

GENERAL GOVERNMENT COMMITTEE

6/8/2009

304 E. Grand River, Howell, MI

7:30 PM

AGENDA

1. **CALL MEETING TO ORDER**
2. **APPROVAL OF MINUTES**
Minutes of meeting dated May 11, 2009
3. **APPROVAL OF AGENDA**
4. **REPORTS**
5. **CALL TO THE PUBLIC**
6. **BUILDING SERVICES**
 - A. RESOLUTION AUTHORIZING THE PURCHASE OF PARKING LOT REPAIR AND MAINTENANCE - Building Services/General Government
 - B. Discussion: Possibility of leasing old MSU Extension building (No attachment)
7. **AIRPORT**
 - A. RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD AND ENTER INTO AN AGREEMENT WITH REYNOLDS, SMITH & HILLS OF FLINT, MICHIGAN FOR THE PRE-DESIGN OF THE AIRPORT TERMINAL BUILDING - Airport / General Government Committee
 - B. RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD TO ENTER INTO AN EASEMENT AGREEMENT WITH HOWELL TOWNSHIP FOR SEWER AND WATER LINES EAST OF TOOLEY ROAD - Airport / General Government Committee
8. **COUNTY CLERK**
 - A. RESOLUTION AUTHORIZING THE REDUCTION IN THE PUBLICATION OF BOARD OF COMMISSIONERS' MINUTES – County Clerk / General Government Committee

06A RESOLUTION AUTHORIZING THE PURCHASE OF PARKING LOT REPAIR AND MAINTENANCE - Building Services/General Government Committee

07A RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD AND ENTER INTO AN AGREEMENT WITH REYNOLDS, SMITH & HILLS OF FLINT, MICHIGAN FOR THE PRE-DESIGN OF THE AIRPORT TERMINAL BUILDING - Airport / General Government Committee

07B RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD TO ENTER INTO AN EASEMENT

AGREEMENT WITH HOWELL TOWNSHIP FOR SEWER AND WATER
LINES EAST OF TOOLEY ROAD - Airport / General Government Committee

08A RESOLUTION AUTHORIZING THE REDUCTION IN THE PUBLICATION
OF BOARD OF COMMISSIONERS' MINUTES – County Clerk / General
Government Committee

9. ADJOURNMENT

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING THE PURCHASE OF PARKING LOT REPAIR AND MAINTENANCE - Building Services / General Government Committee

WHEREAS, the Building Services Department has recognized a need for parking lot repair and maintenance; and

WHEREAS, Building Services is recommending that deteriorating parking blocks and drains be replaced in County owned parking lots; and

WHEREAS, Building Services has utilized the purchasing policy and has had several vendors bid on the projects.

WHEREAS, Building Services is recommending the selection of Tom Rogers Asphalt, Inc. in the amount of \$ 19,161.50.

WHEREAS, the funds for this project will come from the Capital Replacement fund, fund # 403 with a net zero effect to the General Fund.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby authorizes a purchase order for the repair and maintenance of parking lots by Tom Rogers Asphalt, Inc. in an amount not to exceed amount of \$19,161.50.

BE IT FURTHER RESOLVED that the Livingston County Board of Commissioners authorizes the transfer of \$19,162.00 from the Capital Replacement fund, fund # 403, to the Building Services line item # 631-269-777.000 for this expenditure.

#

MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD AND ENTER INTO AN AGREEMENT WITH REYNOLDS, SMITH & HILLS OF FLINT, MICHIGAN FOR THE PRE-DESIGN OF THE AIRPORT TERMINAL BUILDING - Airport / General Government Committee

WHEREAS, the Michigan Department of Transportation, Bureau of Aeronautics & Freight, has advised that they expect to provide funding for a new terminal building in 2011; and

WHEREAS, funding is available for the pre-design of the building at this time in order to plan for the future terminal building; and

WHEREAS, Reynolds, Smith & Hills of Flint, Michigan has been selected to provide design services for the terminal building; and

WHEREAS, The amount of the agreement is \$33,945 and the local share (2.5%) will be \$848.63.

THEREFORE BE IT RESOLVED the Livingston County Board of Commissioners concurs with the Livingston County Aeronautical Facilities Board to enter into an agreement with Reynolds, Smith & Hills for the pre-design of the future Airport Terminal Building in the amount of Thirty Three Thousand Nine Hundred Forty-Five Dollars (\$33,945.00)

BE IT FURTHER RESOLVED the local share of \$848.63 shall be advanced from the Airport Loan Agreement upon receipt of an invoice from MDOT.

BE IT FURTHER RESOLVED that the Board Chair be authorized to sign said agreement upon review by Civil Counsel.

#

MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD TO ENTER INTO AN EASEMENT AGREEMENT WITH HOWELL TOWNSHIP FOR SEWER AND WATER LINES EAST OF TOOLEY ROAD - Airport / General Government Committee

WHEREAS, Howell Township plans to install sewer and water lines on the east side of Tooley Road for future development; and

WHEREAS, Howell Township has requested an underground easement in order to provide for these utilities along the north airport property line, east of Tooley Road; and

WHEREAS, the proposed easement language does comply with all FAA and MDOT requirements, which include language that requires the utility to pay for relocation of their equipment should it be required for the future needs of the airport; and

WHEREAS, the easement language stipulates that the easement shall not serve single family residential units or other owner occupied residential properties with the exception of the one single-family residence that currently exists.

THEREFORE BE IT RESOLVED the Livingston County Board of Commissioners concurs with the Livingston County Aeronautical Facilities Board to enter into an easement agreement with Howell Township for the purchase price of Twenty Thousand Dollars (\$20,000) to grant a twenty foot (20') easement to Howell Township for the installation of sewer and water lines along the north property line, east of Tooley Road.

BE IT FURTHER RESOLVED the Chair be authorized to sign the agreement as prepared by Civil Counsel.

BE IT FURTHER RESOLVED the payment of twenty thousand dollars (\$20,000.00) shall be due to the airport within 60 days of closing.

#

MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING THE REDUCTION IN THE PUBLICATION OF BOARD OF COMMISSIONERS' MINUTES – County Clerk / General Government Committee

WHEREAS, the Board of Commissioners wishes to make available to all interested persons the agendas and minutes for any and all Board of Commissioners' meetings; and

WHEREAS, agendas and summaries are posted on the Livingston County website and are available to the public at the County Clerk's Office upon request at no charge; and

WHEREAS, the summary of the Board of Commissioners' meetings will no longer be posted in the local newspaper; instead a notice will be posted in the newspaper quarterly indicating that the Board of Commissioners' minutes are available in the County Clerk's Office and posted on the County website.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves that effective immediately, the summary of the Board of Commissioners' meetings will no longer be posted in the local newspaper, instead a notice will be posted in the newspaper quarterly indicating that the Board of Commissioners' minutes are available in the County Clerk's Office and posted on the County website.

#

MOVED:

SECONDED:

CARRIED: