

# **FINANCE COMMITTEE**

4/22/2009

304 E. Grand River Ave., Howell, MI

7:30 AM

## **AGENDA**

- 1. CALL MEETING TO ORDER**
- 2. ROLL CALL**
- 3. APPROVAL OF MINUTES**
  - A. Minutes of meeting April 8, 2009
  - B. Minutes of Special meeting April 14, 2009
- 4. TABLED ITEMS FROM PREVIOUS MEETINGS**

None
- 5. APPROVAL OF AGENDA**
- 6. REPORTS**
- 7. CALL TO THE PUBLIC**
- 8. HUMAN RESOURCES**
  - A. RESOLUTION TO APPROVE AN INCLEMENT WEATHER POLICY - Personnel Committee / Finance Committee
- 9. EMERGENCY MEDICAL SERVICES**
  - A. RESOLUTION AUTHORIZING SICK AND VACATION ACCRUALS FOR 24-HOUR EMS SHIFT SUPERVISORS - EMS / Personnel Committee / Finance Committee
  - B. RESOLUTION AUTHORIZING AN AGREEMENT WITH BLUE CROSS BLUE SHIELD MEDICARE ADVANTAGE PPO FOR REIMBURSEMENT OF MEDICAL TRANSPORTATION SERVICES PROVIDED BY LIVINGSTON COUNTY EMS - EMS / Health & Human Services / Finance
  - C. RESOLUTION AUTHORIZING THE PURCHASE OF ROAD SAFETY SAFEFORCE DRIVING SYSTEM - EMS / Health & Human Services / Finance
- 10. SHERIFF / JAIL**
  - A. RESOLUTION AUTHORIZING THE SHERIFF OF LIVINGSTON COUNTY AND THE COUNTY OF LIVINGSTON TO APPLY FOR THE 2009 Recovery Act, Edward Byrne memorial Justice Assistance Grant (JAG) Program - Sheriff Department / Finance Committee
  - B. RESOLUTION AUTHORIZING THE LIVINGSTON COUNTY SHERIFF DEPARTMENT AND THE COUNTY OF LIVINGSTON TO APPLY FOR THE DEPARTMENT OF JUSTICE FY2009 COPS SECURE OUR SCHOOLS GRANT - Sheriff Department / Finance Committee
- 11. INFORMATION TECHNOLOGY / GIS**
  - A. RESOLUTION TO SIGN LETTER OF COMMITMENT FOR DIGITAL ORTHOIMAGERY 2010 REGIONAL PROJECT - Information Technology/GIS / Finance Committee

**12. DRAIN COMMISSIONER**

A. Presentation: Septage Receiving Station

B. RESOLUTION TO AUTHORIZE THE ADVANCE OF MONIES TO THE SEPTAGE RECEIVING CONSTRUCTION FUND TO COVER THE MAY 1, 2009 DEBT PAYMENT AND OUTSTANDING CONSTRUCTION OBLIGATIONS - Drain Commissioner / Infrastructure & Development / Finance Committee

**13. ADMINISTRATION**

RESOLUTION AUTHORIZING LIVINGSTON COUNTY'S ANNUAL BUDGET PROCESS AND CALENDAR FOR 2010 - Administration

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**08A** RESOLUTION TO APPROVE AN INCLEMENT WEATHER POLICY - Personnel Committee / Finance Committee

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**09A** RESOLUTION AUTHORIZING SICK AND VACATION ACCRUALS FOR 24-HOUR EMS SHIFT SUPERVISORS - EMS / Personnel Committee / Finance Committee

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**09B** RESOLUTION AUTHORIZING AN AGREEMENT WITH BLUE CROSS BLUE SHIELD MEDICARE ADVANTAGE PPO FOR REIMBURSEMENT OF MEDICAL TRANSPORTATION SERVICES PROVIDED BY LIVINGSTON COUNTY EMS - EMS / Health & Human Services / Finance

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**09C** RESOLUTION AUTHORIZING THE PURCHASE OF ROAD SAFETY SAFEFORCE DRIVING SYSTEM - EMS / Health & Human Services / Finance

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**10A** RESOLUTION AUTHORIZING THE SHERIFF OF LIVINGSTON COUNTY AND THE COUNTY OF LIVINGSTON TO APPLY FOR THE 2009 Recovery Act, Edward Byrne memorial Justice Assistance Grant (JAG) Program - Sheriff Department / Finance Committee

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**10B** RESOLUTION REQUESTING AUTHORIZATION TO APPLY FOR THE COPS GRANT SECURE OUT SCHOOLS PROGRAM (SOS) (CFDA 16.710)- Sheriff Department / Finance Committee

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**11A** RESOLUTION TO SIGN LETTER OF COMMITMENT FOR DIGITAL ORTHOIMAGERY 2010 REGIONAL PROJECT - Information Technology/GIS / Finance Committee

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**12B** RESOLUTION TO AUTHORIZE THE ADVANCE OF MONIES TO THE SEPTAGE RECEIVING CONSTRUCTION FUND TO COVER THE MAY 1, 2009 DEBT PAYMENT AND OUTSTANDING CONSTRUCTION OBLIGATIONS - Drain Commissioner / Infrastructure & Development / Finance Committee

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**13A** RESOLUTION AUTHORIZING LIVINGSTON COUNTY'S ANNUAL BUDGET PROCESS AND CALENDAR FOR 2010 - Administration / Finance Committee

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- 14. MISCELLANEOUS CLAIMS**
  - 15. COMPUTER PRINTOUT**
  - 16. CLOSED SESSION**  
Pending Litigation
  - 17. ADJOURNMENT**

**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

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**RESOLUTION TO ESTABLISH AN INCLEMENT WEATHER POLICY FOR COUNTY EMPLOYEES - *Personnel Subcommittee 3/4/09 & 4/15/09 - Finance 4/22/09 - Full Board 5/4/09***

**WHEREAS,** the County does not currently have an Inclement Weather Policy; and

**WHEREAS,** creating an Inclement Weather Policy will provide uniform guidance to all departments and staff during any type of building closing emergencies; and

**WHEREAS,** the Personnel Subcommittee and Finance Committee have reviewed this matter and recommends the approval of the Inclement Weather Policy; and

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves the attached Inclement Weather Policy.

**BE IT FURTHER RESOLVED** that the Livingston County Board of Commissioners requests and it is anticipated that all County elected officials shall comply with the County's Inclement Weather Policy.

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MOVED:

SECONDED:

CARRIED:

**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

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**RESOLUTION AUTHORIZING SICK, VACATION AND HOLIDAY ACCRUALS FOR 24-HOUR EMS SHIFT SUPERVISORS – EMS - Personnel 04/15/09 – Finance 04/22/09 – Full Board 05/04/09**

**WHEREAS,** the EMS department recently underwent a reorganization that included the addition of 24-hour shift supervisors who work on average of 56 hours per week; and

**WHEREAS,** these 24-hour supervisors accrue sick and vacation time and receive holiday compensation the same as other non-union employees who work an average of 40 hours per week; and

**WHEREAS,** the EMS department wishes to implement for 24-hour EMS shift supervisors only changes to the accruals currently provided under non-union County policies related to sick and vacation time and holiday compensation to ensure the 24-hour EMS supervisors are afforded the appropriate sick and vacation time and holiday compensation; and

**WHEREAS,** the EMS Department worked in cooperation with Human Resources to ensure proportionate accruals of sick and vacation time and holiday compensation for the 24-hour EMS shift supervisors; and

**WHEREAS,** this Resolution has been recommended for adoption by the Personnel Committee.

**THEREFORE BE IT RESOLVED** that EMS 24-hour supervisors shall accrue vacation time on an annual basis according to the appropriate level of annual service:

- **0 – 4 years of service**                      **134.4 hours vacation annually**
- **5 – 9 years of service**                      **190.4 hours vacation annually**
- **10 + years of service**                      **246.4 hours vacation annually**
  
- **Maximum vacation accrual of 370 hours for all levels**

**BE IT FURTHER RESOLVED** that EMS 24-hour supervisors shall accrue sick time on an annual basis as follows:

- **All years of service levels accrue 67.2 hours of sick time annually**
- **Maximum sick accrual of 576 hours for all years of service levels**

**BE IT FURTHER RESOLVED** the EMS 24-hour supervisors shall receive the following holiday compensation:

- **Eight (8) hours of straight time pay for each County approved holiday, whether worked or not worked.**
- **In addition to straight time pay for hours worked on a holiday, eight (8) hours of straight time pay for each holiday worked by the employee.**

**BE IT FURTHER RESOLVED** except as otherwise provided in this Resolution, non-union policies related to sick time, vacation time, and holidays shall apply to 24-hour EMS supervisors.

**BE IT FURTHER RESOLVED** changes to sick and vacation accruals and holiday compensation shall be effective immediately, with accruals and holiday compensation applied retroactively to November 15, 2008, or the date of appointment, for current 24-hr supervisors.

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MOVED:

SECONDED:

CARRIED:

**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

**RESOLUTION AUTHORIZING AN AGREEMENT WITH BLUE CROSS BLUE SHIELD MEDICARE ADVANTAGE PPO TO PROVIDE REIMBURSEMENT FOR MEDICAL TRANSPORTATION - EMS / Health & Human Services**

**WHEREAS,** Livingston County EMS has determined the need to sign an agreement with BCBS of Michigan Medicare Advantage PPO; and

**WHEREAS,** Livingston County EMS currently collects over \$50,000.00 per year for these services provided to our senior population; and

**WHEREAS,** BCBSM Medicare Advantage PPO Network of Detroit, MI agreement shall be effective on the date of signing by the Board of Commissioners Chairperson and the agreement shall remain in effect pursuant to the signed agreement; and

**WHEREAS,** this Resolution has been recommended for approval by the Health & Human Services Committee.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorizes entering into an agreement with Blue Cross Blue Shield Medicare Advantage PPO for reimbursement for medical transportation for the period as defined by the Medicare Advantage PPO provider agreement.

**BE IT FURTHER RESOLVED** that the Chairperson of the Board of Commissioners be authorized to sign the above-referenced agreement upon preparation or approval as to form by Civil Counsel.

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MOVED:

SECONDED:

CARRIED:

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**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

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**RESOLUTION AUTHORIZING THE PURCHASE OF ROAD SAFETY SAFEFORCE DRIVING SYSTEM – EMS/HEALTH AND HUMAN SERVICES/FINANCE**

**WHEREAS,** the EMS department has determined the need to purchase The Road Safety SafeForce Driving System to reduce maintenance costs, improve safe driving habits and reduce liability; and,

**WHEREAS,** EMS Department is hereby requesting authorization to purchase Road Safety SafeForce Driving Systems for all emergency response vehicles; and

**WHEREAS,** the equipment will be purchased through Road Safety International of Thousand Oaks, California per their quote dated March 10 2009,for the total amount of \$61200.16; and

**WHEREAS,** EMS has worked with and has the support of purchasing and has identified Road Safety as the sole provider of services that monitor forces in Emergency Response Vehicles; and,

**WHEREAS,** funding for same is available in the EMS 2009 Budget; and,

**WHEREAS,** this Resolution has been recommended for approval by the Health and Human Services Committee.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves the purchase of Road Safety SafeForce Driving System from Road Safety International 3251 Grande Vista Drive Thousand Oaks, California 91320 at a total cost of \$61200.16.

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MOVED:

SECONDED:

CARRIED:



RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

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**RESOLUTION AUTHORIZING THE SHERIFF OF LIVINGSTON COUNTY AND THE COUNTY OF LIVINGSTON TO APPLY FOR THE 2009 Recovery Act, Edward Byrne memorial Justice Assistance Grant (JAG) Program - Sheriff Department / Finance Committee**

**WHEREAS,** the U.S. Department of Justice, Office of Justice Programs' Bureau of Justice Assistance has announced that it is seeking applications for funding under the Recovery Act, Edward Byrne Memorial Justice Assistance Grant (JAG) Program; and

**WHEREAS,** on February 17, 2009, President Obama signed into law the landmark American Recovery Reinvestment Act of 2009. As one of its many elements, the Recovery Act provides the U.S. Department of Justice with funding for grants to assist state, local and tribal law enforcement; and

**WHEREAS,** the Justice Assistant Grant (JAG) funds support all components of the criminal justice system; from multi-jurisdictional drug and gang task forces to crime prevention and domestic violence programs, courts, corrections, treatment and justice information sharing initiatives; and

**WHEREAS,** the amount of Justice Assistant Grant (JAG) funding dedicated to the Livingston County Sheriff Department is in the amount of \$33,000.00 and there is no local funding requirement; and

**WHEREAS,** at the conclusion of the dedicated federal funding, Livingston County must satisfy the reporting requirements on the use of the \$33,000.00 allocation.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners do hereby authorize Sheriff Robert Bezotte to apply for the Recovery Act, Edward Byrne Memorial Justice Assistant Grant (JAG) Program.

**BE IT FURTHER RESOLVED** that the Chair of the Livingston County Board of Commissioners be authorized to sign the above Application, subsequent Grant Agreement and any future amendments for monetary and contractual language adjustments upon review by Civil Counsel.

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MOVED:

SECONDED:

CARRIED:

**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

**RESOLUTION AUTHORIZING THE LIVINGSTON COUNTY SHERIFF DEPARTMENT AND THE COUNTY OF LIVINGSTON TO APPLY FOR THE DEPARTMENT OF JUSTICE FY2009 COPS SECURE OUR SCHOOLS GRANT - Sheriff Department / Finance Committee**

**WHEREAS,** the U.S. Department of Justice, Office of Community Oriented Policing Services has announced that it is seeking applications for funding for the “Secure Our Schools (SOS)” program; and

**WHEREAS,** The COPS Office was established as a result of Violent Crime Control and Law Enforcement Act of 1994 to assist law enforcement agencies in enhancing public safety through implementation of community policing strategies in jurisdictions of all sizes across the country. Community policing represents a shift from more traditional law enforcement in that it focuses on proactive collaborative efforts to prevent and respond to crime, social disorder, and fear of crime. COPS provides funding to state, local, and tribal law enforcement agencies and other public and private entities to hire and train community policing professionals, acquire and deploy cutting-edge crime fighting technologies, and develop and test innovative policing strategies; and

**WHEREAS,** as part of the strategies of the COPS office and assisting law enforcement a “Secure Our Schools (SOS)” grant has been authorized. The grant provides funding to state, local, or tribal governments to assist with the development of school safety resources. This funding will allow recipients the opportunity to establish and enhance a variety of school safety equipment and/or programs to encourage the continuation and enhancement of school safety efforts within their communities. Funding under this program may be requested for such things as security equipment, lighting, locks, and other deterrent measures; and

**WHEREAS,** the Hartland Consolidated Schools has found a need to add/enhance their surveillance camera system pursuant to the application of a COPS “Secure Our Schools (SOS)” program and has agreed to fund the required fifty percent matching funds required to receive the grant; and

**WHEREAS,** if the Secure Our Schools Program grant is approved, has received a bid from their existing surveillance camera contractor, Security Corporation, Novi, Michigan to enhance/add to the existing surveillance camera system at a total cost of \$96,455.00; and

**WHEREAS,** the Livingston County Sheriff Department has the capability to administer and monitor the grant process, and complete the necessary reporting.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners do hereby authorize Livingston County Sheriff Department to apply for the Secure Our Schools Program (SOS) grant, offered by the U.S. Department of Justice, Office of Community Oriented Policing Services, COPS.

**BE IT FURTHER RESOLVED** that the Chair of the Livingston County Board of Commissioners be authorized to sign the above application, subsequent Grant Agreement, and any future amendments for monetary and contractual language adjustments upon review by Civil Counsel.

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**MOVED:  
SECONDED:  
CARRIED:**

**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

**RESOLUTION TO SIGN LETTER OF COMMITMENT FOR DIGITAL ORTHOIMAGERY 2010 PROJECT - Information Technology /GIS Division / Finance Committee**

**WHEREAS,** the County has committed to providing accurate and up-to-date Digital Orthoimagery as a foundation to the GIS database; and

**WHEREAS,** an opportunity to greatly reduce the cost for digital orthoimagery through a partnership with Southeastern Michigan Council of Governments (SEMCOG), federal agencies, and several southeastern Michigan Counties in a regional orthophotography flight in the Spring of 2010; and

**WHEREAS,** the County would enter into a contract with SEMCOG to coordinate the RFP process and contract; and

**WHEREAS,** the County will commit funds based on the percentage of square miles in the seven county southeastern Michigan region (Livingston County, 12.73% of total SEMCOG area); and

**WHEREAS,** funds will be made available in the FY2010 IT Budget and the cost shall not exceed \$7,101.08; and

**WHEREAS,** this Resolution has been recommended for approval by the Technology Committee at their Tuesday, April 14, 2009 meeting.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves signing the letter of intent for the 2010 Regional Orthoimagery Project with SEMCOG of 535 Griswold Street, Suite 300, Detroit, Michigan 48226. The cost for the contract shall not exceed \$7,101.08.

**BE IT FURTHER RESOLVED** that the Chairman is authorized to sign said letter of intent to become a partner in the 2010 Regional Digital Orthoimagery Project.

**BE IT FURTHER RESOLVED** that the Chairman of the Board of Commissioners be authorized to sign the above referenced contract with SEMCOG for project management upon review of Civil Counsel.

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**MOVED:**

**SECONDED:**

**CARRIED:**

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

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**RESOLUTION TO AUTHORIZE THE ADVANCE OF MONIES TO THE SEPTAGE RECEIVING CONSTRUCTION FUND TO COVER THE MAY 1, 2009 DEBT PAYMENT AND OUTSTANDING CONSTRUCTION OBLIGATIONS – Board of Public Works / Infrastructure & Development Committee**

**WHEREAS**, the County of Livingston (the "County"), by resolution of its Board of Commissioners, has established a Department of Public Works for the administration of the powers conferred upon the County by Act 185 of the Michigan Public Acts of 1957, as amended ("Act 185"), which Department is administered by the Board of Public Works, under the general control of the Board of Commissioners; and

**WHEREAS**, the County of Livingston County, acting through its Department of Public Works has successfully eliminated the land application of septage in Livingston County through the construction of a Septage Receiving Station in Hartland Township; and

**WHEREAS**, a bond and interest payment for the construction debt in the amount of \$157,998.75 is due on May 1, 2009; and

**WHEREAS**, the septage receiving construction fund contains insufficient funds to cover complete payment to the general contractor which built the facility; and

**WHEREAS**, the septage receiving enterprise fund contains insufficient funds to cover the debt payment; and

**WHEREAS**, the Department of Public Works requests an advance of funds from the Lake Revolving Fund (Fund 844) in an amount not to exceed \$70,000, a transfer of \$20,000 from the Landfill Fund (Fund 517), and \$10,000 from the Drain Office budget line item; 101.275.801, to cover the payments.

**THEREFORE, BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorizes the transfer from the Lake Revolving Fund (844) of up to \$70,000 to the Septage Receiving Construction Fund (577).

**BE IT FURTHER RESOLVED** that the Livingston County Board of Commissioners hereby authorizes the following transfers to Fund 577: 1. \$20,000 from Fund 517; 2. \$10,000 from the Drain Commissioner's budget line item 101.275.801.

*RESOLUTION NO:*

*PAGE: 2*

**BE IT FURTHER RESOLVED** that repayment of the borrowed amount shall be repaid in whole, assuming a 5% interest rate per annum.

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MOVED:

SECONDED:

CARRIED:

**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

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**RESOLUTION AUTHORIZING LIVINGSTON COUNTY'S ANNUAL BUDGET PROCESS AND CALENDAR for 2010 - County Administration / Finance Committee**

**WHEREAS,** the consequence of toxic mortgages, plant closures, world-wide recession, and Michigan's loss of population, has resulted in what is called a "New Economic Reality;" and

**WHEREAS,** the impact of the "New Reality" on Livingston County government is evidenced by declining real estate values, loss of job opportunities, decline in population resulting in a dramatic long term decline in tax revenues; and

**WHEREAS,** the depression of anticipated revenues demands governments at all levels must respond by matching the reduction in the cost of governmental services against the loss of revenues; and

**WHEREAS,** the path to the future is not to be found along the one traveled yesterday.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby adopts the following objectives in the preparation of the 2010 Budget:

- Preserve services essential to the safety of our residents unavailable except through Livingston County Government.
- Preserve services essential to the health of our residents, unavailable except through Livingston County Government.
- Services must be consistent with and sustainable within the fiscal parameters of the current and projected economic realities. It is acknowledged that this may require:
  - Consolidation
  - Transfer
  - Sharing
  - Streamlining
  - Elimination

**BE IT FURTHER RESOLVED** that the following actions shall be implemented in all Departments:

- Maximize employee productivity = eliminate downtime.
- Freeze benefit costs at 2009 levels.
- Eliminate programmed overtime.
- All step wage increases shall require evaluation above good competent performance—eliminate time-in-grade automatic increases.
- Institute wage scales consistent with current market for employees hired after 1/01/10.

- Evaluate technology applications to insure full utilization and effectiveness. Eliminate applications which fail to improve efficiency.
- Challenge the status quo in all work processes to promote improvements.

**BE IT FURTHER RESOLVED** that the Board of Commissioners hereby directs the following budget review process consistent with the attached budget calendar:

- Administration to conduct a series of Department Director meetings to present this resolution.
- Departments prepare budget requests.
- Chairman of the Finance Committee and County Administration to evaluate Department Budgets and compose recommended appropriations.
- Recommended budgets review by the appropriate Board Committee for concurrence.
- Budget is presented to the Finance Committee for recommendation to the Board of Commissioners.
- Board of Commissioners adopts 2010 Livingston County Budget.

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MOVED:

SECONDED:

CARRIED:



# 2010-2011 BUDGET CALENDAR



<b>F E B</b>	25 <sup>TH</sup>	<b>ECONOMIC OUTLOOK &amp; STRATEGIC PLANNING</b>	
<b>M A R</b>	25 <sup>th</sup>	<b>ECONOMIC OUTLOOK &amp; STRATEGIC PLANNING</b>	
	30 <sup>th</sup>	<b>BOARD OF COMMISSIONERS</b>	Authorize submission of the estimated 2009 revenues and expenditures to the Tax Allocation Board.
<b>A P R</b>	22 <sup>nd</sup>	<b>FINANCE COMMITTEE</b>	Budget Process Discussions Adopt Budget Resolution Adopt Budget Calendar
<b>M A Y</b>	7 <sup>TH</sup>	<b>DEPARTMENT DIRECTORS' MEETING</b>	Discussions regarding 2010-2011 Budget Preparation.
	7 <sup>th</sup> to 31 <sup>ST</sup>	<b>DEPARTMENTS &amp; ADMINISTRATION</b>	Working on 2010-2011 Budgets through JULY.
<b>J U N E</b>	1 <sup>st</sup> to 31 <sup>st</sup>	<b>DEPARTMENTS &amp; ADMINISTRATION</b>	Working on 2010-2011 Budgets through JULY.
	12 <sup>TH</sup>	<b>INTERNAL SERVICE FUNDS</b>	Submit Operating and Capital Budgets to County Administrator.
	15 <sup>th</sup>	<b>PUBLIC HEARING</b>	2009 Allocated General Operating Millage for Summer Taxes
<b>BOARD OF COMMISSIONERS</b>		Approves Resolution to Adopt General Operating Millage for Summer Taxes	
<b>J U L Y</b>	1 <sup>st</sup> to 31 <sup>st</sup>	<b>DEPARTMENTS &amp; ADMINISTRATION</b>	Working on 2010-2011 Budgets.
	31 <sup>st</sup>	<b>DEPARTMENTS &amp; ADMINISTRATION</b>	Completion of Work on 2010-2011 Budgets which began in MAY.
<b>A U G</b>	1 <sup>st</sup> to 31 <sup>st</sup>	<b>SUB-COMMITTEES</b>	Reviews Budgets and makes recommendation to Finance Committee
<b>S E P T</b>	2 <sup>nd</sup> or 15 <sup>th</sup>	<b>TRUTH IN TAXATION HEARING</b>	For Ambulance Millage
		<b>BOARD OF COMMISSIONERS</b>	Approves Resolution to Adopt 2008 Millage Rate and Approves Annual Apportionment Report.
	23 <sup>rd</sup>	<b>FINANCE COMMITTEE</b>	Preliminary Budgets presented to Finance Committee:
<b>O C T</b>	5 <sup>th</sup>	<b>BOARD OF COMMISSIONERS</b>	Annual Meeting with Adoption of Final 2010 - 2011 Budget
		<b>PUBLIC HEARING</b>	Adoption of 2010 - 2011 Budget