

Finance Committee

8/26/2009

304 E. Grand River Ave., Howell, MI

7:30 AM

AGENDA

1. **CALL MEETING TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF MINUTES**
 - A. Minutes of meeting dated August 12, 2009
4. **TABLED ITEMS FROM PREVIOUS MEETINGS**
5. **APPROVAL OF AGENDA**
6. **REPORTS**
7. **CALL TO THE PUBLIC**
8. **BUILDING SERVICES**
 - A. RESOLUTION AUTHORIZING THE LEASE OF 820 EAST GRAND RIVER, HOWELL TO LOVE INC - Building Services / Finance Committee
9. **DISTRICT COURT**
 - A. RESOLUTION TO TEMPORARILY REPLACE A PROBATION OFFICER WHILE OUT ON MEDICAL LEAVE - District Court / Personnel Committee / Finance Committee
 - B. RESOLUTION TO REPLACE A VACANT PART-TIME SOBRIETY COURT PROBATION OFFICER FOR 53RD DISTRICT COURT - District Court / Personnel Committee / Finance Committee
10. **EMERGENCY MEDICAL SERVICES**
 - A. RESOLUTION TO LEVY 2010 EMS ALLOCATION MILLAGE - EMS / Health & Human Services Committee / Finance Committee
 - B. RESOLUTION AUTHORIZING A CONTRACT WITH WIELAND-DAVCO FOR PRECONSTRUCTION SERVICES - EMS / Health & Human Services Committee / Finance Committee
11. **UPDATE: 2010 - 2011 BUDGET**

(no attachments)

08A RESOLUTION AUTHORIZING THE LEASE OF 820 EAST GRAND RIVER, HOWELL TO LOVE INC - Building Services / Finance Committee

09A RESOLUTION TO TEMPORARILY REPLACE A PROBATION OFFICER WHILE OUT ON MEDICAL LEAVE - District Court / Personnel Committee / Finance Committee

09B RESOLUTION TO REPLACE A VACANT PART-TIME SOBRIETY COURT PROBATION OFFICER FOR 53RD DISTRICT COURT - District Court /

Personnel Committee / Finance Committee

10A RESOLUTION TO LEVY 2010 EMS ALLOCATION MILLAGE - EMS /
Health & Human Services Committee / Finance Committee

10B RESOLUTION AUTHORIZING A CONTRACT WITH WIELAND-DAVCO
FOR PRECONSTRUCTION SERVICES - EMS / Health & Human Services
Committee / Finance Committee

- 12. MISCELLANEOUS CLAIMS**
- 13. COMPUTER PRINTOUT - (attached)**
- 14. ADJOURNMENT**

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING THE LEASE OF 820 EAST GRAND RIVER, HOWELL TO LOVE INC - Building Services / Finance Committee

WHEREAS, the Building Services Department has a vacant building located at 820 East Grand River, Howell; and

WHEREAS, Building Services has received a letter of intent to lease from Love INC; and

WHEREAS, Building Services has contacted Peter Cohl's office to draft a lease agreement between the Livingston County and Love INC; and

WHEREAS, Love INC shall pay as rent the applicable utilities per month until the end of the applicable lease; and

WHEREAS, Love INC will maintain the building during its tenancy, including but not limited to, exterior maintenance, snow removal, mowing and lawn maintenance, interior maintenance and improvements for the period of five years with a five year extension option.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby authorizes the lease of 820 East Grand River to Love INC.

BE IT FURTHER RESOLVED that the Board Chair be authorized to sign said lease agreement upon preparation of civil counsel.

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**MOVED:
SECONDED:
CARRIED:**

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION TO TEMPORARILY APPROVE THE FILLING OF A VACANT PROBATION OFFICER WHILE OUT ON MEDICAL LEAVE FOR THE 53RD DISTRICT COURT -
(Personnel 08/19/09 – Finance 08/26/09 – Full Board 09/08/09)

WHEREAS, the 53rd District Court has a need to temporarily replace a Probation Officer who will be out on medical leave starting approximately in December; and

WHEREAS, for purposes of continuity, the 53rd District Court would function more efficiently if this request was granted; and

WHEREAS, the costs for temporarily replacing this Probation Officer will be cost neutral and funding for same is available in the 53rd District Court Budget; and

WHEREAS, this Resolution has been recommended for approval by the Personnel Committee.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves the temporary replacement of a Probation Officer for approximately 10 weeks while this officer is out on medical leave.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION APPROVING THE FILLING OF A VACANT PART-TIME SOBRIETY COURT PROBATION OFFICER FOR THE 53RD DISTRICT COURT -

(Personnel 08/19/09 – Finance 08/26/09 – Full Board 09/08/09)

WHEREAS, the 53rd District Court has a need to replace a 19.5 hour per week sobriety court probation officer; and

WHEREAS, for purposes of continuity, the 53rd District Court would function more efficiently if this request was granted; and

WHEREAS, the wages and expenses for the 19.5 hour per week sobriety court probation officer are fully reimbursed through the SCAO sobriety court grant; and

WHEREAS, the Personnel sub-committee and Human Resources have recommended that this position be reclassified from a temporary, part-time position to a regular, part-time position effective immediately (since this position is typically longer than a temporary, six-month period); however, if this position becomes no longer funded by the SCAO sobriety court grant, this position will be eliminated; and

WHEREAS, funding for same is available in the 53rd District Court Budget; and

WHEREAS, this Resolution has been recommended for approval by the Personnel Committee.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves the replacement of a sobriety court probation officer with one or two part-time employees as long as the total hours and expenses fall within the funded grant contract amount and this position(s) be reclassified from a temporary, part-time position to a regular, part-time position.

BE IT FURTHER RESOLVED that if this position becomes no longer funded by the SCAO sobriety court grant, this position(s) will be eliminated.

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**MOVED:
SECONDED:
CARRIED:**

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION TO LEVY 2010 EMS ALLOCATION MILLAGE – EMS / Health and Human Services Committee / Finance Committee

WHEREAS, in compliance with the requirements of Act 5, Public Acts of Michigan 1982, as amended; and

WHEREAS, the proposed levy would apportion taxes for EMS operating purposes based on the Taxable Valuation of 0.2945 mills; and

WHEREAS, prior to the presentation of this resolution, the following tax levy was recommended at 0.2799.

THEREFORE BE IT RESOLVED that the apportionment of taxes for EMS operating purposes be approved and authorized to be levied on the Taxable Valuation of the County at the rate of 0.2945 mills.

BE IT FURTHER RESOLVED that the 2010 levy for EMS operations be approved and levied as recommended.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING AN CONTRACT WITH WIELAND-DAVCO CORPORATION TO PROVIDE PRECONSTRUCTION SERVICES - EMS / Health and Human Services Committee / Finance Committee

WHEREAS, Livingston County EMS has determined a need for preconstruction services; and

WHEREAS, the EMS building committee has completed a through investigation and interview process; and

WHEREAS, in accordance with the County’s Purchasing Policy, a formal quoting process was performed and the submitted quotes were evaluated; and

WHEREAS, Wieland-Davco of Lansing, Mi, submitted a quote that will provide the preconstruction services at the rate of \$5,500 if the project goes to construction and if the project does not go to construction, there is no preconstruction cost; and

WHEREAS, Wieland–Davco has quoted a construction Management Fee of 1.8% of construction cost in the event the project goes to construction; and

WHEREAS, if necessary any funding for same is available through the EMS Budget; and

WHEREAS, this Resolution has been recommended for approval by the EMS building and Health and Human Services Committees.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby authorizes entering into an agreement with Wieland-Davco 4162 English Oak Dr Lansing, Mi 48911 for preconstruction services at the rate of \$5,500 if the project goes to construction and if the project does not go to construction, there in no preconstruction cost.

BE IT FURTHER RESOLVED that the Chairman of the Board of Commissioners be authorized to sign the above-referenced contract upon preparation of the AIA Form 121 CMc as amended by Civil Counsel.

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MOVED:

SECONDED:

CARRIED: