

# GENERAL GOVERNMENT COMMITTEE

1/14/2008

304 E. Grand River Avenue, Howell, MI

6:30 PM

## AGENDA

1. **CALL MEETING TO ORDER**
2. **APPROVAL OF MINUTES**  
Minutes of meeting dated November 26, 2007
3. **APPROVAL OF AGENDA**
4. **CALL TO THE PUBLIC**
5. **REGISTER OF DEEDS**
  - A. **RESOLUTION APPOINTING THE GRANT ADMINISTRATOR OF THE SURVEY REMONUMENTATION PLAN - 2008 - Register of Deeds / Finance Committee / General Government Committee**  
(SEE RES #05A)
  - B. **RESOLUTION APPOINTING DEPUTY GRANT ADMINISTRATOR OF THE SURVEY REMONUMENTATION PLAN - 2008 - Register of Deeds / Finance Committee / General Government Committee**  
(SEE RES #05B)
  - C. **RESOLUTION APPOINTING COUNTY REPRESENTATIVE OF THE SURVEY REMONUMENTATION PLAN - 2008 - Register of Deeds / Finance Committee / General Government Committee**  
(SEE RES #05C)
  - D. **RESOLUTION APPOINTING DEPUTY COUNTY REPRESENTATIVE OF THE SURVEY REMONUMENTATION PLAN - 2008 - Register of Deeds / Finance Committee / General Government Committee**  
(SEE RES #05D)
  - E. **RESOLUTION AUTHORIZING CONTRACTS FOR 2008 FOR THE MONUMENTATION OR REMONUMENTATION OF THE PUBLIC LAND SURVEY CORNERS IN LIVINGSTON COUNTY - Register of Deeds / Finance Committee / General Government Committee**  
(SEE RES #05E)
  - F. **RESOLUTION AUTHORIZING PER DIEM MEETING PAYMENT FOR SURVEY & REMONUMENTATION PEER GROUP MEMBERS FOR 2008 AS PER APPROVED BUDGETS FOR LIVINGSTON COUNTY SURVEY & REMONUMENTATION - Register of Deeds / Finance Committee /**

General Government Committee  
(SEE RES #05F)

**6. AIRPORT**

A. RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD TO ENTER INTO A GRANT AGREEMENT WITH THE MICHIGAN DEPARTMENT OF TRANSPORTATION TO FUND THE DESIGN OF AIRPORT PERIMETER FENCING -- AIRPORT / General Government Committee  
(SEE RES #06A)

B. RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD OF COMMISSIONERS AND ENTER INTO AN AGREEMENT WITH R.W. ARMSTRONG FOR THE DESIGN OF PERIMETER FENCING -- AIRPORT / General Government Committee  
(SEE RES #06B)

C. RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD AND AMEND RESOLUTION 2006-03-076 AND THE AGREEMENT WITH R.W. ARMSTRONG OF LANSING, MICHIGAN FOR ADDITIONAL CONSTRUCTION ADMINISTRATION SERVICES FOR TAXIWAY EXTENSION AND REHABILITATION PROJECT -- AIRPORT / General Government Committee  
(SEE RES #06C)

**7. BUILDING SERVICES**

A. RESOLUTION TO AMEND CONTRACT WITH OTIS ELEVATOR COMPANY FOR ELEVATOR MAINTENANCE AND REPAIR SERVICES AT THE HISTORICAL COURTHOUSE AND ADMINISTRATION BUILDINGS – Building Services / General Government Committee  
(SEE RES #07A)

**8. INFORMATION TECHNOLOGY / GIS**

A. RESOLUTION TO ENTER INTO AN AGREEMENT FOR GIS SYSTEM UPGRADES WITH ESRI, INC - INFORMATION TECHNOLOGY/GIS DIVISION / General Government Committee  
(SEE RES #08A)

B. RESOLUTION TO APPROVE ENHANCED ACCESS FEE SCHEDULE FOR GIS DIGITAL DATA - INFORMATION TECHNOLOGY DEPARTMENT/GIS DIVISION / General Government Committee  
(SEE RES #08B)

C. RESOLUTION AMENDING RESOLUTION # 2007-11-289, AUTHORIZING THE TERMINATION OF CURRENT ONLINE SERVICES PORTAL MAINTENANCE AGREEMENT WITH WEBTEC, INC. - INFORMATION TECHNOLOGY/TECHNOLOGY COMMITTEE / General Government Committee

(SEE RES #08C)

D. RESOLUTION AUTHORIZING ISSUANCE OF A BLANKET PURCHASE ORDER TO BERBEE INFORMATION NETWORKS CORPORATION AND ANALYSTS INTERNATIONAL FOR CONTRACT SERVICES FOR THE INFORMATION TECHNOLOGY DEPARTMENT - INFORMATION TECHNOLOGY / General Government Committee  
(SEE RES #08D)

E. RESOLUTION AUTHORIZING ISSUANCE OF A BLANKET PURCHASE ORDER AUTHORIZING THE PURCHASE OF COMPUTER EQUIPMENT THAT HAS BEEN BUDGETED FOR THROUGH THE INFORMATION TECHNOLOGY DEPARTMENT FOR PURCHASES OF COMPUTER EQUIPMENT FOR ALL COUNTY DEPARTMENTS - Information Technology / General Government Committee  
(SEE RES #08E)

**9. L.E.T.S.**

A. RESOLUTION AUTHORIZING BLANKET PURCHASE ORDER TO RKA PETROLEUM CO. OF ROMULUS, MICHIGAN FOR DIESEL FUEL FOR CY 2008 - L.E.T.S. / General Government Committee  
(SEE RES #09A)

B. RESOLUTION TO AUTHORIZE PURCHASE OF VIDEO SURVEILLANCE CAMERAS AND RECORDING DEVICE TO ENHANCE SECURITY AT THE INTERMODAL BUILDING – L.E.T.S. / General Government Committee  
(SEE RES #09B)

C. RESOLUTION TO APPROVE THE PURCHASE OF A PORTABLE BUS WASH SYSTEM FOR THE L.E.T.S. DEPARTMENT - L.E.T.S. / General Government Committee  
(SEE RES #09C)

**10. ADMINISTRATION**

A. RESOLUTION TO APPROVE 2008 FISCAL-YEAR BUDGET AMENDMENT - CENTRAL DISPATCH /GIS/COUNTY ADMINISTRATION / General Government Committee  
(SEE RES #10A)

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**05A** RESOLUTION APPOINTING THE GRANT ADMINISTRATOR OF THE SURVEY REMONUMENTATION PLAN - 2008 - Register of Deeds / Finance Committee / General Government Committee

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**05B** RESOLUTION APPOINTING DEPUTY GRANT ADMINISTRATOR OF THE

SURVEY REMONUMENTATION PLAN - 2008 - Register of Deeds / Finance Committee / General Government Committee

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- 05C** RESOLUTION APPOINTING COUNTY REPRESENTATIVE OF THE SURVEY REMONUMENTATION PLAN - 2008 - Register of Deeds / Finance Committee / General Government Committee
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- 05D** RESOLUTION APPOINTING DEPUTY COUNTY REPRESENTATIVE OF THE SURVEY REMONUMENTATION PLAN - 2008 - Register of Deeds / Finance Committee / General Government Committee
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- 05E** RESOLUTION AUTHORIZING CONTRACTS FOR 2008 FOR THE MONUMENTATION OR REMONUMENTATION OF THE PUBLIC LAND SURVEY CORNERS IN LIVINGSTON COUNTY - Register of Deeds / Finance Committee / General Government Committee
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- 05F** RESOLUTION AUTHORIZING PER DIEM MEETING PAYMENT FOR SURVEY & REMONUMENTATION PEER GROUP MEMBERS FOR 2008 AS PER APPROVED BUDGETS FOR LIVINGSTON COUNTY SURVEY & REMONUMENTATION - Register of Deeds / Finance Committee / General Government Committee
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- 06A** RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD TO ENTER INTO A GRANT AGREEMENT WITH THE MICHIGAN DEPARTMENT OF TRANSPORTATION TO FUND THE DESIGN OF AIRPORT PERIMETER FENCING -- AIRPORT / General Government Committee
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- 06B** RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD OF COMMISSIONERS AND ENTER INTO AN AGREEMENT WITH R.W. ARMSTRONG FOR THE DESIGN OF PERIMETER FENCING -- AIRPORT / General Government Committee
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- 06C** RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD AND AMEND RESOLUTION 2006-03-076 AND THE AGREEMENT WITH R.W. ARMSTRONG OF LANSING, MICHIGAN FOR ADDITIONAL CONSTRUCTION ADMINISTRATION SERVICES FOR TAXIWAY EXTENSION AND REHABILITATION PROJECT -- AIRPORT / General Government Committee
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- 07A** RESOLUTION TO AMEND CONTRACT WITH OTIS ELEVATOR COMPANY FOR ELEVATOR MAINTENANCE AND REPAIR SERVICES AT THE HISTORICAL COURTHOUSE AND ADMINISTRATION BUILDINGS – Building Services / General Government Committee
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- 08A** RESOLUTION TO ENTER INTO AN AGREEMENT FOR GIS SYSTEM UPGRADES WITH ESRI, INC - INFORMATION TECHNOLOGY/GIS

DIVISION / General Government Committee

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**08B** RESOLUTION TO APPROVE ENHANCED ACCESS FEE SCHEDULE FOR GIS DIGITAL DATA - INFORMATION TECHNOLOGY DEPARTMENT/GIS DIVISION / General Government Committee

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**08C** RESOLUTION AMENDING RESOLUTION # 2007-11-289, AUTHORIZING THE TERMINATION OF CURRENT ONLINE SERVICES PORTAL MAINTENANCE AGREEMENT WITH WEBTEC, INC. - INFORMATION TECHNOLOGY/TECHNOLOGY COMMITTEE// General Government Committee

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**08D** RESOLUTION AUTHORIZING ISSUANCE OF A BLANKET PURCHASE ORDER TO BERBEE INFORMATION NETWORKS CORPORATION AND ANALYSTS INTERNATIONAL FOR CONTRACT SERVICES FOR THE INFORMATION TECHNOLOGY DEPARTMENT - INFORMATION TECHNOLOGY / General Government Committee

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**08E** RESOLUTION AUTHORIZING ISSUANCE OF A BLANKET PURCHASE ORDER AUTHORIZING THE PURCHASE OF COMPUTER EQUIPMENT THAT HAS BEEN BUDGETED FOR THROUGH THE INFORMATION TECHNOLOGY DEPARTMENT FOR PURCHASES OF COMPUTER EQUIPMENT FOR ALL COUNTY DEPARTMENTS - Information Technology / General Government Committee

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**09A** RESOLUTION AUTHORIZING BLANKET PURCHASE ORDER TO RKA PETROLIUM CO. OF ROMULUS, MICHIGAN FOR DIESEL FUEL FOR CY 2008 - L.E.T.S. / General Government Committee

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**09B** RESOLUTION TO AUTHORIZE PURCHASE OF VIDEO SURVEILLANCE CAMERAS AND RECORDING DEVICE TO ENHANCE SECURITY AT THE INTERMODAL BUILDING – L.E.T.S. / General Government Committee

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**09C** RESOLUTION TO APPROVE THE PURCHASE OF A PORTABLE BUS WASH SYSTEM FOR THE L.E.T.S. DEPARTMENT - L.E.T.S. / General Government Committee

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**10A** RESOLUTION TO APPROVE 2008 FISCAL-YEAR BUDGET AMENDMENT - CENTRAL DISPATCH /GIS/COUNTY ADMINISTRATION / General Government Committee

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**11. ADJOURNMENT**

**RESOLUTION**

**NO.**

**LIVINGSTON COUNTY**

**DATE:**

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**RESOLUTION APPOINTING THE GRANT ADMINISTRATOR OF THE SURVEY  
REMONUMENTATION PLAN - 2008 - Register of Deeds / Finance Committee / General  
Government Committee**

**WHEREAS,** under 1990 PA 345, and the approved Livingston County Survey Plan, the Livingston County Board of Commissioners must appoint a Grant Administrator (“Grant Administrator”) for all surveying projects approved and initiated by the State Survey and Remonumentation Commission (“Commission”); and

**WHEREAS,** the Survey and Remonumentation Committee has recommended the appointment of a Grant Administrator (Administrator) who will perform the duties of the County Grant Administrator; and

**WHEREAS,** the Grant Administrator has agreed that he/she, or any firm or corporation, with which he/she is associated, will not be a Monumentation Surveyor (as defined in the approved Livingston County Survey Plan) in any county in the State of Michigan; and

**WHEREAS,** the Administrator has agreed to provide the County with the services it requires which include the following:

The Administrator’s duties as Grant Administrator shall include:

1. Submitting annually a grant application and supporting documents to the Commission by December 31.
2. Selecting a Monumentation Surveyor in compliance with Qualification Based Selection (QBS) as set forth in House Concurrent Resolution 206 (June 1987).
  1. Submitting proposed County Monumentation Surveyor Contracts to the Livingston County Board of Commissioners for its approval and its authorization for execution.
  2. Recommending payment to the Monumentation Surveyor as provided by the contract.
  3. Submitting other documentation as required by the Commission.

**WHEREAS,** for purposes of compensation for 2008, the Grant Administrator shall be reimbursed on a biweekly fixed fee basis for the time expended, which shall include required secretary/technician services. The biweekly fixed fee and additional reimbursement for necessary expenses shall be as follows:

- As part of the biweekly fixed-fee compensation, the Grant Administrator shall furnish his/her own office work space, telephone and vehicle; and
- The Grant Administrator shall be reimbursed for: (1) required expendable office supplies; (2) long-distance telephone calls; (3) mileage (at the current Livingston County rate); (4) lodging (when it is necessary to be out of the County); and (5) miscellaneous applicable out-of-pocket expenses; and

- For the calendar year of 2008, the Grant Administrator shall be paid Three hundred fifty-three and 84/100 (\$353.84) per biweekly pay period (\$9,200 per year); and
- The fixed fee charges may be split between the Grant Administrator and the Deputy Grant Administrator as \$176.92 per any week in which the Deputy Grant Administrator is assigned and performs the duties of the Grant Administrator, when applicable.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby appoints Sally Reynolds as Grant Administrator for Livingston County Survey and Remonumentation Plan with the terms and conditions as outlined above.

**MOVED:**

**CARRIED:**

**SECONDED:**

**RESOLUTION  
LIVINGSTON COUNTY**

**NO:  
DATE:**

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**RESOLUTION APPOINTING DEPUTY GRANT ADMINISTRATOR OF THE SURVEY  
REMONUMENTATION PLAN - 2008 - Register of Deeds / Finance Committee / General Government  
Committee**

- WHEREAS,** under 1990 PA 345, and the approved Livingston County Survey Plan, the Livingston County Board of Commissioners must appoint a Grant Administrator (“Grant Administrator”) for all surveying projects approved and initiated by the State Survey and Remonumentation Commission (“Commission”); and
- WHEREAS,** the Survey and Remonumentation Committee has recommended entering into contract for Deputy Grant Administrator, as an Independent Contractor, commencing January 1, 2008 and terminating on December 31, 2008, who will perform the duties of the County Grant Administrator only upon the request of either the County Grant Administrator or the Livingston County Board of Commissioners, and only in the absence or incapacity of the County Grant Administrator; and
- WHEREAS,** the Contractor (Deputy Grant Administrator) has agreed that he/she, or any firm or corporation, with which he/she is associated, will not be a Monumentation Surveyor (as defined in the approved Livingston County Survey Plan) in any county in the State of Michigan; and
- WHEREAS,** the Contractor has agreed to provide the County, on an independent contractor basis, with the services it requires which include the following:

The Contractor’s duties as Deputy Grant Administrator, when the Grant Administrator is unavailable, shall include:

1. Submitting annually a grant application and supporting documents to the Commission by December 31.
2. Selecting a Monumentation Surveyor in compliance with Qualification Based Selection (QBS) as set forth in House Concurrent Resolution 206 (June 1987).
1. Submitting proposed County Monumentation Surveyor Contracts to the Livingston County Board of Commissioners for its approval and its authorization for execution.
2. Recommending payment to the Monumentation Surveyor as provided by the contract.
3. Submitting other documentation as required by the Commission.



**RESOLUTION NO.**  
**Page 2**

**WHEREAS,** for purposes of compensation for 2008 the Deputy Grant Administrator, when assuming the duties of the Grant Administrator, shall be reimbursed as follows:

“For purposes of compensation for 2008 the Deputy Grant Administrator, when acting as Grant Administrator, shall be reimbursed on a weekly fixed -fee basis for the time expended which shall include required secretary/technician services.

Additional reimbursement for necessary expenses shall be provided as follows:

- As part of the weekly fixed-fee compensation, the Deputy Grant Administrator shall furnish his/her own office work space, telephone and vehicle;
- The Deputy Grant Administrator shall be reimbursed for: (1) required expendable office supplies; (2) long-distance telephone calls; (3) mileage (at the current Livingston County rate); (4) lodging (when it is necessary to be out of the County); and (5) miscellaneous applicable out-of-pocket expenses;

For the calendar year 2007, the Deputy Grant Administrator shall be paid **ONE HUNDRED SEVENTY-SIX AND 92/100 DOLLARS** (\$176.92) for each week in which he/she is assigned and performs the duties of the Grant Administrator.”

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby appoints Kathleen Ignatowski as Deputy Grant Administrator for Livingston County Survey and Remonumentation Plan and authorizes a contract commencing January 1, 2008 and terminating December 31, 2008, with the term and conditions as outlined above.

**BE IT FURTHER RESOLVED** that the Chair is authorized to sign said contract upon review of Civil Counsel.

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**MOVED:**

**SECONDED:**

**SUPPORTED:**

**RESOLUTION**

**NO.**

**LIVINGSTON COUNTY**

**DATE:**

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**RESOLUTION APPOINTING COUNTY REPRESENTATIVE OF THE SURVEY  
REMONUMENTATION PLAN - 2008 - Register of Deeds / Finance Committee / General  
Government Committee**

**WHEREAS,** under 1990 PA 345, and the approved Livingston County Survey Plan, the Livingston County Board of Commissioners must appoint a County Representative ("County Representative") for all surveying projects approved and initiated by the State Survey and Remonumentation Commission ("Commission"); and

**WHEREAS,** the Survey and Remonumentation Committee has recommended entering into a contract for County Representative, as an Independent Contractor, commencing January 1, 2008 and terminating on December 31, 2008; and

**WHEREAS,** the County Representative may be a Monumentation Surveyor (as defined in the approved Livingston County Survey Plan), he/she hereby agrees that he/she will not perform any of the functions of the County Grant Administrator as defined in the approved Livingston County Survey Plan; and

**WHEREAS,** the Contractor is a surveyor licensed to practice in the State of Michigan and has agreed to provide the county, on an independent contractor basis, with the services it requires which include the following:

In addition to any duties assigned to county representatives by law, the Contractor as County Representative shall establish requirements and procedures to implement the following:

1. Research the history of corners and horizontal and vertical control stations.
2. Field verify whether corners are "Existent", "Lost", or "Obliterated".
3. Set a marker at all corners following the Peer Group's ratification. The location of said corners shall be established in accordance with the procedures set forth in the "Manual of Instructions for the Survey of Public Lands of the United States", prepared by the Bureau of Land Management of the United States Department of Interior (Technical Bulletin 6, or subsequent editions).
4. Recover all existing horizontal and vertical control stations.

**RESOLUTION NO:**

**Page 2**

The Contractor as County Representative shall also be responsible for:

- A. Establishing, scheduling meetings of, and chairing a Peer Group which will meet and act as advisors for ratification of corner locations. These meetings shall be in compliance with the Open Meetings Act, 1976 PA 267.
2. Creating and maintaining a filing system for each corner, which contains all survey information compiled.
3. Submitting documentation to the County Grant Administrator as required for the annual Application for Monumentation Grant which includes, but is not limited to, the following:
  1. For the current-year projects, a description of the work area completed, the work area projected to be completed by December 31, and work area remaining to be completed.
  2. A general work-progress report for all previously awarded contracts.
  3. The Work Program for the following year. The Work Program will indicate (a) the area where the Public Land Survey corners and Property-controlling corners are proposed to be monumented and/or remonumented with the next contract year; (b) the area where the Public Land Survey corners and Property-controlling corners are to be researched in the next contract year; (c) the area where horizontal and vertical control stations are to be researched and located; and (d) the area where horizontal and vertical coordinates are to be established.
4. Creating and maintaining a filing system for horizontal and vertical geodetic monumentation information obtained from National Geodetic Survey, United States Geological Survey and other sources.
5. Coordinating the densification of horizontal and vertical geodetic monumentation with the Commission's Geodetic Advisor.

In addition to the requirements of the approved Livingston County Survey Plan, the Contractor as County Representative shall:

**RESOLUTION NO.**

**Page 3**

1. Schedule and chair the meeting of the Survey & Remonumentation Committee.
2. Ascertain, through periodic on-site inspections and review, that the work performed under monumentation contracts has been satisfactorily completed before recommending to the Grant Administrator that final payment to be made by the Livingston County Board of Commissioners.

**WHEREAS,** for purposes of compensation for 2008, the County Representative shall be considered as an Independent Contractor to be reimbursed on a monthly fixed-fee basis for the time expended, which shall include required secretary/technician services. The monthly fixed-fee and additional reimbursement for necessary expenses shall be as follows:

- As part of the weekly fixed-fee compensation, the County Representative shall furnish his/her own office work space, telephone and vehicle; and
- The County Representative shall be reimbursed for (1) required expendable office supplies; (2) long distance telephone calls; (3) mileage (at the current Livingston County rate); (4) lodging (when it is necessary to be out of the County); and (5) miscellaneous applicable out-of-pocket expenses; and
- For the calendar year of 2008, the County Representative shall be paid Two thousand five hundred dollars (\$2500.00) per month, [Thirty thousand Dollars (\$30,000) per year]; and
- The fixed-fee charges may be split between the County Representative and Deputy County Representative as Five hundred seventy-six and 92/100 (\$576.92) per any week in which the Deputy County Representative is assigned and performs the duties of the County Representative, when applicable; and

If, due to unexpected circumstances, it is deemed to be in the best interest of Livingston County to exceed the \$30,000 maximum, approval by the Livingston County Board of Commissioners will be required.

**WHEREAS,** after careful consideration, the Survey & Remonumentation Committee recommends the reappointment of Jennifer Defenderfer as County Representative of the Livingston County Survey and Remonumentation Plan.



**RESOLUTION NO.**

**Page 4**

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby appoints Jennifer Defenderfer, as County Representative, for Livingston County Survey and Remonumentation Plan and authorizes a contract commencing January 1, 2008 and terminating December 31, 2008, with the terms and conditions as outlined above.

**BE IT FURTHER RESOLVED** that the Chair is authorized to sign said contract as prepared by Civil Counsel.

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**MOVED:**

**SECONDED:**

**CARRIED:**

RESOLUTION

NO.

LIVINGSTON COUNTY

DATE:

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**RESOLUTION APPOINTING DEPUTY COUNTY REPRESENTATIVE OF THE SURVEY  
REMONUMENTATION PLAN -2008 - Register of Deeds / Finance Committee / General  
Government Committee**

WHEREAS, under 1990 PA 345, and the approved Livingston County Survey Plan, the Livingston County Board of Commissioners must appoint a Deputy County Representative (“Deputy County Representative”) for all surveying projects approved and initiated by the State Survey and Remonumentation Commission (“Commission”); and

WHEREAS, the Survey and Remonumentation Committee has recommended entering into contract for Deputy County Representative, as an Independent Contractor, commencing January 1, 2008 and terminating on December 31, 2008; and

WHEREAS, the Deputy County Representative may be a Monumentation Surveyor (as defined in the approved Livingston County Survey Plan), he/she hereby agrees that he/she will not perform any of the functions of the County Grant Administrator as defined in the approved Livingston County Survey Plan; and

WHEREAS, the Contractor (“Deputy County Representative”) is a surveyor licensed to practice in the State of Michigan and has agreed to provide the county, on an independent contractor basis, with the services it requires which include the following:

In addition to any duties assigned to county representatives by law, the Contractor as Deputy County Representative shall, when the County Representative is unavailable, establish requirements and procedures to implement the following:

- A. Research the history of corners and horizontal and vertical control stations.
2. Field verify whether corners are “Existent”, “Lost”, or “Obliterated”.
3. Set a marker at all corners, following the Peer Group’s ratification. The location of said corners shall be established in accordance with the procedures set forth in the “Manual of Instructions for the Survey of Public Lands of the United States”, prepared by the Bureau of Land Management of the United States Department of Interior (Technical Bulletin 6, or subsequent editions).
4. Recover all existing horizontal and vertical control stations.

RESOLUTION NO.

Page 2

The Contractor as Deputy County Representative shall, when the County Representative is unavailable, also be responsible for:

1. Establishing, scheduling meetings of, and chairing a Peer Group which will meet and act as advisors for ratification of corner locations. These meetings shall be in compliance with the Open Meetings Act, 1976 PA 267.
2. Creating and maintaining a filing system for each corner, which contains all survey information compiled.
3. Submitting documentation to the County Grant Administrator as required for the annual Application for Monumentation Grant which includes, but is not limited to, the following:
  1. For the current-year projects, a description of the work area completed, the work area projected to be completed by December 31, and work area remaining to be completed.
  - A2. A general work-progress report for all previously awarded contracts.
  3. The Work Program for the following year. The Work Program will indicate (a) the area where the Public Land Survey corners and Property-controlling corners are proposed to be monumented and/or remonumented within the next contract year; (b) the area where the Public Land Survey corners and Property-controlling corners are to be researched in the next contract year; (c) the area where horizontal and vertical control stations are to be researched and located; and (d) the area where horizontal and vertical coordinates are to be established.
4. Creating and maintaining a filing system for horizontal and vertical geodetic monumentation information obtained from National Geodetic Survey, United States Geological Survey and other sources.
5. Coordinating the densification of horizontal and vertical geodetic monumentation with the Commission's Geodetic Advisor.

In addition to the requirements of the approved Livingston County Survey Plan, the Contractor as Deputy County Representative, when the County Representative is unavailable, shall:



RESOLUTION NO:

Page 3

- Schedule and chair the meeting of the Survey & Remonumentation Committee.
- Ascertain, through periodic on-site inspections and review, that the work performed under monumentation contracts has been satisfactorily completed before recommending to the Grant Administrator that final payment be made by the Livingston County Board of Commissioners.

WHEREAS, for purposes of compensation for 2008, the Deputy County Representative, when assuming the duties of the County Representative, shall be considered on the same basis as the County Representative which follows:

For purposes of compensation for 2008, the County Representative (or Deputy County Representative) shall be considered as an Independent Contractor to be reimbursed on a monthly fixed-fee basis for the time expended which shall include required secretary/technician services. The monthly fixed-fee and additional reimbursement for necessary expenses shall be as follows:

- As part of the weekly fixed-fee compensation, the County Representative (or Deputy County Representative) shall furnish his/her own office work space, telephone and vehicle; and
- The County Representative (or Deputy County Representative) shall be reimbursed for: (1) required expendable office supplies; (2) long-distance telephone calls; (3) mileage (at the current Livingston County rate); (4) lodging (when it is necessary to be out of the County); and (5) miscellaneous applicable out-of-pocket expenses; and
- For the calendar year of 2008, the Deputy County Representative shall be paid Five hundred seventy-six and 92/100 (\$576.92) per any week in which he/she is assigned and performs the duties of the County Representative, when applicable; and

If, due to unexpected circumstances, it is deemed to be in the best interest of Livingston County to exceed the \$30,000 maximum, approval by the Livingston County Board of Commissioners will be required.

WHEREAS, after careful consideration, the Survey and Remonumentation Committee recommends the reappointment of Jack Smith as Deputy County Representative of the Livingston County Survey and Remonumentation Plan.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby appoints Jack Smith, as Deputy County Representative, for Livingston County Survey and Remonumentation Plan and authorizes a contract commencing January 1, 2008 and terminating December 31, 2008, with the terms and conditions as outlined above.

BE IT FURTHER RESOLVED that the Chair is authorized to sign said contract as prepared by Civil Counsel.

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MOVED:

SECONDED:

CARRIED:

**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

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**RESOLUTION AUTHORIZING CONTRACTS FOR 2008 FOR THE MONUMENTATION OR REMONUMENTATION OF THE PUBLIC LAND SURVEY CORNERS IN LIVINGSTON COUNTY - Register of Deeds / Finance Committee / General Government Committee**

**WHEREAS,** the Livingston County Survey Plan has determined a need for the Monumentation or Remonumentation of all the public land survey corners in Livingston County to be accomplished over of 20-year period, in accordance with P.A. 345, 1990; and

**WHEREAS,** partial funding for the monumentation or Remonumentation of all the public land survey corners in Livingston County has been provided by P.A. 346, 1990.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorizes the Grant Administrator to contract for Remonumentation of 30 corners as proposed in the 2008 Grant Agreement for a total amount not to exceed \$110,000.00.

**BE IT FURTHER RESOLVED** that up to \$65,000.00 shall be taken from the Livingston County Survey Remonumentation Fund 245-245 as the County's contribution to the Grant Agreement and the Grant from the State of Michigan for its share totals \$108,253.00 for a total program not to exceed \$173,253.00.

**BE IT FURTHER RESOLVED** that the Chairman of the Board of Commissioners and the Grant Administrator are hereby authorized to sign said consultant surveyor contracts upon review of Civil Counsel.

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**MOVED:**

**SECONDED:**

**CARRIED:**

**RESOLUTION  
LIVINGSTON COUNTY**

**NO:  
DATE:**

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**RESOLUTION AUTHORIZING PER DIEM MEETING PAYMENT FOR SURVEY &  
REMONUMENTATION PEER GROUP MEMBERS FOR 2008 AS PER APPROVED BUDGETS  
FOR LIVINGSTON COUNTY SURVEY & REMONUMENTATION - Register of Deeds / Finance  
Committee / General Government Committee**

**WHEREAS,** the Livingston County Survey Plan has determined a need for the Monumentation or Remonumentation of all the public land survey corners in Livingston County to be accomplished over of 20-year period, in accordance with P.A. 345, 1990; and

**WHEREAS,** partial funding for the monumentation or Remonumentation of all the public land survey corners in Livingston County has been provided by P.A. 346, 1990.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorizes the Grant Administrator to approve the payment of *\$50 per meeting* to Remonumentation Peer Group members; those members being Peer Group members as appointed by the Survey & Remonumentation Committee as reviewed by the Board of Commissioners, not to exceed 11 members as defined in the Livingston County Survey Plan; (see attached membership roster) Peer Group Meeting dates being established as the 1<sup>st</sup> and 3<sup>rd</sup> Wednesday of each month February thru October.

**BE IT FURTHER RESOLVED** that as the total expense is estimated to be \$11,000 per year, the County's contribution to the payment shall be taken from the Survey & Remonumentation Fund 245-245.

**MOVED:**

**SECONDED:**

**CARRIED:**

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

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**RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD TO ENTER INTO A GRANT AGREEMENT WITH THE MICHIGAN DEPARTMENT OF TRANSPORTATION TO FUND THE DESIGN OF AIRPORT PERIMETER FENCING -- AIRPORT / General Government Committee**

**WHEREAS,** the Livingston County Board of Commissioners has entered into an agreement with R.W. Armstrong of Lansing, Michigan for the design engineering services for the completion of the perimeter fence at the Livingston County Airport; and

**WHEREAS,** the Michigan Aeronautics Commission has authorized a grant agreement to provide funding for these services; and

**WHEREAS,** the design work is anticipated to be completed in anticipation of a March 2007 bid letting; and

**WHEREAS,** The amount of the grant agreement is \$26,000 and the local share (2.5%) will be \$650.00.

**THEREFORE BE IT RESOLVED** the Livingston County Board of Commissioners concurs with the Livingston County Aeronautical Facilities Board to enter into a grant agreement with the Michigan Department of Transportation to fund the design of airport perimeter fencing.

**BE IT FURTHER RESOLVED** the Chair be authorized to sign the Agreement upon review by Civil Counsel.

**BE IT FURTHER RESOLVED** the local share of \$650.00 shall be advanced from the Airport Loan Agreement upon receipt of an invoice from MDOT.

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Moved:

Seconded:

Carried:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

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**RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD OF COMMISSIONERS AND ENTER INTO AN AGREEMENT WITH R.W. ARMSTRONG FOR THE DESIGN OF PERIMETER FENCING -- AIRPORT / General Government Committee**

**WHEREAS,** the Livingston County Airport is not completely fenced at the present time; and

**WHEREAS,** the Michigan Aeronautics Commission has authorized a funds to provide for the design and installation of fencing to enclose the entire airport perimeter; and

**WHEREAS,** R.W. Armstrong of Lansing, Michigan has prepared a contract to perform design services and the preparation of bid documents for the installation of the perimeter fence; and

**WHEREAS,** The amount of the contract agreement is \$22,097 and the local share (2.5%) will be \$552.43.

**THEREFORE BE IT RESOLVED** the Livingston County Board of Commissioners concurs with the Livingston County Aeronautical Facilities Board to enter into an agreement with R.W. Armstrong of Lansing, Michigan to provide design services and bid preparation documents for perimeter fencing at the Livingston County Airport.

**BE IT FURTHER RESOLVED** the Chair be authorized to sign the Agreement upon review by Civil Counsel.

**BE IT FURTHER RESOLVED** the local share of the project be advanced as a part of the Airport Loan Agreement upon receipt of an invoice from MDOT.

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Moved:

Seconded:

Carried:

**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

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**RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD AND AMEND RESOLUTION 2006-03-076 AND THE AGREEMENT WITH R.W. ARMSTRONG OF LANSING, MICHIGAN FOR ADDITIONAL CONSTRUCTION ADMINISTRATION SERVICES FOR TAXIWAY EXTENSION AND REHABILITATION PROJECT -- AIRPORT / General Government Committee**

**WHEREAS,** Livingston County has entered into an agreement with D.J. McQuestion & Sons for the extension of the north and south taxiways to the east end of the runway and the rehabilitation of the existing south taxiway; and

**WHEREAS,** R.W. Armstrong of Lansing, Michigan performed Construction Administration services for the project, including survey work and materials testing by an independent testing firm; and

**WHEREAS,** due to unexpected soil conditions, an additional twenty (20) construction days were added to the project; and

**WHEREAS,** R.W. Armstrong has requested that the on site inspector wages and overhead costs be added to the original contract for these 20 days; and

**WHEREAS,** MDOT-Aeronautics has approved the amount of the proposed consultant contract amendment and the funding for this amendment will be on a 95/5 basis.

**THEREFORE BE IT RESOLVED** the Livingston County Board of Commissioners concurs with the Livingston County Aeronautical Facilities Board to amend Resolution 2006-03-076 and the agreement with R.W. Armstrong of Lansing, Michigan, for additional construction administration services at an additional cost of \$14,600.

**BE IT FURTHER RESOLVED** the Chair be authorized to sign the agreement upon review by Civil Counsel.

**BE IT FURTHER RESOLVED** the local share of the project, \$730.00, be advanced as a part of the Airport Loan Agreement upon receipt of an invoice from MDOT.

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Moved:

Seconded:

Carried:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE

**RESOLUTION TO AMEND CONTRACT WITH OTIS ELEVATOR COMPANY FOR ELEVATOR MAINTENANCE AND REPAIR SERVICES AT THE HISTORICAL COURTHOUSE AND ADMINISTRATION BUILDINGS – Building Services / General Government Committee**

**WHEREAS,** the County of Livingston has two operating elevators which are located at the Historical Courthouse and Administration Building; and

**WHEREAS,** these elevators are mandated by the State of Michigan to be maintained with preventative maintenance, inspections and repairs; and

**WHEREAS,** Building Services has a current contract with Otis Elevator, of Lansing, with renewal options through December 31, 2009; and

**WHEREAS,** through our membership with Hospital Purchasing Service, we can extend our contract with Otis Elevator until December 31, 2012 and reduce current pricing by 9%. All other terms and conditions will remain the same; and

**WHEREAS,** Building Services is requesting authorization to amend the current contract to extend the agreement period to December 31, 2012 and reduce pricing by 9%; and

**WHEREAS,** currently we are paying \$140.00 per month per elevator which will be reduced to \$127.40; and

**WHEREAS,** the annual requirements for elevator maintenance and repair services for the 2009-2012 fiscal years will be subject to the availability of appropriated funds.

**THEREFORE BE IT RESOLVED** that the Board of Commissioners authorizes an amendment to the current contract with Otis Elevator Company of Lansing, Michigan, to extend the contract period to December 31, 2012 and reduce pricing to \$ 127.40 per month per elevator.

**BE IT FURTHER RESOLVED** that the Board Chairman be authorized to sign said any necessary documents pertaining to this matter upon review and preparation of Civil Counsel.

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MOVED:

SECONDED:

CARRIED:



RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

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**RESOLUTION AUTHORIZING ISSUANCE OF A PURCHASE ORDER TO ESRI, INC. FOR GIS SYSTEM UPGRADES - INFORMATION TECHNOLOGY/GIS DIVISION / General Government Committee**

**WHEREAS,** due to the vacant GIS Application Developer position, it has been determined that there is a need to upgrade the GIS server software in the Information Technology Department; and

**WHEREAS,** in compliance with the Livingston County Purchasing Policy, the State of Michigan through the MiDeal Program has a contract available to us to piggyback off of for these products and services with Environmental Systems Research Institute, Inc. (ESRI), of Minneapolis, Minnesota; and

**WHEREAS,** after the review of the vendor and products, Purchasing recommends that a Purchase Order with Environmental Systems Research Institute, Inc. (ESRI), of Minneapolis, Minnesota, be awarded for an amount not to exceed \$17,890; and

**WHEREAS,** funding for same is available through the GIS Budget line item 636-402-819.000; and

**WHEREAS,** this Resolution has been recommended for approval by the Technology Committee.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves a Purchase Order be issued to Environmental Systems Research Institute, Inc. (ESRI), for GIS server software upgrades for an amount not to exceed \$17,890 by piggybacking off of the State of Michigan contract # 071B3001293.

**BE IT FURTHER RESOLVED** that \$17,890 from FY2007 line item 636-402-819.000 is transferred to FY2008 line item 636-402-819.000.

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MOVED:

SECONDED:

CARRIED:

**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

**RESOLUTION TO APPROVE ENHANCED ACCESS FEE SCHEDULE FOR GIS DIGITAL DATA - INFORMATION TECHNOLOGY DEPARTMENT/GIS DIVISION / General Government Committee**

**WHEREAS**, Livingston County’s Enhanced Access Policy allows County Departments to provide enhanced access to certain public records and to impose certain fees for providing that enhanced access; and

**WHEREAS**, all fee schedules must be approved by the Board of Commissioners; and

**WHEREAS**, the County GIS layers are public information; and

**WHEREAS**, the cost for each layer has been determined based on operating expenses as defined by the State of Michigan Public Act No. 462 of 1996, as amended, and the recommendations listed in the 2003 GIS Cost Allocation Study conducted by PlanGraphics, Inc.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves the fee schedule for the Address Point GIS data layer as follows effective January 1, 2008:

<b>Layer</b>	<b>Cost for Countywide Layer</b>	<b>Cost per Local Unit</b>	<b>Cost per Individual Feature</b>
Address Points	\$36,000	NA	\$0.50 per address

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MOVED:

SECONDED:

CARRIED:

**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

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**RESOLUTION AMENDING RESOLUTION # 2007-11-289 AUTHORIZING THE TERMINATION OF CURRENT ONLINE SERVICES PORTAL CONTRACT AND AUTHORIZING NEW CONTRACT FOR ONLINE SERVICES PORTAL MAINTENANCE AGREEMENT WITH WEBTECS, INC. – INFORMATION TECHNOLOGY/TECHNOLOGY COMMITTEE / General Government Committee**

**WHEREAS,** Resolution 2007-11-289 was adopted on November 5, 2007 to purpose a 90-day notice of cancellation of contract for the County Online Service Portal (LivingstonLive.org); and

**WHEREAS,** Resolution 2007-11-289 incorrectly stated that implementing the 90-Day termination clause would result in an early termination penalty fee of \$8,160; and

**WHEREAS,** Resolution 2007-11-289 also states that the Maintenance Contract will begin February 1, 2008, not January 1, 2008 as set forth in the Contract; and

**WHEREAS,** the Amendment provides for the termination fee of \$23,800.00 which includes the December 21, 2007 payment the County owes for services provided in December 21, 2007 plus the fee for early termination which has been reduced by \$1,360.00 to \$6,800.00 instead of the original penalty fee of \$8,160; and

**WHEREAS,** Resolution 2007-11-289 while not mentioning the specific time period covered by the Contract, states in the sixth WHEREAS clause the new Maintenance Contract shall be “for at least a one year period of time at \$4,300 per month”. The contract is for three years, covering the period of January 1, 2008 through December 31, 2010; and

**WHEREAS,** Resolution 2007-11-289 only authorizes funding for \$4,300.00 per month apparently to apply to the initial one year period. Exhibit A – Scope of Work states that the 2% increase will apply for to each year following 2008. For 2009 the monthly rate shall be \$4,386.00 with an annualized rate of \$52,632.00 and for 2010 the monthly rate shall be \$4,474.00, with an annualized rate of \$53,688.00; and

**WHEREAS,** the Technology Committee recommends favorable consideration of this Resolution.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves this Resolution to amend Resolution 2007-11-289 to accurately reflect that the new Maintenance Contract shall be for three years, covering the period of January 1, 2008 through December 31, 2010 at the rate or \$4,300 per month for 2008 with a 2 % increase to apply each year following 2008. For 2009 the monthly rate shall be \$4,386.00 with an annualized rate of \$52,632.00 and for 2010 the monthly rate shall be \$4,474.00, with an annualized rate of \$53,688.00.

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MOVED:  
SECONDED:  
CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

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**RESOLUTION AUTHORIZING ISSUANCE OF A BLANKET PURCHASE ORDER TO  
BERBEE INFORMATION NETWORK CORPORATION AND ANALYSTS INTERNATIONAL  
FOR CONTRACT SERVICES FOR THE INFORMATION TECHNOLOGY DEPARTMENT  
FOR 2008 - INFORMATION TECHNOLOGY / General Government Committee**

**WHEREAS,** due to on-going needs of Information Technology High-Tech Services from out side sources, it has been determined that there is a need for a Blanket Purchase order to be authorized for on-call support and upgrades that are needed through out the year for the Information Technology Department ; and

**WHEREAS,** after the review of the vendors and services, Purchasing and IT recommends that a Blanket Purchase Order with Berbee Information Network Corporation, of Southfield, MI and Analysts International of Lansing, MI be awarded for a one (1) year period January 2, 2008 through December 31, 2008 in an amount not to exceed \$75,000.00 per vendor; and

**WHEREAS,** the cost of tech support is \$135.00 per hour for standard service and \$ 175.00 per hour for high-end service; and

**WHEREAS,** funds have been budgeted and approved in the Information Technology Fiscal year 2008 budget; and

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves a Blanket Purchase Order be issued to Berbee Information Network Corporation of Southfield Michigan and Analysts International of Lansing, Michigan, for Tech Support Services for the period of January 2, 2008 through December 31, 2008 in an amount not to exceed \$75,000.00 per vendor at the rate of \$135.00 per hour for standard service and \$175.00 per hour for high-end service

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MOVED:

SECONDED:

CARRIED:

**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

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**RESOLUTION AUTHORIZING ISSUANCE OF A BLANKET PURCHASE ORDER  
AUTHORIZING THE PURCHASE OF COMPUTER EQUIPMENT THAT HAS BEEN BUDGETED  
FOR THROUGH THE INFORMATION TECHNOLOGY DEPARTMENT FOR PURCHASES OF  
COMPUTER EQUIPMENT FOR ALL COUNTY DEPARTMENTS -  
Information Technology / General Government Committee**

**WHEREAS,** due to the on going need for computer equipment replacement which includes PC's laptops, servers, monitors, printers, etc for all the County departments; it has been determined that a need for a blanket Purchase Order be issued for the 2008 fiscal year; and

**WHEREAS,** after the review of the current vendors based on the products and services provided, four (4) Vendors have been selected to be used in reference to this Resolution once approved; and

**WHEREAS,** the vendors and amounts are as follows:  
EDS of Lansing, MI. \$25,000.00  
TechDepot of Trumbull, CT \$10,000.00  
InaComp of Southfield, MI \$20,000.00  
Hewlett Packard of Houston, TX \$40,000.00; and

**WHEREAS,** in compliance with the Purchasing Policy, all vendors selected have contracts available to us through the State of Michigan MiDeal Program, U.S. Communities and REMC programs; and

**WHEREAS,** funds for the purchase of this equipment have been budgeted for through the Information Technology Department, for the 2008 fiscal year.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves the issuance of Blanket Purchase Orders for the 2008 fiscal year to the following vendors and amounts for the purchase of replacement computer equipment:

EDS of Lansing, MI.,	\$ 25,000.00
TechDepot of Trumbull, CT,	\$ 10,000.00
InaComp of Southfield, Michigan,	\$ 20,000.00
Hewlett Packard of Houston, TX	\$ 40,000.00.
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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

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**RESOLUTION AUTHORIZING BLANKET PURCHASE ORDER TO RKA  
PETROLIUM CO. OF ROMULUS, MICHIGAN FOR DIESEL FUEL FOR CY 2008 -  
L.E.T.S.**

**WHEREAS,** currently L.E.T.S. purchases diesel fuel through the State of Michigan Extended Purchasing Program; and

**WHEREAS,** the L.E.T.S. 2008 budget for fuel was approved at \$170,000.00 based on current predictions of operating mileage and number of buses in operation, and

**WHEREAS,** in the past a blanket purchase order for fuel was approved by the Board of Commissioners using the designated vendor awarded by the State of Michigan Contract, that being RKA Petroleum of Romulus, Michigan

**WHEREAS,** the cost of fuel is an allowable reimbursable expenses from both the Federal Transit Administration and State of Michigan transportation formula funds;

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners

hereby authorizes a blanket purchase order for the purchase of diesel fuel under the State of Michigan Extended Purchasing Program, Contract # 071B5200342, to RKA Petroleum Co. of Romulus, Michigan in an amount not to exceed One Hundred Seventy Thousand (\$170,000.00) Dollars for the period of January 2, 2008 through December 31, 2008 in accordance with the County Purchasing Policy.

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**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

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**RESOLUTION TO AUTHORIZE PURCHASE AND INSTALLTION OF VIDEO SURVEILLANCE CAMERAS AND A RECORDING DEVICE TO ENHANCE SECURITY AT THE INTERMODAL BUILDING AND BUDGET AMENDMENT – L.E.T.S.**

**WHEREAS,** The Federal Transit Administration has mandated that transit agencies throughout the country upgrade security in and around their facilities; and

**WHEREAS,** This mandate is funded by the Federal Transit Administration’s annual Section 5307 Grant with authority to utilize up to one (1) percent of those grant funds annually for security upgrades; and

**WHEREAS,** quotes were obtained from three (3) vendors familiar with surveillance technologies, who are locally known to the IT Department, and had worked for Livingston County on prior projects; and

**WHEREAS,** The County IT Department’s selection, Analysts International, was based on quality of work, proposed equipment and the compatibility of proposed equipment with current technology already installed and available within the IT Department. This will facilitate current and future hook ups as more buildings may be added to form a seamless security network of sites throughout the county; and

**WHEREAS,** funding exists from monies still available from the Fiscal Year 2004 FTA Grant Award (MI-90-x453) for reimbursement in an amount necessary to cover the quoted price; and

**WHEREAS,** the proposed amendment ensures compliance with the Uniform Budgeting and Accounting Act, as amended.

**THEREFORE BE IT RESOLVED THAT** the Livingston County Board of Commissioners approves the issuance of a Purchase Order for the purchase and installation of video surveillance cameras and recording devices at the Intermodal Building from Analysts International in an amount not to exceed Thirteen Thousand Five Hundred Seventy Five Dollars and Ninety Cents (\$13,575.90) from available Fiscal-Year 2004 FTA Grant Funds.

**BE IT FURTHER RESOLVED THAT** the Livingston County Board of Commissioners

hereby approves and adopts the 2008 proposed amended budget as follows:

<u>Fund</u>	<u>Proposed 2008 Amended Budget</u>
LETS	\$2,468,274

The budgetary Status Reports showing the line-item changes for this budget amendment will be attached as part of the resolution

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MOVED:

SECONDED:

CARRIED:

<http://sharepoint1/sites/Resolutions/Resolution Templates/Purchase of Equipment.doc>



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**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

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**RESOLUTION TO APPROVE THE PURCHASE OF A PORTABLE BUS WASH SYSTEM FOR THE L.E.T.S. DEPARTMENT AND BUDGET AMENDMENT – L.E.T.S.**

**WHEREAS,** Federal funding was authorized and is still available for the purchase of a portable bus washing system for the L.E.T.S. Intermodal building in the Section 5309 FY 2005 earmarks; and

**WHEREAS,** there continues to be a need to keep the buses clean and presentable throughout the year and the current washing facility through the Howell Public School System is not always available for L.E.T.S. use; and

**WHEREAS,** the monies allocated in the Earmark in the amount of \$23,577.00 cannot be moved, transferred or used for any other project or purpose; and

**WHEREAS,** the Livingston County Purchasing Department has found the unit available through Hagemeyer, NA, a U.S. Communities Governmental Purchasing Alliance, and recommends the purchase through this organization in the amount of \$19,168.03, which is reimbursable through the Earmark; and

**WHEREAS,** the Livingston County Building Department can provide the necessary hookups for water and electricity at an estimated cost not to exceed \$1,000.00, which is also reimbursable through the earmark

**WHEREAS,** the proposed amendment ensures compliance with the Uniform Budgeting and Accounting Act, as amended.

**THEREFORE BE IT RESOLVED THAT the Livingston County Board of Commissioners**

**hereby approves the issuance of a purchase order for the purchase of a**

**Mobile Bus Wash System through Hagemeyer, Inc (a U.S. Communities**

**Government Purchasing Consortium) for Nineteen Thousand One Hundred**

**Sixty Eight and 03/100 (\$19,168.03) and approves the hook up costs by the**

**Livingston County Building Services Department for One Thousand Dollars**

**and 00/100 (\$1,000.00) with the total cost not to exceed Twenty Thousand**

**One Hundred Sixty Eight and 03/100 (\$20,168.03).**

**BE IT FURTHER RESOLVED** that the Livingston County Board of Commissioners hereby approves and adopts the 2008 proposed amended budget as follows:

<u>Fund</u>	<u>Proposed 2008 Amended Budget</u>
LETS	\$2,488,442

The budgetary status reports showing the line-item changes for this budget amendment will be attached as part of the resolution

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MOVED:

SECONDED:

CARRIED:

