

# **FINANCE COMMITTEE**

8/12/2009

304 E. Grand River Ave., Howell, MI

7:30 AM

## **AGENDA**

- 1. CALL MEETING TO ORDER**
- 2. ROLL CALL**
- 3. APPROVAL OF MINUTES**
  - A. Minutes of meeting dated July 22, 2009
  - B. Minutes of Closed meeting dated June 24, 2009
- 4. TABLED ITEMS FROM PREVIOUS MEETINGS**
- 5. APPROVAL OF AGENDA**
- 6. REPORTS**
- 7. CALL TO THE PUBLIC**
- 8. AIRPORT**
  - A. RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD AND ENTER INTO GRANT AGREEMENT NO. 2009-0599 WITH THE MICHIGAN DEPARTMENT OF TRANSPORTATION FOR LAND ACQUISITION COSTS (AVIGATION EASEMENTS) FOR PARCELS E13,E14,E37,E38,E40,E41,E42,E52 AND E59 - Airport / General Government Committee / Finance Committee
  - B. RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD AND AUTHORIZE COMMONWEALTH ASSOCIATES TO PRESENT AN OFFER TO AN AVIGATION EASEMENT(PARCEL E59) - Airport / General Government Committee / Finance Committee
  - C. RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD AND AUTHORIZE COMMONWEALTH ASSOCIATES TO PRESENT AN OFFER TO PURCHASE AN AVIGATION EASEMENT (PARCEL E13)- Airport / General Government Committee / Finance Committee
  - D. RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD AND AUTHORIZE COMMONWEALTH ASSOCIATES TO PRESENT AN OFFER TO PURCHASE AN AVIGATION EASEMENT (PARCEL E14)- Airport / General Government Committee / Finance Committee
  - E. RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD AND AUTHORIZE COMMONWEALTH ASSOCIATES TO PRESENT AN OFFER TO PURCHASE AN AVIGATION EASEMENT (PARCELS E40 & E41) - Airport / General Government Committee / Finance Committee
  - F. RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD AND AUTHORIZE COMMONWEALTH ASSOCIATES TO PRESENT AN OFFER TO AN

AVIGATION EASEMENT(PARCEL E52)- Airport / General Government  
Committee / Finance Committee

**9. MICHIGAN WORKS!**

A. RESOLUTION APPROVING THE PROGRAM YEAR 2009  
CAPACITY BUILDING AND PROFESSIONAL DEVELOPMENT FUNDING  
FOR LIVINGSTON COUNTY - Michigan Works!/ Health & Human Services  
Committee / Finance Committee

B. RESOLUTION APPROVING THE PROGRAM YEAR 2009  
MICHIGAN NATIONAL CAREER READINESS CERTIFICATE (MI NCRC)  
FUNDING FOR LIVINGSTON COUNTY - Michigan Works!/ Health & Human  
Services Committee / Finance Committee

C. RESOLUTION AUTHORIZING AN AMENDMENT TO THE  
LEASE WITH MOTT COMMUNITY COLLEGE FOR THE MICHIGAN  
WORKS! – LIVINGSTON SERVICE CENTER AT THE LIVINGSTON  
REGIONAL M-TEC, 1240 PACKARD DR, HOWELL - Michigan Works!/  
Health & Human Services Committee / Finance Committee

D. RESOLUTION APPROVING THE SUBMISSION OF THE  
MICHIGAN WORKS! WORKFORCE INVESTMENT ACT SERVICE  
CENTER OPERATION PLAN FOR THE PERIOD JULY 1, 2009, TO JUNE 30,  
2010 - Michigan Works!/ Health & Human Services Committee / Finance  
Committee

E. RESOLUTION AUTHORIZING THE PURCHASE OF OFFICE  
EQUIPMENT FOR LIVINGSTON COUNTY MICHIGAN WORKS!

F. RESOLUTION AUTHORIZING A LEASE WITH BRIGHTON  
AREA SCHOOLS THE MICHIGAN WORKS! CAREER TRANSIKTON  
CENTER AT THE BRIGHTON EDUCATION COMMUNITY CENTER – 125  
CHURCH STREET, BRIGHTON

**10. DRAIN COMMISSIONER**

A. RESOLUTION PLEDGING FULL FAITH AND CREDIT FOR THE  
LIVINGSTON NO. 27 DRAIN - Drain Commissioner / Infrastructure &  
Development Committee / Finance Committee

**11. TREASURER**

A. RESOLUTION TO CERTIFY THE 5 YEAR BUDGET PLAN OF  
EVENTUAL DEFICIT ELIMINATION FOR FUND 577 SEPTAGE  
RECEIVING STATION

**12. L.E.T.S.**

A. RESOLUTION AUTHORIZING A CONTRACT (PROJECT  
AUTHORIZATION) BETWEEN THE LIVINGSTON COUNTY BOARD OF  
COMMISSIONERS AND MDOT FOR THE EXPENDITURE OF FUNDS FOR  
PREVENTATIVE MAINTENANCE OF L.E.T.S. FACILITY, BUSES, AND  
EQUIPMENT - L.E.T.S. / General Government / Finance Committee

B. RESOLUTION AUTHORIZING REVISION NUMBER FOUR (4)  
TO AMEND ORIGINAL PROJECT AUTHORIZATION #2002-0060-Z-15/R4  
BETWEEN THE LIVINGSTON COUNTY BOARD OF COMMISSIONERS  
AND MDOT TO EXTEND THE DATE ONE (1) YEAR FROM SEPTEMBER  
30, 2009 TO GIVE L.E.T.S. DIRECTOR TIME TO RECEIVE ONE (1) SMALL  
TRANSIT BUS ORDERED APRIL 27, 2009 - L.E.T.S. / General Government  
Committee / Finance Committee

**13.**

**CIRCUIT COURT**

A. RESOLUTION AUTHORIZING CONTRACT WITH THE STATE COURT ADMINISTRATIVE OFFICE FOR THE FY 2010 ACCESS AND VISITATION GRANT FOR THE FRIEND OF THE COURT - Friend of the Court / Public Safety Committee / Finance Committee

**14. SHERIFF DEPARTMENT / JAIL**

A. RESOLUTION AUTHORIZING A CONTRACT WITH KEEFE COMMISSARY NETWORK FOR INMATE COMMISSARY SERVICES – Sheriff’s Department / Public Safety Committee / Finance committee

B. RESOLUTION AUTHORIZING A CONTRACT WITH ARAMARK CORRECTIONAL SERVICES FOR INMATE FOOD SERVICE – Sheriff Department / Public Safety Committee / Finance Committee

C. RESOLUTION AUTHORIZING A CONTRACT WITH ICSOLUTIONS ADVANCED TECHNOLOGY FOR INMATE TELEPHONE SERVICES – Sheriff’s Department / Public Safety Committee / Finance Committee

D. RESOLUTION TO ENTER INTO AN AGREEMENT TO PROVIDE TEMPORARY ASSISTANCE TO WASHTENAW COUNTY JAIL FOR FOOD AND LAUNDRY SERVICE - Sheriff Department - Public Safety Committee / Finance Committee

**15. 911 CENTRAL DISPATCH**

A. RESOLUTION AUTHORIZING FILLING THE VACANT EXEMPT ASSISTANT DIRECTOR POSITION, NAMING THE ASSISTANT DIRECTOR THE COUNTY EMERGENCY PROGRAM MANAGER, ELIMINATION OF THE EXEMPT OPERATIONS MANAGER AND CREATION OF A (NEW) FULL TIME EXEMPT SUPERVISOR - 911 Central Dispatch / Public Safety Committee / Finance Committee

B. RESOLUTION AUTHORIZING ISSUANCE OF A LETTER OF COMMITMENT AND PARTICIPATION IN THE FY-2007 HOMELAND SECURITY GRANT PROGRAM (HSGP) CORE® TALON LAW ENFORCEMENT INFORMATION SHARING PROJECT- 911 Central Dispatch / Emergency Management / Public Safety Committee

C. RESOLUTION AUTHORIZING LIVINGSTON COUNTY TO ENTER INTO THE 2007 HOMELAND SECURITY GRANT PROGRAM (HSGP) REGION ONE HOMELAND SECURITY PLANNING BOARD EQUIPMENT/ EXERCISING/ PLANNING AGREEMENT - 911 Central Dispatch // Public Safety Committee / Finance Committee

**16. MEDICAL EXAMINER**

A. RESOLUTION TO AMEND 2009-06-186 AUTHORIZING A CONTRACT WITH EDWARD W. SPARROW HOSPITAL ASSOCIATION TO PROVIDE MEDICAL EXAMINER AND FORENSIC PATHOLOGY SERVICES - Medical Examiner / Health & Human Services Committee / Finance Committee

**17. HUMAN RESOURCES**

A. RESOLUTION TO CERTIFY AN EMPLOYER DELEGATE TO THE MUNICIPAL EMPLOYEES RETIREMENT SYSTEM ANNUAL MEETING FOR 2009 - Human Resources / Personnel Committee / Finance Committee

B. RESOLUTION TO MODIFY THE NON-UNION EMPLOYEES, ELECTED OFFICIALS AND JUDGES HEALTH PLAN, OTHER BENEFITS AND WAGES FOR 2010 AND 2011 FISCAL YEARS - Personnel Committee

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**08A** RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD AND ENTER INTO GRANT AGREEMENT NO. 2009-0599 WITH THE MICHIGAN DEPARTMENT OF TRANSPORTATION FOR LAND ACQUISITION COSTS (AVIGATION EASEMENTS) FOR PARCELS E13,E14,E37,E38,E40,E41,E42,E52 AND E59 - Airport / General Government Committee / Finance Committee

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**08B** RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD AND AUTHORIZE COMMONWEALTH ASSOCIATES TO PRESENT AN OFFER TO AN AVIGATION EASEMENT(PARCEL E59) - Airport / General Government Committee / Finance Committee

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**08C** RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD AND AUTHORIZE COMMONWEALTH ASSOCIATES TO PRESENT AN OFFER TO PURCHASE AN AVIGATION EASEMENT (PARCEL E13)- Airport / General Government Committee / Finance Committee

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**08D** RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD AND AUTHORIZE COMMONWEALTH ASSOCIATES TO PRESENT AN OFFER TO PURCHASE AN AVIGATION EASEMENT (PARCEL E14)- Airport / General Government Committee / Finance Committee

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**08E** RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD AND AUTHORIZE COMMONWEALTH ASSOCIATES TO PRESENT AN OFFER TO PURCHASE AN AVIGATION EASEMENT (PARCELS E40 & E41) - Airport / General Government Committee / Finance Committee

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**08F** RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD AND AUTHORIZE COMMONWEALTH ASSOCIATES TO PRESENT AN OFFER TO AN AVIGATION EASEMENT(PARCEL E52)- Airport / General Government Committee / Finance Committee

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**09A** RESOLUTION APPROVING THE PROGRAM YEAR 2009 CAPACITY BUILDING AND PROFESSIONAL DEVELOPMENT FUNDING FOR LIVINGSTON COUNTY - Michigan Works!/ Health & Human Services Committee / Finance Committee

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**09B** RESOLUTION APPROVING THE PROGRAM YEAR 2009 MICHIGAN NATIONAL CAREER READINESS CERTIFICATE (MI NCRC) FUNDING FOR LIVINGSTON COUNTY - Michigan Works!/ Health & Human Services Committee / Finance Committee

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- 09C** RESOLUTION AUTHORIZING AN AMENDMENT TO THE LEASE WITH MOTT COMMUNITY COLLEGE FOR THE MICHIGAN WORKS! – LIVINGSTON SERVICE CENTER AT THE LIVINGSTON REGIONAL M-TEC, 1240 PACKARD DR, HOWELL - Michigan Works!/ Health & Human Services Committee / Finance Committee
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- 09D** RESOLUTION APPROVING THE SUBMISSION OF THE MICHIGAN WORKS! WORKFORCE INVESTMENT ACT SERVICE CENTER OPERATION PLAN FOR THE PERIOD JULY 1, 2009, TO JUNE 30, 2010 - Michigan Works!/ Health & Human Services Committee / Finance Committee
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- 09E** RESOLUTION AUTHORIZING THE PURCHASE OF OFFICE EQUIPMENT FOR LIVINGSTON COUNTY MICHIGAN WORKS!
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- 09F** RESOLUTION AUTHORIZING A LEASE WITH BRIGHTON AREA SCHOOLS THE MICHIGAN WORKS! CAREER TRANSITION CENTER AT THE BRIGHTON EDUCATION COMMUNITY CENTER – 125 CHURCH STREET, BRIGHTON
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- 10A** RESOLUTION PLEDGING FULL FAITH AND CREDIT FOR THE LIVINGSTON NO. 27 DRAIN - Drain Commissioner / Infrastructure & Development Committee / Finance Committee
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- 11A** RESOLUTION TO CERTIFY THE 5 YEAR BUDGET PLAN OF EVENTUAL DEFICIT ELIMINATION FOR FUND 577 SEPTAGE RECEIVING STATION
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- 12A** RESOLUTION AUTHORIZING A CONTRACT (PROJECT AUTHORIZATION) BETWEEN THE LIVINGSTON COUNTY BOARD OF COMMISSIONERS AND MDOT FOR THE EXPENDITURE OF FUNDS FOR PREVENTATIVE MAINTENANCE OF L.E.T.S. FACILITY, BUSES, AND EQUIPMENT - L.E.T.S. / General Government / Finance Committee
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- 12B** RESOLUTION AUTHORIZING REVISION NUMBER FOUR (4) TO AMEND ORIGINAL PROJECT AUTHORIZATION #2002-0060-Z-15/R4 BETWEEN THE LIVINGSTON COUNTY BOARD OF COMMISSIONERS AND MDOT TO EXTEND THE DATE ONE (1) YEAR FROM SEPTEMBER 30, 2009 TO GIVE L.E.T.S. DIRECTOR TIME TO RECEIVE ONE (1) SMALL TRANSIT BUS ORDERED APRIL 27, 2009 - L.E.T.S. / General Government Committee / Finance Committee
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- 13A** RESOLUTION AUTHORIZING CONTRACT WITH THE STATE COURT ADMINISTRATIVE OFFICE FOR THE FY 2010 ACCESS AND VISITATION GRANT FOR THE FRIEND OF THE COURT - Friend of the Court / Public Safety Committee / Finance Committee
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- 14A** RESOLUTION AUTHORIZING A CONTRACT WITH KEEFE COMMISSARY NETWORK FOR INMATE COMMISSARY SERVICES – Sheriff’s Department / Public Safety Committee / Finance committee

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- 14B** RESOLUTION AUTHORIZING A CONTRACT WITH ARAMARK CORRECTIONAL SERVICES FOR INMATE FOOD SERVICE – Sheriff Department / Public Safety Committee / Finance Committee
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- 14C** RESOLUTION AUTHORIZING A CONTRACT WITH ICSOLUTIONS ADVANCED TECHNOLOGY FOR INMATE TELEPHONE SERVICES – Sheriff’s Department / Public Safety Committee / Finance Committee
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- 14D** RESOLUTION TO ENTER INTO AN AGREEMENT TO PROVIDE TEMPORARY ASSISTANCE TO WASHTENAW COUNTY JAIL FOR FOOD AND LAUNDRY SERVICE - Sheriff Department - Public Safety Committee / Finance Committee
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- 15A** RESOLUTION AUTHORIZING FILLING THE VACANT EXEMPT ASSISTANT DIRECTOR POSITION, NAMING THE ASSISTANT DIRECTOR THE COUNTY EMERGENCY PROGRAM MANAGER, ELIMINATION OF THE EXEMPT OPERATIONS MANAGER AND CREATION OF A (NEW) FULL TIME EXEMPT SUPERVISOR - 911 Central Dispatch / Public Safety Committee / Finance Committee
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- 15B** RESOLUTION AUTHORIZING ISSUANCE OF A LETTER OF COMMITMENT AND PARTICIPATION IN THE FY-2007 HOMELAND SECURITY GRANT PROGRAM (HSGP) CORE® TALON LAW ENFORCEMENT INFORMATION SHARING PROJECT- 911 Central Dispatch / Emergency Management / Public Safety Committee
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- 15C** RESOLUTION AUTHORIZING LIVINGSTON COUNTY TO ENTER INTO THE 2007 HOMELAND SECURITY GRANT PROGRAM (HSGP) REGION ONE HOMELAND SECURITY PLANNING BOARD EQUIPMENT/ EXERCISING/ PLANNING AGREEMENT - 911 Central Dispatch // Public Safety Committee / Finance Committee
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- 16A** RESOLUTION TO AMEND 2009-06-186 AUTHORIZING A CONTRACT WITH EDWARD W. SPARROW HOSPITAL ASSOCIATION TO PROVIDE MEDICAL EXAMINER AND FORENSIC PATHOLOGY SERVICES - Medical Examiner / Health & Human Services Committee / Finance Committee
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- 17A** RESOLUTION TO CERTIFY AN EMPLOYER DELEGATE TO THE MUNICIPAL EMPLOYEES RETIREMENT SYSTEM ANNUAL MEETING FOR 2009 - Human Resources / Personnel Committee / Finance Committee
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- 17B** RESOLUTION TO MODIFY THE NON-UNION EMPLOYEES, ELECTED OFFICIALS AND JUDGES HEALTH PLAN, OTHER BENEFITS AND WAGES FOR 2010 AND 2011 FISCAL YEARS - Personnel Committee
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- 18.** MISCELLANEOUS CLAIMS
- 19.** COMPUTER PRINTOUT

**20. ADJOURNMENT**

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

**RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD AND ENTER INTO GRANT AGREEMENT NO. 2009-0599 WITH THE MICHIGAN DEPARTMENT OF TRANSPORTATION FOR LAND ACQUISITION COSTS (AVIGATION EASEMENTS) FOR PARCELS E13,E14,E37,E38,E40,E41,E42,E52 AND E59 -- AIRPORT**

**WHEREAS,** the acquisition of Avigation Easements is necessary to protect the approach surfaces into the Livingston County Spencer J. Hardy Airport; and

**WHEREAS,** the Federal Aviation Administration and the Michigan Department of Transportation have made grant funds available for the purchase of these avigation easements; and

**WHEREAS,** Commonwealth Associates will provide land acquisition services for the acquisition of these easements in accordance with all federal regulations; and

**WHEREAS,** the total of the grant agreement is \$521,745 and the local share of the agreement is \$13,044.00, which was anticipated as a part of the Airport Loan Agreement; and

**THEREFORE BE IT RESOLVED** the Livingston County Board of Commissioners concurs with the Livingston County Aeronautical Facilities Board to enter into grant agreement #2009-0599 with the Michigan Department of Transportation for the acquisition of Parcels E13,E14,E37, E38,E40,E41,E42,E52 AND E59.

**BE IT FURTHER RESOLVED** the Chair be authorized to sign the agreement upon review by Civil Counsel.

**BE IT FURTHER RESOLVED** the local share of \$13,044.00 be advanced as a part of the Airport Loan Agreement upon receipt of an invoice from MDOT.

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Moved:

Supported:

Carried:



**RESOLUTION**

NO:

LIVINGSTON COUNTY

DATE:

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**RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD AND AUTHORIZE COMMONWEALTH ASSOCIATES TO PRESENT AN OFFER TO PURCHASE AN AVIGATION EASEMENT (PARCEL E59) - AIRPORT**

**WHEREAS,** Commonwealth Associates, Incorporated, of Jackson, Michigan has been selected to perform land acquisition services for the Livingston County Airport in accordance with Federal Aviation Administration (FAA) and Michigan Department of Transportation (MDOT) procedures; and

**WHEREAS,** the purchase of Parcel E59, an avigation easement north of Grand River and west of Burkhart Road, has been determined to be necessary for runway approach protection; and

**WHEREAS,** an appraisal has been prepared and a review appraisal has been completed in preparation of presenting an offer to the property owner(s); and

**WHEREAS,** a grant agreement to fund the purchase of this avigation easement has been approved by the Livingston County Board of Commissioners with the local share at 2.5% of acquisition costs.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners concurs with the Livingston County Aeronautical Facilities Board to authorize Commonwealth Associates, Incorporated of Jackson, Michigan, to present an offer to the property owner(s) of Parcel E59 based upon the completed appraisal.

**BE IT FURTHER RESOLVED** the Chair be authorized to sign any documents related to the purchase upon review by Civil Counsel.

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Moved:

Supported:

Carried:

**RESOLUTION**

NO:

LIVINGSTON COUNTY

DATE:

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**RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD AND AUTHORIZE COMMONWEALTH ASSOCIATES TO PRESENT AN OFFER TO PURCHASE AN AVIGATION EASEMENT (PARCEL E13) - AIRPORT**

**WHEREAS,** Commonwealth Associates, Incorporated, of Jackson, Michigan has been selected to perform land acquisition services for the Livingston County Airport in accordance with Federal Aviation Administration (FAA) and Michigan Department of Transportation (MDOT) procedures; and

**WHEREAS,** the purchase of Parcel E13, an avigation easement north of Bowen Road and west of Burkhart Road, has been determined to be necessary for runway approach protection; and

**WHEREAS,** an appraisal has been prepared and a review appraisal has been completed in preparation of presenting an offer to the property owner(s); and

**WHEREAS,** a grant agreement to fund the purchase of this avigation easement has been approved by the Livingston County Board of Commissioners with the local share at 2.5% of acquisition costs.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners concurs with the Livingston County Aeronautical Facilities Board to authorize Commonwealth Associates, Incorporated of Jackson, Michigan, to present an offer to the property owner(s) of Parcel E13 based upon the completed appraisal.

**BE IT FURTHER RESOLVED** the Chair be authorized to sign any documents related to the purchase upon review by Civil Counsel.

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Moved:

Supported:

Carried:

**RESOLUTION**

NO:

LIVINGSTON COUNTY

DATE:

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**RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD AND AUTHORIZE COMMONWEALTH ASSOCIATES TO PRESENT AN OFFER TO PURCHASE PROPERTY (PARCEL E14) - AIRPORT**

**WHEREAS,** Commonwealth Associates, Incorporated, of Jackson, Michigan has been selected to perform land acquisition services for the Livingston County Airport in accordance with Federal Aviation Administration (FAA) and Michigan Department of Transportation (MDOT) procedures; and

**WHEREAS,** the purchase of Parcel E14, an avigation easement north of Bowen Road and west of Burkhart Road, has been determined to be necessary for runway approach protection; and

**WHEREAS,** an appraisal has been prepared and a review appraisal has been completed in preparation of presenting an offer to the property owner(s); and

**WHEREAS,** a fee simple acquisition is recommended as the value of the easement is approximately 90% of the fee acquisition; and

**WHEREAS,** a grant agreement to fund the purchase of this avigation easement has been approved by the Livingston County Board of Commissioners with the local share at 2.5% of acquisition costs.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners concurs with the Livingston County Aeronautical Facilities Board to authorize Commonwealth Associates, Incorporated of Jackson, Michigan, to present an offer to the property owner(s) of Parcel E14 based upon the competed appraisal to purchase the property in fee.

**BE IT FURTHER RESOLVED** the Chair be authorized to sign any documents related to the purchase upon review by Civil Counsel.

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Moved:

Supported:

Carried:

**RESOLUTION**

NO:

LIVINGSTON COUNTY

DATE:

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**RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD AND AUTHORIZE COMMONWEALTH ASSOCIATES TO PRESENT AN OFFER TO PURCHASE AN AVIGATION EASEMENT (PARCELS E40 & E41) - AIRPORT**

**WHEREAS,** Commonwealth Associates, Incorporated, of Jackson, Michigan has been selected to perform land acquisition services for the Livingston County Airport in accordance with Federal Aviation Administration (FAA) and Michigan Department of Transportation (MDOT) procedures; and

**WHEREAS,** the purchase of Parcels E40 & E41, an avigation easement north of Bowen Road and west of Burkhart Road, has been determined to be necessary for runway approach protection; and

**WHEREAS,** an appraisal has been prepared and a review appraisal has been completed in preparation of presenting an offer to the property owner(s); and

**WHEREAS,** a grant agreement to fund the purchase of this avigation easement has been approved by the Livingston County Board of Commissioners with the local share at 2.5% of acquisition costs.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners concurs with the Livingston County Aeronautical Facilities Board to authorize Commonwealth Associates, Incorporated of Jackson, Michigan, to present an offer to the property owner(s) of Parcels E40 & E41 based upon the competed appraisal.

**BE IT FURTHER RESOLVED** the Chair be authorized to sign any documents related to the purchase upon review by Civil Counsel.

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Moved:

Supported:

Carried:

**RESOLUTION**

NO:

LIVINGSTON COUNTY

DATE:

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**RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD AND AUTHORIZE COMMONWEALTH ASSOCIATES TO PRESENT AN OFFER TO PURCHASE AN AVIGATION EASEMENT (PARCEL E52) - AIRPORT**

**WHEREAS,** Commonwealth Associates, Incorporated, of Jackson, Michigan has been selected to perform land acquisition services for the Livingston County Airport in accordance with Federal Aviation Administration (FAA) and Michigan Department of Transportation (MDOT) procedures; and

**WHEREAS,** the purchase of Parcel E52, an avigation easement north of Grand River and west of Burkhart Road, has been determined to be necessary for runway approach protection; and

**WHEREAS,** an appraisal has been prepared and a review appraisal has been completed in preparation of presenting an offer to the property owner(s); and

**WHEREAS,** a grant agreement to fund the purchase of this avigation easement has been approved by the Livingston County Board of Commissioners with the local share at 2.5% of acquisition costs.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners concurs with the Livingston County Aeronautical Facilities Board to authorize Commonwealth Associates, Incorporated of Jackson, Michigan, to present an offer to the property owner(s) of Parcel E52 based upon the completed appraisal.

**BE IT FURTHER RESOLVED** the Chair be authorized to sign any documents related to the purchase upon review by Civil Counsel.

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Moved:

Supported:

Carried:

RESOLUTION

NO.:

LIVINGSTON COUNTY

DATE:

RESOLUTION APPROVING THE PROGRAM YEAR 2009 CAPACITY BUILDING AND PROFESSIONAL DEVELOPMENT FUNDING FOR LIVINGSTON COUNTY

WHEREAS, The Workforce Investment Act authorizes the expenditure of federal funds of job training programs in locally determined Michigan Works! Agency's/Workforce Investment Areas; and

WHEREAS, The County of Livingston constitutes a jurisdiction designated as a Michigan Works! Agency (MWA) by the Governor of the State of Michigan; and

WHEREAS, The Michigan Department of Energy Labor and Economic Growth (MDELEG) has identified \$600,000 in Program Year 2009 WIA Statewide Activities funding to be used in support of local Capacity Building and Professional Development; and

WHEREAS, The Livingston County WIA Capacity Building and Professional Development allocation is \$24,000; and

WHEREAS, The Livingston County is required to prepare and submit Budget Information Summary (BIS) to receive said funds; and

WHEREAS, The Act requires that the Workforce Development Council and the local elected officials jointly approve and submit all job training plans and BIS; and

WHEREAS, The Livingston County Workforce Development Council Executive Committee approved this action at their July 9, 2009 meeting.

**IT IS THEREFORE RESOLVED** that the Livingston County Board of Commissioners hereby approves the submission of the PY 2009 WIA Capacity Building and Professional Development Budget information Summary in the amount of \$24,000 for the period of July 1, 2009 to June 30, 2010.

**BE IT FURTHER RESOLVED** that the Chairperson is authorized to sign said Budget Information Summary for submission to the Michigan Department of Energy, Labor and Economic Growth.

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MOVED:  
SUPPORTED:  
CARRIED:

**RESOLUTION**

**NO.:**

**LIVINGSTON COUNTY**

**DATE:**

**RESOLUTION APPROVING THE PROGRAM YEAR 2009 MICHIGAN NATIONAL CAREER READINESS CERTIFICATE (MI NCRC) FUNDING FOR LIVINGSTON COUNTY**

WHEREAS, Based on recommendations from the Council for Labor & Economic Growth (CLEG), the State of Michigan is adopting a Michigan National Career Readiness Certificate (MI NCRC); and

WHEREAS, During PY 2009, every Michigan Works! Agency (MWA) is required to provide the MI NCRC program to participants who are receiving services through existing funding streams; and

WHEREAS, The County of Livingston constitutes a jurisdiction designated as an MWA by the Governor of the State of Michigan; and

WHEREAS, The Michigan Department of Energy, Labor & Economic Growth/Bureau of Workforce Transformation (DELEG/BWT) has identified \$3,761,232 in Program Year 2009 funding to be used to implement local MI NCRC programs; and

WHEREAS, The Livingston County Michigan National Career Readiness Certificate (MI NCRC) allocation is \$70,126; and

WHEREAS, The Livingston County is required to prepare and submit a plan and Budget Information Summary (BIS) to receive said funds; and

WHEREAS, the plan and BIS must be jointly approved by the Workforce Development Council and the local elected officials for submission to the DELEG/BWT and submit all job training plans and BIS; and

WHEREAS, The Livingston County Workforce Development Council Executive Committee approved this plan at their July 9, 2009 meeting.

**IT IS THEREFORE RESOLVED** that the Livingston County Board of Commissioners hereby approves the submission of the PY 2009 Michigan National Career Readiness Certificate program plan and Budget Information Summary in the amount of \$70,126 for the period of July 1, 2009 to June 30, 2010.

**BE IT FURTHER RESOLVED** that the Chairperson is authorized to sign said plan and Budget Information Summary for submission to the Michigan Department of Energy, Labor and Economic Growth.

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Moved:  
Supported:  
Carried:

**RESOLUTION**

**NO.:**

**LIVINGSTON COUNTY**

**DATE:**

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**RESOLUTION AUTHORIZING AN AMENDMENT TO THE LEASE WITH MOTT COMMUNITY COLLEGE FOR THE MICHIGAN WORKS! – LIVINGSTON SERVICE CENTER AT THE LIVINGSTON REGIONAL M-TEC, 1240 PACKARD DR, HOWELL**

**WHEREAS,** Livingston County Michigan Works! currently leases space at Mott Community College’s Livingston Regional M-TEC, 1240 Packard Drive, Howell, MI

**WHEREAS,** The current lease provides for establishment of an annual technology plan to ensure that the Landlord provides computer support, network support, connectivity and other technology services to contract staff, as described in the lease amendment, and

**WHEREAS,** The cost of these services will be billed monthly and will not exceed \$19,787.52 for the 12 month period beginning July 1, 2009, and

**WHEREAS** The current lease also provides for an annual rental rate adjustment consistent with the increase in the Consumer Price Index, and

**WHEREAS,** Effective November 1, 2009, we have been notified that the base rent will increase by 3.8% bringing the monthly rent to x/month.

**WHEREAS,** Other provisions of the lease are unchanged, and

**WHEREAS,** The Landlord at Livingston Regional M-TEC is identified as follows:

Charles Stewart Mott Community College  
1401 East Court Street  
Flint, Michigan 48503

**WHEREAS,** Funds are available for this purpose from federal and state grants administered by Livingston County Michigan Works! and

**IT IS THEREFORE RESOLVED,** That the Livingston County Board of Commissioners approves an amendment to a lease with Charles Stewart Mott Community College for the Michigan Works! Livingston Service Center commencing November 1, 2008 at the Livingston Regional M-TEC, 1240 Packard Drive, Howell, at an amended rate \$6,730 per month, with increases as provided in the terms of the lease.

**BE IT FURTHER RESOLVED,** That the Chair of the Livingston County Board of Commissioners is authorized to sign said lease with the Charles Stewart Mott Community upon review and approval of Civil Counsel.

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**MOVED:  
SUPPORTED:  
CARRIED:**



**RESOLUTION**

**NO.:**

**LIVINGSTON COUNTY**

**DATE:**

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**RESOLUTION APPROVING THE SUBMISSION OF THE MICHIGAN WORKS!  
WORKFORCE INVESTMENT ACT SERVICE CENTER OPERATION PLAN FOR THE  
PERIOD JULY 1, 2009, TO JUNE 30, 2010**

WHEREAS, The Michigan Department of Energy, Labor and Economic Growth (MDELEG) has transmitted allocations for the preparation and submission of a local plan for the utilization of Workforce Investment Act funding for operation of the Michigan Works! Service Centers for the time period July 1, 2009, through June 30, 2010; and

WHEREAS, The MDELEG requires a Michigan Works! Service Center Operation Plan for the period July 1, 2009, through June 30, 2010 be prepared in the amount of \$73,027; and

WHEREAS, The Michigan Works! Service Center Operation Plan must be approved by the Livingston County Workforce Development Council and the Livingston County Board of Commissioners; and

WHEREAS, The Livingston County Workforce Development Council Executive Committee approved of this plan at their July 9, 2009 meeting.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves the Workforce Investment Act Michigan Works! Service Center Operation Plan in the amount of \$73,027 for the period July 1, 2009 to June 30, 2010.

**BE IT FURTHER RESOLVED** That the Chairperson is authorized to sign said plan for submission to the Michigan Department of Energy, Labor and Economic Growth.

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**MOVED:  
SUPPORTED:  
CARRIED:**

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**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

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**DATE:**

**WHEREAS,** Livingston County Michigan Works is hereby requesting authorization to purchase office furniture for use in the Brighton Career Transition Center; and

**WHEREAS,** the equipment will be purchased through [Name of Vendor] per their quote dated [Date of Quote], for the total amount of [ \$ ] ; and

**WHEREAS,** funding for same is available in the Michigan Works Budget; and,

**WHEREAS,** this Resolution has been recommended for approval by the [Name of Committee] Committee.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves the purchase of [Description of Equipment] from [Name of Vendor] at a total cost of [ \$ ].

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MOVED:

SECONDED:

CARRIED:

**RESOLUTION**

**NO.:**

**LIVINGSTON COUNTY**

**DATE:**

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**RESOLUTION AUTHORIZING A LEASE WITH BRIGHTON AREA SCHOOLS THE MICHIGAN WORKS!  
CAREER TRANSITION CENTER AT THE BRIGHTON EDUCATION COMMUNITY CENTER – 125  
CHURCH STREET, BRIGHTON**

- WHEREAS,** Because of increasing demand for services it has become necessary to for Livingston County Michigan Works! to expand its operations in the county, and
- WHEREAS,** Under the guidance of the Livingston County Workforce Development Council, the Director of Livingston County Michigan Works! has negotiated a partnership agreement with Brighton Area Schools to open a Career Transition Center at the Brighton Education Community Center, 125 Church Street, Brighton
- WHEREAS,** Services provided at the Career Transition Center are meant to be specialized workshops and services which do not duplicate the services provided at the Michigan Works Livingston Service Center in Howell,
- WHEREAS** Brighton Area Schools has agreed to provide office space in the Brighton Community Education Center in exchange for services and other considerations as described in the lease, and
- WHEREAS,** The Landlord is identified as follows:
- Brighton Area Schools  
125 Church Street  
Brighton, MI 48116
- WHEREAS,** The lease period begins September 8, 2009 to June 30, 2011, with an option to renew contingent upon availability of funding and a continuing need for the services,
- WHEREAS,** Funds are available for this purpose from the American Recovery and Reinvestment Act and other federal and state grants administered by Livingston County Michigan Works! and
- WHEREAS,** Civil Counsel and the Landlord have prepared the lease for the facility, and
- WHEREAS,** The lease has been approved by the Brighton Area Schools.
- IT IS THEREFORE RESOLVED,** That the Livingston County Board of Commissioners approves entering into a lease with Brighton Area Schools for the Michigan Works! Career Transition Center commencing September 8, 2009 at the Brighton Education and Community Center, 125 Church Street, Brighton
- BE IT FURTHER RESOLVED,** That the Chair of the Livingston County Board of Commissioners is authorized to sign said lease with the Brighton Area Schools upon review and approval of Civil Counsel.

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**MOVED:**

**SUPPORTED:**

**CARRIED:**

**RESOLUTION**

**NO.**

**LIVINGSTON COUNTY**

**DATE:**

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**RESOLUTION PLEDGING THE LIMITED TAX FULL FAITH AND CREDIT OF COUNTY OF LIVINGSTON, WITHIN CONSTITUTIONAL LIMITATIONS, FOR THE PAYMENT OF THE *LIVINGSTON NO. 27 DRAIN* NOTE, SERIES 2009 - Drain Commissioner / Infrastructure & Development Committee**

**WHEREAS,** proceedings have been taken by the Livingston No. 27 Drain Drainage District (the “Drainage District”) for the establishment and construction of the Livingston No. 27 Drain under the provisions of Chapter 4 of the Drain Code of 1956, as amended, pursuant to a petition filed with the Livingston County Drain Commissioner; and

**WHEREAS,** the Drain Commissioner, on behalf of the Drainage District, has authorized and provided for the issuance of a promissory note (the “Note”) in an aggregate principal amount not to exceed \$180,000 in anticipation of the collection of an equal amount of special assessments against property and public corporations in the County of Livingston in the Drainage District; and

**WHEREAS,** the Note is to be designated “Livingston No. 27 Drain Note, Series 2009” and will bear interest at a rate not exceeding 6.0% per annum; and

**WHEREAS,** the Drainage District deems it advisable and necessary to obtain from this Board a resolution consenting to the pledge of the limited tax full faith and credit of the County on the Note; and

**WHEREAS,** the establishment and construction of said Drain is necessary to protect and preserve the public health and therefore it is in the best interest of the County of Livingston that the Note be sold.

**THEREFORE BE IT RESOLVED:**

1. That pursuant to the authorization provided in Section 434 of the Drain Code of 1956, amended, the Livingston County Board of Commissioners does hereby irrevocably pledge the limited tax full faith and credit of the County of Livingston for the prompt payment of the principal of and interest on the Note, and does agree that in the event that the property owners or public corporations in the County of Livingston shall fail or neglect to account to the County Treasurer of the County of Livingston for the amount of any special assessment installments and interest (in anticipation of which the Note is issued), when due, then the amount thereof shall be immediately advanced from County funds, and the County Treasurer is directed to immediately make such advancement to the extent necessary.

2. That in the event that, pursuant to said pledge of the limited tax full faith and credit, the County of Livingston advances out of County funds, all or any part of said installments and interest, it shall be the duty of the County Treasurer, for and on behalf of the County of Livingston, to take all actions and proceedings and pursue all remedies permitted or authorized by law for the reimbursement of such sums so paid.

3. That all resolutions and part of resolutions, insofar as the same may be in conflict with the provisions of this resolution, be and the same hereby are rescinded.

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**MOVED:  
SECONDED:  
CARRIED:**

**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

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**RESOLUTION TO CERTIFY THE 5 YEAR BUDGET PLAN OF DEFICIT ELIMINATION FOR FUND 577 SEPTAGE RECEIVING STATION – Office of the Treasurer / Finance Committee**

**WHEREAS,** The Septage Receiving Station had a deficit operating fund balance in the amount of \$41,718 reported in the Livingston County Audited Financial Statements dated December 31, 2008; and

**WHEREAS,** The State of Michigan has required a “Projected budget approved by the legislative body as evidenced by a certified resolution itemizing yearly revenues by source, expenditures/expenses by activity, and changes in the fund balance/retained earnings through the year of the deficit’s eventual elimination”...;and

**WHEREAS,** The Livingston County Drain Commissioner has prepared a five year plan of eventual elimination of the operating deficit.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves the five year budget projection plan prepared by the Livingston County Drain Commissioner to eventually eliminate the operating deficit in the Septage Receiving Station.

**BE IT FURTHER RESOLVED THAT THE PLAN IS AS FOLLOWS:**

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MOVED:

SECONDED:

CARRIED:

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**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

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**RESOLUTION AUTHORIZING A CONTRACT BETWEEN THE LIVINGSTON COUNTY BOARD OF COMMISSIONERS AND MDOT FOR THE EXPENDITURE OF FUNDS FOR PREVENTIVE MAINTENANCE OF L.E.T.S. FACILITY, BUSES, AND EQUIPMENT – L.E.T.S. / General Government**

**WHEREAS,** the Michigan Department of Transportation has issued a project authorization for the use of Federal Transit Administration funds for the purpose of preventive maintenance of L.E.T.S. facility, buses, and equipment; and

**WHEREAS,** the Chair of the Livingston County Board of Commissioners must sign the contract to use available Section 5307 funds for the purpose stated; and

**WHEREAS,** funds for this purpose has been awarded to L.E.T.S. from FY 2009 Federal Transit Grant # MI-90-X603.

**THEREFORE BE IT RESOLVED** that the Livingston county Board of Commissioners hereby approves the contract with MDOT, project authorization # 2007-0245-Z7 in an amount not to exceed \$315,000 awarded by Federal Transit Administration grant # MI-90-X603 for FY 2009 for preventative maintenance.

**BE IT FURTHER RESOLVED THAT** Livingston County board of commissioners hereby authorizes the Board Chair to sign the said contract upon approval of Mr. James Dunn Jr., Transit Attorney for LE.T.S.

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**MOVED:**

**SECONDED:**

**CARRIED:**

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**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

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**RESOLUTION AUTHORIZING REVISION NUMBER FOUR (4) TO AMEND THE ORIGINAL PROJECT AUTHORIZATION #2002-0060-Z15/R4 BETWEEN THE LIVINGSTON COUNTY BOARD OF COMMISSIONERS AND MDOT TO EXTEND THE DATE ONE (1) YEAR FROM SEPTEMBER 30, 2009 TO GIVE THE L.E.T.S. DIRECTOR TIME TO RECEIVE ONE (1) SMALL TRANSIT BUS ORDERED APRIL 27, 2009 – L.E.T.S. / General Government**

**WHEREAS,** the Michigan Department of Transportation has issued a project authorization revision number four (4) to #2002-0060-Z15/R4 to amend the original project authorization to extend the date of the contract one (1) year from September 30, 2009; and

**WHEREAS,** the extension of time is necessary to give the L.E.T.S. director enough time to receive, pay for, and prepare reimbursement invoices to both the Federal Transit Administration (FTA) and the State of Michigan (MDOT) for the purchase of one (1) small bus; and

**WHEREAS,** the estimated arrival date of the bus ordered on April 27, 2009 is mid-end of October, 2009; and

**WHEREAS,** the Chair of the Livingston County Board of Commissioners Chair will need to sign the project authorization (#2002-0060-Z15/R4) to authorize an extension of time one (1) year from September 30, 2009.

**THEREFORE BE IT RESOLVED** that the Livingston county Board of Commissioners hereby approves revision number four (4) to the original project authorization with MDOT, project authorization #2002-0060-Z15/R4 for FY 2004 to extend the period of time to receive, pay for, and prepare reimbursement invoices to both the FTA and MDOT for the purchase of one (1) small bus ordered April 27, 2009.

**BE IT FURTHER RESOLVED THAT** Livingston County board of Commissioners hereby authorizes the Board Chair to sign the said project authorization upon approval of Mr. James Dunn Jr., transit attorney for L.E.T.S.

# # #

MOVED:

SECONDED:

CARRIED:



**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

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**RESOLUTION AUTHORIZING CONTRACT WITH THE STATE COURT ADMINISTRATIVE OFFICE FOR THE FY 2010 ACCESS AND VISITATION GRANT FOR THE FRIEND OF THE COURT - Friend of the Court / Circuit Court - Public Safety Committee**

**WHEREAS,** the State Court Administrative Office is providing funds to counties, who have been approved through application, to receive an Access and Visitation Grant to assist Friends of the Court in providing better service to parents and children regarding visitation; and

**WHEREAS,** the Livingston County Friend of the Court is seeking approval for a grant amount of \$2,200 to use for enhancing visitation opportunities for parents for the year beginning October 1, 2009 and ending September 30, 2010; and

**WHEREAS,** per the requirements of the State Court Administrative Office, the Livingston County Friend of the Court is not required to provide a match; and

**WHEREAS,** it is desirable to participate in the Access and Visitation program because it helps foster the relationship between parents and their children in a positive manner; and

**WHEREAS,** it is necessary to submit an application to enter into a contract with the State Court Administrative Office to participate in the Access and Visitation Grant program.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners Authorizes submitting an application to enter into a contract with the State Court Administrative Office for the Friend of the Court FY 2010 Access and Visitation Grant program for the period beginning October 1, 2009 and ending September 30, 2010 with the grant amount being \$2,200.

**BE IT FURTHER RESOLVED** that the Chair of the Livingston County Board of Commissioners be authorized to sign the above Application, subsequent Grant Agreement and any future amendments for monetary and contractual language adjustments upon review by Civil Counsel.

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**MOVED:**

**SECONDED:**

**CARRIED:**

**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

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**RESOLUTION AUTHORIZING A CONTRACT WITH KEEFE COMMISSARY NETWORK FOR INMATE COMMISSARY SERVICES – Sheriff’s Department – Purchasing Department**

**WHEREAS,** Livingston County Sheriff’s Department has a need to provide commissary services for inmates while housed in the Livingston County Jail facility; and

**WHEREAS,** a competitive bid process was performed and the submitted proposals were reviewed by a committee consisting of members of the Sheriff’s Department, Administration Office and Purchasing; and

**WHEREAS,** Keefe Commissary Network of Strongsville, Ohio, submitted a proposal for Inmate Commissary Services that will provide a complete software suite to include inmate banking, commissary order entry software, and a booking level integration with OSSI – Sun Guard; and

**WHEREAS,** a Lobby Deposit Kiosk for deposits into an inmate’s account that accepts cash, credit or debit cards with the ability to deposit funds through an Electronic Services™ with SecureDeposits™ which utilizes a secure website, toll-free phone number or money orders will be installed and maintained by Keefe in the Jail Lobby, and;

**WHEREAS,** Livingston County will receive a 39% commission rate for scanning orders per option A, scanning process (see attached Commission Options) based on an adjusted gross sales which is less non-commission sales, such as postage, stamped envelopes, indigent items and other non-commission sales; and

**WHEREAS,** 11 Inmate POD Kiosks The Edge ™ that offer the inmate to order commissary items, check account balance, view facility posted information, and view their calendar and request appointments at a 33% commission rate; and

**WHEREAS,** the Sheriff’s Department intends to tryout one inmate POD Kiosk to see if this process is cost-effective and streamline the process. Should it be determined that commissary sales increased with the inmate POD Kiosk to offset the reduced commission rate, the Sheriff’s Department wishes to implement the inmate POD Kiosks.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorizes entering into a contract for Inmate Commissary Services with Keefe Commissary Network of Strongsville, Ohio with a 39% commission rate for all net sales.

**BE IT FURTHER RESOLVED THAT** that the contract period be for a three (3) year period with the option to renew, at the County discretion, for an additional one (1) two (2)year period for a total not to exceed five (5) years.

**BE IT FURTHER RESOLVED** that the Chairman of the Board of Commissioners be authorized to sign the above-referenced contract upon preparation by Civil Counsel.

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**MOVED:**

**SECONDED:**

**CARRIED:**

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

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**RESOLUTION AUTHORIZING A CONTRACT WITH ARAMARK CORRECTIONAL SERVICES FOR INMATE FOOD SERVICE – Sheriff Department / Purchasing Department**

**WHEREAS,** the current food services contract with ARAMARK Correctional Services will expire on September 30, 2009; and

**WHEREAS,** Purchasing released a Request for Proposal for Inmate Food Service from which two (2) proposals were received and evaluated by a review committee that was formed consisting of staff members from the Sheriff's Department, Administration Office, and Purchasing; and

**WHEREAS,** ARAMARK's proposed pricing schedule per the Alternate Pricing Option: Yearly **Fixed** for each of three (3) years. (*Reference attached Tabulation and Fixed Price Analysis*)

- o First year per meal saving: .282%
- o Second year per meal savings: .225%
- o Third year per meal savings: .172%; and

**WHEREAS,** it was determined after careful consideration that ARAMARK Correctional Services met the qualifications and criteria deemed necessary to provide the Sheriff Department's Food Service; and

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves entering into a contract with ARAMARK Correctional Services of Oak Brook, Illinois, to provide Inmate Food Service commencing on October 1, 2009 through September 30, 2012, with an option to renew the contract for an additional one 2-year period not to exceed a 5 year contract.

**BE IT FURTHER RESOLVED** that pricing may be renegotiated after the initial 3-year term of the contract period, however, any increases to the current price in effect will be limited to the Consumer Price Index, All Urban Consumers, Food Away from Home index as published by the US Department of Labor or 5% whichever is lower.

**BE IT FURTHER RESOLVED** that the Chairman of the Board of Commissioners be authorized to sign the above-referenced contract or renewals upon preparation by Civil Counsel.

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**MOVED:**

**SECONDED:**

**CARRIED:**

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

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**RESOLUTION AUTHORIZING A CONTRACT WITH ICSOLUTIONS ADVANCED TECHNOLOGY FOR INMATE TELEPHONE SERVICES – Sheriff’s Department / Purchasing Department**

**WHEREAS,** Livingston County Sheriff’s Department has a need to provide telephone services for inmates while housed in the Livingston County Jail facility; and

**WHEREAS,** a competitive bid process was performed and the submitted proposals were reviewed by a committee consisting of members of the Sheriff’s Department, Administration and Purchasing; and

**WHEREAS,** ICSolutions Advanced Technology of San Jose, California, submitted a proposal for Inmate Telephone Services that will provide telephone services with a software solution that will enable the Sheriff’s Department to monitor, record, and store all telephone conversations within the Jail Facility; and

**WHEREAS,** Livingston County will receive 46% (1% increase) in commissions of all calls based on true Gross Revenue and an annual bonus of \$45,000 that will be paid each year of the initial contract and during any extension periods, reference Package C without Investigator™ PRO on Attachment “A”.

**WHEREAS,** the rates to be charged to the called party by Inmate Calling Solutions for all call types are indicted on attachment A; and

**WHEREAS,** in addition, the Sheriff’s Department will implement a debt calling solution which is projected to increase revenue by an additional 15%

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorizes entering into a contract for Inmate Telephone Services of San Jose, California for three (3) years with an option to renew for one (1) two (2) year period with telephone rates as indicted on Attachment A and revenue of 46% of all calls placed from the Jail Facility and an annual bonus of \$45,000 that will be paid each year of the initial contract and during any extension periods as indicted on attachment A, Package C without Investigator PRO.

**BE IT FURTHER RESOLVED** that the Chairman of the Board of Commissioners be authorized to sign the above-referenced contract or renewals upon preparation by Civil Counsel.

# # #

**MOVED:**

**SECONDED:**

**CARRIED:**

**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

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**RESOLUTION AUTHORIZING AN AGREEMENT WITH WASHTENAW COUNTY JAIL TO PROVIDE TEMPORARY ASSISTANCE WITH JAIL FOOD AND LAUNDRY SERVICES - JAIL**

**WHEREAS,** Livingston County has been asked to assist Washtenaw County Jail to provide temporary food and laundry service to their jail for a period from June 1<sup>st</sup>, 2009 until July 31<sup>st</sup>, 2009; and,

**WHEREAS,** the Livingston County jail has the capability to provide these services; and,

**WHEREAS,** the assistance will not negatively impact the operation of our jail; and,

**WHEREAS,** any and all additional costs that are incurred by this assistance will be paid by Washtenaw County.

**WHEREAS,** an inter-governmental agreement between Washtenaw County and Livingston County has been prepared by counsel; and,

**WHEREAS,** this Resolution has been recommended for approval by the Public Safety Committee.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorizes entering into an agreement with Washtenaw County Jail for use of our jail kitchen and laundry for the period of June 1, 2009 through July 31, 2009.

**BE IT FURTHER RESOLVED** that the Chairman of the Board of Commissioners be authorized to sign the above-referenced contract upon [preparation or approval as to form] by Civil Counsel.

# # #

MOVED:

SECONDED:

CARRIED:

**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

**RESOLUTION AUTHORIZING FILLING THE VACANT EXEMPT ASSISTANT DIRECTOR POSITION, NAMING THE ASSISTANT DIRECTOR THE COUNTY EMERGENCY PROGRAM MANAGER, ELIMINATION OF THE EXEMPT OPERATIONS MANAGER AND CREATION OF A (NEW) FULL TIME EXEMPT SUPERVISOR - 9-1-1 CENTRAL DISPATCH/ EMERGENCY MANAGEMENT / PUBLIC SAFETY**

**WHEREAS,** Michigan Department of State Police Emergency Management and Homeland Security Division (MSP/EMHSD) no longer approves Emergency Management Performance Grant (EMPG) funds for Livingston County when the 9-1-1 Director is also the Emergency Program Manager; and

**WHEREAS,** EMPG payments to the County were stopped April 1<sup>st</sup>, 2009; and

**WHEREAS,** the aforementioned EMPG payments were to total \$33,000 in 2009; and

**WHEREAS,** the 9-1-1 Central Dispatch/Emergency Management Department has completed a self-review to maximize its effectiveness, determining it is in the best interests of the County to re-draft the assistant director's position description to include emergency program management; and

**WHEREAS,** implementation of the Livingston County Public Safety System (LCPSS) placed increasing system administration and quality control burdens on the department, which are best met by a supervisor; and

**WHEREAS,** the exempt operations manager position is vacant; and

**WHEREAS,** funding for these positions has been approved and is available in the 9-1-1 Central Dispatch/Emergency Management Department budget for 2009; and

**WHEREAS,** the County Human Resources Department has approved the revised assistant director position description; and

**WHEREAS,** the Personnel Committee has been briefed and verbally approved reorganization of the 9-1-1 Central Dispatch/Emergency Management Department

**THEREFORE, BE IT RESOLVED** the Livingston County Board of Commissioners hereby establishes resolution approving the reorganization of the 9-1-1 Central Dispatch/Emergency Management Department to fill the vacant exempt assistant director position at existing pay scale with a qualified applicant pursuant to County policies, assign emergency program management to the assistant director, eliminate the vacant exempt operations manager position, create a new exempt supervisor position at existing pay scale and fill said position pursuant to County Policies.

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**MOVED:**

**SECONDED:**

**CARRIED:**

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

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**RESOLUTION AUTHORIZING ISSUANCE OF A LETTER OF COMMITMENT AND PARTICIPATION IN THE FY-2007 HOMELAND SECURITY GRANT PROGRAM (HSGP) CORE® TALON LAW ENFORCMENT INFORMATION SHARING PROJECT - 911 CENTRAL DISPATCH/EMERGENCY MANAGEMENT DEPARTMENT**

**WHEREAS,** the Livingston County 911 Central Dispatch/Emergency Management Director is hereby requesting authorization for the chair of the Livingston County Board of Commissioners to sign a letter of commitment to the Region One Homeland Security Planning Board's Fiscal Agent for participation in the region's Core® Talon law enforcement information sharing project; and

**WHEREAS,** the CORE® Talon project has been presented to the 9-1-1 Administrative Oversight Board in 2008; and

**WHEREAS,** the CORE® Talon project was approved by the Livingston County Local Planning Team, the Region One Homeland Security Planning Board and the state of Michigan as a regional project in 2009; and

**WHEREAS,** once completed the project will link records from the Livingston County Public Safety System with 465 police agencies in the state of Michigan currently using the system; and

**WHEREAS,** FY-2007 HSGP funds cover all project costs for the first three years, after which additional grant funds or participant fees will be required to maintain membership, software support and warranty at an annual cost of approximately \$8,000; and

**WHEREAS,** the city of Lansing and Region One Homeland Security Planning Board require participating region one jurisdictions to issue a letter of commitment before payment for their CORE® Talon linkage from FY-2007 HSGP grant funds will be authorized.

**THEREFORE, BE IT RESOLVED** the chair of the Livingston County Board of Commissioners is authorized to issue a letter of commitment for the CORE® Talon project to the Region One Homeland Security Planning Board's fiscal agency.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

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**RESOLUTION AUTHORIZING LIVINGSTON COUNTY TO ENTER INTO THE 2007  
HOMELAND SECURITY GRANT PROGRAM (HSGP) REGION ONE HOMELAND SECURITY  
PLANNING BOARD EQUIPMENT/EXERCISING/PLANNING AGREEMENT - 911 CENTRAL  
DISPATCH/EMERGENCY MANAGEMENT DEPARTMENT**

**WHEREAS,** the Livingston County 911 Central Dispatch/Emergency Management Director is hereby requesting authorization for the chair of the Livingston County Board of Commissioners to sign and enter into the written 2007 HSGP Region I Board Equipment/Exercising/Planning Agreement with the city of Lansing and the Region One Homeland Security Planning Board; and

**WHEREAS,** this Agreement has been thoroughly reviewed by civil counsel without objects to the form or substance of the agreement; and

**WHEREAS,** the city of Lansing is the Region One Homeland Security Planning Board's fiduciary for FY-2007 HSGP funds; and

**WHEREAS,** the city of Lansing and Region One Homeland Security Planning Board require jurisdictions within Region One to enter into the Agreement before equipment purchased with grant funds may be transferred to that jurisdiction; and

**WHEREAS,** the Agreement establishes required forms, terms and conditions for the agreeing parties consistent for use of FY-2007 HSGP funds as established by the state of Michigan.

**THEREFORE, BE IT RESOLVED** the chair of the Livingston County Board of Commissioners is authorized to sign the 2007 Homeland Security Grant Program Region I Board Equipment/Exercising/Planning Agreement.

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MOVED:

SECONDED:

CARRIED:



**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

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**RESOLUTION TO AMEND 2009-06-186 AUTHORIZING A CONTRACT WITH EDWARD W. SPARROW HOSPITAL ASSOCIATION TO PROVIDE MEDICAL EXAMINER AND FORENSIC PATHOLOGY SERVICES - Medical Examiner / Finance Committee**

**WHEREAS,** Livingston County contracts for both Medical Examiner and Forensic Pathology Services from Edward W. Sparrow Hospital Association; and

**WHEREAS,** the cost for these services had been a flat rate of \$21,000 for Medical Examiner Services and a cost per procedure for the Forensic Pathology Services; and

**WHEREAS,** Evaluation of the 2009 proposals and a review of the number of examinations, autopsies and other pathological procedures provided a cost savings over the charge per procedure. Therefore Resolution 2009-06-186 established a flat rate for the Forensic Pathology Services as opposed to the previous cost per service rate, however, the Administrative fee portion of the cost was inadvertently omitted from the authorizing resolution.

**THEREFORE BE IT RESOLVED** that Resolution 2009-06-186 is amended to include the authorization to continue to pay Edward W. Sparrow Hospital Association \$21,000 for Medical Examiner Services in addition to the previously authorized rate for Forensic Pathological Services.

**BE IT FURTHER RESOLVED** that the Board of Commissioners hereby authorizes the Chairman to sign the Amendment upon preparation of same by civil counsel.

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**MOVED:**

**SECONDED:**

**CARRIED:**

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RESOLUTION

NO.

LIVINGSTON COUNTY

DATE:

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RESOLUTION TO CERTIFY EMPLOYER DELEGATE TO THE MUNICIPAL  
EMPLOYEES RETIREMENT SYSTEM ANNUAL MEETING – 2009

Personnel 8/10/09 - Finance 8/12/09 - Full Board 8/24/09

WHEREAS, the 2009 MERS Annual Meeting will be held on September 15 through September 17, 2009 at the Amway Grand Plaza, Grand Rapids, Michigan; and

WHEREAS, in accordance with the provision of the Retirement Act, delegates for the MERS Annual Meeting may be appointed by official action of the Board of Commissioners; and

WHEREAS, Nicole Lewinski/Benefits Specialist has been recommended as the Employer Delegate; and

WHEREAS, in 2008, Livingston County did not have an employee attend as a result of budgetary constraints; and

WHEREAS, this is a very timely seminar given the Board of Commissioners implementation of the new Hybrid plan; and

WHEREAS, the Human Resources department has budgeted for attendance at the MERS annual meeting; and

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners appoints Nicole Lewinski as Employer Delegate.

BE IT FURTHER RESOLVED that the Livingston County Board of Commissioners authorizes reasonable expenses for housing, registration, mileage and meals for the delegate so appointed in accordance with adopted Board policy.

# # #

MOVED:

SECONDED:

CARRIED:

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**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

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**RESOLUTION TO MODIFY THE NON-UNION EMPLOYEES, ELECTED OFFICIALS, AND JUDGES HEALTH PLAN, OTHER BENEFITS & WAGES FOR 2010 AND 2011 FISCAL YEARS** (Personnel 8/10/09 - Finance 8/12/09 - Full Board 8/24/09)

**WHEREAS,** Livingston County's taxable values continue to decline, the County must be fiscally conservative to sustain long term financial capacity, while providing wages and benefits that are sustainable long term and are consistent with the objective of the Board of Commissioners plus the market; and

**WHEREAS,** to mitigate costs, the County is making the following changes:

- provide new base medical plan for non-union employees, elected officials and judges;
- implement cost sharing of health and dental insurance;

**WHEREAS,** an abbreviated salary study will be conducted to explore a two tier compensation schedule consistent with the current market.

**WHEREAS,** the Personnel Committee reviewed and discussed the wage and benefit modifications at their July 1, 2009 meeting, and further studied the recommendations at their July 15, and August 10, 2009 meetings;

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorizes the Human Resources Department to make the following modifications to the Non-Union Employees, Elected Officials, and Judges Health Plan and Other Benefits and Wages for 2010 and subsequent years:

1. Livingston County will implement a new base health plan. This new plan will provide for 80% coverage with an annual deductible of \$500/\$1,000 and annual co-insurance maximum of \$1,500/\$3,000. The plan will have a 3-Tier drug card of \$2/\$25/\$50 and a 2x mail order benefit.
2. The County will continue to offer the BCBS Community Blue PPO1 and PPO6 plans. Beginning in 2010, a \$5/\$25/\$50 drug card will be implemented on both plans. Employee contributions to this plan will continue to be evaluated on an annual basis. For the 2010 benefit year, employee contributions will be equivalent to 5% of the monthly premium for PPO1 and PPO6 plus additional buy up costs. In future years, employee contributions for the buy-ups will be equivalent to the actual costs of selecting PPO-1 and PPO-6.
3. Livingston County will provide health and dental benefits with an employee contribution structure to be implemented over two years:

All employees shall pay premium in 2010 and 2011 of the health care and dental coverage they select, as follows:

- a. 2010 - 5% .
- b. 2011 - 10%.

4. The Opt Out incentive will be \$1,800 per year.
5. The spousal medical surcharge will be \$10/Pay.
6. The health care flexible spending account maximum annual election will be increased to \$5,000.
7. Livingston County will partner with Blue Cross Blue Shield to implement Mental Health Parity as required by the law.
8. Effective in the first pay period in 2010, employees in the MERS Defined Benefit plan will be required to contribute 5% of their MERS recognized wages toward their pension benefit. In accordance with the actuarial evaluation, employees' contributions will be evaluated annually.
9. Consistent with Resolution #2009-07-222, effective August 1, 2009 all new pension eligible employees shall participate in the MERS Hybrid Plan. Pension-eligible Employees hired prior to this date will be offered a one-time, irrevocable opportunity to convert to the Hybrid Plan.
10. Pending tax base recovery, the following wage adjustments to the salary schedule will occur:
  - a. 2010 Wage Increase 0%
  - b. 2011 Wage Increase 0%
  - c. 2012 Wage Increase 2%
11. Livingston County will need to reduce the number of General Fund & General Fund subsidized employees and only fill vacant non-exempt positions with 20 hour employees with no benefits, unless waived by the Board of Commissioners for required or mandated positions. In departments not funded by the General Fund, vacancies shall be posted internally with employees in General Fund Departments given first consideration.

**BE IT FURTHER RESOLVED** that the interpretation and operation of the benefits outlined above are within the sole discretion of the Livingston County Board of Commissioners and the benefits outlined above may be added to, expanded, reduced, deleted, or otherwise modified by the County Board and such modifications shall be solely within the discretion of the Livingston County Board of Commissioners; and

**BE IT FURTHER RESOLVED** that all department budget appropriations will be reduced in the equivalent amount reflective of the modifications contained in this resolution; and

**BE IT FINALLY RESOLVED** that this resolution supersedes all previous resolutions which would apply to benefits plan for Non Union Employees, Elected Officials, and Judges.

# # #

**MOVED:**

**SECONDED:**

**CARRIED:**