

FINANCE COMMITTEE

2/14/2008

304 E. Grand River Avenue, Howell, MI

7:30 AM

AGENDA

- 1. CALL MEETING TO ORDER**
- 2. ROLL CALL**
- 3. APPROVAL OF MINUTES**
 - A. Minutes of meeting dated January 24, 2008
- 4. TABLED ITEMS FROM PREVIOUS MEETINGS**
 - None
- 5. APPROVAL OF AGENDA**
- 6. REPORTS**
- 7. CALL TO THE PUBLIC**
- 8. SHERIFF'S DEPARTMENT**
 - A. RESOLUTION TO APPROVE CAPITAL EXPENDITURE FOR CANINE FOR THE SHERIFF ROAD PATROL K-9 PROGRAM AND A 2008 FISCAL-YEAR GENERAL FUND BUDGET AMENDMENT B Sheriff Department / Public Safety Committee / Finance Committee
(SEE RES#08A)
 - B. RESOLUTION AUTHORIZING CAPITAL EXPENDITURE FOR TWO VEHICLES -Sheriff Department / Public Safety Committee / Finance Committee
(SEE RES#08B)
 - C. RESOLUTION AUTHORIZING THE SHERIFF OF LIVINGSTON COUNTY AND THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF COMMISSIONERS TO ENTER INTO A MUTUAL AID AGREEMENT WITH THE VILLAGE OF BYRON - Sheriff Department / Public Safety Committee / Finance Committee
(SEE RES#08C)
 - D. RESOLUTION TO AMEND PROFESSIONAL CONTRACT FOR EDUCATIONAL SERVICES FOR JAIL - Sheriff Department / Public Safety Committee / Finance Committee
(SEE RES#08D)
- 9. DEPARTMENT OF PUBLIC HEALTH**
 - A. RESOLUTION AUTHORIZING A PUBLIC HEALTH NUTRITIONIST POSITION AND THE ELIMINATION OF A PUBLIC HEALTH NURSE POSITION AT THE DEPARTMENT OF PUBLIC HEALTH - Health Department / Finance Committee
(SEE RES#09A)

10. BUILDING SERVICES

A. RESOLUTION AUTHORIZING LEASE FOR FOOD STORAGE AND DISTRIBUTION CENTER TO OAKLAND LIVINGSTON HUMAN SERVICE AGENCY (OLHSA) – Building Services / General Government Committee / Finance Committee
(SEE RES#10A)

11. INFORMATION TECHNOLOGY

A. RESOLUTION AUTHORIZING A ONE YEAR RENEWAL/SERVICE AGREEMENT WITH NETSMART TECHNOLOGIES (FORMERLY CMHC SYSTEMS) FOR SOFTWARE USE AND SUPPORT SERVICES RENEWAL-Information Technology / Department of Public Health / General Government Committee / Finance Committee
(SEE RES#11A)

B. RESOLUTION AUTHORIZING A THREE YEAR MAINTENANCE AGREEMENT WITH ACCELA, INC. FOR TIDEMARK SOFTWARE - Information Technology / General Government Committee / Finance Committee
(SEE RES#11B)

C. RESOLUTION AUTHORIZING AN INTERCONNECTION AGREEMENT WITH FOWLerville SCHOOLS AND THE CITY OF HOWELL AND AN AUTHORIZATION OF PAYMENT TO GRACON SERVICE, INC. (GSI) AND AMCOMM TELECOMMUNICATIONS INC. TO PURCHASE AND INSTALL FIBER OPTIC CABLE TO CREATE A WIDE-AREA-NETWORK FOR FOWLerville SCHOOLS, CITY OF HOWELL AND LIVINGSTON COUNTY AND BUDGET AMENDMENT – Information Technology / General Government Committee / Finance Committee
(SEE RES#11C)

12. MICHIGAN WORKS!

A. RESOLUTION APPROVING THE FISCAL YEAR 2008 JOBS, EDUCATION AND TRAINING (JET) PROGRAM EMPLOYMENT-RELATED SUPPORTIVE SERVICES PLAN - Michigan Works! / Health & Human Services Committee / Finance Committee
(SEE RES#12A)

B. RESOLUTION APPROVING THE SUBMISSION OF THE MICHIGAN WORKS! SYSTEM PLAN FOR THE PERIOD JANUARY 1, 2008, TO DECEMBER 31, 2008 - Michigan Works! / Health & Human Services Committee / Finance Committee
(SEE RES#12B)

13. EMERGENCY MEDICAL SERVICES

A. RESOLUTION AUTHORIZING CAPITAL EXPENDITURE (vehicle) EMS DEPARTMENT - EMS / Motor Pool / Health and Human Services Committee / Finance Committee
(SEE RES#13A)

B. RESOLUTION AUTHORIZING THE PURCHASE OF RADIO EQUIPMENT FOR EMS EMERGENCY RESPONSE VEHICLES- EMS - Health and Human Services Committee / Finance Committee
(SEE RES#13B)

C. RESOLUTION AUTHORIZING CAPITAL EXPENDITURE (vehicle) EMS/MEDICAL EXAMINER DEPARTMENT - EMS / Motor Pool / Health & Human Services Committee / Finance Committee
(SEE RES#13C)

14. CIRCUIT COURT

A. RESOLUTION AUTHORIZING THE CIRCUIT COURT AND THE COUNTY OF LIVINGSTON TO APPLY FOR AND ENTER INTO A CONTRACT WITH THE U.S. DEPARTMENT OF JUSTICE, OFFICE ON VIOLENCE AGAINST WOMEN SAFE HAVENS: SUPERVISED VISITATION AND SAFE EXCHANGE PROGRAM FOR THE FISCAL YEAR 2008 - Circuit Court / General Government Committee / Finance Committee
(SEE RES #14A)

15. HUMAN RESOURCES

A. RESOLUTION AUTHORIZING THE CREATION OF THE POSITION OF DRUG/SOBRIETY COURT COORDINATOR FOR THE 44TH CIRCUIT COURT, 53 DISTRICT COURT AND LIVINGSTON COUNTY PROBATE COURT - Human Resources / / Personnel Committee / Finance Committee
(SEE RES#15A)

16. ADMINISTRATION

A. RESOLUTION TO AUTHORIZE A CONTRACT WITH BREDERNITZ, WAGNER & CO. TO PROVIDE FINANCIAL AND ACCOUNTING SERVICES FOR LIVINGSTON COUNTY – Administration / Finance Committee
(SEE RES#16A)

B. RESOLUTION TO AUTHORIZE THE USE OF THE REVENUE SHARING RESERVE FUND FOR CASH FLOW PURPOSES - Administration / Finance Committee
(SEE RES#16B)

C. RESOLUTION TO ADOPT 2008 BUDGETS FOR BOTH THE LUTZ COUNTY PARK FUND AND FILLMORE ESTATE COUNTY PARK FUND - Building Services / Finance Committee
(SEE RES#16C)

D. RESOLUTION AUTHORIZING THE EXECUTION OF LEASE AGREEMENTS - Administration / Finance Committee
(SEE RES#16D)

E. RESOLUTION TO APPROVE 2008 FISCAL-YEAR GENERAL FUND BUDGET AMENDMENT - Prosecutor / Administration / Finance Committee

(SEE RES#16E)

G. Fiscal Year-End 2007 Financial Review
(Information will be provided at the meeting)

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- 08A** RESOLUTION TO APPROVE CAPITAL EXPENDITURE FOR CANINE FOR THE SHERIFF ROAD PATROL K-9 PROGRAM AND A 2008 FISCAL-YEAR GENERAL FUND BUDGET AMENDMENT B Sheriff Department / Public Safety Committee / Finance Committee
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- 08B** RESOLUTION AUTHORIZING CAPITAL EXPENDITURE FOR TWO VEHICLES -Sheriff Department / Public Safety Committee / Finance Committee
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- 08C** RESOLUTION AUTHORIZING THE SHERIFF OF LIVINGSTON COUNTY AND THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF COMMISSIONERS TO ENTER INTO A MUTUAL AID AGREEMENT WITH THE VILLAGE OF BYRON - Sheriff Department / Public Safety Committee / Finance Committee
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- 08D** RESOLUTION TO AMEND PROFESSIONAL CONTRACT FOR EDUCATIONAL SERVICES FOR JAIL - Sheriff Department / Public Safety Committee / Finance Committee
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- 09A** RESOLUTION AUTHORIZING A PUBLIC HEALTH NUTRITIONIST POSITION AND THE ELIMINATION OF A PUBLIC HEALTH NURSE POSITION AT THE DEPARTMENT OF PUBLIC HEALTH - Health Department / Finance Committee
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- 10A** RESOLUTION AUTHORIZING LEASE FOR FOOD STORAGE AND DISTRIBUTION CENTER TO OAKLAND LIVINGSTON HUMAN SERVICE AGENCY (OLHSA) – Building Services / General Government Committee / Finance Committee
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- 11A** RESOLUTION AUTHORIZING A ONE YEAR RENEWAL/SERVICE AGREEMENT WITH NETSMART TECHNOLOGIES (FORMERLY CMHC SYSTEMS) FOR SOFTWARE USE AND SUPPORT SERVICES RENEWAL- Information Technology / Department of Public Health / General Government Committee / Finance Committee
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- 11B** RESOLUTION AUTHORIZING A THREE YEAR MAINTENANCE AGREEMENT WITH ACCELA, INC. FOR TIDEMARK SOFTWARE - Information Technology / General Government Committee / Finance Committee
-
- 11C** RESOLUTION AUTHORIZING AN INTERCONNECTION AGREEMENT WITH FOWLerville SCHOOLS AND THE CITY OF HOWELL AND AN AUTHORIZATION OF PAYMENT TO GRACON SERVICE, INC. (GSI) AND AMCOMM TELECOMMUNICATIONS INC. TO PURCHASE AND INSTALL FIBER OPTIC CABLE TO CREATE A WIDE-AREA-NETWORK FOR

FOWLerville SCHOOLS, CITY OF HOWELL AND LIVINGSTON
COUNTY AND BUDGET AMENDMENT – Information Technology / General
Government Committee / Finance Committee

- 12A** RESOLUTION APPROVING THE FISCAL YEAR 2008 JOBS, EDUCATION AND TRAINING (JET) PROGRAM EMPLOYMENT-RELATED SUPPORTIVE SERVICES PLAN - Michigan Works! / Health & Human Services Committee / Finance Committee
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- 12B** RESOLUTION APPROVING THE SUBMISSION OF THE MICHIGAN WORKS! SYSTEM PLAN FOR THE PERIOD JANUARY 1, 2008, TO DECEMBER 31, 2008 - Michigan Works! / Health & Human Services Committee / Finance Committee
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- 13A** RESOLUTION AUTHORIZING CAPITAL EXPENDITURE (vehicle) EMS DEPARTMENT - EMS / Motor Pool / Health and Human Services Committee / Finance Committee
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- 13B** RESOLUTION AUTHORIZING THE PURCHASE OF RADIO EQUIPMENT FOR EMS EMERGENCY RESPONSE VEHICLES- EMS - Health and Human Services Committee / Finance Committee
-
- 13C** RESOLUTION AUTHORIZING CAPITAL EXPENDITURE (vehicle) EMS/MEDICAL EXAMINER DEPARTMENT - EMS / Motor Pool / Health & Human Services Committee / Finance Committee
-
- 14A** RESOLUTION AUTHORIZING THE CIRCUIT COURT AND THE COUNTY OF LIVINGSTON TO APPLY FOR AND ENTER INTO A CONTRACT WITH THE U.S. DEPARTMENT OF JUSTICE, OFFICE ON VIOLENCE AGAINST WOMEN SAFE HAVENS: SUPERVISED VISITATION AND SAFE EXCHANGE PROGRAM FOR THE FISCAL YEAR 2008 - Circuit Court // General Government Committee / Finance Committee
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- 15A** RESOLUTION AUTHORIZING THE CREATION OF THE POSITION OF DRUG/SOBRIETY COURT COORDINATOR FOR THE 44TH CIRCUIT COURT, 53 DISTRICT COURT AND LIVINGSTON COUNTY PROBATE COURT - Personnel Committee / Finance Committee
-
- 16A** RESOLUTION TO AUTHORIZE A CONTRACT WITH BREDErnITZ, WAGNER & CO. TO PROVIDE FINANCIAL AND ACCOUNTING SERVICES FOR LIVINGSTON COUNTY – Administration / Finance Committee
-
- 16B** RESOLUTION TO AUTHORIZE THE USE OF THE REVENUE SHARING RESERVE FUND FOR CASH FLOW PURPOSES - Administration / Finance Committee
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- 16C** RESOLUTION TO ADOPT 2008 BUDGETS FOR BOTH THE LUTZ

COUNTY PARK FUND AND FILLMORE ESTATE COUNTY PARK FUND -
Building Services / Finance Committee

16D RESOLUTION AUTHORIZING THE EXECUTION OF LEASE
AGREEMENTS - Administration / Finance Committee

16E RESOLUTION TO APPROVE 2008 FISCAL-YEAR GENERAL FUND
BUDGET AMENDMENT - Prosecutor / Administration / Finance Committee

17. MISCELLANEOUS CLAIMS

18. COMPUTER PRINTOUT

19. ADJOURNMENT

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION TO APPROVE CAPITAL EXPENDITURE FOR CANINE FOR THE SHERIFF ROAD PATROL K-9 PROGRAM AND A 2008 FISCAL-YEAR GENERAL FUND BUDGET AMENDMENT B Sheriff Department / Public Safety committee / Finance Committee

WHEREAS, the Sheriff Department will be replacing a dual purpose Patrol/Explosive Detection canine, handled by former Deputy Richard Rodden; and

WHEREAS, the purchase price includes the dual purpose Patrol/Explosive Detection canine with one year hip/elbow dysplasia guarantee, a four week handlers course, and an equipment package; and

WHEREAS, the replacement canine will be purchased from Northern Michigan K9 Inc.; and

WHEREAS, the Sheriff Department requests consideration to purchase the canine a total cost of \$ 11,400.00 from Northern Michigan K9 Inc.; and

WHEREAS, Northern Michigan K9 Inc. is a reputable breeder who has supplied our County with three canines including an accelerant detection canine handled by Fire Marshal Randall; and

WHEREAS, Deputy Anthony Clayton has been able to generate monetary donations to the Sheriff Department K9 Program which will cover the cost of the canine and training; and

WHEREAS, a budget amendment will be required to increase the 2008 Sheriff Department Road Divisions general fund budget by \$11,400 to provide a sufficient budget in the K-9 Program to allow for the purchase of a new canine for the Sheriff Department; and

WHEREAS, the \$11,400 will be brought in from the General Fund Balance for K-9 Program donations received but not expended during the 2007 program year.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves and authorizes the purchase of the above listed canine from Northern Michigan K9, Inc. of Harrison MI, for the total amount of \$ 11,400.00.

BE IT FURTHER RESOLVED that the Livingston County Board of Commissioners hereby approves and adopts the following 2008 fiscal-year amended budget:

<u>Sheriff Department - General Fund</u>	<u>2008 Approved</u>	<u>2008 Amended</u>	<u>2008 Proposed Budget</u>
Sheriff Road Patrol -301	\$8,066,225	\$11,400	\$8,077,625

The Budgetary Status Reports showing the line-item changes for this budget amendment will be attached as part of the resolution

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

**RESOLUTION AUTHORIZING CAPITAL EXPENDITURE FOR TWO VEHICLES -
Sheriff Department / Public Safety Committee / Finance Committee**

WHEREAS, the Sheriff Department has determined a need to replace two vehicles which have been assigned to secondary use within the Sheriff Department fleet; and

WHEREAS, the vehicles being replaced are a MY 2003 and 2000 Ford Crown Victoria that have served their useful life based on depreciation, mileage, and/or condition; and

WHEREAS, the Sheriff Department intends to replace the MY 2003 Ford Crown Victoria with a MY 2008 Chevrolet Tahoe 2WD Police vehicle and the MY 2000 Ford Crown Victoria with a MY 2008 Ford Explorer 4WD Police vehicle; and

WHEREAS, the MY 2008 Chevrolet Tahoe Police vehicle is available through the Oakland County Cooperative Purchasing Program (contract # USCTY-1947) from Shaheen Chevrolet of Lansing, Michigan; and

WHEREAS, the MY 2008 Ford Explorer Police vehicle is available through the Macomb County Cooperative Purchasing Program (contract # #23-05, 2008MY) from Signature Ford of Owosso, Michigan; and

WHEREAS, funding for the purchase of the MY 2008 Chevrolet Tahoe will be handled within the general fund car pool line item, funding for the MY 2008 Ford Explorer will be covered by the Drug Law Enforcement fund.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves and authorizes the Sheriff Department to purchase one MY 2008 Chevrolet Tahoe Police vehicle from Buff Whelan Chevrolet of Sterling Heights, Michigan, under the Oakland County Cooperative Purchasing Program (contract #USCTY-1947) for \$25,999.00 out of the existing car pool line item.

BE IT FURTHER RESOLVED that the Livingston County Board of Commissioners hereby approves and authorizes the Sheriff Department to purchase one MY 2008 Ford Explorer Police vehicle from Signature Ford of Owosso, Michigan under the Macomb County Cooperative Purchasing Program (contract # 23-05, 2008MY) for \$23,220.00 to be paid for out of fund 265 Drug Law Enforcement Fund.

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SECONDED:

CARRIED:

RESOLUTION NO:

PAGE: 2

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING THE SHERIFF OF LIVINGSTON COUNTY AND THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF COMMISSIONERS TO ENTER INTO A MUTUAL AID AGREEMENT WITH THE VILLAGE OF BYRON - Sheriff Department / Public Safety Committee / Finance Committee

WHEREAS, the Village of Byron Police Department has requested the Sheriff of Livingston County and the Chairman of the Livingston County Board of Commissioners to enter into an agreement for mutual police aid; and

WHEREAS, the Sheriff Department can provide specialized services and or equipment to Byron Police Department in a timely manner based on the involved agencies jurisdictional boundaries; and

WHEREAS, the Village of Byron Police Department can assist the Sheriff Department in responding to priority calls for service when Sheriff Department deputies are delayed in response.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby authorizes the Sheriff of Livingston County and the Chairman of the Livingston County Board of Commissioners to sign and enter into a mutual police aid agreement with the Village of Byron upon review of civil counsel.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION TO AMMEND PROFESSIONAL CONTRACT FOR EDUCATIONAL SERVICES FOR JAIL - Sheriff Department / Public Safety Committee / Finance Committee

WHEREAS, the proposed contract will allow the Livingston County Jail to extend the term of the contract with Kathy Hittle, a teacher, to provide educational services to inmates at the County Jail; and

WHEREAS, the funds will be paid from Inmate Rec and Ed fund, which are the County's profit from Inmate Commissary; and

WHEREAS, the contract will allow the Jail to provide a variety of education services such as high school completion, GED, creative writing, life-skills and other specialized programs deemed appropriate and may vary dependent on jail population; and

WHEREAS, the terms of the contract will remain the same with an hourly rate of \$25 per hour, without benefits, for a total not exceed \$35,000 annually for the period of January 1, 2008 through December 31, 2008.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby authorizes the contract, as referenced above for inmate education services with Kathy Hittle, for \$25 per hour for a total not to exceed \$35,000 annually, with the contract effective period from January 1, 2008 through December 31, 2008.

BE IT FURTHER RESOLVED that Civil Counsel prepare said contract and the Chair of the Board and the Sheriff are authorized to sign said contract.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING A PUBLIC HEALTH NUTRITIONIST POSITION AND THE ELIMINATION OF A PUBLIC HEALTH NURSE POSITION AT THE DEPARTMENT OF PUBLIC HEALTH - Health Department / Personnel Committee / Finance Committee

WHEREAS, the Department of Public Health currently has a vacant public health nurse position; and

WHEREAS, the Department of Public Health has been unable to find and hire a qualified public health nurse with experience in maternal and child health or community health; and

WHEREAS, the Women, Infants and Children (WIC) program’s caseload continues to increase; and

WHEREAS, either a public health nurse or registered dietitian are qualified to serve clients in the WIC program; and

WHEREAS, a registered dietitian, with prior experience in serving clients in the WIC program has been hired on a temporary basis to assist in the WIC program; and

WHEREAS, the WIC program has sufficient needs to justify a full time public health nutritionist.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners authorizes the creation of a Public Health Nutritionist position at Grade Level K and eliminate a Public Health Nurse position in the Department of Public Health. This position will be approved with Board resolution approval effective February 19, 2008.

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MOVED:
SECONDED:
CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING A ONE YEAR RENEWAL/SERVICE AGREEMENT WITH NETSMART TECHNOLOGIES (FORMERLY CMHC SYSTEMS) FOR SOFTWARE USE AND SUPPORT SERVICES RENEWAL - Information Technology / Department of Public Health / General Government Committee / Finance Committee

WHEREAS, The Netsmart Technologies software package has been used by the Public Health Department, Environment Health Division for approximately 20 years; and

WHEREAS, the software is used for activity reporting, client registration, and financial accounting; and

WHEREAS, the one-year software renewal/service agreement from Netsmart Technologies will expire on December 31, 2008; and

WHEREAS, the annual support cost is \$25,440 for the period of January 1, 2008 through December 31, 2008; and

WHEREAS, the Information Technology Department has sufficient funds in the FY 2008 budget to cover this expense.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby authorize the issuance of a purchase order to Netsmart Technologies (formerly CMHC) for the period of January 1, 2008 through December 31, 2008 in an amount not to exceed \$25,440 for a one year renewal of support agreement with Netsmart Technologies.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING A THREE (3) YEAR MAINTENANCE AGREEMENT WITH ACCELA, INC. FOR TIDEMARK SOFTWARE - Information Technology / General Government Committee / Finance Committee

WHEREAS, the 3-year software maintenance agreement covering Tidemark Advantage, Cashier, Designer, and the IVR API software, supplied by Accela, Inc. of Visalia, California, expired 8/31/2007; and

WHEREAS, the IT Department has reviewed software maintenance agreement options from Accela Corporation, quotes for 1 year and 3 year software maintenance agreements were obtained; and

WHEREAS, the cost of the 3-year maintenance agreement is \$122,711. The cost of the 1-year maintenance agreement is \$40,903. Since the maintenance costs increase on an average of 15% per year, this agreement nets the County a savings of \$19,327 over the 3-year agreement; and

WHEREAS, the decision to procure a 3-year software maintenance agreement is based on the combination of cost, and the necessity of procuring software enhancements and support; and

WHEREAS, The Information Technology Department has budgeted the funds in its FY 2008 budget to cover this expense; in addition the following Departments also have budgeted funds to cover their FY 2008 portion of this expense; Department of Building and Safety Engineering, Public Health Department, and Drain Commissioner’s Department.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners approves the issuance of a purchase order for a 3-year software maintenance agreement with Accela, Inc. for the support of Tidemark Advantage, Cashier, Designer, and IVR API software applications, in an amount not to exceed \$122,711.

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MOVED:
 SECONDED:
 CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING AN INTERCONNECTION AGREEMENT WITH FOWLerville SCHOOLS AND THE CITY OF HOWELL AND AN AUTHORIZATION OF PAYMENT TO GRACON SERVICE, INC. (GSI) AND AMCOMM TELECOMMUNICATIONS INC. TO PURCHASE AND INSTALL FIBER OPTIC CABLE TO CREATE A WIDE-AREA-NETWORK FOR FOWLerville SCHOOLS, CITY OF HOWELL AND LIVINGSTON COUNTY AND BUDGET AMENDMENT – Information Technology / General Government / Finance Committee

- WHEREAS,** Livingston County Information Technology has determined that joining with Fowlerville Schools, and the City of Howell would be a great benefit for our County connectivity needs as well as save the County thousands of dollars; and
- WHEREAS,** this project will be a cooperative project with Fowlerville Schools, City of Howell, and Livingston County Information Technology, and the cost will be apportioned according to use of the combined fiber routes; and
- WHEREAS,** the total cost for this project is \$392,577, Livingston County’s total estimated obligation for the fiber project is not to exceed \$107,232; and
- WHEREAS,** Pole rental payment will be apportioned according to who is on the pole and be remitted to Fowlerville Community Schools as an annual charge; and
- WHEREAS,** Gracon Services, Inc. of Okemos, MI, will be acting as a general contractor for the cooperative fiber (WAN) project; and
- WHEREAS,** a competitive bid (RFP) process was performed and the submitted proposals were reviewed and the consortium recommends to award to Amcomm Telecommunications Inc. of White Lake, Michigan, who submitted the most desirable proposal for the cost of this project in an amount not to exceed \$392,577; and
- WHEREAS,** the proposed budget amendment provides for an advance and transfer from the Capital Replacement Fund to the Information Technology Fund in an amount not to exceed \$107,232 to be repaid through future savings of cost of service charges at a rate of 5% annually for a period of 7 years with the repayment to the Capital Replacement fund to begin August 1, 2008; and
- WHEREAS,** this Resolution has been recommended for approval by the General Government Committee.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby authorizes Livingston County Information Technology to enter into an Interconnection agreement with Fowlerville Schools and Howell City.

BE IT FURTHER RESOLVED that the Livingston County Board of Commissioners hereby authorizes payment to Gracon Services, Inc., and Amcomm Telecommunications, Inc., to purchase and install a Wide-Area-Network for Fowlerville Schools, the City of Howell, and Livingston County, to connect existing facilities over a single-mode fiber optic network in an amount not to exceed \$392,577, with Livingston County’s share not to exceed \$107,232 for the Livingston WAN project.

BE IT FURTHER RESOLVED that the Livingston County Board of Commissioners hereby authorizes Livingston County Information Technology to pay an annual pole fee to Fowlerville Schools in the amount of approximately \$600.00, which is Livingston County’s portion according to our pole usage.

BE IT FURTHER RESOLVED that the Livingston County Board of Commissioners hereby authorizes an advance and transfer from the Capital Replacement Fund in an amount not to exceed \$107,232, to be repaid through future savings of cost of service charges at an interest rate of 5% annually for a period of 7 years and the repayment of the advance to the Capital Replacement fund to begin August 1, 2008.

BE IT FURTHER RESOLVED that the Livingston County Board of Commissioners hereby approves and adopts the following 2007 amended budget:

FUND	2008 AMENDED BUDGET	PROPOSED AMENDMENT	PROPOSED 2008 AMENDED BUDGET
Information Technology	\$3,285,043	\$107,232	\$3,392,275

BE IT FURTHER RESOLVED that the Board Chair be authorized to sign said agreement upon review of Civil Counsel.

[THE BUDGETARY WORKSHEETS SHOWING THE LINE-ITEM DETAIL CHANGES FOR THIS BUDGET AMENDMENT WILL BE ATTACHED AS PART OF THE RESOLUTION]

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION APPROVING THE FISCAL YEAR 2008 JOBS, EDUCATION AND TRAINING (JET) PROGRAM EMPLOYMENT-RELATED SUPPORTIVE SERVICES PLAN - Michigan Works! / Health & Human Services Committee / Finance Committee

WHEREAS, Jobs, Education and Training (JET) is designed to establish and maintain a connection to the labor market for Department of Human Services (DHS) recipients, Non-Custodial Parents (NCPs), and Non-Cash Recipients (NCRs), while offering educational and training opportunities to increase the participant's income, therefore, reducing or eliminating their family's need for public assistance; and

WHEREAS, Michigan Works! Agencies (MWAs) may enter into agreements with local DHS, which in turn may provide additional TANF funding for employment-related supportive services; and

WHEREAS, The Livingston-Shiawassee Department of Human Services has agreed to transfer \$50,000 to the Livingston County Michigan Works! so that additional support services can be provided to DHS customers enrolled in our JET program; and

WHEREAS, Michigan Works! Agencies are required to submit job training plans which describe the planned services and goals for the program; and

WHEREAS, The Michigan Department of Labor and Economic Growth requires that the Workforce Development Council and the local elected officials jointly approve and submit all job training plans; and

WHEREAS, The Livingston County Workforce Development Council approved this plan at their January 17, 2008 meeting.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves the FY 2008 Jobs, Education and Training Supportive Services Plan in the amount of \$50,000 for the period of October 1, 2007 to September 30, 2008.

BE IT FURTHER RESOLVED that the Chairman is authorized to sign said plan for submission to the Michigan Department of Labor and Economic Growth.

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MOVED:
SUPPORTED:
CARRIED:

RESOLUTION

NO.:

LIVINGSTON COUNTY

DATE:

RESOLUTION APPROVING THE SUBMISSION OF THE MICHIGAN WORKS! SYSTEM PLAN FOR THE PERIOD JANUARY 1, 2008, TO DECEMBER 31, 2008 - Michigan Works! / Health & Human Services Committee / Finance Committee

WHEREAS, The Michigan Department of Labor and Economic Growth (MDLEG) has issued Bureau of Workforce Programs (BWP) Draft Policy Issuance (PI); and

WHEREAS, MDLEG has established a document with applicable assurances, certifications, and stipulations for programs funded through the BWP; and

WHEREAS, The Michigan Works! System Plan was devised for this function; and

WHEREAS, Through this policy issuance, the MDLEG requires a Michigan Works! System Plan for the period January 1, 2008, through December 31, 2008 be prepared; and

WHEREAS, The Michigan Works! System Plan must be approved by the Livingston County Workforce Development Council and the Livingston County Board of Commissioners, and

WHEREAS, The Livingston County Workforce Development Council approved this plan at their January 17, 2008 meeting.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves the Michigan Works! System Plan for the period January 1, 2008, to December 31, 2008.

BE IT FURTHER RESOLVED that the Chairman is authorized to sign said plan for submission to the Michigan Department of Labor and Economic Growth.

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**MOVED:
SECONDED:
CARRIED:**

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING CAPITAL EXPENDITURE (vehicle) EMS DEPARTMENT - (MOTOR POOL) Health and Human Services / / Finance Committee

WHEREAS, the EMS Department Director has planned for and requested a replacement vehicle be purchased for the Director as the current vehicle has exceeded its useful life in both mileage and years in service; and

WHEREAS, the current EMS Director vehicle will be sold; and

WHEREAS, the Directors from both the EMS Department and the Motor Pool Department have determined that proper sizing of the vehicles be such that the minimum size vehicle for the Director should be able to carry all the Medical First Response and Advanced Life Support equipment necessary to respond in emergency and disaster situations; and

WHEREAS, the vehicle requested is a MY 2008 GMC Yukon XL ½ ton 4 X 4 at a price of \$32,737.03 plus a delivery fee of \$100.00 for a total cost of \$32,837.03 from Red Holman Pontiac of Westland, MI; and

WHEREAS, the recommended vehicle is currently available through the Oakland County bid process from Red Holman Pontiac GMC; and

WHEREAS, the EMS department has paid \$29,554.82 into the Motor Pool Replacement Fund for the replacement of this vehicle. When the new vehicle is delivered a line item transfer will be necessary from the EMS Department to the Motor Pool for the difference in price to take advantage of the Oakland County bid.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby authorizes the purchase of one (1) Model Year 2008 GMC Yukon XL from Red Holman Pontiac GMC of Westland, MI for an amount not to exceed Thirty Two Thousand Seven Hundred Thirty Seven Dollars and No/100 (\$32,737.00) including delivery of \$100.00.

BE IT FURTHER RESOLVED that a line item transfer from the Ambulance Department to the Motor Pool is authorized to cover the \$3,182.18 due from the EMS Department for the increased cost of the Director's vehicle.

BE IT FURTHER RESOLVED that the above referenced vehicle purchase is through the Oakland County Bid Program.

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RESOLUTION NO:

PAGE: 2

MOVED:
SECONDED:
CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING THE PURCHASE OF EMS RADIO EQUIPMENT FOR EMS EMERGENCY RESPONSE VEHICLES - EMS / HEALTH & HUMAN SERVICES / FINANCE COMMITTEE

WHEREAS, the EMS Department is hereby requesting authorization to purchase replacement radio equipment for EMS Emergency response vehicles; and

WHEREAS, this equipment will replace the current radios in 4 EMS Emergency response vehicles; and

WHEREAS, the equipment will be purchased through Motorola per their quote dated January 17th 2008 and December 9,2007 , for the total amount of \$24,372.00; and

WHEREAS, the pricing for the radio equipment is under State of Michigan pricing contract #071B50000240; and

WHEREAS, funding for same is available in the EMS 2008 Budget; and

WHEREAS, this Resolution has been recommended for approval by the Health and Human Services Committee.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves the purchase of EMS Radio Equipment from Motorola at a total cost of \$ 24,372.00.

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MOVED:

SECONDED:

CARRIED:

zRESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING CAPITAL EXPENDITURE (vehicle) EMS/MEDICAL EXAMINER DEPARTMENT - EMS / MOTOR POOL / Health and Human Services Committee

WHEREAS, the EMS Department Director has planned for and requested that a replacement vehicle be purchased for the Medical Examiner’s Department; and

WHEREAS, the EMS Director has determined that the current vehicle, a 2000 Ford Windstar, has reached it’s useful life cycle based on depreciation, mileage and/or condition, and will be sold; and

WHEREAS, the Directors from both the EMS and Motor Pool have determined that proper sizing for the Medical Examiner vehicle should be a Chevrolet 1500 ¼ ton Express service van; and

WHEREAS, the vehicle requested is a MY 2008 Chevrolet 1500 Express AWD at a price of \$21,887.00 plus a delivery fee of \$120.00 for a total cost of \$22,007.00; and

WHEREAS, the recommended vehicle is currently available through the Oakland County bid process from Buff Whalen Chevrolet of Sterling Heights, MI; and

WHEREAS, the EMS Department will furnish the purchase price of the vehicle to the Motor Pool for purchase and will then amortize the unit for seven years through the Lease Back program.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby authorizes the purchase of one (1) Model Year 2008 Chevrolet 1500 AWD Express panel van from Buff Whalen Chevrolet of Sterling Heights, MI for an amount not to exceed Twenty Two Thousand Seven Dollars (\$22,007.00).

BE IT FURTHER RESOLVED that a line item transfer from the Ambulance Department to the Motor Pool is authorized to cover the \$22,007.00 for his purchase.

BE IT FURTHER RESOLVED that the above referenced vehicle purchase is through the Oakland County Bid Program.

BE IT FURTHER RESOLVED that the 2000 Ford Windstar be disposed of according to the current Livingston County Motor Pool policy.

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**MOVED:
SECONDED:
CARRIED:**

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

**RESOLUTION AUTHORIZING THE CIRCUIT COURT AND THE COUNTY OF LIVINGSTON TO APPLY FOR AND ENTER INTO A CONTRACT WITH THE U.S. DEPARTMENT OF JUSTICE, OFFICE ON VIOLENCE AGAINST WOMEN SAFE HAVENS: SUPERVISED VISITATION AND SAFE EXCHANGE PROGRAM FOR THE FISCAL YEAR 2008 -
Circuit Court / General Government Committee / Finance Committee**

WHEREAS, the Livingston County 44th Circuit Court and the County of Livingston are eligible to apply for the FY 2008 Safe Havens: Supervised Visitation and Safe Exchange Program; and

WHEREAS, if successful in the grant application process, the County of Livingston may receive up to \$400,000.00 for a 36 month supervised visitation development project. Pursuant to the grant proposal, the Livingston County 44th Circuit Court will be administering a cooperative effort with the Livingston Family Center, and LACASA to enhance existing supervised visitation services and develop new services; and

WHEREAS, **Planning phase** activities (12 months) will include funding a project coordinator, conducting a community needs assessment, coordinating and conducting planning meetings, establishing an advisory counsel, and developing visitation center policies and protocols; and

WHEREAS, **Implementation phase** activities (24 months) will include funding a project coordinator, funding personnel to monitor safe visitation and exchange, and coordinating cross-agency communication and services related to safe visitation and exchange; and

WHEREAS, the Livingston County 44th Circuit Court will be identified as the lead agency and will be responsible for fulfilling the grant requirements including the disbursement of funds received.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves the submission of application to enter into a contract with the U.S. Department of Justice, Office of Violence Against Women wherein Livingston County may receive a maximum of \$400,000.

BE IT FURTHER RESOLVED that the Chairman of the Livingston County Board of Commissioners be authorized to sign the above referenced application and any subsequent grant documents upon review of civil counsel.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING THE CREATION OF THE POSITION OF DRUG/SOBRIETY COURT COORDINATOR FOR THE 44TH CIRCUIT COURT, 53 DISTRICT COURT AND LIVINGSTON COUNTY PROBATE COURT - Courts / Personnel Committee / Finance Committee

- WHEREAS,** the Circuit, District and Probate Courts serving Livingston County all have created Drug/Sobriety Courts which are designed to more effectively deal with unique needs of segments of the Community; and
- WHEREAS,** these Drug/Sobriety Courts have evolved from separate efforts of the Court jurisdictions as opportunities were available; and
- WHEREAS,** this process has resulted in a fragmented coordination between the various Courts; and
- WHEREAS,** the Chief Judges of each of the Courts has recognized the higher level of service as well as efficiencies which can be recognized through the use of a single coordinator position; and
- WHEREAS,** currently the Drug/Sobriety Courts are funded in whole or part from State and/or Federal Grants; and
- WHEREAS,** it is anticipated that part or all of the cost of this position can be recovered through grant revenue; and
- WHEREAS,** this proposal has been reviewed by the Personnel Committee of the Board of Commissioners.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves the creation of the position of Drug/Sobriety Court Coordinator at non-union pay range L.

BE IT FURTHER RESOLVED that funding for this position will be included in the second quarter budget adjustment.

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MOVED:
SECONDED:
CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION TO AUTHORIZE A CONTRACT WITH BREDERNITZ, WAGNER & CO. TO PROVIDE FINANCIAL AND ACCOUNTING SERVICES FOR LIVINGSTON COUNTY – Administration / Finance Committee

WHEREAS, the Livingston County Finance Committee at its meeting of February 14, 2008, adopted a recommendation to renew the contract with Bredernitz, Wagner & Co. for the services of Gregory Clum as an outside contractor to provide financial and accounting services to Livingston County to close the books for fiscal year 2007; and

WHEREAS, it is in the best interest of Livingston County to sustain the partnership with Bredernitz, Wagner & Co. to mentor the county-wide accounting personnel, maintain independence for our annual audit, utilize accounting professionals to prepare limited schedules to facilitate year-end close, assist with improving internal controls, assist with the implementation of new GASB requirements and suggest/assist with the implementation of improved financial systems within the County; and

WHEREAS, these accounting services will be provided at a cost not to exceed \$28,750; and

WHEREAS, monies are budgeted in the 2008 Auditing Services division of the General Fund to complete this contract.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby authorizes renewing the contract with Bredernitz, Wagner & Co. of Howell, Michigan for the services of Gregory Clum to provide financial and accounting services to Livingston County in an amount not to exceed \$28,750.00.

BE IT FURTHER RESOLVED that the Chairman of the Board of Commissioners is authorized to sign said contract upon execution of same by civil counsel.

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MOVED:
 SECONDED:
 CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION TO AUTHORIZE THE USE OF THE REVENUE SHARING RESERVE FUND FOR CASH FLOW PURPOSES – Administration / Finance Committee

WHEREAS, Public Act 357 of 2004, suspended State shared revenue payments to counties, provided a mechanism to fund County revenue sharing payments, and mandated the shift of county property tax millage from a winter tax levy to a summer tax levy; and

WHEREAS, the act also mandated the creation of a restricted fund – Revenue Sharing Reserve Fund; and

WHEREAS, the County Board of Commissioners is given the discretion to determine how to utilize the funds in the revenue sharing reserve fund within a county fiscal year for cash flow purposes; and

WHEREAS, it is in the best interest of Livingston County, during this failing State economy and marginal local economy to protect its financial reserves, financial integrity and sustainability of services to constituents.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby authorizes/directs the Livingston County Treasurer to transfer all available reserves from the Revenue Sharing Reserve Fund for cash flow purposes prior to drawing down the general fund – fund balance.

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MOVED:
SECONDED:
CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION TO ADOPT THE PROPOSED 2008 BUDGETS FOR BOTH THE LUTZ COUNTY PARK FUND AND THE FILLMORE ESTATE COUNTY PARK FUND – Administration / Building Services / Finance Committee

WHEREAS, the Livingston County Building Services Department has the responsibility of overseeing both the Lutz County Park and the Fillmore Estate County Park; and

WHEREAS, there is a need to adopt the proposed budgets for both the Lutz County Park and the Fillmore Estate County Park for Fiscal-Year 2008

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby adopts the 2008 proposed budgets for both the Lutz County Park and Fillmore Estate County Park as illustrated below:

<u>Fund</u>	<u>Adopted 2008 Budget</u>
Lutz County Park Fund (156)	\$23,722
Fillmore Estate County Park Fund (157)	\$8,860

The budgetary Worksheets showing the line-item detail for these budgets will be attached as part of the Resolution

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

**RESOLUTION TO AUTHORIZE THE EXECUTION OF LEASE AGREEMENTS -
ADMINISTRATION / FINANCE COMMITTEE**

WHEREAS, Livingston County was bequeathed four rental (4) houses on the Lutz and Filmore farms; and

WHEREAS, income from the house leases, along with the income from the lease of the farm land, provide funds necessary to insure the appropriate upkeep of the buildings and future improvements; and

WHEREAS, essential to the process of locating and leasing these homes to qualified individuals is the ability of the County to respond in a timely fashion; and

WHEREAS, the Department of Building Services routinely visits, inspects and maintains these homes; and

WHEREAS, the Parks and Open Space Advisory Committee works closely with Building Services to provide oversight to these properties.

THEREFORE BE IT RESOLVED that, in order to facilitate the timely response necessary to promote the leasing of the rental houses on County property, the Livingston County Board of Commissioners authorizes the Chairman of the Board to sign lease agreements as needed and negotiated by the County Administrator with the recommendation of the Parks and Open Space Advisory Committee.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

**RESOLUTION TO APPROVE 2008 FISCAL-YEAR GENERAL FUND BUDGET AMENDMENT
Prosecutor / Administration / Finance Committee**

WHEREAS, the proposed budget amendment ensures compliance with the Uniform Budgeting and Accounting Act, as amended; and

WHEREAS, the prosecutor has a need for one additional workstation to separate the office manager from the other clerical employees to carry out her daily duties and tasks with less interruption; and

WHEREAS, the proposed amendment of \$10,000 represents the cost of one new workstation at the prosecutors office; and

WHEREAS, the proposed budget amendment reflects a net zero change to the General Fund appropriated Fiscal-Year 2008 budget and will be transferred from Contingency to the appropriate line item in the Prosecutor’s Budget.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves the transfer of \$10,000 from the General Fund Contingency to the Prosecutor’s budget for one new workstation.

BE IT FURTHER RESOLVED that the Livingston County Board of Commissioners hereby approves and adopts the 2008 proposed amended budget as follows:

General Fund	Proposed 2008 Amended Budget
Prosecutor	\$2,116,307

The budgetary status reports showing the line-item changes for this budget amendment will be attached as part of the resolution

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MOVED:

SECONDED:

CARRIED: