

BOARD OF COMMISSIONERS

6/2/2008

304 E. Grand River Avenue

7:30 PM

AGENDA

1. **CALL MEETING TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **CORRESPONDENCE**
None
5. **CALL TO THE PUBLIC**
6. **APPROVAL OF MINUTES**
Minutes of meeting dated May 19, 2008
7. **TABLED ITEM FROM PREVIOUS MEETINGS**
None
8. **APPROVAL OF AGENDA**
9. **REPORTS**
10. **RESOLUTIONS FOR CONSIDERATION**

2008-06-157 RESOLUTION IN RECOGNITION OF DAVID LINKSZ / RETIREE - Board of Commissioners

2008-06-158 RESOLUTION TO APPROVE APPOINTMENT TO THE LIVINGSTON COUNTY VETERANS AFFAIRS COMMITTEE - Board of Commissioners

2008-06-159 RESOLUTION TO CREATE AND APPOINT MEMBERS TO A SPECIAL BOARD COMMITTEE TO COORDINATE THE DEVELOPMENT OF THE EMS HEADQUARTERS FACILITY - Board of Commissioners / EMS / Infrastructure & Development Committee

2008-06-160 RESOLUTION TO CONCUR WITH THE RECOMMENDATION OF THE COUNTY ADMINISTRATOR TO APPOINT MR. DOUGLAS BRITZ TO THE POSITION OF DIRECTOR OF THE LIVINGSTON COUNTY ESSENTIAL TRANSPORTATION SERVICE / MOTOR POOL - Administration / Health & Human Services Committee

2008-06-161 RESOLUTION TO AUTHORIZE USE OF COUNTY GROUNDS REQUESTED BY HOWELL NAZARENE CHURCH FOR CHRISTIAN CONCERTS 2008 - Board of Commissioners

2008-06-162 RESOLUTION AUTHORIZING THE PURCHASE OF A CLEAN AGENT

FIRE EXTINGUISHING SYSTEM FOR THE 911 CENTRAL RADIO ROOM AND THE SHERIFF DEPARTMENT'S COMPUTER ROOM AND BUDGET AMENDMENT - Building Services / General Government Committee / Finance Committee

2008-06-163 RESOLUTION APPROVING A CONTRACT BETWEEN THE OAKLAND LIVINGSTON HUMAN SERVICES AGENCY AND LIVINGSTON COUNTY MICHIGAN WORKS! FOR THE MICHIGAN PRISONER RE-ENTRY INITIATIVE - Michigan Works! / Health & Human Services Committee / Finance Committee

2008-06-164 RESOLUTION AUTHORIZING THE PURCHASE OF ANIMAL CONTROL SOFTWARE FROM RESCUE CONNECTION SOFTWARE OF INCLINE VILLAGE, NEVADA AND BUDGET AMENDMENT- Information Technology / Animal Control / General Government Committee / Finance Committee

2008-06-165 RESOLUTION TO AUTHORIZE A CONTRACT WITH IONIA COUNTY TO PROVIDE SERVICES OF THE LIVINGSTON COUNTY DEPARTMENT OF PUBLIC HEALTH BUSINESS MANAGER TO THE IONIA COUNTY HEALTH DEPARTMENT - Department of Public Health / Health & Human Services Committee / Finance Committee

- 11. MOTION TO ACCEPT FINANCE COMMITTEE RECOMMENDATION FOR APPROVAL OF CLAIMS DATED MAY 21, 2008**
- 12. CALL TO THE PUBLIC**
- 13. CLOSED SESSION**
Pending Litigation
(No attachment)
- 14. ADJOURNMENT**

NOTE: The Call to the Public appears twice on the Agenda: once at the beginning and once at the end. Anyone wishing to address the Board may do so at these times.

RESOLUTION

NO: 2008-06-157

LIVINGSTON COUNTY

DATE: June 2, 2008

RESOLUTION IN RECOGNITION OF DAVID LINKSZ / RETIREE - Board of Commissioners

WHEREAS, it is with great admiration that the Livingston County Board of Commissioners honors David Linksz upon his retirement for his devoted service to the residents of Livingston County following 20 years of distinguished service; and

WHEREAS, David Linksz has served for 15 years on the Board of Commissioners along with five years as the Director of Livingston Essential Transportation Service (L.E.T.S.); and

WHEREAS, David Linksz constantly strived to improve the quality of life for all residents of Livingston County; most recently by developing, operating and maintaining efficient, user-friendly, intermodal transportation that offers mobility to transit dependent citizens, promotes economic vitality and is affordable and environmentally responsible; and

WHEREAS, his dedication to the community resulted in countless volunteer hours with the Fantasy of Lights Parade; Annual Stuff the Bus; Howell Melon Festival; and the Michigan Challenge Balloon Festival; and

WHEREAS, David Linksz, through his devotion to help others has made an extraordinary, positive impact on the residents of Livingston County.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners, on behalf of its employees and the citizens of Livingston County, hereby recognizes with admiration and gratitude the services of David Linksz and his positive contributions to Livingston County.

BE IT FURTHER RESOLVED that the Livingston County Board of Commissioners extends its best wishes for many years of health and happiness in his retirement.

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MOVED:

SECONDED:

CARRIED

RESOLUTION

NO: 2008-06-158

LIVINGSTON COUNTY

DATE: June 2, 2008

RESOLUTION TO APPROVE APPOINTMENT TO THE LIVINGSTON COUNTY VETERANS AFFAIRS COMMITTEE - Board of Commissioners

WHEREAS, the term of a representative seat on the Veterans Affairs Committee has expired and/or been vacated; and

WHEREAS, the following appointment has been recommended:

VETERANS AFFAIRS COMMITTEE

James Wallace.....term expires 12/31/12

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves the appointment and expiration date referenced above.

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MOVED:
SECONDED:
CARRIED

RESOLUTION

NO: 2008-06-159

LIVINGSTON COUNTY

DATE: June 2, 2008

RESOLUTION TO CREATE AND APPOINT MEMBERS TO A SPECIAL BOARD COMMITTEE TO COORDINATE THE DEVELOPMENT OF THE EMS HEADQUARTERS FACILITY - Board of Commissioners / Infrastructure & Development Committee

WHEREAS, Livingston County has acquired nearly 13 acres of property adjacent to the Spencer J. Hardy Livingston County Airport in order to develop an EMS Headquarters facility; and

WHEREAS, the University of Michigan Hospital has expressed interest in leasing a portion of the facility for their Survival Flight operations thereby adding to the complexity of the facility; and

WHEREAS, as in the past, the Chairman of the Board of Commissioners has appointed a Special Committee to facilitate the development process; and

WHEREAS, the Rules of the Livingston County Board of Commissioners provides the authority of the Chairman of the Board to create and appoint members to Special Committees.

WHEREAS, Chairman of the Board of Commissioners, William Rogers, has determined the need to create a special committee to coordinate the construction of the EMS Headquarters and has appointed Commissioners VanHouten, Dolan and Mantey to serve on this committee.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby concurs with the Board Chairman's creation of a special committee to coordinate the construction of the EMS Headquarters Facility and the appointment of Commissioners VanHouten, Dolan and Mantey thereto.

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MOVED:
SECONDED:
CARRIED

RESOLUTION

NO: 2008-06-160

LIVINGSTON COUNTY

DATE: June 2, 2008

RESOLUTION TO CONCUR WITH THE RECOMMENDATION OF THE COUNTY ADMINISTRATOR TO APPOINT MR. DOUGLAS BRITZ TO THE POSITION OF DIRECTOR OF THE LIVINGSTON COUNTY ESSENTIAL TRANSPORTATION SERVICE / MOTOR POOL - Administration / Health & Human Services Committee

WHEREAS, with the retirement of Mr. David Linksz, notices were posted and applications were received for the position of the L.E.T.S./Motor Pool Director; and

WHEREAS, interviews were held with all applicants who satisfied the minimum qualifications; and

WHEREAS, at the completion of the interview process the panel recommended, and the County Administrator concurred with the recommendation, to appoint Mr. Douglas Britz to fill the L.E.T.S./Motor Pool Director position; and

WHEREAS, Mr. Britz is an 18 year employee with Livingston County having served for 6 years as the Director of L.E.T.S.; and

WHEREAS, Mr. Britz has most recently served as Financial Analyst under the direction of the Deputy County Administrator/Finance Officer, learning first hand the complications and limitations imposed by the current challenging economic environment; and

WHEREAS, Doug has held the responsibility for monitoring L.E.T.S. financials and resolving matters relating to the financial system at L.E.T.S., thereby maintaining his familiarity with the issues, challenges, opportunities and limitations; and

WHEREAS, the Board's Health and Human Services Committee has reviewed the resumes of the qualified candidates and supports the recommended appointment of Mr. Douglas Britz, with the condition that he continue to monitor the Airport financial performance as well as finalize the 2009 Information Technology and Building Services' Budgets.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby agrees with the recommendation and approves the appointment of Mr. Douglas Britz to the position of Director of L.E.T.S./ Motor Pool at Range N, Step 7: \$68,413.13, effective upon approval of this resolution.

BE IT FURTHER RESOLVED that Mr. Britz will continue to provide financial monitoring of the Spencer J. Hardy, Livingston County Airport through the 2008 fiscal year; dramatically reduce/eliminate the use of contracted accounting services for L.E.T.S.; and to finalize the 2009 budgets of the Information Technology and Building Services' Departments.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO: 2008-06-161

LIVINGSTON COUNTY

DATE: June 2, 2008

**RESOLUTION TO AUTHORIZE USE OF COUNTY GROUNDS REQUESTED BY
HOWELL NAZARENE CHURCH FOR CHRISTIAN CONCERTS 2008 -
Board of Commissioners**

WHEREAS, the Howell Nazarene Church has requested use of Livingston County grounds, specifically the amphitheater, on the following Sundays: June 8, 2008, July 13, 2008, August 3, 2008, September 7, 2008, for Contemporary Christian Concerts.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves the request for use of County grounds, specifically the amphitheater, by the Howell Nazarene Church, on the following Sundays from 3:00 p.m. - 9:00 p.m. for Contemporary Christian Concerts:

June 8, 2008

July 13, 2008

August 3, 2008

September 7, 2008

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MOVED:
SECONDED:
CARRIED:

RESOLUTION

NO: 2008-06-162

LIVINGSTON COUNTY

DATE: June 2, 2008

RESOLUTION AUTHORIZING THE PURCHASE OF A CLEAN AGENT FIRE EXTINGUISHING SYSTEM FOR THE 911 CENTRAL RADIO ROOM AND THE SHERIFF DEPARTMENT'S COMPUTER ROOM AND BUDGET AMENDMENT - Building Services / General Government Committee / Finance Committee

WHEREAS, the Building Services Department has recognized a need for adequate fire suppression in the 911 center radio room and in the Sheriff Department's computer room; and

WHEREAS, Building Services is recommending that a clean agent fire extinguishing system be installed in both locations; and

WHEREAS, Building Services has utilized the purchasing policy and has had three separate vendors bid on the projects. Building Services is recommending that Gallagher Fire Equipment Company be awarded the bid at a cost of \$17,185; and

WHEREAS, Building Services will be paying for the projects using line 631-269-819.000 and will be reimbursed by 911 in the amount of \$9,807 through line 261-346-747.000, and by the I.T. Department in the amount of \$7,378 through line 636-258-747.000; and

WHEREAS, the proposed budget amendment ensures compliance with the Uniform Budgeting and Accounting Act, as amended; and

WHEREAS, a budget amendment to the Building Services Department fiscal-year 2008 budget in an amount not to exceed \$17,185 for the above purchase.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby authorizes a purchase order for the installation of a clean agent fire extinguishing system at the 911 center radio room and the Sheriff Department's computer room installed by Gallagher Fire Equipment Company at a cost not to exceed \$17,185.

BE IT FURTHER RESOLVED that the Livingston County Board of Commissioners hereby approve and adopt the Building Services Department Fiscal-Year 2008 amended budget as follows:

<u>Fund</u>	2008 Amended Budget	Proposed Budget Amendment	Proposed 2008 amended Budget
631	\$2,957,389	\$17,185	\$2,974,574

The budgetary worksheets showing the line-item changes for the proposed 2008 budget amendment will be attached as part of the resolution

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**MOVED:
SECONDED:
CARRIED:**

RESOLUTION

NO: 2008-06-163

LIVINGSTON COUNTY

DATE: June 2, 2008

RESOLUTION APPROVING A CONTRACT BETWEEN THE OAKLAND LIVINGSTON HUMAN SERVICES AGENCY AND LIVINGSTON COUNTY MICHIGAN WORKS! FOR THE MICHIGAN PRISONER RE-ENTRY INITIATIVE - Michigan Works! / Health & Human Services Committee / Finance Committee

WHEREAS, The Michigan Prisoner Re-Entry Initiative is a statewide strategic approach to parolee services which seeks to deliver a seamless plan of services, support and supervision from the time a prisoner enters prison through their return to the community; and

WHEREAS, The Michigan Department of Corrections contracts with the Oakland Livingston Human Services Agency (OLHSA) to administer MPRI services in Oakland and Livingston Counties; and

WHEREAS, In accordance with MDOC policies, OLSHA issued a Request for Proposals for a variety of re-entry services to parolees; and

WHEREAS, Livingston County Michigan Works! responded to the RFP and was awarded a \$22,000 contract to deliver workforce development and adult education services for the period October 1, 2007 to September 30, 2008 to MPRI parolees in Livingston County; and

WHEREAS, These services will be delivered by two services providers under contract with Livingston County Michigan Works!, Ross IES and Community Mental Health Services of Livingston County.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners approves entering into a contract with Oakland Livingston Human Services Agency for the period October 1, 2007 to September 30, 2008 in the amount of \$22,000 for the delivery of workforce development services for the Michigan Prisoner Re-entry initiative.

BE IT FURTHER RESOLVED that the Chairman is authorized to sign said contract upon review by Civil Counsel.

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MOVED:
SECONDED:
CARRIED:

RESOLUTION

NO: 2008-06-164

LIVINGSTON COUNTY

DATE: June 2, 2008

RESOLUTION AUTHORIZING THE PURCHASE OF ANIMAL CONTROL SOFTWARE FROM RESCUE CONNECTION SOFTWARE OF INCLINE VILLAGE, NEVADA AND BUDGET AMENDMENT – Information Technology / Animal Control Department / General Government Committee / Finance Committee

WHEREAS, the Animal Control Department is hereby requesting authorization to purchase software, AC+ 7.0 from Rescue Connection of Incline Village, Nevada, to facilitate daily operations of the department; and

WHEREAS, the department has very few of their daily tasks computerized and is in need of an application to streamline the operations of their office; and

WHEREAS, several software packages were investigated and AC+ 7.0 was the only one that met their needs; and

WHEREAS, the AC+ 7.0 software will be purchased at a one-time cost of \$15,000, \$2,500 in additional funds are needed for the first year's training and hourly support fees; and

WHEREAS, this Resolution has been recommended for approval by the Technology Committee; and

WHEREAS, the proposed budget amendment ensures compliance with the Uniform Budgeting and Accounting Act, as amended; and

WHEREAS, there was only \$12,000 budgeted within the 2008 Animal Control and IT budget; and

WHEREAS, the Animal Control Director has identified the source of funds for the \$5,500 difference within another line item within her budget; and

WHEREAS, a budget amendment within the IT budget in an amount not to exceed \$5,500 is necessary to cover the cost to purchase this application.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves the purchase of AC+ 7.0 Software from Rescue Connection of Incline Village, Nevada at a cost of \$15,000, additional training and support services at \$2,500 for a total cost not to exceed \$17,500.

BE IT FURTHER RESOLVED that the competitive bid process per the purchasing policy be waived.

BE IT FURTHER RESOLVED that the Livingston County Board of Commissioners hereby approves and adopts the Information Technology Department Fiscal-Year 2008 amended budget as follows:

<u>Fund</u>	<u>2008 Amended Budget</u>	<u>Proposed Budget Amendment</u>	<u>Proposed 2008 Amended Budget</u>
636	\$3,481,646	\$5,500	\$3,487,146

The budgetary worksheets showing the line-item changes for the proposed 2008 budget amendment will be attached as part of the resolution.

BE IT FURTHER RESOLVED that the Chairman of the Board of Commissioners be authorized to sign any necessary documents pertaining to this matter upon review of civil counsel.

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MOVED:
SECONDED:
CARRIED:

RESOLUTION

NO:

2008-06-165

LIVINGSTON COUNTY

DATE:

June 2, 2008

RESOLUTION TO AUTHORIZE A CONTRACT WITH IONIA COUNTY TO PROVIDE SERVICES OF THE LIVINGSTON COUNTY DEPARTMENT OF PUBLIC HEALTH BUSINESS MANAGER TO THE IONIA COUNTY HEALTH DEPARTMENT - Department of Public Health / Health & Human Services Committee / Finance Committee

WHEREAS, the Ionia County Health Department has contracted with Livingston County for Business Manager services for the past year; and

WHEREAS, there are other counties in the State of Michigan with shared administrative positions in public health departments which have proven both efficient and effective; and

WHEREAS, the Michigan Department of Community Health is in general support of shared administrative positions; and

WHEREAS, the current contract has proved beneficial to both Livingston and Ionia counties.

THEREFORE BE IT RESOLVED that the Board of Commissioners authorizes entering into a contract with Ionia County to provide the services of the Business Manager to the Ionia County Health Department for approximately two days per month at a rate of \$422 per day, for the period July 16, 2008 through July 15, 2009.

BE IT FURTHER RESOLVED that Ionia County shall reimburse the Livingston County Health Department for contract services and other reimbursable expenses incurred by the employee during the contract period.

BE IT FURTHER RESOLVED that the Chairman of the Board is authorized to sign the contract upon preparation by civil counsel.

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MOVED:

SECONDED:

CARRIED: