

GENERAL GOVERNMENT COMMITTEE

2/11/2008

304 E. Grand River Avenue, Howell, MI

7:30 PM

AGENDA

1. **CALL MEETING TO ORDER**
2. **APPROVAL OF MINUTES**
Minutes of meeting dated January 14, 2008
3. **APPROVAL OF AGENDA**
4. **CALL TO THE PUBLIC**
5. **BUILDING SERVICES**
 - A. RESOLUTION AUTHORIZING LEASE FOR FOOD STORAGE AND DISTRIBUTION CENTER TO OAKLAND LIVINGSTON HUMAN SERVICE AGENCY (OLHSA) – Building Services / General Government Committee
(*SEE RES#05A*)
6. **CIRCUIT COURT**
 - A. RESOLUTION AUTHORIZING THE CIRCUIT COURT AND THE COUNTY OF LIVINGSTON TO APPLY FOR AND ENTER INTO A CONTRACT WITH THE U.S. DEPARTMENT OF JUSTICE, OFFICE ON VIOLENCE AGAINST WOMEN SAFE HAVENS: SUPERVISED VISITATION AND SAFE EXCHANGE PROGRAM FOR THE FISCAL YEAR 2008 - Circuit Court / General Government Committee
(*SEE RES#06A*)
7. **INFORMATION TECHNOLOGY**
 - A. RESOLUTION AUTHORIZING A THREE YEAR MAINTENANCE AGREEMENT WITH ACCELA, INC. FOR TIDEMARK SOFTWARE - Information Technology / General Government Committee
(*SEE RES#07A*)
 - B. RESOLUTION AUTHORIZING AN INTERCONNECTION AGREEMENT WITH FOWLerville SCHOOLS AND THE CITY OF HOWELL AND AN AUTHORIZATION OF PAYMENT TO GRACON SERVICE, INC. (GSI) AND AMCOMM TELECOMMUNICATIONS INC. TO PURCHASE AND INSTALL FIBER OPTIC CABLE TO CREATE A WIDE-AREA-NETWORK FOR FOWLerville SCHOOLS, CITY OF HOWELL AND LIVINGSTON COUNTY AND BUDGET AMENDMENT – Information Technology / General Government Committee
(*SEE RES#07B*)
 - C. RESOLUTION AUTHORIZING A ONE YEAR RENEWAL/SERVICE AGREEMENT WITH NETSMART TECHNOLOGIES (FORMERLY CMHC SYSTEMS) FOR SOFTWARE USE AND SUPPORT SERVICES RENEWAL-Information Technology / Department of Public Health / General Government Committee
(*SEE RES#07C*)

8. DISCUSSION: 2008 DEPARTMENT PRIORITIES

- A. Building Services
- B. Information Technology
- C. Administration

(See attachment)

9. ADJOURNMENT

05A RESOLUTION AUTHORIZING LEASE FOR FOOD STORAGE AND DISTRIBUTION CENTER TO OAKLAND LIVINGSTON HUMAN SERVICE AGENCY (OLHSA) – Building Services / General Government Committee

06A RESOLUTION AUTHORIZING THE CIRCUIT COURT AND THE COUNTY OF LIVINGSTON TO APPLY FOR AND ENTER INTO A CONTRACT WITH THE U.S. DEPARTMENT OF JUSTICE, OFFICE ON VIOLENCE AGAINST WOMEN SAFE HAVENS: SUPERVISED VISITATION AND SAFE EXCHANGE PROGRAM FOR THE FISCAL YEAR 2008 - Circuit Court // General Government Committee

07A RESOLUTION AUTHORIZING A THREE YEAR MAINTENANCE AGREEMENT WITH ACCELA, INC. FOR TIDEMARK SOFTWARE - Information Technology / General Government Committee

07B RESOLUTION AUTHORIZING AN INTERCONNECTION AGREEMENT WITH FOWLerville SCHOOLS AND THE CITY OF HOWELL AND AN AUTHORIZATION OF PAYMENT TO GRACON SERVICE, INC. (GSI) AND AMCOMM TELECOMMUNICATIONS INC. TO PURCHASE AND INSTALL FIBER OPTICE CABLE TO CREATE A WIDE-AREA-NETWORK FOR FOWLerville SCHOOLS, CITY OF HOWELL AND LIVINGSTON COUNTY AND BUDGET AMENDMENT – Information Technology / General Government Committee

07C RESOLUTION AUTHORIZING A ONE YEAR RENEWAL/SERVICE AGREEMENT WITH NETSMART TECHNOLOGIES (FORMERLY CMHC SYSTEMS) FOR SOFTWARE USE AND SUPPORT SERVICES RENEWAL- Information Technology / Department of Public Health / General Government Committee

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

**RESOLUTION AUTHORIZING THE CIRCUIT COURT AND THE COUNTY OF LIVINGSTON TO APPLY FOR AND ENTER INTO A CONTRACT WITH THE U.S. DEPARTMENT OF JUSTICE, OFFICE ON VIOLENCE AGAINST WOMEN SAFE HAVENS: SUPERVISED VISITATION AND SAFE EXCHANGE PROGRAM FOR THE FISCAL YEAR 2008 -
Circuit Court / General Government Committee**

WHEREAS, the Livingston County 44th Circuit Court and the County of Livingston are eligible to apply for the FY 2008 Safe Havens: Supervised Visitation and Safe Exchange Program; and

WHEREAS, if successful in the grant application process, the County of Livingston may receive up to \$400,000.00 for a 36 month supervised visitation development project. Pursuant to the grant proposal, the Livingston County 44th Circuit Court will be administering a cooperative effort with the Livingston Family Center, and LACASA to enhance existing supervised visitation services and develop new services; and

WHEREAS, **Planning phase** activities (12 months) will include funding a project coordinator, conducting a community needs assessment, coordinating and conducting planning meetings, establishing an advisory counsel, and developing visitation center policies and protocols; and

WHEREAS, **Implementation phase** activities (24 months) will include funding a project coordinator, funding personnel to monitor safe visitation and exchange, and coordinating cross-agency communication and services related to safe visitation and exchange; and

WHEREAS, the Livingston County 44th Circuit Court will be identified as the lead agency and will be responsible for fulfilling the grant requirements including the disbursement of funds received.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves the submission of application to enter into a contract with the U.S. Department of Justice, Office of Violence Against Women wherein Livingston County may receive a maximum of \$400,000.

BE IT FURTHER RESOLVED that the Chairman of the Livingston County Board of Commissioners be authorized to sign the above referenced application and any subsequent grant documents upon review of civil counsel.

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MOVED:

SECONDED:

RESOLUTION NO:

PAGE: 2

CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING A THREE (3) YEAR MAINTENANCE AGREEMENT WITH ACCELA, INC. FOR TIDEMARK SOFTWARE - Information Technology / General Government Committee

WHEREAS, the 3-year software maintenance agreement covering Tidemark Advantage, Cashier, Designer, and the IVR API software, supplied by Accela, Inc. of Visalia, California, expired 8/31/2007; and

WHEREAS, the IT Department has reviewed software maintenance agreement options from Accela Corporation, quotes for 1 year and 3 year software maintenance agreements were obtained; and

WHEREAS, the cost of the 3-year maintenance agreement is \$122,711. The cost of the 1-year maintenance agreement is \$40,903. Since the maintenance costs increase on an average of 15% per year, this agreement nets the County a savings of \$19,327 over the 3-year agreement; and

WHEREAS, the decision to procure a 3-year software maintenance agreement is based on the combination of cost, and the necessity of procuring software enhancements and support; and

WHEREAS, The Information Technology Department has budgeted the funds in its FY 2008 budget to cover this expense; in addition the following Departments also have budgeted funds to cover their FY 2008 portion of this expense; Department of Building and Safety Engineering, Public Health Department, and Drain Commissioner's Department.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners approves the issuance of a purchase order for a 3-year software maintenance agreement with Accela, Inc. for the support of Tidemark Advantage, Cashier, Designer, and IVR API software applications, in an amount not to exceed \$122,711.

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MOVED:
SECONDED:
CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING AN INTERCONNECTION AGREEMENT WITH FOWLerville SCHOOLS AND THE CITY OF HOWELL AND AN AUTHORIZATION OF PAYMENT TO GRACON SERVICE, INC. (GSI) AND AMCOMM TELECOMMUNICATIONS INC. TO PURCHASE AND INSTALL FIBER OPTICE CABLE TO CREATE A WIDE-AREA-NETWORK FOR FOWLerville SCHOOLS, CITY OF HOWELL AND LIVINGSTON COUNTY AND BUDGET AMENDMENT – Information Technology / General Government

- WHEREAS,** Livingston County Information Technology has determined that joining with Fowlerville Schools, and the City of Howell would be a great benefit for our County connectivity needs as well as save the County thousands of dollars; and
- WHEREAS,** this project will be a cooperative project with Fowlerville Schools, City of Howell, and Livingston County Information Technology, and the cost will be apportioned according to use of the combined fiber routes; and
- WHEREAS,** the total cost for this project is \$392,577, Livingston County’s total estimated obligation for the fiber project is not to exceed \$107,232; and
- WHEREAS,** Pole rental payment will be apportioned according to who is on the pole and be remitted to Fowlerville Community Schools as an annual charge; and
- WHEREAS,** Gracon Services, Inc. of Okemos, MI, will be acting as a general contractor for the cooperative fiber (WAN) project; and
- WHEREAS,** a competitive bid (RFP) process was performed and the submitted proposals were reviewed and the consortium recommends to award to Amcomm Telecommunications Inc. of White Lake, Michigan, who submitted the most desirable proposal for the cost of this project in an amount not to exceed \$392,577; and
- WHEREAS,** the proposed budget amendment provides for an advance and transfer from the Capital Replacement Fund to the Information Technology Fund in an amount not to exceed \$107,232 to be repaid through future savings of cost of service charges at a rate of 5% annually for a period of 7 years with the repayment to the Capital Replacement fund to begin August 1, 2008; and
- WHEREAS,** this Resolution has been recommended for approval by the General Government Committee.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby authorizes Livingston County Information Technology to enter into an Interconnection agreement with Fowlerville Schools and Howell City.

BE IT FURTHER RESOLVED that the Livingston County Board of Commissioners hereby authorizes payment to Gracon Services, Inc., and Amcomm Telecommunications, Inc., to purchase and install a Wide-Area-Network for Fowlerville Schools, the City of Howell, and Livingston County, to connect existing facilities over a single-mode fiber optic network in an amount not to exceed \$392,577, with Livingston County’s share not to exceed \$107,232 for the Livingston WAN project.

BE IT FURTHER RESOLVED that the Livingston County Board of Commissioners hereby authorizes Livingston County Information Technology to pay an annual pole fee to Fowlerville Schools in the amount of approximately \$600.00, which is Livingston County’s portion according to our pole usage.

BE IT FURTHER RESOLVED that the Livingston County Board of Commissioners hereby authorizes an advance and transfer from the Capital Replacement Fund in an amount not to exceed \$107,232, to be repaid through future savings of cost of service charges at an interest rate of 5% annually for a period of 7 years and the repayment of the advance to the Capital Replacement fund to begin August 1, 2008.

BE IT FURTHER RESOLVED that the Livingston County Board of Commissioners hereby approves and adopts the following 2007 amended budget:

FUND	2008 AMENDED BUDGET	PROPOSED AMENDMENT	PROPOSED 2008 AMENDED BUDGET
Information Technology	\$3,285,043	\$107,232	\$3,392,275

BE IT FURTHER RESOLVED that the Board Chair be authorized to sign said agreement upon review of Civil Counsel.

[THE BUDGETARY WORKSHEETS SHOWING THE LINE-ITEM DETAIL CHANGES FOR THIS BUDGET AMENDMENT WILL BE ATTACHED AS PART OF THE RESOLUTION]

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING A ONE YEAR RENEWAL/SERVICE AGREEMENT WITH NETSMART TECHNOLOGIES (FORMERLY CMHC SYSTEMS) FOR SOFTWARE USE AND SUPPORT SERVICES RENEWAL - Information Technology / Department of Public Health / General Government Committee

WHEREAS, The Netsmart Technologies software package has been used by the Public Health Department, Environment Health Division for approximately 20 years; and

WHEREAS, the software is used for activity reporting, client registration, and financial accounting; and

WHEREAS, the one-year software renewal/service agreement from Netsmart Technologies will expire on December 31, 2008; and

WHEREAS, the annual support cost is \$25,440 for the period of January 1, 2008 through December 31, 2008; and

WHEREAS, the Information Technology Department has sufficient funds in the FY 2008 budget to cover this expense.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby authorize the issuance of a purchase order to Netsmart Technologies (formerly CMHC) for the period of January 1, 2008 through December 31, 2008 in an amount not to exceed \$25,440 for a one year renewal of support agreement with Netsmart Technologies.

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