at the direction of the chairperson, during a declared emergency or disaster situation.

Section 302. In addition, the board has appointed, through the adoption of the Emergency Operation Plan, three persons as successors to the position of the Emergency Program Manager. The line of succession shall be listed in the Emergency Operations Plan as the County Emergency Medical Services Department Director, the Livingston County 911 Central Dispatch/Emergency Management Assistant Director and Planning Department Director. See Attachment A.

**ARTICLE 4 - EMERGENCY PROGRAM MANAGER DUTIES**

Section 401. The Emergency Program Manager shall comply with the standards and requirements as established by the Department of State Police, Emergency Management Division under the authority of the act, as amended, in accomplishing the following:

- (a) Direct and coordinate the development of the Livingston County Emergency Operations Plan, which shall be consistent in content with the Michigan Emergency Management Plan.
- (b) Specify departments or agencies which must provide an annex to the plan or otherwise cooperate in its development.
- (c) Identify departments and agencies to be included in the Emergency Operations Plan as the disaster relief force.
- (d) Develop and maintain a County Resource Manual.

- (e) Coordinate the recruitment, appointment, and utilization of volunteer personnel.
- (f) Assure the emergency management program meets eligibility requirements for state and federal aid.
- (g) Coordinate and/or conduct training and exercise programs for the disaster relief force within the county and to test the adequacy of the Emergency Operations Plan.
- (h) Through public information programs, educate the population as to actions necessary for the protection of life and property in an emergency or disaster.
- (i) Assist in the development of mutual aid agreements.
- (j) Oversee the implementation of all functions necessary during an emergency or disaster in accordance with the Emergency Operations Plan.
- (k) Coordinate county emergency management activities with those of the state and adjacent jurisdiction.
- (l) Coordinate all preparedness activities, including maintaining primary and alternate Emergency Operations Centers.
- (m) Encourage political subdivisions within the county to adopt uniform emergency resolutions.
- (n) Identify mitigation opportunities within the county and encourage departments/agencies to implement mitigation measures.
- (o) Coordinate with all municipalities that are part of the emergency management program in all matters pertaining to emergency management.
- (p) Negotiate with owners or persons in control of buildings or other property for the use of such buildings or property for emergency or disaster relief purposes and designating suitable buildings as public shelters.
- (q) Coordinate the activity of all other public and private agencies engaged in any emergency or disaster relief programs.
- (r) Establish and maintain administrative control over the local radiological defense program, through the Livingston County Hazardous Response Team, to include emergency preparation for both peacetime radiation incidents and international wartime disasters.
- (s) Establish property accountability procedures for Federal Surplus property, Federal Excess property on loan, to the county and municipalities, or communications and warning equipment, obtained by State and/or Federal project grants, or any other property or equipment loaned to the county for use in disaster or emergency situations.
- (t) Coordinate the activity of Weapons of Mass Destruction (WMD), Threat and Incident Response. A weapon of mass destruction includes biological, chemical, nuclear or explosive materials/devices and any combination thereof.
- (u) Coordinate with the county (Local Emergency Planning Committee) regarding Section 301 and 303 the Emergency Planning provisions of SARA Title III. Serve as Chairperson, per County Resolution 1292-372, dated December 21, 1992. See Attachment E.
- (v) Perform other duties as required by State or Federal Law, or as directed by the County Administrator. This includes Homeland Security, Terrorism, School and Court Planning activities.
- (w) The above statements are intended to describe the general nature and level of work being performed by the person assigned this classification. They are not intended to be construed as an exhaustive list of all job duties performed by personnel as classified.

### **ARTICLE 5 - CHAIRPERSON: POWERS: DUTIES**

Section 501. The Chairperson shall supervise the activities of the Emergency Management Department during a declared emergency or disaster situation. With the advice and consent of the board, he/she shall formulate, review, and approve policy and operational guidelines for this Department as needed.

Section 502. On an annual basis, the Chairperson and County Administrator shall review the eligibility and performance of the Emergency Program Manager and make recommendations to the board.

Section 503. The Chairperson shall, once every two years, review the Emergency Operations Plan and, upon deeming it adequate, shall certify the plan to be current and, adequate for the ensuing two years.

Section 504. When circumstances within the county indicate that the occurrence or threat of occurrence of widespread or severe damage, injury or loss of life or property from natural or human-made cause exists the Chairperson, Vice-Chairperson, County Administrator and/or Emergency Program Manager may declare a local state of emergency. Such a declaration shall be promptly filed with the Department of State Police, Emergency Management Division. This declaration shall not be continued or renewed for a period in excess of seven (7) days except with the consent of the board.

Section 505. If the Chairperson, Vice-Chairperson, County Administrator and/or Emergency Program Manager invokes such power and authority, he/she shall, as soon as reasonably expedient, convene the board for one or more emergency meetings in accordance with the Open Meetings Act to perform its normal legislative and administrative duties as the situation demands, and will report to that body relative to emergency activities. Nothing in this resolution shall be construed as abridging or curtailing the powers of the board unless specifically provided herein.

Section 506. The Chairperson, Vice-Chairperson, County Administrator and/or Emergency Program Manager may do one or more of the following under a local state of emergency:

- (a) Direct the Emergency Program Manager to implement the Emergency Operations Plan.
- (b) Issue directives as to travel restrictions on county or local roads.
- (c) Relieve county employees of normal duties and temporarily reassign them to other duties.
- (d) Activate mutual aid agreements.
- (e) Direct the overall disaster relief effort, including the disaster relief force, in accordance with the Emergency Operations Plan.
- (f) Notify the public and recommend in-place or evacuation or other protective measures.
- (g) Request a state of disaster or emergency declaration from the Governor as described in Article 6.
- (h) When obtaining normal approvals would result in further injury or damage, the Chairperson, Vice-Chairperson, County Administrator and/or Emergency Program Manager may, until the board convenes, waive procedures and formalities otherwise required pertaining to the following:
  - (1) For a period of up to seven (7) days, send the disaster relief force of the county to the aid of other communities as provided by mutual aid agreements.
  - (2) For a period of up to seven (7) days appropriate and expend funds from the disaster contingency fund created in Article 9 up to \$10,000.00.
  - (3) For a period of up to seven (7) days make contracts, obtain and distribute equipment, materials, and supplies for disaster purposes.
  - (4) Employ temporary workers.
  - (5) Purchase and distribute supplies, materials, and equipment.
  - (6) Make, amend, or rescind ordinances or rules necessary for emergency management purposes which supplement a rule, order, or directive issued by the Governor or a state agency. Such an ordinance or rule shall be temporary and, upon the Governor's declaration that a state of disaster or state of emergency is terminated, shall no longer be in effect.

Section 507. If a state of disaster or emergency is declared by the Governor, assign and make available for duty the employees, property, or equipment of the county within or without the physical limits of the county as ordered by the Governor or the Director of the Michigan Department of State Police in accordance with the act.

## **ARTICLE 6 - GOVERNOR DECLARATION REQUEST**

Section 601. If a disaster or emergency occurs that has not yet been declared to be a state of disaster or a state of emergency by the Governor, the board hereby delegates to the Chairperson, Vice-Chairperson, County Administrator and/or Emergency Program Manager the authority to determine if the situation is beyond the control of the county. If the disaster or emergency is considered to be beyond the county's control, the Chairperson, Vice-Chairperson, County Administrator and/or Emergency Program Manager may request state assistance. The Emergency Program Manager shall immediately contact the District Coordinator. The District Coordinator, in conjunction with the Emergency Program Manager, shall assess the nature and scope of the disaster or emergency, and they shall recommend the state personnel, services, and equipment that will be required for its prevention, mitigation, or relief.

Section 602. The Chairperson, Vice-Chairperson, County Administrator and/or Emergency Program Manager shall not request state assistance or a declaration of state of disaster or a state of emergency for an emergency which has occurred or is occurring solely within the confines of a township, city, or village within the county unless requested to do so by the chief executive official of the affected township, city village.

## **ARTICLE 7 - COUNTY DEPARTMENTS: LIAISON, DEPUTIES: DUTIES**

Section 701. Each department/agency of county government identified by the Emergency Program Manager shall appoint an emergency management liaison who shall coordinate the emergency management activities of the department/agency and act as a liaison between his/her department or agency and the Emergency Management Department on all matters pertaining to emergency management.

Section 702. Each department/agency identified shall appoint a minimum of two people to serve as successors in the event the emergency management liaison is not available or requires assistance. Successors shall be listed in the appropriate annex to the Emergency Operations Plan.

Section 703. Each department/agency liaison shall be responsible for the following:

- (a) Prepare and continuously update an annex to the Livingston County Emergency Operations Plan providing for the delivery of emergency management activities by that agency or department. The annex shall be in the form prescribed by the Emergency Program Manager.
- (b) Recruit, appoint, and organize private, volunteer and other personnel to be part of the disaster relief forces to perform specific duties as assigned in the Emergency Operations Plan, with the concurrence of the Emergency Program Manager.
- (c) Coordinate the agency's or department's emergency management efforts with those of other county agencies.
- (d) Attend training courses relevant to the function of the agency or department, and ensure staff is trained so as to be able to implement assigned emergency functions.
- (e) Participate in periodic exercises to enhance the adequacy of the respective agency's or department's response capability.
- (f) Develop internal Standard Operating Procedures (SOP's) to accomplish emergency notification and assigned emergency tasks.
- (g) Provide the Emergency Program Manager with a list of personnel and resources available within the agency or department and provide a list of those which may be needed by the department during times of emergency.
- (h) Identify and provide for the protection of vital records.
- (i) Implement the directives of the Chairperson, Vice-Chairperson, County Administrator and/or Emergency Program Manager under a local state of emergency.

Section 704. Reference the attached Livingston County Emergency Management Program Organization Chart and Principals of Community Emergency Management to clarify Emergency Management functional participants. See Attachment B.

Section 705. Each city, village and township in the county for which the county has Emergency Management responsibilities shall be encouraged to appoint Deputy Emergency Program Managers to work with the County Emergency Program Manager on emergency planning matters and emergency operations. Such Deputies are to provide liaison services between the county and their respective chief executives.

### **ARTICLE 8 - EMERGENCY MANAGEMENT ADVISORY COUNCIL AND EXECUTIVE COMMITTEE CREATION: FUNCTION**

\Section 801. The Board hereby establishes the Livingston County Emergency Management Advisory Council consisting of not more than twenty-five (25) members. The council shall help formulate emergency management policy recommendations for the Chairperson and Emergency Program Manager and serve as the overall county evaluation and monitoring group for threshold activation and implementation of emergency/disaster policy and operational response levels. The Advisory Council shall meet a minimum of four (4) times per year.

Section 802. The council shall be appointed by the Board. The Board Chairperson shall act as its chair. The appointment of members shall be made with reference to their responsibility and special knowledge in performing functions during emergency or disaster situations. The Chairperson shall have the authority to appoint an Executive Committee from within the Advisory Council to provide advice and be assigned special duties during a disaster or emergency event. See Attachment C.

Section 803. The council shall be comprised of the following officials from the State, County, City, Village, Township Governments and Public/Volunteer Organizations and/or Agencies; Board Chairperson, Board Vice-Chairperson, County Administrator, County Sheriff, County Prosecutor, Emergency Management/911 Central Dispatch Director, Emergency Medical Services Director, Public Health Director, Fire Chiefs' Representative, Equalization Department Director, Police Chiefs' Representative, State Police Brighton Post Commander, Planning Department Director, Road Commission Director, Emergency Management/911 Central Dispatch Assistant Director, Emergency Management/911 Central Dispatch Operation Manager, County Drain Commissioner, Township Supervisor Representative - 10,000 Population, City Representative - Mayor or Manager, Village Representative - President or Manager, McPherson Hospital Representative, and Livingston County Hazardous Material Response Team Coordinator.

Section 804. The council members shall be appointed for a two year term and serve without compensation.

### **ARTICLE 9 - DISASTER CONTINGENCY FUND**

Section 901. A disaster contingency fund shall be created each budget year of not less than \$10,000.00. Money may be expended from the fund when a local state of emergency has been declared for the purpose of paying the disaster relief force, purchase of supplies and services, repair costs, or other needs required specifically for the mitigation of the effects of, or in response to, the emergency or disaster. The County Administrator shall have administrative control of the disaster contingency fund.

## **ARTICLE 10 - VOLUNTEERS: APPOINTMENT; REIMBURSEMENT**

Section 1001. Each county department, commission, board, or other agency of county government is authorized to appoint volunteers with review and approval of the Emergency Program Manager to augment its personnel in time of emergency to implement emergency functions assigned in the Emergency Operations Plan. Such individuals are part of the disaster relief force and shall be subject to the rules and operational control set forth by the respective department, commission, board, or agency through which the appointment was made, and shall be reimbursed for all actual and necessary travel and subsistence expenses.

## **ARTICLE 11 - RIGHTS OF DISASTER RELIEF FORCE**

Section 1101. In accordance with the act, personnel of the disaster relief force while on duty shall have the following rights:

- (a) If you are employees of a county, municipality, or other governmental agency regardless of where serving, have the powers, duties, rights, privileges, and immunities and receive the compensation incidental to their employment.
- (b) If they are not employees of the county, municipality, or other governmental agency be entitled to the same rights and immunities as are provided for by law.

## **ARTICLE 12 - TEMPORARY SEAT OF GOVERNMENT**

Section 1201. The board shall provide for the temporary movement and reestablishment of essential government offices in the event that existing facilities cannot be used.

## **ARTICLE 13 - LIABILITY**

Section 1301. As provided for in the act and this resolution, the county or any political subdivision, or the agents or representatives of any political subdivision, shall not be liable for personal injury or property damage sustained by the disaster relief force. In addition, any member of the disaster relief force engaged in disaster relief activity shall not be liable in a civil action for damages resulting from an act or omission arising out of and in the course of the person's good faith rendering of that activity, unless the person's act or omission was the result of that person's gross negligence or willful misconduct. The right of a person to receive benefits or compensation to which he or she may otherwise be entitled to under the worker's compensation law, any pension law, or act of Congress will not be effected as a result of said activity.

Section 1302. As provided for in the act, any person owning or controlling real estate or other premises who voluntarily and without compensation grants the county the right to inspect, designate and use the whole or any part of such real estate or premises for the purpose of sheltering persons or for any other disaster related function during a declared local state of emergency or during an authorized practice disaster exercise, shall not be civilly liable for the death of, or injury to, any person on or about such real estate or premises under such license, privilege or other permission, or for loss of, or damage to, the property of such person.

## **ARTICLE 14 - SOVEREIGNTY**

Section 1401. Should any section, clause, or provision of this resolution be declared by the court invalid for any reason, such declaration shall not affect the validity of this resolution as a whole or any part thereof, other than the section, clause, or provision so declared to be invalid.

**ARTICLE 15 - REPEALS**

Section 1501. All resolutions or parts of resolutions inconsistent herewith are hereby repealed.

**ARTICLE 16 - ANNUAL REVIEW**

Section 1601. This resolution shall be reviewed annually by the board and changes shall be made if necessary.

**ARTICLE 17 - EFFECTIVE DATE**

Section 1701. This resolution shall have immediate effect.

RESOLUTION #293-020	APPROVED: FEBRUARY 1, 1993
RESOLUTION #1293-292	AMENDED: DECEMBER 20, 1993
RESOLUTION #502-214	AMENDED: MAY 20, 2002

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RESOLUTION NO: 502-214  
LIVINGSTON COUNTY DATE: May 20, 2002

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**RESOLUTION TO AMEND RESOLUTIONS NO. 293-020 AND 1293-292 - EMERGENCY MANAGEMENT POLICY - 911 EMERGENCY MANAGEMENT**

- WHEREAS,** the Livingston County Board of Commissioners adopted Resolution No. 293-020 on February 1, 1993 and 1293-292 on December 20, 1993; and
- WHEREAS,** Article 16, of Resolution 293-020, states that this resolution shall be reviewed annually by the board and changes shall be made if necessary; and
- WHEREAS,** the County Board Chairperson, County Administrator and 911 Central Dispatch/Emergency Management Director have reviewed both resolutions and concur with the proposed changes; and
- WHEREAS,** the proposed changes clarifies and insures that the organizational relationships reflect current operational structure, to include lines of succession; and
- WHEREAS,** the resolution includes Weapons of Mass Destruction (WMD) and Homeland Security and Terrorism Planning Activity; and

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby amends Resolution No. 293-020 and 1293-292, and approves the attached Emergency Management Policy document and attachments.

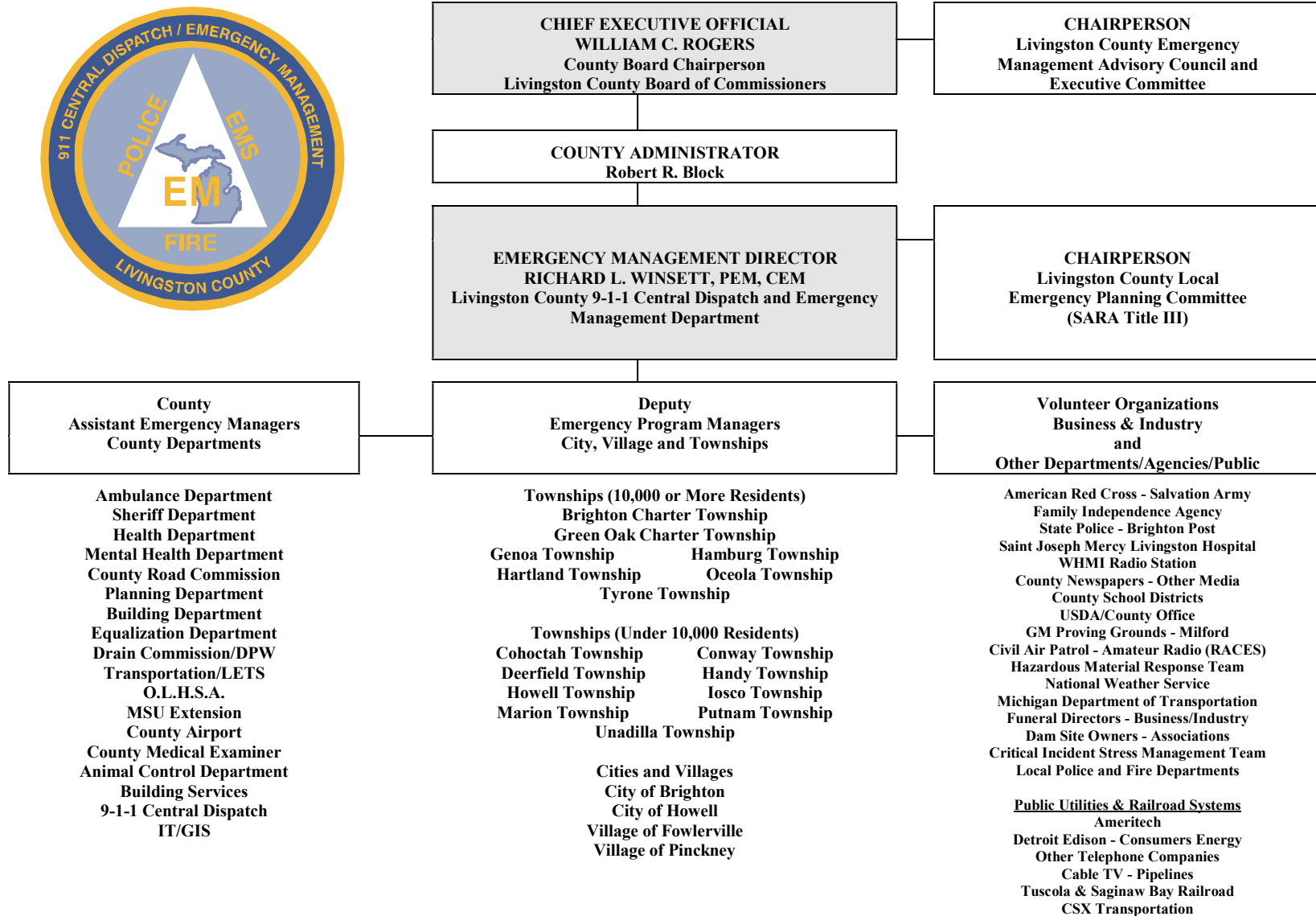
# # #

MOVED: Commissioner Rogers  
SUPPORTED: Commissioner Chrysler  
CARRIED: 9-0-0

CLERK'S CERTIFICATE  
STATE OF MICHIGAN County of Livingston  
I, Margaret M. Dunleavy, Clerk  
of said County and Clerk of the  
44th Circuit Court, do hereby certify  
this copy is a correct and true  
reproduction of the original document  
retaining on file in my office.  
Dated and sealed: May 20, 2002  
Margaret M. Dunleavy, County Clerk  
Margaret M. Dunleavy, Deputy



# THE LIVINGSTON COUNTY EMERGENCY MANAGEMENT PROGRAM ORGANIZATIONAL CHART



**Special Note:** The County Board of Commissioners Vice-Chairperson, **Maggie Jones**, and County Administrator, **Robert Block**, will be notified of any major emergencies and/or disasters in the absence of the Chairperson, **William C. Rogers**. The County Emergency Medical Services Director, **Jeff Boyd**, will be notified of any major emergencies and/or disasters in the absence of **Richard L. Winsett**, the 9-1-1 Central Dispatch/Emergency Management Director.

## PRINCIPLES OF COMMUNITY EMERGENCY MANAGEMENT

Emergency management is a dynamic process. Planning, though critical, is not the only component. Training, conducting disaster exercises, testing equipment, and coordinating activities with the community are other important functions.

The fundamental goal of Community Emergency Management (CEM) is to create and maintain an effective community organization to **Mitigate, Prepare For, Respond To, and Recover From** major threats to lives, livelihoods and property. A fundamental assumption of CEM is that plans alone are not effective unless they are supported by people and a process brought together by good management skills, and a **Public-Private Partnership In Planning Philosophy**.

It is important to remember that the entire community responds to, and is involved with disaster. There must be concern, interest, support, and participation by everyone in the community. Without that participation, there cannot be a true community emergency preparedness program. Obtaining and maintaining public support is one of the primary keys to good Community Emergency Management.

The process of people working together through CEM is the only way true emergency preparedness will become a reality at the local level where you live and work; your community.

Where does business and industry fit into this picture? It's quite simple. Business and industry have facilities, plants, corporate headquarters, etc. The community they are located in becomes their community — just as the citizen's of that community regard it as their own. As members of the community, business and industry have a moral duty to act as responsible members of that community.

Until recently, emergency and disaster planning and preparedness have been looked upon as being solely the responsibility of government. That has changed. What happened? Several things began to occur to force a closer look at how we all interact with the environment, our community, and our neighbors. One of those things was an emerging awareness of hazardous materials. Hazardous material issues in America have been the single biggest driving force that has brought emergency preparedness to the doorstep of virtually every citizen, every jurisdiction, and every community.

The implications of the Superfund Amendments and Reauthorization Act (commonly known as SARA Title III) on CEM are profound. This federal legislation has suddenly brought a very powerful and capable resource in local communities into the emergency planning and coordination fold. Partly because of this legislation, and partly due to declining available dollars for government, business and industry are now expected to shoulder a greater part of the burden of emergency preparedness.

Business and industry have long been neglected in the networks of emergency management, preparedness and planning, despite their rich management potential and valuable resources. This is to say nothing of the prestige and influence generally wielded within the community by business and industry.

Unequivocally, the private sector now must be included in the community's planning processes. In essence, the initial issue of hazardous materials is forcing both sides to do what is really necessary for successful CEM. And, as a beneficial happenstance, the doors of opportunity have been opened to areas of business and industry other than just those involved with hazardous materials to become fully involved in preparedness and their community.

**Community Emergency Management is not a one person job!**

If community disaster response is to be successful, everyone in the community must be involved. Through involvement with the **Local Emergency Planning Committee (LEPC)** and **Livingston County Emergency Management Advisory Council**, business and industry can be an active part of community involvement and concern for emergency planning and preparedness.

In this way, **Community Emergency Management** then becomes everyone's insurance policy.

The Livingston County Emergency Management Program has always endorsed the Principles of Community Emergency Management and the Public-Private Partnership In Planning Philosophy. Ideas, comments and suggestions are always welcomed.

For additional information regarding how to prepare for natural and technological disasters, or to arrange for a speaker to visit your facility and make a presentation to your employees on family and individual preparedness, call the Livingston County Emergency Program Manager:

RICHARD L. WINSETT, PEM, CEM  
LIVINGSTON COUNTY 911 CENTRAL  
DISPATCH/  
EMERGENCY MANAGEMENT  
300 South Highlander Way  
Howell, Michigan 48843  
Telephone: (517) 546-4620  
Facsimile: (517) 546-5008

## EMERGENCY PROGRAM MANAGER - LINE OF SUCCESSION

1. **RICHARD L. WINSETT, PEM-CEM**  
Livingston County 911 Central Dispatch/Emergency Management Director
2. **JEFFERY BOYD**  
Livingston County Emergency Medical Services Director
3. **BRUCE POLLOCK, PEM**  
Livingston County 911 Central Dispatch/Emergency Management Assistant Director
4. **WILLIAM D. WAGONER, PEM-CEM**  
Livingston County Planning Department Director

## LIVINGSTON COUNTY EMERGENCY MANAGEMENT ADVISORY COUNCIL

- Board Chairperson
- Board Vice-Chairperson
- County Administrator
- County Sheriff
- County Prosecutor
- Emergency Management / 911 Central Dispatch Director
- Emergency Medical Services Director
- Public Health Director
- Fire Chiefs' Representative
- Police Chiefs' Representative
- State Police Brighton Post Commander
- Planning Department Director
- Road Commission Director
- Emergency Management / 911 Central Dispatch Assistant Director
- Emergency Management / 911 Central Dispatch Operation Manager
- County Drain Commissioner
- Township Supervisor Representative – 10,000 Populations
- City Representative – Mayor or Manager
- Village Representative – President or Manager
- McPherson Hospital Representative
- Livingston County Hazardous Material Response Team Coordinator

## EXECUTIVE COMMITTEE

- Board Chairperson
- Board Vice-Chairperson
- County Administrator
- County Prosecutor
- County Sheriff
- Emergency Management Director
- Emergency Medical Services Director
- Public Health Director