

BOARD OF COMMISSIONERS

1/7/2008

304 E. Grand River Avenue, Howell, MI

7:30 PM

AGENDA

1. **CALL MEETING TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **ELECTION OF BOARD CHAIR FOR 2008**
To be referred to as Resolution 2008-01-001
5. **ELECTION OF BOARD VICE CHAIR FOR 2008**
To be referred to as Resolution 2008-01-002
6. **CORRESPONDENCE**
7. **CALL TO THE PUBLIC**
8. **APPROVAL OF BOARD MINUTES**
Minutes of meeting dated December 17, 2007
9. **APPROVAL OF AGENDA**
10. **REPORTS**
Senate Bill #368 - Bond Requirement for County Treasurer
11. **RESOLUTIONS FOR CONSIDERATION**

2008-01-001 ELECTION OF BOARD CHAIR FOR 2008

2008-01-002 ELECTION OF BOARD VICE CHAIR FOR 2008

2008-01-003 RESOLUTION ADOPTING RULES OF THE LIVINGSTON COUNTY BOARD OF COMMISSIONERS AND TO ESTABLISH MEETING DATES FOR 2008 - Board of Commissioners

2008-01-004 RESOLUTION IN APPRECIATION TO VAN VARNER, ACTING DIRECTOR OF LIVINGSTON COUNTY MICHIGAN STATE EXTENSION - Board of Commissioners

2008-01-005 RESOLUTION TO AUTHORIZE REQUEST TO USE COURTROOM IN THE HISTORICAL COUNTY COURTHOUSE BY LIVINGSTON COUNTY REPUBLICAN PARTY FOR THE PURPOSE OF HOLDING A COUNTY CONVENTION - Board of Commissioners

2008-01-006 RESOLUTION AUTHORIZING ISSUANCE OF BLANKET PURCHASE ORDERS FOR PURCHASE OF AMMUNITION – Sheriff’s Department / Finance Committee

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- 2008-01-007** RESOLUTION AUTHORIZING PURCHASE OF IN-CAR VIDEO RECORDING SYSTEM - Sheriff's Department / Finance Committee
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- 2008-01-008** RESOLUTION TO CONCUR WITH THE PUBLIC DEFENDER CONTRACTS MADE BY THE 44TH CIRCUIT COURT FOR 1/1/08 THROUGH 12/31/10 – Circuit Court / Finance Committee
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- 2008-01-009** RESOLUTION TO SYSTEMATICALLY TRANSFER MONIES BETWEEN FUNDS - County Administration / Finance Committee
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- 2008-01-010** RESOLUTION TO AMEND FISCAL-YEAR 2007 BUDGET – Administration / Finance Committee
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- 12. MOTION TO ACCEPT FINANCE COMMITTEE RECOMMENDATION FOR APPROVAL OF CLAIMS DATED DECEMBER 20, 2007.**
- 13. CALL TO THE PUBLIC**
- 14. ADJOURNMENT**

NOTE: The Call to the Public appears twice on the Agenda: once at the beginning and once at the end. Anyone wishing to address the Board may do so at these times.

RESOLUTION

NO: 2008-01-001

LIVINGSTON COUNTY

DATE: January 7, 2008

ELECTION OF BOARD CHAIR FOR 2008

WHEREAS, Commissioner _____ nominated Commissioner _____
for Chair of the Livingston County Board of Commissioners; and

WHEREAS, the nomination for Commissioner _____ was seconded by
Commissioner _____ and there were no further
nominations.

THEREFORE BE IT RESOLVED that **Commissioner** _____ was
declared to be the duly elected Chair of the Livingston County Board of
Commissioner for 2008.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO: 2008-01-002

LIVINGSTON COUNTY

DATE: January 7, 2008

ELECTION OF BOARD VICE CHAIR FOR 2008

WHEREAS, Commissioner _____ nominated Commissioner _____
for Vice Chair of the Livingston County Board of Commissioners, and

WHEREAS, the nomination for Commissioner _____ was seconded by
Commissioner _____ and there were no further
nominations.

THEREFORE BE IT RESOLVED that **Commissioner** _____ was
declared to be the duly elected Vice Chair of the Livingston County Board of
Commissioner for 2008.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO: 2008-01-003

LIVINGSTON COUNTY

DATE: January 7, 2008

**RESOLUTION ADOPTING RULES OF THE LIVINGSTON COUNTY BOARD OF COMMISSIONERS AND TO ESTABLISH MEETING DATES FOR 2008 -
Board of Commissioners**

WHEREAS, the rules of the Livingston County Board of Commissioners establish Committee structure, meeting dates and general rules of procedure.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby adopts the attached Rules of the Livingston County Board of Commissioners, effective January 7, 2008, and adopts the meeting dates established for 2008.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO: 2008-01-004

LIVINGSTON COUNTY

DATE: January 7, 2008

RESOLUTION IN APPRECIATION TO VAN VARNER, ACTING DIRECTOR OF LIVINGSTON COUNTY MICHIGAN STATE EXTENSION - Board of Commissioners

- WHEREAS,** Livingston County MSU Extension Office provides a valuable service to the entire Livingston County Community from children to seniors; and
- WHEREAS,** during the vacancy of the Director's position, Mr. Van Varner stepped up and agreed to act as the acting Director until such time as a permanent replacement was selected; and
- WHEREAS,** this "temporary" assignment was in addition to his regular position as Director of the Gratiot County Extension office; and
- WHEREAS,** after serving in the acting capacity for over 14 months, Van has rightfully earned recognition as an "Almost Permanent Director" or APD; and
- WHEREAS,** as having earned the prestigious title of APD the residents of Livingston County wish to extend their appreciation for a job well done; and
- WHEREAS,** he survived the perils of the Livingston County Budget process with no lasting scars; and
- WHEREAS,** unlike footprints on the shore, he has left a lasting impression on all who have had the honor to work with him during his service with Livingston County.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners, on behalf of all Livingston County Residents, hereby extends its sincere appreciation to Mr. Van Varner for his investment of time, talent and knowledge as acting Director of the Livingston County MSU Extension Office.

BE IT FURTHER RESOLVED that the Board of Commissioners wishes Van Varner the best of success in his professional career and personal endeavors.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO: 2008-01-005

LIVINGSTON COUNTY

DATE: January 7, 2008

RESOLUTION TO AUTHORIZE REQUEST TO USE COURTROOM IN THE HISTORICAL COUNTY COURTHOUSE BY LIVINGSTON COUNTY REPUBLICAN PARTY FOR THE PURPOSE OF HOLDING A COUNTY CONVENTION - Board of Commissioners

WHEREAS, the Livingston County Republican Committee has requested the use of the courtroom in the Historical Livingston County Courthouse for the purpose of holding a County Convention@ on February 7, 2008 from 6:00 p.m. to 10:00 p.m.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves the request for use of the courtroom in the Historical Livingston County Courthouse by the Livingston County Republican Committee, subject to compliance with existing County policy, on February 7, 2008, from 6:00 p.m. B 10:00 p.m. for the purpose of holding a County Convention.

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**MOVED:
SECONDED:
CARRIED:**

RESOLUTION

NO: 2008-01-006

LIVINGSTON COUNTY

DATE: January 7, 2008

RESOLUTION AUTHORIZING ISSUANCE OF BLANKET PURCHASE ORDERS FOR PURCHASE OF AMMUNITION – Sheriff’s Department / Finance Committee

WHEREAS, the Sheriff’s Department has determined a need for ammunition for target and service needs during the 2008 budget year; and

WHEREAS, the State of Michigan has an extendable contracts with Michigan Police Equipment of Charlotte and CMP Distributors of Lansing for ammunition that is available to us through the MiDeal Program in which we will save approximately 4.5% over our 2007 pricing; and

WHEREAS, this expenditure was planned for and has been approved in the Sheriff’s Department 2008 budget.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves Blanket Purchase Orders be issued for ammunition purchases from January 1, 2008 through December 31, 2008 for an total amount not to exceed \$34,315.00 with \$ 27,730.00 to Michigan Police Equipment of Charlotte and \$ 6,585.00 to CMP Distributors of Lansing.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO: 2008-01-007

LIVINGSTON COUNTY

DATE: January 7, 2008

RESOLUTION AUTHORIZING PURCHASE OF IN-CAR VIDEO RECORDING SYSTEM - Sheriff's Department / Finance Committee

WHEREAS, the Sheriff's Department has determined a need to replace the aging VHS based in-car video recorders for the road patrol division with a digital, wireless system; and

WHEREAS, based on the testing and evaluation of the units provided by three vendors, the Sheriff's Department recommend that the award for ten (10) cameras and a server be made to L-3 Communications by piggybacking off of the U.S. Communities contract for a sum not to exceed \$76,700.96; and

WHEREAS, the installation of the ten cameras will be provided by Cruisers of Brighton for \$3,000.00 and the installation of the cabling will be provided by Building Services for a cost not to exceed \$600.00; and

WHEREAS, the Sheriff Department applied for and was awarded a RAP grant from MMRMA in the amount of \$25,000 to help offset the cost of the in car camera purchase; and

WHEREAS, there are sufficient funds within Fund 266- Federal Equitable Sharing (DEA) special revenue fund to cover the project cost of \$80,300.96 of which \$25,000 will be reimbursed by the MMRMA RAP grant.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves the purchase of an in-car video camera system from L.3 Communications for a sum not to exceed \$76,700.96 and to Cruisers of Brighton for the installation of these cameras for \$3,000.00 and to Building Services for the installation of cabling for \$600.00 for a total project cost not to exceed \$80,300.96 in which \$25,000 will be reimbursed by MMRMA through a RAP grant award.

BE IT FURTHER RESOLVED that the funding for same will be from Fund 266 Federal Equitable Sharing (DEA) Special Revenue fund which the purchase of this equipment and services are allowable for use in this capacity.

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MOVED:
SECONDED:
CARRIED:

RESOLUTION

NO: 2008-01-008

LIVINGSTON COUNTY

DATE: January 7, 2008

RESOLUTION TO CONCUR WITH THE PUBLIC DEFENDER CONTRACTS MADE BY THE 44TH CIRCUIT COURT FOR 1/1/08 THROUGH 12/31/10 – Circuit Court / Finance Committee

WHEREAS, Livingston County Circuit, District and Probate Courts have contracted privately for Legal Counsel for indigent criminal defendants; and

WHEREAS, the 44th Circuit Court intends to contract with the following attorneys to provide services to all indigent felony defendants with the exception of Mr. Leroy Gough who will provide counsel to the Adult Drug Court defendants: **JAMES D.A. BUTTREY, GATESMAN & SPICKARD, PLC., HEATHER K. SUTPHIN, PLC., MARK L. SCHARRER, STEVEN M. DODGE, PLLC., MITCHELL J. PERRAULT & DAVID PRINE and LEROY C. GOUGH.** See attached charts for individual contract amounts and per case costs.

WHEREAS, the current contracts will expire on December 31, 2007; and,

WHEREAS, the monies for these contracts will be appropriated in the 2008, 2009 and 2010 Judicial Center Budget, 101-168-819.010; and

WHEREAS, this Resolution has been recommended for approval by the Finance Committee.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners concur with the indigent felony contracts as listed in the attached charts.

BE IT FURTHER RESOLVED that the Chairman of the Board of Commissioners be authorized to sign the above-referenced contracts upon approval as to form by Civil Counsel.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO: 2008-01-009

LIVINGSTON COUNTY

DATE: January 7, 2008

**RESOLUTION TO SYSTEMATICALLY TRANSFER MONIES BETWEEN FUNDS -
County Administration / Finance Committee**

WHEREAS, the fiscal year 2008 Budget contains several types of transfers between funds; and

WHEREAS, the following types of transfers between funds are reflected in the budget:

The General Fund appropriates a considerable amount of its operating funds to other County funds. The purpose of the appropriations is to subsidize operating programs or capital purchases, provide seed money for new projects, and General Funds share for internal services;

Direct Services provided by a department (Internal Service Funds: Building Services, Information Technology, and Car Pool) to different departments within General Fund and in other funds;

Indirect Costs (Central Services Cost Allocation Plan) are billed to appropriate general fund divisions, which operate with federal and state funding, special revenue and enterprise funds to recover each funds proportionate share of the County's central administrative and support cost which are originally borne by the General Fund;

Miscellaneous Operating Capital Transfers are made from one fund to another fund to subsidize operating programs or capital purchases, or provide seed money for new projects; and

WHEREAS, requests for transfers and/or billings are received from the numerous County departments continuously throughout the course of the year to fund their operations; and

WHEREAS, it is desirable to implement a systematic process to transfer monies between funds, eliminate duplication of effort and to create an efficient/effective procedure.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby authorizes the transfer of monies in accordance with the attached schedule and authorize the County Treasurer to make the appropriate adjusting journal entries to effectuate the transfers.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO: 2008-01-010

LIVINGSTON COUNTY

DATE: January 7, 2008

RESOLUTION TO AMEND FISCAL-YEAR 2007 BUDGET – Administration / Finance Committee

WHEREAS, the proposed amendment ensures compliance with the Uniform Budgeting and Accounting Act, as amended; and

WHEREAS, the proposed amendment is necessary to properly reflect actual revenues / expenditures versus original projections; and

WHEREAS, the proposed budget amendment reflects a net zero change to the General Fund Fiscal-Year 2007 budget.

THEREFORE BE IT RESOLVED that the following County Fund budgets for Fiscal-Year 2007 be amended as illustrated below:

FUND	2007 Proposed Amended Budget
General Fund	\$48,553,484
Department of Public Health	\$4,027,128
CDBG-OLHSA	\$32,000
Prosecutor's Drug Fund	\$29,000
Livingston Co-Michigan Works	\$2,469,825
Revenue Sharing Reserve	\$2,758,499
Criminal Forfeiture	\$2,500
L.E.T.S.	\$2,814,627
Building Inspection	\$1,723,920
Building Services	\$3,122,213

The budgetary worksheets showing the line-item changes for the various funds Fiscal-Year 2007 proposed budget amendment will be attached as part of the resolution.

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MOVED:

SECONDED:

CARRIED: