

# BOARD OF COMMISSIONERS

2/17/2009

304 E. Grand River Ave., Howell, MI

7:30 PM

## AGENDA

1. **CALL MEETING TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **CORRESPONDENCE**
  - A. Lake County - Encourages Mason County to join MAC
  - B. Lake County - Endorses goals of the Transportation Infrastructure Improvement Plan
5. **CALL TO THE PUBLIC**
6. **APPROVAL OF MINUTES**
  - A. Minutes of meeting dated February 2, 2009
7. **TABLED ITEMS FROM PREVIOUS MEETINGS**

None
8. **APPROVAL OF AGENDA**
9. **REPORTS**
10. **RESOLUTIONS FOR CONSIDERATION:**

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**2009-02-043** RESOLUTION AUTHORIZING USE OF COUNTY GROUNDS REQUESTED BY THE LIVINGSTON ARTS COUNCIL FOR "CONCERTS AT THE COURTHOUSE" 2009 – Board of Commissioners

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**2009-02-044** RESOLUTION TO AUTHORIZE USE OF COUNTY GROUNDS REQUESTED BY HOWELL AREA CHAMBER OF COMMERCE FOR MICHIGAN CHALLENGE BALLOONFEST 2009 - Board of Commissioners

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**2009-02-045** RESOLUTION AUTHORIZING LEASE FOR FOOD STORAGE AND DISTRIBUTION CENTER TO OAKLAND LIVINGSTON HUMAN SERVICE AGENCY (OLHSA) – Building Services / Finance

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**2009-02-046** RESOLUTION AUTHORIZING BLANKET PURCHASE ORDER TO NORTH CENTRAL EMS COOPERATIVE FOR DISPOSABLE MEDICAL SUPPLIES FOR 2009 - EMS / Finance

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**2009-02-047** RESOLUTION AUTHORIZING THE WRITE OFF OF BAD DEBT FOR THE YEAR 2005 - EMS / Finance

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**2009-02-048** RESOLUTION APPROVING THE WORKFORCE INVESTMENT ACT

INCENTIVE GRANT PLAN - Michigan Works! / Health & Human Services  
Committee / Finance

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- 2009-02-049** RESOLUTION APPROVING THE SUBMISSION OF THE MICHIGAN WORKS! SYSTEM PLAN FOR THE PERIOD JANUARY 1, 2009, TO DECEMBER 31, 2009 - Michigan Works! / Health & Human Services Committee / Finance
- 
- 2009-02-050** RESOLUTION RETAINING THE WORKFORCE DEVELOPMENT COUNCIL (LIVINGSTON COUNTY MICHIGAN WORKS! AS THE CERTIFIED ONE-STOP OPERATOR - Michigan Works! / Health & Human Services Committee / Finance
- 
- 2009-02-051** RESOLUTION AUTHORIZING THE PURCHASE OF MOTOROLA MINITOR PAGERS – 911 Central Dispatch / EMS / Purchasing / Finance
- 
- 2009-02-052** RESOLUTION AUTHORIZING THE LIVINGSTON COUNTY TREASURER’S OFFICE TO INCREASE THE IMPREST CASH ACCOUNT FOR THE DEPARTMENT OF PUBLIC HEALTH – Department of Public Health / Health & Human Services Committee / Finance
- 
- 2009-02-053** RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE LIVINGSTON COUNTY DEPARTMENT OF PUBLIC HEALTH AND THE INSTITUTE FOR PUBLIC POLICY AND SOCIAL RESEARCH, MICHIGAN STATE UNIVERSITY, TO CONDUCT THE 2009 BEHAVIORAL RISK SURVEY - Health Department / Health & Human Services Committee / Finance
- 
- 2009-02-054** RESOLUTION TO AUTHORIZE ENTERING INTO AN AGREEMENT WITH NETWERKES, LLC TO PROVIDE INTERNET-BASED TRANSACTION AND DATABASE SERVICES — Dept. of Public Health / Health & Human Services Committee / Finance
- 
- 2009-02-055** RESOLUTION AUTHORIZING A CONTRACT FOR HEALTH CARE SERVICES FOR THE LIVINGSTON COUNTY JAIL – Sheriff’s Department / Purchasing / Finance
- 
- 2009-02-056** RESOLUTION AUTHORIZING ATTENDANCE TO OUT OF STATE TRAINING FOR TWO DETECTIVES -Sheriff Department / Finance
- 
- 2009-02-057** RESOLUTION AUTHORIZING CONTRACTS FOR LIVINGSTON COUNTY NON-PROFIT PROGRAMS FOR 2009 - County Administration / Finance
- 
- 2009-02-058** RESOLUTION TO AUTHORIZE THE HIRING OF OUTSIDE LEGAL COUNSEL TO ASSIST THE DEBT MANAGEMENT COMMITTEE - Administration / Debt Management Committee / Finance
- 
- 2009-02-059** RESOLUTION TO APPROVE A BUDGET AMENDMENT TO THE

DEPARTMENT OF VETERANS AFFAIRS TO FACILITATE THE  
DEPARTMENTAL RE-ORGANIZATION - Veterans Affairs

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- 11. MOTION TO ACCEPT FINANCE COMMITTEE RECOMMENDATION FOR APPROVAL OF CLAIMS DATED FEBRUARY 11, 2009.**
- 12. CALL TO THE PUBLIC**
- 13. ADJOURNMENT**

**NOTE:** The Call to the Public appears twice on the Agenda:  
once at the beginning and once at the end. Anyone wishing to address the Board may do so at these times.

**RESOLUTION**

**NO: 2009-02-043**

**LIVINGSTON COUNTY**

**DATE: February 17, 2009**

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**RESOLUTION AUTHORIZING USE OF COUNTY GROUNDS REQUESTED BY THE  
LIVINGSTON ARTS COUNCIL FOR “CONCERTS AT THE COURTHOUSE” 2009 –  
Board of Commissioners**

**WHEREAS,** the Livingston Arts Council has requested use of Livingston County grounds, specifically the courthouse lawn and amphitheatre, for “Concerts at the Courthouse, 2009; and

**WHEREAS,** the 2009 concerts are scheduled to take place on the following dates from 7:00 p.m.- 9:30 p.m. with set-up to begin at 5:00 p.m.:

July 3, 2009  
July 10, 2009  
July 17, 2009  
July 24, 2009  
July 31, 2009  
August 7, 2009  
August 14, 2009  
August 21, 2009

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves the request for use of County grounds, specifically the amphitheater and Courthouse lawn, for “Concerts at the Courthouse, 2009” from 7:00 p.m. - 9:30 p.m. with set-up to begin at 5:00 p.m. on the dates and times referenced above.

**BE IT FURTHER RESOLVED** that use of county grounds will be subject to compliance with existing County policy.

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MOVED:  
SECONDED:  
CARRIED:

**RESOLUTION**

**NO: 2009-02-044**

**LIVINGSTON COUNTY**

**DATE: February 17, 2009**

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**RESOLUTION TO AUTHORIZE USE OF COUNTY GROUNDS REQUESTED BY HOWELL  
AREA CHAMBER OF COMMERCE FOR MICHIGAN CHALLENGE BALLOONFEST 2009 -  
Board of Commissioners**

**WHEREAS,** the Howell Area Chamber of Commerce has requested use of Livingston County grounds for festivities related to the 2009 Michigan Challenge Balloonfest on June 26, 27, 28, 2009.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves the request for use of County grounds by the Howell Area Chamber of Commerce for festivities related to the 2009 Michigan Challenge Balloonfest, specifically, the Courthouse lawn and amphitheater, on the following:

Friday - June 26, 2009 - 4:00 p.m. - 10:00 p.m.  
Saturday - June 27, 2009 - 8:00 a.m. - 10:00 p.m.  
Sunday - June 28, 2009 - 10:00 a.m. - 5:00 p.m.

**BE IT FURTHER RESOLVED** that the use of county grounds for said event will be in accordance with existing county policy.

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**MOVED:  
SECONDED:  
CARRIED:**

**RESOLUTION**

**NO: 2009-02-045**

**LIVINGSTON COUNTY**

**DATE: February 17, 2009**

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**RESOLUTION AUTHORIZING LEASE FOR FOOD STORAGE AND DISTRIBUTION CENTER  
TO OAKLAND LIVINGSTON HUMAN SERVICE AGENCY (OLHSA) –  
Building Services / Finance**

**WHEREAS,** Livingston County Board of Commissioners has leased space to Oakland Livingston Human Service Agency (OLHSA) at the North Street Garage (old Road Commission building) to store and distribute their food commodities program since 2002; and

**WHEREAS,** the parties wish to enter into a new lease for the rent of this space for \$9,832.00 per year (approximately \$1.53 per square foot) , payable on a quarterly basis at \$2,458.00, beginning January 1, 2009, plus electric; and

**WHEREAS,** four divided spaces in a lean-to building adjacent to the food storage building will also be available to OLHSA at no additional charge.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorizes

a **twelve (12) month** lease agreement with Oakland Livingston Human Services Agency (OLHSA) for a 6,400 square foot building at 912 North Street, Howell, Michigan for their food storage and distribution center at a cost of \$2,458.00 per quarter, plus electricity, commencing January 1, 2009.

**BE IT FURTHER RESOLVED** that the Chair is authorized to sign said lease as prepared by County Administration.

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**MOVED:**

**SECONDED:**

**CARRIED:**

**RESOLUTION**

**NO: 2009-02-046**

**LIVINGSTON COUNTY**

**DATE: February 17, 2009**

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**RESOLUTION AUTHORIZING ISSUANCE OF A BLANKET PURCHASE ORDER TO NORTH CENTRAL EMS COOPERATIVE FOR DISPOSABLE MEDICAL SUPPLIES - EMS / FINANCE**

**WHEREAS,** it has been determined that there is a need for the stocking of appropriate medical supplies in all EMS emergency vehicles within the EMS Department ; and

**WHEREAS,** in compliance with the Livingston County Purchasing Policy, North Central EMS Cooperative (NCEMSC) , of St Cloud, MN, has been selected for the purchase of numerous disposable medical supplies; and

**WHEREAS,** after the review of the vendor and products, Purchasing recommends that Blanket Purchase Order with NCEMSC, of St Cloud, MN, be awarded for a 2 year period from February 1 , 2009 through January 31, 2011 for an amount not to exceed \$75,000 per year; and

**WHEREAS,** funding for same is available through the EMS Budget; and

**WHEREAS,** this Resolution has been recommended for approval by the Finance Committee.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves a Blanket Purchase Order be issued to North Central EMS Cooperative, P.O. Box 2286, St. Cloud, MN 56302, for disposable medical supplies from February 1, 2009 through January 31, 2011, for an amount not to exceed \$75,000.00 per year.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO:

2009-02-047

LIVINGSTON COUNTY

DATE:

February 17, 2009

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**RESOLUTION AUTHORIZING THE WRITE OFF OF BAD DEBT FOR THE YEAR 2005 -  
EMS / Health & Human Services Committee / Finance Committee**

**WHEREAS,** Livingston County EMS Department has identified accounts from the year of 2005 as uncollectible in the amount of \$247,187.15; and

**WHEREAS,** a detailed list of accounts is attached for the year of 2005; and

**WHEREAS,** extensive efforts have been made to collect said monies; and

**WHEREAS,** it is recommended practice by the County Auditor after 3 years to write-off bad debt.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners authorize the total amount of \$247,187.15 as per attached list for the year 2005, to be written off as bad debt and removed from the Accounts Receivable Control Account as outlined above.

**BE IT FURTHER RESOLVED** that the Livingston County Treasurer is authorized to reflect the attached accounts, as outlined, and the amount of \$247,187.15 for the year of 2005 be written off as bad debts.

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MOVED:

SECONDED:

CARRIED:



**RESOLUTION**

**NO: 2009-02-048**

**LIVINGSTON COUNTY**

**DATE: February 17, 2009**

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**RESOLUTION APPROVING THE WORKFORCE INVESTMENT ACT INCENTIVE GRANT PLAN - Michigan Works! / Health & Human Services Committee / Finance**

**WHEREAS,** Workforce Investment Act authorizes programs and services targeted to unemployed and economically disadvantaged youth and adults; and

**WHEREAS,** The Michigan Department of Labor and Economic Growth has awarded an incentive grant of \$12,894 to Livingston County Michigan Works!; and

**WHEREAS,** It is the recommendation of staff that the funds be used for operation costs of the Michigan Works! Service Center; and

**WHEREAS,** This plan requires approval of both the Board of Commissioners and the Livingston County Workforce Development Council; and

**WHEREAS,** The Livingston County Workforce Development Council Executive Committee will recommend approval this plan at their January 8, 2009 meeting.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves the Incentive Grant Plan in the amount of \$12,894 for the period of July 1, 2008 to June 30, 2009.

**BE IT FURTHER RESOLVED** that the Chairman is authorized to sign said plan for submission to the Michigan Department of Labor and Economic Growth.

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**MOVED:  
SECONDED:  
CARRIED:**

**RESOLUTION**

**NO: 2009-02-049**

**LIVINGSTON COUNTY**

**DATE: February 17, 2009**

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**RESOLUTION APPROVING THE SUBMISSION OF THE MICHIGAN WORKS!  
SYSTEM PLAN FOR THE PERIOD JANUARY 1, 2009, TO DECEMBER 31, 2009 -  
Michigan Works! / Health & Human Services Committee / Finance**

**WHEREAS,** The Michigan Department of Labor and Economic Growth (MDLEG) has issued a Bureau of Workforce Transformation (BWT) Draft Policy Issuance (PI); and

**WHEREAS,** MDLEG has established a document with applicable assurances, certifications, and stipulations for programs funded through the BWP; and

**WHEREAS,** The Michigan Works! System Plan was devised for this function; and

**WHEREAS,** Through this policy issuance, the MDLEG requires a Michigan Works! System Plan for the period January 1, 2009, through December 31, 2009 be prepared; and

**WHEREAS,** The Michigan Works! System Plan must be approved by the Livingston County Workforce Development Council and the Livingston County Board of Commissioners; and

**WHEREAS,** The Livingston County Workforce Development Council Executive Committee will recommend approval this plan at their December 11, 2008 meeting.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves the Michigan Works! System Plan for the period January 1, 2009, to December 31, 2009.

**BE IT FURTHER RESOLVED** that the Chair is authorized to sign said plan for submission to the Michigan Department of Labor and Economic Growth.

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**MOVED:  
SECONDED:  
CARRIED:**

**RESOLUTION**

**NO: 2009-02-050**

**LIVINGSTON COUNTY**

**DATE: February 17, 2009**

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**RESOLUTION RETAINING THE WORKFORCE DEVELOPMENT COUNCIL  
(LIVINGSTON COUNTY MICHIGAN WORKS! AS THE CERTIFIED ONE-STOP  
OPERATOR - Michigan Works! / Health & Human Services Committee / Finance**

**WHEREAS,** The Workforce Investment Act (WIA) requires that all One-Stop operators be certified on an annual basis; and

**WHEREAS,** To accomplish this, the Chief Elected Official (CEO) in cooperation with the local WDB is to select the local One-Stop operator; and

**WHEREAS,** This selection and certification process will be conducted on an annual basis, in coordination with the recertification of the local Workforce Development Boards (WDBs); and

**WHEREAS,** The Michigan Department of Labor and Economic Growth (MDLEG)/Bureau of Workforce Transformation (BWT), must be notified of the entity selected to be the One-Stop operator and the process utilized for certification; and

**WHEREAS,** The Executive Committee of the Livingston County Workforce Development Council recommended at their December 11, 2008 meeting that the Workforce Development Council (Livingston County Michigan Works!) be designated as the One-Stop operator.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby designates the Workforce Development Council (Livingston County Michigan Works!) as the One-Stop operator.

**BE IT FURTHER RESOLVED** that MDLEG/BWT, be notified that the Workforce Development Council (Livingston County Michigan Works!) has been retained to be the One-Stop operator and staff will maintain documentation of the process utilized for certification.

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**MOVED:  
SECONDED:**

**RESOLUTION**

**NO: 2009-02-051**

**LIVINGSTON COUNTY**

**DATE: February 17, 2009**

**RESOLUTION AUTHORIZING THE PURCHASE OF MOTOROLA MINITOR PAGERS –  
911 Central Dispatch / EMS / Purchasing / Finance**

**WHEREAS,** the 911 Central Dispatch Director has determined a need for the purchase of forty (40), VHF Motorola Minitor V pagers for their 2009 needs as part of a grant program for the local fire departments; and

**WHEREAS,** EMS has a need for six (6) UHF Motorola Minitor V pagers for their 2009 needs; and

**WHEREAS,** Purchasing has extended this bid opportunity to local units of government, and MITN as a cooperative bid solicitation; and

**WHEREAS,** Hartland Area Fire Department and Howell Area Fire Department participated in this bid solicitation; and

**WHEREAS,** per the Purchasing Policy, a competitive bid process was performed, tabulated and reviewed; and

**WHEREAS,** First Communications, Inc. of Tallahassee, Florida, submitted the lowest price per unit with a one-year warranty on parts and labor; and

**WHEREAS,** the total cost for forty (40), VHF 2-Channel, Motorola Minitor V Pagers at \$425.98 per unit is \$17,039.20 and has been planned for in line item number 261-347-747.000 of the 911 Central Dispatch 2009 approved budget; and

**WHEREAS,** the total cost for six (6), UHF 2-Channel, Motorola Minitor V Pagers at \$425.98 per unit is \$2,555.88 and has been planned for in line item number 210-651-747.000 of the EMS 2009 approved budget.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorizes the issuance of two purchase orders, one for the purchase of forty (40), VHF Motorola Minitor V Pagers at \$ 425.98 per unit, for a total cost not to exceed \$17,039.20; and the other for six (6) UHF Motorola Minitor V Pagers at \$425.98 per unit, for a total cost not to exceed \$2,555.88 to First Communication, Inc. of Tallahassee, Florida.

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**MOVED:**

**SECONDED:**

**CARRIED:**

**RESOLUTION**

**NO: 2009-02-052**

**LIVINGSTON COUNTY**

**DATE: February 17, 2009**

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**RESOLUTION AUTHORIZING THE LIVINGSTON COUNTY TREASURER'S OFFICE TO INCREASE THE IMPREST CASH ACCOUNT FOR THE DEPARTMENT OF PUBLIC HEALTH – Livingston County Department of Public Health / Health & Human Services Committee / Finance**

WHEREAS, the Livingston County Department of Public Health takes in cash payments for permits, administrative fees, copies, etc.; and

WHEREAS, due to the customers more frequently paying with bills of large denominations; and

WHEREAS, there is a need to make change for these customers and the Department of Public Health does not currently have any start up cash.

THEREFORE BE IT RESOLVED that the Livingston County Treasurer's office shall be authorized to increase the imprest cash account for the Department of Public Health from \$100.00 to \$300.00 of which \$200 will be for use as a startup cash drawer.

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MOVED:

SECONDED:

CARRIED:

**RESOLUTION**

**NO: 2009-02-053**

**LIVINGSTON COUNTY**

**DATE: February 17, 2009**

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**RESOLUTION TO AUTHORIZE AN AGREEMENT BETWEEN THE LIVINGSTON COUNTY DEPARTMENT OF PUBLIC HEALTH AND THE INSTITUTE FOR PUBLIC POLICY AND SOCIAL RESEARCH, MICHIGAN STATE UNIVERSITY TO CONDUCT THE 2009 BEHAVIORAL RISK FACTOR SURVEY - Department of Public Health / Health & Human Services Committee / Finance**

**WHEREAS,** one of the core functions of public health is to determine and report on the health status of the community; and

**WHEREAS,** in 2004 Livingston County started the process of conducting a routine behavioral risk factor survey; and

**WHEREAS,** the survey results have been used extensively by community agencies and organizations to determine priorities and utilize the data to obtain funding and grant awards; and

**WHEREAS,** Michigan State University is under contract to conduct the statewide Behavioral Risk Factor Survey for 2009; and

**WHEREAS,** Michigan State University does not assess an indirect charge for agencies that over sample their respective jurisdictions when done in conjunction with the statewide survey; and

**WHEREAS,** county funding was provided to the Department of Public Health in 2008 to cover the costs of or preparation, surveying and reporting of the survey results to the community.

**THEREFORE BE IT RESOLVED** that the Board of Commissioners authorize entering into an agreement with the Institute for Public Policy and Social Research, Michigan State University, to conduct a Behavioral Risk Factor Survey, perform analysis and develop a final report for an amount not to exceed \$37,505.

**BE IT FURTHER RESOLVED** that the Board Chair is authorized to sign the agreement upon review of legal counsel.

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MOVED:  
SECONDED:  
CARRIED:

RESOLUTION NO:

PAGE: 2

**RESOLUTION**

**NO: 2009-02-054**

**LIVINGSTON COUNTY**

**DATE: February 17, 2009**

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**RESOLUTION TO AUTHORIZE ENTERING INTO AN AGREEMENT WITH NETWERKES, LLC TO PROVIDE INTERNET-BASED TRANSACTION AND DATABASE SERVICES - Department of Public Health / Health & Human Services Committee / Finance**

**WHEREAS,** the Livingston County Department of Public Health currently prepares billings for services provided to Medicare and Medicaid clients using Netwerkes; and

**WHEREAS,** the Health Department realizes that using an electronic method to bill for services is the most cost effective and saves staff time; and

**WHEREAS,** Netwerkes wishes to renew the contract with Livingston County ; and

**WHEREAS,** currently the Michigan Department of Community Health (MDCH) is subsidizing the cost of Netwerkes services and there is no charge for Medicaid claims; and

**WHEREAS,** Netwerkes has worked closely with MDCH and local health departments to enable local department to receive the maximum possible reimbursement rate.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorizes entering into an agreement with Netwerkes, LLC for internet-based transaction and database services with no charge for Medicaid claims and other charges, such as Medicare eligibility lookups and other insurance, as outlined in the agreement for the period of January 1, 2009 through December 31, 2009, together with an option for a yearly renewal for services described above.

**BE IT FURTHER RESOLVED** that the Chairman of the Board of Commissioners be authorized to sign the above-referenced contract upon approval as to form by Civil Counsel.

**BE IT FURTHER RESOLVED** that, upon satisfactory performance of the contract, as determined by the County Administrator, the Board Chairperson be authorized to sign a yearly renewal as approved as to form by Civil Counsel.

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**MOVED:**

**SECONDED:**

**CARRIED:**



RESOLUTION

NO:

2009-02-055

LIVINGSTON COUNTY

DATE:

February 17, 2009

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**RESOLUTION AUTHORIZING A CONTRACT FOR HEALTH CARE SERVICES FOR THE LIVINGSTON COUNTY JAIL – Sheriff’s Department / Purchasing / Finance**

**WHEREAS,** the Sheriff’s Department is required to provide health care to inmates, both on-site and off-site, that is necessary to maintain the health of the inmate population; and

**WHEREAS,** per the Purchasing Policy, competitive bid process was performed in which three (3) sealed proposals were received and evaluated; and

**WHEREAS,** the review committee recommends an award to SecureCare, Inc., of Ann Arbor, Michigan, for the amount of \$683,460 with a \$125,000 off-site cap; and

**WHEREAS,** SecureCare, Inc. will bill monthly for the amount of \$56,955 per month to be prorated for the 2009 fiscal year including any accruals; and

**WHEREAS,** the contract will be for a two (2) year period, with the option for the County to extend the contract, at its discretion, for two (2) additional one-year periods; and

**WHEREAS,** the expenditure for Inmate Medical Care Services at the Jail has been planned for and approved in the Sheriff’s Department budget for 2009.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorizes entering into a contract for Inmate Medical Health Care Services with SecureCare, Inc., of Ann Arbor, Michigan, for an amount of \$683,460 annually.

**BE IT FURTHER RESOLVED THAT** SecureCare, Inc. will bill monthly for the amount of \$56,955 per month and to be prorated for the 2009 fiscal year including any accruals.

**BE IT FURTHER RESOLVED THAT** that the contract period be for a two (2) year period with the option to renew, at the County discretion, for an additional two (2) one-year period.

**BE IT FURTHER RESOLVED THAT** the Board Chair be authorized to sign any agreements or documents as needed for these services upon review of Civil Counsel.

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MOVED:

SECONDED:

CARRIED:

**RESOLUTION**

**NO: 2009-02-056**

**LIVINGSTON COUNTY**

**DATE: February 17, 2009**

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**RESOLUTION AUTHORIZING ATTENDANCE TO OUT OF STATE TRAINING FOR TWO  
DETECTIVES - Sheriff Department / Finance**

**WHEREAS,** Robert Michels and Todd Luzod are both Detectives with the Sheriff Department and have the opportunity to attend an information sharing conference on the “Officer Safety and Criminal Intelligence Resources” hosted by MAGLOCLLEN and held in Indianapolis, IN; and

**WHEREAS,** this year’s conference will be co-sponsored with the US Department of Justice, the Office of Justice programs, Bureau of Justice Assistance, Indiana State Police, Marion County Sheriff’s Office and the Indianapolis Metropolitan Police Department; and

**WHEREAS,** the training requires three nights lodging at a per room charge, the registration fee is for class supplies, travel expenses are reimbursed by MAGLOCLLEN; and

**WHEREAS,** the Sheriff Department has sufficient training funds budgeted for this conference which will be \$632.56 and we will be reimbursed \$382.56 for travel and lodging by MAGLOCLLEN; and

**WHEREAS,** the funds to cover attendance of this training are available in drug forfeiture fund 265, line item 301-956.000.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorizes Detective Michels and D/Lt. Luzod of the Sheriff Department to attend the “Officer Safety and Criminal Intelligence Resources” training session held in Indianapolis, Indiana April 6, 2009 through April 9, 2009.

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**MOVED:  
SECONDED;  
CARRIED**

RESOLUTION

NO: 2009-02-057

LIVINGSTON COUNTY

DATE: February 17, 2009

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**RESOLUTION AUTHORIZING CONTRACTS FOR LIVINGSTON COUNTY NON-PROFIT PROGRAMS FOR 2009 - COUNTY ADMINISTRATION / HEALTH & HUMAN SERVICES / FINANCE**

**WHEREAS,** in Resolution 2008-12-352, the Livingston County Board of Commissioners adopted the 2009 Budget; and

**WHEREAS,** included in said Budget were appropriations for the following amounts for various non-profit agencies that provide services to Livingston County citizens:

AGENCY	SERVICE	2009 AWARD
AAA 1-B	DIRECT CARE / PLANNING	\$79,537
	GRANTS MANAGEMENT	\$7,894
CATHOLIC SOCIAL SERVICES	ADULT DAY CARE	\$30,000
FOWLerville AGRICULTURAL SOCIETY	FOWLerville FAIR	\$9,000
O.L.H.S.A.	COUNTY SERVICES	\$130,686
SENIOR NUTRITION	SENIOR MEALS	\$31,555
SOCIAL SERVICES	DEPARTMENT OF HUMAN SERVICES	\$0
<b>TOTAL FUNDING:</b>		<b>\$288,672</b>

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorizes contracts for the above allocations for the named agencies for the period of January 1, 2009, through December 31, 2009.

**BE IT FURTHER RESOLVED** that the Board Chair be authorized to sign all contracts or other documents necessary to implement this Resolution upon preparation of same by Civil Counsel.

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**MOVED:**

**SECONDED:**

**CARRIED:**

RESOLUTION

NO: 2009-02-058

LIVINGSTON COUNTY

DATE: February 17, 2009

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**RESOLUTION TO AUTHORIZE THE HIRING OF OUTSIDE LEGAL COUNSEL TO ASSIST THE DEBT MANAGEMENT COMMITTEE - Debt Management Committee / Finance**

**WHEREAS,** the Debt Management Committee is responsible for providing a comprehensive review of County Policies; and

**WHEREAS,** the current economic crisis has not only reduced property values, but has the potential of increasing the amount of delinquent property taxes including unpaid special assessments; and

**WHEREAS,** rational Board decisions require the clear understanding of the impact of the negative economic influences on Livingston County; and

**WHEREAS,** the Debt Management Committee at their January 28 meeting adopted a resolution to retain outside legal counsel to assist in developing a firm understanding of all aspects and assist in the development of appropriate policy recommendations; and

**WHEREAS,** the Committee Chairman, County Treasurer and County Administrator recommend the Board authorize the hiring of the firm of Dickinson Wright and specifically Mr. Paul Wyzgoski at an hourly rate of \$320 per hour for a total expense not to exceed \$15,000.

**THEREFORE BE IT RESOLVED** that the Board of Commissioners hereby approves the hiring of the firm of Dickinson Wright and specifically Mr. Paul Wyzgoski at an hourly rate of \$320 per hour at a total expense not to exceed \$15,000, to provide legal assistance to the Debt Management Committee.

**BE IT FURTHER RESOLVED** that the Board Chairman is authorized to sign the agreement.

**BE IT FURTHER RESOLVED** that funding for this expense shall be paid from the Delinquent tax fund.

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MOVED:  
SECONDED:  
CARRIED

RESOLUTION

NO: 2009-02-059

LIVINGSTON COUNTY

DATE: February 17, 2009

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**RESOLUTION TO APPROVE A BUDGET AMENDMENT TO THE DEPARTMENT OF VETERANS AFFAIRS TO FACILITATE THE DEPARTMENTAL RE-ORGANIZATION - Veterans Affairs / Finance**

**WHEREAS,** the Director and Administrative Assistant of the Department of Veterans Affairs decided to accept the Livingston County Retirement Incentive Program and retire; and

**WHEREAS,** as with all other Departments, the cost of the incentive along with associated buyouts have been charged to the Department; and

**WHEREAS,** the Veterans Affairs Department is funded through the General Fund; and

**WHEREAS,** Board resolution, 2008-12-352, which approved the 2009 Budget instituted a hiring freeze for all positions funded through the General Fund; and

**WHEREAS,** Livingston County holds services to Veterans as one of the highest priorities of County services; and

**WHEREAS,** recognizing the budgetary crisis, all Departments are encouraged to examine processes, procedures and staffing levels to maximize efficiencies; and

**WHEREAS,** the Health and Human Services Committee is working with the Veterans Affairs Council to develop a mutually supported structure which will enhance services available to the Livingston County Veterans, while reducing costs; and

**WHEREAS,** one area of agreement involves the addition of a second Veterans Counselor; and

**WHEREAS,** because the current Director will be vacating the office in February, it is appropriate that an interim supervisor solution be implemented; and

**WHEREAS,** because of the cost of the retirement incentives, additional funds must be appropriated in order to add the second Counselor as well as an interim director; and

**WHEREAS,** this Resolution has been recommended for approval by the Finance Committee.

**THEREFORE BE IT RESOLVED** the Livingston County Board of Commissioners hereby approves the creation of a second Veteran Affairs Counselor to be selected internally, and the selection of an interim Director of Veterans Affairs. **Selection of personnel shall be made by the Livingston County Veterans Council.**

**BE IT FURTHER RESOLVED** that the Board of Commissioners authorizes a budget transfer of \$60,000 from the 2009 General Fund Contingency to the Veterans Affairs Personnel Services budget to facilitate these decisions.

# # #

MOVED:  
SECONDED:  
CARRIED: