

# GENERAL GOVERNMENT COMMITTEE

5/11/2009

Board Chambers

7:30 PM

## AGENDA

1. **CALL MEETING TO ORDER**
  2. **APPROVAL OF MINUTES**  
Meeting Minutes of: April 6, 2009
  3. **APPROVAL OF AGENDA**
  4. **REPORTS**
  5. **CALL TO THE PUBLIC**
  6. **INFORMATION TECHNOLOGY**
    - A. RESOLUTION TO AMEND PREVIOUS RESOLUTION 2008-11-339 DATED NOVEMBER 17, 2008 TO APPROVE THE SECOND PHASE OF THE PROJECT FOR CREATING A DATA RELPLICATION SITE WITH CDW-G - Information Technology / General Government Committee
    - B. RESOLUTION TO EQUALIZE THE COST OF THE DESIGN, BIDDING AND CONSTRUCTION MANAGEMENT OF THE FIBER OPTIC LINE WITH THE CITY OF HOWELL - Information Technology / General Government Committee
  7. **L.E.T.S.**
    - A. RESOLUTION AUTHORIZING REVISION NUMBER THREE (3) TO ORIGINAL CONTRACT BETWEEN THE LIVINGSTON COUNTY BOARD OF COMMISSIONERS AND MDOT PROJECT AUTHORIZATION #2002-0060-Z15/R3 (FY 2004) TO AMEND THE ORIGINAL CONTRACT TO INCLUDE MDOT LINE ITEMS TO MATCH THE FEDERAL TRANSIT ADMINISTRATION (FTA) AUTHORIZATION TO PURCHASE ONE (1) SMALL TRANSIT BUS AND TO REPLACE ONE (1) BUS ENGINE - L.E.T.S. / General Government Committee
  8. **CAR POOL**
    - A. RESOLUTION AUTHORIZING CAPITAL EXPENDITURE AND TO APPROVE 2009 FISCAL YEAR BUDGET AMENDMENT (Vehicle) - Motor Pool / General Government
  9. **PURCHASING**
    - A. RESOLUTION AUTHORIZING THE PROCUREMENT OF THE PURCHASING MODULE FOR THE HARRIS COMPUTER SYSTEMS SOFTWARE - Purchasing / General Government
  10. **ANIMAL CONTROL**
    - A. Policies.
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- 06A** RESOLUTION TO AMEND PREVIOUS RESOLUTION 2008-11-339 DATED NOVEMBER 17, 2008 TO APPROVE THE SECOND PHASE OF THE PROJECT FOR CREATING A DATA RELPLICATION SITE WITH CDW-G -

**06B** RESOLUTION TO EQUALIZE THE COST OF THE DESIGN, BIDDING AND CONSTRUCTION MANAGEMENT OF THE FIBER OPTIC LINE WITH THE CITY OF HOWELL - Information Technology / General Government Committee

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**07A** RESOLUTION AUTHORIZING REVISION NUMBER THREE (3) TO ORIGINAL CONTRACT BETWEEN THE LIVINGSTON COUNTY BOARD OF COMMISSIONERS AND MDOT PROJECT AUTHORIZATION #2002-0060-Z15/R3 (FY 2004) TO AMEND THE ORIGINAL CONTRACT TO INCLUDE MDOT LINE ITEMS TO MATCH THE FEDERAL TRANSIT ADMINISTRATION (FTA) AUTHORIZATION TO PURCHASE ONE (1) SMALL TRANSIT BUS AND TO REPLACE ONE (1) BUS ENGINE - L.E.T.S. / General Government Committee

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**08A** RESOLUTION AUTHORIZING CAPITAL EXPENDITURE AND TO APPROVE 2009 FISCAL YEAR BUDGET AMENDMENT (Vehicle) - Motor Pool / General Government

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**09A** RESOLUTION AUTHORIZING THE PROCUREMENT OF THE PURCHASING MODULE FOR THE HARRIS COMPUTER SYSTEMS SOFTWARE - Purchasing

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**11. ADJOURNMENT**

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**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

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**RESOLUTION TO AMEND PREVIOUS RESOLUTION 2008-11-339 DATED NOVEMBER 17, 2008 TO APPROVE THE SECOND PHASE OF THE PROJECT FOR CREATING A DATA REPLICATION SITE WITH CDW-G – INFORMATION TECHNOLOGY**

**WHEREAS,** Resolution 2008-11-339 was adopted on November 17, 2008 for approval of creating a redundant data site that includes the installation and configuration of two (2) EMC SANS and the upgrade of existing ESX 3.0x hosts to VMWARE infrastructure and virtualizing twenty (20) more servers; and

**WHEREAS,** the sources of revenue for the Replication Site Project totaling \$412,803 was a loan to the Information Technology Department from the Capital Replacement fund at an annual interest rate of 3% for the next three (3) years; and,

**WHEREAS,** Resolution 2008-11-339 inadvertently omitted the terms of the loan for the \$412,803 for services, hardware, and software; and

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves this Resolution to amend Resolution 2008-11-339 to indicate that the funds for the Replication Site Project are borrowed from the Capital Replacement Fund at 3% for the next three (3) years.

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MOVED:

SECONDED:

CARRIED:

<http://sharepoint1/sites/Resolutions/Resolution Templates/Amending Previous Resolution.doc>

**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

**RESOLUTION TO EQUALIZE THE COST OF THE DESIGN, BIDDING AND CONSTRUCTION MANAGEMENT OF THE FIBER OPTIC LINE WITH THE CITY OF HOWELL -**

**WHEREAS,** in 2007 a project to install fiber optic line extending from the Intermodal Building to the East Complex; and

**WHEREAS,** simultaneous with this project, the City of Howell and Fowlerville Schools also determined to install fiber optic lines which overlapped the path required for the County project; and

**WHEREAS,** the County, the City and the School joined together to share the cost of design, bidding and construction management on an equal basis; and

**WHEREAS,** upon completion of the project, it was determined that because the length of the County line was much longer than the other partners, dividing the costs equally was not equal table or fair to the City of Howell and the Fowlerville Schools; and

**WHEREAS,** in order to provide an equal table division of costs, the County needs to reimburse the City of Howell \$16,822.35 and \$1,071.10 to Fowlerville Schools; and

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorizes the payment of \$16,822.35 to the City of Howell, Michigan, and \$1,071.10 to Fowlerville Schools in order to equalize the cost of design, bidding and construction management of the fiber optic project.

**BE IT FURTHER RESOLVED** that funding for this payment will be advanced from the Capital Improvement Fund to be paid back from users outside of County Departments.

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**MOVED:**

**SECONDED:**

**CARRIED:**

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**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

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**RESOLUTION AUTHORIZING REVISION NUMBER THREE (3) TO THE ORIGINAL CONTRACT BETWEEN THE LIVINGSTON COUNTY BOARD OF COMMISSIONERS AND MDOT, PROJECT AUTHORIZATION # 2002-0060-Z15/R3 (FY 2005) WHICH IS TO INCLUDE LINE ITEMS TO MATCH THE FEDERAL TRANSIT ADMINISTRATION (FTA) AUTHORIZATION TO PURCHASE ONE (1) SMALL TRANSIT BUS AND TO REPLACE ONE (1) BUS ENGINE – L.E.T.S. / General Government**

**WHEREAS,** the Michigan Department of Transportation has issued project authorization revision number three (3) to #2002-0060-Z15/R3 to amend the original contract to add and include line items for associated capital maintenance for one (1) replacement bus engine and change vehicle purchase from two (2) to three (3) to match the Federal Transit Administration (FTA) authorization grant number MI-90-X453; and

**WHEREAS,** the Chair of the Livingston County Board of Commissioners Chair will need to sign the project authorization (#2002-0060-Z15/R3) to authorize and utilize matching state funds with FTA funds from FTA grant number MI-90-X453 from fiscal year 2005 .

**THEREFORE BE IT RESOLVED** that the Livingston county Board of Commissioners hereby approves revision number three (3) to the original contract with MDOT, project authorization #2002-0060-Z15/R3 for FY 2005 to add and/or modify line items for associated capital maintenance for one (1) replacement bus engine and change vehicle purchase from two (2) to three (3) to match the Federal Transit Administration (FTA) authorization grant number MI-90-X453 from fiscal year 2005.

**BE IT FURTHER RESOLVED** that Livingston County board of Commissioners hereby authorizes the Board Chair to sign the said contract upon approval of Mr. James Dunn Jr., transit attorney for LE.T.S.

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MOVED:

SECONDED:

CARRIED:

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**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

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**RESOLUTION AUTHORIZING CAPITAL EXPENDITURE AND TO APPROVE 2009 FISCAL YEAR BUDGET AMENDMENT (vehicle) - Motor Pool / General Government**

**WHEREAS,** the Livingston County Motor Pool Department is requesting replacement of one (1) MY 2004 Ford Expedition (4 wheel drive) for the Ambulance Department of which has served its useful life based on age, mileage, and condition; and

**WHEREAS,** the recommended replacement vehicle is a MY 2009 Chevrolet ½ ton Suburban (4 wheel drive) for a delivered price not to exceed \$33,210; and

**WHEREAS,** this vehicle will be purchased by piggy backing off of the Oakland County bid from Buff Whalen Chevrolet of Sterling Heights, MI; and

**WHEREAS,** the proposed budget amendment ensures compliance with the Uniform Budgeting and Accounting Act, as amended; and

**WHEREAS,** the Motor Pool Department will be purchasing this vehicle from Retained Earnings from the monthly lease program paid by the Ambulance Department.

**WHEREAS,** the Motor Pool Department will lease back this vehicle to the Ambulance Department over a period of seventy- two (72) months; and

**WHEREAS,** the ambulance Department has sufficient funds with its budget line item to pay for the fiscal year 2009 monthly lease payments.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners

hereby authorizes the purchase of one (1) MY 2009 Chevrolet Suburban (4 X 4) from Buff Whalen Chevrolet of Sterling Heights, Michigan for a total cost not to exceed Thirty-Three Thousand Two Hundred Ten Dollars (\$33,210) including delivery and adopts the 2009 proposed amended Motor Pool budget as follows:

<u>Fund</u>	<u>2009 Amended Budget</u>	<u>Proposed Amendment</u>	<u>Proposed Amended Budget</u>
Motor Pool Dept.	\$1,019,584	\$33,210	\$1,052,794

**BE IT FURTHER RESOLVED** that this unit will be leased back to the Ambulance Department from the Motor Pool for the period of seventy-two (72) months.

**BE IT FINALLY RESOLVED** that the Motor Pool Director is hereby authorized to either find an alternative county department use or dispose of the 2004 Ford Expedition per the County Purchasing/Disposal Policy.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

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**RESOLUTION AUTHORIZING THE PROCUREMENT OF THE PURCHASING MODULE  
FOT THE HARRIS COMPUTER SYSTEMS SOFTWARE - Purchasing**

**WHEREAS,** the Purchasing office processes are totally manual and there is no system to encumber the monies obligated when the Purchase Order is executed or to monitor the amount spent versus the amount authorized with the purchase order; and

**WHEREAS,** Harris Computer Systems, our financial software vendor, has a purchasing module that will automate the purchasing process and integrate with the accounts payable module; and

**WHEREAS,** the total cost of the purchasing module complete with training, set-up fees and maintenance costs from Harris Computer Systems will not exceed \$14,170.00; and

**WHEREAS,** as this expenditure was budgeted for but not utilized in a prior budget, the monies reverted to fund balance; therefore, a budget amendment will be required to transfer funds from the General Fund, Fund Balance to the Purchasing Department Budget, Fund 101-233, to cover this expenditure.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorizes the procurement of the Harris Purchasing Module from Harris Computer Systems for a total cost not to exceed \$14,170.00 which includes training, set-up and maintenance fees.

**BE IT FURTHER RESOLVED** that the amount of \$14,170.00 will be brought forward from the General Fund Balance to the Purchasing Department to cover this expenditure.

**BE IT FURTHER RESOLVED** that the Chairman of the Board of Commissioners be authorized to sign any and all documents that pertain to this matter after review by Civil Counsel.

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MOVED:

SECONDED:

CARRIED: