

# GENERAL GOVERNMENT COMMITTEE

7/13/2009

304 E. Grand River, Howell, MI

7:30 PM

## AGENDA

1. **CALL MEETING TO ORDER**
2. **APPROVAL OF MINUTES**  
Meeting Minutes of June 8, 2009.
3. **APPROVAL OF AGENDA**
4. **REPORTS**
5. **CALL TO THE PUBLIC**
6. **PURCHASING**
  - A. RESOLUTION AUTHORIZING ENTERING INTO A CONTRACT FOR UNIFORM-CLEANING SERVICES WITH MARCY'S LAUNDRY & DRY CLEANING, L.L.C. – Purchasing / General Government
7. **BUILDING SERVICES**
  - A. RESOLUTION AUTHORIZING CAPITAL IMPROVEMENT EXPENDITURE FOR REPLACEMENT OF COMPRESSOR AT THE EAST COMPLEX - Building Services / General Government
8. **INFORMATION TECHNOLOGY / GIS**
  - A. RESOLUTION AUTHORIZING ISSUANCE OF A PURCHASE ORDER TO ESRI, INC FOR GIS SOFTWARE MAINTENANCE – Information Technology Department/GIS Division / General Government
9. **ANIMAL CONTROL**
  - A. RESOLUTION TO ESTABLISH AN ANIMAL PLACEMENT GROUP POLICY-Animal Control / General Government

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**06A** RESOLUTION AUTHORIZING ENTERING INTO A CONTRACT FOR UNIFORM-CLEANING SERVICES WITH MARCY'S LAUNDRY & DRY CLEANING, L.L.C. – Purchasing / General Government

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**07A** RESOLUTION AUTHORIZING CAPITAL IMPROVEMENT EXPENDITURE FOR REPLACEMENT OF COMPRESSOR AT THE EAST COMPLEX - Building Services / General Government

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**08A** RESOLUTION AUTHORIZING ISSUANCE OF A PURCHASE ORDER TO ESRI, INC FOR GIS SOFTWARE MAINTENANCE – Information Technology Department/GIS Division / General Government

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**09A** RESOLUTION TO ESTABLISH AN ANIMAL PLACEMENT GROUP POLICY-Animal Control / General Government

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**10. ADJOURNMENT**

**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

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**RESOLUTION AUTHORIZING ENTERING INTO A CONTRACT FOR UNIFORM-CLEANING SERVICES WITH MARCY’S LAUNDRY & DRY CLEANING, L.L.C. –  
Purchasing / General Government Committee**

**WHEREAS,** various departments within Livingston County uses uniform-cleaning services; and

**WHEREAS,** per the Purchasing Policy, a competitive bid process was performed in which three (3) sealed proposals were received and evaluated; and

**WHEREAS,** the review committee recommends an award to Marcy’s Laundry & Dry Cleaning, L.L.C., of Howell, Michigan, for the proposed flat rate price schedule, for the EMS Department, Sheriff’s Department and the Department of Public Health as follows:

<b>Department</b>	<b>Annual Total</b>	<b>Monthly Flat Rate</b>
EMS Department:	\$11,700.00	\$975.00
Sheriff Department:	\$23,040.00	\$1920.00
Department of Public Health:	\$312.00	\$26.00
<b>Annual Total:</b>	<b>\$35,052.00</b>	

**WHEREAS,** the contract will be for a two (2) year period, with the option for the County to extend the contract, at its discretion, for an additional one (2) year period based upon available appropriated funds for each Department; and

**WHEREAS,** the expenditure for Uniform Cleaning Services for the above mentioned departments has been planned for and approved in the Departments’ budgets for 2009.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorizes entering into a contract with Marcy’s Laundry & Dry Cleaning, L.L.C., 920 East Grand River Ave., Howell, Michigan, for uniform-cleaning services for a two-year period with an option for a two-year renewal, upon written notice, at the County discretion, for a total contract period not to exceed four (4) years.

**BE IT FURTHER RESOLVED** that the Chairman of the Board of Commissioners be authorized to sign any necessary documents pertaining to this matter upon review of Civil Counsel.

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**MOVED:**

**SECONDED:**

**CARRIED:**

**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

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**RESOLUTION AUTHORIZING CAPITAL IMPROVEMENT EXPENDITURE FOR REPLACEMENT OF COMPRESSOR AT THE EAST COMPLEX - Building Services / General Government**

**WHEREAS,** Livingston County had a need to replace a compressor at the East Complex; and

**WHEREAS,** per the purchasing policy, a formal quoting process was performed and the submitted quotes were reviewed which resulted in the approval of Resolution # 2008-12-360 which awarded emergency HVAC services and repairs to Mechanical Services of Fenton, Michigan; and

**WHEREAS,** the funds for this repair were budgeted for in the 2009 Building Services budget; and

**WHEREAS,** the Livingston County Building Services Department is requesting authorization to transfer the current year budgeted funds from the Capital Replacement Fund to the Building Services Fund for the amount of \$ 10,140 to cover the replacement of this compressor unit at the East Complex.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorizes a transfer of funds, for the replacement of a compressor at the East Complex, from the Capital Replacement Fund to the Building Services Equipment Purchases fund in the amount of \$ 10,140.

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MOVED:

SECONDED:

CARRIED:

**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

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**WHEREAS,** to ensure technical support services and software upgrades are received for the GIS software used by all County Departments to access mapping data maintained by the GIS Division, it has been determined that there is a need for annual software maintenance in the IT Department/GIS Division; and

**WHEREAS,** in compliance with the Livingston County Purchasing Policy, ESRI, Inc. of Redlands, CA., has been selected for the purchase of annual software maintenance under the State of Michigan Master Purchasing Agreement (MPA20023133); and

**WHEREAS,** after the review of the vendor and products, Purchasing recommends that a Purchase Order with ESRI, Inc. of Redlands, CA., be awarded for a 1 year period from August 15, 2009 to August 14, 2010 for an amount not to exceed \$27,600; and

**WHEREAS,** funding for same is available through the Information Technology Budget.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves a Purchase Order be issued to ESRI, Inc for annual software maintenance from from August 15, 2009 to August 14, 2010 for an amount not to exceed \$27,600 per year, with a total contract amount not to exceed \$27,600.

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**MOVED:**

**SECONDED:**

**CARRIED:**

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

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**RESOLUTION TO ADOPT A COUNTY POLICY REGARDING ANIMAL PLACEMENT GROUPS – Animal Control / General Government**

**WHEREAS,** the Animal Control Department has established a need to implement a policy regarding animal placement groups; and

**WHEREAS,** the policy will establish guidelines and specific procedures for animal placement groups; and

**WHEREAS,** the policy establishes the criteria for animal placement groups to be eligible for a discount on adopted animals.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby adopts the attached Animal Placement Group Policy.

**BE IT FURTHER RESOLVED** that this resolution shall take effect upon adoption by the Livingston County Board of Commissioners.

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MOVED:

SECONDED:

CARRIED: