

GENERAL GOVERNMENT

4/6/2009

Board Chambers

7:30 PM

AGENDA

1. **CALL MEETING TO ORDER**
2. **APPROVAL OF MINUTES**
Meeting Minutes of March 9, 2009
3. **APPROVAL OF AGENDA**
4. **REPORTS**
5. **CALL TO THE PUBLIC**
6. **INFORMATION TECHNOLOGY**
 - A. RESOLUTION AUTHORIZING OUT OF STATE TRAVEL FOR CANDY TOMLIN FROM THE INFORMATION TECHNOLOGY DEPARTMENT AND TAMMY GRANGE FROM 911 CENTRAL DISPATCH TO ATTEND THE 21ST ANNUAL SUGA EDUCATION CONFERENCE FOR OSSI TRAINING ON MAY 11-15, 2009 - Information Technology / General Government
7. **L.E.T.S.**
 - A. RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) SMALL TRANSIT BUS AND A REPLACEMENT BUS ENGINE AND TO APPROVED 2009 FISCAL YEAR BUDGET AMENDMENT - L.E.T.S. / General Government
 - B. RESOLUTION AUTHORIZING CAPITAL EXPENDITURE (Vehicles) - Motor Pool / Sheriff Department / General Government
 - C. RESOLUTION AUTHORIZING REVISION NUMBER 1 TO ORIGINAL CONTRACT BETWEEN THE LIVINGSTON COUNTY BOARD OF COMMISSIONERS AND MDOT PROJECT AUTHORIZATION # 2002-0060-Z18/R1 (FY 2006) FOR PREVENTATIVE MAINTENANCE OF L.E.T.S. BUSES - L.E.T.S. / General Government
 - D. RESOLUTION AUTHORIZING REVISION NUMBER 1 TO THE ORIGINAL CONTRACT BETWEEN THE LIVINGSTON COUNTY BOARD OF COMMISSIONERS AND MDOT, PROJECT AUTHORIZATION # 2002-0060-Z19/R1 (FY 2005) TO EXTEND THE DATE OF THE PROJECT AUTHORIZATION TO MAY 14, 2010 FOR THE PURCHASE OF ONE (1) SMALL TRANSIT BUS - L.E.T.S. / General Government
 - E. RESOLUTION AUTHORIZING L.E.T.S. AS A PUBLIC ACT 51 AGENCY TO SPONSOR PEOPLE'S EXPRESS OF NORTHFIELD TOWNSHIP TO APPLY FOR CONGESTION MITIGATION AND AIR QUALITY (CMAQ) FEDERAL GRANT FOR FISCAL YEAR 2010 - L.E.T.S. / General Government
 - F. RESOLUTION RECOGNIZING THE OBSERVANCE OF NATIONAL TRANSPORTATION WEEK MAY 14 - 20, 2009 - L.E.T.S. / General Government

8. FOIA APPEAL

A. Discussion regarding appeal (see attachment)

06A RESOLUTION AUTHORIZING OUT OF STATE TRAVEL FOR CANDY TOMLIN FROM THE INFORMATION TECHNOLOGY DEPARTMENT AND TAMMY GRANGE FROM 911 CENTRAL DISPATCH TO ATTEND THE 21ST ANNUAL SUGA EDUCATION CONFERENCE FOR OSSI TRAINING ON MAY 11-15, 2009 - Information Technology / General Government

07A RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) SMALL TRANSIT BUS AND A REPLACEMENT BUS ENGINE AND TO APPROVED 2009 FISCAL YEAR BUDGET AMENDMENT - L.E.T.S. / General Government

07B RESOLUTION AUTHORIZING CAPITAL EXPENDITURE (Vehicles) - Motor Pool / Sheriff Department / General Government

07C RESOLUTION AUTHORIZING REVISION NUMBER 1 TO ORIGINAL CONTRACT BETWEEN THE LIVINGSTON COUNTY BOARD OF COMMISSIONERS AND MDOT PROJECT AUTHORIZATION # 2002-0060-Z18/R1 (FY 2006) FOR PREVENTATIVE MAINTENANCE OF L.E.T.S. BUSES - L.E.T.S. / General Government

07D RESOLUTION AUTHORIZING REVISION NUMBER 1 TO THE ORIGINAL CONTRACT BETWEEN THE LIVINGSTON COUNTY BOARD OF COMMISSIONERS AND MDOT, PROJECT AUTHORIZATION # 2002-0060-Z19/R1 (FY 2005) TO EXTEND THE DATE OF THE PROJECT AUTHORIZATION TO MAY 14, 2010 FOR THE PURCHASE OF ONE (1) SMALL TRANSIT BUS - L.E.T.S. / General Government

07E RESOLUTION AUTHORIZING L.E.T.S. AS A PUBLIC ACT 51 AGENCY TO SPONSOR PEOPLE'S EXPRESS OF NORTHFIELD TOWNSHIP TO APPLY FOR CONGESTION MITIGATION AND AIR QUALITY (CMAQ) FEDERAL GRANT FOR FISCAL YEAR 2010 - L.E.T.S. / General Government

07F RESOLUTION RECOGNIZING THE OBSERVANCE OF NATIONAL TRANSPORTATION WEEK MAY 11 - 17, 2009 - L.E.T.S. / General Government

9. ADJOURNMENT

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING OUT OF STATE TRAVEL FOR CANDY TOMLIN FROM THE INFORMATION TECHNOLOGY DEPARTMENT AND TAMMY GRANGE FROM 911 CENTRAL DISPATCH TO ATTEND THE 21ST ANNUAL SUGA EDUCATION CONFERENCE FOR OSSI TRAINING ON MAY 11-15, 2009 - Information Technology / General Government

WHEREAS, it is the policy of Livingston County that out of state travel be held to a minimum and usually only Department Heads are authorized any travel outside Michigan ; and

WHEREAS, Paul McNamara according to County policy and Dick Winsett have extended the privilege of attending one (1) out of state conference to Candy Tomlin from the Information Technology Department and (1) to Tammy Grange from 911 Central Dispatch to attend a conference to the 21st Annual International Conference for SunGard Public Safety Sector Users' Group Association; and

WHEREAS, in accordance with the County's Travel policy, Paul McNamara and Dick Winsett are requesting approval from the Board of Commissioners to send Candy Tomlin, Information Technology Deputy, and Tammy Grange from 911 Central Dispatch to the 21st Annual International Conference for SunGard Public Safety Sector Users' Group Association; and

WHEREAS, Tammy Grange will be attending the CAD Administrator sessions; and

WHEREAS, the 21st Annual International Conference for SunGard Public Safety Sector Users' Group Association is being held in Las Vegas, Nevada on May 11 through May 15, 2009 at the cost not to exceed \$590.00 each for all five days plus the cost of air fare and accommodations not to exceed \$523.27 each for a total of \$2,226.54; and

WHEREAS, funding for same is available through the Information Technology Budget and the 911 Central Dispatch Budget; and

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves and authorizes Candy Tomlin and Tammy Grange to attend the 21st Annual International Conference for SunGard Public Safety Sector Users' Group Association in Las Vegas, Nevada on May 11 through May 15, 2009, at the cost not to exceed \$590.00 each for all five days plus the cost of air fare and accommodations not to exceed \$523.27 each for a total of \$2,226.54.

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MOVED:
SECONDED:
CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) SMALL TRANSIT BUS AND A REPLACEMENT BUS ENGINE AND TO APPROVE 2009 FISCAL YEAR L.E.T.S. BUDGET AMENDMENT – L .E .T .S . / General Government

WHEREAS, the Livingston Essential Transportation Service is hereby requesting authorization to purchase one (1) replacement small bus and a replacement engine; and

WHEREAS, the bus will be purchased through the State of Michigan contract at an estimated cost not to exceed \$71,000 and the engine will be replaced by Livingston ESA, L.E.T.S. vehicle repair and maintenance contractor at a cost not to exceed \$24,000; and

WHEREAS, the proposed budget amendment ensures compliance with the Uniform Budgeting and Accounting Act, as amended; and

WHEREAS, the proposed amendment of \$95,000 reflects left over funding from the Federal Transit Administration from FY 2004 and FY 2005 grants and the Michigan Department of Transportation matching grants, with an 80% / 20% split, respectively, with no General Fund expenditure required; and

WHEREAS, the available grant funds can only be used to purchase a bus and the replacement engine and after the purchase, all remaining grants will be exhausted.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves the purchase of one (1) small replacement bus from the State of Michigan extended contract in an amount not to exceed \$71,000 and the replacement of one (1) bus engine in an amount not to exceed \$24,000 and adopts the 2009 proposed amended L.E.T.S. budget as follows:

Fund	2009 Amended Budget	Proposed Amendment	2009 Proposed Amended Budget
L.E.T.S.	\$2,412,213	\$95,000	\$2,507,213

The budgetary status reports showing the line-item changes for this budget amendment will be attached as part of the resolution

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MOVED:

SECONDED:

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RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING CAPITAL EXPENDITURE – Vehicles (Sheriff Department / Motor Pool / General Government

WHEREAS, the Sheriff Department has requested that the Livingston County Motor Pool Department purchase replacement vehicles for their Road Patrol, traffic, and Jail units, and

WHEREAS, the Sheriff is recommending replacement vehicles of six (6) Road Patrol units and one (1) traffic unit with MY (model year) 2009 Ford Crown Victoria Police Package Interceptors to be purchased through Signature Ford, located in Owosso, Michigan, utilizing the Macomb County competitive bid process; and

WHEREAS, the Sheriff Jail Transport Division is requesting replacement of one (1) old transport unit which has exceeded its age and overall condition with the purchase of one (1) MY (model year) 2009 Ford E-350 12-passenger van to be purchased through Signature Ford, located in Owosso, Michigan, utilizing the Macomb County competitive bid process; and

WHEREAS, monies have been budgeted in the Sheriff Department’s CY (calendar year) 2009 Budget and the Motor Pool Lease fund to cover the cost of these vehicles, the cost is as follows:

(7) Ford Crown Vic/Road Patrol Div./Traffic	@\$21,235	\$148,645
(1) Ford E-350 Van /Jail Transport Div.	@\$20,389	<u>\$ 20,389</u>
GRAND TOTAL		\$169,034

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby authorizes the Motor Pool Director to purchase the above defined vehicles as follows: Seven (7) Crown Victorias from Signature Ford of Owosso, MI through the Macomb County Bid process for an amount not to exceed One Hundred Forty Eight Thousand Six Hundred Forty-Five dollars (\$148,645); and one (1) Ford E-350 12 passenger Jail Transport Van from Signature Ford of Owosso, MI through the Macomb County Bid process for an amount not to exceed Twenty Thousand Three Hundred Eighty-Nine Dollars (\$20,389).

BE IT FURTHER RESOLVED that the Motor Pool Director is hereby authorized to dispose of or reassign an aggregate of eight (8) vehicles being turned in by the Sheriff’s Department per the County Purchasing/Disposal Policy.

BE IT FINALLY RESOLVED that funds to purchase the lease/non-leased vehicles exist within the Motor Pool Replacement / Retained Earnings Fund and was budgeted in both the Sheriff Department’s Budget and the Motor Pool’s Budget for CY (calendar year) 2009.

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MOVED:
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RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING REVISION NUMBER 1 TO ORIGINAL CONTRACT BETWEEN THE LIVINGSTON COUNTY BOARD OF COMMISSIONERS AND MDOT PROJECT AUTHORIZATION #2002-0060-Z18/R1 (FY 2006) FOR PREVENTIVE MAINTENANCE OF L.E.T.S. BUSES – L.E.T.S. / General Government

WHEREAS, the Michigan Department of Transportation has issued a project authorization #2002-0060-Z18/R1 for the use of Federal Transit Administration funds for the purpose of preventive maintenance of L.E.T.S. buses, and

WHEREAS, the Chair of the Livingston County Board of Commissioners must sign the project authorization (#2002-0060-Z18/R1) to amend the original contract with MDOT to include a line item (preventative maintenance) to match the Federal grant (#MI-90-X517); and

WHEREAS, the total expenditures of \$149,838 for FY 2006 was paid for by the Federal Transit Administration

THEREFORE BE IT RESOLVED that the Livingston county Board of Commissioners hereby approves the revision number 1 to the contract with MDOT, project authorization #2002-0060-Z18/R1 for FY 2006 to include preventative maintenance line item to match the grant award by Federal Transit Administration grant #MI-90-X517.

BE IT FURTHER RESOLVED that the Livingston County board of Commissioners hereby authorizes the Board Chair to sign the said contract upon approval of Mr. James Dunn Jr., transit attorney for LE.T.S.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING REVISION NUMBER 1 TO THE ORIGINAL CONTRACT BETWEEN THE LIVINGSTON COUNTY BOARD OF COMMISSIONERS AND MDOT, PROJECT AUTHORIZATION # 2002-0060-Z19/R1 (FY 2005) TO EXTEND THE DATE OF THE PROJECT AUTHORIZATION TO MAY 14, 2010 FOR THE PURCHASE ONE SMALL TRANSIT BUS – L.E.T.S. / General Government

WHEREAS, the Michigan Department of Transportation has issued a project authorization revision 1 to #2002-0060-Z19/R1 to extend the date of the same to match the use of Federal Transit Administration funds for the purpose of purchasing one (1) small transit bus; and

WHEREAS, the Chair of the Livingston County Board of Commissioners Chair must sign the project authorization (#2002-0060-Z19/R1) to extend the amount of time to utilize matching state funds with FTA funds grant from FY 2005 (#MI-90-X484); and

WHEREAS, the extension of time is now May 14, 2010.

THEREFORE BE IT RESOLVED that the Livingston county Board of Commissioners hereby approves the revision number 1 to the contract with MDOT, project authorization #2002-0060-Z19/R1 for FY 2005 to extend the time to access and utilize state matching funds with the grant award by Federal Transit Administration grant #MI-90-X484.

BE IT FURTHER RESOLVED that the Livingston County board of Commissioners hereby authorizes the Board Chair to sign the said contract upon approval of Mr. James F. Dunn Jr., transit attorney for LE.T.S.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING L.E.T.S. AS A PUBLIC ACT 51 AGENCY TO SPONSOR PEOPLE’S EXPRESS OF NORTHFIELD TOWNSHIP TO APPLY FOR CONGESTION MITIGATION AND AIR QUALITY (CMAQ) FEDERAL GRANT FOR FISCAL YEAR 2010 - L.E.T.S. / General Government

WHEREAS, People’s Express of Northfield Township is not an agency of Michigan Act 51, of the Public Acts of 1951, as amended; and

WHEREAS, People’s Express helps L.E.T.S. with additional (and in-kind) transportation service in the South-Eastern portion of the county where otherwise there would be unmet needs for transportation; and

WHEREAS, People’s Express is experiencing a larger demand for transportation services that would also take a number of vehicles off the Livingston County road thereby mitigating congestion and pollution; and

WHEREAS, People’s Express has asked L.E.T.S. to act as fiduciary and sponsor and sign appropriate documents authorizing People’s Express to apply for a Federal program grant specifically, Congestion Mitigation and Air Quality (CMAQ) grant; and

WHEREAS, this Federal grant will provide People’s Express with \$67,000 in capital for one (1) new small transit bus and \$100,000 in operating funds; and

WHEREAS, L.E.T.S. will also be responsible to provide grant over site as an Act 51 agency.

THEREFORE, BE IT RESOLVED that the Livingston County Board of Commissioners hereby authorizes the L.E.T.S. director to act as fiduciary of an Act 51, of the Michigan Public Acts of 1951, as amended agency on behalf of People’s Express to apply for Congestion Mitigation and Air Quality (CMAQ) Federal grant.

BE IT FURTHER RESOLVED that neither the Livingston County Board of Commissioners nor L.E.T.S. is responsible for any financial match or commitment.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION RECOGNIZING THE OBSERVANCE OF NATIONAL TRANSPORTATION WEEK – May 11 – 17, 2009 – L.E.T.S. / General Government

WHEREAS, The nation’s Secretary of Transportation, Ray LaHood, has declared National Transportation Week to be May 11 – 17, 2009, a week to recognize the important part that transportation plays in our daily lives; and

WHEREAS, The Livingston Essential Transportation Service is the major contributor in providing for the transit needs of many Livingston County residents without regard to economic status, age or disability; and

WHEREAS, The Transportation Coalition of Livingston County, all made up of volunteers, continues to be an important part of public transit by suggesting ways to continually improve service and discussing new initiatives to make transportation in our community safer, more affordable and more efficient; and

WHEREAS, As the County of Livingston continues to grow, the need for transportation service will continue or increase in the foreseeable future which will make efficiency and sustainability key issues in the coming years; and

WHEREAS, the members of the staff of the Livingston Essential Transportation Service are recognized for their professionalism in their driving skills and their concern and caring for the riding public.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners declares the week of May 11 through May 17, 2009 as National Transportation Week in Livingston County, in honor of the men and women whose diligence and professionalism make the Livingston Essential Transportation Service and the Transportation Coalition an asset to the community and a valuable resource for the county’s residents.

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MOVED:

SECONDED:

CARRIED: