

# HEALTH & HUMAN SERVICES COMMITTEE

6/9/2008

304 E. Grand River Avenue, Howell, MI

7:30 PM

## AGENDA

1. **CALL MEETING TO ORDER**
2. **APPROVAL OF MINUTES**
  - A. Minutes of meeting dated May 12, 2008
  - B. Minutes of special meeting dated May 22, 2008
3. **APPROVAL OF AGENDA**
4. **CALL TO THE PUBLIC**
5. **OLHSA**
  - 1st Quarter Report for 2008  
(See Attachments)
6. **MICHIGAN WORKS!**
  - A. RESOLUTION APPROVING THE PROGRAM YEAR 2008 WORKFORCE INVESTMENT ACT (WIA) YOUTH PLAN FOR LIVINGSTON COUNTY - Michigan Works! / Health & Human Services Committee  
(See Res# 06A)
  - B. RESOLUTION APPROVING THE PROGRAM YEAR 2008 WORKFORCE INVESTMENT ACT ADULT PLAN FOR LIVINGSTON COUNTY - Michigan Works! / Health & Human Services Committee  
(See Res# 06B)
  - C. RESOLUTION APPROVING THE PROGRAM YEAR 2008 WORKFORCE INVESTMENT ACT DISLOCATED WORKERS PLAN FOR LIVINGSTON COUNTY - Michigan Works! / Health & Human Services Committee  
(See Res# 06C)
  - D. RESOLUTION APPROVING THE SUBMISSION OF THE COMPREHENSIVE 5-YEAR LOCAL PLAN MODIFICATION FOR THE PERIOD JULY 1, 2007 THROUGH JUNE 30, 2009 - Michigan Works! / Health & Human Services Committee  
(See Res# 06D)
  - E. RESOLUTION APPROVING THE SUBMISSION OF THE MICHIGAN WORKS! WORKFORCE INVESTMENT ACT SERVICE CENTER OPERATION PLAN FOR THE PERIOD JULY 1, 2008, TO JUNE 30, 2009 - Michigan Works! / Health & Human Services Committee  
(See Res# 06E)
  - F. RESOLUTION APPROVING THE SUBMISSION OF THE WORKFORCE INVESTMENT ACT (WIA) INCUMBENT WORKER PROPOSAL PLAN FOR PY 2008 - Michigan Works! / Health & Human Services Committee  
(See Res# 06F)

G. RESOLUTION APPROVING THE PROGRAM YEAR 2008 CAPACITY BUILDING AND PROFESSIONAL DEVELOPMENT FUNDING FOR LIVINGSTON COUNTY - Michigan Works! / Health & Human Services Committee

(See Res# 06G)

H. RESOLUTION AUTHORIZING A RENEWAL OF A SUBLEASE BETWEEN THE MICHIGAN DEPARTMENT OF ECONOMIC GROWTH AND THE COUNTY OF LIVINGSTON FOR SPACE AT THE MICHIGAN WORKS! – LIVINGSTON SERVICE CENTER AT THE LIVINGSTON REGIONAL M-TEC, 1240 PACKARD DR, HOWELL - Michigan Works! / Health & Human Services Committee

(See Res# 06H)

I. RESOLUTION APPROVING THE SUBMISSION OF THE PROGRAM YEAR 2008 WAGNER-PEYSER ACT LOCAL EMPLOYMENT SERVICE PLAN - Michigan Works! / Health & Human Services Committee

(See Res# 06I)

**7. DEPARTMENT OF PUBLIC HEALTH**

A. Personal & Preventive Health Services Update

(See attachment)

B. Environmental Health Update

(See attachment)

C. Administrative Update

(No attachment)

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**06A** RESOLUTION APPROVING THE PROGRAM YEAR 2008 WORKFORCE INVESTMENT ACT (WIA) YOUTH PLAN FOR LIVINGSTON COUNTY - Michigan Works! / Health & Human Services Committee

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**06B** RESOLUTION APPROVING THE PROGRAM YEAR 2008 WORKFORCE INVESTMENT ACT ADULT PLAN FOR LIVINGSTON COUNTY - Michigan Works! / Health & Human Services Committee

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**06C** RESOLUTION APPROVING THE PROGRAM YEAR 2008 WORKFORCE INVESTMENT ACT DISLOCATED WORKERS PLAN FOR LIVINGSTON COUNTY - Michigan Works! / Health & Human Services Committee

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**06D** RESOLUTION APPROVING THE SUBMISSION OF THE COMPREHENSIVE 5-YEAR LOCAL PLAN MODIFICATION FOR THE PERIOD JULY 1, 2007 THROUGH JUNE 30, 2009 - Michigan Works! / Health & Human Services Committee

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**06E** RESOLUTION APPROVING THE SUBMISSION OF THE MICHIGAN WORKS! WORKFORCE INVESTMENT ACT SERVICE CENTER OPERATION PLAN FOR THE PERIOD JULY 1, 2008, TO JUNE 30, 2009 - Michigan Works! / Health & Human Services Committee

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**06F** RESOLUTION APPROVING THE SUBMISSION OF THE WORKFORCE INVESTMENT ACT (WIA) INCUMBENT WORKER PROPOSAL PLAN FOR PY 2008 - Michigan Works! / Health & Human Services Committee

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**06G** RESOLUTION APPROVING THE PROGRAM YEAR 2008 CAPACITY BUILDING AND PROFESSIONAL DEVELOPMENT FUNDING FOR LIVINGSTON COUNTY - Michigan Works! / Health & Human Services Committee

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**06H** RESOLUTION AUTHORIZING A RENEWAL OF A SUBLEASE BETWEEN THE MICHIGAN DEPARTMENT OF ECONOMIC GROWTH AND THE COUNTY OF LIVINGSTON FOR SPACE AT THE MICHIGAN WORKS! – LIVINGSTON SERVICE CENTER AT THE LIVINGSTON REGIONAL M-TEC, 1240 PACKARD DR, HOWELL - Michigan Works! / Health & Human Services Committee

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**06I** RESOLUTION APPROVING THE SUBMISSION OF THE PROGRAM YEAR 2008 WAGNER-PEYSER ACT LOCAL EMPLOYMENT SERVICE PLAN - Michigan Works! / Health & Human Services Committee

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**8. ADJOURNMENT**

**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

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**RESOLUTION APPROVING THE PROGRAM YEAR 2008 WORKFORCE INVESTMENT ACT (WIA) YOUTH PLAN FOR LIVINGSTON COUNTY - Michigan Works! / Health & Human Services Committee**

**WHEREAS,** the Workforce Investment Act (WIA) authorizes the expenditure of federal funds for job training programs in locally determined Workforce Investment Area's /Michigan Works! Agency's; and

**WHEREAS,** the County of Livingston constitutes a jurisdiction designated as a Workforce Investment Area's /Michigan Works! Agency's by the Governor of the State of Michigan; and

**WHEREAS,** each Workforce Investment Area/Michigan Works! Agency is required to submit job training plans which describe the planned services and goals for the programs; and

**WHEREAS,** the Livingston County WIA Youth Plan proposes to serve Youth ages 14-21 with an allocation of \$454,433; and

**WHEREAS,** the WIA requires that the Workforce Development Council and the local elected officials jointly approve and submit all job training plans; and

**WHEREAS,** the Livingston County Workforce Development Council Executive Committee will act on approval of this plan at their June 12, 2008 meeting.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves the PY 2008 Workforce Investment Act Youth Plan in the amount of \$454,433 for the period of July 1, 2008 to June 30, 2009.

**BE IT FURTHER RESOLVED** that the Chairman is authorized to sign said plan for submission to the Michigan Department of Labor & Economic Growth.

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MOVED:  
SECONDED:  
CARRIED:

**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

**RESOLUTION APPROVING THE PROGRAM YEAR 2008 WORKFORCE INVESTMENT ACT ADULT PLAN FOR LIVINGSTON COUNTY - - Michigan Works! / Health & Human Services Committee**

**WHEREAS,** the Workforce Investment Act authorizes the expenditure of federal funds of job training programs in locally determined Michigan Works! Agency's)/Workforce Investment Areas; and

**WHEREAS,** the County of Livingston constitutes a jurisdiction designated as a MWA/SDA by the Governor of the State of Michigan; and

**WHEREAS,** each Michigan Works! Agency/Service Delivery Area is required to submit job training plans which describe the planned services and goals for the programs; and

**WHEREAS,** the Livingston County WIA Adult plan proposes to provide core, intensive, and training services to eligible adults with an allocation of \$413,110; and

**WHEREAS,** the Act requires that the Workforce Development Council and the local elected officials jointly approve and submit all job training plans; and

**WHEREAS,** the Livingston County Workforce Development Council Executive Committee will act on approval of this plan at their June 12, 2008 meeting.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves the PY 2008 Workforce Investment Act Adult Plan in the amount of \$413,110 for the period of July 1, 2008 to June 30, 2009.

**BE IT FURTHER RESOLVED** that the Chairman is authorized to sign said plan for submission to the Michigan Department of Labor and Economic Growth.

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MOVED:  
SECONDED:  
CARRIED:

**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

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**RESOLUTION APPROVING THE PROGRAM YEAR 2008 WORKFORCE INVESTMENT ACT  
DISLOCATED WORKERS PLAN FOR LIVINGSTON COUNTY - - Michigan Works! /  
Health & Human Services Committee**

**WHEREAS,** the Workforce Investment Act (WIA) authorizes programs and services targeted to dislocated workers, and

**WHEREAS,** the County of Livingston constitutes a jurisdiction designated as a Michigan Works! Agency (MWA) by the Governor of the State of Michigan; and

**WHEREAS,** each MWA is required to submit job training plans which describe the planned services and goals for the programs; and

**WHEREAS,** the Livingston County WIA Dislocated plan proposes to serve dislocated workers with an allocation of \$994,157; and

**WHEREAS,** the Act requires that the Workforce Development Council and the local elected officials jointly approve and submit all job training plans; and

**WHEREAS,** the Livingston County Workforce Development Council Executive Committee will act on approval of this plan at their June 12, 2008 meeting.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves  
the PY 2008 WIA Dislocated Worker Plan in the amount of \$994,157 for the period of July  
1, 2008 to June 30, 2009.

**BE IT FURTHER RESOLVED** that the Chairman is authorized to sign said plan for submission to the  
Michigan Department of Labor and Economic Growth.

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MOVED:  
SECONDED:  
CARRIED:

**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

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**RESOLUTION APPROVING THE SUBMISSION OF THE COMPREHENSIVE 5-YEAR LOCAL PLAN MODIFICATION FOR THE PERIOD JULY 1, 2007 THROUGH JUNE 30, 2009 - Michigan Works! / Health & Human Services Committee**

**WHEREAS,** The Workforce Investment Act (WIA) of 1998 authorizes programs and services mandated for the inclusion of the Michigan Works! System, and

**WHEREAS,** The enactment of the WIA envisions integrated workforce investment systems that can better respond to the employment needs of its customers, and

**WHEREAS,** The Michigan Department of Labor & Economic Growth/Bureau of Workforce Programs (MDLEG)/BWP concludes that, at a minimum, each MWA's Adult and Dislocated Worker Comprehensive plan must be modified to account for changes resulting from the state's new priority of service policy; and

**WHEREAS,** The MDLEG/BWP requires the local Comprehensive 5-Year Local Plan be modified for the period July 1, 2007 through June 30, 2009, and

**WHEREAS,** The Comprehensive 5-Year Local Plan modification requires approval of both the Board of Commissioners and the Livingston County Workforce Development Council; and

**WHEREAS,** The Livingston County Workforce Development Council approved this plan modification at their May 15, 2008 meeting.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves the submission of the Comprehensive 5-Year Local Plan Modification for the period July 1, 2007 through June 30, 2009 to the Michigan Department of Labor & Economic Growth.

**BE IT FURTHER RESOLVED** that the Chairman is authorized to sign said plan modification for submission to the Michigan Department of Labor & Economic Growth.

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**MOVED:  
SECONDED:  
CARRIED:**

**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

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**RESOLUTION APPROVING THE SUBMISSION OF THE MICHIGAN WORKS! WORKFORCE INVESTMENT ACT SERVICE CENTER OPERATION PLAN FOR THE PERIOD JULY 1, 2008, TO JUNE 30, 2009 - - Michigan Works! / Health & Human Services Committee**

**WHEREAS,** the Michigan Department of Labor and Economic Growth (MDLEG) has transmitted allocations for the preparation and submission of a local plan for the utilization of Workforce Investment Act funding for operation of the Michigan Works! Service Centers for the time period July 1, 2008, through June 30, 2009; and

**WHEREAS,** the MDLEG requires a Michigan Works! Service Center Operation Plan for the period July 1, 2008, through June 30, 2009 be prepared in the amount of \$72,697; and

**WHEREAS,** the Michigan Works! Service Center Plan must be approved by the Livingston County Workforce Development Council and the Livingston County Board of Commissioners; and

**WHEREAS,** the Livingston County Workforce Development Council Executive Committee will act on approval of this plan at their June 12, 2008 meeting.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves the Workforce Investment Act Michigan Works! Service Center Plan in the amount of \$72,697 for the period July 1, 2008 to June 30, 2009.

**BE IT FURTHER RESOLVED** that the Chairman is authorized to sign said plan for submission to the Michigan Department of Labor and Economic Growth.

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**MOVED:  
SECONDED:  
CARRIED:**



**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

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**RESOLUTION APPROVING THE SUBMISSION OF THE WORKFORCE INVESTMENT ACT (WIA) INCUMBENT WORKER PROPOSAL PLAN FOR PY 2008 - - Michigan Works! / Health & Human Services Committee**

**WHEREAS,** the Federal Workforce Investment Act permits the use of funds for incumbent worker training programs, and

**WHEREAS,** the Michigan Department of Labor and Economic Growth has allocated \$5 million statewide for these programs, with Livingston County's share being \$94,810, and

**WHEREAS,** in PY 2008, these funds are targeted to the following strategies and initiatives:

- Result in new jobs, job retention, or higher incomes for Michigan residents;
- Provide training to employers and/or industries and workers that need assistance to retain and expand jobs in Michigan;
- Serve as a catalyst for additional economic and workforce development, and result in additional economic benefits to the region and the state;
- Coordinate existing training programs for incumbent workers;
- Link workforce policies to economic development policies in priority industry sectors (e.g., manufacturing, health care, skilled trades, life sciences, homeland security, and other industries of state or regional importance);
- Foster and/or further the development of Michigan Regional Skill Alliances (MiRSAs), or existing Regional Skill Alliance-like entities that provide a coherent method for addressing local employers' concerns about worker shortages, skill shortages, training mismatches, or other workforce challenges; and
- Elevates the role community colleges undertake regarding workforce and economic development.

**WHEREAS,** the Michigan Department of Labor and Economic Growth requires that a proposal plan be submitted by each Workforce Board which specifies how these funds will be utilized, and

**WHEREAS,** the Livingston County Workforce Development Council will act on approval of this proposal plan at their June 12, 2008 meeting.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby  
approves the WIA Incumbent Worker Program Proposal Plan for the period of July 1,  
2008 to June 30, 2009 in the amount of \$94,810.

**BE IT FURTHER RESOLVED** that the Chairman is authorized to sign said proposal plan for  
submission to the Michigan Department of Labor and Economic Growth.

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**MOVED:  
SECONDED:  
CARRIED:**

RESOLUTION

NO.:

LIVINGSTON COUNTY

DATE:

RESOLUTION APPROVING THE PROGRAM YEAR 2008 CAPACITY BUILDING AND PROFESSIONAL DEVELOPMENT FUNDING FOR LIVINGSTON COUNTY

WHEREAS, The Workforce Investment Act authorizes the expenditure of federal funds of job training programs in locally determined Michigan Works! Agencies/Workforce Investment Areas; and

WHEREAS, The County of Livingston constitutes a jurisdiction designated as a Michigan Works! Agency (MWA) by the Governor of the State of Michigan; and

WHEREAS, The Michigan Department of Labor and Economic Growth (MDLEG) has identified \$600,000 in Program Year 2008 WIA Statewide Activities funding to be used in support of local Capacity Building and Professional Development; and

WHEREAS, The Livingston County WIA Capacity Building and Professional Development allocation is \$24,000; and

WHEREAS, The Livingston County is required to prepare and submit Budget Information Summary (BIS) to receive said funds; and

WHEREAS, The Act requires that the Workforce Development Council and the local elected officials jointly approve and submit all job training plans and BIS; and

WHEREAS, The Livingston County Workforce Development Council Executive Committee will act on approval of this BIS at their June 12, 2008 meeting.

**IT IS THEREFORE RESOLVED** that the Livingston County Board of Commissioners approves the PY 2008 WIA

Capacity Building and Professional Development Budget Information Summary in the amount of \$24,000 for the period of July 1, 2008 to June 30, 2009.

**BE IT FURTHER RESOLVED** that the Chairman is authorized to sign said Budget Information Summary for submission to the

Michigan Department of Labor and Economic Growth.

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MOVED:  
SUPPORTED:  
CARRIED:

**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

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**RESOLUTION AUTHORIZING A RENEWAL OF A SUBLEASE BETWEEN THE MICHIGAN DEPARTMENT OF ECONOMIC GROWTH AND THE COUNTY OF LIVINGSTON FOR SPACE AT THE MICHIGAN WORKS! – LIVINGSTON SERVICE CENTER AT THE LIVINGSTON REGIONAL M-TEC, 1240 PACKARD DR, HOWELL - Michigan Works! / Health & Human Services Committee**

**WHEREAS,** Livingston County Michigan Works! currently leases space at 1240 Packard Drive for use as the Michigan Works! Livingston Service Center; and

**WHEREAS,** according to the lease, the County of Livingston may sublease portions of the leased premises to MDLEG - Rehabilitation Services and Bureau of Workforce Programs/Veterans Employment Service; and

**WHEREAS,** under the guidance of the Livingston County Workforce Development Council, the Director of Livingston County Michigan Works! had negotiated a sublease with the Michigan Department of Labor and Economic Growth for space at the Michigan Works! Livingston Service Center at the Livingston Regional M-TEC, 1240 Packard Drive, Howell, Michigan 48843; and

**WHEREAS,** on July 2, 2007, in Resolution 2007-07-183, the Livingston County Board of Commissioners approved a sublease with the Michigan Department of Labor and Economic Growth for space at the Michigan Works! Livingston Service Center commencing July 1, 2007 and ending June 30, 2008 at the Livingston Regional M-TEC, 1240 Packard Drive, Howell, at a rate of \$248.45 per month; and

**WHEREAS,** it is favorable to renew the sublease for the period of July 1, 2008 to October 31, 2010, with a rental rate of \$248.45 per month; and

**WHEREAS,** the Michigan Department of Commerce prepared the sublease for the facility.

**THEREFORE BE IT RESOLVED,** that the Livingston County Board of Commissioners approves renewing a sublease with the Michigan Department of Labor and Economic Growth for space at the Michigan Works! Livingston Service Center commencing July 1, 2008 and ending October 31, 2010 at the Livingston Regional M-TEC, 1240 Packard Drive, Howell, at a rate of \$248.45 per month.

**BE IT FURTHER RESOLVED,** that the Chair of the Livingston County Board of Commissioners is authorized to sign said sublease with the Michigan Department of Labor and Economic Growth upon review of Civil Counsel.

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**MOVED:  
SECONDED:  
CARRIED:**

**RESOLUTION**

**NO.:**

**LIVINGSTON COUNTY**

**DATE:**

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**RESOLUTION APPROVING THE SUBMISSION OF THE PROGRAM YEAR 2008 WAGNER-PEYSER ACT LOCAL EMPLOYMENT SERVICE PLAN - Michigan Works! - Health & Human Services**

**WHEREAS,** the federal Wagner-Peyser Act establishes the United States Employment Service (USES) to provide a nationwide labor exchange system and establishes State Employment Security Agencies (SESA's) to administer the system in each state and;

**WHEREAS,** the Workforce Investment Act of 1998 mandates that Employment Services become part of the "One-Stop" system; and

**WHEREAS,** the Michigan Department of Labor & Economic Growth requires the Livingston County Workforce Development Council to develop an Employment Services Plan for the period from July 1, 2008 through June 30, 2009; and

**WHEREAS,** Livingston County's employment service plan allocation is \$261,325, and

**WHEREAS,** staff will prepare a plan based on the planning allocation, which will contain input and review by the Employer Services Committee; and

**WHEREAS,** the Livingston County Workforce Development Council approved this plan at their May 15, 2008 meeting.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves the submission of the PY 2008 Wagner-Peyser Act Employment Services Plan for the period of July 1, 2008 to June 30, 2009 in the amount of \$261,325 to the Michigan Department of Labor and Economic Growth.

**BE IT FURTHER RESOLVED** that the Chairman is authorized to sign said plan for submission to the Michigan Department of Labor and Economic Growth.

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**Moved:**  
**Seconded:**  
**Carried:**

