

# BOARD OF COMMISSIONERS

1/22/2008

304 E. Grand River Avenue, Howell, MI

7:30 PM

## AGENDA

1. **CALL MEETING TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **CORRESPONDENCE**
  - A. Isabella County - Loan Funds to Central Michigan Health Department
5. **CALL TO THE PUBLIC**
6. **APPROVAL OF MINUTES**

Minutes of meeting dated January 7, 2008
7. **TABLED ITEMS FROM PREVIOUS MEETINGS**

None
8. **APPROVAL OF AGENDA**
9. **REPORTS**
10. **RESOLUTIONS FOR CONSIDERATION**

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**2008-01-011** RESOLUTION APPROVING THE TENTATIVE AGREEMENT BETWEEN THE LIVINGSTON COUNTY BOARD OF COMMISSIONERS AND THE MICHIGAN ASSOCIATION OF POLICE REPRESENTING SERGEANTS - County Administration / Personnel Committee / Finance Committee

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**2008-01-012** RESOLUTION TO APPROVE THE REVISED FLEXIBLE SPENDING ACCOUNTS POLICY AND TO RESCIND RESOLUTION #2007-11-294 - Human Resources / Personnel Committee / Finance Committee

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**2008-01-013** RESOLUTION TO APPROVE 2008 FISCAL-YEAR GENERAL FUND BUDGET AMENDMENT - County Administration / Finance Committee

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**2008-01-014** RESOLUTION SUPPORTING THE USE OF THE UNITED STATES POSTAL SERVICE TO DELIVER PROPHYLAXIS MEDICATION TO RESIDENTS OF LIVINGSTON DURING A CITIES READINESS INITIATIVE EVENT - Department of Public Health /Health & Human Services Committee

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**2008-01-015** RESOLUTION TO AFFIRM THE BOARD OF COMMISSIONERS' POSITION TO MAINTAIN THE HISTORICAL COURTHOUSE AND SURROUNDING AREA IN ITS PRESENT CONDITION - Board of Commissioners

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11. **MOTION TO ACCEPT FINANCE COMMITTEE RECOMMENDATION**

**FOR APPROVAL OF CLAIMS DATED JANUARY 10, 2008**

**12. CALL TO THE PUBLIC**

**13. ADJOURNMENT**

**NOTE:** The Call to the Public appears twice on the Agenda:  
once at the beginning and once at the end. Anyone wishing to address the Board may do so at these times.

**RESOLUTION**

**NO: 2008-01-011**

**LIVINGSTON COUNTY**

**DATE: January 22, 2008**

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**RESOLUTION APPROVING THE TENTATIVE AGREEMENT BETWEEN THE LIVINGSTON COUNTY BOARD OF COMMISSIONERS AND THE MICHIGAN ASSOCIATION OF POLICE REPRESENTING SERGEANTS – COUNTY ADMINISTRATION / PERSONNEL COMMITTEE / FINANCE COMMITTEE**

**WHEREAS,** negotiations have resulted in a tentative agreement between the Livingston County Board of Commissioners and the Michigan Association of Police (hereinafter referred to as “MAP”), for the period of 1/1/08 through 12/31/10; and

**WHEREAS,** the Sergeants have ratified the tentative agreement; and

**WHEREAS,** the modifications to the agreement are consistent with Board policy concerning wages and benefits; and

**WHEREAS,** the approval of the tentative agreement by the Board of Commissioners is the final action needed to execute this agreement.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves the agreement reached with the MAP and the Livingston County Board of Commissioners for the period of 1/1/08 through 12/31/10.

**BE IT FURTHER RESOLVED** that the Chairman of the Board of Commissioners is authorized to sign all contracts necessary to effectuate this agreement upon review and approval of the Labor Relations Manager.

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**MOVED:**

**SECONDED:**

**CARRIED:**

**RESOLUTION**

**NO.**

**2008-01-012**

**LIVINGSTON COUNTY**

**DATE:**

**January 22, 2008**

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**RESOLUTION TO APPROVE THE HUMAN RESOURCES FLEXIBLE SPENDING ACCOUNTS POLICY AND TO RESCIND RESOLUTION #2007-11-294 - Human Resources / Personnel Committee / Finance Committee**

**WHEREAS,** the County has provided a flexible spending account for medical and dependent expenses for all eligible employees; and

**WHEREAS,** the Board of Commissioners approved in November, 2007, a written Flexible Spending Policy, the purpose of which was to explain and educate County employees as to the process regarding flexible spending accounts through an FSA contractor; and

**WHEREAS,** the Board of Commissioners approved with Resolution No. 2007-11-294 the outsourcing of the administration of this benefit in order to provide a greater benefit to employees with 24/7 online access to their accounts, the ability to view pending and paid claims, 2-3-day turnaround for claims processing, administration to an expert in the field, reduction in the liability of having Private Health Information in the Human Resources Department and direct deposits of reimbursements. However, due to some issues with the processing of reimbursements, it was decided that the reimbursement of FSA's would now go through the County's payroll system and employees will now receive their reimbursements in their bi-weekly paychecks.

**WHEREAS,** this revised Human Resources Flexible Spending Accounts Policy reflects the administrative changes necessary in order to outsource this benefit and rescinds the previous Resolution No. 2007-11-294 on Flexible Spending Accounts.

**THEREFORE BE IT FURTHER RESOLVED** that the Livingston County Board of Commissioners hereby approve the revised Human Resources Flexible Spending Accounts Policy and rescinds Resolution No. 2007-11-294 due to the change in reimbursement processing; instead of receiving checks directly from the FSA contractor, reimbursement will now occur through the county's payroll system.

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**MOVED:**

**SECONDED:**

**CARRIED:**

RESOLUTION NO:

PAGE: 2

**RESOLUTION**

**NO: 2008-01-013**

**LIVINGSTON COUNTY**

**DATE: January 22, 2008**

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**RESOLUTION TO APPROVE 2008 FISCAL-YEAR GENERAL FUND BUDGET  
AMENDMENT - County Administration / Finance Committee**

**WHEREAS,** the proposed amendment ensures compliance with the Uniform Budgeting and Accounting Act, as amended; and

**WHEREAS,** a consultant who was hired to perform the Union Court Wage Study recommended additional compensation for the Circuit Court Research Attorney for the additional responsibilities of administering the Drug Court Grant; and

**WHEREAS,** the Personnel Committee was informed by the Courts that the individual currently in the position will only continue until a replacement is selected; and

**WHEREAS,** to facilitate the transition it was agreed that the funding of the position would continue as done so in the past for a period not to exceed 90 days while a job description is developed and a candidate selected; and

**WHEREAS,** the proposed amendment of \$9,823 represents salaries and benefits for the first quarter to cover the grant related duties of this individual in the Circuit Court for the next 90 days; and

**WHEREAS,** the proposed budget amendment reflects a net zero change to the General Fund appropriated Fiscal-Year 2008 budget. and will be a transfer from Contingency to the Circuit Court ODCP- Byrne Grant Personnel line item.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby  
approves the transfer of \$9,823 from General Fund Contingency to the Circuit Court  
for personnel costs associated with the Drug Court Grant.

The Budgetary Status Reports showing the line-item changes for all the budget amendments will be attached as part of the resolution.

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MOVED:  
SECONDED:  
CARRIED:

**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

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**RESOLUTION SUPPORTING THE USE OF THE UNITED STATES POSTAL SERVICE TO DELIVER PROPHYLAXIS MEDICATION TO RESIDENTS OF LIVINGSTON COUNTY DURING A CITIES READINESS INITIATIVE EVENT – Department of Public Health / Health & Human Services Committee**

**WHEREAS,** Livingston County is required to prepare an emergency response plan under the Cities Readiness Initiative, and

**WHEREAS,** the Cities Readiness Initiative program requires that we provide a plan which details how the county will provide prophylaxis medication to county residents within 48 hours of an exposure to a biological agent, and

**WHEREAS,** the emergency response agencies have determined that effective use of the United States Postal Service is the best alternative to achieve the desired 48 hour delivery time window in order to save the maximum number of residents lives, and

**WHEREAS,** it is necessary to proceed with the next step by developing a tactical plan with our local United States Postal Service partners followed by a functional drill exercise.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners supports the emergency response agencies in the development of a practical plan which includes our local United States Postal Service partners to provide prophylaxis medication to the residents of Livingston County within 48 hours of a biological event.

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MOVED:

SECONDED:

CARRIED:

**RESOLUTION**

**NO: 2008-01-015**

**LIVINGSTON COUNTY**

**DATE: January 22, 2008**

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**RESOLUTION TO AFFIRM THE BOARD OF COMMISSIONERS' POSITION TO MAINTAIN THE HISTORICAL COURTHOUSE AND SURROUNDING AREA IN ITS PRESENT CONDITION - Board of Commissioners**

**WHEREAS,** at the insistence of the City of Howell during the renovation of the Historical Courthouse, the taxpayers of Livingston County invested in creating the existing amphitheater; and

**WHEREAS,** the Historical Courthouse complex has become the true icon for Livingston County; and

**WHEREAS,** over the years, this facility has anchored thousands of events to benefit the community from festivals, to weekly concerts, and to the gathering of civic-minded organizations; and

**WHEREAS,** many residents take pleasure in the quiet, open atmosphere of the complex while enjoying family activities; and

**WHEREAS,** the Board of Commissioners has consistently recognized this area as an asset for the benefit of all County residents and not something to be restricted; and

**WHEREAS,** any significant changes to the surrounding area of the Historical Courthouse and amphitheater would threaten the survival of the elm trees and disrupt the use of the facility for events to the larger community.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby affirms its position to maintain the Historical Courthouse complex and amphitheater in its present condition for the beneficial use of the residents of Livingston County.

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MOVED:  
SECONDED:  
CARRIED: