

PUBLIC SAFETY and INFRASTRUCTURE & DEVELOPMENT COMMITTEE

1/27/2014

304 E Grand River, Board Chambers, Howell, Michigan 48843

7:30 PM

AGENDA

- 1. CALL MEETING TO ORDER**
 - 2. APPROVAL OF MINUTES**
Meeting minutes dated: November 25, 2013
 - 3. APPROVAL OF AGENDA**
 - 4. REPORTS**
Fracking Presentation
Simulcast System Update
Memorandum Regarding Michigan Senate Bill 636
 - 5. CALL TO THE PUBLIC**
 - 6. RESOLUTIONS FOR CONSIDERATION:**
-
- 07 Building Inspections**
RESOLUTION AUTHORIZING RENEWAL OF AGREEMENT WITH THE CITY OF BRIGHTON FOR BUILDING DEPARTMENT SERVICES - BUILDING INSPECTION / FINANCE / FULL BOARD
-
- 08 Jail**
RESOLUTION TO AMEND PROFESSIONAL CONTRACT FOR EDUCATIONAL SERVICES FOR JAIL
-
- 09 Emergency Management**
RESOLUTION AUTHORIZING LIVINGSTON COUNTY TO PARTICIPATE IN THE 2013 HOMELAND SECURITY GRANT PROGRAM (HSGP), AND TO SUBMIT FY-2013 HSGP APPLICATIONS PURSUANT TO DECISIONS OF THE LIVINGSTON COUNTY HOMELAND SECURITY LOCAL PLANNING TEAM- 911 CENTRAL DISPATCH / EMERGENCY MANAGEMENT – PUBLIC SAFETY / FULL BOARD
-
- 10 Central Dispatch**
RESOLUTION AUTHORIZING WAIVER OF THE PURCHASING POLICY AND THE ISSUANCE OF A BLANKET PURCHASE ORDER (BPO) IN THE AMOUNT OF \$30,000 TO FIFER INVESTIGATIONS, LLC FOR CONDUCTING APPLICANT BACKGROUND INVESTIGATIONS – 9-1-1 CENTRAL DISPATCH / EMERGENCY MANAGEMENT, INFRASTRUCTURE & DEVELOPMENT AND PUBLIC SAFETY COMMITTEE, FINANCE COMMITTEE, BOARD OF COMMISSIONERS.

11 Central Dispatch
RESOLUTION AUTHORIZING THE CHAIR TO SIGN AN E911
TELEPHONE SYSTEM MAINTENACE AGREEMENT – 9-1-1 CENTRAL
DISPATCH / EMERGENCY MANAGEMENT, INFRASTRUCTURE &
DEVELOPMENT AND PUBLIC SAFETY COMMITTEE. FINANCE
COMMITTEE, BOARD OF COMMISSIONERS

12 Drain Commissioner
RESOLUTION TO ESTABLISH NEW FEES FOR THE SOIL EROSION
CONTROL PROGRAM

13. CALL TO THE PUBLIC

14. ADJOURNMENT

MEETING MINUTES

LIVINGSTON COUNTY

NOVEMBER 25, 2013 – 7:30 P.M.

ADMINISTRATION BUILDING – BOARD CHAMBERS

304 E. Grand River Avenue, Howell, MI 48843

PUBLIC SAFETY

RON VAN HOUTEN DAVID DOMAS KATE LAWRENCE DON PARKER

OTHERS:

<u>ERIC SANBORN</u>	<u>CINDY CATANACH</u>	<u>COMM. DOLAN</u>
<u>MIKE MURPHY</u>	<u>BELINDA PETERS</u>	<u>COMM. WILLIAMS</u>
<u>KEN RECKER</u>	<u>RICH MALEWICZ</u>	
<u>DARREN SPEER</u>	<u>COMM. GRIFFITH</u>	

1. **CALL TO ORDER:** Meeting called to order by: **COMM. RON VAN HOUTEN** at 7:33 p.m.
2. **APPROVAL OF MINUTES: MINUTES OF MEETING DATED OCTOBER 28, 2013:**

MOTION TO APPROVE THE MINUTES, AS PRESENTED.
MOVED BY: LAWRENCE / SECONDED BY: PARKER
ALL IN FAVOR - MOTION PASSED

3. **APPROVAL OF AGENDA:**

MOTION TO APPROVE THE AGENDA, AS PRESENTED.
MOVED BY: LAWRENCE / SECONDED BY: PARKER
ALL IN FAVOR - MOTION PASSED

4. **REPORTS:** Comm. Domas inquired as to any future dates for the Road Patrol Committee. The committee was posed some questions in which they are waiting for a response from civil counsel before scheduling the next meeting.
5. **CALL TO THE PUBLIC:** None.
6. **RESOLUTIONS FOR CONSIDERATION:**

7. **DRAIN COMMISSIONER - RESOLUTION APPROVING A CONTRACT BETWEEN LIVINGSTON COUNTY AND THE HURON RIVER WATERSHED COUNCIL PURSUANT TO THEIR PROPOSAL FOR THE PERFORMANCE OF WATERSHED PLANNING SERVICES ASSOCIATED WITH PHASE II STORM WATER PERMIT REGULATIONS**

RECOMMEND MOTION TO THE: FINANCE
MOVED BY: DOMAS / SECONDED BY: LAWRENCE
ALL IN FAVOR - MOTION PASSED

8. **DRAIN COMMISSIONER - RESOLUTION AUTHORIZING INTERGOVERNMENTAL AGREEMENTS ALLOWING FOR THE ALLOCATION OF BILLING OF COSTS ASSOCIATED WITH PLANNING AND COORDINATION OF THE PHASE II STORM WATER REGULATIONS**

RECOMMEND MOTION TO THE: FINANCE
MOVED BY: DOMAS / SECONDED BY: LAWRENCE
ALL IN FAVOR - MOTION PASSED

9. **SHERIFF - RESOLUTION TO AMEND RESOLUTION 2013-07-180 TO AMEND BLANKET PURCHASE ORDER WITH NORTH EASTERN UNIFORM & EQUIPMENT, INC. FOR UNIFORMS AND UNIFORM EQUIPMENT AND A BUDGET AMENDMENT**

RECOMMEND MOTION TO THE: FINANCE
MOVED BY: LAWRENCE / SECONDED BY: DOMAS
ALL IN FAVOR - MOTION PASSED

10. **DISCUSSION: 2014 Budget Discussions**

- **Cindy Catanach addressed the committee regarding a few items from the budget to update the committee. These topics included funding of the three corrections officers, claims for retirees out of benefit fund and replacement of in car cameras and mobile data. Proposed replacing equipment in cars, after speaking with CIO determined going to replace a smaller amount of the equipment in the cars than originally proposed. Budget bringing forward Wednesday at Finance will have these new figures in it.**

11. **ADJOURNMENT:**

MOTION TO ADJOURN AT 8:29 P.M.
MOVED BY: PARKER / SECONDED BY: LAWRENCE
ALL IN FAVOR - MOTION PASSED

Respectfully Submitted

KELLI HAWORTH
RECORDING SECRETARY



LIVINGSTON COUNTY, MICHIGAN
**911 CENTRAL DISPATCH/
EMERGENCY MANAGEMENT DEPARTMENT**

300 S. Highlander Way, Howell, Michigan 48843
Phone 517.546.4620 Fax 517.546.5008
Web Site: co.livingston.mi.us

Memorandum

To: Infrastructure & Development and Public Safety Committee
From: Donald T. Arbic, Director
Date: January 3, 2014
Re: Michigan Senate Bill 636

EXECUTIVE SUMMARY

Senate Bill 636 would make it easier for AT&T to close its landline telephone operations in areas where it is no longer profitable to maintain the system we have known all our lives. It is not difficult to view this move as yet another greedy corporate action by a corporation known for its greedy behavior.

However, the issue is real. The AT&T customer base which funded infrastructure maintenance has been diminishing for more than a decade. It will continue to diminish and is predicted to bottom out with AT&T retaining only about 20% of the land line customer base it had in the year 2000. The diminishing customer base will one day be insufficient to fund maintenance of a state wide land line telephone system without significant rate increases.

After acknowledging the issue is real, the question for today becomes: is SB636 the best we can do for the state of Michigan? No. If our opposition today will stimulate the legislature to build in better consumer protection, then we should oppose it. However, we have to also acknowledge hundreds of thousands of consumers, tens of thousands right here in Livingston County, have already voluntarily surrendered their land lines. It is unrealistic to expect AT&T to maintain a publically switched telephone network throughout the state in case some day some of those consumers want their land line back again.

- The current issue is a segment of larger national telephone service deregulation process vis-à-vis changes to and relaxation of carrier of last resort (COLR) requirements.
 - A carrier of last resort is a telecommunications carrier committed to or required by law to provide service to any customer in a service area requesting it, even if serving the customer is not economically viable at prevailing rates.
 - The COLR business model spreads costs across the entire service area customer base.
 - Continued loss of customer base creates ever increasing areas of economic non-viability, i.e., insufficient paying customers to sustain the infrastructure.
 - The issue will not go away if SB636 is defeated in the Michigan House or vetoed by the Governor.
- SB636 has been passed by the Michigan Senate and at this writing is in the House Energy and Technology Committee.
 - The House Fiscal Agency released a *Legislative Analysis* of SB636, copy attached, on December 11th, 2013.
 - If passed and signed into law in its present form, SB636 eases the existing process a COLR must undertake to withdraw service from an exchange area.
 - Currently, another land line provider would have to take over the area before the existing COLR could depart. The new legislation would allow for a VoIP or wireless carrier to provide voice telephony services, and then the COLR could vacate the exchange area.
- The issue is not unique to Michigan.
 - According to a 2012 publication of The Rural Broadband Association, four states have passed similar legislation.
 - The issue is being debated in New York and Kentucky.
- Opposition appears to center on the loss of services currently supported by traditional copper wire telephony, dialers and like alarming equipment, and/or forcing customers to switch to less desirable, less reliable telephone service.
- Livingston County's COLR, AT&T, lost over 40% of its customer base within the county since 2008, the year Michigan's 9-1-1 law was last amended. It is, nevertheless, not in imminent danger of financial collapse, according to my source within AT&T. In other words, there is time to do this right with the first effort.

Legislative Analysis

Analysis available at <http://www.legislature.mi.gov>

Mary Ann Cleary, Director
Phone: (517) 373-8080
<http://www.house.mi.gov/hfa>

TRADITIONAL LANDLINES

Senate Bill 636 Substitute S-2 with committee amendment

Sponsor: Sen. Mike Nofs

House Committee: Energy and Technology

Senate Committee: Energy and Technology

Complete to 12-11-13

A SUMMARY OF SENATE BILL 636 AS REPORTED BY HOUSE COMMITTEE
12-11-13

Briefly, the bill would do the following:

- o Revise the procedure, beginning January 1, 2017, by which a telephone provider could discontinue basic local exchange and/or toll service to an exchange. (This would include allowing an incumbent service provider to no longer provide traditional landline service).
- o Change the annual registration and fee for an operator service provider or a payphone service provider to a one-time registration and fee.
- o Require duplicative costs or revenues to be included in the annual access restructuring mechanism report compiled by the MPSC.
- o Change the date on which the MPSC must recalculate the size of the Access Restructuring Mechanism (ARM) to March 13, 2018.
- o Revise the monthly disbursement to an eligible provider from the ARM if the provider discontinues basic local exchange service (such as landline service).
- o Require the MPSC to maintain a publicly available database of providers of toll and local exchange service in each exchange.

Senate Bill 636 would amend the Michigan Telecommunications Act. Currently, a telecommunication provider that provides either basic local exchange or toll service, or both, cannot discontinue such service to an exchange unless one or more alternative providers for toll service, or two or more alternative providers for basic local exchange service, are furnishing a comparable voice service to the customers in the exchange. A comparable voice service includes voice over internet protocol (VoIP) and wireless services. The act provides the current process that a telecommunications provider must follow before discontinuing the service, including notices to customers and the public and

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING RENEWAL OF AGREEMENT WITH THE CITY OF BRIGHTON FOR BUILDING DEPARTMENT SERVICES - BUILDING INSPECTION / FINANCE / FULL BOARD

WHEREAS, the City of Brighton continues to have a need to fill a vacant Building Official position; and

WHEREAS, this position is vital to the continuation of State-mandated building inspection and plan review functions for the City; and

WHEREAS, Livingston County has been providing Building Official services to the City of Brighton since November 1, 2010, in which the current contract expired on December 31, 2013; and

WHEREAS, both parties would like to renew the agreement until further notice with an increase in the annual rate from \$25,000 to \$40,000 with all other terms and conditions remaining the same; and

WHEREAS, this Agreement has already been approved by the City of Brighton and their council; and

WHEREAS, this Resolution has been recommended for approval by the Finance Committee.

THEREFORE BE IT RESOLVED that the County of Livingston will continue to perform City Building Department functions until further notice, including Chief Building Official duties per State statute, beginning January 1, 2014 at the annual rate of rate of \$40,000 with all other terms and conditions remaining the same.

BE IT FURTHER RESOLVED that the Board of Commissioners hereby authorizes the Chairman to sign the Agreement and any needed amendments upon the approval and review of civil counsel.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION TO AMEND PROFESSIONAL CONTRACT FOR EDUCATIONAL SERVICES FOR JAIL - SHERIFF DEPARTMENT / PUBLIC SAFETY / FINANCE COMMITTEE

WHEREAS, the proposed contract will allow the Livingston County Jail to extend the term of the contract with Kathy Hittle, a teacher, to provide educational services to inmates at the County Jail; and

WHEREAS, the funds will be paid from Inmate Rec and Ed fund, which are the County's profit from Inmate Commissary; and

WHEREAS, the contract will allow the Jail to provide a variety of education services such as high school completion, GED, creative writing, life-skills and other specialized programs deemed appropriate and may vary dependent on jail population; and

WHEREAS, the terms of the contract will remain the same with an hourly rate of \$25 per hour, without benefits, for a total not exceed \$35,000 annually for the period of January 1, 2014 through December 31, 2016.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby authorizes the contract, as referenced above for inmate education services with Kathy Hittle, for \$25 per hour for a total not to exceed \$35,000 annually, with the contract effective period from January 1, 2014 through December 31, 2016.

BE IT FURTHER RESOLVED that Civil Counsel prepare said contract and the Chair of the Board and the Sheriff are authorized to sign said contract.

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MOVED:

SECONDED:

CARRIED:



LIVINGSTON COUNTY, MICHIGAN
DEPARTMENT OF SHERIFF DEPARTMENT

150 S. Highlander Way, Howell, MI
Phone 517-546-2445 Fax 517-552-2542
Web Site: co.livingston.mi.us

Memorandum

To: Livingston County Board of Commissioners
From: Lt. Eric Sanborn
Date: December 30, 2013
Re: Inmate Educational Services

The Livingston County Jail provides educational services to inmates at the jail. This includes high school completion, GED, creative writing and other specialized coursework. For the last eleven years our teacher, Kathy Hittle, has done an outstanding job providing the teaching services. Kathy has extensive experience working in a correctional setting. She had previously worked for Florida DOC and Maxey Training School as an educator.

The cost of this service is \$25 per hour for a total not to exceed \$35,000 annually. This service is paid from inmate commissary commissions and not the county's general fund. We would like to extend the contract for another three years under the same terms as the previous contract. We would also request that legal counsel draw up an amendment to the contract to extend the period to December 31, 2016.

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING LIVINGSTON COUNTY TO PARTICIPATE IN THE 2013 HOMELAND SECURITY GRANT PROGRAM (HSGP), AND TO SUBMIT FY-2013 HSGP APPLICATIONS PURSUANT TO DECISIONS OF THE LIVINGSTON COUNTY HOMELAND SECURITY LOCAL PLANNING TEAM– 911 CENTRAL DISPATCH / EMERGENCY MANAGEMENT – PUBLIC SAFETY / FULL BOARD

- WHEREAS,** the FY-2013 HSGP is a primary funding mechanism operated by the United States Department of Homeland Security for building and sustaining national preparedness capabilities providing pass-through funds to states, regions and counties for preventing, deterring, responding to and recovering from incidents of national significance; and
- WHEREAS,** Livingston County’s FY-2013 HSGP allocation by the Region One Homeland Security Planning Board’s Executive Committee is \$61, 905.61; and
- WHEREAS,** the state of Michigan administers the HSGP on behalf of the United States Department of Homeland Security; and
- WHEREAS,** the city of Lansing is the Region One Homeland Security Planning Board’s fiduciary for FY-2013 HSGP funds; and
- WHEREAS,** both the state of Michigan and the city of Lansing require various officials of participating counties to sign annual grant agreements and supporting documents; and
- WHEREAS,** Livingston County maintains a Homeland Security Local Planning Team representing all public safety disciplines to determine the most worthwhile use of HSGP funding; and
- WHEREAS,** capture of FY-2013 HSGP funds necessitates submission of written applications to the Region One Homeland Security Planning Board and state of Michigan on forms prescribed by the state of Michigan.

THEREFORE, BE IT RESOLVED the Chair of the Livingston County Board of Commissioners, the County Administrator, the County Emergency Management Coordinator, the County Emergency Program Manager, and other Livingston County officials as may be necessary, are authorized to sign the State of Michigan 2013 Homeland Security Grant Program Agreement, the 2013 HSGP Region One Board Equipment/Exercising/Planning Agreement and other supporting documents necessary to participate in the FY-2013 Homeland Security Grant Program.

BE IT FURTHER RESOLVED the Livingston County Board of Commissioners hereby authorizes the submission of FY-2013 HSGP application(s) and other required documents to support the application pursuant to the determination of the Livingston County Homeland Security Local Planning Team.

BE IT FURTHER RESOLVED the Livingston County Board of Commissioners hereby designates the 9-1-1 Central Dispatch/Emergency Management Program Manager as the primary applicant agent and the County EMS Director as the secondary agent.

BE IT FURTHER RESOLVED that the Chair of the County Board of Commissioners is authorized to sign all forms, assurances, supporting documents and contracts/agreements related to the grant application and subsequent award or future amendments.



LIVINGSTON COUNTY, MICHIGAN
**911 CENTRAL DISPATCH/
EMERGENCY MANAGEMENT DEPARTMENT**

300 S. Highlander Way, Howell, Michigan
Phone 517.546.4620 Fax 5517.546.5008
Web Site: co.livingston.mi.us

Memorandum

To: Public Safety Committee
Finance Committee
Board of Commissioners

From: Michael D. Kinaschuk

Date: January 14, 2014

Re: Resolution Authorizing Livingston County's Participation in the
FY-2013 Homeland Security Grand Program (HSGP) and County
Officials to Sign and Submit Required Documents

The United States Department of Homeland Security (DHS) annually issues a non-competitive, pass-through grant to states, regions, urban areas and counties to build and sustain preparedness, as well as recover from incidents of national significance called the Homeland Security Grant Program (HSGP). The Michigan Department of State Police Emergency Management and Homeland Security Division (EMHSD) administer the HSGP on behalf of the DHS. Livingston County is in EMHSD's Region One. The Region One '13 HSGP is \$895,055.00. Based on population, the Region One Executive Committee allocated \$61,905.61 of that sum to Livingston County for local projects at the discretion of the Local Planning Team (LPT).

Annual HSGP participation requires various officials of Livingston County to sign and submit grant agreements, project justification forms, actual cost justification forms, reimbursement forms, environmental & historic preservation forms and other documents to receive HSGP funds and participate in Region One projects supported by and paid for out of Region One's allocation.

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING WAIVER OF THE PURCHASING POLICY AND THE ISSUANCE OF A BLANKET PURCHASE ORDER (BPO) IN THE AMOUNT OF \$30,000 TO FIFER INVESTIGATIONS, LLC FOR CONDUCTING APPLICANT BACKGROUND INVESTIGATIONS – 9-1-1 CENTRAL DISPATCH / EMERGENCY MANAGEMENT, INFRASTRUCTURE & DEVELOPMENT AND PUBLIC SAFETY COMMITTEE, FINANCE COMMITTEE, BOARD OF COMMISSIONERS.

WHEREAS, central dispatch department will fill vacant dispatcher positions and develop and employment roster during 2014; and,

WHEREAS, all applicant finalists are subjected to a thorough background investigation; and,

WHEREAS, it is commonplace to conduct multiple background investigations to identify an applicant suitable for offer of full-time employment; and,

WHEREAS, the central dispatch department has outsourced this work to Fifer Investigations, LLC for their unique expertise and experience conducting applicant background investigations for public safety agencies; and,

WHEREAS, the central dispatch department requests the competitive bid process per the Purchasing Policy be waived; and,

WHEREAS, funds sufficient for 32 complete background investigations, \$30,000, have been allocated in the central dispatch department's approved 2014 budget, see line 26132500 956000.

THEREFORE, BE IT RESOLVED the competitive bid process per the Purchasing Policy is waived and the Livingston County Board of Commissioners hereby authorizes a BPO to Fifer Investigations, LLC for the conduct of applicant background investigations during 2014 in the amount of \$30,000.

BE IF FURTHER RESOLVED that the Board of Commissioner authorizes a budget transfer of \$30,000 from object code 956000 to object code 819000 to properly budget and record this expense.

BE IT FURTHER RESOLVED, after review and approval by civil counsel as may be necessary; the

Chair of the Board of Commissioners is authorized to sign contractual or other documents as may be required to complete the transaction.

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MOVED:
SECONDED:
CARRIED:



LIVINGSTON COUNTY, MICHIGAN
**911 CENTRAL DISPATCH/
EMERGENCY MANAGEMENT DEPARTMENT**

300 S. Highlander Way, Howell, Michigan 48843
Phone 517.546.4620 Fax 517.546.5008
Web Site: co.livingston.mi.us

Memorandum

To: Infrastructure & Development and Public Safety Committee,
Finance Committee,
Board of Commissioners

From: Donald T. Arbic, Director

Date: October 21, 2013

Re: Blanket Purchase Order (BPO), Fifer Investigations, LLC

The 9-1-1 Central Dispatch/Emergency Management Department has engaged the services of Fifer Investigations, LLC to conduct dispatcher applicant background investigations. Fifer Investigations, LLC specializes in conducting background investigations for public safety agencies and has unique qualifications and experience conducting these investigations. Moreover, Fifer Investigations, LLC has the business practice of pausing and contacting the department whenever a potentially disqualifying fact is discovered during a background investigation. This practice results in substantial savings for the department.

The central dispatch department has full-time vacancies to fill and must develop a list of employment-ready applicants so it may fill vacant positions as they present. It is commonplace to conduct multiple background investigations to identify an applicant suitable to fill a single vacant position.

The department requests Board of Commissioners authorization for waiver of the Purchasing Policy for a competitive bid and issuance of a \$30,000 BPO to Fifer Investigations, LLC. The amount is sufficient to conduct 32 full applicant evaluations, which will exceed the department's anticipated needs during 2014. The department budgeted for this expenditure on line 26132500 956000.

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING THE CHAIR TO SIGN AN E911 TELEPHONE SYSTEM MAINTENACE AGREEMENT – 9-1-1 Central Dispatch / Emergency Management, Infrastructure & Development and Public Safety Committee. Finance Committee, Board of Commissioners

WHEREAS, the Board of Commissioners approved the purchase of an E911 telephone system and service agreement in cooperation with Eaton, Clinton and Ingham Counties July 6, 2010, with the passage of resolution 2010-07-208; and,

WHEREAS, the E911 telephone system was installed and accepted in July, 2012; and,

WHEREAS, the E911 telephone system was under warranty for its first year of service and the original purchase agreement included an ongoing maintenance service and software agreement spreading costs proportionately to the four counties; and,

WHEREAS, the Counties of Eaton, Clinton and Ingham refused to pay their 2013 - 2014 maintenance fees, subsequently opting to abandon the shared system in favor of purchasing their own stand-alone systems; and,

WHEREAS, Livingston County will inherit and covert the original system to stand alone, necessitating a revised single site maintenance service agreement; and,

WHEREAS, the only two entities qualified to perform conversion and maintenance service submitted price quotes and Advanced Wireless Technologies submitted the most cost effective proposal.

WHEREAS, the 9-1-1 Central Dispatch/Emergency Management Department accounted for this expense on line 26132500 931000 of its 2014 budget.

THEREFORE, BE IT RESOLVED the Livingston County Board of Commissioners authorizes the Chair to sign a E911 telephone system maintenance service agreement with Advanced Wireless Technology covering the system for the remainder of 2014 with an option for 2015 for an amount not to exceed \$50,000 annually upon review and approval by County Civil Counsel.

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MOVED:
SECONDED:
CARRIED:



300 S. Highlander Way, Howell, Michigan 48843
Phone 517.546.4620 Fax 517.546.5008
Web Site: co.livingston.mi.us

Memorandum

To: Infrastructure & Development and Public Safety Committee
Finance Committee
Board of Commissioners

From: Donald T. Arbic, Director

Date: January 14, 2014

Re: 9-1-1 Telephone Switch Maintenance Agreement

July 6, 2010, the Board of Commissioners authorized the purchase of an E911 telephone system in conjunction with the respective 9-1-1 centers of Ingham, Eaton and Clinton Counties. The purchase included a hardware and software maintenance agreement spreading costs proportionally among the participating counties. The system was installed in 2012. Final acceptance was the third week of July, 2012. It was under warranty its first year.

As the warranty period drew to a close in 2013 the counties of Eaton, Clinton and Ingham refused to pay their 2013 - 14 maintenance fees. Each county subsequently decided to purchase its own stand-alone E911 system. Livingston County is inheriting the system purchased in 2012 and must; therefore, enter into a revised maintenance and software service agreement.

The two entities qualified to perform system changes to put the system into a single-site configuration and provide ongoing maintenance and software support, Advanced Wireless Technologies and Carousel Industries, provided quotes. Advanced Wireless Technologies, the system's original installer, provided the more cost effective proposal.

The requested resolution would provide Board of Commissioners authorization for the Chair to sign the revised maintenance service agreement after negotiations are concluded and the agreement has been approved by civil counsel.

The department budgeted for the maintenance and software support agreement on line 26132500 931000.

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION TO ESTABLISH NEW FEES FOR THE SOIL EROSION CONTROL PROGRAM – DRAIN COMMISSIONER

WHEREAS, the office of the Livingston County Drain Commissioner is the county enforcing agency for the soil erosion and sedimentation control program; and

WHEREAS, in 2005 certain fees were established for the soil erosion and sedimentation control program; and

WHEREAS, since 2005, the cost of operating the soil erosion and sedimentation control program have increased while the fees charged have not been increased; and

WHEREAS, the fees established in 2005 are no longer sufficient to cover the costs of this program; and

WHEREAS, this Resolution has been recommended for approval by the [Name of Committee] Committee.

THEREFORE BE IT RESOLVED that the following fees for soil erosion and sedimentation control permits and waivers are established effective April 1, 2014:

Single Family Permits	
Major Projects	\$ 210
Minor Projects	\$ 150
Reinspection Fee	\$ 80
Commercial Permits	\$ 410
Plus \$100 per month flat fee for each month of permit activity unless permit is closed within first 10 days of the month.	
Utility Permits	\$ 410
Residential Waiver	\$ 45
Commercial Waiver	\$ 75

BE IT FURTHER RESOLVED that the following fees for soil erosion and sedimentation control permits and waivers are established April 1, 2015:

Single Family Permits	
Major Projects	\$ 250
Minor Projects	\$ 180
Reinspection Fee	\$ 95
Commercial Permits	\$ 480
Plus \$100 per month flat fee for each month of permit activity unless permit is closed within first 10 days of the month.	
Utility Permits	\$ 480
Residential Waiver	\$ 55
Commercial Waiver	\$ 100

BE IT FURTHER RESOLVED that the Livingston County Clerk is directed to cause the revised fee schedule to be published in a newspaper of general circulation.

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MOVED:
SECONDED:
CARRIED:



LIVINGSTON COUNTY, MICHIGAN
OFFICE OF THE LIVINGSTON COUNTY DRAIN COMMISSIONER

2300 E. Grand River Avenue, Suite 105, Howell, MI 48843
Phone 517-546-0040 Fax 517-545-9658
Web Site: www.livgov.com/drain

Memorandum

To: Livingston County Board of Commissioners
From: Brian Jonckheere
Date: 1/22/2014
Re: Fee Changes for the Soil Erosion Control Program

Honorable Commissioners:

The attached resolution sets forth fees proposed for the erosion control program, in order to better recover costs associated with its operation. The erosion control program is a mandated county function pursuant to Part 91 of the Natural Resources and Environmental Protection Act, Act 451, P.A. 1994, as amended. The County Board last addressed fees for this program in December 2004.

The fee changes are detailed in Table 1 attached to this memorandum. They are further compared with similar fees in adjoining counties on Table 2. While fee schedules are not identical across our adjoining counties, the fee increases in most instances result in costs comparable to or below adjoining communities.

The fee increases account for the costs of running the program in accordance with MDEQ requirements as outlined by Part 91. These costs are estimated at approximately \$285,000 for the 2014 fiscal year. They further take into account the costs of program management and enforcement that require the involvement of the Environmental Projects Manager to be hired later this year.

In preparation for the proposed fee increases, we met with the Home Builders Association of Livingston County to discuss the proposal in October of 2013. Given their input, we are proposing phasing the increased fees in over a two-year time period. The first increase is proposed to go into effect April 1, 2014, and the second increase would be effective April 1, 2015. This will allow those in the building community to adjust their budgeting for permitting and fees in a more gradual manner. Furthermore, since implementation of the MUNIS permitting is now delayed until winter of 2014-2015, charges associated with implementing this program are not included in the 2014 fee increase.

The revenue anticipated from these new fees should, or with anticipated activity, will enable the county to fully recover the costs of a program and eliminate subsidy of the program by the general fund for the year 2014.

We respectfully request passage of the attached resolution.

Attachments (3)

Table 1
Comparison of Current and Proposed Fees

	Current Fees as implemented 2/1/2005	Recommended Fees & Changes	
		Effective 4/1/2014	Effective 4/1/2015
Commercial Permit			
Commercial Major Permit (includes Plan Review/Initial App. fees)	\$ 325.00	\$ 410.00	\$ 480.00
Inspection Fees	\$3.25 Per day April - Dec., No weekends or holidays = avg 168 days per year = \$1092 per yr.	flat fee per month, 12 months per year, for any month with 10 days open permit. \$100.00 per month = \$1200 per year	flat fee per month maintained the same as effective 4/1/2014
Comercial Minor (Utility) Permit <i>(includes inspection fee)</i>	None	\$ 410.00	\$ 480.00
Commercial Waiver	\$ 50.00	\$ 75.00	\$ 100.00
Residential			
Major Permit Fee (includes base inspection and plan review fees)	\$ 165.00	\$ 210.00	\$ 250.00
Minor Permit Fee (includes application & base inspection fees)	\$ 120.00	\$ 150.00	\$ 180.00
Re-inspection Fee	\$ 65.00	\$ 80.00	\$ 95.00
Residential Waiver (covers cost of application review when permit not required)	\$ 35.00	\$ 45.00	\$ 55.00

TABLE 2
Comparison of Proposed Livingston County Fees with Adjoining Counties

Fee Categoryv/County --->	Livingston	Oakland	Washtenaw	Ingham
Commercial Permit	Fees Proposed 4/1/2015	2013 Fees	2013 Fees	2013 Fees
Plan Review/Initial App.	\$ 480.00	\$ 210.00	\$235.00 for 2 or less acres, \$330.00 for 2-10 acres, \$330.00 + \$10 for each acre over 10	\$570.00 1st acre & \$57.00 for each additional acre per year (renewal is 1/2 rate of current fee schedule) (fees are less for shorter durations)
Inspection Fees	\$100.00 per month for any month permit is open 10 or more days of the month = \$1200.00 per year	\$830.00, \$1,650.00, or \$2,610.00 annually (depending on site classification = to our permit)	\$95 per hour of inspection	Escrow held based on acreage - Inspections charged at hourly rate & deducted
Average 2 Year Cost = Sum of Above fees	\$ 2,880.00	\$1870.00, \$3510.00, or \$5430.00	\$2610.00 (at 1 inspection per month for a 10 acre site)	*\$2750.00 (assuming 1- 1 hour inspection per month at \$45.00 per hour) for 10 acre site
Commercial re-inspection Fee	None	\$ 115.00	\$95.00 & stop work order	\$ 280.00
Commercial Minor Permit	\$ 480.00	\$610.00 + \$210.00 = \$820.00	None	\$ 295.00
Base Avg 2 Year Cost	\$ 480.00	\$ 1,640.00	None	\$ 442.50
Commercial Waiver	\$ 100.00	\$330.00 + \$215.00 = \$540.00	\$ 35.00	No Waiver
Base Avg 2 Year Cost	\$ 100.00	\$ 1,080.00	\$ 70.00	No Waiver
Residential				
Residential Major Permit Plan Review & App. Fee	Included	\$ 70.00	\$160.00 for 2 or less acres, \$210.00 for 2-10 acres, \$260.00 over 10 acres (6 month renewal \$80.00)	\$240.00 for 12 month permit (less for 6 & 9 month)
Permit Fee (includes base inspection fees)	\$ 250.00	\$205.00, \$265.00, or \$510.00 annually (depending on site classification = to our permit)	\$95 per hour of inspection	Included
Base Avg 2 Year Cost	\$ 250.00	\$480.00, \$600.00, or \$1090.00	\$700.00 under 2 acres (total 4 inspections)	\$ 360.00
Re-inspection Fee	\$ 95.00	\$ 55.00	\$95.00 & stop work order	\$ 280.00
Residential Minor Permit App Fee	Included	\$ 70.00	None	\$ 45.00
Permit Fee (includes base inspection fees)	\$ 180.00	\$ 140.00		
Base Avg 2 Year Cost	\$ 180.00	\$ 350.00	None	\$ 67.50
Residential Waiver	\$ 55.00	\$70.00 + \$110.00 = \$180.00	\$ 35.00	No Waiver
Base Avg 2 Year Cost	\$ 55.00	\$ 290.00	\$ 70.00	No Waiver

* Note that permits are compared on a 2 year basis to compare adjoining counties with shorter or longer permit durations to the 2 year duration of our permits.
Oakland County permits are 1 year in duration with 3 month renewals available thereafter
Ingham County permits are 1 year in duration with additional years renewals available
Washtenaw County permits are 1 year in duration for residential permits with a 6 month extension available, Commercial permits do not expire.