

FINANCE COMMITTEE

7/24/2008

304 E. Grand River Avenue

7:30 AM

AGENDA

1. **CALL MEETING TO ORDER**
 2. **ROLL CALL**
 3. **APPROVAL OF MINUTES - July 10, 2008**
 4. **TABLED ITEMS FROM PREVIOUS MEETINGS**
None
 5. **APPROVAL OF AGENDA**
 6. **REPORTS**
 7. **CALL TO THE PUBLIC**
 8. **MICHIGAN WORKS!**
 - A. RESOLUTION APPROVING THE WORKFORCE INVESTMENT ACT INCENTIVE GRANT PLAN - Michigan Works! / Health & Human Services Committee / Finance Committee (SEE RES#08A)
 9. **AIRPORT**
 - A. RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD AND APPROVE CHANGE ORDER #3 FOR THE RUNWAY CONSTRUCTION PROJECT WITH BERNIE JOHNSON TRUCKING OF LEROY, MICHIGAN - Airport / General Government Committee / Finance Committee (SEE RES#09A)
 - B. RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD AND AMEND THE GRANT AGREEMENT WITH THE MICHIGAN DEPARTMENT OF TRANSPORTATION FOR THE CONSTRUCTION OF TAXIWAY EXTENSIONS AND TAXIWAY REHABILITATION TO INCLUDE ADDITIONAL FUNDS - Airport / General Government Committee / Finance Committee (SEE RES#09B)
 10. **EMERGENCY MEDICAL SERVICES**
 - A. RESOLUTION AUTHORIZING CHANGES IN BASE AND MILEAGE CHARGES FOR EMERGENCY MEDICAL SERVICES - EMS / Health & Human Services Committee / Finance Committee (SEE RES#10A)
 11. **INFORMATION TECHNOLOGY / GIS**
 - A. RESOLUTION AUTHORIZING ISSUANCE OF A PURCHASE ORDER TO ESRI, INC FOR GIS SOFTWARE MAINTENANCE - 2008 - Information Technology/GIS Division / General Government Committee / Finance Committee (SEE RES#11A)
 12. **ADMINISTRATION / FINANCE**
 - A. Update: 2008 Budget Reductions
(No attachments)
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08A RESOLUTION APPROVING THE WORKFORCE INVESTMENT ACT INCENTIVE GRANT PLAN - Michigan Works! / Health & Human Services Committee / Finance Committee

09A RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD AND APPROVE CHANGE ORDER #3 FOR THE RUNWAY CONSTRUCTION PROJECT WITH BERNIE JOHNSON TRUCKING OF LEROY, MICHIGAN - Airport / General Government Committee / Finance Committee

09B RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD AND AMEND THE GRANT AGREEMENT WITH THE MICHIGAN DEPARTMENT OF TRANSPORTATION FOR THE CONSTRUCTION OF TAXIWAY EXTENSIONS AND TAXIWAY REHABILITATION TO INCLUDE ADDITIONAL FUNDS - Airport / General Government Committee / Finance Committee

10A RESOLUTION AUTHORIZING CHANGES IN BASE AND MILEAGE CHARGES FOR EMERGENCY MEDICAL SERVICES - EMS / Health & Human Services Committee / Finance Committee

11A RESOLUTION AUTHORIZING ISSUANCE OF A PURCHASE ORDER TO ESRI, INC FOR GIS SOFTWARE MAINTENANCE - 2008 - Information Technology Department/GIS Division / General Government Committee / Finance Committee

13. CLOSED SESSION

A. Comprehensive Litigation Update (No attachments)

14. MISCELLANEOUS CLAIMS

15. COMPUTER PRINTOUT

16. ADJOURNMENT

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION APPROVING THE WORKFORCE INVESTMENT ACT INCENTIVE GRANT PLAN - Michigan Works! / Health & Human Services Committee / Finance Committee

WHEREAS, Workforce Investment Act authorizes programs and services targeted to unemployed and economically disadvantaged youth and adults; and

WHEREAS, The Michigan Department of Labor and Economic Growth has awarded an incentive grant of \$9,258 to Livingston County Michigan Works!; and

WHEREAS, It is the recommendation of staff that the funds be used for operation costs of the Michigan Works! Service Center; and

WHEREAS, This plan requires approval of both the Board of Commissioners and the Livingston County Workforce Development Council; and

WHEREAS, The Livingston County Workforce Development Council Executive Committee approved this plan at their July 10, 2008 meeting.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves the Incentive Grant Plan in the amount of \$9,258 for the period of July 1, 2007 to June 30, 2008.

BE IT FURTHER RESOLVED that the Chairman is authorized to sign said plan for submission to the Michigan Department of Labor and Economic Growth.

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**MOVED:
SECONDED:
CARRIED:**

Resolution

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD AND APPROVE CHANGE ORDER #3 FOR THE RUNWAY CONSTRUCTION PROJECT WITH BERNIE JOHNSON TRUCKING OF LEROY, MICHIGAN - Airport / General Government Committee / Finance Committee

WHEREAS, Livingston County has entered into an agreement with Bernie Johnson Trucking of Leroy, Michigan for the construction of the new runway as a part of the development of the Airport Master Plan for the Livingston County Airport; and

WHEREAS, this Change Order for \$1,736.34 to the original contract includes items related to site drainage improvements at the ILS glideslope, an increase in asphalt pricing due to the length of the contract and a decrease in the allowance for tree removal; and

WHEREAS, there will be one additional change order for the project; and

WHEREAS, funding for this change order will be on a 95/2.5/2.5 basis and monies are available in the contingency fund included in the grant agreement and grant amendment.

THEREFORE BE IT RESOLVED the Livingston County Board of Commissioners concurs with the

Livingston County Aeronautical Facilities Board to amend Resolution #2006-06-192 and the agreement with Bernie Johnson Trucking and to approve Change Order #3 to the agreement at a total cost of \$1,736.34 with a local share of \$43.41.

BE IT FURTHER RESOLVED the Chair be authorized to sign the Agreement.

BE IT FURTHER RESOLVED funding for the local share has already been provided as a contingency in the original grant agreement.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD AND AMEND THE GRANT AGREEMENT WITH THE MICHIGAN DEPARTMENT OF TRANSPORTATION FOR THE CONSTRUCTION OF TAXIWAY EXTENSIONS AND TAXIWAY REHABILITATION TO INCLUDE ADDITIONAL FUNDS - Airport / General Government Committee / Finance Committee

WHEREAS, the construction project for the taxiway extensions and taxiway rehabilitation at the Livingston County Airport has been completed; and

WHEREAS, the total amount of the original grant agreement was \$2,050,000 which included funds for both contract administration and contingencies; and

WHEREAS, a total of two change orders and one contract amendment exceeded the contingency funds included in the original grant agreement; and

WHEREAS, this grant amendment will add an additional \$47,000 in grant funds to the project; and

WHEREAS, the local share (5%) will be \$2,350.

THEREFORE BE IT RESOLVED the Livingston County Board of Commissioners concurs with the Livingston County Aeronautical Facilities Board to amend Resolution # 2006-06-191 and the grant agreement with the Michigan Department of Transportation for the construction of taxiway extensions and taxiway rehabilitation at the Livingston County Airport to include an additional \$47,000 in grant funds.

BE IT FURTHER RESOLVED the local share of \$2,350 shall be advanced from the Airport Loan Agreement upon receipt of an invoice from MDOT.

BE IT FURTHER RESOLVED the Chair be authorized to sign the Agreement upon review by Civil Counsel.

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MOVED:
SECONDED:
CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING CHANGES IN BASE AND MILEAGE CHARGES FOR EMERGENCY MEDICAL SERVICES - EMS / Health & Human Services Committee / Finance Committee

WHEREAS, Livingston County EMS has determined the need to increase our base and mileage charges to meet the industry standards; and

WHEREAS, Livingston County EMS will maximize the fee for service revenue; and

WHEREAS, Livingston County EMS will continue to maintain the fee for service revenue stream at sufficient levels to meet the financial needs of the department.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners authorize base rates and mileage charges as follows effective September 1, 2008

Basic Life Support	\$ 320.00
Basic Life Support-Emergency	\$ 400.00
Advanced Life Support 1	\$ 400.00
Advanced Life Support 1-Emergency	\$ 500.00
Advanced Life Support-2	\$ 600.00
Specialty Care Transport	\$ 650.00
Mileage (per loaded mile)	\$ 9.25
Stand By (per hour)	\$ 100.00

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING ISSUANCE OF A PURCHASE ORDER TO ESRI, INC FOR GIS SOFTWARE MAINTENANCE – Information Technology Department/GIS Division / General Government Committee / Finance Committee

WHEREAS, due to the need to ensure technical support services and software upgrades are received for the GIS software used by County Departments to access mapping data maintained by the GIS Division, it has been determined that there is a need for annual software maintenance for the IT Department/GIS Division; and

WHEREAS, in compliance with the Livingston County Purchasing Policy, ESRI, Inc. of Redlands, CA., has been selected for the purchase of annual software maintenance under the State of Michigan Master Purchasing Agreement (MPA20023133); and

WHEREAS, after the review of the vendor and products, Purchasing recommends that a Purchase Order with ESRI, Inc. of Redlands, CA., be awarded for a 1 year period from August 15, 2008 to August 14, 2009 for an amount not to exceed \$33,600; and

WHEREAS, funding for same is available through the GIS Budget; and

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves a Purchase Order be issued to ESRI, Inc for annual software maintenance from August 15, 2008 to August 14, 2009 for an amount not to exceed \$33,600.

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MOVED:

SECONDED:

CARRIED: