

Finance Committee

3/24/2010

304 E. Grand River Ave., Howell, MI

7:30 AM

AGENDA

1. **CALL MEETING TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF MINUTES**
Minutes of meeting dated March 10, 2010
Closed Session Minutes of March 10, 2010
4. **TABLED ITEMS FROM PREVIOUS MEETINGS**
5. **APPROVAL OF AGENDA**
6. **REPORTS**
7. **CALL TO THE PUBLIC**
8. **PRESENTATIONS**
HR: McGraw Wentworth - Health Care
9. **RESOLUTIONS FOR CONSIDERATION**

10-A Register of Deeds
RESOLUTION APPROVING THE FILLING OF A VACANT FULL-TIME SENIOR DEPUTY REGISTER OF DEEDS WITH A DEPUTY REGISTER OF DEEDS AND HIRING A TEMPORARY TO REFILL THE VACANCY OF THE DEPUTY REGISTER OF DEEDS FOR THE 2010 YEAR – Register of Deeds/ Finance / Full Board

11-A Administration
RESOLUTION AUTHORIZING SELECTION CRITERIA FOR RECOVERY ZONE BONDS - County Administration

11-B Administration
RESOLUTION TO AUTHORIZE A CONTRACT WITH BREDERNITZ, WAGNER & CO. TO PROVIDE FINANCIAL AND ACCOUNTING SERVICES FOR LIVINGSTON COUNTY – Administration / Finance Committee

12-A Planning
RESOLUTION AUTHORIZING EXTENSION OF THE TERMS OF A PLANNING SERVICES AGREEMENT BETWEEN LIVINGSTON COUNTY DEPARTMENT OF PLANNING AND COHOCTAH TOWNSHIP FOR THE PREPARATION OF A COHOCTAH TOWNSHIP MASTER PLAN - Planning

13-A Emergency Medical Services

RESOLUTION TO UPGRADE ALL UHF/VHF RADIOS FOR ALL EMS
UNITS-HEALTH & HUMAN SERVICES/FINANCE

- 13-B Emergency Medical Services**
RESOLUTION AUTHORIZING THE PURCHASE OF EMS RADIO
EQUIPMENT FOR EMS EMERGENCY RESPONSE VEHICLE - EMS / Health
& Human Services Committee / Finance Committee
-

- 13-C Emergency Medical Services**
RESOLUTION AUTHORIZING A INTERGOVERNMENTAL AGREEMENT
TO PROVIDE STOCKBRIDGE AREA EMERGENCY SERVICES
AUTHORITY WITH EMS BILLING SERVICES-EMS-HEALTH AND
HUMAN SERVICES
-

- 14-A MSU Extension**
RESOLUTION APPROVING THE REMOVAL OF \$6000 REVENUE TO THE
COUNTY AND DISCUSSION OF ALTERNATIVE FOR THE MICHIGAN
STATE UNIVERSITY EXTENSION [MSUE] DEPARTMENT BUDGET
-

15. MISCELLANEOUS CLAIMS

16. COMPUTER PRINTOUT (attached)

17. CLOSED SESSION

Pending Litigation: Livingston County -v- Blue Cross/Blue Shield of MI

18. ADJOURNMENT

RESOLUTION

NO.:

LIVINGSTON COUNTY

DATE: March 12, 2010

RESOLUTION APPROVING THE FILLING OF A VACANT FULL-TIME SENIOR DEPUTY REGISTER OF DEEDS WITH A DEPUTY REGISTER OF DEEDS AND HIRING A TEMPORARY TO REFILL THE VACANCY OF THE DEPUTY REGISTER OF DEEDS FOR THE 2010 YEAR – Register of Deeds/ Finance / Full Board

WHEREAS, The Livingston County Register of Deeds is fully aware of the hiring freeze policy to replace any vacancy with part time employees but has already willingly reduced the experienced staff by three for the 2010 Budget year due to the reduced activity in recordings; and

WHEREAS, the Register of Deeds will now incur another vacancy of a Senior Deputy Register of Deeds on March 19, 2010 due to a move out of state; and

WHEREAS, the Register of Deeds will be installing a completely new recording system in the Register of Deeds office in mid April and needs experienced staff to do so; and

WHEREAS, the Register of Deeds wishes to fill this vacant Senior Deputy Register position with a Deputy Register of Deeds with experience at same rate of pay as the one vacating that position; and

WHEREAS, the vacant Deputy Register of Deeds position created by this action to be filled With a previously experienced new hire as a temporary position for 2010 year; and

WHEREAS, the filling of these two positions are necessary to maintain efficiency and perform the mandated functions of the Register of Deeds; and

WHEREAS, this replacement arrangement will result in a reduction of costs; and

WHEREAS, funding is available in the Register of Deed's budget.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby

approves filling the vacant Senior Deputy Register position with a Deputy Register of Deeds; and

BE IT FURTHER RESOLVED that the Livingston County Board of Commissioners hereby approves

the hiring of a Temporary to fill the vacant Deputy Register of Deed position through the end of 2010 year.

#

#

#

MOVED:

RESOLUTION NO:

PAGE: 2

SECONDED:

CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING SELECTION CRITERIA FOR RECOVERY ZONE BONDS - COUNTY ADMINISTRATION – FINANCE 3/10/10

WHEREAS, the federal government has enacted the American Recovery and Reinvestment Act of 2009 (“ARRA”) which allows for the issuance of (i) Recovery Zone Economic Development Bonds to pay the costs of public infrastructure and other municipal facilities at advantageous net interest costs and (ii) tax exempt Recovery Zone Facility Bonds to make loans to private companies to pay the costs of capital expenditures for economic development projects; and

WHEREAS, pursuant to ARRA the County of Livingston (the “County”) has been allocated the sum of (i) \$15,844,000 in Recovery Zone Economic Development Bond capacity and (ii) \$23,767,000 in Recovery Zone Facility Bond capacity, which is available for the issuance of such bonds through December 31, 2010; and

WHEREAS, on March 1, 2010, the Livingston County Board of Commissioners passed Resolution #2101-03-0090 designating the entire County as a Recovery Zone pursuant to ARRA; and

WHEREAS, selection criteria is necessary for considering requests for allocation of the County’s Recovery Zone Economic Development Bond capacity and Recovery Zone Facility Bond capacity on a case by case basis in the future; and

WHEREAS, County selection criteria has been developed collaboratively by the Livingston County Administration and Planning Departments and the Economic Development Council of Livingston County.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves the use of said County selection criteria during the review process of allocating Recovery Zone Bonds.

BE IT FURTHER RESOLVED that Livingston County shall not incur any cost associated with the processing of Recovery Zone Bond requests.

BE IT FURTHER RESOLVED that the Board of Commissioners hereby authorizes the Chairman to sign any and all documentation that may be necessary to effectuate the above upon the review and approval of civil counsel.

#

MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION TO AUTHORIZE A CONTRACT WITH BREDERNITZ, WAGNER & CO. TO PROVIDE FINANCIAL AND ACCOUNTING SERVICES FOR LIVINGSTON COUNTY – Administration

WHEREAS, the Livingston County Finance Committee at its meeting of March 24, 2010, adopted a recommendation to renew the contract with Bredernitz, Wagner & Co. for the services of Gregory Clum C.P.A. as an outside contractor to provide financial and accounting services to Livingston County to close the books for fiscal year 2009; and

WHEREAS, it is in the best interest of Livingston County to sustain the partnership with Bredernitz, Wagner & Co. to mentor the county-wide accounting personnel, maintain independence for our annual audit, utilize accounting professionals to prepare limited schedules to facilitate year-end close, assist with improving internal controls, continue to assist with the implementation of new GASB requirements and suggest/assist with the implementation of improved financial systems within the County; and

WHEREAS, these accounting services will be provided at a cost not to exceed \$ 22,085; and

WHEREAS, monies are budgeted in the 2010 Auditing Services division of the General Fund to complete this contract.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby authorizes renewing the contract with Bredernitz, Wagner & Co. of Howell, Michigan to provide financial and accounting services to Livingston County in an amount not to exceed \$ 22,085.

BE IT FURTHER RESOLVED that the Chairman of the Board of Commissioners is authorized to sign said contract upon execution of same by civil counsel.

#

MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING EXTENSION OF THE TERMS OF A PLANNING SERVICES AGREEMENT BETWEEN LIVINGSTON COUNTY DEPARTMENT OF PLANNING AND COHOCTAH TOWNSHIP FOR THE PREPARATION OF A COHOCTAH TOWNSHIP MASTER PLAN – PLANNING - I&D: 3/22/10 – FINANCE: 3/24/10 – FULL BOARD: 4/13/10

WHEREAS, the Michigan Planning Enabling Act, P.A. 33 of 2008, requires that at least every 5 years after adoption of a master plan, a planning commission must review the master plan and determine whether to amend the plan or adopt a new master plan; and

WHEREAS, the Township of Cohoctah, Michigan desires professional technical assistance in the preparation of a Master Plan; and

WHEREAS, the Livingston County Department of Planning has provided these professional technical services through a planning services agreement that was valid from January 20, 2009 through December 31, 2009; and

WHEREAS, the agreement has lapsed and the terms of the agreement must be extended until the completion of the Cohoctah Township Master Plan; and

WHEREAS, the terms of this agreement shall be extended to the 31st day of December, 2010, at which time it shall terminate; and

WHEREAS, at their March 2010 meeting, the Livingston County Planning Commission recommended approval of extending the terms of the planning services agreement between the Livingston County Department of Planning and Cohoctah Township for the preparation of a Cohoctah Township Master Plan; and

WHEREAS, at their March 22, 2010 meeting, the Infrastructure and Development Subcommittee recommended approval of extending the terms of the planning services agreement between the Livingston County Department of Planning and Cohoctah Township for the preparation of a Cohoctah Township Master Plan; and

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners authorizes the extension of the terms of a planning services agreement with the Township of Cohoctah, Michigan to provide professional Department of Planning technical assistance through December 31, 2010; and

BE IT FURTHER RESOLVED that the Chairman of the Board of Commissioners be authorized to sign the above-referenced contract upon preparation of same by Civil Counsel.

#

#

#

MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION TO UPGRADE ALL UHF/VHF RADIOS FOR ALL EMS UNITS- HEALTH & HUMAN SERVICES/FINANCE

WHEREAS, the EMS Department is hereby requesting authorization to purchase replacement radio equipment for EMS Ambulances; and

WHEREAS, this equipment will replace the current radios in 15 EMS Ambulances; and

WHEREAS, the equipment will be purchased through State Electronics per their quote dated January 21, 2010, for the total amount of \$25,935.00; and

WHEREAS, the pricing for the radio equipment is under State of Michigan pricing contract #071B50000240; and

WHEREAS, funding for same is available in the EMS 2010 Budget; and

WHEREAS, Livingston County EMS will be apply for 75% reimbursement from the 2008 Public Safety Interoperable Communications Baseline Grant R1-01 which will save Livingston County \$19,451; and

WHEREAS, this resolution has been recommended for approval by the Health & Human Services Committee.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves the purchase of EMS Radio Equipment State Electronics 342 Clare Street Lansing, MI 48917 for a total cost of \$25,935.00.

#

#

#

MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING THE PURCHASE OF EMS RADIO EQUIPMENT FOR EMS EMERGENCY RESPONSE VEHICLE - EMS / Health & Human Services Committee / Finance Committee

WHEREAS, the EMS Department is hereby requesting authorization to purchase radio equipment for one emergency response vehicle; and

WHEREAS, the current radios have exceeded their useful life and are required to be replaced with narrow band capable radios; and

WHEREAS, the equipment will be purchased through Motorola per their quote dated February 9, 2010, for the total amount of \$11,608.25; and

WHEREAS, the pricing for the radio equipment is under State of Michigan pricing contract #071B50000240; and

WHEREAS, funding for same is available in the EMS 2010 Budget; and

WHEREAS, this resolution has been recommended for approval by the Health & Human Services Committee.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves the purchase of EMS Radio Equipment from Motorola 228 Maple Street Springport, MI 49284 for a total cost of \$11,608.25.

#

#

#

MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT TO PROVIDE STOCKBRIDGE AREA EMERGENCY SERVICE AUTHORITY WITH EMS BILLING SERVICES - EMS – HEALTH AND HUMAN SERVICES

WHEREAS, Livingston County EMS has been requested to provide EMS billing services to Stockbridge Area Emergency Service Authority (SAESA); and

WHEREAS, Livingston County EMS has determined that EMS has the current staffing, technology and ability to effectively bill EMS claims on behalf of SAESA; and

WHEREAS, Livingston County EMS and SAESA have negotiated an Intergovernmental Agreement which details the terms and conditions for both parties; and,

WHEREAS, This agreement is for an initial term of one year commencing on the date it is signed by both parties, and will automatically renew for successive like terms unless terminated by either party; and

WHEREAS, the Intergovernmental Agreement has been reviewed by civil counsel; and,

WHEREAS, this Resolution has been recommended for approval by the Health and Human Services Committee.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby authorizes entering into an intergovernmental agreement to provide Stockbridge Area Emergency Service Authority with EMS billing services as described in the agreement for the period of one year from the date of signing, and shall automatically renew for successive like terms unless terminated by either party.

BE IT FURTHER RESOLVED that the Chairman of the Board of Commissioners be authorized to sign the above-referenced contract upon approval as to form by Civil Counsel.

BE IT FURTHER RESOLVED that, upon agreement of both parties, the Board Chairperson be authorized to sign a yearly renewal.

#

MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE: March 16, 2010

RESOLUTION APPROVING THE REMOVAL OF \$6000 REVENUE TO THE COUNTY AND DISCUSSION OF ALTERNATIVE FOR THE MICHIGAN STATE UNIVERSITY EXTENSION [MSUE] DEPARTMENT BUDGET

WHEREAS, the Michigan State University Extension (MSUE) County budget allocation includes a \$6000 revenue to the County; and

WHEREAS, this revenue is slotted to be directly reinvested in the community through MSUE educational programs to benefit Livingston County community; and

WHEREAS, such revenue should not be mingled with the General Funds as this would require a redefinition of the relationship between MSUE and Livingston County; and

WHEREAS, MSU Extension is undergoing organizational restructuring; and,

WHEREAS, this request could result in possible removal of \$6000 from MSUE Expense Accounts; and

WHEREAS, such a decision would put additional constraint to the operations of MSUE Extension, Livingston County; and

WHEREAS, this resolution has been recommended for approval by the Health & Human Services Committee.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby remove the \$6000 revenue from MSUE budget.

#

#

#

MOVED:

SECONDED:

CARRIED: