

# Public Safety Committee

5/10/2010

304 E. Grand River Ave., Howell MI

7:30 PM

## AGENDA

1. **CALL MEETING TO ORDER**
2. **APPROVAL OF MINUTES**  
Meeting minutes dated: April 5, 2010
3. **APPROVAL OF AGENDA**
4. **REPORTS**
5. **CALL TO THE PUBLIC**
6. **RESOLUTIONS FOR CONSIDERATION:**

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**07A Sheriff**  
RESOLUTION AUTHORIZING OUT-OF-STATE TRAVEL FOR TWO SHERIFF SERGEANTS FOR THE PURPOSE OF ATTENDING THE SUNGARD OSSI USER GROUP CONFERENCE – Sheriff / Public Safety

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**08A Information Technology**  
RESOLUTION AUTHORIZING OUT-OF-STATE TRAVEL FOR KERI KONARSKA FROM THE INFORMATION TECHNOLOGY DEPARTMENT, AND TAMMY GRANGE AND PAUL TAYLOR FROM 911 CENTRAL DISPATCH, TO ATTEND THE 2010 ANNUAL SUGA EDUCATION CONFERENCE FOR OSSI TRAINING ON MAY 23-27, 2010 - Information Technology / Public Safety

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**09A Central Dispatch**  
RESOLUTION AUTHORIZING ACCEPTANCE OF THE STATE OF MICHIGAN 2008 CITIZEN CORP PROGRAM GRANT FUNDS THROUGH THE REGION ONE HOMELAND SECURITY PLANNING BOARD'S FIDUCIARY, CITY OF LANSING – 9-1-1 Central Dispatch, Emergency Management / Public Safety

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**09B Central Dispatch**  
RESOLUTION AUTHORIZING REALLOCATING \$45,000 FROM FUND BALANCE TO LINE 346-977.000 OF THE 2010 BUDGET AND PURCHASE OF REPLACEMENT BATTERIES FOR PUBLIC SAFETY PORTABLE RADIOS – 9-1-1 Central Dispatch, Emergency Management / Public Safety

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**10A Friend of the Court**  
RESOLUTION AUTHORIZING SUBMISSION OF THE FY 2011 COOPERATIVE REIMBURSEMENT GRANT APPLICATION, AGREEMENT AND OTHER SUPPORTING DOCUMENTS TO THE MICHIGAN

**11A**      **District Court**  
RESOLUTION AUTHORIZING THE 53RD DISTRICT COURT TO APPLY FOR FY 2011 MICHIGAN DRUG COURT GRANT PROGRAM (MDCGP) FUNDING FROM THE STATE COURT ADMINISTRATIVE OFFICE - District Court / Public Safety

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**12A**      **Circuit Court**  
RESOLUTION AUTHORIZING THE 44th CIRCUIT COURT TO APPLY FOR FY 2011 MICHIGAN DRUG COURT GRANT PROGRAM (MDCGP) FUNDING FROM THE STATE COURT ADMINISTRATIVE OFFICE - Circuit Court / Public Safety

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**12B**      **Circuit Court**  
RESOLUTION AUTHORIZING OUT-OF-STATE TRAINING FOR THE SAFE HAVENS SUPERVISED VISITATION AND SAFE EXCHANGE PROGRAM - Circuit Court / Public Safety

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**12C**      **Circuit Court**  
RESOLUTION APPROVING THE FILLING OF AN ACCOUNT CLERK POSITION WITH TWO (2) PART TIME POSITIONS IN THE CIRCUIT COURT- Circuit Court / Public Safety

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**13.**      **ADJOURNMENT**

**RESOLUTION**

**NO.**

**LIVINGSTON COUNTY**

**DATE:**

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**RESOLUTION AUTHORIZING OUT OF STATE TRAVEL FOR TWO SHERIFF SERGEANTS FOR THE PURPOSE OF ATTENDING THE SUNGARD OSSI USER GROUP CONFERENCE – Sheriff Department / Public Safety**

**WHEREAS,** the County has recently implemented the OSSI Livingston County Public Safety System; and

**WHEREAS,** the Sheriff’s Department has two system administrators that are in charge of administration of the OSSI system from the software configuration, maintenance, training and end user perspectives; and

**WHEREAS,** Sungard recommends that agency system administrators attend their annual users group conference to receive further training, gain knowledge and network with other users; and

**WHEREAS,** the majority of the costs, about \$1,800, are booking fee eligible and will be paid from Fund 263 Correction Officer’s Training Fund with the remaining balance of approximately \$600 will be paid from within the current Sheriff’s Road Patrol budget; and

**WHEREAS,** the total costs for travel and attendance of the OSSI User conference for two Sheriff Sergeants is approximately \$2,400.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves the out of state travel for two Sheriff Sergeants to attend the Sungard User’s Group Association Annual Conference, May 24 thru 27, 2010 in Orlando, FL.

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**MOVED:**

**SECONDED:**

**CARRIED:**

**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

**RESOLUTION AUTHORIZING OUT-OF-STATE TRAVEL FOR KERI KONARSKA BLOUGH FROM THE INFORMATION TECHNOLOGY DEPARTMENT, TAMMY GRANGE AND PAUL TAYLOR FROM 911 CENTRAL DISPATCH, TO ATTEND THE 2010 ANNUAL SUGA EDUCATION CONFERENCE FOR OSSI TRAINING ON MAY 23-27, 2010 - Information Technology / Public Safety / Finance**

**WHEREAS,** it is the policy of Livingston County that out of state travel be held to a minimum and usually only Department Heads are authorized any travel outside Michigan; and

**WHEREAS,** Paul McNamara according to County policy and Donald Arbic have extended the privilege of attending an out of state conference to Keri Konarska Blough from the Information Technology Department, and Tammy Grange and Paul Taylor from 911 Central Dispatch, to attend the 2010 Annual International Conference for SunGard Public Safety Sector Users' Group Association; and

**WHEREAS,** in accordance with the County's Travel Policy, Paul McNamara and Donald Arbic are requesting approval from the Board of Commissioners to send Keri Konarska Blough, Information Technology, and Tammy Grange and Paul Taylor from 911 Central Dispatch to the 2010 Annual International Conference for SunGard Public Safety Sector Users' Group Association; and

**WHEREAS,** the 21<sup>st</sup> Annual International Conference for SunGard Public Safety Sector Users' Group Association is being held in Orlando, Florida on May 23 through May 27, 2010 at the cost not to exceed \$500.00 each for conference registration plus travel expenses not to exceed \$1,500.00 each for a total of \$6,000.00.

**WHEREAS,** funding for same is available through the 911 Central Dispatch Budget.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves and authorizes Keri Konarska Blough, Tammy Grange, and Paul Taylor to attend the 2010 Annual International Conference for SunGard Public Safety Sector Users' Group Association in Orlando, Florida on May 23 through May 27, 2010, at the cost not to exceed \$500.00 each for conference registration plus travel expenses not to exceed \$1,500.00 each for a total of \$6,000.00.

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**MOVED:**

**SECONDED:**

**CARRIED:**



**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

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**RESOLUTION AUTHORIZING ACCEPTANCE OF THE STATE OF MICHIGAN 2008 CITIZEN CORP PROGRAM GRANT FUNDS THROUGH THE REGION ONE HOMELAND SECURITY PLANNING BOARD'S FIDUCIARY, CITY OF LANSING – 9-1-1 Central Dispatch / Emergency Management / Public Safety**

**WHEREAS,** the Michigan Department of State Police Emergency Management and Homeland Security Division has been awarded federal pass-through funds from the United States Department of Homeland Security for FY 2008 Citizen Corp Program grants, and;

**WHEREAS,** the state of Michigan 2008 Citizen Corp program Grant fund period began October 1, 2009, and ends December 1, 2010; and,

**WHEREAS,** Livingston County has been awarded a total of \$6,019.64 from the Region One Homeland Security Planning Board to be used for training, planning, educational outreach, exercise and equipment for the Citizen Corp Program – Community Emergency Response Teams; and,

**WHEREAS,** the city of Lansing is the Region One Homeland Security Planning Board fiduciary; and,

**WHEREAS,** the Chairman of the Livingston County Local Planning Team/Emergency Program Manager is hereby requesting authorization to accept the state of Michigan Citizen Corp Program Grant funds.

**THEREFORE, BE IT RESOLVED** the Livingston County Board of Commissioners hereby approves acceptance of the state of Michigan 2008 Citizen Corp Program Grant funds.

**BE IT FURTHER RESOLVED** the Livingston County Board of Commissioners hereby designates the Livingston County Emergency Program Manager as the primary fund agent.

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**MOVED:**

**SECONDED:**

**CARRIED:**

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

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**RESOLUTION AUTHORIZING REALLOCATING \$45,000 FROM FUND BALANCE TO LINE 346-977.000 OF THE 2010 BUDGET AND PURCHASE OF REPLACEMENT BATTERIES FOR PUBLIC SAFETY PORTABLE RADIOS – 9-1-1 Central Dispatch / Emergency Management / Public Safety**

**WHEREAS,** the 9-1-1 Central Dispatch/Emergency Management Department used Homeland Security Grant Program (HSGP) funds in 2005 to convert Livingston County public safety portable radios from conventional to smart battery technology; and

**WHEREAS,** the smart batteries purchased in 2005 have reached end-of-life, requiring approximately 575 replacements; and

**WHEREAS,** HSGP funds are fully committed elsewhere; and

**WHEREAS,** replacement batteries have a full retail price of \$145.00 each but can be purchased from Motorola under terms of its contract with the state of Michigan in the aforementioned quantity for \$73.50 each.

**THEREFORE, BE IT RESOLVED** the Livingston County Board of Commissioners authorizes the reallocation of \$45,000 from the 9-1-1 Central Dispatch/Emergency Management Department fund balance to line 346-977.000 in its 2010 budget.

**BE IT FURTHER RESOLVED** the 9-1-1 Central Dispatch/Emergency Management Department is authorized to purchase approximately 575 replacement smart portable radio batteries for a sum not to exceed \$45,000.

# # #

**MOVED:**

**SECONDED:**

**CARRIED:**

**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

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**RESOLUTION AUTHORIZING SUBMISSION OF THE FY 2011 COOPERATIVE REIMBURSEMENT GRANT APPLICATION, AGREEMENT AND OTHER SUPPORTING DOCUMENTS TO THE MICHIGAN DEPARTMENT OF HUMAN SERVICES - Friend of the Court / Public Safety**

**WHEREAS,** funding is available through the Michigan Department of Human Services (DHS) for the purposes of securing reimbursement for eligible child support enforcement costs; and

**WHEREAS,** in fiscal year 2010, Livingston County was granted \$1,570,000 for said reimbursement of eligible child support enforcement costs; and

**WHEREAS,** Livingston County is now eligible to receive \$1,662,566 through the DHS for the period of October 1, 2010 through September 30, 2011 with the DHS share of 66%, or \$1,097,294 and the County of Livingston funding the balance of 34%, or \$565,272.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorizes the submission of the above Grant Application, and that the Chair of the Livingston County Board of Commissioners is authorized to sign the subsequent Grant Agreement and any future amendments for monetary and contractual language adjustments upon review by Civil Counsel.

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**MOVED:**

**SECONDED:**

**CARRIED:**



**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

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**RESOLUTION AUTHORIZING THE 53<sup>RD</sup> DISTRICT COURT TO APPLY FOR FY 2011 MICHIGAN DRUG COURT GRANT PROGRAM (MDCGP) FUNDING FROM THE STATE COURT ADMINISTRATIVE OFFICE – DISTRICT COURT / PUBLIC SAFETY**

**WHEREAS,** The State Court Administrative Office (SCAO) authorizes the expenditure of federal and state funds by competitive grant awards to operate circuit and district drug/sobriety court programs throughout Michigan; and

**WHEREAS,** Livingston County’s 53<sup>rd</sup> District Court constitutes a jurisdiction designated to operate a sobriety court program and received \$30,000 to do so Fiscal Year (FY)2010; and

**WHEREAS,** The SCAO has identified funds to be used in support of drug/sobriety court programs across the state during FY 2011; and

**WHEREAS,** The 53<sup>rd</sup> District Court is seeking approval to apply for \$65,000 in MDCGP Funding for FY 2011, which requires no county match; and

**WHEREAS,** The 53<sup>rd</sup> District Court will request these funds for staffing, treatment, testing, training and other program-related expenses necessary to operate the Livingston County Sobriety Court Program during FY 2011.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves the FY 2011 Grant Application documents.

**BE IT FURTHER RESOLVED** that the Chair of the Livingston County Board of Commissioners be authorized to sign the above Application, subsequent Grant Agreement and any future amendments for monetary and contractual language adjustments upon review by Civil Counsel.

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**MOVED:**

**SECONDED:**

**CARRIED:**

**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

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**RESOLUTION AUTHORIZING THE 44<sup>th</sup> CIRCUIT COURT TO APPLY FOR FY 2011 MICHIGAN DRUG COURT GRANT PROGRAM (MDCGP) FUNDING FROM THE STATE COURT ADMINISTRATIVE OFFICE – CIRCUIT COURT / PUBLIC SAFETY**

**WHEREAS,** The State Court Administrative Office (SCAO) authorizes the expenditure of federal and state funds by competitive grant awards to operate circuit and district drug/sobriety court programs throughout Michigan; and

**WHEREAS,** Livingston County’s 44<sup>th</sup> Circuit Court constitutes a jurisdiction designated to operate an adult drug court program; and

**WHEREAS,** The SCAO has identified funds to be used in support of drug/sobriety court programs across the state during FY 2011; and

**WHEREAS,** The 44<sup>th</sup> Circuit Court is seeking approval to apply for \$90,000.00 in MDCGP Funding for FY 2011, which requires no county match; and

**WHEREAS,** The 44<sup>th</sup> Circuit Court will request these funds for staffing, treatment, testing, training, and other program-related expenses necessary to operate the Livingston County Adult Drug Court Program during FY 2011.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves the FY 2011 Grant Application documents.

**BE IT FURTHER RESOLVED** that the Chair of the Livingston County Board of Commissioners be authorized to sign the above Application, subsequent Grant Agreement and any future amendments for monetary and contractual language adjustments upon review by Civil Counsel.

# # #

**MOVED:**

**SECONDED:**

**CARRIED:**

**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

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**RESOLUTION AUTHORIZING OUT OF STATE TRAINING FOR THE SAFE HAVENS SUPERVISED VISITATION AND SAFE EXCHANGE PROGRAM - Circuit Court / Public Safety**

**WHEREAS,** the County has accepted federal funding for the Safe Havens Supervised Visitation and Safe Exchange Program and agreed to the terms of the funding; and

**WHEREAS,** the Safe Havens Supervised Visitation and Safe Exchange Program grant requires attendance by a representative of the grantee at certain training programs; and

**WHEREAS,** the appropriate County representatives are Hon. Carol Hackett Garagiola, and the Project Coordinator; and

**WHEREAS,** a training program is to be held on May 25-26 in Santa Fe, New Mexico; and

**WHEREAS,** the cost of the training program is to be paid in full by the grant; and

**WHEREAS,** there is another known training coming up in Reno, NV, the cost of which will also be fully paid by the grant, and other trainings not yet announced, also to be fully paid by the Grant.,

**WHEREAS,** this Resolution is recommended for approval by the Public Safety Committee, Finance Committee, and the Board of Commissioners..

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorizes the enrollment of Hon. Carol Hackett Garagiola and Carole Church, Project Coordinator, Safe Havens Supervised Visitation and Safe Exchange Program, in the training to be held in Santa Fe, NM, May 25-26, 2010, in the training in Reno, NV to be held August 23 and 24, and all future trainings as required and scheduled by the grant. No funding by the County is authorized by this Resolution.

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**MOVED:**

**SECONDED:**

**CARRIED:**

**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

**RESOLUTION APPROVING THE FILLING OF AN ACCOUNT CLERK POSITION WITH TWO (2) PART-TIME POSITIONS IN THE CIRCUIT COURT - Circuit Court / Public Safety**

**WHEREAS,** the Circuit Court has a need for an Account Clerk position to assist with management of accounting and collections functions; and

**WHEREAS,** the position is vacant due to a staff resignation; and

**WHEREAS,** the position is essential to efficiently managing the accounting and collections functions of the Court; and

**WHEREAS,** funding for the position is available in the Circuit Court budget; and

**WHEREAS,** the functions of the position can be divided and managed by two, 24 hour per week part-time staff.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves the filling of the Account Clerk position in the Circuit Court with two (2), 24 hour per week part-time positions.

<b>CURRENT POSITIONS</b>		
<b>POSITION TITLE</b>	<b>FULL -TIME #</b>	<b>PART -TIME #</b>
Judges	2	
Court Administrator	1	
Attorney Referee	1	
Register/Deputy Register	2	
Juvenile Officer	1	
Probation Officers	6	
Support Staff	4	
Administrative Coordinator	1	
Program Managers		2
Law Clerks	2	
Court Rec./Jud. Secretaries	4	
Finance Officer	1	
Account Clerk	1	
<b>TOTALS:</b>	<b>26</b>	<b>2</b>

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<b>REQUESTED POSITIONS</b>		
<b>POSITION TITLE</b>	<b>FULL -TIME #</b>	<b>PART -TIME #</b>
Judges	2	
Court Administrator	1	
Attorney Referee	1	
Register/Deputy Register	2	
Juvenile Officer	1	
Probation Officers	6	
Support Staff	4	
Administrative Coordinator	1	
Program Managers		2
Law Clerks	2	
Court Rec./Jud. Secretaries	4	
Finance Officer	1	
Account Clerk		2
<b>TOTALS:</b>	<b>25</b>	<b>4</b>

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**MOVED:**

**SECONDED:**

**CARRIED:**