

# HEALTH & HUMAN SERVICES COMMITTEE

7/14/2008

304 E. Grand River Avenue, Howell, MI

7:30 PM

## AGENDA

1. **CALL MEETING TO ORDER**
2. **APPROVAL OF MINUTES**  
Minutes of meeting dated: June 9, 2008  
(See attachment)
3. **APPROVAL OF AGENDA**
4. **REPORTS**
  - A. Veterans' Monthly Reports - May / June 2008  
(See attachments)
5. **CALL TO THE PUBLIC**
6. **MICHIGAN WORKS!**
  - A. RESOLUTION APPROVING THE WORKFORCE INVESTMENT ACT INCENTIVE GRANT PLAN - Michigan Works! / Health & Human Services Committee  
(SEE RES#06A)
7. **EMS**
  - A. RESOLUTION AUTHORIZING CHANGES IN BASE AND MILEAGE CHARGES FOR EMERGENCY MEDICAL SERVICES - EMS / Health & Human Services Committee  
(SEE RES#07A)
  - B. RESOLUTION AUTHORIZING THE CREATION OF SIX (6) FULL TIME PARAMEDIC POSITIONS, ONE (1) FULL TIME OPERATIONS MANAGER, UP-GRADE BUSINESS MANAGER, UP-GRADE TWO (2) SHIFT COORDINATOR, UP-GRADE CLERK/TYPIST – EMS/ Health and Human Services / Personnel Committee  
(SEE RES#07B)
8. **DEPARTMENT OF PUBLIC HEALTH**
  - A. Public Health Update  
(No attachment)

---

**06A** RESOLUTION APPROVING THE WORKFORCE INVESTMENT ACT INCENTIVE GRANT PLAN - Michigan Works! / Health & Human Services Committee

---

**07A** RESOLUTION AUTHORIZING CHANGES IN BASE AND MILEAGE CHARGES FOR EMERGENCY MEDICAL SERVICES - EMS / Health & Human Services Committee

---

**07B** RESOLUTION AUTHORIZING THE CREATION OF SIX (6) FULL TIME

PARAMEDIC POSITIONS, ONE (1) FULL TIME OPERATIONS MANAGER,  
UP-GRADE BUSINESS MANAGER, UP-GRADE TWO (2) SHIFT  
COORDINATOR, UP-GRADE CLERK/TYPIST – EMS/ Health and Human  
Services / Personnel Committee

---

**9. ADJOURNMENT**

**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

---

**RESOLUTION APPROVING THE WORKFORCE INVESTMENT ACT INCENTIVE GRANT PLAN - Michigan Works! / Health & Human Services Committee**

WHEREAS, Workforce Investment Act authorizes programs and services targeted to unemployed and economically disadvantaged youth and adults, and

WHEREAS, The Michigan Department of Labor and Economic Growth has awarded an incentive grant of \$9,258 to Livingston County Michigan Works!, and

WHEREAS, It is the recommendation of staff that the funds be used for operation costs of the Michigan Works! Service Center, and

WHEREAS, This plan requires approval of both the Board of Commissioners and the Livingston County Workforce Development Council, and

WHEREAS, The Livingston County Workforce Development Council Executive Committee approved this plan at their July 10, 2008 meeting.

**IT IS THEREFORE RESOLVED** that the Livingston County Board of Commissioners hereby approves the Incentive Grant Plan in the amount of \$9,258 for the period of July 1, 2007 to June 30, 2008.

**BE IT FURTHER RESOLVED** that the Chairman is authorized to sign said plan for submission to the Michigan Department of Labor and Economic Growth.

#

#

#

**MOVED:**

**SUPPORTED:**

**CARRIED:**

**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

**RESOLUTION AUTHORIZING CHANGES IN BASE AND MILEAGE CHARGES FOR EMERGENCY MEDICAL SERVICES - EMS / Health & Human Services Committee**

**WHEREAS,** Livingston County EMS has determined the need to increase our base and mileage charges to meet the industry standards; and

**WHEREAS,** Livingston County EMS will maximize the fee for service revenue; and

**WHEREAS,** Livingston County EMS will continue to maintain the fee for service revenue stream at sufficient levels to meet the financial needs of the department.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners authorize base rates and mileage charges as follows effective September 1, 2008

Basic Life Support	\$ 320.00
Basic Life Support-Emergency	\$ 400.00
Advanced Life Support 1	\$ 400.00
Advanced Life Support 1-Emergency	\$ 500.00
Advanced Life Support-2	\$ 600.00
Specialty Care Transport	\$ 650.00
Mileage (per loaded mile)	\$ 9.25
Stand By (per hour)	\$ 100.00

#

#

#

MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

**RESOLUTION APPROVING THE CREATION OF SIX (6) FULL TIME PARAMEDIC POSITIONS, ONE (1) FULL TIME OPERATIONS MANAGER, TWO (2) FULL TIME SUPERVISORS, ONE (1) FULL TIME BILLING SPECIALIST, ONE (1) UP-GRADE BUSINESS MANAGER, AND ELIMINATION OF TWO (2) FULL TIME SHIFT COORDINATORS AND ONE (1) FULL TIME CLERK/TYPIST – EMS/ Health and Human Services / Personnel Committee**

**WHEREAS,** the EMS department has completed the an organizational effectiveness and efficiency study through Fitch and Associates as recommend by Administration and Livingston County Board of Commissioners; and

**WHEREAS,** the EMS Department has completed extensive evaluation and analyzes to create an effective organizational structure that is key to the success and excellence of EMS; and

**WHEREAS,** the EMS department has not created any additional management positions since 1990 and the department would function more effectively and efficiently if granted the additional position requests and eliminations; and

**WHEREAS,** EMS is prepared to implement the proposed staffing changes by the end of 2008 to provide for a smooth transition of the responsibilities of the new organizational structure and to meet the EMS needs for the citizens of Livingston County; and

**WHEREAS,** funding for these positions has been approved and is available in the EMS 2008 budget; and

**WHEREAS,** this Resolution has been recommended for approval by Health & Human Services Committee.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby establishes resolution approving the creation of six (6) full time paramedic positions, one (1) full time operations manager, (2) full time supervisors, one (1) full time billing specialist, one (1) up-grade business manager position, and elimination of two (2) full time shift coordinators and one (1) full time clerk/typist in the EMS Department.

CURRENT POSITIONS	
Director, Grade Q	1
Assistant Director, Grade M	1
Business Manager, Grade L	1
Operations Manager	0
Road Supervisor	3
Shift Coordinator	2
Admin/ QI Supervisor	0
Full time Paramedic	40
Full time Floater Paramedic	2
Billing Specialist	2
Administrative Assistant	1
Office Assistant	1
Total Positions	54

# #

PROPOSED POSITIONS	
Director, Grade Q	1
Assistant Director, Grade M	1
Business Manager, Grade M	1
Operations Manager, Grade M	1
Road Supervisor	3
Shift Coordinator	0
Admin/ QI Supervisor	2
Full time Paramedic	46
Full time Floater Paramedic	2
Billing Specialist	3
Administrative Assistant	1
Office Assistant	0
Total Positions	61

#