

FINANCE COMMITTEE

8/13/2008

304 E. Grand River Avenue

7:30 AM

AGENDA

- 1. CALL MEETING TO ORDER**
- 2. ROLL CALL**
- 3. APPROVAL OF MINUTES**
 - A. Minutes of meeting dated July 24, 2008
- 4. TABLED ITEMS FROM PREVIOUS MEETINGS**
 - None
- 5. APPROVAL OF AGENDA**
- 6. REPORTS**
 - A. Discussion: Public Safety RFP
(No attachment)
- 7. CALL TO THE PUBLIC**
- 8. MICHIGAN WORKS!**
 - A. RESOLUTION APPROVING THE ECONOMIC DEVELOPMENT JOB TRAINING (EDJT) GRANT #08-1784 FOR MS INDUSTRIES, INC. WITH THE MICHIGAN ECONOMIC DEVELOPMENT CORPORATION - Michigan Works! / Health & Human Services Committee / Finance Committee
- 9. L.E.T.S.**
 - A. RESOLUTION AUTHORIZING A CONTRACT BETWEEN THE LIVINGSTON COUNTY BOARD OF COMMISSIONERS AND MDOT FOR THE EXPENDITURE OF FUNDS FOR PREVENTATIVE MAINTENANCE OF L.E.T.S. BUSES AND THE INTERMODAL FACILITY - L.E.T.S./General Government Committee / Finance Committee
- 10. DEPARTMENT OF PUBLIC HEALTH**
 - A. RESOLUTION TO AUTHORIZE AGREEMENT FOR THE DELIVERY OF COMPREHENSIVE HEALTH SERVICES FOR THE PERIOD OF OCTOBER 1, 2008 THROUGH SEPTEMBER 30, 2009 - Department of Public Health / Health & Human Services Committee / Finance Committee
- 11. AREA AGENCY ON AGING 1-B**
 - A. RESOLUTION TO APPROVE THE FY 2009 ANNUAL IMPLEMENTATION PLAN OF THE AREA AGENCY ON AGING 1-B - Board of Commissioners / Health & Human Services Committee / Finance Committee
- 12. INFORMATION TECHNOLOGY**
 - A. RESOLUTION AUTHORIZING THE PURCHASE OF YASI (YOUTH ASSESSMENT AND SCREENING INSTRUMENT) SOFTWARE FROM ORBIS PARTNERS OF OTTAWA, ONTARIO, CANADA AND BUDGET AMENDMENT/Information Technology / Juvenile Court / Technology Committee / General Government Committee / Finance Committee

B. RESOLUTION AUTHORIZING ISSUANCE OF A PURCHASE ORDER TO BS&A SOFTWARE FOR SOFTWARE MAINTENANCE FOR THE EQUALIZATION, TREASURERS, ANIMAL CONTROL, AND DRAIN DEPARTMENTS - Information Technology/General Government Committee/Finance Committee / Finance Committee

C. RESOLUTION AUTHORIZING ISSUANCE OF A BLANKET PURCHASE ORDER TO ANALYSTS INTERNATIONAL FOR CONTINUING PROJECTS FOR THE INFORMATION TECHNOLOGY DEPARTMENT FOR THE REST OF 2008 - Information Technology / General Government Committee / Finance Committee

13. EMERGENCY MEDICAL SERVICES

A. RESOLUTION AUTHORIZING THE CREATION OF SIX (6) FULL TIME PARAMEDIC POSITIONS, ONE (1) FULL TIME OPERATIONS MANAGER, UP-GRADE BUSINESS MANAGER, UP-GRADE TWO (2) SHIFT COORDINATOR, UP-GRADE CLERK/TYPIST – EMS / Health and Human Services / Personnel Committee / Finance Committee

B. RESOLUTION AUTHORIZING THE PURCHASE OF MOBILE DATA COMPUTERS FOR THE ELECTRONIC PATIENT CARE REPORTING SYSTEM - EMS / Health & Human Services Committee / Finance Committee

C. RESOLUTION AUTHORIZING THE PURCHASE OF BLUETREE 5600 EVDO MODEMS AND ACCESSORIES FOR INSTALLATION AND SET-UP FOR THE ELECTRONIC PATIENT CARE REPORTING SYSTEM-LIVINGSTON COUNTY -EMS / Health & Human Services Committee / Finance Committee

D. RESOLUTION AUTHORIZING A CONTRACT WITH HEALTH EMS/DBA SANSIO FOR THE INSTALLATION AND IMPLEMENTATION OF WEB ENABLED EMERGENCY MEDICAL SERVICE ELECTRONIC PATIENT CARE REPORTING SOFTWARE - EMS / Health & Human Services Committee / Finance Committee

14.

AIRPORT

A. RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD AND ENTER INTO A GRANT AGREEMENT WITH THE MICHIGAN DEPARTMENT OF TRANSPORTATION TO FUND THE CONSTRUCTION OF AIRPORT PERIMETER FENCING - Airport / General Government Committee / Finance Committee

B. RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD AND ENTER INTO AN AGREEMENT WITH RMD HOLDINGS, LTD. OF CHESTERFIELD, MICHIGAN FOR THE INSTALLATION OF PERIMETER FENCING - Airport / General Government Committee / Finance Committee

C. RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD AND ENTER INTO AN AGREEMENT WITH R.W. ARMSTRONG FOR CONSTRUCTION ADMINISTRATION FOR THE COMPLETION OF PERIMETER FENCING - Airport / General Government Committee / Finance Committee

D. RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD AND AMEND RESOLUTION 199-018 AUTHORIZING AGREEMENT WITH COMMONWEALTH

ASSOCIATES, INCORPORATED (Amendment #16) - Airport / General Government Committee / Finance Committee

15. ADMINISTRATION / FINANCE

A. Discussion: 1.7% - 2008 Budget Reductions
(See attachment)

B. RESOLUTION TO APPROVE 2008 FISCAL-YEAR BUDGET AMENDMENT - County Administration / Finance Committee

C. RESOLUTION AUTHORIZING THE RENEWAL OF CONTRACT WITH PLANTE & MORAN FOR AUDITING SERVICES - Administration / Purchasing / General Government Committee / Finance Committee

D. Discussion: 2009-2010 Budgets

08A RESOLUTION APPROVING THE ECONOMIC DEVELOPMENT JOB TRAINING (EDJT) GRANT #08-1784 FOR MS INDUSTRIES, INC. WITH THE MICHIGAN ECONOMIC DEVELOPMENT CORPORATION - Michigan Works! / Health & Human Services Committee / Finance Committee

09A RESOLUTION AUTHORIZING A CONTRACT BETWEEN THE LIVINGSTON COUNTY BOARD OF COMMISSIONERS AND MDOT FOR THE EXPENDITURE OF FUNDS FOR PREVENTATIVE MAINTENANCE OF L.E.T.S. BUSES AND THE INTERMODAL FACILITY - L.E.T.S./General Government Committee / Finance Committee

10A RESOLUTION TO AUTHORIZE AGREEMENT FOR THE DELIVERY OF COMPREHENSIVE HEALTH SERVICES FOR THE PERIOD OF OCTOBER 1, 2008 THROUGH SEPTEMBER 30, 2009 - Department of Public Health / Health & Human Services Committee / Finance Committee

11A RESOLUTION TO APPROVE THE FY 2009 ANNUAL IMPLEMENTATION PLAN OF THE AREA AGENCY ON AGING 1-B - Board of Commissioners / Health & Human Services Committee / Finance Committee

12A RESOLUTION AUTHORIZING THE PURCHASE OF YASI (YOUTH ASSESSMENT AND SCREENING INSTRUMENT) SOFTWARE FROM ORBIS PARTNERS OF OTTAWA, ONTARIO, CANADA AND BUDGET AMENDMENT/Information Technology / Juvenile Court / Technology Committee / General Government Committee / Finance Committee

12B RESOLUTION AUTHORIZING ISSUANCE OF A PURCHASE ORDER TO BS&A SOFTWARE FOR SOFTWARE MAINTENANCE FOR THE EQUALIZATION, TREASURERS, ANIMAL CONTROL, AND DRAIN DEPARTMENTS - Information Technology/General Government Committee/Finance Committee / Finance Committee

12C RESOLUTION AUTHORIZING ISSUANCE OF A BLANKET PURCHASE ORDER TO ANALYSTS INTERNATIONAL FOR CONTINUING PROJECTS FOR THE INFORMATION TECHNOLOGY DEPARTMENT FOR THE REST

13A RESOLUTION AUTHORIZING THE CREATION OF SIX (6) FULL TIME PARAMEDIC POSITIONS, ONE (1) FULL TIME OPERATIONS MANAGER, UP-GRADE BUSINESS MANAGER, UP-GRADE TWO (2) SHIFT COORDINATOR, UP-GRADE CLERK/TYPIST – EMS/ Health and Human Services / Personnel Committee / Finance Committee

13B RESOLUTION AUTHORIZING THE PURCHASE OF MOBILE DATA COMPUTERS FOR THE ELECTRONIC PATIENT CARE REPORTING SYSTEM - EMS / Health & Human Services Committee / Finance Committee

13C RESOLUTION AUTHORIZING THE PURCHASE OF BLUETREE 5600 EVDO MODEMS AND ACCESSORIES FOR INSTALLATION AND SET-UP FOR THE ELECTRONIC PATIENT CARE REPORTING SYSTEM- LIVINGSTON COUNTY -EMS / Health & Human Services Committee / Finance Committee

13D RESOLUTION AUTHORIZING A CONTRACT WITH HEALTH EMS/DBA SANSIO FOR THE INSTALLATION AND IMPLEMENTATION OF WEB ENABLED EMERGENCY MEDICAL SERVICE ELECTRONIC PATIENT CARE REPORTING SOFTWARE - EMS / Health & Human Services Committee / Finance Committee

14A RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD AND ENTER INTO A GRANT AGREEMENT WITH THE MICHIGAN DEPARTMENT OF TRANSPORTATION TO FUND THE CONSTRUCTION OF AIRPORT PERIMETER FENCING - Airport / General Government Committee / Finance Committee

14B RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD AND ENTER INTO AN AGREEMENT WITH RMD HOLDINGS, LTD. OF CHESTERFIELD, MICHIGAN FOR THE INSTALLATION OF PERIMETER FENCING - Airport / General Government Committee / Finance Committee

14C RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD AND ENTER INTO AN AGREEMENT WITH R.W. ARMSTRONG FOR CONSTRUCTION ADMINISTRATION FOR THE COMPLETION OF PERIMETER FENCING - Airport / General Government Committee / Finance Committee

14D RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD AND AMEND RESOLUTION 199-018 AUTHORIZING AGREEMENT WITH COMMONWEALTH ASSOCIATES, INCORPORATED (Amendment #16) - Airport / General

15B RESOLUTION TO APPROVE 2008 FISCAL-YEAR BUDGET AMENDMENT
- County Administration

15C RESOLUTION AUTHORIZING THE RENEWAL OF CONTRACT WITH
PLANTE & MORAN FOR AUDITING SERVICES - Administration /
Purchasing / General Government Committee / Finance Committee

16. MISCELLANEOUS CLAIMS

17. COMPUTER PRINTOUT

18. ADJOURNMENT

RESOLUTION:

NO:

LIVINGSTON COUNTY:

DATE:

RESOLUTION APPROVING THE ECONOMIC DEVELOPMENT JOB TRAINING (EDJT) GRANT #08-1784 FOR MS INDUSTRIES, INC. WITH THE MICHIGAN ECONOMIC DEVELOPMENT CORPORATION - Michigan Works! / Health & Human Services Committees / Finance Committee

WHEREAS, The Economic Development Job Training (EDJT) program is established by Section 119, Public Act 354 of 2004 to help fund customized, employer-specific job training programs that will support the creation of new jobs, retrain existing workers for the changing workplace to retain jobs, and strengthen the state’s economic base, and

WHEREAS, MS Industries is building a new manufacturing facility in Fowlerville which will employ about 100 people,

WHEREAS, The MEDC has committed up to \$50,000 in FY 2008 economic development job training funds for MS Industries as part of the state’s incentive package for the company to expand in Michigan, and

WHEREAS, MS Industries, Inc. has completed a training plan and has asked Livingston County Michigan Works! to submit the grant application to MEDC on their behalf, and

WHEREAS, The Michigan Economic Development Corporation (MEDC) has awarded EDJT Grant 08-1784 to Livingston County Michigan Works! on behalf of MS Industries in the amount of \$50,000 and

WHEREAS, The grant includes a cash match from MS Industries of \$30,000 and a match of federal job training funds from the Livingston County Workforce Development Council of \$25,000, for a total project cost of \$105,000 and

WHEREAS, The approved training plan identifies the Livingston Regional M-TEC as the principal trainer for this project, and

WHEREAS, The grant contract requires a signature from the Chair of the Board of Commissioners.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners approves the Economic Development Job Training (EDJT) Grant contract 08-1784 on behalf of MS Industries, Inc. with the Michigan Economic Development Corporation in the amount of \$50,000 for the period July 1, 2008 to June 30, 2009.

BE IT FURTHER RESOLVED that the Chair of the Board of Commissioners be authorized to sign said contract for submission to the Michigan Economic Development Corporation upon review of civil counsel.

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MOVED:
SECONDED:
CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING A CONTRACT BETWEEN THE LIVINGSTON COUNTY BOARD OF COMMISSIONERS AND MDOT FOR THE EXPENDITURE OF FUNDS FOR PREVENTIVE MAINTENANCE OF L.E.T.S. BUSES AND THE INTERMODAL FACILITY – L.E.T.S. / General Government Committee / Finance Committee

WHEREAS, the Michigan Department of Transportation has issued a project authorization for the use of Federal Transit Administration funds for the purpose of preventive maintenance of L.E.T.S. buses; and

WHEREAS, the Chairman of the Livingston County Board of Commissioners must sign the contract to use available Section 5307 funds for the purpose stated; and

WHEREAS, monies for this purpose have been awarded from FY 2008 Federal Transit Grant for L.E.T.S.

THEREFORE BE IT RESOLVED that the Livingston county Board of Commissioners hereby approves the contract with MDOT, project authorization #2007-0245-Z4 in an amount not to exceed \$461,995 awarded by Federal Transit Administration grant #MI-90-X557 for FY 2008 for preventative maintenance.

BE IT FURTHER RESOLVED that Livingston County Board of Commissioners hereby authorizes the Board Chair to sign the said contract upon approval of Mr. James Dunn Jr., transit attorney for LE.T.S.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION TO AUTHORIZE AGREEMENT FOR THE DELIVERY OF COMPREHENSIVE HEALTH SERVICES FOR THE PERIOD OF OCTOBER 1, 2008 THROUGH SEPTEMBER 30, 2009 - Department of Public Health / Health and Human Services Committee / Finance Committee

WHEREAS, the Livingston County Department of Public Health has determined a need for provision of the delivery of comprehensive health services; and

WHEREAS, these services are basic, required and allowable health services under Act 368 Public Acts of 1978, and individual categorical contractual services; and

WHEREAS, the Michigan Department of Community Health provides a contractual relationship to partially reimburse Livingston County for the following health services which represent an initial appropriation that may be revised by future amendment:

Local Public Health Operating - MDCH	\$293,993
Local Public Health Operating - MDA	118,532
Local Public Health Operating – MDEQ – Drinking Water	122,177
Local Public Health Operating - MDEQ – On-Site Sewage.....	161,955
Women, Infants & Children	207,346
Maternal & Child Health	40,904
Vaccine Handling	10,538
Immunization	66,838
Crippled Children (CSHCS)	26,250
Bioterrorism Emergency Preparedness	132,492
Bioterrorism Cities Readiness Initiatives	50,000
Family & Comm Health Tech Assistance.....	12,000
TOTAL	<u>\$1,243,025</u>

WHEREAS, the Michigan Department of Community Health may propose future amendments for the purpose of revising the funding or terms of the Agreement.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby authorizes an Agreement with the Michigan Department of Community Health for the delivery of comprehensive health services in Livingston County during the period of October 1, 2008 through September 30, 2009

BE IT FURTHER RESOLVED that \$1,243,025 shall be allocated to the Health Fund Account 221 to support the provisions of the Comprehensive Health Services Agreement authorized herein.

BE IT FURTHER RESOLVED that the Chair of the Livingston County Board of Commissioners be authorized to sign the above-referenced Agreement upon review by Civil Counsel.

RESOLUTION NO:
PAGE:2

BE IT FURTHER RESOLVED that the Chair of the Board of Commissioners be authorized to sign future amendments for monetary and contract language adjustments of the above-referenced Agreement upon review by Civil Counsel.

BE IT FURTHER RESOLVED that any deletions or additions of programs shall require Board approval.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION TO APPROVE THE FY 2009 ANNUAL IMPLEMENTATION PLAN OF THE AREA AGENCY ON AGING 1-B - Board of Commissioners / Health & Human Services Committee / Finance Committee

WHEREAS, the Area Agency on Aging 1-B has been supporting services to Livingston County residents since 1974; and

WHEREAS, the Area Agency on Aging 1-B has assessed the needs of older County residents and developed a plan to provide assistance that addresses identified needs; and

WHEREAS, the proposed plan has been submitted for review by the public and has been subjected to a public hearing; and

WHEREAS, the comments at the public hearings on the proposed plan were mostly favorable, and constructive changes in the plan were made as a result of some comments; and

WHEREAS, the Livingston County Board of Commissioners appoints two representatives to the AAA 1-B Board of Directors, a County Commissioner and a County resident who is at least 60 years of age; and

WHEREAS, the Michigan Office of Services requires that County Boards of Commissioners be given the opportunity to review and approve area agency on aging multi-year plans and annual implementation plans; and

WHEREAS, the Livingston County Board of Commissioners has already taken action to approve the Area Agency on Aging 1-B Multi Year Area Plan for FY 2007-2009 per Resolution #2006-07-243 and Resolution #2007-08-199, and the FY 2009 Annual Implementation Plan represents an annual update to the approved three year Area Plan.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby
approves the FY 2009 Annual Implementation Plan of the Area Agency on Aging 1-B,
for the purpose of conveying such support to the Area Agency on Aging 1-B and the
Michigan Office of Services to the Aging.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING THE PURCHASE OF YASI (YOUTH ASSESSMENT AND SCREENING INSTRUMENT) SOFTWARE FROM ORBIS PARTNERS OF OTTAWA, ONTARIO, CANADA AND BUDGET AMENDMENT/ Information Technology / Juvenile Court / Technology Committee / General Government Committee / Finance Committee

WHEREAS, the Juvenile Court is hereby requesting authorization to purchase software, YASI (Youth Assessment and Screening Instrument) for the purpose of accurately assessing the needs of each juvenile offender; and

WHEREAS, there are very few software packages that are used for this purpose and this one (YASI) is being used successfully in Berrien and Calhoun Counties; and

WHEREAS, YASI has the potential of facilitating the increase of juvenile diversion rates; and

WHEREAS, this software will allow Juvenile Court to identify the most at-risk juveniles, and ensure they are assigned correct remedies; and

WHEREAS, the YASI software will be purchased at a one-time cost of \$29,300, \$1,200 to be paid each year in software maintenance fees; and

WHEREAS, this Resolution has been recommended for approval by the Technology Committee; and

WHEREAS, the funds for said software are in the Juvenile Court budget.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves the purchase of YASI (Youth Assessment and Screening Instrument) at a cost of \$29,300.

BE IT FURTHER RESOLVED that the competitive bid process per the purchasing policy be waived.

BE IT FURTHER RESOLVED that the Livingston County Board of Commissioners hereby approves and adopts the Information Technology Department Fiscal-Year 2008 amended budget as follows:

Fund	2008 Amended Budget	Proposed Budget Amendment	Proposed 2008 Amended Budget
636	\$3,487,146	\$28,300	\$3,515,446

The General Fund allocation to the Child Care Fund will be reduced by \$29,300 and same will be transferred to 101-168, Judiciary Central Services Department.

The budgetary worksheets showing the line-item changes for the proposed 2008 budget amendment will be attached as part of the resolution.

BE IT FURTHER RESOLVED that the Chairman of the Board of Commissioners be authorized to sign any necessary documents pertaining to this matter upon review of civil counsel.

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MOVED:

RESOLUTION NO: #

PAGE: 2

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SECONDED:

CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING ISSUANCE OF A PURCHASE ORDER TO BS&A SOFTWARE FOR SOFTWARE MAINTENANCE FOR THE EQUALIZATION, TREASURERS, ANIMAL CONTROL, AND DRAIN DEPARTMENTS - Information Technology / General Government Committee / Finance Committee

WHEREAS, due to the need to ensure that technical support services and software upgrades are received for the several departments that share the BS&A software it has been determined that there is a need for this software maintenance for the Equalization, Treasurer's, Animal Control, and Drain Departments; and

WHEREAS, in compliance with the Livingston County Purchasing Policy, BS&A Software, of Bath, MI, is the sole source for the purchase of the annual BS&A Software maintenance for the departments so mentioned; and

WHEREAS, after the review of the vendor and products, Purchasing recommends that a purchase order with BS&A Software, of Bath, MI, be awarded for a 1 year period from August 1, 2008 to July 31, 2009 for an amount not to exceed \$27,990.00; and

WHEREAS, funding for same is available through the Information Technology Budget.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves a purchase order be issued to BS&A Software for annual software maintenance from August 1, 2008 through July 31, 2009 for the amount not to exceed \$27,990.00.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING ISSUANCE OF A BLANKET PURCHASE ORDER TO ANALYSTS INTERNATIONAL FOR CONTINUING PROJECTS FOR THE REST OF 2008 - Information Technology /Purchasing / General Government Committee / Finance Committee

WHEREAS, due to on-going needs of Information Technology High-Tech Services from an out side source, Analysts International, it has been determined that there is a need for issuance of a second Blanket Purchase order to be authorized for on-call and upgrades that are needed through out the year for the Information Technology Department; and

WHEREAS, after review of this request Purchasing and IT recommends that a Blanket Purchase Order with Analysts International, of Lansing, MI., be awarded for the rest of the year, the period from June 1, 2008 through December 31, 2008 for an amount not to exceed \$75,000.00; and

WHEREAS, the cost of tech support is \$135.00 per hour for standard service and \$150.00 per hour for high-end service; and

WHEREAS, funds have been budgeted and approved in the Information Technology Fiscal year 2008 budget.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves a Blanket Purchase Order be issued to Analysts International of Lansing, Michigan, for Tech Services for the period of June 1, 2008 through December 31, 2008 in an amount not to exceed \$75,000.00 at the rate of \$135.00 per hour and \$150.00 per hour for high-end service.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION APPROVING THE CREATION OF SIX (6) FULL TIME PARAMEDIC POSITIONS, ONE (1) FULL TIME OPERATIONS MANAGER, TWO (2) FULL TIME SUPERVISORS, ONE (1) FULL TIME BILLING SPECIALIST, ONE (1) UP-GRADE BUSINESS MANAGER, AND ELIMINATION OF TWO (2) FULL TIME SHIFT COORDINATORS AND ONE (1) FULL TIME CLERK/TYPIST – EMS/ Health and Human Services / Personnel Committee / Finance Committee

WHEREAS, the EMS department has completed the an organizational effectiveness and efficiency study through Fitch and Associates as recommend by Administration and Livingston County Board of Commissioners; and

WHEREAS, the EMS Department has completed extensive evaluation and analyzes to create an effective organizational structure that is key to the success and excellence of EMS; and

WHEREAS, the EMS department has not created any additional management positions since 1990 and the department would function more effectively and efficiently if granted the additional position requests and eliminations; and

WHEREAS, EMS is prepared to implement the proposed staffing changes by the end of 2008 to provide for a smooth transition of the responsibilities of the new organizational structure and to meet the EMS needs for the citizens of Livingston County; and

WHEREAS, funding for these positions has been approved and is available in the EMS 2008 budget; and

WHEREAS, this Resolution has been recommended for approval by Health & Human Services Committee.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby establishes resolution approving the creation of six (6) full time paramedic positions, one (1) full time operations manager, (2) full time supervisors, one (1) full time billing specialist, one (1) up-grade business manager position, and elimination of two (2) full time shift coordinators and one (1) full time clerk/typist in the EMS Department.

CURRENT POSITIONS	
Director, Grade Q	1
Assistant Director, Grade M	1
Business Manager, Grade L	1
Operations Manager	0
Supervisor, Grade L	3
Shift Coordinator	2
Admin Tech. Specialist	0
QI Education Specialist	
Full time Paramedic	40
Full time Floater Paramedic	2
Billing Specialist (G)	2
Administrative Assistant (G)	1
Office Assistant (E)	1
Total Positions	54

PROPOSED POSITIONS	
Director, Grade Q	1
Administrative Manager, Grade M	1
EMS Finance Manager, Grade M	1
Operations Manager, Grade N	1
Road Supervisor, Grade L	3
Shift Coordinator	0
Admin Technical Spec. (Gr. L)	2
QI Education Specialist (Gr. L)	
Full time Paramedic	46
Full time Floater Paramedic	2
Billing Specialist (G)	3
Administrative Assistant (G)	1
Office Assistant (E)	0
Total Positions	61

RESOLUTION NO:

PAGE: 2

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RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING THE PURCHASE OF MOBILE DATA COMPUTERS FOR THE ELECTRONIC PATIENT CARE REPORTING SYSTEM - EMS / Health & Human Services Committee / Finance Committee

WHEREAS, Livingston County EMS is hereby requesting authorization to purchase 18 Panasonic CF-19 mobile data computers for use with the electronic patient care reporting system; and

WHEREAS, this equipment is necessary to meet the State of Michigan and National EMS Information System mandated data submission requirements; and

WHEREAS, the equipment will be purchased through Advanced Wireless Telecom per their quote from Oakland County Purchasing Contract dated 8-5-2008, for the total amount of \$59,831.00; and

WHEREAS, funding for same is available in the 2008 EMS Budget; and

WHEREAS, this Resolution has been recommended for approval by the Health and Human Services Committee.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves the purchase of Mobile Data Computers from Advanced Wireless Telecom 49716 Martin Wixom, MI 48393 at a total cost of \$59,831.00.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING THE PURCHASE OF BLUETREE 5600 EVDO MODEMS AND ACCESSORIES FOR INSTALLATION AND SET-UP FOR THE ELECTRONIC PATIENT CARE REPORTING SYSTEM - EMS / Health & Human Services Committee / Finance Committee

WHEREAS, Livingston County EMS Department is hereby requesting authorization to purchase 18 Bluetree 5600 EVDO Modems, accessories' and configuration and set-up for the electronic patient care reporting system; and

WHEREAS, this equipment is necessary to meet the State of Michigan and National EMS Information System mandated data submission requirements; and

WHEREAS, the equipment will be purchased through Genex Solutions Group per their quote from the Mobile Health resources Bid dated 7-31-2008, for the implementation amount of \$31,290.32 and a monthly recurring cost of \$455.00 for GPS Service Hosting and Maintenance; and

WHEREAS, funding for same is available in the 2008 EMS Budget; and

WHEREAS, this Resolution has been recommended for approval by the Health and Human Services Committee.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves the purchase of Bluetree 5600 EVDO Modems and Accessories from Genex Solutions Group 3299 Orshal Rd. Whitehall, MI 49461 at a total cost of \$31,290.32.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING A CONTRACT WITH HEALTH EMS/DBA SANSIO FOR THE INSTALLATION AND IMPLEMENTATION OF WEB ENABLED EMERGENCY MEDICAL SERVICE ELECTRONIC PATIENT CARE REPORTING SOFTWARE - EMS / Health & Human Services Committee / Finance Committee

WHEREAS, Livingston County EMS has determined a need for a Web enabled Electronic Patient Care Reporting (EPCR) System; and

WHEREAS, Livingston County EMS will implement the EPCR system to meet the State of Michigan and National EMS Information System mandatory data submission requirements; and

WHEREAS, the proposed contract will expire on September 1st 2013; and

WHEREAS, in accordance with the County's Purchasing Policy, a formal quoting process was performed in cooperation with Huron Valley Ambulance and the pricing in the contract reflects significant savings for Livingston County EMS; and

WHEREAS, Health EMS of Duluth, Mn, submitted a quote that will provide the Web Based EPCR system at the rate of \$875.25 per month for the period of 9-1-2008 through 9-1-2013; and

WHEREAS, funding for same is available through the EMS Budget; and

WHEREAS, this Resolution has been recommended for approval by the Health and Human Services Committee.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby authorizes entering into an agreement with Health EMS for Web based EPCR system at the rate of \$875.25 per month for the period of 9-1-2008 through 9-1-2013.

BE IT FURTHER RESOLVED that the Chairman of the Board of Commissioners be authorized to sign the above-referenced contract upon approval as to form by Civil Counsel.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD AND ENTER INTO A GRANT AGREEMENT WITH THE MICHIGAN DEPARTMENT OF TRANSPORTATION TO FUND THE CONSTRUCTION OF AIRPORT PERIMETER FENCING - Airport / General Government Committee / Finance Committee

WHEREAS, R.W. Armstrong of Lansing, Michigan has completed the design engineering services for the completion of the perimeter fence at the Livingston County Airport; and

WHEREAS, the Michigan Department of Transportation included the project on its July 11, 2008 bid letting; and

WHEREAS, this grant agreement will fund the construction of the fence by RMD Holdings, Ltd. and construction supervision services by R. W Armstrong; and

WHEREAS, The amount of the grant agreement is \$330,000 and the local share (2.5%) will be \$8,250, which was anticipated in the Airport Loan Agreement.

THEREFORE BE IT RESOLVED the Livingston County Board of Commissioners concurs with the Livingston County Aeronautical Facilities Board to enter into a grant agreement in the amount of \$330,000 with the Michigan Department of Transportation to fund the construction of airport perimeter fencing.

BE IT FURTHER RESOLVED the Chair be authorized to sign the Agreement upon review by Civil Counsel.

BE IT FURTHER RESOLVED the local share of \$8,250.00 shall be advanced from the Airport Loan Agreement upon receipt of an invoice from MDOT.

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Moved:

Seconded:

Carried:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD AND ENTER INTO AN AGREEMENT WITH RMD HOLDINGS, LTD. OF CHESTERFIELD, MICHIGAN FOR THE INSTALLATION OF PERIMETER FENCING -- Airport / General Government Committee / Finance Committee

WHEREAS, the completion of the perimeter fence at the Livingston County Airport was included on the July 11, 2008 MDOT bid letting; and

WHEREAS, a total of three bids were received, with RMD Holdings, Ltd. of Chesterfield, Michigan submitting the lowest bid of \$310,914.20; and

WHEREAS, funding for this contract will be on a 90/17.5/2.5 basis.

THEREFORE BE IT RESOLVED the Livingston County Board of Commissioners concurs with the Livingston County Aeronautical Facilities Board to enter into an agreement with RMD Holdings, Ltd. of Chesterfield, Michigan for the completion of the perimeter fencing at the Livingston County Airport at a cost of \$310,914.20.

BE IT FURTHER RESOLVED the Chair be authorized to sign the Agreement upon review by Civil Counsel.

BE IT FURTHER RESOLVED the funding for this project is included in a \$330,000 grant from MDOT.

#

MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD AND ENTER INTO AN AGREEMENT WITH R.W. ARMSTRONG FOR CONSTRUCTION ADMINISTRATION FOR THE COMPLETION OF PERIMETER FENCING - Airport / General Government Committee / Finance Committee

- WHEREAS,** the Livingston County Airport is not completely fenced at the present time; and
- WHEREAS,** the additional fencing needed to complete the project was included on the July 11, 2008 MDOT bid letting; and
- WHEREAS,** R.W. Armstrong will perform construction administration services for the project, which will include staking the property lines prior to fence construction; and
- WHEREAS,** The amount of the contract agreement, which has been approved by MDOT, is \$32,350 and the local share (2.5%) will be \$808.75.

THEREFORE BE IT RESOLVED the Livingston County Board of Commissioners concurs with the Livingston County Aeronautical Facilities Board to enter into an agreement with R.W. Armstrong of Lansing, Michigan to provide construction administration services, including property line staking, for the completion of the perimeter fencing at the Livingston County Airport at a cost of \$32,350.

BE IT FURTHER RESOLVED the Chair be authorized to sign the Agreement upon review by Civil Counsel.

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Moved:

Seconded:

Carried:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD AND AMEND RESOLUTION 199-018 AUTHORIZING AGREEMENT WITH COMMONWEALTH ASSOCIATES, INCORPORATED (Amendment #16) - Airport / General Government Committee / Finance Committee

WHEREAS, The services of a Land Consultant are needed for the purchase of property and avigation easements necessary for ongoing airport improvements; and

WHEREAS, Commonwealth Associates, Incorporated, of Jackson, Michigan has been selected to perform these services in accordance with Federal Aviation Administration (FAA) and Michigan Department of Transportation (MDOT) procedures; and

WHEREAS, during the negotiations for Parcel E42, an avigation easement, the property owner indicated a willingness to sell the parcel in fee simple for the appraised value (increased slightly by an administrative amendment); and

WHEREAS, and MDOT – Aeronautics has advised that there are currently funds available for the purchase of this parcel in fee to protect the west approaches to the airport; and

WHEREAS, this amendment to the agreement with Commonwealth Associates totals \$2,870 and will be funded with a 2.5% local share, which was included in the Airport Loan Agreement.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners concurs with the Livingston County Aeronautical Facilities Board to amend their agreement with Commonwealth Associates, Incorporated of Jackson, Michigan to include consultant services for the completion of a Phase I Environmental Study for the purchase of Parcel E42 in fee.

BE IT FURTHER RESOLVED the Chair be authorized to sign Amendment #16 upon review by Civil Counsel.

#

Moved:

Seconded:

Carried:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION TO APPROVE 2008 FISCAL-YEAR BUDGET AMENDMENT - COUNTY ADMINISTRATION / FINANCE COMMITTEE

WHEREAS, the proposed amendment ensures compliance with the Uniform Budgeting and Accounting Act, as amended; and

WHEREAS, the proposed amendment represents recognition of the 1.7% expenditure reductions and/or revenue increases, prior Board action for wage and salary adjustments, and modifications for projected year-end actual revenues/expenditures versus; and

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves and adopts the following 2008 amended budget:

FUND	PROPOSED 200 AMENDED BUDGET
GENERAL FUND - REVENUES:	\$46,431,532
GENERAL FUND – EXPENDITURES:	\$45,347,463
HEALTH FUND	\$3,921,500
DRUG LAW ENFORCEMENT FUND	\$111,000
FEDERAL EQUITABLE SHARING	\$230,500
COMPREHENSIVE COMMUNITY CORRECTIONS	\$288,582
BUILDING SERVICES	\$2,979,818
INFORMATION TECHNOLOGY	\$3,286,699

BE IT FURTHER RESOLVED that the Livingston County Board of Commissioners authorizes modifications to the transfer of funds policy consistent with these budget amendments.

BE IT FURTHER RESOLVED that the Budgetary Status Reports showing the line-item changes for all the budget amendments will be attached as part of the resolution.

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MOVED:
SECONDED:
CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING THE RENEWAL OF CONTRACT WITH PLANTE & MORAN FOR AUDITING SERVICES – Administration / Purchasing / General Government Committee / Finance Committee

WHEREAS, pricing was obtained from Plante & Moran for both auditing services and additional services needed for the implementation of the new auditing standards for the 2008 and 2009 fiscal years (see attached quote); and

WHEREAS, the proposed pricing for Auditing Services is as follows:
FY 2008 - \$70,007
FY 2009 - \$71,698
These prices are consistent with the allowable compensation as outlined in the current contract with Plante & Moran for the renewal period; and

WHEREAS, The proposed pricing for implementation of the New Auditing Standards is as follows:
FY 2008 - \$7,034
FY 2009 - \$7,180
These prices are considerably less than the \$12,000 for the 2007 fiscal year; and

WHEREAS, the contract period will not exceed auditing services beyond the 2009 fiscal year.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby authorizes the renewal of the contract with Plante & Moran per the attached quote with pricing not to exceed the following:

Auditing Services:	FY 2008 - \$70,007	FY 2009 - \$71,698
Implementation of		
New Auditing Standards:	FY 2008 - \$7,034	FY 2009 - \$7,180

BE IT FURTHER RESOLVED that the Board Chairman be authorized to sign any agreements or documents as required pertaining to this matter upon review of Civil Counsel

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MOVED:
SECONDED:
CARRIED: