

FINANCE COMMITTEE

3/27/2008

304 E. Grand River Avenue, Howell, MI

7:30 AM

AGENDA

1. CALL MEETING TO ORDER

2. ROLL CALL

3. APPROVAL OF MINUTES

Minutes of meeting dated March 13, 2008

4. TABLED ITEMS

None

5. APPROVAL OF AGENDA

6. REPORTS

Equalization Presentation

7. CALL TO THE PUBLIC

8. FAMILY SUPPORT

RESOLUTION TO AUTHORIZE AMENDMENT #1 TO THE COOPERATIVE REIMBURSEMENT CONTRACT FOR FISCAL YEAR 2008 WITH THE MICHIGAN DEPARTMENT OF HUMAN SERVICES AND THE FAMILY SUPPORT DIVISION OF THE PROSECUTORS OFFICE - Family Support (SEE RES #08)

9. 911 CENTRAL DISPATCH

A: RESOLUTION AUTHORIZING THE PURCHASE OF RADIO EQUIPMENT, ACCESSORIES AND INSTALLATION FOR 911 CENTRAL DISPATCH AND FIRE SERVICE - 911 Central Dispatch / Public Safety Committee (SEE RES #09A)

B: RESOLUTION AUTHORIZING THE PURCHASE OF RADIO EQUIPMENT AND CHARGER UNITS FROM THE FY-2006 HOMELAND SECURITY GRANT PROGRAM - 911 Central Dispatch / Public Safety Committee (SEE RES #09B)

C: RESOLUTION AUTHORIZING THE PURCHASE OF RADIO EQUIPMENT AND CHARGER UNITS FOR THE POLICE AND FIRE SERVICE - 911 Central Dispatch / Public Safety Committee (SEE RES #09C)

D: RESOLUTION AUTHORIZING THE PURCHASE OF RADIO EQUIPMENT FOR THE HOWELL AREA FIRE DEPARTMENT - 911 Central Dispatch / Public Safety Committee (SEE RES #09D)

E: RESOLUTION AUTHORIZING THE PURCHASE OF FOUR TYCHEM REFLECTORS – LEVEL A CHEMICAL PROTECTIVE CLOTHING FROM THE FY-2006 HOMELAND SECURITY GRANT PROGRAM - 911 Central Dispatch / Public Safety Committee (SEE RES #09E)

F: RESOLUTION TO ENCOURAGE MEMBERS OF THE MICHIGAN LEGISLATURE TO SUPPORT 911 IN MICHIGAN BY ACTING IN A TIMELY AND COLLABORATIVE MANNER BY SUPPORTING HOUSE BILL NO. 5892 – 911 Central Dispatch / Public Safety Committee (SEE RES #09F)

10. ADMINISTRATION

A. RESOLUTION TO AMEND RESOLUTION NUMBER 2008-01-013 TO APPROVE 2008 FISCAL-YEAR GENERAL FUND BUDGET AMENDMENT (SEE RES #10A)

B. RESOLUTION AUTHORIZING PARTICIPATION WITH SURROUNDING COMMUNITIES TO JOINTLY FUND A STUDY TO VALIDATE THE COST ESTIMATES OF THE PROPOSED "WALLY" RAILROAD LINKAGE. - County Administration - I & D Committee (SEE RES #10B)

11. BUILDING DEPARTMENT

RESOLUTION TO APPROVE ESTABLISHING DEMOLITION PERMIT FEES IN THE COUNTY DEPARTMENT OF BUILDING & SAFETY ENGINEERING - Building & Safety Engineering / Finance Committee

08 RESOLUTION TO AUTHORIZE AMENDMENT #1 TO THE COOPERATIVE REIMBURSEMENT CONTRACT FOR FISCAL YEAR 2008 WITH THE MICHIGAN DEPARTMENT OF HUMAN SERVICES AND THE FAMILY SUPPORT DIVISION OF THE PROSECUTORS OFFICE - FAMILY SUPPORT

09A RESOLUTION AUTHORIZING THE PURCHASE OF RADIO EQUIPMENT, ACCESSORIES AND INSTALLATION FOR 9-1-1 CENTRAL DISPATCH AND FIRE SERVICE - 9-1-1 Central Dispatch / Public Safety Committee

09B RESOLUTION AUTHORIZING THE PURCHASE OF RADIO EQUIPMENT AND CHARGER UNITS FROM THE FY-2006 HOMELAND SECURITY GRANT PROGRAM - 9-1-1 Central Dispatch / Public Safety Committee

09C RESOLUTION AUTHORIZING THE PURCHASE OF RADIO EQUIPMENT AND CHARGER UNITS FOR THE POLICE AND FIRE SERVICE - 9-1-1 Central Dispatch / Public Safety Committee

09D RESOLUTION AUTHORIZING THE PURCHASE OF RADIO EQUIPMENT FOR THE HOWELL AREA FIRE DEPARTMENT - 9-1-1 Central Dispatch / Public Safety Committee

09E RESOLUTION AUTHORIZING THE PURCHASE OF FOUR TYCHEM REFLECTORS – LEVEL A CHEMICAL PROTECTIVE CLOTHING FROM THE FY-2006 HOMELAND SECURITY GRANT PROGRAM - 9-1-1 Central Dispatch / Public Safety Committee

09F RESOLUTION TO ENCOURAGE MEMBERS OF THE MICHIGAN LEGISLATURE TO SUPPORT 9-1-1 IN MICHIGAN BY ACTING IN A TIMELY AND COLLABORATIVE MANNER BY SUPPORTING HOUSE BILL NO. 5892 – 9-1-1 Central Dispatch / Public Safety Committee

10A RESOLUTION TO AMEND RESOLUTION NUMBER 2008-01-013 TO APPROVE 2008 FISCAL-YEAR GENERAL FUND BUDGET AMENDMENT - Finance Committee

10B RESOLUTION AUTHORIZING PARTICIPATION WITH SURROUNDING COMMUNITIES TO JOINTLY FUND A STUDY TO VALIDATE THE COST ESTIMATES OF THE PROPOSED “WALLY” RAILROAD LINKAGE - County Administration - I & D Committee

11 RESOLUTION TO APPROVE ESTABLISHING DEMOLITION PERMIT FEES IN THE COUNTY DEPARTMENT OF BUILDING & SAFETY ENGINEERING - Building & Safety Engineering / Finance Committee

12. MISCELLANEOUS CLAIMS

13. COMPUTER PRINTOUT

14. ADJOURNMENT

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION TO AUTHORIZE AMENDMENT #1 TO THE COOPERATIVE REIMBURSEMENT CONTRACT FOR FISCAL YEAR 2008 WITH THE MICHIGAN DEPARTMENT OF HUMAN SERVICES AND THE FAMILY SUPPORT DIVISION OF THE PROSECUTORS OFFICE - FAMILY SUPPORT

WHEREAS, the Livingston County Board of Commissioners approved by Resolution No. 2007-06-175 dated June 18, 2007, the 2008 Cooperative Reimbursement Contract between the Michigan Department of Human Services and the Family Support Division of the Prosecutors Office; and

WHEREAS, additional funding has become available pursuant to the DHS Appropriations Act, PA 131 of 2007; and

WHEREAS, the Department of Human Services (DHS) has indicated an Amendment to the 2008 Cooperative Reimbursement Contract is necessary to secure such additional funding; and

WHEREAS, DHS will convey an additional funding amount of \$924.00 for the fiscal year 2008 contract; and

WHEREAS, additional funding to the Family Support Division of the Prosecutor's Office is a fiscally responsible initiative notwithstanding the contingencies contained in DHS Amendment #1.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners approves
Amendment #1 of the Cooperative Reimbursement Contract for FY 2008.

BE IT FURTHER RESOLVED that the chair of the Livingston County Board of Commissioners is
authorized to sign the amendment and any future amendments of the FY 2008 Cooperative
Reimbursement Contract upon review of civil counsel.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING THE PURCHASE OF RADIO EQUIPMENT, ACCESSORIES AND INSTALLATION FOR 9-1-1 CENTRAL DISPATCH AND FIRE SERVICE - 9-1-1 Central Dispatch/Emergency Management Department / Public Safety Committee

WHEREAS, the Livingston County 9-1-1 Central Dispatch/Emergency Management Department is hereby requesting authorization to purchase Radio Repeater Systems, Control Stations, Accessories and Installation for 9-1-1 Central Dispatch and Fire Service; and

WHEREAS, this new equipment will greatly enhance the Fire Paging System coverage; and

WHEREAS, the equipment will be purchased through Motorola per their quote dated January 10, 2008 for a total amount of \$41,822.00; and

WHEREAS, the pricing for the Radio Equipment, Accessories and Installation is under the State of Michigan Pricing Contract #071B50000240 with Motorola Incorporated; and

WHEREAS, funding for this Equipment and Installation is available in the 2008, 9-1-1 Central Dispatch Budget, 261-346-977; and

WHEREAS, this resolution has been recommended for approval by the Public Safety Committee.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves the purchase of the Radio Equipment, Accessories and Installation for 9-1-1 Central Dispatch and the Fire Service from Motorola at a cost of \$41,822.00.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING THE PURCHASE OF RADIO EQUIPMENT AND CHARGER UNITS FROM THE FY-2006 HOMELAND SECURITY GRANT PROGRAM - 9-1-1 Central Dispatch/Emergency Management Department / Public Safety Committee

WHEREAS, the Livingston County 9-1-1 Central Dispatch/Emergency Management Director and Local Planning Team are hereby requesting authorization to purchase (7) Portable Radios and (7) Charger Units from the approved FY-2006 Homeland Security Grant Program; and

WHEREAS, this equipment has been approved by the Local Planning Team, Region One Homeland Security Board and the State of Michigan, MSP – Emergency Management and Homeland Security Division; and

WHEREAS, this new Radio Equipment is for the County EMS Department; and

WHEREAS, the equipment will be purchased through Motorola per their quote dated January 3, 2008 for the total amount of \$23,723.00; and

WHEREAS, the pricing for the Radio Equipment and Charger Units is under the State of Michigan Pricing Contract #071B50000240; and

WHEREAS, the total expenditure of \$23,723.00 has been programmed into the FY-2008 Emergency Management Budget, 101-426-977; and

WHEREAS, this resolution has been recommended for approval by the Public Safety Committee.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby authorizes the purchase of (7) Portable Radios and (7) Charger Units from Motorola for an amount not to exceed \$23,723.00, and that the formal bid process be waived.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING THE PURCHASE OF RADIO EQUIPMENT AND CHARGER UNITS FOR THE POLICE AND FIRE SERVICE -

9-1-1 Central Dispatch/Emergency Management Department / Public Safety Committee

WHEREAS, the Livingston County 9-1-1 Central Dispatch/Emergency Management Department is hereby requesting authorization to purchase Radio Equipment and Charger Units for the Police and Fire Departments; and

WHEREAS, this new equipment will replace Radio Equipment for the Howell City Police Department and provide new Portable Radio Systems for the Northfield Township Fire Department; and

WHEREAS, the equipment will be purchased through Motorola per their quotes dated March 17th and 18th, 2008 for a total amount of \$14,734.00; and

WHEREAS, the pricing for the Radio Equipment and Charger Units is under the State of Michigan Pricing Contract #071B50000240 with Motorola Incorporated; and

WHEREAS, funding for the Radio Equipment and Charger Units is available in the 2008 9-1-1 Central Dispatch Budget, 261-346-977; and

WHEREAS, this resolution has been recommended for approval by the Public Safety Committee.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves the purchase of the Radio Equipment and Charger Units for Police and Fire from Motorola at a cost of \$14,734.00.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING THE PURCHASE OF RADIO EQUIPMENT FOR THE HOWELL AREA FIRE DEPARTMENT - 9-1-1 Central Dispatch/Emergency Management Department / Public Safety Committee

WHEREAS, the Livingston County 9-1-1 Central Dispatch/Emergency Management Department is hereby requesting authorization to purchase two Radio Systems for the Howell Area Fire Department; and

WHEREAS, the equipment will be purchased through Motorola per their quote dated March 17, 2008 for a total amount of \$8,526.00; and

WHEREAS, the pricing for the Radio Equipment is under the State of Michigan Pricing Contract #071B50000240 with Motorola Incorporated; and

WHEREAS, funding for this Equipment is available in the 2008 9-1-1 Central Dispatch Budget, 261-346-977; and

WHEREAS, this resolution has been recommended for approval by the Public Safety Committee.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves the purchase of the Radio Equipment for Howell Area Fire Department from Motorola at a cost of \$8,526.00.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

**RESOLUTION AUTHORIZING THE PURCHASE OF FOUR TYCHEM REFLECTORS – LEVEL A CHEMICAL PROTECTIVE CLOTHING FROM THE FY-2006 HOMELAND SECURITY GRANT PROGRAM -
9-1-1 Central Dispatch/Emergency Management Department / Public Safety Committee**

WHEREAS, the Livingston County 9-1-1 Central Dispatch/Emergency Management Director and Local Planning Team are hereby requesting authorization to purchase four Tychem Reflectors – Level A Chemical Protective Clothing from the approved FY-2006 Homeland Security Grant Program; and

WHEREAS, this equipment has been approved by the Local Planning Team, Region One Homeland Security Board and the State of Michigan, MSP – Emergency Management and Homeland Security Division; and

WHEREAS, this Level A Chemical Protective Clothing is for the Livingston County Hazardous Response Team; and

WHEREAS, the equipment will be purchased through ARGUS–HAZCO, for an amount not to exceed \$9,200.00 per their quote dated January 7, 2008; and

WHEREAS, the total estimated expenditure of \$9,200.00 has been programmed into the FY-2008 Emergency Management Budget 101-426-977; and

WHEREAS, this resolution has been recommended for approval by the Public Safety Committee.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners

hereby authorizes the purchase of four Tychem Reflectors – Level A Chemical Protective Clothing from ARGUS–HAZCO for an amount not to exceed \$9,200.00.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

**RESOLUTION TO ENCOURAGE MEMBERS OF THE MICHIGAN LEGISLATURE TO SUPPORT 9-1-1 IN MICHIGAN BY ACTING IN A TIMELY AND COLLABORATIVE MANNER BY SUPPORTING HOUSE BILL NO. 5892 –
9-1-1 Central Dispatch/Emergency Management Department / Public Safety Committee**

WHEREAS, the Livingston County Board of Commissioners encourages members of the Michigan Legislature to support 9-1-1 in Michigan by acting in a timely and collaborative manner, by supporting House Bill No. 5892; and

WHEREAS, the Michigan 9-1-1 Service is enabled and governed by P.A. 32 of 1986, entitled “Emergency 9-1-1 Service Enabling Act,” as amended by 2007 P.A. 165; and

WHEREAS, Section 717 (MCL 484.1717), should be repealed effective December 31, 2013; and

WHEREAS, the current legislation provides a stable funding source for the Counties to support their operational levels of services for 9-1-1 to its residents; and

WHEREAS, the current legislation further has a mechanism in place that provides the necessary checks and balances to ensure revenues generated are used for authorized expenditures for 9-1-1 Services; and

WHEREAS, House Bill No. 5892, allows for better fiscal planning and stability by extending the sunset to December 31, 2013; and

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners does hereby go on record in support of House Bill No. 5892.

BE IT FURTHER RESOLVED that the Livingston County Clerk be directed to forward a copy of this resolution to Governor Jennifer Granholm, Senator Valde Garcia, Representatives Chris Ward and Joe Hune, Michigan Association of Counties, Emergency Telephone Service Commission and the 82 Michigan Counties.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION TO AMEND RESOLUTION NUMBER 2008-01-013 TO APPROVE 2008 FISCAL-YEAR GENERAL FUND BUDGET AMENDMENT - Finance Committee

WHEREAS, the proposed amendment ensures compliance with the Uniform Budgeting and Accounting Act, as amended; and

WHEREAS, a consultant who was hired to perform the Union Court Wage Study recommended additional compensation for the Circuit Court Research Attorney for the additional responsibilities of administering the Drug Court Grant; and

WHEREAS, the Personnel Committee was informed by the Courts that the individual currently in the position will only continue until a replacement is selected; and

WHEREAS, to facilitate the transition it's agreed that the funding of the position would continue as done so in the past for a period not to exceed 180 days or June 30, 2008 while a candidate is selected; and

WHEREAS, the proposed amendment of \$9,823 represents salaries and benefits for the second quarter to cover the grant related duties of this individual in the Circuit Court for the next 90 days (April 1 through June 30, 2008); and

WHEREAS, the proposed budget amendment reflects a net zero change to the General Fund appropriated Fiscal-Year 2008 budget and will be a transfer from Contingency to the Circuit Court ODCP- Byrne Grant Personnel line item.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves the transfer of \$9,823 from General Fund Contingency to the Circuit Court for personnel costs associated with the Drug Court Grant administration for April 1 through June 30, 2008.

The Budgetary Status Reports showing the line-item changes for all the budget amendments will be attached as part of the resolution.

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MOVED:
SECONDED:
CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING PARTICIPATION WITH SURROUNDING COMMUNITIES TO JOINTLY FUND A STUDY TO VALIDATE THE COST ESTIMATES OF THE PROPOSED “WALLY” RAILROAD LINKAGE - COUNTY ADMINISTRATION - INFRASTRUCTURE & DEVELOPMENT

WHEREAS, vehicular volumes on US 23 have increased to the point where gridlock is common during peak hours between Interstate 96 and the City of Ann Arbor; and

WHEREAS, due to the narrow span of existing bridges across US 23, adding lanes to accommodate the peak hour volumes is not feasible; and

WHEREAS, the City of Ann Arbor is also experiencing congestion of its central business district because of the large number of vehicles and related parking space demands; and

WHEREAS, a number of public agencies including cities, townships and private employers have encouraged the Counties of Washtenaw and Livingston to support the development of a commuter rail service linking the City of Howell and the City of Ann Arbor; and

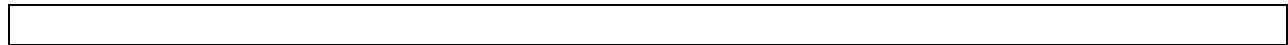
WHEREAS, in considering the proposal, Livingston County became concerned about the accuracy of the estimated development costs and long term support necessary for the continued operation of commuter rail service; and

WHEREAS, Livingston County determined that a study verifying the estimates, as well as long term costs, and identification of ongoing financial support is prudent and appropriate prior to any funding decision from the Board of Commissioners; and

WHEREAS, the City of Howell, the City of Ann Arbor, the Ann Arbor Transit Authority, the Ann Arbor DDA, Washtenaw County, the Howell DDA, Hamburg Township, along with participation from the Southeast Michigan Council of Governments, the University of Michigan and Great Lakes Central Railroad, are seeking an agreement from Livingston County to share, on a proportional basis, the costs of the validation study in an amount not to exceed \$15,000; and

WHEREAS, this resolution has been recommended for approval by the Infrastructure & Development Committee.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby agree to participate in the validation study in an amount not exceed \$15,000 to be paid to the City of Howell, which will act as the fiduciary agent for this effort.



BE IT FURTHER RESOLVED that is clearly and explicitly understood that participation in the validation study in no manner or sense commits Livingston County to participate in any manner of funding of the commuter rail system. The decision by Livingston County to participate or not will be considered only after completion, and regardless of any conclusions, of the validation study.

BE IT FURTHER RESOLVED that the Livingston County Board of Commissioners hereby approves the transfer of \$15,000 from General Fund Contingency to the Board of Commissioners Department for contractual services.

BE IT FURTHER RESOLVED that the chair of the Livingston County Board of Commissioners is authorized to sign the appropriate paperwork upon review of civil counsel.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION TO APPROVE ESTABLISHING DEMOLITION PERMIT FEES IN THE COUNTY DEPARTMENT OF BUILDING & SAFETY ENGINEERING - Building & Safety Engineering Department / Finance Committee

WHEREAS, the Livingston County Department of Building & Safety Engineering has determined a need to establish demolition permit fees; and

WHEREAS, the Livingston County Department of Building & Safety Engineering has determined that the permit fees will include a non-refundable Plan Review and administrative fee at the time of application and the cost of the permit will be based on a per square foot cost of the building's foot plan to be demolished, the current year budget for estimated inspection and clerical time, and indirect costs; and

WHEREAS, based on the FY 2008 budget, the cost per square foot for demolition has been determined to be \$.03 based on the structures foot print, per square foot for structures with that exceed 5,000 square feet and a minimum fee of \$150.00 for structures of 5,000 square feet or less; and

WHEREAS, all other permit fee applications and fees charged by the Livingston County Department of Building & Safety Engineering will remain the same.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves an established rate for demolition permits, as follows:

DEMOLITION PERMIT FEES	
PLAN REVIEW AND ADMINISTRATIVE FEE (NON-REFUNDABLE):	\$75
MINIMUM FEE FOR STRUCTURES WITH A FOOT PRINT OF 5,000 SQUARE FEET OR LESS:	\$150
STRUCTURES WITH A FOOT PRINT OF GREATER THAN 5,000 SQUARE FEET:	\$.03 / SQUARE FOOT
CASH ESCROW REQUIRED FOR SITES WITH KNOWN ENVIRONMENTAL CONTAMINATION:	\$1,000
FEE FOR EACH ADDITIONAL INSPECTION:	\$50

BE IT FURTHER RESOLVED that all other permit fee applications and fees charged by the Livingston County Department of Building & Safety Engineering will remain the same.

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MOVED:

SECONDED:

CARRIED: