

# **Health & Human Services Committee**

7/26/2010

304 E. Grand River Ave., Howell, MI

7:30 PM

## **AGENDA**

- 1. CALL MEETING TO ORDER**
- 2. APPROVAL OF MINUTES**  
Minutes dated: June 28, 2010
- 3. APPROVAL OF AGENDA**
- 4. CALL TO THE PUBLIC**
- 5. RESOLUTIONS FOR CONSIDERATION:**  
Michigan Works! Resolution
- 6. DEPARTMENT OF HEALTH - Reports**
  - A. Environmental Health
  - B. PPHS
  - C. Private Water Program

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### **Michigan Works**

RESOLUTION APPROVING THE SUBMISSION OF THE WIA INCUMBENT  
WORKER PROPOSAL PLAN FOR PY 2010 - Michigan Works! / Health &  
Human Services Committee

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- 7. ADJOURNMENT**

# MEETING MINUTES

LIVINGSTON COUNTY

**JUNE 28, 2010 - 7:30 PM**

ADMINISTRATION BUILDING – BOARD CHAMBERS  
304 E. GRAND RIVER AVENUE, HOWELL, MI 48843

## HEALTH & HUMAN SERVICES COMMITTEE

**COMM. MANTEY**     **COMM. DOMAS**     **COMM. GRIFFITH**     **COMM. WILLIAMS**

OTHERS:    ELAINE BROWN                      TED WESTMEIER                      JIM LAPINE                      ERICA KARFONTA                      CASSIE FOLTS

1. **CALL TO ORDER:** Meeting called to order by: **COMM. JIM MANTEY** at 8:20 P.M.

2. **APPROVAL OF MINUTES: MINUTES OF MEETING DATED MAY 24, 2010:**

**MOTION TO APPROVE THE MINUTES, AS PRESENTED.**

**MOVED BY: GRIFFITH / SECONDED BY: DOMAS**

**ALL IN FAVOR - MOTION PASSED**

3. **APPROVAL OF AGENDA:**

**MOTION TO APPROVE THE AGENDA, AS PRESENTED.**

**MOVED BY: GRIFFITH / SECONDED BY: DOMAS**

**ALL IN FAVOR - MOTION PASSED**

4. **CALL TO THE PUBLIC: None.**

5. **OLHSA: 1<sup>ST</sup> QUARTER REPORT:** Erica Karfonta and Cassie Folts presented the Quarterly Report and the activities related to migrant labor at a local farming operation.

6. **HEALTH DEPT: UPDATE LIVINGSTON HEALTH PLAN:** Ted Westmeier presented information regarding the Livingston Health Plan.

7. **RESOLUTIONS FOR CONSIDERATION**

8. **MICHIGAN WORKS: RESOLUTION APPROVING THE PROGRAM YEAR 2010 CAPACITY BUILDING AND PROFESSIONAL DEVELOPMENT FUNDING FOR LIVINGSTON COUNTY**

**RECOMMEND MOTION TO FINANCE**  
**MOVED BY: GRIFFITH / SECONDED BY: DOMAS**  
**ALL IN FAVOR - MOTION PASSED**

- 9. MICHIGAN WORKS: RESOLUTION APPROVING THE SUBMISSION OF THE STATEWIDE ACTIVITIES FUNDING FOR PROGRAM YEAR (PY) 2010 SERVICE CENTER OPERATIONS PLAN**

**RECOMMEND MOTION TO FINANCE**  
**MOVED BY: GRIFFITH / SECONDED BY: DOMAS**  
**ALL IN FAVOR - MOTION PASSED**

- 10. MICHIGAN WORKS: RESOLUTION APPROVING THE SUBMISSION OF THE AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA) STATEWIDE WORKFORCE INVESTMENT ACTIVITIES FUNDING TO SUPPORT SERVICE CENTER EFFICIENCY GRANT**

**RECOMMEND MOTION TO FINANCE**  
**MOVED BY: GRIFFITH / SECONDED BY: DOMAS**  
**ALL IN FAVOR - MOTION PASSED**

- 11. PUBLIC HEALTH: RESOLUTION APPROVING THE FILLING OF TWO (2) PART TIME VISION & HEARING TECHNICIAN POSITIONS WITHIN THE DEPARTMENT OF PUBLIC HEALTH DUE TO VACANCIES CREATED BY THE RESIGNATION OF ONE (1) PART-TIME TECHNICIAN AND THE INTERNAL MOVE OF ONE (1) PART-TIME TECHNICIAN TO A FULL TIME VACANT POSITION**

**RECOMMEND MOTION TO FINANCE**  
**MOVED BY: DOMAS / SECONDED BY: GRIFFITH**  
**ALL IN FAVOR - MOTION PASSED**

**ADJOURNMENT:**

**MOTION TO ADJOURN AT 9:05 P.M.**  
**MOVED BY: GRIFFITH / SECONDED BY: DOMAS**  
**ALL IN FAVOR - MOTION PASSED**

**RESPECTFULLY SUBMITTED**

**TED WESTMEIER**  
RECORDING SECRETARY



## LIVINGSTON COUNTY DEPARTMENT OF PUBLIC HEALTH

2300 East Grand River Avenue, Suite 102 Howell, Michigan 48843-7578  
 Environmental Health Division 517-546-9858 [www.lchd.org](http://www.lchd.org)

### MEMORANDUM

TO: Health Officer

FROM: Dianne McCormick, RS  
 Director of Environmental Health

DATE: July 7, 2010

RE: Environmental Health Activities

PROGRAM	June 2008 TOTALS		June 2009 TOTALS		June 2010 TOTALS	
	Month	YTD	Month	YTD	Month	YTD
Onsite Wastewater Disposal Permits Issued						
New	11	35	3	15	3	25
Replacement	22	80	19	60	23	63
Water Well Permits Issued						
New	16	50	3	18	5	27
Replacement	37	122	31	118	33	129
Soil Evaluations – Vacant Parcel	8	38	5	15	2	13
Soil Evaluations – Replacement	17	81	9	68	23	84
Complaints Investigated	13	46	13	50	16	59
Home Alteration/Addition Request	99	344	57	217	51	215
Fixed Food Service Evaluations	56	367	52	378	50	376
Food Hearings	1	2	6	9	1	4
Food Plan Reviews	3	14	0	12	3	9
Temporary Foods	23	50	22	49	19	45
Administrative Appeal Hearings	1	2	0	2	0	0
Board of Appeal Hearings	0	1	0	0	0	0
Adult Foster/Child Daycare	9	39	8	35	7	38
Subdivision Review	0	0	0	1	0	0
- WS = Well & Septic	Sub #	0	0	10 WO	0	0
- WO = Well Only						
- SO = Septic Only	Lot #	0	0	0	0	0



JENNIFER M. GRANHOLM  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF NATURAL RESOURCES & ENVIRONMENT  
LANSING



REBECCA A. HUMPHRIES  
DIRECTOR

July 8, 2010

RECEIVED

JUL 19 2010

LIVINGSTON COUNTY  
HEALTH DEPARTMENT

Mr. Ted Westmeier, RS, MPH  
Director/Health Officer  
Livingston County Department of Public Health  
2300 East Grand River Avenue, Suite 102  
Howell, Michigan 48843-7578

Dear Mr. Westmeier:

SUBJECT: Evaluation of the Private and Type III Portion of the Public Water Supply Program

Enclosed is the Local Health Department Evaluation Summary Report for the Private and Type III portion of the Livingston County Department of Public Health (LCDPH) Public Water Supply Program. These documents were generated from the program evaluation conducted at the LCDPH by staff from the Department of Natural Resources and Environment (DNRE), Water Bureau.

The enclosed evaluation indicates compliance with minimum program requirements Number 5 through Number 8 for the Private and Type III Public Water Supply Program.

We appreciate the efforts of you and your staff to provide effective drinking water supply services for Michigan residents.

If you have any questions concerning the enclosed evaluation, please contact me by phone, fax, e-mail, or mail at DNRE, Water Bureau, Drinking Water and Environmental Health Section, Well Construction Unit, P.O. Box 30273, Lansing, Michigan, 48909-7773.

Sincerely,

Joseph C. Crigier, R.S.  
Environmental Quality Analyst  
Well Construction Unit  
Drinking Water & Environmental Health Section  
Water Bureau  
517-241-1389  
517-241-1328 FAX  
crigierj@michigan.gov

jcc:ckp

Enclosure

cc: Ms. Carrie Monosmith, DNRE  
Mr. Michael Gaber, DNRE

cc/enc: Ms. Dianne McCormick, Director of Environmental Health, LCDPH





Michigan Department of Natural Resources and Environment  
 Groundwater Division  
 Well Construction Unit

**Local Health Department Evaluation Summary**

Authorized by 1978 PA 368 (Public Health Code), as amended

Livingston County Department of Public Health  
 Private and Type III Water Supply Program  
 Year 2010

**EXPLANATION OF STATUS**

The Private and Type III Water Supply Program Evaluation has been evaluated for compliance with Minimum Program Requirements (MPRs) using the format provided herein. Program status is summarized in this final report. All MPRs must be satisfactory.

**SATISFACTORY** = In compliance with MPR

**UNSATISFACTORY** = Out of compliance with MPR

Performance Status for Private and Type III Water Supply Program

MPR #5	<input checked="" type="checkbox"/> Satisfactory	<input type="checkbox"/> Unsatisfactory
MPR #6	<input checked="" type="checkbox"/> Satisfactory	<input type="checkbox"/> Unsatisfactory
MPR #7	<input checked="" type="checkbox"/> Satisfactory	<input type="checkbox"/> Unsatisfactory
MPR #8	<input checked="" type="checkbox"/> Satisfactory	<input type="checkbox"/> Unsatisfactory

  
 Joe Crigier  
 Well Construction Unit

6-29-10  
 Date

## WELL PERMIT ISSUANCE

- Local groundwater conditions reviewed prior to issuing permit.  Yes  No
- Abandonment required on replacement water well permits.  Yes  No
- Written protocol available for issuing permits near known or suspected groundwater contamination sites.  Yes  No
- Contamination sites reviewed before issuing water well permits.  Yes  No
- Water well construction permit stipulations used in areas of known or suspected groundwater contamination.  Yes  No

## WELL RECORDS

- Well drillers are notified when well records are late, incomplete, or are not accurate.  Yes  No
- Well records are reviewed by the Agency before forwarding to DNRE.  Yes  No
- Well records promptly forwarded to DNRE  Yes  No

## WATER SAMPLING

- Prompt follow-up conducted on coliform/E. coli positive bacteriological water samples.  Yes  No
- Prompt follow-up on chemical contaminant exceeding health advisory levels.  Yes  No
- Follow-up for nonsubmittal of water samples.  Yes  No
- Written notification sent for nonsubmittal of sample.  Yes  No

## FINAL INSPECTIONS

- Percentage of well permits that received a final inspection: 75%
- Water well location/isolation meets State Well Code.  Yes  No
- Wellhead construction meets State Well Code.  Yes  No
- Water system equipment meets State Well Code. (pressure tank, sample tap, pressure relief valve).  Yes  No
- Abandonment completed.  Yes  No



**WATER SUPPLY APPROVALS & NONAPPROVALS**

- Water supply system approvals meet minimum criteria.  Yes  No
- Written notices of nonapproval promptly issued.  Yes  No

**CONTRACTOR ENFORCEMENT**

- Written correction orders issued for State Well Code violations.  Yes  No
- State Well Code correctly interpreted and applied.  Yes  No
- Files maintained for each contractor for registration letters, complaints, and other correspondence.  Yes  No

**GROUNDWATER INVESTIGATION AND MONITORING**

- Agency able to access Environmental Mapper  Yes  No
- Groundwater contamination site files maintained.  Yes  No
- DNRE Notices of Migration on file.  Yes  No
- Health advisories issued to water well owners when water quality or potential contamination threatens public health.  Yes  No

**COMPLAINT INVESTIGATIONS**

- Complaints against contractors are investigated.  Yes  No
- Water quality complaint investigations documented.  Yes  No
- Complaint investigation conclusions technically sound and consistent with State Well Code.  Yes  No

**OTHER**

- Accurate data for LHD quarterly reports compiled in a consistent manner, with timely submittal to DNRE.  Yes  No

**GENERAL REMARKS:**

Livingston County Department of Public Health (LCDPH) is doing a thorough and accurate job in the Private and Type III Water Supply Program. The LCDPH should be commended for the development and use of their permit tracking and GIS contamination and site mapping programs.

The program manager stated only verbal policy/procedures were in place for issuing permits in areas of known contamination. Written policies and procedures would allow for a uniform approach for issuing permits and provide useful guidance to staff

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# PERSONAL & PREVENTIVE HEALTH SERVICES REPORT

Month:

Month	YTD 1997	YTD 1996

## FAMILY HEALTH

1.	<i>Maternal Health</i>			
	Number of Women			
	Classes / Attendance			
2.	<i>Child Health</i>			
	Number of Children			
	Classes / Attendance			
	Hearing - Number Screened			
	Vision - Number Screened			
3.	<i>WIC</i>			
	Enrollment			
	Classes / Attendance			
4.	<i>Reproductive Health</i>			
	Number of Women			

## COMMUNICABLE DISEASE CONTROL

1.	<i>Immunizations</i>			
	Number of Doses / Number Immunized			
2.	<i>HIV Testing &amp; Counseling</i>			
	Number of Clients			
	Classes / Attendance			
3.	<i>Communicable Disease</i>			
	Number of Clients			

## CHRONIC DISEASE PREVENTION & CONTROL

1.	<i>Cardiovascular Risk Reduction</i>			
	Number of Community Clients			
	Number of Worksite Clients			
	Classes / Attendance			

### Family Health

1. Maternal Support Services, MICH-Care, School-Age Parent Program, Childbirth Education, Breastfeeding class and others.
2. Early Periodic Screening Diagnosis, and treatment, Children's Special Health Care Services, Infant Support Services, Hearing and Vision screening, and others.
3. Women, Infant and Children Nutrition Education and Supplemental Food Program (enrollment by month only).
4. Family Planning, pregnancy testing.

### Communicable Disease Control

1. Immunizations- DTP, Hib, Polio, MMR, Hepatitis B, Immune globulin, Influenza
2. HIV Counseling and testing, Marriage Health Certificate Class.
3. CD Control - STD, Hepatitis, TB, Salmonella, Measles, and others.

### Chronic Disease Prevention

1. Blood pressure and cholesterol screening, wellness appraisal, nutrition education, smoking cessation support.

# PERSONAL & PREVENTIVE HEALTH SERVICES REPORT

MONTH: JUNE 2010

## A. MATERNAL / CHILD HEALTH

### 1. MATERNAL HEALTH PROMOTION

	Month	YTD 2010	YTD 2009	YTD 2008
a. Plan First	0	0	0	2
b. Healthy Kids (pregnant women)	0	7	6	10
c. MOMS	0	3	2	10
d. Breastfeeding classes/attendance (3-89)	1/1	4/7	6/18	6/25

### 2. CHILD HEALTH PROMOTION

a. CSHCS - Family/Ind. Assess.	1/19	8/44	7/35	0/24
b. CSHCS - Diagnostics/Care Coordination	0/9	11/74	17/58	18/41
c. Number infants served (<1 year) (NB H.Visit 4/06)	14	42	27	26
d. Healthy Kids, MI-Child (children)	0	5	0	3
e. Number of Lead Tests	35	136	74	102

### 3. WIC

a. Enrollees	2189	---	2059	1900
b. Number clinic visits	312	1962	1737	1641
c. Number nutrition visits	8	44	21	56
d. Information Station attendance	154	735	715	495

### 4. HEARING PROGRAM

a. Preliminary screening (preschool)	0	26	0	0
b. Preliminary screening (school-age)	0	4754	4053	4950
c. Threshold (audiograms - school-age)	0	330	265	300
d. Office testing (preschool / school-age)	12/4	58/15	64/33	45/21
e. Medical referral (preschool)	0	1	4	2
f. Medical referral (school-age)	1	206	153	178
g. Preliminary screening (Early Childhood)	0	3	1	2
h. Office testing (Early On)	3	13	13	19

### 5. VISION PROGRAM

a. Acuity and muscle screening (preschool)	0	532	479	243
b. Acuity and muscle screening (school-age)	0	5133	6446	8331
c. Office screening (preschool)	20	114	112	94
d. Office screening (school-age)	3	15	30	20
e. Number referred (preschool)	1	33	46	23
f. Number referred (school-age)	0	294	477	573
g. Preliminary screening (Early Childhood)	0	2	0	2
h. Office testing (Early On)	4	14	12	27

**MONTH: JUNE 2010**

Month	YTD 2010	YTD 2009	YTD 2008
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**B. CONTROL OF COMMUNICABLE DISEASE**

## 1. IMMUNIZATIONS

a. Number of immunizations (not including flu)	310	1283	1074	1073
b. Number of clients immunized	165	789	676	862
c. Number of influenza immunizations	3	43	66	117
d. H1N1	3	1313	N/A	N/A

## 2. HIV TESTING AND COUNSELING

a. Number of people served/Number of services	6/12	30/58	37/66	52/89
b. Court Ordered Testing (people served) at LCDPH / Jail	1/5	6/10	3/8	2/10

## 3. COMMUNICABLE DISEASE

a. Number given TB tests	53	288	320	236
b. Number served - STD's	54	323	293	195
c. Number served - other	356	1935	1914	1724
d. Number served - AIDS	15	101	132	153

**C. SUMMARY**

1. Number of home visits/services	28/44	72/144	54/88	34/67
2. Number of office visits	66	392	449	493
3. Number of telephone services	139	694	702	527
4. Number of classes	1	4	6	6

**RESOLUTION**

**NO.:**

**LIVINGSTON COUNTY**

**DATE:**

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**RESOLUTION APPROVING THE SUBMISSION OF THE WIA INCUMBENT WORKER PROPOSAL PLAN FOR PY 2010**

WHEREAS, The Federal Workforce Investment Act (WIA) permits the use of funds for incumbent worker training programs, and

WHEREAS, The Michigan Department of Energy, Labor and Economic Growth has allocated statewide funds for these programs, with Livingston County's share being \$55,004, and

WHEREAS, The PY 2010 funds are targeted to the following strategies and initiatives:

- Result in new jobs, job retention, or higher incomes for Michigan residents;
- Provide training to employers and/or industries and workers that need assistance to retain and expand jobs in Michigan;
- Serve as a catalyst for additional economic and workforce development, and result in additional economic benefits to the region and the state;
- Coordinate existing training programs for incumbent workers;
- Link workforce policies to economic development policies in priority industry sectors (e.g., manufacturing, health care, skilled trades, life sciences, homeland security, and other industries of state or regional importance);
- Foster and/or further the development of Michigan Regional Skill Alliances (MiRSAs), or existing Regional Skill Alliance-like entities that provide a coherent method for addressing local employers' concerns about worker shortages, skill shortages, training mismatches, or other workforce challenges; and
- Elevates the role community colleges undertake regarding workforce and economic development.

WHEREAS, The Michigan Department of Energy, Labor and Economic Growth requires that a proposal plan be submitted by each Workforce Board, which specifies how these funds will be utilized.

WHEREAS, The Livingston County Workforce Development Council approved this plan at their July 15, 2010 meeting.

**IT IS THEREFORE RESOLVED** that the Livingston County Board of Commissioners hereby approves the submission of the WIA Incumbent Worker Program Proposal Plan

for the period of July 1, 2010 to June 30, 2011 in the amount of \$55,004 to the Michigan Department of Energy, Labor and Economic Growth.

**BE IT FURTHER RESOLVED** that the Chair is authorized to sign said proposal plan for submission to the Michigan Department of Energy, Labor and Economic Growth.

# # #

**Moved:**  
**Supported:**  
**Carried:**

**TO:** Board of Commissioners

**FROM:** Bill Sleight

**RE:** PY 2010 Workforce Investment Act (WIA) Incumbent Worker Proposal Plan

**DATE:** June 15, 2010

The Michigan Department of Energy, Labor and Economic Growth (MDELEG) has identified \$2,902,359 in AY 2010 WIA Rapid Response Reserve funds to be used in the operation of an incumbent worker program for the time period July 1, 2010, through June 30, 2011.

In order to comply with the Workforce Investment Act (WIA), the MDELEG requires that we submit a WIA Incumbent Worker Proposal Plan for Program Year (PY) 2010 (July 1, 2010, through June 30, 2011). Our allocation for this program is \$55,004. This is \$16,705 less than we received in PY 2009. The allocation is based on employed population from calendar year 2009 LMI data.

The following are identified strategies and initiatives that will be utilized when awarding incumbent worker program funding:

- Result in new jobs, job retention, or higher incomes for Michigan residents;
- Provide training to employers and/or industries and workers that need assistance to retain and expand jobs in Michigan;
- Serve as a catalyst for additional economic and workforce development, and result in additional economic benefits to the region and the state;
- Coordinate existing training programs for incumbent workers;
- Link workforce policies to economic development policies in priority industry sectors (e.g., manufacturing, health care, skilled trades, life sciences, homeland security, and other industries of state or regional importance);
- Foster and/or further the development of Michigan Regional Skill Alliances (MiRSAs), or existing Regional Skill Alliance-like entities that provide a coherent method for addressing local employers' concerns about worker shortages, skill shortages, training mismatches, or other workforce challenges; and
- Elevates the role community colleges undertake regarding workforce and economic development.

The proposal plan must be approved by both the Workforce Development Council and the Board of commissioners. The Livingston County Workforce Development Council approved of this plan at their July 15, 2010 meeting.

Attached is a resolution approving the submission of the proposal plan and authorizing the Council Chairperson to sign the proposal plan.