

# Finance Committee

8/25/2010

304 E. Grand River Ave., Howell, MI

7:30 AM

## AGENDA

1. **CALL MEETING TO ORDER**
  2. **ROLL CALL**
  3. **APPROVAL OF MINUTES**  
Minutes of August 11, 2010
  4. **TABLED ITEMS FROM PREVIOUS MEETINGS**
  5. **APPROVAL OF AGENDA**
  6. **PRESENTATION**  
HUMAN RESOURCES: 2010 McGraw Wentworth Michigan  
Municipality Benefits Survey
  7. **REPORTS**  
OSSI Update
  8. **CALL TO THE PUBLIC**
  9. **RESOLUTIONS FOR CONSIDERATION:**
- 
10. **Prosecutor**  
RESOLUTION AUTHORIZING CONTRACT WITH THE MICHIGAN STATE  
POLICE FOR BYRNE GRANT TECHNOLOGY IMPROVEMENTS
- 
11. **Michigan Works**  
RESOLUTION AUTHORIZING THE CHAIR TO SIGN AN ENGAGEMENT  
LETTER AND ACCOMPANYING PROFESSIONAL SERVICES  
AGREEMENT FOR AUDIT SERVICES WITH PLANT & MORAN, PLLC
- 
12. **Building Services**  
RESOLUTION AUTHORIZING CAPITAL IMPROVEMENT EXPENDITURE  
FOR EMERGENCY REPLACEMENT OF BOILER AT THE JAIL - Building  
Services / Finance Committee
- 
13. **Human Resources**  
RESOLUTION TO CERTIFY THE EMPLOYER DELEGATE TO THE  
MUNICIPAL EMPLOYEES RETIREMENT SYSTEM ANNUAL MEETING  
2010
- 
14. **MISCELLANEOUS CLAIMS**
  15. **COMPUTER PRINTOUT (attached)**
  16. **ADJOURNMENT**



**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

**RESOLUTION AUTHORIZING CONTRACT WITH THE MICHIGAN STATE POLICE FOR BYRNE GRANT TECHNOLOGY IMPROVEMENTS**

**WHEREAS**, Michigan State Police is providing funds to law enforcement agencies for technology improvements; and

**WHEREAS**, the Livingston County Prosecuting Attorney is seeking approval for a grant amount of between \$9,000-\$18,000 to use for improvements in technology for the year beginning October 1, 2009 and ending September 30, 2010; and

**WHEREAS**, per the requirements of the Michigan State Police, the Livingston County Prosecuting Attorney is required to provide a match; and

**WHEREAS**, it is desirable improve the efficiency and accuracy of the paperless system employed by the Prosecuting Attorney; and

**WHEREAS**, it is necessary to submit an application to enter into a contract with the Michigan State Police for a Byrne grant.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners

Authorizes retroactive approval of the Byrne grant application for between \$9,000-\$18,000 submitted by the Prosecuting Attorney for technology improvements to the Prosecutor's paperless system.

**THEREFORE BE IT FURTHER RESOLVED** that the Chair is authorized to sign said

Contract upon review and approval of civil counsel.

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MOVED:  
SECONDED:  
CARRIED:

**RESOLUTION**

**NO.:**

**LIVINGSTON COUNTY**

**DATE:**

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**RESOLUTION AUTHORIZING THE CHAIR TO SIGN AN ENGAGEMENT LETTER AND ACCOMPANYING PROFESSIONAL SERVICES AGREEMENT FOR AUDIT SERVICES WITH PLANT & MORAN, PLLC**

WHEREAS, Livingston County Michigan Works! is in the process of closing out two grants awarded by the Michigan Economic Development Corporation for the Economic Development Job Training Program, and

WHEREAS, The MEDC requires a grant specific audit of these awards which is outside the scope of the County's annual audit, and

WHEREAS, The MEDC will pay the audit costs, and

WHEREAS, The firm of Plant & Moran, PLLC has agreed to perform the audit for a fee not to exceed \$8,300, and

WHEREAS, Plant and Moran, PLLC requires that the county sign an engagement letter and accompanying professional services agreement for these services.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorizes the Chair to sign an engagement letter and accompanying professional services agreement with Plant & Moran, PLLC for grant specific audits of EDJT grants awarded to Livingston County Michigan Works for an amount not to exceed \$8,300.

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**MOVED:  
SUPPORTED:  
CARRIED:**



**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

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**RESOLUTION TO CERTIFY EMPLOYER DELEGATE TO THE MUNICIPAL EMPLOYEES  
RETIREMENT SYSTEM ANNUAL MEETING 2010**

Personnel 8/18/10 --- Finance 8/24/10 --- Full Board 9/7/10

**WHEREAS,** the 2010 MERS Annual Meeting will be held on September 15 through September 17, 2009 at the Radisson Hotel, Kalamazoo, Michigan; and

**WHEREAS,** in accordance with the provision of the Retirement Act, delegates for the MERS Annual Meeting may be appointed by official action of the Board of Commissioners; and

**WHEREAS,** Terry Lee, HR Coordinator, has been recommended as the Employer Delegate; and

**WHEREAS,** it is important that at least one delegate attend the annual MERS conference in order to obtain information on a variety of topics and in turn, share the same updates with employees via email; and

**WHEREAS,** the Human Resources department has budgeted for attendance at the MERS annual meeting; and

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners appoints Terry Lee as Employer Delegate.

**BE IT FURTHER RESOLVED** that the Livingston County Board of Commissioners authorizes reasonable expenses for housing, registration, mileage and meals for the delegate so appointed in accordance with adopted Board policy.

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**MOVED:**

**SECONDED:**

**CARRIED:**