

# FINANCE COMMITTEE

5/8/2008

304 E. Grand River Avenue

7:30 AM

## AGENDA

1. **CALL MEETING TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF MINUTES**
  - A. Regular minutes of meeting dated April 24, 2008
  - B. Closed minutes of meeting dated April 24, 2008
4. **TABLED ITEMS FROM PREVIOUS MEETINGS**

None
5. **APPROVAL OF AGENDA**
6. **REPORTS**
7. **CALL TO THE PUBLIC**
8. **INFORMATION TECHNOLOGY**
  - A. RESOLUTION TO ENTER INTO AN AGREEMENT WITH TEK SYSTEMS FOR AN APPLICATION DEVELOPER - Information Technology / Personnel Committee/ Finance Committee  
(SEE RES#08A)
9. **ADMINISTRATION**
  - A. RESOLUTION TO AMEND THE CURRENT AUDITING SERVICES WITH PLANTE & MORAN – Administration / Finance Committee  
(SEE RES#09A)
  - B. RESOLUTION APPROVING THE TENTATIVE AGREEMENT BETWEEN LIVINGSTON COUNTY BOARD OF COMMISSIONERS AND THE LIVINGSTON COUNTY PARAMEDICS ASSOCIATION REPRESENTING PARAMEDICS - Administration / Personnel Committee  
(SEE RES#09B)

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**08A** RESOLUTION TO ENTER INTO AN AGREEMENT WITH TEK SYSTEMS FOR AN APPLICATION DEVELOPER - Information Technology / Personnel Committee/ Finance Committee

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**09A** RESOLUTION TO AMEND THE CURRENT AUDITING SERVICES WITH PLANTE & MORAN – Administration / Finance Committee

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**09B** RESOLUTION APPROVING THE TENTATIVE AGREEMENT BETWEEN LIVINGSTON COUNTY BOARD OF COMMISSIONERS AND THE LIVINGSTON COUNTY PARAMEDICS ASSOCIATION REPRESENTING PARAMEDICS - Administration / Personnel Committee

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- 10. MISCELLANEOUS CLAIMS**
- 11. COMPUTER PRINTOUT**
- 12. ADJOURNMENT**

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**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

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**RESOLUTION TO ENTER INTO AN AGREEMENT FOR AN APPLICATION DEVELOPER WITH TEK SYSTEMS - INFORMATION TECHNOLOGY**

*Personnel Subcommittee 5/7/08 Finance 5/8/08 Full Board 5/19/08*

**WHEREAS,** an Application Developer position has been open since December, 2007; and

**WHEREAS,** the IT Applications staff are tasked with the design and development of County-wide databases, as well as the design, development, implementation, maintenance and support of requested stand-alone and client-server applications; and

**WHEREAS,** has interviewed and found suggested Developer to meet the qualifications described in the Applications' Developer job description; and

**WHEREAS,** the cost of hiring a Contract Developer for a three (3) month period of time shall not exceed \$25,000; and

**WHEREAS,** Livingston County Information Technology can then hire said Developer as permanent Livingston County staff with a hiring fee of \$7,469 on 25 August 2008 at 2008 Salary Schedule Step 5 of Grade K, \$49,795 per year; and

**WHEREAS,** additional funds exist in line item 636-258-704.000 of the Information Technology Budget and need to be transferred to line item 636-258-819.000 in order to cover this expense; and

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners enters into an agreement for services with TEK Systems, 26211 Central Park Blvd, Suite 400, Southfield, MI 48076, to utilize their staffing services for a three month period of time.

**BE IT FURTHER RESOLVED** that Information Technology application development staffing services begin in May 2008 and continue for approximately three months, cost of said services are not to exceed \$25,000, with anticipated hiring of said Applications' Developer with 15% hiring fee (\$7,469) at 2008 Salary Schedule Step 5 of Grade Level K by August 25, 2008.

**BE IT FURTHER RESOLVED** that the Livingston County Board of Commissioners hereby authorizes a transfer of funds from 636-258-704.000 to 636-258-819.000 in the amount of \$31,200, which will cover the staffing costs as well as the hiring fee.

**BE IT FURTHER RESOLVED** that the Board Chairman is authorized to sign said agreement, upon review and approval of Civil Counsel.

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**MOVED:**

**SECONDED:**

**CARRIED:**

**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

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**RESOLUTION TO AMEND THE CURRENT AUDITING SERVICES WITH PLANTE & MORAN  
– Administration / Finance Committee**

**WHEREAS,** the Board of Commissioners approved Resolution # 1105-411 authorizing a contract with Plante & Moran for Auditing Services in which the contractual amount for the audit of the 2007 Financial Statements is \$68,625.00; and

**WHEREAS,** additional services are required for the implementation of the new *Risk Assessment Standards* (SAS 104-111) and *The Auditors Communication with Those Charges with Governance* (SAS 114); and

**WHEREAS,** the cost of the above referenced additional requirements will be an amount not to exceed \$12,000.00; and

**WHEREAS,** there are sufficient funds with the General Fund to cover this expenditure.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorizes an amendment to the current Auditing Services contract with Plante & Moran to include the implementation of the new *Risk Assessment Standards* (SAS 104-111) and *The Auditors Communication with Those Charges with Governance* (SAS 114) as part of the audit of the 2007 Financial Statements for an amount not to exceed \$12,000.00.

**BE IT FURTHER RESOLVED** that the Board Chairman be authorized to sign any necessary documents pertaining to this matter upon review by Civil Counsel.

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**MOVED;  
SECONDED;  
CARRIED:**

**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

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**RESOLUTION APPROVING THE TENTATIVE AGREEMENT BETWEEN LIVINGSTON COUNTY BOARD OF COMMISSIONERS AND THE LIVINGSTON COUNTY PARAMEDICS ASSOCIATION REPRESENTING PARAMEDICS – County Administration**

*Personnel Subcommittee 5/7/08    Finance 5/8/08    Full Board 5/19/08*

**WHEREAS, negotiations have resulted in a tentative agreement between the Livingston County Board of Commissioners and the Livingston County Paramedics Association (hereinafter referred to as “LCPA”), for the period of 5/15/07 through 5/14/10; and**

**WHEREAS, the Paramedics have ratified the tentative agreement; and**

**WHEREAS, the modifications to the agreement are consistent with Board policy concerning wages and benefits; and**

**WHEREAS, the approval of the tentative agreement by the Board of Commissioners is the final action needed to execute this agreement.**

**THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves the agreement reached with the LCPA and the Livingston County Board of Commissioners for the period of 5/15/07 through 5/14/10.**

**BE IT FURTHER RESOLVED that the Chair of the Board of Commissioners is authorized to sign all contracts necessary to effectuate this agreement.**

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**MOVED:  
SUPPORTED:  
CARRIED:**