

FINANCE COMMITTEE

4/24/2008

304 E. Grand River Avenue

7:30 AM

AGENDA

1. **CALL MEETING TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF MINUTES**
4. **TABLED ITEMS**
None
5. **APPROVAL OF AGENDA**
6. **REPORTS**
7. **CALL TO THE PUBLIC**
8. **DRAIN COMMISSIONER**
 - A. RESOLUTION TO APPROVE SOLID WASTE CHALLENGE GRANT PROGRAM DESCRIPTION AND APPLICATION FORM FOR 2008 - Drain Commissioner - Solid Waste Program / Infrastructure & Development Committee / Finance Committee
(SEE RES#08A)
9. **SHERIFF DEPARTMENT**
 - A. RESOLUTION AUTHORIZING ENTERING INTO A CONTRACT FOR PATROL CAR CONVERSIONS – Sheriff’s Department / Purchasing / Public Safety Committee / Finance Committee
(SEE RES#09A)
10. **COMMUNITY CORRECTIONS**
 - A. RESOLUTION AUTHORIZING A CONTRACT FOR OFFICE SPACE LEASE & DRUG TESTING SERVICES – Community Corrections / Purchasing / Public Safety Committee / Finance Committee
(SEE RES#10A)
11. **ADMINISTRATION / FINANCE**
 - A. 1st Quarter Financial Analysis
(See attachments)
12. **CLOSED SESSION**
 - A. Airport Land Acquisition
(No Attachment)

08A RESOLUTION TO APPROVE SOLID WASTE CHALLENGE GRANT PROGRAM DESCRIPTION AND APPLICATION FORM FOR 2008 - Drain Commissioner - Solid Waste Program / Infrastructure & Development Committee / Finance Committee

09A RESOLUTION AUTHORIZING ENTERING INTO A CONTRACT FOR

PATROL CAR CONVERSIONS – Sheriff’s Department / Purchasing / Public
Safety Committee / Finance Committee

- 10A** RESOLUTION AUTHORIZING A CONTRACT FOR OFFICE SPACE LEASE
& DRUG TESTING SERVICES – Community Corrections / Purchasing / Public
Safety Committee / Finance Committee
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- 13. MISCELLANEOUS CLAIMS**
14. COMPUTER PRINTOUT
15. ADJOURNMENT

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION TO APPROVE SOLID WASTE CHALLENGE GRANT PROGRAM DESCRIPTION AND APPLICATION FORM FOR 2008 - Drain Commissioner's Office, Solid Waste Program / Infrastructure & Development Committee

WHEREAS, \$25,000 is allocated for 2008 for line item 441-956.000 for the purpose of encouraging new or improved solid waste reduction programs, environmental education programs, or continuing existing programs; and

WHEREAS, local units of government are eligible for project funding assistance and they may partner with other local units of government or non-profit organizations; and

WHEREAS, approximately \$22,500 will be allocated for community clean-ups and other one-time projects for local units of government. Partnerships are highly encouraged, will be given preference over individual projects, and will be eligible for a higher percentage of match from the county (from 25% to 40% or maximum of \$1,800 to \$3,500). Local units can apply for more than one solid waste challenge grant, however, the maximum amount of grant funds per local unit of government is \$3,500; and

WHEREAS, approximately \$2,500 will be allocated for long term projects intended to produce a decrease on the waste stream which would otherwise be landfilled; and

WHEREAS, successful grant applicants will be required to enter into an agreement with Livingston County, provide applicable proofs of insurance, and submit receipts to the Solid Waste Program prior to being reimbursed for expenses.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves the Solid Waste Program for 2008 and authorizes the Public Works Coordinator to distribute the Solid Waste Challenge Grant Program description and application to local units of government.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING ENTERING INTO A CONTRACT FOR PATROL CAR CONVERSIONS – Sheriff’s Department / Purchasing / Public Safety Committee / Finance Committee

WHEREAS, the Sheriff’s Department has determined a need for patrol car conversions for the 2008 budget year; and

WHEREAS, per the Purchasing Policy, a competitive bid process was performed and the submitted proposals were reviewed; and

WHEREAS, the review committee recommends award to Cynergy Wireless Inc., of Troy, Michigan, who submitted the lowest, responsive proposal with pricing as follows:

- Removal of equipment from a Crown Victoria - \$ 175 per vehicle
- Installation into a fully-marked Crown Victoria - \$ 825 per vehicle
- Installation into a semi-marked Dodge Charger - \$ 900 per vehicle
- Installation into an unmarked Dodge Caravan - \$ 275 per vehicle
- Parts will be billed at 12% over cost

WHEREAS, the expenditure for Patrol Car Conversions has been planned for and approved in the Sheriff’s Department budget for 2008.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby authorizes entering into a contract with Cynergy Wireless of Troy, Michigan, for Patrol Car Conversions for fiscal year 2008 per the pricing as stated above, with an option for an additional one-year renewal period.

BE IT FURTHER RESOLVED that the Board Chairman be authorized to sign any agreements, documents or renewal options as needed for this project upon review of Civil Counsel.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING A CONTRACT FOR OFFICE SPACE LEASE & DRUG TESTING SERVICES – Community Corrections / Purchasing / Public Safety Committee / Finance Committee

WHEREAS, for several years Livingston County has had a contract to provide office space to a drug testing provider in exchange for reduced rates on drug testing services in which the contract expired on December 31, 2007; and

WHEREAS, per the Purchasing Policy, a competitive bid process was performed and the submitted proposals were reviewed; and

WHEREAS, the review committee recommends award to Jail Alternatives for Michigan Services (JAMS) of Pontiac, Michigan, for the rental rate of \$450.00 per month and drug testing services at the rates per Attachment A; and

WHEREAS, the contract period will be July 1, 2008 – June 30, 2010, with the option for the County to renewal for one additional year.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby authorizes entering into a contract with Jail Alternatives for Michigan Services of Pontiac, Michigan, for the rental of 300 square feet of office space located at the A.S.S.E.T. at the monthly rate of \$450.00 and drug testing services at the rates per Option 2 on Attachment A. The contract period will be July 1, 2008 through June 30, 2010, with an option for the County to renewal for one additional year.

BE IT FURTHER RESOLVED that the current lease with Garry Flanary be amended to extend the term of the contract until June 30, 2008.

BE IT FURTHER RESOLVED that the Board Chairman be authorized to sign any agreements, documents or renewal options as needed for this project upon review of Civil Counsel.

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MOVED:

SECONDED:

CARRIED: