

Public Safety Committee

2/8/2010

304 E. Grand River Ave., Howell, MI

7:30 PM

AGENDA

1. **CALL MEETING TO ORDER**
2. **APPROVAL OF MINUTES - Minutes of January 11, 2010**
3. **APPROVAL OF AGENDA**
4. **REPORTS**
5. **CALL TO THE PUBLIC**
6. **CIRCUIT COURT**
7. **SHERIFF**
8. **FRIEND OF THE COURT**
9. **EMERGENCY MANAGEMENT**
10. **COMMUNITY CORRECTIONS**

06-A Circuit RESOLUTION APPROVING THE FILLING OF A VACANT COURT CLERK POSITION - Circuit Court / Public Safety Committee

07-A Sheriff RESOLUTION AUTHORIZING ISSUANCE OF A BLANKET PURCHASE ORDER FOR PURCHASE OF AMMUNITION – Sheriff Department / Purchasing / Public Safety Committee

07-B Sheriff RESOLUTION APPROVING THE CREATION OF FOUR (4) PART TIME OFFICE ASSISTANT POSITIONS IN THE SHERIFF’S DEPARTMENT DUE TO VACANCIES CREATED BY THE 2010 RETIREMENT INCENTIVE - Sheriff Department / Public Safety Committee

08-A FOC RESOLUTION APPROVING THE FILLING OF A VACANT CLERK POSITION IN THE FRIEND OF THE COURT OFFICE - Friend of the Court / Public Safety Committee

09-A Emerg. Mgmt. RESOLUTION AUTHORIZING LIVINGSTON COUNTY TO PARTICIPATE IN THE 2008 HOMELAND SECURITY GRANT PROGRAM (HSGP), AND TO SUBMIT FY-2008 HSGP APPLICATIONS PURSUANT TO DECISIONS OF THE LIVINGSTON COUNTY HOMELAND SECURITY LOCAL PLANNING TEAM– 9-1-1 Central Dispatch / Emergency Management / Public Safety Committee

10-A Comm Corr RESOLUTION APPROVING THE FILLING OF A VACANT FULL-TIME MANAGER POSITION WITH A PART-TIME COMMUNITY CORRECTIONS

11. ADJOURNMENT

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION APPROVING THE FILLING OF TWO FULL TIME COURT CLERK POSITIONS IN THE CIRCUIT COURT - Circuit Court / Public Safety Committee

WHEREAS, the Circuit Court (Juvenile Division) has a need for two full time Court Clerk positions; and

WHEREAS, for purposes of continuity, the Circuit Court would function more efficiently if the Court Clerk positions were granted; and

WHEREAS, the positions are vital to the continuation of provision of legal, financial, and program services available to the Court and the public who use the Court; and

WHEREAS, funding for same is available in the Circuit Court Budget; and

WHEREAS, this Resolution has been recommended for approval by the Public Safety Committee.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves filling the two vacant Court Clerk positions in the Circuit Court.

CURRENT POSITIONS	
[Position Title]	[#]
[Position Title]	[#]
[Position Title]	[#]
[Position Title]	[#]
Total Positions:	[#]

PROPOSED POSITIONS	
[Position Title]	[#]
[Position Title]	[#]
[Position Title]	[#]
[Position Title]	[#]
[Position Title]	[#]
Total Positions:	[#]

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING ISSUANCE OF A BLANKET PURCHASE ORDER FOR PURCHASE OF AMMUNITION – Sheriff Department / Purchasing / Public Safety Committee

WHEREAS, the Sheriff’s Department has determined a need for ammunition for target and service needs during the 2010 budget year; and

WHEREAS, the State of Michigan has an extendable contract with CMP Distributors of Lansing, for ammunition that is available to us through the MiDeal Program where pricing remains the same as in 2009; and

WHEREAS, the Purchasing Office bid the ammunition that was not on the available on contract, and received five (5) bids, in which CMP Distributors, of Lansing was the overall lowest bidder; and

WHEREAS, this expenditure was planned for and has been approved in the Sheriff’s Department 2010 budget.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves a Blanket Purchase Order be issued for ammunition purchases for the 2010 budget year for an total amount not to exceed \$21,921.25 to CMP Distributors of Lansing.

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MOVED

SECONDED:

CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION APPROVING THE CREATION OF FOUR (4) PART TIME OFFICE ASSISTANT POSITIONS IN THE SHERIFF'S DEPARTMENT DUE TO VACANCIES CREATED BY THE 2010 RETIREMENT INCENTIVE - Sheriff Department / Public Safety Committee

WHEREAS, The Sheriff's Department lost one (1) full time Receptionist effective 12/31/2009 due to the retirement incentive; and

WHEREAS, The Sheriff's Department will lose one (1) full time Office Assistant effective 2/26/2010, due to the retirement incentive; and

WHEREAS, the Sheriff's Department has determined the need to replace these positions in order to maintain an acceptable level of service to the citizens we serve; and

WHEREAS, funding for this position is approved and included in the 2010 operating budget.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby authorizes and approves the hiring of four (4) part time office assistants within the Livingston County Sheriff's Department.

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MOVED :

SECONDED:

CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION APPROVING THE FILLING OF A VACANT CLERK POSITION IN THE FRIEND OF THE COURT OFFICE – FRIEND OF THE COURT

WHEREAS, the Friend of the Court Office has a need to fill a vacant Clerk position; and

WHEREAS, this Clerk position was vacated by a current FOC employee, Carrie Keogh, who through seniority within the union contract, applied and was selected for the vacant Caseworker position that was approved to be filled by this Board on January 19, 2010 under Resolution No. 2010-01-025; and

WHEREAS, for purposes of continuity, the Friend of the Court Office would function more efficiently if the resolution to approve the filling of the vacant Clerk position were granted; and

WHEREAS, this position is responsible for child support enforcement and 66% of the employee cost is reimbursed through the Cooperative Reimbursement Program; and

WHEREAS, funding for same is available in the 2010 Friend of the Court Budget; and,

WHEREAS, this Resolution has been recommended for approval by the Public Safety Committee.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves the filling of the vacant full time Clerk position in the Friend of the Court Office.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING LIVINGSTON COUNTY TO PARTICIPATE IN THE 2008 HOMELAND SECURITY GRANT PROGRAM (HSGP), AND TO SUBMIT FY-2008 HSGP APPLICATIONS PURSUANT TO DECISIONS OF THE LIVINGSTON COUNTY HOMELAND SECURITY LOCAL PLANNING TEAM– 9-1-1 Central Dispatch / Emergency Management

WHEREAS, the FY-2008 HSGP is a primary funding mechanism operated by the United States Department of Homeland Security for building and sustaining national preparedness capabilities providing pass-through funds to states, regions and counties for preventing, deterring, responding to and recovering from incidents of national significance; and

WHEREAS, Livingston County’s FY-2008 HSGP allocation by the Region One Homeland Security Planning Board’s Executive Committee is \$253,540.45; and

WHEREAS, the state of Michigan administers the HSGP on behalf of the United States Department of Homeland Security; and

WHEREAS, the city of Lansing is the Region One Homeland Security Planning Board’s fiduciary for FY-2008 HSGP funds; and

WHEREAS, both the state of Michigan and the city of Lansing require various officials of participating counties to sign annual grant agreements and supporting documents; and

WHEREAS, Livingston County maintains a Homeland Security Local Planning Team representing all public safety disciplines to determine the most worthwhile use of HSGP funding; and

WHEREAS, capture of FY-2008 HSGP funds necessitates submission of written applications to the Region One Homeland Security Planning Board and state of Michigan on forms prescribed by the state of Michigan.

THEREFORE, BE IT RESOLVED after review by civil counsel to their form and substance, the Chair of the Livingston County Board of Commissioners, the County Administrator, the County Emergency Management Coordinator, the County Emergency Program Manager, and other Livingston County officials as may be necessary are authorized to sign the State of Michigan 2008 Homeland Security Grant Program Agreement, the 2008 HSGP Region One Board Equipment/Exercising/Planning Agreement and other supporting documents necessary to participate in the FY-2008 Homeland Security Grant Program.

BE IT FURTHER RESOLVED the Livingston County Board of Commissioners hereby authorizes the submission of FY-2008 HSGP application(s) and other required documents to support the application pursuant to the determination of the Livingston County Homeland Security Local Planning Team.

BE IT FURTHER RESOLVED the Livingston County Board of Commissioners hereby designates the 9-1-1 Central Dispatch/Emergency Management Department Director as the primary applicant agent and the County EMS Director as the secondary agent.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO: 2010-

LIVINGSTON COUNTY

DATE:

RESOLUTION APPROVING THE FILLING OF A VACANT FULL-TIME MANAGER POSITION WITH A PART-TIME COMMUNITY CORRECTIONS MANAGER – COMMUNITY CORRECTIONS / PUBLIC SAFETY & JUDICIARY / FINANCE

WHEREAS, the Community Corrections Department has a need to fill a vacant full-time Manager position, due to the retirement of its current Director; and

WHEREAS, this position is responsible for all management functions for the Community Corrections Department; and

WHEREAS, for purposes of continuity and to keep Community Corrections running smoothly, it is recommended filling the vacant position with a permanent part-time Manager, with said Manager reporting directly to Circuit Court, through the Circuit Court Administrator's office; and

WHEREAS, funding for same is available in the 2010 Community Corrections Budget; and

WHEREAS, this Resolution has been recommended for approval by the Public Safety & Judiciary Committee.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves the filling of the vacant full-time Manager's position in the Community Corrections Department with a part-time Manager, with said position reporting directly to Circuit Court through the Circuit Court Administrator's office.

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MOVED:

SECONDED:

CARRIED: