

BOARD OF COMMISSIONERS

3/15/2010

304 E. Grand River Avenue, Howell, MI

7:30 PM

AGENDA

1. **CALL MEETING TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **CORRESPONDENCE**
5. **CALL TO THE PUBLIC**
6. **APPROVAL OF MINUTES**
 - A. Minutes dated March 1, 2010
 - B. Minutes dated March 10, 2010
7. **TABLED ITEMS FROM PREVIOUS MEETINGS**

None.
8. **APPROVAL OF AGENDA**
9. **REPORTS**
11. **RESOLUTIONS FOR CONSIDERATION:**

2010-03-092 **Board of Commissioners**
RESOLUTION IN SUPPORT OF NAMING THE BRIGHTON, MICHIGAN,
UNITED STATES POST OFFICE IN MEMORY OF JOYCE A. ROGERS –
Board of Commissioners

2010-03-093 **Central Dispatch**
RESOLUTION RECOGNIZING THE OBSERVANCE OF NATIONAL
PUBLIC SAFETY TELECOMMUNICATORS WEEK, APRIL 11–17, 2010 – 9-
1-1 CENTRAL DISPATCH / EMERGENCY MANAGEMENT

2010-03-094 **Central Dispatch**
RESOLUTION AUTHORIZING THE PURCHASE OF MOTOROLA
MINITOR PAGERS – 9-1-1 CENTRAL DISPATCH / EMERGENCY
MANAGEMENT / PURCHASING / Public Safety Committee

2010-03-095 **Central Dispatch**
RESOLUTION AUTHORIZING LIVINGSTON COUNTY TO ENTER INTO A
MEMORANDUM OF UNDERSTANDING (MOU) WITH THE MICHIGAN
DEPARTMENT OF STATE POLICE (MSP) FOR USE OF COUNTY-OWNED
MOBILE DATA COMPUTERS (MDC) – 9-1-1 CENTRAL DISPATCH /
EMERGENCY MANAGEMENT

2010-03-096 **Airport**

RESOLUTION TO CONCUR WITH THE AGREEMENT NEGOTIATED BY
COMMONWEALTH ASSOCIATES FOR THE ACQUISITION OF PARCELS
E40 AND E41 -- AIRPORT

2010-03-097 **Airport**
RESOLUTION TO CONCUR WITH THE RECOMMENDATION OF THE
LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD AND
BEGIN EMINENT DOMAIN PROCEEDINGS FOR PARCEL E59 -- AIRPORT

2010-03-098 **Airport**
RESOLUTION TO CONCUR WITH THE RECOMMENDATION OF THE
LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD AND
BEGIN EMINENT DOMAIN PROCEEDINGS FOR PARCEL E52 -- AIRPORT

2010-03-099 **Airport**
RESOLUTION TO CONCUR WITH THE LIVINGSTON AERONAUTICAL
FACILITIES BOARD TO AMEND RESOLUTION 199-018 AND TO
AUTHORIZE AN AMENDMENT TO THE AGREEMENT WITH
COMMONWEALTH ASSOCIATES, INCORPORATED (Amendment #20) TO
INCLUDE A PHASE I ENVIRONMENTAL ASSESSMENT FOR PARCEL
E40 -- AIRPORT

2010-03-100 **Administration**
RESOLUTION TO AMEND THE TUITION REIMBURSEMENT POLICY -
Personnel Committee / Finance Committee

2010-03-101 **Administration**
RESOLUTION TO AMEND THE CONFERENCE AND TRAINING POLICY -
Personnel Committee / Finance Committee

2010-03-102 **Administration**
RESOLUTION TO SUBMIT ESTIMATED 2011 BUDGET TO ALLOCATION
BOARD - Administration

2010-03-103 **Administration**
RESOLUTION AUTHORIZING THREE-YEAR CONTRACT FOR CENTRAL
SERVICES AND CHILD CARE FUND COST ALLOCATION PLAN – County
Administration

2010-03-104 **Building Inspections**
RESOLUTION AUTHORIZING A REDUCTION IN WORKFORCE IN THE
LIVINGSTON COUNTY BUILDING DEPARTMENT - Building Inspection

2010-03-105 **County Clerk**
RESOLUTION AUTHORIZING A CONTRACT AMENDMENT WITH DSS
CORPORATION FOR DIGITAL IMAGING AND MICROFILMING
SERVICES-County Clerk

- 2010-03-106** **Equalization**
RESOLUTION EXTENDING CONTRACT FOR COMMERCIAL APPRAISALS AND INCORPORATING THE INDUSTRIAL APPRAISALS AND BUDGET AMENDMENT. Equalization / General Government Committee / Finance
-
- 2010-03-107** **Equalization**
RESOLUTION AUTHORIZING ISSUANCE OF A PURCHASE ORDER TO BS&A SOFTWARE FOR MIGRATION TO THE BS&A .NET VERSION FOR THE EQUALIZATION, TREASURERS, AND DRAIN DEPARTMENTS - Equalization /General Government / Finance Committee
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- 2010-03-108** **Probate Court**
RESOLUTION APPROVING THE FILLING OF TWO FULL-TIME DEPUTY PROBATE REGISTER POSITIONS AND ONE PART-TIME COURT CLERK POSITION IN THE PROBATE COURT
-
- 2010-03-109** **Probate Court**
RESOLUTION AUTHORIZING AN AGREEMENT WITH OAKLAND LIVINGSTON HUMAN SERVICE AGENCY AND THE LIVINGSTON COUNTY PROBATE COURT TO PROVIDE COURT-APPOINTED PUBLIC GUARDIAN AND PUBLIC CONSERVATOR SERVICES
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- 2010-03-110** **Sheriff**
RESOLUTION AUTHORIZING ATTENDANCE TO OUT OF STATE TRAINING FOR TWO SHERIFF DEPARTMENT DETECTIVES - Sheriff Department
-
- 2010-03-111** **Sheriff**
RESOLUTION AUTHORIZING THE FILLING OF TWO FULL TIME SERGEANTS IN THE SHERIFF DEPARTMENT - Sheriff
-
- 2010-03-112** **Car Pool**
RESOLUTION AUTHORIZING CAPITAL EXPENDITURE FOR THREE (3) VEHICLES AND BUDGET AMENDMENT -Motor Pool / Sheriff Department / General Government
-
- 2010-03-113** **Animal Control**
RESOLUTION APPROVING THE FILLING OF A VACANT FULL-TIME ANIMAL CONTROL OFFICER AND BACK FILLING A PART-TIME KENNEL ASSISTANT-Animal Control/General Government
-

- 12. CALL TO THE PUBLIC**
- 13. ADJOURNMENT**

NOTE: The Call to the Public appears twice on the Agenda: once at the beginning and once at the end. Anyone wishing to address the Board may do so at these times.

RESOLUTION

NO: 2010-03-092

LIVINGSTON COUNTY

DATE: March 15, 2010

RESOLUTION IN SUPPORT OF NAMING THE BRIGHTON, MICHIGAN, UNITED STATES POST OFFICE IN MEMORY OF JOYCE A. ROGERS – BOARD OF COMMISSIONERS – FULL BOARD: 3/15/10

WHEREAS, as a woman who was committed to public service, Joyce A. Rogers devoted much of her time to the improvement and economic development of the Brighton small business community and was truly instrumental to the economic expansion of the Brighton area.

WHEREAS, as Executive Director, Joyce A. Rogers transformed the Greater Brighton Area Chamber of Commerce from an organization nearing collapse to a flourishing political and business networking organization aimed at attracting new businesses and residents to the Brighton area.

WHEREAS, in addition to her work as a small business advocate, Joyce A. Rogers always remembered her role as woman leader, taking time to serve her community by acting as a mentor to all women in Livingston County.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby support the dedication of the Brighton Post Office in the name of Joyce A. Rogers as an appropriate honor for her service to the Brighton area, as well as Livingston County.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO: 2010-03-093

LIVINGSTON COUNTY

DATE: March 15, 2010

**RESOLUTION RECOGNIZING THE OBSERVANCE OF NATIONAL PUBLIC SAFETY
TELECOMMUNICATORS WEEK, APRIL 11–17, 2010 – 9-1-1 CENTRAL DISPATCH /
EMERGENCY MANAGEMENT**

WHEREAS, annually, the second full week of April has been designated as *National Public Safety Telecommunicators Week* in recognition of the estimated 200,000 men and women dedicated to the country’s 9-1-1 service; and

WHEREAS, public safety answering points are the first and single point of contact to persons seeking immediate and effective relief during an emergency, as well as those reporting crimes, suspicious persons, unusual incidents or matters of homeland safety and security; and

WHEREAS, the number 9-1-1 is universally recognized as dedicated to summon police, fire or medical assistance whenever and wherever needed; and

WHEREAS, the 9-1-1 telecommunicators of Livingston County provide the first-line, 24-hour, seven-days-a-week link between our citizens and public safety’s first responders; and

WHEREAS, the safety of first responders depends on the quality and accuracy of information obtained from citizens by skilled public safety telecommunicators; and

WHEREAS, public safety telecommunicators exhibit compassion, understanding and expertise during the performance of their demanding jobs; and

WHEREAS, the public safety telecommunicators of Livingston County 9-1-1 Central Dispatch contributed to saving lives, apprehending criminals and preventing property loss this past year.

THEREFORE, BE IT RESOLVED the Livingston County Board of Commissioners joins with the Unites States Congress to declare the week of April 11th through April 17th, 2010, *National Public Safety Telecommunicators Week* in honor of the men and women whose unswerving diligence keep our citizens safe.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO: 2010-03-094

LIVINGSTON COUNTY

DATE: March 15, 2010

**RESOLUTION AUTHORIZING THE PURCHASE OF MOTOROLA MINITOR PAGERS –
9-1-1 CENTRAL DISPATCH / EMERGENCY MANAGEMENT / PURCHASING**

WHEREAS, the Federal Communications Commission (FCC) nationally ordered narrow band channelization in the VHF and UHF bands, which require deployment of narrow band transmitting and receiving equipment, including radio base stations and pagers, by the end of December, 2012; and

WHEREAS, the 9-1-1 Central Dispatch/Emergency Management Department has been purchasing and deploying narrow band capable transmitters and pagers for its fire service and EMS dispatching operations since the year 2000 to meet the FCC deadline; and

WHEREAS, purchase of Minitor pagers has been planned for and approved in the 2010 budget; and

WHEREAS, the Purchasing Department coordinated this year's cooperative bid; and

WHEREAS, SAT Radio Communications, LTD, dba Industrial Communications of San Antonio, Texas submitted the lowest price per unit; and

WHEREAS, the approaching FCC deadline may soon impact availability and pricing; narrow band capable Minitor pagers can be purchased this year at a significant discount if purchased in quantity; and

WHEREAS, this purchase will conclude the eleven-year-long project.

THEREFORE, BE IT RESOLVED the Livingston County Board of Commissioners hereby authorizes the issue of a purchase order for up to 240 VHF and UHF Minitor V pagers, spare batteries and chargers for a sum not to exceed \$95,000 to Industrial Communications of San Antonio, Texas.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO:2010-03-095

LIVINGSTON COUNTY

DATE: March 15, 2010

RESOLUTION AUTHORIZING LIVINGSTON COUNTY TO ENTER INTO A MEMORANDUM OF UNDERSTANDING (MOU) WITH THE MICHIGAN DEPARTMENT OF STATE POLICE (MSP) FOR USE OF COUNTY-OWNED MOBILE DATA COMPUTERS (MDC) – 9-1-1 CENTRAL DISPATCH / EMERGENCY MANAGEMENT

WHEREAS, Livingston County used local 9-1-1 surcharge revenue to provide troopers and motor carrier officers assigned to the Brighton Post of the MSP with hardware, software and installation of MDC equipment enabling them to participate in the OSSI wireless data project; and

WHEREAS, the MSP seeks to enter into a MOU with Livingston County specifying County ownership, MSP use, potential return to the County should the MSP relocate, MOU termination and other matters related to use of County-owned MDC equipment by MSP personnel; and

WHEREAS, the MOU submitted by the MSP requires review by civil counsel and does not specify which County official's signature is sought on the agreement.

THEREFORE, BE IT RESOLVED, following favorable review by civil counsel and recommendation of an appropriate County official, the Livingston County Board of Commissioners hereby authorizes said County official to sign and enter Livingston County into the aforementioned MOU with the Michigan Department of State Police.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO: 2010-03-097

LIVINGSTON COUNTY

DATE: March 15, 2010

**RESOLUTION TO CONCUR WITH THE AGREEMENT NEGOTIATED BY
COMMONWEALTH ASSOCIATES FOR THE ACQUISITION OF PARCELS E40 AND
E41 -- AIRPORT**

WHEREAS, Livingston County resolution #2009-08-254 authorized Commonwealth Associates to present an offer to purchase Parcels E40 and E41, both being an Avigation Easement; and

WHEREAS, Commonwealth Associates, Incorporated, of Jackson, Michigan has negotiated with the property owner(s) for the purchase Parcel E40 in fee and the purchase of Parcel E41 as an Avigation Easement for the appraised value of the parcels; and

WHEREAS, the Michigan Bureau of Aeronautics has approved the purchase of these parcels with the local share of the purchase at a 2.5% local share, which was included as a part of the Airport Loan Agreement.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners concurs with the agreement negotiated by Commonwealth Associates for the acquisition of Parcel E40 in fee and Parcel E41 as an Avigation Easement at their appraised value.

BE IT FURTHER RESOLVED the Chair be authorized to sign all necessary documents upon review by Civil Counsel.

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Moved:

Supported:

Carried:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION TO CONCUR WITH THE RECOMMENDATION OF THE LIVINGSTON COUNTY AEROAUTICAL FACILITIES BOARD AND BEGIN EMINENT DOMAIN PROCEEDINGS FOR PARCEL E59 -- AIRPORT

WHEREAS, Livingston County Board of Commissioners resolution #2008-08-251 authorized Commonwealth Associates, Incorporated, of Jackson, Michigan to purchase an Avigation Easement for Parcel E59; and

WHEREAS, the purchase of this Avigation Easement is necessary for the protection of the runway approach surfaces; and

WHEREAS, Commonwealth Associates has presented an offer to the property owner's based upon an appraisal of the property; and

WHEREAS, the property owner's have rejected the offer that was presented by Commonwealth Associates.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners concur with the Aeronautical Facilities Board to proceed with Eminent Domain proceedings for the acquisition of Parcel E59.

BE IT FURTHER RESOLVED that Gary Strauss of Strauss & Strauss PLLC be retained for these proceedings.

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Moved:

Supported:

Carried:

RESOLUTION

NO: 2010-03-098

LIVINGSTON COUNTY

DATE: March 15, 2010

**RESOLUTION TO CONCUR WITH THE RECOMMENDATION OF THE
LIVINGSTON COUNTY AEROAUTICAL FACILITIES BOARD AND BEGIN
EMINENT DOMAIN PROCEEDINGS FOR PARCEL E52 -- AIRPORT**

WHEREAS, Livingston County Board of Commissioners resolution #2008-08-255 authorized Commonwealth Associates, Incorporated, of Jackson, Michigan to purchase an Avigation Easement for Parcel E52; and

WHEREAS, the purchase of this Avigation Easement is necessary for the protection of the runway approach surfaces; and

WHEREAS, Commonwealth Associates has presented an offer to the property owner's based upon an appraisal of the property; and

WHEREAS, the property owner's have rejected the offer that was presented by Commonwealth Associates.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners

concur with the Aeronautical Facilities Board to proceed with Eminent Domain

proceedings for the acquisition of Parcel E52.

BE IT FURTHER RESOLVED that Gary Strauss of Strauss & Strauss PLLC be retained for

these proceedings.

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Moved:

Supported:

Carried:

RESOLUTION

NO:2010-03-099

LIVINGSTON COUNTY

DATE: March 15, 2010

RESOLUTION TO CONCUR WITH THE LIVINGSTON AERONAUTICAL FACILITIES BOARD TO AMEND RESOLUTION 199-018 AND TO AUTHORIZE AN AMENDMENT TO THE AGREEMENT WITH COMMONWEALTH ASSOCIATES, INCORPORATED (Amendment #20) TO INCLUDE A PHASE I ENVIRONMENTAL ASSESSMENT FOR PARCEL E40 -- AIRPORT

WHEREAS, Livingston County authorized Commonwealth Associates to present an offer to purchase Parcel E40, an Avigation Easement; and

WHEREAS, Commonwealth Associates, Incorporated, of Jackson, Michigan has negotiated with the property owner to purchase the property in fee, which was authorized by the Livingston County Board of Commissioners; and

WHEREAS, a Phase I Environmental Assessment is required for all property that is acquired in fee; and

WHEREAS, this amendment to the agreement with Commonwealth Associates totals \$2,796 and will be funded with a 2.5% local share of \$69.90, which was included as a part of the Airport Loan Agreement.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners concurs with the Livingston County Aeronautical Facilities Board to amend resolution 199-018 and their agreement with Commonwealth Associates, Incorporated of Jackson, Michigan to include consultant services for a Phase I Environmental Assessment on Parcel E40.

BE IT FURTHER RESOLVED the Chair be authorized to sign the Amendment upon review by Civil Counsel.

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Moved:

Seconded:

Carried:

RESOLUTION

NO: 2010-03-100

LIVINGSTON COUNTY

DATE: March 15,2010

**RESOLUTION TO AMEND THE TUITION REIMBURSEMENT POLICY – HUMAN RESOURCES
/ PERSONNEL COMMITTEE / FINANCE COMMITTEE**

WHEREAS, the Livingston County Employee Manual contains the current Tuition Reimbursement policy; and

WHEREAS, over several years of implementing the current Tuition Reimbursement policy, several areas of the policy need to be clarified and strengthened; and

WHEREAS, this Resolution has been recommended for approval by the Personnel Committee.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves this Resolution and the attached Tuition Reimbursement policy which shall replace the current Tuition Reimbursement policy as stated in the Livingston County Employee Manual.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO: 2010-03-101

LIVINGSTON COUNTY

DATE: March 15, 2010

RESOLUTION TO AMEND THE CONFERENCES AND TRAINING POLICY – HUMAN RESOURCES / PERSONNEL COMMITTEE / FINANCE COMMITTEE

WHEREAS, Resolution #202-030 approved the Conference and Training Policy; and

WHEREAS, over several years of implementing the current Conferences and Training Policy, areas of the policy need to be amended to address out of state travel; and

WHEREAS, this Resolution has been recommended for approval by the Personnel Committee.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves this Resolution and the attached Conferences and Training policy which shall replace the current Conferences and Training policy.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO: 2010-03-102

LIVINGSTON COUNTY

DATE: March 15, 2010

**RESOLUTION TO SUBMIT ESTIMATED 2011 BUDGET TO ALLOCATION BOARD -
Administration**

WHEREAS, the Tax Allocation Board meets yearly to review the proposed budgets of each respective township, school district and the County; and

WHEREAS, in compliance with the statutory requirement, the Tax Allocation Board will meet on Monday, April 19, 2010.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby authorizes the submission of the attached Estimated 2011 General Fund Budget for Livingston County, by activity, to the Tax Allocation Board.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING THREE-YEAR CONTRACT FOR CENTRAL SERVICES AND CHILD CARE FUND COST ALLOCATION PLAN – County Administration

WHEREAS, the County has programs which it operates with Federal and State funding; and

WHEREAS, the County supports these programs with support services paid from County appropriated funds; and

WHEREAS, the United States government and the State of Michigan will pay a fair share of these costs if supported by an approved cost allocation plan; and

WHEREAS, the County desires to develop a plan for Central Services and the Child Care Funds for three years which conforms with the requirements of OMB Circular A-87 based upon the County’s year-end financial data for 2009, 2010, and 2011 and be the basis of the plan to be used beginning January 1, 2011, January 1, 2012 and January 1, 2013 respectively, for a sum not to exceed \$43,275.00, payable at the rate of \$14,425.00.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby authorizes a three-year contract with Maximus, Inc. of Bay City, Michigan to prepare a Central Services And Child Care Fund Cost Allocation Plans based upon the County’s year-end financial data as follows:

- a.) Year-end financial data for 2009 for the basis of the plan to be used beginning January 1, 2011;
- b.) Year-end financial data for 2010 for the basis of the plan to be used beginning January 1, 2012; and
- c.) Year-end financial data for 2011 for the basis of the plan to be used beginning January 1, 2013.

for an amount not to exceed \$43,275.00 for the three-year period for all services required, payable at the rate of \$14,425.00 per year.

BE IT FURTHER RESOLVED that the Chairman of the Livingston County Board of Commissioners be authorized to sign any agreements or documents as needed for this project upon review of Civil Counsel.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO: 2010-03-104

LIVINGSTON COUNTY

DATE: March 15, 2010

RESOLUTION AUTHORIZING A REDUCTION IN WORKFORCE IN THE LIVINGSTON COUNTY BUILDING DEPARTMENT – BUILDING INSPECTION – FINANCE: 3/10/10

WHEREAS, the Livingston County Building Department has the primary purpose of assuring that buildings are sound, safe and sanitary through the enforcement of the State Building Code; and

WHEREAS, for the year ending December 31, 2009, the number of permits issued by the Livingston County Building Department was 3,724, down from 5,252 for the same period in 2008, a decrease of 29%; and

WHEREAS, in 2009 the number of inspections decreased 42% from 2008; and

WHEREAS, this decrease in the number of services led to a 46% decrease in revenue and necessitated the use of \$286,780 of departmental retained earnings to cover the cost of operations for 2009; and

WHEREAS, the continued erosion of retained earnings is unsustainable; and

WHEREAS, proactive corrective action appears to be necessary since there has been no correction in the downward trend in the building market.

THEREFORE BE IT RESOLVED that the Board of Commissioners hereby concurs with the recommendation of the Finance Committee that it is now necessary to institute the following workforce reduction effective March 15, 2010.

BE IT FURTHER RESOLVED that said layoff of non-union personnel shall be made pursuant to the Livingston County Workforce Reduction policy in the following manner:

- One (1) Deputy Building Official

BE IT FURTHER RESOLVED that the position shall be removed from the 2010 budget.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO. 2010-03-105

LIVINGSTON COUNTY

DATE: March 15, 2010

RESOLUTION AUTHORIZING A CONTRACT AMENDMENT WITH DSS CORPORATION FOR DIGITAL IMAGING AND MICROFILMING SERVICES-County Clerk/ General Government 3.8.10/ Finance

WHEREAS, the County Clerk requires digital imaging and microfilming services; and

WHEREAS, the current provider, DSS Corporation of Southfield, Michigan, has agreed to a 20% reduction from the current pricing; and

WHEREAS, expenditures for digital imaging and microfilming services have been budgeted and approved in the 2010 County Clerk's budget and pricing is per the attached pricing schedule; and

WHEREAS, the annual requirements for digital imaging and microfilming services for the 2011 and 2012 fiscal years will be subject to the availability of appropriated funds.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby authorizes amending the contract with DSS Corporation, 18311 West 10 Mile Road, Southfield, Michigan, for digital imaging and microfilming services, per the attached pricing schedule for a one (1) year period with an option to extend the contract, at the County discretion, for two (2) additional one (1) year periods, upon written notice, for a total contract period not to exceed three (3) years subject to the availability of appropriated funds.

BE IT FURTEHR RESOLVED that the Chairman of the Board of Commissioners be authorized to sign the amended agreement upon preparation of Civil Counsel.

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RESOLUTION

NO: 2010-03-106

LIVINGSTON COUNTY

DATE: March 15, 2010

RESOLUTUION EXTENDING CONTRACT FOR COMMERCIAL APPRAISALS AND INCORPORATING THE INDUSTRIAL APPRAISALS AND BUDGET AMENDMENT, Equalization / General Government Committee / Finance

WHEREAS, the Livingston County Board of Commissioners have entered into one year Contracts with Landmark Appraisal Company, G-3247 Beecher Rd., Flint, MI 48523 since 1996 for commercial appraisals: and

WHEREAS, The work performed by Landmark Appraisal Company is satisfactory to the Equalization Department; and

WHEREAS, Landmark Appraisal Company has built a data base of the Livingston County Commercial activity including sales of vacant and improved properties, income information and appraisals; and

WHEREAS, Landmark Appraisal Company has the ability to continue the work on the Industrial data base which include sales data, income information and appraisals.

THEREFORE BE IT RESOLVED THAT THE Livingston Bounty Board of Commissioners hereby approve the contract for the 2010 Commercial appraisals with Landmark Appraisal Company for 160 commercial appraisals not to exceed \$36,050.00 for the total contract commencing on April 1, 2010 and to be completed by November 1, 2010.

BE IT FURTHER RESOLVED THAT the Industrial contract with Landmark Appraisal Company for 110 industrial appraisals not exceed \$27,500, of which half (\$13,750) is for measuring, listing, photos of the buildings along with owner interviews and gathering income information. By July 1, 2010 the County Equalization Department may terminate the remainder of the contract. Should the contract continue, the second half (\$13,750) is for the valuation of the properties. This contract will commence April 1, 2010 and be completed by November 1, 2010.

BE IT FURTHER RESOLVED THAT the Livingston County Board of Commissioners hereby adopt the Proposed Amended 2010 Budget as follows;

<u>Fund/ Department</u>	<u>Amended Budget</u>	<u>Proposed Budget Amendment</u>	<u>Proposed Amended Budget</u>
Equalization 101-225	\$622,134	\$27,500	\$649,634

BE IT FURTHER RESOLVED THAT Civil Counsel be requested to prepare said contract.

BE IT FURTHER RESOLVED that the Chairman of the Board of Commissioners be authorized to sign the above-referenced contract upon preparation by Civil Counsel.

MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO: 2010-03-107

LIVINGSTON COUNTY

DATE: March 15, 2010

RESOLUTION AUTHORIZING ISSUANCE OF A PURCHASE ORDER TO BS&A SOFTWARE FOR MIGRATION TO THE BS&A .NET VERSION FOR THE EQUALIZATION, TREASURERS, AND DRAIN DEPARTMENTS - Equalization /General Government / Finance Committee

WHEREAS, BS&A is our current equalization and tax software and they have updated their program to a more universally accepted database structure; and

WHEREAS, multiple townships within Livingston County have already migrated or plan to migrate in the very near future to the .Net version of the software; and

WHEREAS, staying on the current version of software could create potential for corruption of files and information with the local units that have already moved to the .Net software; and

WHEREAS, the integrity of the information is critical because it is the basis for all assessments, taxable values, and drain assessments in Livingston County which are used to calculate all tax bills, rolls, and delinquencies; and

WHEREAS, BS&A of 14965 Abbey LN., Bath, Michigan has submitted a proposal for \$95,984.00 which includes software, implementation, and training for the Equalization Department, Treasurer's Office and Drain Commissioner; and

WHEREAS, the Livingston County IT Department supports the migration to the .Net version of the BS&A software and it will not require additions to the current IT infrastructure; and

WHEREAS, the funds for the purchase of the BS&A .Net software are included in the Equalization Department, Treasurer's Office and Drain Commissioners respective budgets.

THEREFORE BE IT RESOLVED that the Livingston County board of Commissioners hereby authorizes the purchase of BS&A Software for the Equalization Department, Treasurer's Office and Drain Commissioner, at a cost not to exceed \$95,984.00.

BE IT FURTHER RESOLVED that the Chairman of the Board of Commissioners be authorized to sign the above referenced contract upon review and approval of Civil Counsel.

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MOVED:
SECONDED:
CARRIED:

RESOLUTION

NO: 2010-03-108

LIVINGSTON COUNTY

DATE: March 15, 2010

RESOLUTION APPROVING THE FILLING OF ~~ONE~~ TWO FULL-TIME DEPUTY PROBATE REGISTER POSITIONS AND ONE PART-TIME COURT CLERK POSITION IN THE PROBATE COURT - Probate Court / Public Safety & Judiciary – 3.8.10 / Finance – 3.10.10

WHEREAS, the Probate Court has a need for ~~One~~ Two (2) full-time Deputy Probate Register positions and One (1) part-time Court Clerk position; and

WHEREAS, the current full-time Deputy Probate Register has tendered her resignation, and

WHEREAS, the current part-time Court Clerk, as a member of the same court unit, has priority under the union contract to bid to fill vacancies within the Probate Court, and has stated that she would like to bid for the full-time Deputy Register Position, and

WHEREAS, for purposes of continuity, the Probate Court would function more efficiently if the filling of the Two (2) Deputy Probate Register and One (1) Court Clerk positions were granted at the same time; and

WHEREAS, the positions are vital to the continuation of the provision of legal, financial, and program services available to the Court and the public who use the Court; and

WHEREAS, funding for same is available in the Probate Court Budget; and

WHEREAS, this Resolution has been recommended for approval by the Public Safety and Finance Committees.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves filling the Two (2) vacant full-time Deputy Probate Register and One (1) part-time Court Clerk positions in the Probate Court.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO: 2010-03-109

LIVINGSTON COUNTY

DATE: March 15, 2010

RESOLUTION AUTHORIZING AN AGREEMENT WITH OAKLAND LIVINGSTON HUMAN SERVICE AGENCY AND THE LIVINGSTON COUNTY PROBATE COURT TO PROVIDE COURT-APPOINTED PUBLIC GUARDIAN AND PUBLIC CONSERVATOR SERVICES - Probate Court / Public Safety & Judiciary – 3.8.10 / Finance – 3.10.10

WHEREAS, Livingston County has a need for court-appointed public guardian and court-appointed public conservator services; and

WHEREAS, the Oakland Livingston Human Service Agency (OLHSA) has been successful in providing public guardian and public conservator services to wards of Livingston County; and

WHEREAS, OLHSA provided these services to the Livingston County Probate Court for 2009 in the amount of \$44,400; and

WHEREAS, the Livingston County Probate Court and OLHSA have indicated their desire to again contract for a one-year period at \$44,400 per year from January 1, 2010, through December 31, 2010; and

WHEREAS, funding for same is available through the Guardianship Budget, 101-150.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby authorizes entering into an agreement with Oakland Livingston Human Service Agency for public guardian and public conservator services for a one-year period from January 1, 2010 through December 31, 2010 at the rate of \$44,400 per year. It shall be a condition of the contract that the contract shall remain in effect as long as Oakland Livingston Human Service Agency maintains a minimum client caseload of 18 court-appointed indigent protected individuals and a maximum of 45 court-appointed indigent protected individuals.

BE IT FURTHER RESOLVED that the Chairman of the Board of Commissioners be authorized to sign the above-referenced contract upon preparation by Civil Counsel.

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**MOVED:
SECONDED:
CARRIED:**

RESOLUTION

NO: 2010-03-110

LIVINGSTON COUNTY

DATE: March 15, 2010

RESOLUTION AUTHORIZING ATTENDANCE TO OUT OF STATE TRAINING FOR TWO SHERIFF DEPARTMENT DETECTIVES - Sheriff Department

WHEREAS, Scott Domine and Gary Childers are both Detectives with the Sheriff Department and have the opportunity to attend an information sharing conference on “Combating Major Crimes in Modern Times” hosted by MAGLOCLLEN and held in Columbus, Ohio with a registration cost of \$125 per person; and

WHEREAS, this year’s conference will be co-sponsored with the US Department of Justice, the Office of Justice programs, Bureau of Justice Assistance, Ohio Attorney General’s Office and the Columbus Division of Police; and

WHEREAS, the training requires three nights lodging at a total room and parking charge of \$415 and the registration fee for two person of \$250; and

WHEREAS, the Sheriff Department has sufficient training funds budgeted for this conference which will be \$665 of which the County will be reimbursed \$415 for travel and lodging expenses by MAGLOCLLEN; and

WHEREAS, the funds to cover attendance of this training are available in drug forfeiture fund 265, line item 301-956.000.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby authorizes D/Sgt. Childers and D/Lt. Domine of the Sheriff Department to attend the “Combating Major Crimes in Modern Times” training session held in Columbus, Ohio March 29, 2010 through April 1, 2010.

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**MOVED
SECONDED
CARRIED**

RESOLUTION

NO: 2010-03-111

LIVINGSTON COUNTY

DATE: March 15, 2010

RESOLUTION AUTHORIZING THE FILLING OF TWO FULL TIME SERGEANTS IN THE SHERIFF DEPARTMENT - Sheriff

WHEREAS, the Sheriff's Department has determined the need to replace a vacant Sergeant position within our Jail Facility and a vacant Sergeant position within our Road Patrol operation in order to maintain a necessary and acceptable level of supervision; and

WHEREAS, the Jail Sergeant position is approved and funded in our 2010 operating budget and is being filled to replace a recent vacancy; and

WHEREAS, the Road Patrol Sergeant position is not authorized in the 2010 operating budget however the funding from the deputy being promoted into this position will be utilized and his previous position will not be filled. Any additional funding required will be covered within the Sheriff's 2010 approved budget; and

WHEREAS, the total 2010 authorized positions for the Sheriff's Department will not change;

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby authorizes and approves the promotion of one (1) full time Road Patrol Sergeant and one (1) full time Jail Sergeant within the Livingston County Sheriff's Department.

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MOVED TO AMEND:

SECONDED:

CARRIED AS AMENDED:

RESOLUTION

NO: 2010-03-112

LIVINGSTON COUNTY

DATE: March 15, 2010

RESOLUTION AUTHORIZING CAPITAL EXPENDITURE FOR THREE (3) VEHICLES AND BUDGET AMENDMENT – Motor Pool / Sheriff Department / General Government

WHEREAS, the Sheriff Department has determined a need to replace three vehicles in which one has been assigned to the Road Patrol, one to secondary use within the Sheriff Department fleet and one to replace a traffic vehicle; and

WHEREAS, the vehicles being replaced are two (2) Ford Crown Victoria's MY 2005 and MY 2006 and a Chevrolet Tahoe MY 2005 that have served their useful life based on depreciation, mileage, and/or condition; and

WHEREAS, the Sheriff Department intends to replace the MY 2006 Ford Crown Victoria and the MY 2005 Chevrolet Tahoe with two (2) MY 2010 Chevrolet 4 wheel drive Tahoe Police vehicles and MY 2005 Ford Crown Victoria with one (1) MY 2010 2 wheel drive Tahoe Police vehicle; and

WHEREAS, the replacement vehicle for the traffic division is being replaced with a Tahoe to be able to carry portable weight scales for road weight enforcement county wide; and

WHEREAS, all three (3) MY 2010 Chevrolet Tahoe Police vehicles are available through the Oakland County Cooperative Purchasing Program (contract # USCTY-1947) from Shaheen Chevrolet of Lansing, Michigan; and

WHEREAS, the requested replacement vehicles were not intended to be replaced in the current year at the time the 2010 Budget was adopted and therefore the purchase of these vehicles were not budgeted within the current Fiscal year Motor Pool Budget, however the funds for all three (3) of the replacement vehicles are held in retained Earnings of the Motor Pool Fund; and

WHEREAS, the proposed amendment ensures compliance with the Uniform Budgeting and Accounting Act, as amended; and

WHEREAS, only the Car Pool budget will need to be Amended for the purchase the above three (3) vehicles.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners

hereby approves and authorizes the Sheriff Department to purchase three (3) MY 2010 Chevrolet Tahoe Police vehicles two (2) 4 wheel drive (\$55,917) and one

(1) 2 wheel drive (\$25,054) from Shaheen Chevrolet of Lansing, Michigan, under the Oakland County Cooperative Purchasing Program (contract #USCTY-1947) for a total purchase price not to exceed Eighty Thousand Nine Hundred and Seventy-One dollars (\$80,971).

BE IT FURTHER RESOLVED that the three (3) replacement vehicles be leased back to the Sheriff's Department for the term of 60 months.

BE IT FURTHER RESOLVED that Livingston County Board of Commissioners hereby adopt the Proposed Amended 2010 Budget as follows;

<u>Fund</u>	<u>Amended Budget</u>	<u>Proposed Budget Amendment</u>	<u>Proposed Amended Budget</u>
Motor Pool	\$841,150	\$80,971	\$922,121

BE IT FURTHER RESOLVED that the Budgetary Status Reports showing the line item changes for this amendment will be attached as part of this amendment.

BE IT FINALLY RESOLVED that the Motor Pool Director is hereby authorized to dispose of the three (3) replaced vehicles per the County Purchasing/Disposal Policy.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO: 2010-03-113

LIVINGSTON COUNTY

DATE: March 15, 2010

RESOLUTION AUTHORIZING THE FILLING OF A VACANT FULL-TIME ANIMAL CONTROL OFFICER AND BACK FILLING A PART-TIME KENNEL ASSISTANT - ANIMAL CONTROL/GENERAL GOVERNMENT

WHEREAS, the Animal Control Department has determined a need for a full time Animal Control Officer; and

WHEREAS, the position is vacant due to the early retirement of Linda Duke on February 26, 2010; and

WHEREAS, the position is essential to providing public safety by performing Animal Control duties; and

WHEREAS, the department proposes to promote kennel assistant Michelle Drette to the full-time Animal Control Officer position and back fill the kennel assistant position with a part-time (20 hours or less) employee; and

WHEREAS, funding for the position is available in the Animal Control Department budget.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves the filling of the full-time Animal Control Officer position and backfilling the Kennel Assistant position with a part-time employee in the Animal Control Department.

BE IT RESOLVED that Animal Control Officer position will not be filled until candidate meets the statutory qualifications for the position.

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MOVED:

SECONDED:

CARRIED: