

GENERAL GOVERNMENT COMMITTEE

6/9/2008

304 E. Grand River Avenue, Howell, MI

7:30 PM

AGENDA

1. **CALL MEETING TO ORDER**
 2. **APPROVAL OF MINUTES**
Minutes of meeting dated May 12, 2008
 3. **APPROVAL OF AGENDA**
 4. **CALL TO THE PUBLIC**
 5. **PURCHASING**
 - A. RESOLUTION AUTHORIZING USE OF WRIGHT EXPRESS FLEET CARD PROGRAM - Purchasing / General Government Committee
(See Res # 05A)
 6. **BUILDING SERVICES**
 - A. RESOLUTION AUTHORIZING A CONTRACT THE IRISH CONSTRUCTION FOR THE RENOVATION OF THE MAGISTRATES HEARING ROOM INTO A FULLY FUNCTIONAL COURT ROOM AND BUDGET AMENDMENT- Building Services / General Government
(See Res # 06A)
-
- 05A** RESOLUTION AUTHORIZING USE OF WRIGHT EXPRESS FLEET CARD PROGRAM - Purchasing / General Government Committee
-
- 06A** RESOLUTION AUTHORIZING A CONTRACT THE IRISH CONSTRUCTION FOR THE RENOVATION OF THE MAGISTRATES HEARING ROOM INTO A FULLY FUNCTIONAL COURT ROOM AND BUDGET AMENDMENT- Building Services / General Government
-
7. **ADJOURNMENT**

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

**RESOLUTION AUTHORIZING USE OF WRIGHT EXPRESS FLEET CARD PROGRAM -
Purchasing / General Government Committee**

WHEREAS, Livingston County currently uses the Fuelman Fleet Card program in which the contract has automatic renewal options annually in September; and

WHEREAS, the State of Michigan through the MiDeal program has an extendable contract with Wright Express which offers benefits to the County which include more service locations and no fees; and

WHEREAS, we will continue to have pre-purchase controls, web-based tracking and reporting features for the Livingston County fleet management functions; and

WHEREAS, the State of Michigan contract period is until September 30, 2009, and contains renewal options for two additional one year periods.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby authorizes use of the Wright Express Fleet Card Program for County fleet functions by piggybacking off of the State of Michigan contract # 071B6200377 effective July 1, 2008 until September 30, 2009 with the option for two additional one-year renewal periods.

BE IT FURTHER RESOLVED that the Chairman of the Board of Commissioners be authorized to sign any necessary documents pertaining to this matter upon review of Civil Counsel.

#

#

#

MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING A CONTRACT WITH IRISH CONSTRUCTION FOR THE RENOVATION OF THE MAGISTRATES HEARING ROOM INTO A FULLY FUNCTIONAL COURTROOM AND TO ISSUE A BUDGET AMENDMENT- Building Services / General Government Committee

WHEREAS, the District Court has brought to the attention of Building Services the need for expanded space within the Magistrates hearing room; and

WHEREAS, Building Services along with District Court has brought this matter to the attention of the Livingston County Administrator and the Board of Commissioners; and

WHEREAS, the Livingston County Board of Commissioners has directed Building Services and Purchasing to work with Lindhout Associates to design and chose a construction company for the renovation; and

WHEREAS, utilizing the purchasing policy, four vendors have bid on the project. Building Services is recommending that Irish Construction be awarded the bid for the renovation of the Magistrates hearing room at a cost of \$39,500; and

WHEREAS, in addition to the construction costs, there will be \$2,648.02 spent on carpeting through an existing blanket contract with Commercial Interiors; and

WHEREAS, Building Services will be paying for this project using line 631-269-819.000 and will be reimbursed by the general fund contingency account; and

WHEREAS, the proposed budget amendment ensures compliance with the Uniform Budgeting and Accounting Act, as amended; and

WHEREAS, a budget amendment to the Building Services Department fiscal-year 2008 budget in an amount not to exceed \$42,148 for the above purchase.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby authorizes a contract with Irish Construction for renovation of the Magistrate's hearing room, at a cost not to exceed \$39,500 and in addition, a cost not to exceed \$2,500 to Lindhout Associates for design services.

BE IT FURTHER RESOLVED that the Livingston County Board of Commissioners hereby authorizes the purchase of carpeting in the amount of \$2,648.02 on the existing blanket purchase order with Commercial Interiors.

BE IT FURTHER RESOLVED that the Livingston County Board of Commissioners hereby approve and adopt the Building Services Department Fiscal-Year 2008 amended budget as follows:

<u>Fund</u>	2008 Amended <u>Budget</u>	Proposed Budget <u>Amendment</u>	Proposed 2008 Amended <u>Budget</u>
631	\$2,974,574	\$42,148	\$3,016,722

The budgetary worksheets showing the line-item changes for the proposed 2008 budget amendment will be attached as part of the resolution.

#

MOVED:
SECONDED:
CARRIED: