

FINANCE COMMITTEE

1/10/2008

304 E. Grand River Avenue, Howell, MI

7:30 AM

AGENDA

1. CALL MEETING TO ORDER

2. ROLL CALL

3. APPROVAL OF MINUTES

Minutes of meeting dated December 20, 2007

4. TABLED ITEMS FROM PREVIOUS MEETINGS

None

5. APPROVAL OF AGENDA

6. CALL TO THE PUBLIC

7. REPORTS

8. HUMAN RESOURCES

A. RESOLUTION TO APPROVE THE REVISED FLEXIBLE SPENDING ACCOUNTS POLICY AND TO RESCIND RESOLUTION #2007-11-294 - Human Resources / Personnel Committee / Finance Committee (SEE RES.#8A)

9. ADMINISTRATION

A. RESOLUTION TO APPROVE 2008 FISCAL-YEAR GENERAL FUND BUDGET AMENDMENT - County Administration (SEE RES.#9A)

B. RESOLUTION APPROVING THE TENTATIVE AGREEMENT BETWEEN THE LIVINGSTON COUNTY BOARD OF COMMISSIONERS AND THE MICHIGAN ASSOCIATION OF POLICE REPRESENTING SERGEANTS - County Administration / Personnel Committee / Finance Committee (SEE RES.#9B)

8A RESOLUTION TO APPROVE THE REVISED FLEXIBLE SPENDING ACCOUNTS POLICY AND TO RESCIND RESOLUTION #2007-11-294 - Human Resources / Personnel Committee / Finance Committee

9A RESOLUTION TO APPROVE 2008 FISCAL-YEAR GENERAL FUND BUDGET AMENDMENT - County Administration / Finance Committee

9B RESOLUTION APPROVING THE TENTATIVE AGREEMENT BETWEEN

THE LIVINGSTON COUNTY BOARD OF COMMISSIONERS AND THE
MICHIGAN ASSOCIATION OF POLICE REPRESENTING SERGEANTS -
County Administration / Personnel Committee / Finance Committee

- 10. MISCELLANEOUS CLAIMS**
- 11. COMPUTER PRINTOUT**
- 12. ADJOURNMENT**

RESOLUTION

NO.

LIVINGSTON COUNTY

DATE:

RESOLUTION TO APPROVE THE HUMAN RESOURCES FLEXIBLE SPENDING ACCOUNTS POLICY AND TO RESCIND RESOLUTION #2007-11-294 - Human Resources / Personnel Committee / Finance Committee

WHEREAS, the County has provided a flexible spending account for medical and dependent expenses for all eligible employees; and

WHEREAS, the Board of Commissioners approved in November, 2007, a written Flexible Spending Policy, the purpose of which was to explain and educate County employees as to the process regarding flexible spending accounts through an FSA contractor; and

WHEREAS, the Board of Commissioners approved with Resolution No. 2007-11-294 the outsourcing of the administration of this benefit in order to provide a greater benefit to employees with 24/7 online access to their accounts, the ability to view pending and paid claims, 2-3-day turnaround for claims processing, administration to an expert in the field, reduction in the liability of having Private Health Information in the Human Resources Department and direct deposits of reimbursements. However, due to some issues with the processing of reimbursements, it was decided that the reimbursement of FSA's would now go through the County's payroll system and employees will now receive their reimbursements in their bi-weekly paychecks.

WHEREAS, this revised Human Resources Flexible Spending Accounts Policy reflects the administrative changes necessary in order to outsource this benefit and rescinds the previous Resolution No. 2007-11-294 on Flexible Spending Accounts.

THEREFORE BE IT FURTHER RESOLVED that the Livingston County Board of Commissioners hereby approve the revised Human Resources Flexible Spending Accounts Policy and rescinds Resolution No. 2007-11-294 due to the change in reimbursement processing; instead of receiving checks directly from the FSA contractor, reimbursement will now occur through the county's payroll system.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

**RESOLUTION TO APPROVE 2008 FISCAL-YEAR GENERAL FUND BUDGET
AMENDMENT - County Administration / Finance Committee**

WHEREAS, the proposed amendment ensures compliance with the Uniform Budgeting and Accounting Act, as amended; and

WHEREAS, a consultant who was hired to perform the Union Court Wage Study recommended additional compensation for the Circuit Court Research Attorney for the additional responsibilities of administering the Drug Court Grant; and

WHEREAS, the Personnel Committee was informed by the Courts that the individual currently in the position will only continue until a replacement is selected; and

WHEREAS, to facilitate the transition it was agreed that the funding of the position would continue as done so in the past for a period not to exceed 90 days while a job description is developed and a candidate selected; and

WHEREAS, the proposed amendment of \$9,823 represents salaries and benefits for the first quarter to cover the grant related duties of this individual in the Circuit Court for the next 90 days; and

WHEREAS, the proposed budget amendment reflects a net zero change to the General Fund appropriated Fiscal-Year 2008 budget. and will be a transfer from Contingency to the Circuit Court ODCP- Byrne Grant Personnel line item.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves the transfer of \$9,823 from General Fund Contingency to the Circuit Court for personnel costs associated with the Drug Court Grant.

The Budgetary Status Reports showing the line-item changes for all the budget amendments will be attached as part of the resolution.

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MOVED:
SECONDED:
CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION APPROVING THE TENTATIVE AGREEMENT BETWEEN THE LIVINGSTON COUNTY BOARD OF COMMISSIONERS AND THE MICHIGAN ASSOCIATION OF POLICE REPRESENTING SERGEANTS – COUNTY ADMINISTRATION / PERSONNEL COMMITTEE / FINANCE COMMITTEE

WHEREAS, negotiations have resulted in a tentative agreement between the Livingston County Board of Commissioners and the Michigan Association of Police (hereinafter referred to as “MAP”), for the period of 1/1/08 through 12/31/10; and

WHEREAS, the Sergeants have ratified the tentative agreement; and

WHEREAS, the modifications to the agreement are consistent with Board policy concerning wages and benefits; and

WHEREAS, the approval of the tentative agreement by the Board of Commissioners is the final action needed to execute this agreement.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves the agreement reached with the MAP and the Livingston County Board of Commissioners for the period of 1/1/08 through 12/31/10.

BE IT FURTHER RESOLVED that the Chairman of the Board of Commissioners is authorized to sign all contracts necessary to effectuate this agreement upon review and approval of the Labor Relations Manager.

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MOVED:

SUPPORTED:

CARRIED: