

# BOARD OF COMMISSIONERS

3/2/2009

304 E. Grand River Ave., Howell, MI

7:30 PM

## AGENDA

1. **CALL MEETING TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **CORRESPONDENCE**
  - A. St. Joseph County - Support for County Remonumentation Program
5. **CALL TO THE PUBLIC**
6. **APPROVAL OF MINUTES**
  - A. Minutes of meeting dated February 17, 2009
7. **TABLED ITEMS FROM PREVIOUS MEETINGS**
8. **APPROVAL OF AGENDA**
9. **REPORTS**
10. **RESOLUTIONS FOR CONSIDERATION:**

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**2009-03-060** RESOLUTION TO APPOINT A MEMBER TO THE LIVINGSTON COUNTY WORKFORCE DEVELOPMENT COUNCIL

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**2009-03-061** RESOLUTION APPROVING THE NO WORKER LEFT BEHIND PROGRAM PLAN UTILIZING EXCESS CARRY-IN FUNDS FOR LIVINGSTON COUNTY - Michigan Works! / Health & Human Services / Finance

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**2009-03-062** RESOLUTION REQUESTING THE MICHIGAN DEPARTMENT OF LABOR & ECONOMIC GROWTH TO PERMIT LIVINGSTON COUNTY MICHIGAN WORKS TO TRANSFER UP TO 10 PERCENT OF PROGRAM YEARS 2007 AND 2008 WIA ADULT, DISLOCATED WORKER, AND YOUTH FUNDS FOR INCUMBENT WORKER TRAINING - Health & Human Services / Finance

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**2009-03-063** RESOLUTION TO AUTHORIZE DISTRICT COURT TO FILL AN EXISTING ACCOUNT CLERK POSITION WITH AN INTERNAL COURT CANDIDATE AND TO REPLACE SUCH VACANCY WITH TWO PART-TIME EMPLOYEES - District Court / Personnel Committee / Finance Committee

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**2009-03-064** RESOLUTION AUTHORIZING THE ISSUANCE OF BLANKET PURCHASE ORDERS AUTHORIZING THE PURCHASE OF VACCINES FOR THE DEPARTMENT OF PUBLIC HEALTH – Department of Public Health / Health & Human Services / Finance

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- 2009-03-065** RESOLUTION APPROVING A CONTRACT BETWEEN THE COUNTY OF LIVINGSTON AND BONNITA A. DETWEILER FOR BUSINESS MANAGEMENT SERVICES -Public Health / Health & Human Services / Finance
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- 2009-03-066** RESOLUTION AUTHORIZING THE HIRING OF PUBLIC FINANCIAL MANAGEMENT TO PROVIDE FINANCIAL EXPERTISE, ANALYSIS AND ASSISTANCE TO THE DEBT MANAGEMENT COMMITTEE - Board of Commissioners
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- 2009-03-067** RESOLUTION TO REQUEST THE COUNTY TREASURER WORK WITH BOND COUNSEL AND FINANCIAL ADVISOR TO PURCHASE THE 2008 DELIQUENT TAX ROLL - Board of Commissioners
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- 2009-03-068** RESOLUTION TO ACCEPT THE ANNUAL REPORT OF THE LIVINGSTON COUNTY CLERK FOR 2008 - County Clerk / General Government
- 
- 2009-03-069** RESOLUTION AMENDING RESOLUTION NUMBER 2009-02-042 AUTHORIZING USE OF COUNTY GROUNDS REQUESTED BY ANN ARBOR PRODUCTION COMPANY FOR FILMING A SCENE IN A MOVIE - Board of Commissioners
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- 11. MOTION TO ACCEPT FINANCE COMMITTEE RECOMMENDATION FOR APPROVAL OF CLAIMS DATED FEBRUARY 25, 2009**
- 12. CALL TO THE PUBLIC**
- 13. ADJOURNMENT**

**NOTE:** The Call to the Public appears twice on the Agenda: once at the beginning and once at the end. Anyone wishing to address the Board may do so at these times.

RESOLUTION

NO: 2009-03-060

LIVINGSTON COUNTY

DATE: March 2, 2009

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**RESOLUTION TO APPOINT A MEMBER TO THE LIVINGSTON COUNTY  
WORKFORCE DEVELOPMENT COUNCIL - Michigan Works! / Board of Commissioners**

WHEREAS, Due to the resignation of a private sector representative, one vacancy exists on the Livingston County Workforce Development Council (WDC) and,

WHEREAS, Nominations for this position have been solicited in accordance with provisions of the Workforce Investment Act (WIA), Michigan Department of Energy, Labor and Economic Growth (MDELEG) policy and WDC Bylaws; and

WHEREAS, The Executive Committee of the Livingston County Workforce Development Council has reviewed said nomination; and

WHEREAS, The WDC Executive Committee is recommending appointment of the following individual to the Workforce Development Council:

**Maria L. Spadafora**, F&M  
Enterprises LLC

Private Sector

2 year - Term ends 6/30/10

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby appoints the Workforce Development Council member, with the term and representative seat as outlined above.

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MOVED:  
SUPPORTED:  
CARRIED:

**RESOLUTION**

**NO: 2009-03-061**

**LIVINGSTON COUNTY**

**DATE: March 2, 2009**

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**RESOLUTION APPROVING THE NO WORKER LEFT BEHIND PROGRAM PLAN  
UTILIZING EXCESS CARRY-IN FUNDS FOR LIVINGSTON COUNTY - Michigan Works! /  
Health & Human Services / Finance**

**WHEREAS,** the Michigan Department of Energy, Labor and Economic Growth (MDELEG) has transmitted allocations for the preparation and submission of a local plan for the utilization of Excess Carry-In funding for the Now Worker Left Behind (NWLB) for the time period July 1, 2008, through June 30, 2009; and

**WHEREAS,** the County of Livingston constitutes a jurisdiction designated as a Michigan Works! Agency (MWA) by the Governor of the State of Michigan; and

**WHEREAS,** each MWA is required to submit job training plans which describe the planned services and goals for the programs; and

**WHEREAS,** the Livingston County Excess Carry-In No Worker Left Behind plan proposes to serve eligible individuals with an allocation of \$7,668; and

**WHEREAS,** the regulations require that the Workforce Development Council and the local elected officials jointly approve and submit all job training plans; and

**WHEREAS,** the Livingston County Workforce Development Council Executive Committee approved this plan at their February 13, 2009 meeting.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby

approves the Excess Carry-In No Worker Left Behind Plan in the amount of \$7,668 for the period of July 1, 2008 to June 30, 2009.

**BE IT FURTHER RESOLVED** that the Board Chairman is authorized to sign said plan for submission to the Department of Energy, Labor and Economic Growth.

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**MOVED:  
SUPPORTED:  
CARRIED:**

**RESOLUTION**

**NO: 2009-03-062**

**LIVINGSTON COUNTY**

**DATE: March 2, 2009**

**RESOLUTION REQUESTING THE MICHIGAN DEPARTMENT OF LABOR AND ECONOMIC GROWTH TO PERMIT LIVINGSTON COUNTY MICHIGAN WORKS TO TRANSFER UP TO 10 PERCENT OF PROGRAM YEARS 2007 AND 2008 WIA ADULT, DISLOCATED WORKER, AND YOUTH FUNDS FOR INCUMBENT WORKER TRAINING - Michigan Works! / Health & Human Services / Finance**

**WHEREAS,** The United States Department of Labor has granted the State of Michigan permission to waive certain provisions of the Workforce Investment Act to provide local workforce boards greater flexibility in program design and fund utilization; and

**WHEREAS,** Local Workforce Boards are thereby permitted to request the transfer of up to 10% of Program Years 2007 and 2008 WIA Adult and Dislocated Worker funds to operate an incumbent worker training program as described in WIA Section 134; and

**WHEREAS,** Approval of the waiver would allow for the expansion of our local incumbent worker program designed to prevent layoffs, support economic expansion and growth, and provide employed workers with skills needed to compete successfully in today's economy; and

**WHEREAS,** The expansion of the incumbent worker program would support a number of state and local economic development initiatives, including the 21<sup>st</sup> Century Jobs Initiative, Regional Skills Alliances, and the Workforce Innovation in Regional Economic Development (WIRED) initiative; and

**WHEREAS,** Livingston County Michigan Works! will use the same policies, application and approval process and reporting process as is used for the current incumbent worker program operated with Statewide Discretionary funds; and

**WHEREAS,** Due to increases in WIA training allocations to Livingston County, there are sufficient funds to also significantly increase training opportunities for unemployed county residents; and

**WHEREAS,** The Workforce Development Council approved the transfer of WIA Adult, Dislocated Worker, and Youth funds to the Incumbent Worker Training program at their July 17, 2008 meeting.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves the request to the Michigan Dept. of Labor and Economic Growth to transfer up to 10% of PY 2007 and PY 2008 WIA Adult, Dislocated Worker, and Youth funds to operate an incumbent worker training program, consistent with WIA Section 134.

**BE IT FURTHER RESOLVED,** that the Chairperson is authorized to sign said transfer request for submission to the Michigan Department of Energy, Labor and Economic Growth.

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**Moved:**

**Seconded:**

**Carried:**

**RESOLUTION**

**NO: 2009-03-063**

**LIVINGSTON COUNTY**

**DATE: March 2, 2009**

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**RESOLUTION TO AUTHORIZE DISTRICT COURT TO FILL AN EXISTING ACCOUNT CLERK POSITION WITH AN INTERNAL FULL-TIME COURT CANDIDATE AND TO REPLACE SUCH VACANCY WITH TWO PART-TIME EMPLOYEES - District Court / Personnel Committee / Finance Committee**

**WHEREAS,** the 53<sup>RD</sup> District Court has an existing position of Account Clerk that has become vacant; and

**WHEREAS,** for purposes of continuity, the District Court would function more efficiently if this position were to be filled; and

**WHEREAS,** the funding for same has been approved and is authorized in the 2009 District Court budget; and

**WHEREAS,** this Resolution has been recommended for approval by the Personnel Committee.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorizes filling of the vacancy of the full-time Account Clerk position for the 53<sup>rd</sup> District Court from within the Courts, and

**THEREFORE BE IT FURTHER RESOLVED** that the Livingston County Board of Commissioners hereby authorizes the full-time vacancy created by the promotion of the internal union candidate position be filled with two part-time employees.

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MOVED:

SECONDED:

CARRIED:

**RESOLUTION**

**NO: 2009-03-064**

**LIVINGSTON COUNTY**

**DATE: March 2, 2009**

**RESOLUTION AUTHORIZING THE ISSUANCE OF BLANKET PURCHASE ORDERS AUTHORIZING THE PURCHASE OF VACCINES FOR THE DEPARTMENT OF PUBLIC HEALTH – Department of Public Health / Health & Human Services / Finance**

**WHEREAS,** the Department of Public Health purchases vaccines to administer to both children and adults throughout the year; and

**WHEREAS,** our major purchases of vaccines are from three major vendors/manufacturers; and

**WHEREAS,** the major vendors/manufacturers and amounts are as follows:

Merck Human Health, West Point, PA	\$30,000
Sanofi Pasteur, Chicago, IL	\$10,000
GlaxoSmithKline, Philadelphia, PA	\$10,000

**WHEREAS,** the price of vaccines is through the Minnesota Multi-State Contract and/or the US Centers for Disease Control and Prevention Contract; and

**WHEREAS,** funds for the purchase of vaccine have been budgeted for 2009.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves the issuance of Blanket Purchase Orders for 2009 to the following vendors/manufacturers and amounts for the purchase of vaccines:

Merck Human Health, West Point, PA	\$30,000
Sanofi Pasteur, Chicago, IL	\$10,000
GlaxoSmithKline, Philadelphia, PA	\$10,000

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO: 2009-03-065

LIVINGSTON COUNTY

DATE: March 2, 2009

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**RESOLUTION APPROVING A CONTRACT BETWEEN THE COUNTY OF LIVINGSTON AND BONNITA A. DETWEILER FOR BUSINESS MANAGEMENT SERVICES - Department of Public Health / Personnel Committee / Health & Human Services / Finance**

**WHEREAS,** Livingston County has a need for business management services for the Livingston County Department of Public Health (LCDPH); and

**WHEREAS,** LCDPH currently has a vacant Business Manager position which it does not wish to fill for budgetary reasons and the proposed Contractor has 31 years experience in business management and can provide the necessary services cost effectively; and

**WHEREAS,** the proposed Contractor can provide services for approximately one day per week in financial reporting, budgeting, contract management, and audit review; and

**WHEREAS,** Bonnita A. Detweiler of Howell, Michigan, will provide business management services for the Livingston County Department of Public Health at the rate of Forty Dollars per hour not to exceed Eighteen Thousand Dollars per year for the period of April 6, 2009 through April 5, 2010, with an option for yearly renewal; and

**WHEREAS,** funding for same is available through the Livingston County Department of Public Health Budget #221.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorizes entering into an agreement with Bonnita A. Detweiler for business management services for the Livingston County Department of Public Health at the rate of Forty Dollars per hour not to exceed Eighteen Thousand Dollars per year for the period of April 6, 2009 through April 5, 2010, together with an option for yearly renewal for services described above.

**BE IT FURTHER RESOLVED** that the Chairman of the Board of Commissioners be authorized to sign the above-referenced contract upon approval as to form by Civil Counsel.

**BE IT FURTHER RESOLVED** that, upon satisfactory performance of the contract, as determined by the County Administrator, the Board Chairperson be authorized to sign a yearly renewal as approved as to form by Civil Counsel.

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MOVED:  
SECONDED:  
CARRIED:



**RESOLUTION**

**NO: 2009-03-066**

**LIVINGSTON COUNTY**

**DATE: March 2, 2009**

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**RESOLUTION AUTHORIZING THE HIRING OF PUBLIC FINANCIAL MANAGEMENT TO PROVIDE FINANCIAL EXPERTISE, ANALYSIS AND ASSISTANCE TO THE DEBT MANAGEMENT COMMITTEE - BOARD OF COMMISSIONERS**

**WHEREAS,** the Debt Management Committee has determined the need for outside expertise; and

**WHEREAS,** the firm of Public Financial Management has assisted Livingston County on a number of financing issues; and

**WHEREAS,** it is the recommendation of the Debt Management Committee that it will be necessary to issue bonds in order to finance the purchase of the 2008 Delinquent Tax Roll; and

**WHEREAS,** Public Financial Management will also act as the County's Financial Advisor at such time as bonds are issued.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorizes entering into an agreement with Public Financial Management, for a period of no longer than six (6) months, to assist the Debt Management Committee.

**BE IT FURTHER RESOLVED** that the cost of this assistance will be included in the cost of any bonding which may be issued as a result of the recommendations of the Debt Management Committee.

**BE IT FURTHER RESOLVED** that the Chairman of the Board of Commissioners be authorized to sign the above-referenced contract upon review and approval by Civil Counsel.

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**MOVED:**

**SECONDED:**

**CARRIED:**

**RESOLUTION**

**NO: 2009-03-067**

**LIVINGSTON COUNTY**

**DATE: March 2, 2009**

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**RESOLUTION REQUESTING THE COUNTY TREASURER WORK WITH BOND COUNSEL AND FINANCIAL ADVISOR TO PURCHASE THE 2008 DELINQUENT TAX ROLL - BOARD OF COMMISSIONERS**

**WHEREAS,** the Debt Management Committee recommends the County purchase the 2008 Delinquent Tax Roll; and

**WHEREAS,** the County Treasurer is responsible for preparing a recommendation to the Board of Commissioners for authorization; and

**WHEREAS,** the amount of the 2008 Delinquent Tax Roll will exceed the balance in the Delinquent Tax Revolving Fund thereby requiring the issuance of bonds.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby requests the County Treasurer work with Bond Counsel and Financial Advisor to develop the optimum financing solution to purchase the 2008 Delinquent Tax Roll.

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**MOVED:**

**SECONDED:**

**CARRIED:**

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RESOLUTION

NO.: 2009-03-068

LIVINGSTON COUNTY

DATE: March 2, 2009

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RESOLUTION TO ACCEPT THE ANNUAL REPORT OF THE LIVINGSTON  
COUNTY CLERK FOR 2008 -County Clerk

WHEREAS, the office of the Livingston County Clerk is furnishing a report of its activities for the period of January 1, 2008, through December 31, 2008, in printed form composed of "Annual Activities and Statistical Report for the Year ending 12-31-08" and "Annual Revenue Collections for the Year ending 12-31-08", and

WHEREAS, the Livingston County Clerk has forwarded copies of this Annual Report to the Board of Commissioners, and

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby accepts the Annual Report of the Livingston County Clerk for 2008.

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MOVED:

SECONDED:

CARRIED:

**RESOLUTION**

**NO: 2009-03-069**

**LIVINGSTON COUNTY**

**DATE: March 2, 2009**

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**RESOLUTION AMENDING RESOLUTION NUMBER 2009-02-042 AUTHORIZING USE OF COUNTY GROUNDS REQUESTED BY ANN ARBOR PRODUCTION COMPANY FOR FILMING A SCENE IN A MOVIE - Board of Commissioners**

**WHEREAS,** Resolution Number 2009-02-042 authorized the use of Livingston County grounds by Innocence Productions, Inc. of Ann Arbor, Michigan, in collaboration with Universal Pictures specifically the outside of the historical courthouse area, for filming a scene in a feature film on March 4, 2009; and

**WHEREAS,** Innocence Productions, Inc. has requested this use of Livingston County grounds on April 3, 2009 instead of March 4, 2009; and

**WHEREAS,** Innocence Productions, Inc. requires a signed Film Production Location Agreement before production may begin.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves the request for use of County grounds, specifically the area around the outside of the historical courthouse and its interior doorways with the approval of Livingston County Administration, by Innocence Productions, Inc. of Ann Arbor, Michigan, for the filming of a scene in a feature film on April 3, 2009 between the hours of 5:00 a.m. and 1:00 p.m. The exact date is subject to change depending on the weather and the Producer's shooting schedule, and shall continue until completion of all scenes and work required, including future retakes or added scenes, if any.

**BE IT FURTHER RESOLVED** that the use of county grounds by Innocence Productions, Inc. will be in accordance with existing county policy.

**BE IT FURTHER RESOLVED** that the Board Chair be authorized to sign all contracts or other documents necessary to implement this Resolution upon preparation of same by Civil Counsel.

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MOVED:  
SECONDED:  
CARRIED: