

Public Safety & Judiciary Committee

3/9/2009

304 E. Grand River Avenue, Howell MI

7:30 PM

AGENDA

1. **CALL MEETING TO ORDER**
2. **APPROVAL OF MINUTES**
 - A. Meeting Minutes of: January 12, 2009
3. **APPROVAL OF AGENDA**
4. **REPORTS**
5. **CALL TO THE PUBLIC**
6. **COMMUNITY CORRECTIONS**
 - A. RESOLUTION TO AMEND THE RESOLUTION AUTHORIZING A CONTRACT FOR OFFICE SPACE LEASE & DRUG TESTING SERVICES – Community Corrections / Purchasing / Public Safety
 - B. RESOLUTION AUTHORIZING A CONTRACT WITH KEY DEVELOPMENT CENTER - Community Corrections / Purchasing / Public Safety
7. **SHERIFF DEPARTMENT**
 - A. RESOLUTION AUTHORIZING CAPITAL PURCHASE OF DOOR PANEL FOR THE JAIL AND A 2009 FISCAL YEAR BUDGET AMENDMENT – Sheriff Department / Jail / Public Safety
 - B. RESOLUTION AUTHORIZING CAPITAL PURCHASE OF AN INDUSTRIAL WASHER AND COMMERCIAL DRYER FOR THE JAIL AND A 2009 FISCAL YEAR BUDGET AMENDMENT – Sheriff Department / Jail / Public Safety
8. **911 CENTRAL DISPATCH**
 - A. Discussion: 911 Surcharge and GIS Addressing
(*See attachment*)
 - B. Discussion: Public Act 379
(*See attachment*)
 - C. RESOLUTION APPROVING THE CREATION OF TWO (2) FULL TIME ASSISTANT DIRECTORS, ONE (1) UPGRADE ADMINISTRATIVE SPECIALIST AND ONE (1) FULL TIME OFFICE ASSISTANT – 9-1-1 Central Dispatch/Emergency Management Department – Public Safety Committee / Personnel Committee
9. **INFORMATION TECHNOLOGY**
 - A. Presentation: Public Safety Core Team OSSI Recommendation March 2009
(*See attachment*)

B. RESOLUTION AUTHORIZING OBTAINING A COUNTY OWNED PUBLIC SAFETY TECHNOLOGY SOLUTION FOR ALL PUBLIC SAFETY RELATED DEPARTMENTS IN THE COUNTY WITH SUNGARD PUBLIC SAFETY SECTOR OSSI AND FIREHOUSE: SHERIFF DEPARTMENT, POLICE, FIRE, EMS, 911 CENTRAL DISPATCH, AND INFORMATION TECHNOLOGY – Information Technology / Public Safety Committee / Finance Committee

- 06A** RESOLUTION TO AMEND THE RESOLUTION AUTHORIZING A CONTRACT FOR OFFICE SPACE LEASE & DRUG TESTING SERVICES – Community Corrections / Purchasing / Public Safety
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- 06B** RESOLUTION AUTHORIZING A CONTRACT WITH KEY DEVELOPMENT CENTER - Community Corrections / Purchasing / Public Safety
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- 07A** RESOLUTION AUTHORIZING CAPITAL PURCHASE OF DOOR PANEL FOR THE JAIL AND A 2009 FISCAL YEAR BUDGET AMENDMENT – Sheriff Jail / Public Safety
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- 07B** RESOLUTION AUTHORIZING CAPITAL PURCHASE OF AN INDUSTRIAL WASHER AND COMMERCIAL DRYER FOR THE JAIL AND A 2009 FISCAL YEAR BUDGET AMENDMENT –Sheriff Jail / Public Safety
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- 08C** RESOLUTION APPROVING THE CREATION OF TWO (2) FULL TIME ASSISTANT DIRECTORS, ONE (1) UPGRADE ADMINISTRATIVE SPECIALIST AND ONE (1) FULL TIME OFFICE ASSISTANT – 9-1-1 Central Dispatch/Emergency Management Department – Public Safety Committee / Personnel Committee
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- 09B** RESOLUTION AUTHORIZING OBTAINING A COUNTY OWNED PUBLIC SAFETY TECHNOLOGY SOLUTION FOR ALL PUBLIC SAFETY RELATED DEPARTMENTS IN THE COUNTY WITH SUNGARD PUBLIC SAFETY SECTOR OSSI AND FIREHOUSE: SHERIFF DEPARTMENT, POLICE, FIRE, EMS, 911 CENTRAL DISPATCH, AND INFORMATION TECHNOLOGY – Information Technology / Public Safety Committee / Finance Committee
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- 10. CALL TO THE PUBLIC**
11. ADJOURNMENT

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING A CONTRACT FOR OFFICE SPACE LEASE & DRUG TESTING SERVICES – Community Corrections / Purchasing / Public Safety

WHEREAS, the Livingston County Board of Commissioners approved on May 5, 2008, resolution # 2008-05-145 authorizing a contract with Jail Alternatives of Michigan Services (JAMS) for the purpose of office space lease and drug testing services; and

WHEREAS, since the approval of this contract there is a need to amend the original contract and resolution as follows:

1. Extend the original term of the contract from June 30, 2010 to September 30, 2010 so the expiration is in line with the grant award period.
2. A change in the enrollment fee from \$20.00 to \$22.00 with an effective date of February 1, 2009.
3. An increase in rent to Livingston County from \$450.00 per month to \$850.00 per month effective February 1, 2009.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves this Resolution to amend # 2008-05-145 to include the following changes:

1. Extend the original term of the contract from June 30, 2010 to September 30, 2010 so the expiration is in line with the other contracts utilizing drug testing services and with the grant award period.
2. A change in the enrollment fee from \$20.00 to \$22.00 with an effective date of February 1, 2009.
3. An increase in rent to Livingston County from \$450.00 per month to \$850.00 per month effective February 1, 2009.

THEREFORE BE IT FURTHER RESOLVED that the Board Chairman be authorized to sign any

amendments or documents as needed upon review of Civil Counsel.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

**RESOLUTION AUTHORIZING AN AGREEMENT WITH KEY DEVELOPMENT CENTER –
COMMUNITY CORRECTIONS / PURCHASING**

WHEREAS, Livingston County Community Corrections has been awarded \$23,872 through the State of Michigan Community Corrections grant funding to provide an After Care Recovery Program; and

WHEREAS, in accordance with the County Purchasing policy, a competitive bid process was performed and after review, the Community Corrections Advisory Board is recommending that the award be made to Key Development Center of Brighton; and

WHEREAS, there will be separate groups for female and male participants at a cost of \$100 per hour with each group meeting for approximately two hours; and

WHEREAS, Key Development will pay \$15.00 per session to Community Corrections for the use of the classroom at the ASSET building; and

WHEREAS, the contract period will be effective until September 30, 2009, with the option for renewal periods consistent with grant funding renewals for these services.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby authorizes entering into an agreement with Key Development Center of Brighton, Michigan, for After Care Recovery Program services at a rate of \$100.00 per session for an amount not to exceed \$23,872.00.

BE IT FURTHER RESOLVED that the contract period will be effective until September 30, 2009, with the option for renewal periods consistent with grant funding renewals for these services.

BE IT FURTHER RESOLVED that Key Development Center will pay \$15.00 per session to Community Corrections for use of the classroom at the ASSET building.

RESOLUTION NO:

PAGE: 2

BE IT FURTHER RESOLVED that the Chairman of the Board of Commissioners be authorized to sign any agreements or renewal documents for this project upon review and approval by Civil Counsel.

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MOVED:

SECONDED:

CARRIED:

<http://sharepoint1/sites/Resolutions/Resolution Templates/Contract - Services.doc>

RESOLUTION

NO.

LIVINGSTON COUNTY

DATE:

**RESOLUTION AUTHORIZING CAPITAL PURCHASE OF DOOR PANEL FOR THE JAIL AND A
2009 FISCAL YEAR BUDGET AMENDMENT –Sheriff Jail / Public Safety**

WHEREAS, the proposed amendment ensures compliance with the Uniform Budgeting and Accounting Act, as amended; and

WHEREAS, the system security panels for the Jail doors and cell speakers require an update from control panels to a computer touch screen operation; and

WHEREAS, of the five panels, four have been replaced in the last two years and this is the final door panel requiring replacement; and

WHEREAS, the Jail has obtained a quote from Mid-State Security of Grand Rapids, Michigan for the purchase of one security touch panels in the amount of \$13,150; and

WHEREAS, this was a planned purchase for 2009 and the funds for this purchase will require a budget amendment to move funds from the Equipment Contingency Fund (101 968-956.001) to the Jail Equipment line item (101 351-977.050) in the amount of \$13,150.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves the purchase of one touch screen panel for the jail doors from Mid-state Security in the amount of \$13,150.

BE IT FURTHER RESOLVED that the Livingston County Board of Commissioners hereby authorizes a budget amendment to transfer \$13,150 between the general fund Equipment Contingency line item to the Jail Equipment line item. This amendment will have a zero dollar impact on the general fund.

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Moved:

Seconded:

Carried:

RESOLUTION

NO.

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING CAPITAL PURCHASE OF AN INDUSTRIAL WASHER AND COMEMRCIAL DRYER FOR THE JAIL AND A 2009 FISCAL YEAR BUDGET AMENDMENT – Sheriff Jail / Public Safety Committee

WHEREAS, the proposed amendment ensures compliance with the Uniform Budgeting and Accounting Act, as amended; and

WHEREAS, the Jail currently has two industrial washers and two commercial dryers that are used on a consistent basis daily resulting in tremendous wear and tear and the constant requirement for costly maintenance; and

WHEREAS, the Jail has not replaced these washers and dryers in more than fifteen years and plan on phasing the replacements over a two year period with the purchase of one set in 2009 and the second set in 2010; and

WHEREAS, the Sheriff’s Department has worked with Purchasing in obtaining several quotes and selected Universal Laundry Machinery of Westland, Michigan for the purchase of one industrial washer and one commercial dryer in the total amount of \$26,043 including delivery and installation; and

WHEREAS, this was a planned purchase for 2009 which will require a budget amendment to move funds from the Equipment Contingency Fund (101 968-956.001) to the Jail Equipment line item (101 351-977.050) for a total amount of \$26,043; and

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves the purchase of one industrial washer and one commercial dryer from Universal Laundry Machinery of Westland, Michigan in the amount of \$26,043.

BE IT FURTHER RESOLVED that the Livingston County Board of Commissioners hereby authorizes a budget amendment to transfer \$26,043 between the general fund Equipment Contingency line item to the Jail Equipment line item. This amendment will have a zero dollar impact on the general fund.

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**MOVED:
SECONDED:
CARRIED:**

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION APPROVING THE CREATION OF TWO (2) FULL TIME ASSISTANT DIRECTORS, ONE (1) UPGRADE ADMINISTRATIVE SPECIALIST AND ONE (1) FULL TIME OFFICE ASSISTANT – 9-1-1 Central Dispatch/Emergency Management Department / *Public Safety Committee / Personnel Committee / Finance Committee*

WHEREAS, the 9-1-1 Central Dispatch/Emergency Management Department is requesting authorization to restructure the Department; and

WHEREAS, the new organization structure is designed to create an effective and efficient operation, that is key to the success and excellence of the 9-1-1 Central Dispatch/Emergency Management Department; and

WHEREAS, one Assistant Director will be assigned to 9-1-1 Central Dispatch Operations and the second Assistant Director will have the responsibility of the County Emergency Management Program; and

WHEREAS, the current Administrative Assistant Position be upgraded to Administrative Specialist; and

WHEREAS, one Full Time Office Assistant Position be created; and

WHEREAS, the new Director of 9-1-1 Central Dispatch/Emergency Management Department is prepared to implement the proposed staffing changes after April 1, 2009 to provide for a smooth transition of the responsibilities of the new organizational structure; and

WHEREAS, funding for these positions has been approved and is available in the 9-1-1 Central Dispatch/Emergency Management 2009 Budget; and

WHEREAS, this resolution has been recommended for approval by the Public Safety–Judiciary Committee, at their March 9, 2009 meeting; and

WHEREAS, inasmuch as this Department is not a General Fund Activity, the hiring freeze does not apply; however, current experienced employees should be given first opportunity to fill these new positions.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby establishes resolution approving the creation of Two (2) Assistant Directors, One (1) Upgrade Administrative Specialist and One (1) Full Time Office Assistant in the 9-1-1 Central Dispatch/Emergency Management Department.

CURRENT POSITIONS	
Director	1
Assistant Director	1
Operations Manager	1
Supervisors	2
Administrative Assistant	1
Technician	1
Shift Leader/Dispatcher II	4
Dispatcher II	20

Total Positions 31

PROPOSED POSITIONS	
Director	1
Assistant Director – (9-1-1 Service Division)	1
Assistant Director – (Emergency Management – HS Division)	1
Supervisors	2
Administrative Specialist	1
Office Assistant	1
Technician	1
Shift Leader/Dispatcher II	4
Dispatcher II	19

Total Positions 31

BE IT FURTHER RESOLVED that the Personnel Committee is authorized to establish the pay grade for these positions consistent with the responsibilities assigned.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING OBTAINING A COUNTY OWNED PUBLIC SAFETY TECHNOLOGY SOLUTION FOR ALL PUBLIC SAFETY RELATED DEPARTMENTS IN THE COUNTY WITH SUNGARD PUBLIC SAFETY SECTOR OSSI AND FIREHOUSE: SHERIFF DEPARTMENT, POLICE, FIRE, EMS, 911 CENTRAL DISPATCH, AND INFORMATION TECHNOLOGY – Information Technology / Public Safety Committee / Finance Committee

WHEREAS, Livingston County is interested in obtaining a “unified public safety technology solution” for all public safety related departments in the County; and

WHEREAS, Livingston County will purchase and own the public safety technology solution and allow for all local public safety departments (police and fire) to be “end users” of this system; and

WHEREAS, the “end users” of this solution will include the sheriff’s department, local police departments, local fire departments, EMS, and 911 Central Dispatch; and

WHEREAS, the “end users” will pay for the maintenance of the “unified public safety technology solution;” and

WHEREAS, per the purchasing policy, a competitive bid process was performed and the submitted proposals were reviewed; and

WHEREAS, the Public Safety Core Team which consists of representatives from each of the public safety disciplines and information technology chose the SunGard Public Safety Sector OSSI proposal as the “unified” best fit for Livingston County; and

WHEREAS, the Public Safety Core Team recommends to award to SunGard Public Safety Sector OSSI of High Point, North Carolina, who submitted the most desirable proposal for an amount not to exceed \$1,800,000 which includes an installation and support of FireHouse; and

WHEREAS, funding for same will be from 911 Surcharge Funds that are state approved, county EMS, and General Fund departments with the assistance from the Finance Committee; and

WHEREAS, this Resolution has been recommended for approval by the Public Safety Committee, and then forwarded to the Finance Committee for appropriate disposition.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby authorizes entering into an agreement with SunGard Public Safety Sector OSSI for the “unified public safety technology solution” that will be used by all public safety related departments in the amount not to exceed \$1,800,000.

BE IT FURTHER RESOLVED that funding for same will be from 911 Surcharge Funds that are state approved and other sources as designated by the Finance committee.

BE IT FURTHER RESOLVED that the Chairman of the Board of Commissioners be authorized to sign any agreements or documents as needed for this project upon review of Civil Counsel.

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