

BOARD OF COMMISSIONERS

3/17/2008

304 E. Grand River Avenue, Howell, MI

7:30 PM

AGENDA

1. **CALL MEETING TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **CORRESPONDENCE**
5. **CALL TO THE PUBLIC**
6. **APPROVAL OF MINUTES**
Minutes of meeting dated March 3, 2008
7. **TABLED ITEMS FROM PREVIOUS MEETINGS**
None
8. **APPROVAL OF AGENDA**
9. **REPORTS**
10. **RESOLUTIONS FOR CONSIDERATION**

2008-03-085 RESOLUTION TO APPROVE APPOINTMENT TO 2008 TAX ALLOCATION BOARD - Board of Commissioners

2008-03-086 RESOLUTION TO APPROVE APPOINTMENT TO THOMPSON LAKE IMPROVEMENT BOARD - Board of Commissioners

2008-03-087 RESOLUTION TO APPROVE APPOINTMENT TO MICHIGAN STATE UNIVERSITY EXTENSION COUNCIL, LIVINGSTON COUNTY - Board of Commissioners

2008-03-088 RESOLUTION TO ACCEPT THE ANNUAL REPORT OF THE LIVINGSTON COUNTY CLERK FOR 2007-County Clerk

2008-03-089 RESOLUTION AUTHORIZING AN AGREEMENT WITH OAKLAND LIVINGSTON HUMAN SERVICE AGENCY AND THE LIVINGSTON COUNTY PROBATE COURT TO PROVIDE COURT-APPOINTED PUBLIC GUARDIAN AND PUBLIC CONSERVATOR SERVICES - Probate Court / Finance Committee

2008-03-090 RESOLUTION TO APPROVE A NON-PRECEDENT SETTING, ONE TIME ONLY DONATION OF VACATION DAYS BY EMPLOYEES IN THE 53rd DISTRICT COURT DEPARTMENT AND OTHER COUNTY DEPARTMENTS TO AN EMPLOYEE WITHIN THE DISTRICT COURT

PROBATION DEPARTMENT - District Court / Personnel Committee / Finance Committee

2008-03-091 RESOLUTION TO AUTHORIZE THE CIRCUIT/FAMILY COURT/FRIEND OF THE COURT TO ENTER INTO A CONTRACT WITH COMPLETE DOCUMENT SERVICES, INC. FOR TRANSCRIPT PREPARATION - Circuit Court Administration / General Government Committee / Finance Committee

2008-03-092 RESOLUTION AMENDING RES.#2008-02-020 AUTHORIZING CONTRACTS FOR 2008 FOR THE MONUMENTATION OR REMONUMENTATION OF THE PUBLIC LAND SURVEY CORNERS IN LIVINGSTON COUNTY - Register of Deeds / General Government Committee / Finance Committee

2008-03-093 RESOLUTION EXTENDING CONTRACT FOR COMMERCIAL APPRAISALS – Equalization / General Government Committee / Finance Committee

2008-03-094 RESOLUTION AUTHORIZING OUT-OF-STATE TRAVEL FOR LETS OPERATIONS MANAGER AND TRAINER TO ATTEND THE F.T.A. DRUG & ALCOHOL CERTIFICATION CLASS & CONFERENCE IN ORLANDO, FLORIDA - L.E.T.S. / General Government Committee / Finance Committee

2008-03-095 RESOLUTION AUTHORIZING CAPITAL EXPENDITURE FOR VEHICLES FOR SHERIFF DEPARTMENT - Motor Pool / General Government Committee / Finance Committee

2008-03-096 RESOLUTION AUTHORIZING THE ISSUANCE OF BLANKET PURCHASE ORDERS AUTHORIZING THE PURCHASE OF VACCINES FOR THE DEPARTMENT OF PUBLIC HEALTH - Public Health / Health & Human Services Committee / Finance Committee

2008-03-097 RESOLUTION TO PURCHASE A NEW iSERIES (AS/400) COMPUTER FOR THE CIRCUIT, DISTRICT, JUVENILE AND PROBATE COURTS AND SHERIFF'S DEPARTMENT - Information Technology / General Government Committee / Finance Committee

2008-03-098 RESOLUTION TO INITIATE A COUNTY WIDE FREE WIRELESS ON LINE SERVICE - Information Technology / Finance Committee

2008-03-099 RESOLUTION TO ENTER INTO AN AGREEMENT FOR GIS APPLICATION DEVELOPMENT SERVICES WITH INFOGEOGRAPHICS, INC FOR ADDRESS DATABASE & WEBSITE - Information Technology / GIS / General Government Committee / Finance Committee

2008-03-100 RESOLUTION AUTHORIZING SUBMISSION OF THE 2008 ASSISTANCE TO FIREFIGHTERS GRANT APPLICATION - EMS / Health & Human Services Committee / Finance Committee

2008-03-101 RESOLUTION AUTHORIZING THE WRITE OFF OF BAD DEBT FOR THE YEAR 2004 - EMS / Health & Human Services Committee / Finance Committee

2008-03-102 RESOLUTION TO ADOPT THE LIVINGSTON COUNTY POLICY FOR FREEDOM OF INFORMATION ACT REQUESTS - Administration / General Government Committee / Finance Committee

2008-03-103 RESOLUTION AUTHORIZING THE DESIGNATION OF GENERAL FUND - FUND BALANCE FOR CORRECTION FACILITY EXPANSION PURPOSES - Administration / Finance Committee

2008-03-104 RESOLUTION AUTHORIZING THE DESIGNATION OF AIRPORT FUND – RETAINED EARNINGS – General Government / Finance Committee

- 11. MOTION TO ACCEPT FINANCE COMMITTEE RECOMMENDATION FOR APPROVAL OF CLAIMS DATED MARCH 13, 2008**
- 12. CALL TO THE PUBLIC**
- 13. ADJOURNMENT**

NOTE: The Call to the Public appears twice on the Agenda: once at the beginning and once at the end. Anyone wishing to address the Board may do so at these times.

RESOLUTION

NO: 2008-03-085

LIVINGSTON COUNTY

DATE: March 17, 2008

**RESOLUTION TO APPROVE APPOINTMENT TO 2008 TAX ALLOCATION BOARD -
Board of Commissioners**

WHEREAS, it is necessary to appoint the General Public Seat on the Tax Allocation Board whose appointment is in effect during the term of the Tax Allocation Board which meets beginning April 21, 2008; and

WHEREAS, the Board Chairman desires to appoint Jere Michaels as the 2008 Livingston County member-at-large representing the general public.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners appoints Jere Michaels as the 2008 member-at-large representing the general public on the Tax Allocation Board during the term of the Tax Allocation Board which meets beginning April 21, 2008.

MOVED:
SECONDED:
CARRIED

RESOLUTION

NO: 2008-03-086

LIVINGSTON COUNTY

DATE: March 17, 2008

RESOLUTION TO APPROVE APPOINTMENT TO THOMPSON LAKE IMPROVEMENT BOARD - Board of Commissioners

WHEREAS, the term of a representative seat on the Thompson Lake Improvement Board has expired and/or been vacated; and

WHEREAS, the following appointment has been recommended:

THOMPSON LAKE IMPROVEMENT BOARD
James E. Mantey.....term expiration not applicable

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves the appointment referenced above.

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MOVED:
SECONDED:
CARRIED:

RESOLUTION

NO: 2008-03-087

LIVINGSTON COUNTY

DATE: March 17, 2008

**RESOLUTION TO APPROVE APPOINTMENT TO MICHIGAN STATE UNIVERSITY
EXTENSION COUNCIL, LIVINGSTON COUNTY - Board of Commissioners**

WHEREAS, the Michigan State University Extension Council has requested representation on its Council from the Livingston County Board of Commissioners; and

WHEREAS, the following appointment has been recommended:

MICHIGAN STATE UNIVERSITY EXTENSION COUNCIL

James E. Mantey.....term expiration 3/31/09

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves the appointment and expiration date referenced above.

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MOVED:
SECONDED:
CARRIED:

RESOLUTION

NO.

2008-03-088

LIVINGSTON COUNTY

DATE:

March 17, 2008

**RESOLUTION TO ACCEPT THE ANNUAL REPORT OF THE LIVINGSTON COUNTY CLERK
FOR 2007 - County Clerk**

WHEREAS, the office of the Livingston County Clerk is furnishing a report of its activities for the period of January 1, 2007, through December 31, 2007, in printed form composed of "Annual Activities and Statistical Report for the Year ending 12-31-07" and "Annual Revenue Collections for the Year ending 12-31-07"; and

WHEREAS, the Livingston County Clerk has forwarded copies of this Annual Report to the Board of Commissioners.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby accepts the Annual Report of the Livingston County Clerk for 2007.

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**MOVED:
SECONDED:
CARRIED:**

RESOLUTION

NO: 2008-03-089

LIVINGSTON COUNTY

DATE: March 17, 2008

RESOLUTION AUTHORIZING AN AGREEMENT WITH OAKLAND LIVINGSTON HUMAN SERVICE AGENCY AND THE LIVINGSTON COUNTY PROBATE COURT TO PROVIDE COURT-APPOINTED PUBLIC GUARDIAN AND PUBLIC CONSERVATOR SERVICES - Probate Court / Finance Committee

WHEREAS, Livingston County has a need for court-appointed public guardian and court-appointed public conservator services; and

WHEREAS, the Oakland Livingston Human Service Agency has been successful in providing public guardian and public conservator services to wards of Livingston County; and

WHEREAS, the Livingston County Probate Court and the Oakland Livingston Human Service Agency (OLHSA) have indicated their desire to contract for a one-year period at \$44,400 per year from January 1, 2008 through December 31, 2008; and

WHEREAS, funding for same is available through the Guardianship Budget, 101-150.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby authorizes entering into an agreement with Oakland Livingston Human Service Agency for public guardian and public conservator services for a one-year period from January 1, 2008 through December 31, 2008 at the rate of \$44,400 per year.

BE IT FURTHER RESOLVED that the Chairman of the Board of Commissioners be authorized to sign the above-referenced contract upon preparation by Civil Counsel.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO: 2008-03-090

LIVINGSTON COUNTY

DATE: March 17, 2008

RESOLUTION TO APPROVE A NON-PRECEDENT SETTING, ONE TIME ONLY DONATION OF VACATION DAYS BY EMPLOYEES IN THE 53RD DISTRICT COURT] DEPARTMENT AND OTHER COUNTY DEPARTMENTS TO AN EMPLOYEE WITHIN THE DISTRICT COURT PROBATION DEPARTMENT - PERSONNEL COMMITTEE / FINANCE COMMITTEE

WHEREAS, the 53RD DISTRICT COURT has requested the opportunity for the employees in that department and other County departments to donate vacation days to an employee in the 53RD DISTRICT COURT PROBATION Department who has a serious, life-threatening illness; and

WHEREAS, said donation would be a totally voluntary action on the part of the employees wishing to contribute their vacation time and will do so by signing and returning the appropriate form provided by the Human Resource Department.

THEREFORE BE IT RESOLVED that contingent upon the concurrence of the certified bargaining representative, the Livingston County Board of Commissioners hereby approves the non-precedent setting, one time only donation of vacation days by County employees to an employee in the 53RD DISTRICT COURT PROBATION Department who has experienced a serious, life-threatening illness.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO: 2008-03-091

LIVINGSTON COUNTY

DATE: March 17, 2008

RESOLUTION TO AUTHORIZE THE CIRCUIT/FAMILY COURT/FRIEND OF THE COURT TO ENTER INTO A CONTRACT WITH COMPLETE DOCUMENT SERVICES, INC. FOR TRANSCRIPT PREPARATION - Circuit Court / General Government Committee / Finance Committee

WHEREAS, the Circuit/Family Court posted for bids for 2008 transcript services; and

WHEREAS, the court received one bid; and

WHEREAS, the current contract will expire on December 31, 2007; and,

WHEREAS, funding for same is available through the Appellate Court Budget; and

WHEREAS, this Resolution has been recommended for approval by the Finance Committee.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves entering into a contract with Complete Document Services, Inc. for transcript preparation for a period of three years beginning January 1, 2008 through December 31, 2010, for an amount not to exceed \$50,000.00 per year.

BE IT FURTHER RESOLVED that the Chairman of the Board of Commissioners be authorized to sign the above-referenced contract upon review and review of Civil Counsel.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO: 2008-03-092

LIVINGSTON COUNTY

DATE: March 17, 2008

**RESOLUTION AMENDING RESOLUTION #2008-02-020 AUTHORIZING CONTRACTS FOR 2008 FOR THE MONUMENTATION OR REMONUMENTATION OF THE PUBLIC LAND SURVEY CORNERS IN LIVINGSTON COUNTY-
Register of Deeds / General Government Committee / Finance Committee**

WHEREAS, the Livingston County Survey Plan has determined a need for the Monumentation or Remonumentation of all the public land survey corners in Livingston County to be accomplished over of 20-year period, in accordance with P.A. 345, 1990; and

WHEREAS, partial funding for the monumentation or Remonumentation of all the public land survey corners in Livingston County has been provided by P.A. 346, 1990.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby authorizes the Grant Administrator to contract for Remonumentation of 30 corners as proposed in the 2008 Grant Agreement for a total amount not to exceed \$110,000.00.

BE IT FURTHER RESOLVED that up to \$65,000.00 shall be taken from the Livingston County Survey Remonumentation Fund 245-245 as the County's contribution to the Grant Agreement and the Grant from the State of Michigan for its share totals \$108,253.00 for a total program not to exceed \$173,253.00.

BE IT FURTHER RESOLVED that the Chairman of the Board of Commissioners and the Grant Administrator are hereby authorized to sign said State Grant and consultant surveyor contracts upon review of Civil Counsel.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO: 2008-03-093

LIVINGSTON COUNTY

DATE: March 17, 2008

**RESOLUTION EXTENDING CONTRACT FOR COMMERCIAL APPRAISALS –
Equalization / General Government Committee / Finance Committee**

WHEREAS, the Livingston County Board of Commissioners have entered into one year contracts with Landmark Appraisal Company, G-3247 Beecher Rd., Suite 800, Flint, MI 48532 since 1996 for commercial appraisals; and

WHEREAS, the work performed by Landmark Appraisal Company is satisfactory to The Equalization Department; and

WHEREAS, Landmark Appraisal Company has built a data base of Livingston County Commercial activity including sales of improved parcels, vacant land sales, income information, and appraisals; and

WHEREAS, there is sufficient funding in the 2008 budget line item 819.000 Other Contracts.

THEREFORE BE IT RESOLVED THAT THE Livingston County Board of Commissioners hereby approves the contract for the 2008 commercial appraisals with Landmark Appraisal Company for 160 appraisals not to exceed \$37,280.00 for the total contract commencing on April 1, 2008 and completed by November 1, 2008.

BE IT FURTHER RESOLVED that Civil Counsel be requested to prepare said contract.

BE IT FURTHER RESOLVED that the Chairman of the Board of Commissioners be authorized to sign the above-referenced contract upon preparation by Civil Counsel.

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**MOVED:
SECONDED:
CARRIED:**

RESOLUTION

NO: 2008-03-094

LIVINGSTON COUNTY

DATE: March 17, 2008

**RESOLUTION AUTHORIZING OUT OF STATE TRAVEL FOR L.E.T.S. OPERATIONS
MANAGER AND TRAINER TO ATTEND THE F.T.A. DRUG AND ALCOHOL
CERTIFICATION CLASS AND CONFERENCE IN ORLANDO, FLORIDA -
L.E.T.S. / General Government Committee / Finance Committee**

WHEREAS, it is the policy of Livingston County that out of state travel be held to a minimum and usually only Department Heads are authorized any travel outside Michigan; and

WHEREAS, the Federal Transit Administration has encouraged L.E.T.S. to send their Drug and Alcohol Program Administrator and Deputy Administrator to the 3rd Annual FTA Drug and Alcohol Program Conference being held in Orlando, Florida this coming April; and

WHEREAS, this is the only such program being offered by the Federal Transit Administration (FTA) in CY 2008; and

WHEREAS, Federal and State grant funds are available and are approved for this use, along with firebox revenues, to pay 100% of the costs of attending this training program with the total cost not to exceed \$1,700.00 for airfare, food, and accommodations.

THEREFORE BE IT RESOLVED THAT the Livingston County Board of Commissioners approves out of state travel for L.E.T.S. Operations Manager and Driver Trainer to attend the Federal Transit Administration's Drug and Alcohol Training and Certification Conference in Orlando, Florida from April 28 through May 2nd, 2008, with no funding being paid from the Livingston County General Fund or other County funds.

BE IT FURTHER RESOLVED THAT the cost of attending this training program is budgeted and is not to exceed \$1,700.00 for airfare, food, and accommodations.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO:

2008-03-095

LIVINGSTON COUNTY

DATE:

March 17, 2008

RESOLUTION AUTHORIZING CAPITAL EXPENDITURE -Vehicles – Motor Pool / Sheriff Department / General Government / Finance Committee

WHEREAS, The Sheriff Department has requested that the Livingston County Motor Pool Department purchase replacement vehicles for their Road Patrol and Jail Transport unit; and

WHEREAS, The Sheriff is recommending replacement vehicles for the Road Patrol of seven (7) MY (model year) 2008 Ford Crown Victoria Police Package Interceptors to be purchased from Signature Ford, located in Owosso, Michigan, utilizing the Macomb County competitive bid and two (2) 2008 Dodge Charger Police Package to be purchased from Golling Chrysler, utilizing the Oakland County competitive bid as the most cost effective. All patrol vehicles are replacements as the old vehicles have exceeded their mileage standard for pursuit purposes; and

WHEREAS, The Jail Transport Division is requesting replacement of their old transport units which have exceeded their mileage ceilings with the purchase of two (2) Dodge Caravans to be purchased from Slingerland Dodge of Owosso, MI through the Macomb County bid; and

WHEREAS, monies have been budgeted in both the Sheriff Department and the Motor Pool FY 2008 Budgets;

WHEREAS, the monies to cover the cost of these vehicles are available from the Motor Pool lease replacement program for the purchase of the following vehicles:

(7) Ford Crown Vic/Road Patrol Division	@\$20,971.00	\$146,797.00
(2) Dodge Charger/Road Patrol Division	@\$21,418.32	\$ 42,836.64
(2) Dodge Caravan /Jail Transport	@\$18,409.65	<u>\$ 36,819.30</u>
GRAND TOTAL		\$226,452.94

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby

authorizes the Motor Pool Director to purchase the above vehicles as follows: Seven (7) Crown Victoria models from Signature Ford of Owosso, Mi through the Macomb County Bid for vehicles in the amount of One Hundred Forty-Six Thousand Seven Hundred Ninety-Seven (\$146,797.00); Two (2) Dodge Charger Police from Golling Chrysler from the Oakland County Bid process for Forty-Two Thousand Eight Hundred Thirty-Six and 64/100 (\$42, 836.64); and Two (2) Dodge Caravans from Slingerland Dodge of Owosso, MI from the Macomb County Bid for Thirty-Six Thousand Eight Hundred Nineteen

Dollars and 30/100 (\$36,819.30) for a total of Two Hundred Twenty-Six Thousand Four Hundred Fifty-Two Dollars and 94/100 (\$226,452.94).

BE IT FURTHER RESOLVED that the Motor Pool Director is hereby authorized to dispose of or reassign an aggregate of eleven (11) vehicles being turned in by the Sheriff's Department per the County Purchasing/Disposal Policy.

BE IT FURTHER RESOLVED that the above referenced purchase is made from the extension of the Macomb County Purchasing Program and the Oakland County Purchasing program.

BE IT FURTHER RESOLVED that the purchase of these vehicles have been budgeted in both the Sheriff's Department and the Motor Pool budgets for FY 2008 and the monies to cover the cost of these vehicles is available from the Motor Pool Lease replacement program.

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MOVED:
SECONDED:
CARRIED:

RESOLUTION

NO: 2008-03-096

LIVINGSTON COUNTY

DATE: March 17, 2008

RESOLUTION AUTHORIZING THE ISSUANCE OF BLANKET PURCHASE ORDERS AUTHORIZING THE PURCHASE OF VACCINES FOR THE DEPARTMENT OF PUBLIC HEALTH – Department of Public Health / Finance Committee

WHEREAS, the Department of Public Health purchases vaccines to administer to both children and adults throughout the year, and

WHEREAS, our major purchases of vaccines are from three major vendors/manufacturers, and

WHEREAS, the major vendors/manufacturers and amounts are as follows:

Merck Human Health, West Point, PA	\$25,000
Sanofi Pasteur, Chicago, IL	\$35,000
GlaxoSmithKline, Philadelphia, PA	\$12,000

WHEREAS, the price of vaccines is through the Minnesota Multi-State Contract and/or the US Centers for Disease Control and Prevention Contract, and

WHEREAS, funds for the purchase of vaccine have been budgeted for 2008.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves the issuance of Blanket Purchase Orders for 2008 to the following vendors/manufacturers and amounts for the purchase of vaccines:

Merck Human Health, West Point, PA	\$25,000
Sanofi Pasteur, Chicago, IL	\$35,000
GlaxoSmithKline, Philadelphia, PA	\$12,000

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO: 2008-03-097

LIVINGSTON COUNTY

DATE: March 17, 2008

RESOLUTION TO PURCHASE A NEW iSERIES (AS/400) COMPUTER FOR THE CIRCUIT, DISTRICT, JUVENILE AND PROBATE COURTS AND SHERIFF'S DEPARTMENT AND BUDGET AMENDMENT - Information Technology / General Government Committee / Finance Committee

- WHEREAS,** the Information Technology Department is hereby requesting authorization to purchase an iSeries (AS/400) computer for Circuit Court, District Court, Juvenile and Probate Courts and the Sheriff Department; and
- WHEREAS,** the new computer will replace the current AS/400, purchased in April of 1999 and due to increased usage is very slow; and
- WHEREAS,** the equipment will be purchased by agreement through Application Specialists of Lansing, MI per their quote dated March 4, 2008, in an amount not to exceed \$30,092., which covers the cost of the computer, 2 years hardware maintenance, 2 years software maintenance and migration services; and
- WHEREAS,** the proposed budget amendment ensures compliance with the Uniform Budgeting and Accounting Act, as amended; and
- WHEREAS,** funding for 50% of the new purchase is budgeted within the IT department's 2008 software budget, however the remaining 50% of the purchase requires a proposed budget amendment including any necessary line-item adjustments and to authorize a request by the IT Department to access retained earnings to be repaid by future cost of service charges.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves the purchase of an iSeries Power 5+ from Application Specialists of Lansing, MI at a total cost not to exceed \$30,092.

BE IT FURTHER RESOLVED that the Livingston County Board of Commissioners authorize the IT Department to use 50% of the purchase that is included in the IT Department FY 2008 software budget and to include a budget amendment including any necessary line-item adjustments for the remaining 50% of the purchase price that IT be authorized to utilize retained earnings and recoup this cost in future cost of service charges.

BE IT FURTHER RESOLVED that the Livingston County Board of Commissioners hereby approves and adopts the proposed 2008 amended budget as follows:

Fund	2008 Amended Budget	Proposed Budget Amendment	Proposed 2008 Amended Budget
IT	\$3,445,000	\$15,046	\$3,460,046

The budgetary Status Reports showing the line-item changes for this budget amendment will be attached as part of the resolution.

BE IT FURTHER RESOLVED that the Chairman of the Board of Commissioners be authorized to sign said above referenced agreement.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO: 2008-03-098

LIVINGSTON COUNTY

DATE: March 17, 2008

**RESOLUTION TO INITIATE A COUNTY WIDE FREE WIRELESS ON LINE SERVICE -
Information Technology / Finance**

WHEREAS, the goal of Wireless Livingston is to prepare Livingston County and its workforce for the jobs and technology of tomorrow; and

WHEREAS, Wireless Livingston's goal is to blanket the County's 585 square miles with wireless internet services and provide free high speed internet access to every resident, business, and visitor to the County; and

WHEREAS, another goal of Wireless Livingston is to address the County's "digital divide" and deliver technology training to underserved population groups; and

WHEREAS, Wireless Livingston will also enhance the residential character of our local communities and further distinguish Livingston County as a great place to live, work, and play. It will support a growing mobile workforce and elevate the technical knowledge of its current and future workforces; and

WHEREAS, Wireless Livingston will not use public tax dollars and grant monies to subsidize the creation of the network and does not in any way create government control over private business; and

WHEREAS, Wireless Livingston's private partner has been selected in a competitive bid process conducted by Oakland County and shall not have any permanent or exclusive rights. The wireless network will be installed, owned and operated by private partners; and

WHEREAS, Wireless Livingston facilitates a competitive public-private partnership that encourages the development of new business, as well as, creative new opportunities for information service delivery; and

WHEREAS, the Wireless Livingston initiative will be a tremendous asset for attracting and retaining businesses and for fostering job creation in Livingston County.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby supports the Wireless Livingston initiative.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO: 2008-03-099

LIVINGSTON COUNTY

DATE: March 17, 2008

RESOLUTION TO ENTER INTO AN AGREEMENT FOR GIS APPLICATION DEVELOPMENT SERVICES WITH INFOGEOGRAPHICS, INC. FOR ADDRESSING WEBSITE AND BUDGET AMENDMENT - Information Technology / GIS / General Government Committee / Finance Comm.

WHEREAS, the GIS Division issues addresses for 14 local communities and coordinates the standardization of address issuance in the remaining 6 communities; and

WHEREAS, the GIS Application Developer position is vacant; and

WHEREAS, InfoGeographics, Inc of Traverse City, Michigan has been selected to perform all work based on qualifications, experience and work history and has agreed to adhere to the terms in their Contract dated December 6, 2007; and

WHEREAS, the cost of developing the custom addressing tools and websites, which will improve address issuance efficiencies, shall not exceed \$52,725; and

WHEREAS, funding was included in the 2007 GIS budget, however the project will not begin until Fiscal-Year 2008, and therefore needs to be included in the 2008 GIS budget; and

WHEREAS, the proposed amendment ensures compliance with the Uniform Budgeting and Accounting Act, as amended; and

WHEREAS, this Resolution has been recommended for approval by the Technology Committee at their February 13, 2008 meeting.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners approves a contract for services with InfoGeographics, Inc. of Traverse City, Michigan to create a GIS-based address database and an interactive mapping website at a cost not to exceed \$52,725.

BE IT FURTHER RESOLVED that development services begin in April 2008 and continue for approximately 168 days with anticipated delivery of all project products by October 31, 2008.

BE IT FURTHER RESOLVED that the Livingston County Board of Commissioners hereby approves and adopts the proposed 2008 amended budget as follows:

Fund	Amended Budget	Proposed Amendment	Proposed 2008 Amended Budget
IT	\$3,497,725	\$52,725	\$3,445,000

The budgetary Status Reports showing the line-item changes for this budget amendment will be attached as part of the resolution.

BE IT FURTHER RESOLVED that the Board Chairman is authorized to sign said contract upon review of Civil Counsel.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO: 2008-03-100

LIVINGSTON COUNTY

DATE: March 17, 2008

RESOLUTION AUTHORIZING SUBMISSION OF THE 2008 ASSISTANCE TO FIREFIGHTERS GRANT APPLICATION - EMS / HEALTH & HUMAN SERVICES COMMITTEE / FINANCE COMMITTEE

WHEREAS, funding may be available through the 2008 Assistance to Firefighters Grant for the purpose of equipment for the safety and welfare of both employees and the public; and

WHEREAS, Livingston County EMS may be eligible to receive grant monies for specific safety equipment for the period of 2008; and

WHEREAS, Livingston County has no match requirement and the grant monies are awarded on a competitive basis; and

WHEREAS, this Resolution has been recommended for approval by the Health and Human Services Committee.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves the submission of the FY 2008 Assistance to Firefighters Grant Application.

BE IT FURTHER RESOLVED that the Chair of the Livingston County Board of Commissioners be authorized to sign the above Application, subsequent Grant Agreement and any future amendments for monetary and contractual language adjustments upon review by Civil Counsel.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO: 2008-03-101

LIVINGSTON COUNTY

DATE: March 17, 2008

**RESOLUTION AUTHORIZING THE WRITE OFF OF BAD DEBT FOR THE YEAR 2004 -
EMS / Health & Human Services Committee / Finance Committee**

WHEREAS, Livingston County EMS Department has identified accounts from the year of 2004 as uncollectible in the amount of \$227,515.16; and

WHEREAS, a detailed list of accounts is attached for the year of 2004; and

WHEREAS, extensive efforts have been made to collect said monies; and

WHEREAS, it is recommended practice by the County Auditor after 3 years to write-off bad debt.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners authorize the total amount of \$227,515.16 as per attached list for the year 2004, to be written off as bad debt and removed from the Accounts Receivable Control Account as outlined above.

BE IT FURTHER RESOLVED that the Livingston County Treasurer is authorized to reflect the attached accounts, as outlined, and the amount of \$227,515.16 for the year of 2004 be written off as bad debts.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO: 2008-03-102

LIVINGSTON COUNTY

DATE: March 17, 2008

RESOLUTION TO ADOPT THE LIVINGSTON COUNTY POLICY FOR FREEDOM OF INFORMATION ACT REQUESTS - COUNTY ADMINISTRATION / GENERAL GOVERNMENT / FINANCE COMMITTEE

WHEREAS, it has been determined that the implementation of a County Policy for Freedom of Information Act (“FOIA”) requests will enhance consistency and accuracy to the information requests process by establishing guidelines and specific procedures for said requests for information made by the public; and

WHEREAS, this Policy has been prepared by County Administration in cooperation with the County Clerk and various other departments throughout the County; and

WHEREAS, this Resolution has been recommended for adoption by the General Government Committee.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby adopts the attached Policy for Freedom of Information Act (“FOIA”) Requests.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO: 2008-03-103

LIVINGSTON COUNTY

DATE: March 17, 2008

**RESOLUTION AUTHORIZING THE DESIGNATION OF GENERAL FUND – FUND
BALANCE FOR CORRECTION FACILITY EXPANSION PURPOSES - Administration /
Finance Committee**

WHEREAS, based on the favorable financial performance for Fiscal Year ending December 31, 2007, Livingston County continues to be fiscally prudent and economically stable; and

WHEREAS, the combined efforts of all Livingston County Departments being proactive and efficient is the reason for the overall reduced expenditures of the County; and

WHEREAS, Livingston County needs to continue to be conservative and perform its due diligence while still maintaining and providing efficient/effective services to its constituents.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby

Authorizes a designation of \$1.0 million General Fund – fund balance to mitigate the future costs of a jail expansion.

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MOVED:
SECONDED:
CARRIED:

RESOLUTION

NO: 2008-03-104

LIVINGSTON COUNTY

DATE: March 17, 2008

RESOLUTION AUTHORIZING THE DESIGNATION OF AIRPORT FUND – RETAINED EARNINGS – General Government / Finance Committee

WHEREAS, for the past several years the Livingston County Airport has purchased a pollution liability insurance policy to cover the potential risk of petroleum release from the two fuel trucks for delivery of aviation fuels to aircraft; and

WHEREAS, the pollution liability insurance policy is a high deductible policy; and,

WHEREAS, the Aeronautical Board in conjunction with the Finance Committee recommends self-insuring for this potential risk.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby Authorizes a designation of \$25,000 of the Airport Fund – retained earnings for potential pollution liability self-insurance; and,

THEREFORE BE IT FURTHER RESOLVED that the Livingston County Board of Commissioners hereby directs the Airport Manager to develop procedures/processes and/or structures to mitigate the potential risk and report those processes back to the Board of Commissioners.

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MOVED:
SECONDED:
CARRIED: