

GENERAL GOVERNMENT and HEALTH & HUMAN SERVICES COMMITTEE

10/13/2015

304 E. Grand River, Board Chambers, Howell, MI 48843

7:30 PM

AGENDA

1. **CALL TO ORDER**
 2. **APPROVAL OF MINUTES**
Minutes of Meeting Dated: September 8, 2015
 3. **APPROVAL OF AGENDA**
 4. **REPORTS**
 5. **CALL TO THE PUBLIC**
 6. **RESOLUTIONS FOR CONSIDERATION**
-
- 07 **Public Health**
RESOLUTION TO AUTHORIZE AGREEMENT FOR DELIVERY OF
COMPREHENSIVE HEALTH SERVICES FOR THE PERIOD OF 10/1/15 THROUGH
9/30/16 - Public Health / Health & Human Services / Finance / Board
-
- 08 **Facility Services**
RESOLUTION AUTHORIZING NATURAL GAS MANAGEMENT SERVICES
WITH MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY (MMRMA) -
Facility Services / General Government / Finance / Board
-
- 09 **Facility Services**
RESOLUTION AUTHORIZING THE ISSUANCE OF BLANKET PURCHASE
ORDERS FOR JANITORIAL SUPPLIES - Facility Services / General Government /
Finance / Board
-
- 10 **LETS**
RESOLUTION AUTHORIZING CAPITAL EXPENDITURE FROM THE FEDERAL
STATE OF GOOD REPAIR GRANT AND ISSUANCE OF PURCHASE ORDERS
(vehicles) - L.E.T.S. / General Government / Finance / Board
-
- 11 **Car Pool**
RESOLUTION AUTHORIZING CAPITAL EXPENDITURE FOR FOUR (4)
VEHICLES AND BUDGET AMENDMENT AND REVISION – Motor Pool, Veteran
Services & EMS / General Government / Finance / Board
-
12. **CALL TO THE PUBLIC**
 13. **ADJOURNMENT**

MEETING MINUTES

LIVINGSTON COUNTY

SEPTEMBER 8, 2015 - 6:00 PM

ADMINISTRATION BUILDING - BOARD CHAMBERS
304 E. Grand River Avenue, Howell, MI 48843

GENERAL GOVERNMENT & HEALTH AND HUMAN SERVICES COMMITTEE

COMM. CHILDS COMM. DOLAN COMM. GREEN COMM. WILLIAMS

OTHERS:
KEVIN WILKINSON
ANDY SELTZ
BOB HANVEY
JENNIFER NASH
JOAN RUNYAN
SUE BOSTWICK
COMM. CAROL GRIFFITH
COMM. DAVID DOMAS
BARTON MAAS
ROGER DRESDEN

RICH MALEWICZ
MARK ROBINSON
BILL SLEIGHT
CHRIS FOLTS
CINDY CATANACH
COMM. PARKER
MARGARET DUNLEAVY
JON WAGGONER
DIANNE McCORMICK
ELAINE BROWN

NATALIE HUNT
KEN HINTON
JENNIFER EBERBACH
JENNIFER PALMBOS
ROBERTA BENNETT
COMM. VAN HOUTEN
COMM. LAWRENCE
SALLY REYNOLDS
MATT BOLANG
HILERY DEHATE

1. **CALL to ORDER:** Meeting called to order by: **COMM. DENNIS DOLAN AT 6:01 P.M.**
2. **APPROVAL of MINUTES: MINUTES OF MEETING DATED AUGUST 10, 2015:**

MOTION TO APPROVE THE MINUTES, AS PRESENTED.
MOVED BY: CHILDS / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED

3. **APPROVAL of AGENDA:**

MOTION TO APPROVE THE AGENDA, AS PRESENTED.
MOVED BY: WILLIAMS / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED

4. **REPORTS:**

➤ **BUDGET PRESENTATIONS**

- **GROUP 1: 6:00 P.M. – 6:40 P.M.**

1. INTRODUCTION FROM ADMINISTRATION:

- Cindy Catanach gave a brief explanation of what to expect during the presentations.

2. HUMAN RESOURCES:

- Jennifer Palmbo distributed the 2016 Budget Request for HR explaining what funds have budgeted for.

3. MI WORKS!:

- Bill Sleight explained MI Works! 2016 budget request is really a continuation of 2015 and explained the basic operating budget.

4. PURCHASING:

- Roberta Bennett summarized the 2016 budget request for Purchasing.

5. AIRPORT:

- Mark Robinson explained the 2016 budget request for the Airport, predictions for revenue and expenditures. Answered questions regarding the rental property.

6. REGISTER OF DEEDS:

- Sally Reynolds explained that biggest change moving expenses from GF to Automation Fund.

7. TREASURER:

- Jennifer Nash pointed out the Tax Certification was statutorily increased in July.
- Bank credit card charges are being absorbed by the Treasurer's office, will be charged back to Departments.

• **GROUP 2: 6:40 P.M. – 7:20 P.M.**

8. CLERK:

- Margaret Dunleavy presented
- Allocation Budget – is about the same
- 215 Vital Records – decreased for 2016, CPL is going into a separate fund.
- Circuit Court – imaging project is ongoing
- Elections – unknown if there will be a special election in May.

9. EQUALIZATION:

- Sue Bostwick, revenue is reducing in 2016. Additional in education. Increase in Commercial Budget.

10. ANIMAL CONTROL:

- Andy Seltz distributed the 2016 request for Animal Control, basically a continuation budget.
- Requesting uniforms for shelter employees and a new FROMER.

11. COUNTY ADMINISTRATION:

- Ken Hinton Presented, Non-profit agencies: AAA, direct care & Planning – consistent with last three years; Grants increase is small; Catholic Charities – consistent with last three years; OLHSA – continuation; DHS – no change.
- BOC 5% decrease – phone and computer charges
- Co. Admin 15% decrease – new administrator, remove 1 intern position. GFOA annual meeting, and MUNIS training.
- MSU-X: 3% increase.

12. L.E.T.S./CAR POOL:

- Gregg Kellogg presented L.E.T.S.
- Parking and Generator projects complete, Fuel Farm proceeding.
- Personnel is the biggest expense
- Rest of budget decreased about 1%
- Possible decrease in service with a possible new road funding formula.
- Doug Britz presented Car Pool's 2016 Budget Request

• **GROUP 2: 7:20 P.M. – 8:00 P.M.**

13. VETERANS SERVICES:

- Jon Wagoner presented Veterans Services 2016 Budget Request
- IT charge – facilitate records keeping
- Part-Time Driver request

14. FACILITY SERVICES:

- Chris Folts reduced GF 4%, FT employee for Jail Expansion will be on hold, increase due to jail expansion. Capital projects (parking lots) will be stretched over 5 years.

15. EMS / MEDICAL EXAMINER:

- Kevin Wilkinson presented the 2016 Budget Request for EMS and Medical Scanner
- Additional 4 people, revenue predictions, requests for equipment,

16. INFORMATION TECHNOLOGY:

- Rich Malewicz \$500,000 lower than 2015. Explained how they came to that savings
- Explained other increases and decreases in line items

17. PUBLIC HEALTH:

- Dianne McCormick presented
- Cuts to vision and hearing
- Will need to utilize the GF to balance the budget
- Notables: Human errors will be addressed at level 3 (personnel costs, Immunizations line item had a typo as well).
- \$40,000 from GF for project Lazarus
- Close to presenting details for location and costs for the Dental Clinic

5. **CALL TO THE PUBLIC:** None.
6. **RESOLUTIONS for CONSIDERATION.**
7. **CAR POOL: RESOLUTION AUTHORIZING CAPITAL EXPENDITURE FOR ONE (1) VEHICLE AND BUDGET AMENDMENT**

**RECOMMEND MOTION TO: FINANCE
MOVED BY: GREEN / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED**

8. **MI WORKS!: RESOLUTION APPROVING THE FISCAL YEAR 2016 PARTNERSHIP, ACCOUNTABILITY, TRAINING AND HOPE (PATH) PLAN FOR THE DELIVERY OF JOB TRAINING SERVICES TO PUBLIC ASSISTANCE PARTICIPANTS**

**RECOMMEND MOTION TO: FINANCE
MOVED BY: WILLIAMS / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED**

9. **MI WORKS!: RESOLUTION APPROVING THE SIGNATURE OF THE CHAIRPERSON ON THE REEMPLOYMENT SERVICES AND ELIGIBILITY ASSESSMENT (RESEA) PROGRAM**

**RECOMMEND MOTION TO: FINANCE
MOVED BY: GREEN / SECONDED BY: WILLIAMS
ALL IN FAVOR - MOTION PASSED**

10. **FACILITY SERVICES: RESOLUTION AUTHORIZING RENOVATIONS TO THE DOWNTOWN AMPHITHEATER**

**RECOMMEND MOTION TO: FINANCE
MOVED BY: CHILDS / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED**

Discussion

11. **FACILITY SERVICES: RESOLUTION TO AUTHORIZE A CONTRACT WITH DELAU FIRE SERVICES TO DELIVER FIRE EXTINGUISHER & FIRE SUPPRESSION: INSPECTION, TESTING & MAINTENANCE SERVICES**

**RECOMMEND MOTION TO: FINANCE
MOVED BY: GREEN / SECONDED BY: WILLIAMS
ALL IN FAVOR - MOTION PASSED**

12. **CALL TO THE PUBLIC:** None.

13. **ADJOURNMENT:**

**MOTION TO ADJOURN AT 7:51 PM.
MOVED BY: GREEN / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED**

Respectfully Submitted

NATALIE HUNT
RECORDING SECRETARY

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION TO AUTHORIZE AGREEMENT FOR DELIVERY OF COMPREHENSIVE HEALTH SERVICES FOR THE PERIOD OF 10/1/15 THROUGH 9/30/16 – PUBLIC HEALTH/GENERAL GOVERNMENT/FINANCE/FULL BOARD

WHEREAS, the Livingston County Department of Public Health has determined a need for provision of the delivery of comprehensive health services; and

WHEREAS, these services are basic, required and allowable health services under Act 368 Public Acts of 1978, and individual categorical contractual services; and

WHEREAS, the Michigan Department of Community Health provides a contractual relationship to partially reimburse Livingston County for the following health services which represent an initial appropriation that may be revised by future amendment:

Essential Local Public Health Services	\$665,211
Women, Infants & Children	317,730
Women, Infants & Children Breastfeeding	23,730
Maternal & Child Health	39,490
Vaccine Quality Assurance	12,371
Immunization IAP.....	89,758
Immunization Field Rep.....	5,000
Children’s Special Health Care Services (CSHCS)	80,000
TB Control	100
Bioterrorism Emergency Preparedness	106,939
Bioterrorism Cities Readiness Initiatives	44,149
PHEP – Ebola Virus Disease (EVD) Phase II	9,761
TOTAL	<u>\$1,394,239</u>

WHEREAS, the Michigan Department of Community Health may propose future amendments for the purpose of revising the funding or terms of the Agreement.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby authorizes an Agreement with the Michigan Department of Community Health for the delivery of comprehensive health services in Livingston County during the period of October 1, 2015 through September 30, 2016, upon review by Civil Counsel.

BE IT FURTHER RESOLVED that \$1,394,239 shall be allocated to the Health Fund Account 221 to support the provisions of the Comprehensive Health Services Agreement authorized herein.

BE IT FURTHER RESOLVED that the Livingston County Board of Commissioner’s Chair is hereby authorized to sign any future amendments for monetary and contract language adjustments of the above-referenced Agreement upon review and approval by Civil Counsel.

BE IT FURTHER RESOLVED that any deletions or additions of programs shall require Board approval.

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**MOVED:
SECONDED:
CARRIED:**



LIVINGSTON COUNTY, MICHIGAN
DEPARTMENT OF PUBLIC HEALTH

2300 East Grand River Ave, Suite 102, Howell, MI, 48843
Phone 517-552-6805 Fax 517-546-6995

Memorandum

To: Livingston County Board of Commissioners
From: Dianne McCormick
Date: 10/5/2015
**Re: RESOLUTION TO AUTHORIZE AGREEMENT FOR THE DELIVERY OF
COMPREHENSIVE HEALTH SERVICES FOR THE PERIOD OF OCTOBER 1, 2015
THROUGH SEPTEMBER 30, 2016**

The attached resolution establishes continuation of the agreement with the Michigan Department of Community health for the delivery of comprehensive health services. The MDCH provides funding to partially reimburse the county for services covered in the agreement. This resolution establishes the agreement for the period October 1, 2015 through September 30, 2016.

If you have any questions regarding this matter please contact me at (517) 552-6865.

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING NATURAL GAS MANAGEMENT SERVICES WITH MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY (MMRMA) – FACILITY SERVICES / GENERAL GOVERNMENT / FINANCE / BOARD

WHEREAS, since January 1, 2011, Livingston County has utilized third-party natural gas suppliers for the delivery of natural gas in which our savings through August 31, 2015 has been \$ 61,979; and

WHEREAS, our current contract with Integrys/Constellation Energy expired on August 31, 2015, and

WHEREAS, Michigan Municipal Risk Management Authority (MMRMA) has a natural gas management program available to members that provides market timing, strategy planning and the solicitation of quotes for natural gas; and

WHEREAS, the service would be for a one-year period with the automatic renewals until terminated by either party.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves participation with the natural gas management services with Michigan Municipal Risk Management Authority (MMRMA) for a period of one-year with automatic renewals until terminated by either party.

BE IT FURTHER RESOLVED that the Board Chair be authorized to sign any necessary contracts, renewals or documents to facilitate this contract after approval and review of civil counsel.

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**MOVED:
SECONDED:
CARRIED:**



Livingston County
Facility Services

420 South Highlander Way
Howell, MI 48843
(517) 546-6491

MEMORANDUM

To: Livingston County Board of Commissioners

From: Chris Folts, Facilities Services Director

Date: September 30, 2015

Subject: Authorization for Natural Gas Management Services

Since January 1, 2011, Livingston County has utilized third-party natural gas suppliers for the delivery of natural gas to County buildings in which the current contract expired on August 31, 2015. This has been accomplished with assistance from the Purchasing Office in obtaining quotes from three (3) suppliers. Through August 31, 2015, we have saved \$61,979 by utilizing these alternate suppliers compared to Consumer Energy rates.

We have learned that the Michigan Municipal Risk Management Authority (MMRMA) has a natural gas management program that we can participate in through our membership. They will solicit quotations and arrange for alternative gas suppliers through the utilization of a consultant that works for MMRMA on the member's behalf. We can benefit from their expertise to do market timing and strategy planning.

Therefore, we are asking that the attached resolution be approved authorizing Natural Gas Management Services with MMRMA for a period of one-year with automatic renewals until terminated by either party.

If you have any questions or concerns, please do not hesitate to contact me.

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING THE ISSUANCE OF BLANKET PURCHASE ORDERS FOR JANITORIAL SUPPLIES - FACILITY SERVICES / GENERAL GOVERNMENT / FINANCE / BOARD

WHEREAS, National Interactive Procurement Association (National IPA), in which we are a member, recently awarded an extendable contract available to us for janitorial supplies with Network Services Company, which is a consortium of several major supplies; and

WHEREAS, we have reviewed the products and pricing with Nichols, a member of this group, and are recommending participation with this contract; and

WHEREAS, the products we are utilizing now are at or below our current pricing with a few items increased slightly and free training and seminars will be offered on processes and products which will benefit staff; and

WHEREAS, Nichols has an eprocurement platform that interfaces with our ERP software giving us the capability to launch to the Nichols website from Munis and populate the purchase orders and inventory tickets when we bring in the shopping cart; and

WHEREAS, the award is until August 2, 2017 with the option to renew for three (3) additional one-year periods.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves the issuance of purchase orders for the purchase of janitorial supplies through the National IPA contract (#151148) with Network Services Company until August 2, 2017 with the option to renew for three (3) additional one-year periods.

THEREFORE BE IT FURTHER RESOLVED that the products, pricing and services will be reviewed prior to any renewal and the amount of the blanket purchase orders will not exceed the availability of appropriated funds for each fiscal year.

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**MOVED:
SECONDED:
CARRIED:**



Livingston County Facility Services

420 South Highlander Way
Howell, MI 48843
(517) 546-6491

MEMORANDUM

To: Livingston County Board of Commissioners

From: Chris Folts, Facilities Services Director

Date: October 2, 2015

Subject: Authorization for the purchase of Janitorial Supplies

National Interactive Procurement Association (National IPA), in which we are a member, recently awarded an extendable contract available to us for janitorial supplies with Network Services Company, which is a consortium of several major suppliers. We have reviewed the products and pricing with Nichols, a member of this group, and are recommending participation with this national contract for the purchase of janitorial supplies.

Overall, the products we are utilizing now are at or below our current pricing under this contract. There are a few items that will be increased slightly. Nichols offers free training and seminars on both processes and products that will be beneficial for us. In addition, Nichols has an eprocurement platform that interfaces with our ERP software. It will give us the capability to launch to the Nichols website from Munis and populate both the purchase order and inventory tickets when we bring in the shopping cart. This will provide for minimal data entry by my staff which is invaluable.

Therefore, we are asking that the attached resolution be approved authorizing the issuance of blanket purchase orders for the purchase of janitorial supplies through Network Services Company until August 2, 2017 with three (3) additional one-year renewal options which is identical to the National IPA contract. The products, pricing and services will be reviewed prior to any renewal and the amount of the blanket purchase orders will not exceed the availability of appropriated funds for each fiscal year.

If you have any questions or concerns, please do not hesitate to contact me.

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING CAPITAL EXPENDITURE FROM THE FEDERAL STATE OF GOOD REPAIR GRANT AND ISSUANCE OF PURCHASE ORDERS (vehicles) – L.E.T.S. / GENERAL GOVERNMENT / FINANCE / BOARD

WHEREAS, L.E.T.S. is requesting replacement of two (2) cutaway buses and two (2) medium-duty buses that have served their useful life based on age, mileage, and condition; and

WHEREAS, the recommended replacement vehicles are two (2) Model Year 2015/16 Champion propane cutaway buses at a cost not to exceed \$166,847 and two (2) Model Year 2015/16 medium-duty Eldorado National diesel buses at a cost not to exceed \$222,012 purchased from the State of Michigan (MIDeal) purchasing contract through Mobility Transportation of Canton, MI and Hoekstra Transportation of Grand Rapids, MI, respectively; and

WHEREAS, funds were budgeted in the L.E.T.S. CY 2015 budget for these buses at a cost not to exceed \$388,859; and

WHEREAS, funds for this purchase will be reimbursed at 80% from Federal transit Administration (FTA) State of Good Repair grant (#MI-04-0088) and 20% from MDOT matching funds Project Authorization 2012-0118/P9.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby authorizes the purchase of two (2) MY 2015/16 Champion propane cutaways and two (2) MY 2015/16 Eldorado National medium-duty diesel buses at a cost not to exceed Three Hundred Eighty-Eight Eight Hundred Fifty Nine (\$388,859) from the State of Michigan MIDeal purchasing program.

BE IT FURTHER RESOLVED that the cost of \$388,859 for these vehicles will be reimbursed at 80% (or \$311,087) from the FTA (State of Good Repair Grant #MI-04-0088) with a 20% (or \$77,772) match from MDOT (Project Authorization 2012-0118/P9) pending final approval from the state.

BE IT FINALLY RESOLVED that the L.E.T.S. Director is hereby authorized to dispose of the replaced buses per the County Purchasing/Disposal Policy.

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**MOVED:
SECONDED:
CARRIED:**



Memorandum

To: Livingston County Board of Commissioners
From: Greg Kellogg, L.E.T.S. Deputy Director
Date: 10/7/2015
**Re: RESOLUTION AUTHORIZING CAPITAL EXPENDITURE FROM THE
FEDERAL STATE OF GOOD REPAIR GRANT AND ISSUANCE OF
PURCHASE ORDERS (vehicles) – L.E.T.S. / General Government / Finance
/ Board**

Attached please find a resolution for your consideration and authorization for the replacement of two (2) cutaway buses and two (2) medium-duty buses that have served their useful life based on age, mileage, and condition per criteria established by the Federal Transit Administration (FTA) and the Michigan Department of Transportation (MDOT).

The recommended replacement vehicles are two (2) MY 2015/16 (depending on vendor chassis supply at time of order) Champion propane cutaway buses and two (2) Eldorado National medium-duty diesel buses. L.E.T.S. received the State of Good Repair grant for the replacement of twelve buses in total, eight of which have been received and are currently in service. The purchase of these four buses will exhaust the remaining funds in the SGR grant.

L.E.T.S. has been pleased with its current fleet of six propane buses. One additional propane cutaway bus has already been ordered under a different grant, so the procurement of these two buses will bring the total propane fleet to nine. In the future we plan to expand our propane fleet to include medium-duty buses; however, that option is not yet available on the state contract. In the interim we are recommending two replacement medium-duty diesel buses.

Funds were budgeted in the L.E.T.S. CY 2015 budget for the purchase of these vehicles. L.E.T.S. will be purchasing the propane cutaway buses from Mobility Transportation of Canton, MI at a cost not to exceed \$166,847 and the medium-duty buses from Hoekstra Transportation of Grand Rapids, MI, at a cost not to exceed \$222,012, all on the State of Michigan MIDEal contract.

The total cost of \$388,859 for these vehicles will be reimbursed at 80% (or \$311,087) from the FTA (Grant #MI-04-0088) with a 20% (or \$77,772) match from MDOT (Project Authorization 2012-0118/P9) pending final approval from the state.

Finally, the L.E.T.S. Director is hereby authorized to dispose of the replaced vehicles per the County Purchasing/Disposal Policy.

I am available at your convenience to discuss this purchase at 517-540-7843.

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING CAPITAL EXPENDITURE FOR FOUR (4) VEHICLES AND BUDGET AMENDMENT AND REVISION – Motor Pool / Veteran Services & EMS/ General Government

WHEREAS, the Veteran Services department is requesting a new vehicle and the EMS is requesting replacement of three (3) vehicles; and

WHEREAS, the Veteran Services request to purchase a new vehicle was budgeted in this year's budget after it was determined that an additional vehicle is needed besides the donated vehicle that they are utilizing; and

WHEREAS, Livingston County EMS budgeted for replacement ambulances, however there were a few that were totaled and were replaced by insurance proceeds which left funds left over and the department has requested the authorization to replace three (3) Chevy Suburban's used as ECHO and Supervisor units including upfitting; and

WHEREAS, the new vehicle for Veteran's Services is a left over model year 2014 MV-1 with lift at a cost not to exceed Forty-Five Thousand dollar (\$45,000) and the three (3) EMS replacement vehicles will be model year 2016 Ford Expedition EL 4 x 4's at a cost not to exceed Ninety-Six Thousand dollars (\$96,000) and upfitting, graphics, and equipment stripping of old vehicles at a cost not to exceed Sixty-Four Thousand One Hundred dollars (\$64,100); and

WHEREAS, the MV-1 vehicle will be purchased from Midwest Transit Equipment of Whitestown, Indiana and the Ford Expeditions will be purchased from MIDeal purchasing program contract (# 3905-0094) from Gorno Ford of Woodhaven, Michigan and equipment upfitting and vehicle stripping will be provided by Great Lakes Equipment of Linden, Michigan per quotes and new vehicle striping will be provided by Signature Signs of Fowlerville, MI per quote; and

WHEREAS, the vehicles requested by EMS for replacement were not intended to be replaced in the current year; therefore, the purchase of the vehicles and upfitting were not budgeted within the current Fiscal Year Motor Pool Budget, therefore a budget amendment to increase vehicle purchase to the Motor Pool budget of One-Hundred Sixty Thousand dollars (\$160,100) and a request to amend the EMS budget by transferring One-Hundred Sixty Thousand One Hundred dollars (\$160,100) from Vehicle purchase line item to vehicle lease line item; and

WHEREAS, the proposed amendment ensures compliance with the Uniform Budgeting and Accounting Act, as amended.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves and authorizes the Motor Pool Director to purchase one (1) MY 2014 MV-1 transit vehicle for Veteran's Services from Midwest Transit Equipment at a cost not to exceed Forty-Five Thousand dollars (\$45,000) and Three (3) Ford Expedition EL 4 x 4's at a cost not to exceed Ninety-Six Thousand dollars (\$96,000) from Gorno Ford of Woodhaven, Michigan and new equipment upfitting and stripping equipment from the

old vehicle from Great Lakes Equipment of Linden, Michigan and new vehicle striping from Signature Signs of Fowlerville, MI at a cost not to exceed Sixty-Four Thousand One Hundred dollars (\$64,100).

BE IT FURTHER RESOLVED that the new Veteran’s vehicle will be leased back to Veteran’s Services for the term of 60 months and the EMS Department will pay in full its lease payments in lieu of monthly payments.

BE IT FURTHER RESOLVED that Livingston County Board of Commissioners hereby adopt the Proposed Amended 2015 Budget and line item Transfer as follows;

<u>Fund</u>	<u>Amended Budget</u>	<u>Proposed Budget Amendment</u>	<u>Proposed Amended Budget</u>
Motor Pool	<u>\$1,714,329</u>	<u>\$160,100</u>	<u>\$1,874,429</u>

<u>Fund</u>	<u>Object Code</u>	<u>Amended Object Code</u>	<u>Proposed Object Code Transfer</u>	<u>Proposed Amended Object Code</u>
EMS	861000	\$70,602	\$160,100	\$230,702
EMS	975000	\$491,751	(\$160,100)	\$331,651

BE IT FURTHER RESOLVED that the Budgetary Status Reports showing the line item changes for this amendment will be attached as part of this amendment.

BE IT FINALLY RESOLVED that the Motor Pool Director is hereby authorized to dispose of the replaced vehicle per the County Purchasing/Disposal Policy.

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**MOVED:
SECONDED:
CARRIED:**



Memorandum

To: Livingston County Board of Commissioners
From: Doug Britz, Transportation Director
Date: 10/7/2015
**Re: RESOLUTION AUTHORIZING CAPITAL EXPENDITURE FOR FOUR (4)
VEHICLES AND BUDGET AMENDMENT AND REVISION – Motor Pool /
Veteran Services & EMS/ General Government**

Attached is a resolution for your consideration and approval for the purchase of one (1) new vehicle for Veteran Services and three (3) replacement vehicles and equipment upfitting, old vehicle stripping, and new vehicle graphics along with a Budget Amendment to the Motor Pool Budget and the EMS Department Budget Revision.

Veteran Services is requesting a new vehicle that is in this years' budget after it was determined that an additional vehicle is needed besides the donated vehicle that they are utilizing. Livingston County EMS budgeted for replacement ambulances, however there were a few that were totaled and were replaced by insurance proceeds which left funds left over and the department has requested the authorization to replace three (3) Chevy Suburban's used as ECHO and Supervisor units.

The new vehicle for Veteran's Services is a left over Model Year 2014 MV-1 with a wheelchair ramp at a cost not to exceed Forty-Five Thousand dollar (\$45,000) and the three (3) EMS replacement vehicles will be model year 2016 Ford Expedition EL 4 x 4's at a cost not to exceed Ninety-Six Thousand dollars (\$96,000) and equipment upfitting, old vehicle stripping, and new vehicle graphics at a cost not to exceed Sixty-Four Thousand One Hundred dollars (\$64,100)

The MV-1 vehicle will be purchased from Midwest Transit Equipment of Whitestown, Indiana and the Ford Expeditions will be purchased from MIDeal purchasing program contract (# 3905-0094) from Gorno Ford of Woodhaven, Michigan, equipment upfitting and old vehicle stripping will be provided by Great Lakes Equipment of Linden, Michigan, and ne vehicle graphics will be provided by Signature Signs of Fowlerville, MI; and

The vehicles requested by EMS for replacement were not intended to be replaced in the current year; therefore, the purchase of the vehicles, equipment upfitting and old vehicle stripping, and

new vehicle striping were not budgeted within the current Fiscal Year Motor Pool Budget, therefore a Budget Amendment to increase vehicle purchase to the Motor Pool budget of One-Hundred Sixty Thousand One Hundred dollars (\$160,100) and a request to amend the EMS budget by transferring One-Hundred Sixty Thousand One Hundred dollars (\$160,100) from Vehicle purchase line item (975000) to vehicle lease line item (861000).

Please contact me if you have any questions, my direct phone number is 517-540-7847