

HEALTH & HUMAN SERVICES COMMITTEE

2/11/2008

304 E. Grand River Avenue, Howell, MI

7:30 PM

AGENDA

1. **CALL MEETING TO ORDER**
2. **APPROVAL OF MINUTES**
Minutes of meeting dated January 14, 2008
3. **APPROVAL OF AGENDA**
4. **CALL TO THE PUBLIC**
5. **REPORTS**
Veterans Affairs - Monthly Reports - Oct 2007, Nov 2007, Dec 2007, Jan 2008
6. **MICHIGAN WORKS!**
 - A. RESOLUTION APPROVING THE FISCAL YEAR 2008 JOBS, EDUCATION AND TRAINING (JET) PROGRAM EMPLOYMENT-RELATED SUPPORTIVE SERVICES PLAN - Michigan Works! / Health & Human Services Committee
(SEE RES#06A)
 - B. RESOLUTION RETAINING THE WORKFORCE DEVELOPMENT COUNCIL (LIVINGSTON COUNTY MICHIGAN WORKS!) AS THE CERTIFIED ONE-STOP OPERATOR- Michigan Works! / Health & Human Services Committee
(SEE RES#06B)
 - C. RESOLUTION APPROVING THE SUBMISSION OF THE MICHIGAN WORKS! SYSTEM PLAN FOR THE PERIOD JANUARY 1, 2008, TO DECEMBER 31, 2008 - Michigan Works! / Health & Human Services Committee
(SEE RES#06C)
7. **EMERGENCY MEDICAL SERVICES**
 - A. RESOLUTION AUTHORIZING THE PURCHASE OF RADIO EQUIPMENT FOR EMS EMERGENCY RESPONSE VEHICLES- EMS / Health and Human Services Committee
(SEE RES#07A)
 - B. RESOLUTION AUTHORIZING CAPITAL EXPENDITURE (vehicle) EMS DEPARTMENT - EMS / Motor Pool / Health & Human Services Committee
(SEE RES#07B)

C. RESOLUTION AUTHORIZING CAPITAL EXPENDITURE
(vehicle) EMS/MEDICAL EXAMINER DEPARTMENT - EMS / Motor Pool /
Health & Human Services Committee
(SEE RES#07C)

D. RESOLUTION AUTHORIZING THE APPOINTMENT OF
MEMBERS TO THE MEDICAL EXAMINER SUB COMMITTEE- EMS /
Health & Human Services Committee
(SEE RES#07D)

E. Update: Automatic External Defibrulators (*No attachment*)

8. DEPARTMENT OF PUBLIC HEALTH

A. RESOLUTION APPROVING THE DEPARTMENT OF PUBLIC
HEALTH PLAN OF ORGANIZATION - Department of Public Health / Health
& Human Services Committee
(SEE RES#08A)

B. Year End Report: PPHS
(*See attachment*)

C. Year End Report: Environmental Health
(*See attachment*)

9. DISCUSSION: 2008 DEPARTMENT PRIORITIES

A. EMS
B. Department of Public Health
(*See attachment*)

10. ADJOURNMENT

06A RESOLUTION APPROVING THE FISCAL YEAR 2008 JOBS, EDUCATION
AND TRAINING (JET) PROGRAM EMPLOYMENT-RELATED
SUPPORTIVE SERVICES PLAN - Michigan Works! / Health & Human
Services Committee

06B RESOLUTION RETAINING THE WORKFORCE DEVELOPMENT
COUNCIL (LIVINGSTON COUNTY MICHIGAN WORKS!) AS THE
CERTIFIED ONE-STOP OPERATOR- Michigan Works! / Health & Human
Services Committee

06C RESOLUTION APPROVING THE SUBMISSION OF THE MICHIGAN
WORKS! SYSTEM PLAN FOR THE PERIOD JANUARY 1, 2008, TO
DECEMBER 31, 2008 - Michigan Works! / Health & Human Services
Committee

07A RESOLUTION AUTHORIZING THE PURCHASE OF RADIO EQUIPMENT FOR EMS EMERGENCY RESPONSE VEHICLES- EMS - Health and Human Services Committee

07B RESOLUTION AUTHORIZING CAPITAL EXPENDITURE (vehicle) EMS DEPARTMENT - EMS / Motor Pool / Health and Human Services Committee

07C RESOLUTION AUTHORIZING CAPITAL EXPENDITURE (vehicle) EMS/MEDICAL EXAMINER DEPARTMENT - EMS / Motor Pool / Health & Human Services Committee

07D RESOLUTION AUTHORIZING THE APPOINTMENT OF MEMBERS TO THE MEDICAL EXAMINER SUB COMMITTEE- EMS / Health & Human Services Committee

08A RESOLUTION APPROVING THE DEPARTMENT OF PUBLIC HEALTH PLAN OF ORGANIZATION - Livingston County Department of Public Health / Health & Human Services Committee

RESOLUTION

NO.:

LIVINGSTON COUNTY

DATE:

RESOLUTION APPROVING THE FISCAL YEAR 2008 JOBS, EDUCATION AND TRAINING (JET) PROGRAM EMPLOYMENT-RELATED SUPPORTIVE SERVICES PLAN - Michigan Works! / Health & Human Services Committee

WHEREAS, Jobs, Education and Training (JET) is designed to establish and maintain a connection to the labor market for Department of Human Services (DHS) recipients, Non-Custodial Parents (NCPs), and Non-Cash Recipients (NCRs), while offering educational and training opportunities to increase the participant's income, therefore, reducing or eliminating their family's need for public assistance; and

WHEREAS, Michigan Works! Agencies (MWAs) may enter into agreements with local DHS, which in turn may provide additional TANF funding for employment-related supportive services; and

WHEREAS, The Livingston-Shiawassee Department of Human Services has agreed to transfer \$50,000 to the Livingston County Michigan Works! so that additional support services can be provided to DHS customers enrolled in our JET program; and

WHEREAS, Michigan Works! Agencies are required to submit job training plans which describe the planned services and goals for the program; and

WHEREAS, The Michigan Department of Labor and Economic Growth requires that the Workforce Development Council and the local elected officials jointly approve and submit all job training plans; and

WHEREAS, The Livingston County Workforce Development Council approved this plan at their January 17, 2008 meeting.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves the FY 2008 Jobs, Education and Training Supportive Services Plan in the amount of \$50,000 for the period of October 1, 2007 to September 30, 2008.

BE IT FURTHER RESOLVED that the Chairman is authorized to sign said plan for submission to the Michigan Department of Labor and Economic Growth.

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MOVED:
SUPPORTED:
CARRIED:

RESOLUTION

NO.:

LIVINGSTON COUNTY

DATE:

RESOLUTION RETAINING THE WORKFORCE DEVELOPMENT COUNCIL (LIVINGSTON COUNTY MICHIGAN WORKS!) AS THE CERTIFIED ONE-STOP OPERATOR - Michigan Works! / Health & Human Services Committee

WHEREAS, The Workforce Investment Act (WIA) requires that all One-Stop operators be certified on a annual basis; and

WHEREAS, To accomplish this, the Chief Elected Official (CEO) in cooperation with the local WDB is to select the local One-Stop operator; and

WHEREAS, This selection and certification process will be conducted on an annual basis, in coordination with the recertification of the local Workforce Development Boards (WDB's); and

WHEREAS, The Michigan Department of Labor and Economic Growth (MDLEG)/Bureau of Workforce Programs (BWP), must be notified of the entity selected to be the One-Stop operator and the process utilized for certification; and

WHEREAS, The Livingston County Workforce Development Council recommended at their January 17, 2008 meeting that the Workforce Development Council (Livingston County Michigan Works!) be retained as the One-Stop operator.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners designates the Workforce Development Council (Livingston County Michigan Works!) as the One-Stop operator.

BE IT FURTHER RESOLVED that the Michigan Department of Labor and Economic Growth (MDLEG)/Bureau of Workforce Programs (BWP), be notified that the Workforce Development Council (Livingston County Michigan Works!) has been retained to be the One-Stop operator and staff will maintain documentation of the process utilized for certification.

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**MOVED:
SUPPORTED:
CARRIED:**

RESOLUTION

NO.:

LIVINGSTON COUNTY

DATE:

RESOLUTION APPROVING THE SUBMISSION OF THE MICHIGAN WORKS! SYSTEM PLAN FOR THE PERIOD JANUARY 1, 2008, TO DECEMBER 31, 2008 - Michigan Works! / Health & Human Services Committee

WHEREAS, The Michigan Department of Labor and Economic Growth (MDLEG) has issued Bureau of Workforce Programs (BWP) Draft Policy Issuance (PI); and

WHEREAS, MDLEG has established a document with applicable assurances, certifications, and stipulations for programs funded through the BWP; and

WHEREAS, The Michigan Works! System Plan was devised for this function; and

WHEREAS, Through this policy issuance, the MDLEG requires a Michigan Works! System Plan for the period January 1, 2008, through December 31, 2008 be prepared; and

WHEREAS, The Michigan Works! System Plan must be approved by the Livingston County Workforce Development Council and the Livingston County Board of Commissioners, and

WHEREAS, The Livingston County Workforce Development Council approved this plan at their January 17, 2008 meeting.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves the Michigan Works! System Plan for the period January 1, 2008, to December 31, 2008.

BE IT FURTHER RESOLVED that the Chairman is authorized to sign said plan for submission to the Michigan Department of Labor and Economic Growth.

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**MOVED:
SUPPORTED:
CARRIED:**

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING THE PURCHASE OF EMS RADIO EQUIPMENT FOR EMS EMERGENCY RESPONSE VEHICLES - EMS

WHEREAS, the EMS Department is hereby requesting authorization to purchase replacement radio equipment for EMS Emergency response vehicles; and

WHEREAS, this equipment will replace the current radios in 4 EMS Emergency response vehicles; and

WHEREAS, the equipment will be purchased through Motorola per their quote dated January 17th 2008 and December 9,2007 , for the total amount of \$24,372.00 ; and

WHEREAS, the pricing for the radio equipment is under State of Michigan pricing contract #071B50000240; and

WHEREAS, funding for same is available in the EMS 2008 Budget; and,

WHEREAS, this Resolution has been recommended for approval by the Health and Human Services Committee.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves the purchase of EMS Radio Equipment from Motorola at a total cost of \$ 24,372.00.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

**RESOLUTION AUTHORIZING CAPITAL EXPENDITURE (vehicle) EMS
DEPARTMENT - (MOTOR POOL) Health and Human Services**

WHEREAS, the EMS Department Director has planned for and requested a replacement vehicle be purchased for the Director as the current vehicle has exceeded its useful life in both mileage and years in service; and

WHEREAS, the current EMS Director vehicle will be sold; and

WHEREAS, the Directors from both the EMS Department and the Motor Pool Department have determined that proper sizing of the vehicles be such that the minimum size vehicle for the Director should be able to carry all the Medical First Response and Advanced Life Support equipment necessary to respond in emergency and disaster situations ; and

WHEREAS, the vehicle requested is a MY 2008 GMC Yukon XL ½ ton 4 X 4 at a price of \$32,737.03 plus a delivery fee of \$100.00 for a total cost of \$32,837.03 from Red Holman Pontiac of Westland, MI; and

WHEREAS, the recommended vehicle is currently available through the Oakland County bid process from Red Holman Pontiac GMC; and

WHEREAS, the EMS department has paid \$29,554.82 into the Motor Pool Replacement Fund for the replacement of this vehicle. When the new vehicle is delivered a line item transfer will be necessary from the EMS Department to the Motor Pool for the difference in price to take advantage of the Oakland County bid;

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby authorizes the purchase of one (1) Model Year 2008 GMC Yukon XL from Red Holman Pontiac GMC of Westland, MI for an amount not to exceed Thirty Two Thousand Seven Hundred Thirty Seven Dollars and No/100 (\$32,737.00) including delivery of \$100.00.

BE IT FURTHER RESOLVED that a line item transfer from the Ambulance Department to the Motor Pool is authorized to cover the \$3,182.18 due from the EMS Department for the increased cost of the Director's vehicle, and.

BE IT FURTHER RESOLVED that the above referenced vehicle purchase is through the Oakland County Bid Program.

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**MOVED:
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NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING CAPITAL EXPENDITURE (vehicle) EMS/MEDICAL EXAMINER DEPARTMENT - EMS / MOTOR POOL / Health and Human Services Committee

WHEREAS, the EMS Department Director has planned for and requested that a replacement vehicle be purchased for the Medical Examiner’s Department; and

WHEREAS, the EMS Director has determined that the current vehicle, a 2000 Ford Windstar, has reached it’s useful life cycle based on depreciation, mileage and/or condition, and will be sold; and

WHEREAS, the Directors from both the EMS and Motor Pool have determined that proper sizing for the Medical Examiner vehicle should be a Chevrolet 1500 ¼ ton Express service van; and

WHEREAS, the vehicle requested is a MY 2008 Chevrolet 1500 Express AWD at a price of \$21,887.00 plus a delivery fee of \$120.00 for a total cost of \$22,007.00; and

WHEREAS, the recommended vehicle is currently available through the Oakland County bid process from Buff Whalen Chevrolet of Sterling Heights, MI; and

WHEREAS, the EMS Department will furnish the purchase price of the vehicle to the Motor Pool for purchase and will then amortize the unit for seven years through the Lease Back program.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby authorizes the purchase of one (1) Model Year 2008 Chevrolet 1500 AWD Express panel van from Buff Whalen Chevrolet of Sterling Heights, MI for an amount not to exceed Twenty Two Thousand Seven Dollars (\$22,007.00).

BE IT FURTHER RESOLVED that a line item transfer from the Ambulance Department to the Motor Pool is authorized to cover the \$22,007.00 for his purchase.

BE IT FURTHER RESOLVED that the above referenced vehicle purchase is through the Oakland County Bid Program.

BE IT FURTHER RESOLVED that the 2000 Ford Windstar be disposed of according to the current Livingston County Motor Pool policy.

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**MOVED:
SECONDED:
CARRIED:**

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION APPROVING APPOINTMENT(S) TO THE LIVINGSTON COUNTY MEDICAL EXAMINER COMMITTEE - BOARD OF COMMISSIONERS

WHEREAS, the representatives of the Livingston County Medical Examiner Committee shall be appointed according to the appropriate position title; and

WHEREAS, the following individuals have been recommended for appointment according to their position title:

Livingston County Medical Examiner Committee

<u>Position Appointment</u>	<u>Current Member</u>
Board Chair	William C. Rogers
County Administrator	Robert R. Block
EMS Director	Jeffrey R. Boyd
Under Sheriff	Michael Murphy
Local Police Chief	George Basser
Prosecutor	David Morse
Health Director	Ted Westmeier
Detective Lt.	Todd Luzod
Funeral Director	Scott Niblack

WHEREAS, these appointments have been recommended for approval by the Health & Human Services Committee.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby

approves the above referenced appointments.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION APPROVING THE DEPARTMENT OF PUBLIC HEALTH PLAN OF ORGANIZATION – Livingston County Department of Public Health

Whereas, the Michigan Public Health Code requires a Plan of Organization be submitted from each local public health department, and

Whereas, the Michigan Department of Community Health is requiring that each local health department submit a Plan of Organization prior to receiving an accreditation review, and

Whereas, the Department of Public Health will receive an accreditation review in June, 2008, and

Whereas, the attached Plan of Organization for the Department of Public Health meets the requirements requested by the Michigan Department of Community Health and accurately represents the organization of the Livingston County Department of Public Health,

Therefore Be It Resolved, that the Livingston County Board of Commissioners approves the Plan of Organization for the Department of Public Health and authorizes submittal to the Michigan Department of Community Health.

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MOVED:

SECONDED:

CARRIED: