

# Board of Commissioners

6/7/2010

304 E. Grand River Ave., Howell MI

7:30 PM

## AGENDA

1. **CALL MEETING TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **CORRESPONDENCE**
  - A. County of Berrien - Asian carp
  - B. County of Lake - Modification of State Act 312 - police-fire contracts
  - C. County of Lake - Oppose proposal to move \$2.6 million from Secondary Road Patrol fund
  - D. County of Oscoda - Substance Abuse and Treatment Formula
  - E. County of Saginaw - State mandated services
  - F. County of St. Joseph - Asian Carp
  - G. County of St. Joseph - Modify State Act 312 of 1969 - police-fire contracts
  - H. County of Wexford - Modification of State Act 312 - police-fire contracts
5. **CALL TO THE PUBLIC**
6. **APPROVAL OF MINUTES**
  - A. May 17, 2010 meeting minutes
  - B. May 17, 2010 closed minutes (*no attachment*)
  - C. May 26, 2010 meeting minutes
7. **TABLED ITEMS FROM PREVIOUS MEETINGS**

None
8. **APPROVAL OF AGENDA**
9. **REPORTS**
  - A. MACAO Conference Review
10. **RECOGNITIONS**
  - A. Hartland Teacher of the Year
  - B. Eagle Scout
11. **RESOLUTIONS FOR CONSIDERATION:**

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**2010-06-177**      **Board of Commissioners**  
RESOLUTION TO APPROVE APPOINTMENT TO THE DEPARTMENT OF HUMAN SERVICES' BOARD - Board of Commissioners

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**2010-06-178**      **Board of Commissioners**  
RESOLUTION TO APPROVE APPOINTMENT TO THE AERONAUTICAL FACILITIES BOARD - Board of Commissioners

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- 2010-06-179**      **County Clerk**  
RESOLUTION AUTHORIZING THE PURCHASE OF IDENTIPHOTO SOFTWARE AND HARDWARE FOR CONCEALED PISTOL LICENSE - County Clerk / Finance
- 
- 2010-06-180**      **Administration**  
RESOLUTION AUTHORIZING AN AMENDMENT TO THE CONTRACT WITH PLANTE & MORAN FOR AUDITING SERVICES – Administration / Finance Committee
- 
- 2010-06-181**      **Public Health**  
RESOLUTION AUTHORIZING SHARING OF SERVICES BETWEEN DEPARTMENT OF PUBLIC HEALTH, DRAIN COMMISSIONER'S OFFICE AND BUILDING INSPECTION DEPARTMENT - Health Department / Building Inspections / Personnel Committee / Finance
- 
- 2010-06-182**      **Public Health**  
RESOLUTION AUTHORIZING THE ISSUANCE OF BLANKET PURCHASE ORDERS AUTHORIZING THE PURCHASE OF VACCINES FOR THE DEPARTMENT OF PUBLIC HEALTH - Department of Public Health / Finance
- 
- 2010-06-183**      **Emergency Medical Services**  
RESOLUTION AUTHORIZING ISSUANCE OF A BLANKET PURCHASE ORDER TO NIGHTINGALE ALAN MEDICAL FOR DISPOSABLE MEDICAL SUPPLIES - EMS / Finance
- 
- 2010-06-184**      **Emergency Medical Services**  
RESOLUTION AUTHORIZING A BLANKET PURCHASE ORDER WITH NYE UNIFORMS FOR UNIFORMS – EMS / Finance
- 
- 2010-06-185**      **Emergency Medical Services**  
RESOLUTION AUTHORIZING THE PURCHASE OF PHILIPS HEARTSTART AED'S - EMS / Finance
- 
- 2010-06-186**      **Building Inspections**  
RESOLUTION TO APPROVE WAIVING LIVINGSTON COUNTY PERMIT FEES ASSOCIATED WITH IOSCO TOWNSHIP PROJECT TO REMODEL AND BUILD AN ADDITION TO ITS ASSEMBLY HALL - Building Inspections / Finance Committee / Full Board
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**12.      CALL TO THE PUBLIC**

**13.      ADJOURNMENT**

**NOTE:** The Call to the Public appears twice on the Agenda: once at the beginning and once at the end. Anyone wishing to address the Board may do so at these times.

**RESOLUTION**

**NO: 2010-06-177**

**LIVINGSTON COUNTY**

**DATE: June 7, 2010**

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**RESOLUTION TO APPROVE APPOINTMENTS TO THE DEPARTMENT OF HUMAN SERVICES' BOARD - Board of Commissioners**

**WHEREAS,** representatives' seats on the Department of Human Services' Board have expired and/or been vacated; and

**WHEREAS,** the following appointment has been recommended:

**DEPARTMENT OF HUMAN SERVICES' BOARD**

\* Marilyn Hysen.....term expires 12/31/12

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby

approves the appointment and expiration date referenced above.

*\* indicates new appointment*

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**MOVED:**

**SECONDED:**

**CARRIED:**

**RESOLUTION**

**NO: 2010-06-178**

**LIVINGSTON COUNTY**

**DATE: June 7, 2010**

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**RESOLUTION TO APPROVE APPOINTMENT TO THE AERONAUTICAL FACILITIES BOARD - Board of Commissioners**

**WHEREAS,** representatives' seats on the Aeronautical Facilities Board have expired and/or been vacated; and

**WHEREAS,** the following reappointment has been recommended:

**AERONAUTICAL FACILITIES BOARD**

James Clore.....term expires 7/7/15

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves the reappointment and expiration date referenced above.

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**MOVED:**

**SECONDED:**

**CARRIED:**

**RESOLUTION**

**NO:**

**2010-06-179**

**LIVINGSTON COUNTY**

**DATE:**

**June 7, 2010**

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**RESOLUTION AUTHORIZING THE PURCHASE OF IDENTIPHOTO SOFTWARE AND  
HARDWARE FOR CONCEALED PISTOL LICENSES – County Clerk / Finance**

**WHEREAS,** the Technology Committee recommended approval of the purchase of the Identiphoto Software and Hardware for the preparation of Concealed Pistol Licenses; and

**WHEREAS,** this Technology will save time and assist in the processing of Concealed Pistol Licenses; and

**WHEREAS,** the software and hardware has been approved by the State of Michigan Department of State Police;

**WHEREAS,** money is available from General Fund Contingency in the amount not to exceed \$9,000.00:

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves the purchase of the Identiphoto software and hardware for the preparation of Concealed Pistol licenses.

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**MOVED:**

**SECONDED:**

**CARRIED:**

**RESOLUTION**

**NO: 2010-06-180**

**LIVINGSTON COUNTY**

**DATE: June 7, 2010**

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**RESOLUTION AUTHORIZING AN AMENDMENT TO THE CONTRACT WITH PLANTE & MORAN FOR AUDITING SERVICES – Administration / Finance Committee**

**WHEREAS,** Livingston County currently has a contract with Plante & Moran for Auditing Services for the financial audit of the County's 2009 fiscal year in which the contractual rate for this audit is \$78,878; and

**WHEREAS,** while performing the audit, Plante & Moran has identified the need to test three more programs for the Single Audit than they anticipated when they provided pricing in December of 2008 due to both the number of Federal Grants awarded through the Recovery Act and the dollar value associated with them; and

**WHEREAS,** the proposed cost for these additional services for the Single Audit will be \$9,000 – \$12,000.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorizes amending the current Auditing Services contract with Plante & Moran for the increase in the Single Audit fees for an amount not to exceed \$12,000, for a total contract cost for the 2009 financial audit not to exceed \$ 90,878.

**BE IT FURTHER RESOLVED** that the Board Chairman be authorized to sign any agreements or documents as required pertaining to this matter upon review of Civil Counsel

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**MOVED:**

**SECONDED:**

**CARRIED:**

**RESOLUTION**

**NO: 2010-06-181**

**LIVINGSTON COUNTY**

**DATE: June 7, 2010**

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**RESOLUTION AUTHORIZING SHARING OF SERVICES BETWEEN DEPARTMENT OF PUBLIC HEALTH, DRAIN COMMISSIONER'S OFFICE AND BUILDING INSPECTION DEPARTMENT - HEALTH / DRAIN / BUILDING INSPECTION: Personnel 5/19/10 – Finance 5/26/10 – Full Board 6/7/10**

**WHEREAS,** Livingston County Department of Public Health has a need for additional clerical support due to the increase in caseloads in Personal Preventative Health Services and activity levels in Environmental Health; and

**WHEREAS,** the Livingston County Drain Commissioner's office has a need for additional clerical support due to decrease in staffing; and

**WHEREAS,** Building Inspection Department has the ability to provide the needed clerical support by increasing the departments existing four clerical staff from 30 hour to 40 hours per week; and

**WHEREAS,** Building Inspection Department is seeing an increase in revenue and activity levels and would also benefit with the increase in clerical support staff; and

**WHEREAS,** sharing of services is consistent with the Livingston County Board of Commissioners objective for county departments to share and consolidate services; and

**WHEREAS,** funding is available in the Public Health and Drain Commissioner budgets to pay for the additional clerical support services from the Building Inspection Department.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves sharing clerical support services between the Department of Public Health, the Drain Commissioner's office and the Building Inspection Department by increasing the existing Four (4) clerical positions in the Building Inspection Department from 30 to 40 hours.

**BE IT FURTHER RESOLVED** that Building Inspection, Public Health and Drain Departments shall work cooperatively cross training clerical support services to maximize employee productivity and efficiencies within the Departments.

**MOVED:** # # #  
**SECONDED:**  
**CARRIED:**

**RESOLUTION**

**NO: 2010-06-182**

**LIVINGSTON COUNTY**

**DATE: June 7, 2010**

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**RESOLUTION AUTHORIZING THE ISSUANCE OF BLANKET PURCHASE ORDERS AUTHORIZING THE PURCHASE OF VACCINES FOR THE DEPARTMENT OF PUBLIC HEALTH – Department of Public Health / Finance**

**WHEREAS,** the Department of Public Health purchases vaccines to administer to both children and adults throughout the year; and

**WHEREAS,** our major purchases of vaccines are from four major vendors/manufacturers; and

**WHEREAS,** the major vendors/manufacturers and amounts are as follows:

Merck Human Health, West Point, PA	\$35,000
Sanofi Pasteur, Chicago, IL	\$15,000
GlaxoSmithKline, Philadelphia, PA	\$15,000
Novartis, Cambridge, MA	\$10,000

**WHEREAS,** the price of vaccines is through the Minnesota Multi-State Contract and/or the US Centers for Disease Control and Prevention Contract; and

**WHEREAS,** funds for the purchase of vaccine have been budgeted for 2010.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves the issuance of Blanket Purchase Orders for 2010 to the following vendors/manufacturers and amounts for the purchase of vaccines:

Merck Human Health, West Point, PA	\$30,000
Sanofi Pasteur, Chicago, IL	\$10,000
GlaxoSmithKline, Philadelphia, PA	\$10,000
Novartis, Cambridge, MA	\$10,000

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**MOVED:**

**SECONDED:**

**CARRIED:**



**RESOLUTION**

**NO: 2010-06-183**

**LIVINGSTON COUNTY**

**DATE: June 7, 2010**

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**RESOLUTION AUTHORIZING ISSUANCE OF A BLANKET PURCHASE ORDER TO NIGHTINGALE ALAN MEDICAL FOR DISPOSABLE MEDICAL SUPPLIES - EMS / FINANCE**

**WHEREAS,** it has been determined that there is a need for the stocking of appropriate medical supplies in all EMS emergency vehicles within the EMS Department ; and

**WHEREAS,** this in compliance with the Livingston County Purchasing Policy, Nightingale Alan Medical has been selected for the purchase of CPAP and IO disposable medical supplies; and

**WHEREAS,** the competitive bid process will need to be waived as Nightingale Alan Medical, of Cincinnati, Ohio, is the sole authorized distributor; and

**WHEREAS,** funding for same is available in the EMS Department 2010 budget; and

**WHEREAS,** after the review of the vendor and products, Purchasing recommends that Blanket Purchase Order with Nightingale Alan Medical, of Cincinnati, Ohio, be awarded for a period from May 1 , 2010 through December 31, 2011 for an amount not to exceed \$30,0000 per year; and

**WHEREAS,** this Resolution has been recommended for approval by the Health and Human Services Committee.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves the purchase of medical supplies from Nightingale Alan Medical, 11418 Deerfield Road, Cincinnati, Ohio at a total cost not to exceed \$30,000 per year.

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**MOVED:**

**SECONDED:**

**CARRIED:**

**RESOLUTION**

**NO: 2010-06-184**

**LIVINGSTON COUNTY**

**DATE: June 7, 2010**

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**RESOLUTION AUTHORIZING A BLANKET PURCHASE ORDER WITH NYE UNIFORM FOR UNIFORMS – EMS / Finance**

**WHEREAS,** Livingston County EMS has a need to provide uniforms for EMS personnel; and

**WHEREAS,** per the Purchasing Policy and with Purchasing support, a competitive bid process was performed and Nye Uniform is the lowest bidder; and

**WHEREAS,** contract pricing in the bid will be firm for 2 years with an option to renew for an additional 2 years not to exceed 4 years; and

**WHEREAS,** the funds are available in the EMS 2010 budget for uniform replacement.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves a Blanket Purchase Order be issued to Nye Uniform, 1030 Scribner NW, Grand Rapids, MI 49504 for uniforms from June 1, 2010 through December 31, 2010 for an amount not to exceed \$30,000 and from January 01, 2011 to December 31, 2011 not to exceed \$45,000.

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**MOVED:**

**SECONDED:**

**CARRIED:**

**RESOLUTION**

**NO: 2010-06-185**

**LIVINGSTON COUNTY**

**DATE: June 7, 2010**

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**RESOLUTION AUTHORIZING THE PURCHASE OF PHILIPS AED'S - EMS / Finance**

**WHEREAS,** the EMS Department is hereby requesting authorization to purchase no more than 10 Philips AED's; and

**WHEREAS,** these AED's will be compatible with equipment currently used by EMS; and

**WHEREAS,** this equipment will provided by EMS to local law enforcement in a matching fashion for every AED purchased by law enforcement EMS will provide one; and

**WHEREAS,** the equipment will be purchased through Philips Medical Systems per State of Michigan contract pricing; and

**WHEREAS,** funding for same is available in the EMS Budget; and

**WHEREAS,** this matching of equipment will be available one time for the current project cooperatively produced by the Michigan State Police and the Livingston County Sherriff's Department in an effort to protect the community.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves the purchase of no more than 10 Philips AED's not to exceed a total cost of \$14,000 from Philips Medical Systems 2301 5<sup>th</sup> Ave, Suite 200 Seattle, WA 98121.

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**MOVED:**

**SECONDED:**

**CARRIED:**

**RESOLUTION**

**NO: 2010-06-186**

**LIVINGSTON COUNTY**

**DATE: June 7, 2010**

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**RESOLUTION TO APPROVE WAIVING LIVINGSTON COUNTY PERMIT FEES  
ASSOCIATED WITH IOSCO TOWNSHIP PROJECT TO REMODEL AND BUILD AN  
ADDITION TO ITS ASSEMBLY HALL - Building Inspections / Finance Committee / Full Board**

**WHEREAS,** the Iosco Township Board has decided to remodel its present assembly hall and build an addition onto it; and

**WHEREAS,** the Iosco Township Clerk is requesting consideration of the Livingston County Board of Commissioners to waive Livingston County permit fees associated with the above referenced project.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorizes waiving Livingston County permit fees for Iosco Township for its project relating to remodeling and building onto its present assembly hall..

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**MOVED:**

**SECONDED:**

**CARRIED**