

Finance Committee

9/8/2010

304 E. Grand River Ave., Howell, MI

7:30 AM

AGENDA

REVISED

1. **CALL MEETING TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF MINUTES**
Meeting Minutes of August 25, 2010
4. **TABLED ITEMS FROM PREVIOUS MEETINGS**
5. **APPROVAL OF AGENDA**
6. **REPORTS**
7. **CALL TO THE PUBLIC**
8. **RESOLUTIONS FOR CONSIDERATION:**

09 Central Dispatch

RESOLUTION AUTHORIZING A MAINTENANCE SERVICE AGREEMENT RENEWAL FOR POWER E9-1-1 CUSTOMER PREMISE EQUIPMENT (CPE) WITH AT&T – 9-1-1 CENTRAL DISPATCH / EMERGENCY MANAGEMENT / PURCHASING / FINANCE COMMITTEE

10 Information Technology

RESOLUTION AUTHORIZING FOUR (4) PEOPLE FROM CENTRAL DISPATCH AND ONE (1) PERSON FROM EMS, TO ATTEND THE 2010 MIDWEST SUGA CONFERENCE FROM SEPTEMBER 19, 2010, THROUGH SEPTEMBER 22, 2010, IN OAK BROOK, IL.

11 Planning

RESOLUTION TO EXPEND A PORTION OF THE LIVINGSTON COUNTY ENERGY EFFICIENCY AND CONSERVATION BLOCK GRANT (EECBG) AWARD - Planning

12 Emergency Medical Services

RESOLUTION AUTHORIZING THE PURCHASE OF PEDIATRIC TRAINING MANNEQUIN- EMS / Health & Human Services Committee / Finance Committee

13 Drain Commissioner

RESOLUTION APPROVING A CONTRACT BETWEEN LIVINGSTON COUNTY AND THE HURON RIVER WATERSHED COUNCIL PURSUANT TO THEIR PROPOSAL FOR THE PERFORMANCE OF WATERSHED PLANNING SERVICES ASSOCIATED WITH PHASE II STORM WATER

PERMIT REGULATIONS - Drain Commissioner

14 Drain Commissioner
RESOLUTION AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT ALLOWING LIVINGSTON COUNTY TO BILL PARTNERING COMMUNITIES FOR PHASE II STORM WATER PERMIT IMPLEMENTATION COSTS - Drain Commissioner

15 Public Health
RESOLUTION TO AUTHORIZE INTERGOVERNMENTAL TRANSFER TO THE STATE OF MICHIGAN - Department of Public Health

16 Public Health
RESOLUTION TO AUTHORIZE AGREEMENTS WITH THE INGHAM HEALTH PLAN CORPORATION D/B/A LIVINGSTON HEALTH PLAN - Department of Public Health

17 Public Health
RESOLUTION TO AUTHORIZE AGREEMENT FOR THE DELIVERY OF COMPREHENSIVE HEALTH SERVICES FOR THE PERIOD OF OCTOBER 1, 2010 THROUGH SEPTEMBER 30, 2011 - Department of Public Health

18 Administration
RESOLUTION APPOINTING THE LIVINGSTON COUNTY BUILDING OFFICIAL - County Administration

19 Administration
RESOLUTION AUTHORIZING THE 30-DAY NOTICE OF TERMINATION OF THE INTERGOVERNMENTAL AGREEMENT FOR BUILDING OFFICIAL SERVICES - County Administration

20 Planning
SUBMISSION OF A NEIGHBORHOOD STABILIZATION PROGRAM GRANT TO THE MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY

21. MISCELLANEOUS CLAIMS

22. COMPUTER PRINTOUT

23. ADJOURNMENT

MEETING MINUTES

LIVINGSTON COUNTY

FINANCE COMMITTEE

AUGUST 25, 2010 - 7:30 AM

Administration Building - Conf. Room 1
304 E. Grand River Avenue, Howell, MI 48843

MEMBERS PRESENT:	<input checked="" type="checkbox"/>	COMM. DENNIS DOLAN - I & D CHAIR	<input checked="" type="checkbox"/>	COMM. JIM MANTEY - H & HS CHAIR
	<input checked="" type="checkbox"/>	COMM. DAVID DOMAS - PUBLIC SAFETY CHAIR	<input checked="" type="checkbox"/>	COMM. DON PARKER - VICE-CHAIR
	<input type="checkbox"/>	COMM. CAROL GRIFFITH	<input checked="" type="checkbox"/>	COMM. RON VAN HOUTEN - PERSONNEL CHAIR
	<input checked="" type="checkbox"/>	COMM. MAGGIE JONES - BOARD CHAIR	<input type="checkbox"/>	COMM. STEVE WILLIAMS - GEN. GOVT. CHAIR
	<input checked="" type="checkbox"/>	COMM. JACK LA BELLE - FINANCE CHAIR		

OTHERS PRESENT:	CANDY ATKINS	BELINDA PETERS	DON ARBIC
	JEFF BOYD	MARGARET DUNLEAVY	DEBBIE WARDEN
	JENNIFER PALMBOS	DAVID MORSE	ROBERTA BENNETT
	SALLY REYNOLDS	CHRIS FOLTS	

1. **CALL TO ORDER:** Meeting called to order by: **Comm. Jack La Belle** at **7:30 AM**.
2. **ROLL CALL.**
3. **APPROVAL OF MINUTES: MINUTES OF REGULAR MEETING: AUGUST 11, 2010**

MOTION TO APPROVE THE MINUTES, AS PRESENTED.
MOVED BY: COMM. MANTEY / SECONDED BY: COMM. VANHOUTEN
ALL IN FAVOR - MOTION PASSED

4. **TABLED ITEMS FROM PREVIOUS MEETINGS: None.**
5. **APPROVAL OF AGENDA:**

MOTION TO APPROVE THE AGENDA, AS MODIFIED: ADDED CLOSED SESSION
MOVED BY: COMM. MANTEY / SECONDED BY: COMM. VANHOUTEN
ALL IN FAVOR - MOTION PASSED

6. **PRESENTATION:** Jennifer Palmbos gave an outline of the 2010 McGraw Wentworth Michigan Municipality Benefits Survey.

**MOTION TO ACCEPT MCGRAW WENTWORTH MICHIGAN MUNICIPALITY BENEFITS SURVEY
AND PLACE ON FILE.**

**MOVED BY: COMM. JONES / SECONDED BY: COMM. MANTEY
ALL IN FAVOR - MOTION PASSED**

7. **REPORTS:** **OSSI UPDATE** - Jeff Boyd gave an update on the issues dealing with the OSSI System. Things are going well. They are moving forward with project. Next project is fiber.

8. **CALL TO THE PUBLIC:** None.

9. **RESOLUTIONS FOR CONSIDERATION**

10. **PROSECUTOR:** **RESOLUTION AUTHORIZING CONTRACT WITH THE MICHIGAN STATE POLICE FOR BYRNE GRANT TECHNOLOGY IMPROVEMENTS**

RECOMMEND MOTION TO THE: BOARD

**MOVED BY: COMM. VAN HOUTEN / SECONDED BY: COMM. DOLAN
ALL IN FAVOR - MOTION PASSED**

11. **MICHIGAN WORKS!:** **RESOLUTION AUTHORIZING THE CHAIR TO SIGN AN ENGAGEMENT LETTER AND ACCOMPANYING PROFESSIONAL SERVICES AGREEMENT FOR AUDIT SERVICES WITH PLANTE & MORAN, PLLC**

RECOMMEND MOTION TO THE: BOARD

**MOVED BY: COMM. DOMAS / SECONDED BY: COMM. MANTEY
ALL IN FAVOR - MOTION PASSED**

12. **BUILDING SERVICES:** **RESOLUTION AUTHORIZING CAPITAL IMPROVEMENT EXPENDITURE FOR EMERGENCY REPLACEMENT OF BOILER AT THE JAIL**

RECOMMEND MOTION TO THE: BOARD

**MOVED BY: COMM. MANTEY / SECONDED BY: COMM. VAN HOUTEN
ALL IN FAVOR - MOTION PASSED**

13. HUMAN RESOURCES: RESOLUTION TO CERTIFY THE EMPLOYER DELEGATE TO THE MUNICIPAL EMPLOYEES RETIREMENT SYSTEM ANNUAL MEETING - 2010

RECOMMEND MOTION TO THE: BOARD
MOVED BY: COMM. VAN HOUTEN / SECONDED BY: COMM. DOLAN
ALL IN FAVOR - MOTION PASSED

14. CLOSED SESSION: FEDIE LITIGATION.

MOTION TO RECESS TO CLOSED SESSION AT 8:35 A.M.
MOVED BY: COMM. MANTEY / SECONDED BY: COMM. PARKER
ALL IN FAVOR - MOTION PASSED

RETURNED TO OPEN SESSION AT 9:10 A.M.

15. MISCELLANEOUS CLAIMS

RECOMMEND MOTION TO THE: BOARD
MOVED BY: COMM. VAN HOUTEN / SECONDED BY: COMM. DOLAN
ALL IN FAVOR - MOTION PASSED

16. COMPUTER PRINTOUT

MOTION TO APPROVE THE COMPUTER PRINTOUT DATED AUGUST 25, 2010.
MOVED BY: COMM. VAN HOUTEN / SECONDED BY: COMM. DOLAN
ALL IN FAVOR - MOTION PASSED

ADJOURNMENT

MOTION TO ADJOURN AT 9:11 A.M.
MOVED BY: COMM. DOLAN / SECONDED BY: COMM. PARKER
ALL IN FAVOR - MOTION PASSED

Respectfully Submitted

DEBBIE WARDEN
RECORDING SECRETARY

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING A MAINTENANCE SERVICE AGREEMENT RENEWAL FOR POWER E9-1-1 CUSTOMER PREMISE EQUIPMENT (CPE) WITH AT&T – 9-1-1 CENTRAL DISPATCH / EMERGENCY MANAGEMENT / PURCHASING / FINANCE COMMITTEE

WHEREAS, the 9-1-1 Central Dispatch/Emergency Management Department Director is hereby requesting authorization to enter into a Maintenance Service Agreement renewal for Power E9-1-1 CPE with AT&T; and,

WHEREAS, this maintenance service agreement shall cover all components of the Power E9-1-1 CPE located at 300 S. Highlander Way, Howell, MI; and,

WHEREAS, the maintenance service agreement renewal is only available for a one-year term at a price of \$27,984 if perfected before October 1st, 2010; and,

WHEREAS, the term of this maintenance service agreement renewal shall start on November 1, 2010, and expire on October 31, 2011; and,

THEREFORE, BE IT RESOLVED the Livingston County Board of Commissioners hereby approves the Maintenance Service Agreement renewal for Power E9-1-1 CPE system with AT&T for the time period of November 1, 2010, through October 31, 2011, for the sum of \$27,984.

BE IT FURTHER RESOLVED the Chair of the Board of Commissioners is authorized to sign the Maintenance Service Agreement renewal upon review by County Civil Counsel.

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MOVED:
SECONDED:
CARRIED:



LIVINGSTON COUNTY, MICHIGAN
**911 CENTRAL DISPATCH/
EMERGENCY MANAGEMENT DEPARTMENT**

300 S. Highlander Way, Howell, MI 48843
Phone 517.546.4620 Fax 517.546.5008
Web Site: co.livingston.mi.us

Memorandum

To: Finance Committee
Livingston County Board of Commissioners

From: Donald T. Arbic, Director

Date: August 24, 2010

Re: Positron 9-1-1 Maintenance Contract Renewal

Enhanced 9-1-1 (E9-1-1) calls are delivered to a public safety answering point (PSAP), including Livingston County Central Dispatch (LVCD), carrying coded information. The codes identify the source of the call and first responder information. PSAPs must have customer premise equipment (CPE) to decode the embedded information and display it for a 9-1-1 telecommunicator.

This department's Positron CPE is approximately 13 years old. The department has carried a 24/7 maintenance agreement on its CPE for parts and labor with AT&T since it came off warranty. Due to CPE age, AT&T will only extend a service agreement one year at-a-time. The proposed contract price for the coming year is the same as last year, \$27,984, if the agreement is perfected before October 1st, 2010. If the service agreement is not perfected by the deadline, AT&T reports it will only service the switch thereafter on a time plus material fee basis. The CPE is this department's most critical piece of equipment. It cannot function without it. Forty-odd service requests for the 9-1-1 system were submitted in the past 12 months.

This department and the Information Technology Department are working with three other counties to purchase and share new 9-1-1 CPE. However, at this writing I do not believe the new system will be on line for many months, making renewal of the service agreement a necessity.

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING FOUR (4) PEOPLE FROM CENTRAL DISPATCH AND ONE (1) PERSON FROM EMS, TO ATTEND THE 2010 MIDWEST SUGA CONFERENCE FROM SEPTEMBER 19, 2010, THROUGH SEPTEMBER 22, 2010, IN OAK BROOK, IL.- INFORMATION TECHNOLOGY/CENTRAL DISPATCH DEPARTMENT

WHEREAS, there is a 2010 Midwest SUGA Conference scheduled for users of the SunGard Public Sector’s PLUS Series products; and

WHEREAS, the County owned Public Safety Solution for all Public Related Departments is in place it is an opportunity for the OSSI users working with the PLUS Series products to get more training; and

WHEREAS, the four people that we are requesting authorization to go from the 911 Central Dispatch department are Jenelle Brookins-Kourt, Lisa Harvey, Julie Withers, and Paul Taylor, and one representative from the EMS department; and,

WHEREAS, out-of-state 2010 Midwest SUGA conference is located in Oak Brook, IL. The registration fee will be \$75.00 per person. Lodging accommodations of not more than \$140.00 per night per person from September 19, through September 22.

WHEREAS, funds for the will come out of the Central Dispatch budget, and the EMS budget.

WHEREAS, this Resolution has been recommended for approval by the Finance Committee.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby authorizes approval for the out-of-state 2010 Midwest SUGA conference which is located in Oak Brook, IL. for four (4) people from the Central Dispatch department and one (1) person from the EMS department at the cost of \$75.00 each for the conference registration and accommodations of not more than \$140.00 per night per person from September 19, through September 22. Total not to exceed \$1,075.00

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MOVED:
SECONDED:
CARRIED:



LIVINGSTON COUNTY, MICHIGAN
DEPARTMENT OF INFORMATION TECHNOLOGY AND CENTRAL 911

304 E. Grand River Ave., Howell, MI 48843
Phone 517 548-3230 Fax 517 545-9608
Web Site: co.livingston.mi.us

Memorandum

To: Livingston County Board of Commissioners
From: Candy Atkins
Date: 8/13/2010
Re: 2010 Midwest SUGA Conference

I am requesting approval from the Board of Commissioners for an out of state conference for Livingston County representatives who work with the Public Safety OSSI program, to attend the 2010 Midwest SUGA Conference in Oak Brook, IL. This conference is for SunGard Public Sector PLUS series products.

Oh behalf of 911 Central Dispatch Director Don Arbic, Jenelle Brookins-Kourt, Lisa Harvey, Julie Withers, and Paul Taylor will attend, and on behalf of the EMS Director Jeff Boyd, John Waters will attend.

This conference is significant because we have implemented SunGard OSSI as our public safety system and any enhancement courses offered will be extremely beneficial to the users of the Public Safety OSSI system.

If you have any questions regarding this matter please contact me.

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION TO EXPEND A PORTION OF THE LIVINGSTON COUNTY ENERGY EFFICIENCY AND CONSERVATION BLOCK GRANT AWARD – PLANNING / INFRASTRUCTURE & DEVELOPMENT

WHEREAS, the Livingston County Board of Commissioners at their May 17, 2010 meeting, accepted a grant award by the U.S. Department of Energy for an Energy Efficiency and Conservation Block Grant (EECBG) in the amount of \$740,400; and

WHEREAS, at this meeting Commissioners also accepted the U.S. Department of Energy (DOE) approved EECBG energy efficiency and conservation strategy for Livingston County, Michigan; and

WHEREAS, pending approval by DOE, architectural and mechanical engineering consulting services is an approved activity of this strategy; and

WHEREAS, the consulting services provided by Lindhout Associates architects will assist Livingston County Planning & Building Services departments with the replacement of boilers and HVAC equipment in various county facilities. Lindhout Associates architects will complete and coordinate cad engineering documents, bid documents, the advertisement/qualifications process, bidding, bid tabulation and review, as well as identify specific equipment for installation.

THEREFORE BE IT RESOLVED THAT: Livingston County Planning Department is authorized to expend \$26,300 in EECBG funds for architectural and mechanical engineering consulting services that will facilitate future activities of the Livingston County Energy Efficiency and Conservation Block Grant.

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Livingston County Department of Planning

Division of

HAZARD MITIGATION • PLANNING & MANAGEMENT RESEARCH • MAPPING SERVICES

MEMORANDUM

Kathleen J. Kline-Hudson
AICP, PEM
Assistant Director

TO: Livingston County Board of Commissioners

FROM: Kathleen Kline-Hudson, Director

DATE: August 30, 2010

SUBJECT: EECBG Expenditure

Nancy Vorhoff
Administrative Specialist

Robert A. Stanford
AICP, PEM
Principal Planner

The following resolution is to allow an expenditure of \$26,300 in Livingston County EECBG grant funds (total grant amount is \$740,400) for architectural and mechanical engineering consulting services that will assist Livingston County Planning & Building Services departments with the replacement of boilers and HVAC equipment in various county facilities. The quote for services from Lindhout Associates architects is attached for your reference.

Scott Barb
Principal Planner

If you have any questions regarding this matter, please feel free to contact me.

Department Information

Administration Building
304 E. Grand River Avenue
Suite 206
Howell, MI 48843-2323

•
(517) 546-7555
Fax (517) 552-2347

•
Web Site
co.livingston.mi.us



August 3, 2010

Livingston County Board of Commissioners
East Grand River
Howell, MI 48843

Attn: Mr. Chris Folts, Building Service Director

Re: Architecture / Engineering Services Proposal

Dear Mr. Folts,

Thank you for requesting this proposal for architecture and mechanical engineering services for multiple facilities. We are have a good deal of experience with the buildings you are proposing upgrades to and can offer you quality professional services within reasonable budgetary considerations.

Project Descriptions

- Animal Shelter - prepare design documents for energy recovery unit.
Administration Building & Historical Courthouse - prepare design documents for replacement of boilers.
Jail - Prepare design documents for replacement of boiler (oldest section of building) & roof-top duct insulation.
All County facilities - prepare design documents for temperature control upgrades.

All design documents will be prepared for public bidding. We will assist the County in the review process of the bidder's proposals. Please note that our practice of architecture does not include any expertise or control over environmentally hazardous materials in your existing building or on your site. Our service proposal does not include any analysis or abatement work of any kind. If we are made aware of any such situation, we will notify you and assist you in seeking professional advice for the given situation.

Estimated Fee for this work

Table with 2 columns: Item, Fee. Rows include Animal Shelter (\$6,734.00), Administration Building & Historical Courthouse (\$4,533.00), Jail (\$3,433.00), Temp Controls - all County facilities (\$11,600.00), and Total Fee (\$26,300.00).

TERMS AND CONDITIONS

This proposal is subject to the general terms and conditions of our multi-year contract with the County.

We hope that this is an acceptable proposal for our continued service to Livingston County. We look forward to this opportunity to help with your proposed mechanical upgrades.

Please let us know if there is any clarification we can make to this proposal. If it is acceptable, please sign below, and return it to our office.

Respectfully Submitted,

Approval to Proceed:

Handwritten signature of Michael J. Kennedy

Michael J. Kennedy, Architect, President
Lindhout Associates architects aia pc

Chris Folts, Director of Building Services
Livingston County
Date

william p. lindhout
david a. richardson

frank l. pierron
michael j. o'leary

piet w. lindhout
bradley m. alvord

robert j. king
john w. eckstein

michael j. kennedy
d. jason mcintyre

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING THE PURCHASE OF A PEDIATRIC TRAINING MANNEQUIN - EMS / Health & Human Services Committee / Finance Committee

WHEREAS, the EMS Department is hereby requesting authorization to purchase a Pediatric training mannequin for paramedic training; and

WHEREAS, the mannequin will be capable of the full spectrum of patient simulation; and

WHEREAS, the mannequin will meet the mandatory training needs within LCEMS and as set forth by the Washtenaw/Livingston Medical Control Authority and will provide the foundation for training center needs in the future; and

WHEREAS, the mannequin will be capable of wireless Bluetooth control; and

WHEREAS, the equipment will be purchased through Gaumard Scientific Company the per their quote #000081310-01 dated August 13, 2010 for \$55,193.79 as the sole provider of the equipment; and

WHEREAS, District One Regional Medical Response Coalition is contributing \$30,000.00; and

WHEREAS, EMS is going to contribute the remainder of the cost, \$25,193.79; and

WHEREAS, funding for same is available in the EMS 2010 Budget; and

WHEREAS, this Resolution has been recommended for approval by the Purchasing Department .

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves the purchase of a Pediatric mannequin from Gaumard Scientific with District One contributing \$30,000 and EMS contributing \$25,193.79 at a total cost of \$55,193.79.

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MOVED:
SECONDED:
CARRIED:



Memorandum

To: Livingston County Board of Commissioners
From: Jeffrey R Boyd
Date: 08/17/2010
Re: HAL – Pediatric Training Mannequin

LCEMS has been investigating the use of our training mannequins to maintain crew skills and proficiency along with expanding the knowledge base of our staff. We currently do not have an advanced training mannequin for pediatric patients at LCEMS. The only mannequin that has the capabilities we are looking for is the pediatric 5 year old HAL. After demonstrating the effectiveness of our ALS Sim Man 3G at Region 1's disaster scenario/event we were able to secure \$30,000 in funding from Region 1 for the purpose of obtaining a similar pediatric training mannequin.

HAL will have the following:

- Remote use capabilities with prospective video skill feedback.
- Life like functions including pupil response, respirations, abdominal distention, reactions to medications both delivered and allergic to, Pediatric Advanced Life Support scenarios, ECG capabilities and many other functions.
- The mannequin will also have direct CPR feedback.
- The ability to remotely and wirelessly control all functions

After extensive research and evaluation we are confident in recommending the pediatric HAL training mannequin for all of our pediatric training needs.

If you have any questions regarding this matter please contact me.

August 17, 2010

To: John Waters, Livingston County EMS

From: D1RMRC

Dear John,

The D1RMRC Pre-hospital workgroup approved the recommendation to fund up to \$30,000 for a Pediatric Simulation training mannequin. It is proposed as a cost sharing project with Livingston County EMS that will facilitate emergency preparedness pediatric practical credits for EMS and training for all health care personnel throughout Region 1. This proposal was also approved by our Planning Board and the Office of Public Health Preparedness (OPHP). Being this is at the end of the fiscal year, it may be moved into the next fiscal year. On behalf of D1RMRC, we are excited for this cooperative partnership on this vital training tool.

**KD Edwards DO
Region 1 Medical Director
5020 Northwind, East Lansing, MI., 48823**



RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION APPROVING A CONTRACT BETWEEN LIVINGSTON COUNTY AND THE HURON RIVER WATERSHED COUNCIL PURSUANT TO THEIR PROPOSAL FOR THE PERFORMANCE OF WATERSHED PLANNING SERVICES ASSOCIATED WITH PHASE II STORM WATER PERMIT REGULATIONS - DRAIN COMMISSIONER

WHEREAS, the Clean Water Act of 1972 established the National Pollution Discharge Elimination System (NPDES); and

WHEREAS, 1987 amendments to the Clean Water Act require the US Environmental Protection Agency to develop a phased approach to regulating storm water under NPDES; and

WHEREAS, Phase II Rules were signed in 1997 to address storm water discharges from construction activities, light industrial activities, and small municipal separate storm sewer systems (MS4s) in urbanized areas; and

WHEREAS, 2000 Census has determined that significant areas of Livingston County meet the definition of an Urbanized Area; and

WHEREAS, the designated communities have completed the permit application stage in compliance with the August 1, 2008 deadline for all collaborating Livingston County Phase II watershed participants; and

WHEREAS, affected communities have expressed the continued desire to work collaboratively with the County to reduce implementation costs; and

WHEREAS, the Livingston County Drain Commissioner has obtained a proposal from the Huron River Watershed Council to assist in watershed planning services associated with Phase II Storm Water Regulations for the years 2010-2013; and

WHEREAS, the initial contract expired May 2010, and the new contract will cover the remainder of the permit term to April 1, 2013; and

WHEREAS, participating communities will pay a pro-rata share of the proposed contract.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby agrees to enter into an agreement with the Huron River Watershed Council, pursuant to their proposal dated June 28, 2010, in the amount estimated at \$125,282, for Phase II Storm Water Permit Assistance.

BE IT FURTHER RESOLVED that work associated with the individual communities will commence only after an agreement is executed between the County and local units, designating the apportionment of costs among communities.

BE IT FURTHER RESOLVED that the Livingston County Drain Commissioner shall initiate the steps necessary to meet the Phase II Permit Regulations for communities participating in the joint Phase II Initiative.

BE IT FURTHER RESOLVED that the Chairman of the Board of Commissioners be authorized to sign the above-referenced contract upon review and approval of Civil Counsel.

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MOVED:
SECONDED:
CARRIED:



Memorandum

To: Livingston County Board of Commissioners
From: Brian Jonckheere, Drain Commissioner
Date: 7/20/2010
Re: Renewal of Huron River Watershed Council contract for Phas
Stormwater Permit Services

The following resolution is offered to allow for the continued work and collaboration by communities affected by the Federal Phase II storm water regulations in Livingston County. Per the provisions under the Clean Water Act, all affected communities must implement the actions defined in the watershed plan developed by Livingston County communities.

Execution of the following resolution will allow Livingston County to continue to act as a clearinghouse for implementation expenses and facilitator contracts. The result is a collaborative unit that can purchase necessary items and services in bulk, thus reducing the overall expense to the various communities. This collaborative approach will ultimately prevent duplication of effort among communities and save money in the process. Furthermore, this unprecedented extent of intergovernmental cooperation in Livingston County represents a unique opportunity to demonstrate the effectiveness of collaborative partnerships among governments.

This resolution authorizes a contract with the Huron River Watershed Council (HRWC), pursuant to their proposal (attached), to facilitate the implementation phase of the Phase II requirements. This would include meeting facilitation, aiding with the DEQ permitting process and support of grant writing initiatives. This contract also allows Livingston County to act as a pass through for costs associated with the consultant (HRWC) working on the project. Livingston County will contract with the Huron River Watershed Council for services in support of the compliance phase. These costs will be billed to each of the communities, and Road Commission, based on the allocation terms in the contract.

Note: A standard form short-form agreement (approved by legal counsel) will be used with each proposal.

If you have any questions regarding this matter please contact me.

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT ALLOWING LIVINGSTON COUNTY TO BILL PARTNERING COMMUNITIES FOR PHASE II STORM WATER PERMIT IMPLEMENTATION COSTS - Drain Commissioner / Infrastructure & Development Committee / Finance Committee

- WHEREAS,** the units of government partnering to comply with NPDES Phase II Regulations have become known as The Livingston County Watershed Advisory Group; and
- WHEREAS,** it is the intent of the partnering communities to take a collaborative approach to Phase II compliance in order to reduce cost and duplication of effort; and
- WHEREAS,** the Livingston County Drain Commissioner was authorized by the Livingston County Board of Commissioners to assist the Phase II partnering communities to comply with the Phase II permit application process; and
- WHEREAS,** all Livingston County Phase II partners must implement certain activities to comply with NPDES Phase II regulations; and
- WHEREAS,** the Livingston County Drain Commissioner has proposed an intergovernmental agreement with the watershed group to authorize activities necessary to comply with the Phase II requirements; and
- WHEREAS,** the proposed agreements contains cost allocations for each activity that was adopted by the group to fulfill their NPDES Phase II; and
- WHEREAS,** the amount of \$18,000 to cover the County’s allocation of cost for fiscal year 2011 has already been budgeted with the office of the Drain Commissioner.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby agrees to enter into an intergovernmental agreement with participating communities for the purpose of fulfilling NPDES Phase II storm water permit requirements;

BE IT FURTHER RESOLVED that the Livingston County Board of Commissioners authorizes the Livingston County Drain Commissioner to proceed to cooperate and assist affected communities.

BE IT FURTHER RESOLVED that the Chairman of the Board of Commissioners be authorized to sign the above-referenced contracts upon review of Civil Counsel.

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MOVED:
SECONDED:
CARRIED:



LIVINGSTON COUNTY, MICHIGAN
LIVINGSTON COUNTY DRAIN COMMISSIONER

2300 E. Grand River Ave
Phone 517.546.0040 Fax 517.545.9658
Web Site: co.livingston.mi.us

Memorandum

To: Livingston County Board of Commissioners

From: Brian Jonckheere, Drain Commissioner

Date: 8/11/2010

Re: Intergovernmental Contract for Phase II Watershed Activities

The following resolution is offered to allow for the continued work and collaboration by communities affected by the Federal Phase II storm water regulations in both the Shiawassee and Huron River watersheds. Per the provisions under the Clean Water Act, all affected communities must implement the actions defined in the watershed plan developed by Livingston County communities.

Execution of the attached resolution will allow Livingston County to continue to act as a clearinghouse for implementation expenses and facilitator contracts. The result is a collaborative unit that can purchase necessary items and services in bulk, thus reducing the overall expense to the various communities. This collaborative approach will ultimately prevent duplication of effort among communities and save money in the process. Furthermore, this unprecedented extent of intergovernmental cooperation in Livingston County represents a unique opportunity to demonstrate the effectiveness of collaborative partnerships among governments.

This resolution authorizes a collaborative agreement between Livingston County and the other participating communities (Brighton Twp., City of Brighton, Village of Pinckney, Livingston County Road Commission) for the passing through of implementation costs under the watershed plan. Effectively, this agreement would allow Livingston County to purchase items and services related to implementation (such as educational materials, consultants etc.) and to bill the other units of government for their portion of the costs. Purchasing these items in bulk will allow us to save a great deal of money, as opposed to a piecemeal approach.

Note: A standard form short-form agreement (approved by legal counsel) will be used with each proposal.

If you have any questions regarding this matter please contact me.

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION TO AUTHORIZE INTERGOVERNMENTAL TRANSFER TO THE STATE OF MICHIGAN - Department of Public Health / Health & Human Services Committee

WHEREAS, the County of Livingston is committed to supporting programs that provide access to appropriate health care services for low-income residents of Livingston County; and

WHEREAS, the Federal government has approved Michigan's Medicaid State Plan Amendment TN No. 05-13, effective June 1, 2006, which creates an "Indigent Care Agreements Pool" for hospitals qualifying for Medicaid Disproportionate share ("DSH") payments to receive DSH payments under the Indigent Care Agreements Pool so long as: (a) the hospital has an Indigent Care Agreement with a local health care entity, such as Ingham Health Plan Corporation d/b/a Livingston Health Plan; and (b) the Indigent Care Agreement stipulates that direct or indirect health care services be provided to low-income patients with special needs who are not covered under other public or private health care programs; and

WHEREAS, Ingham Health Plan Corporation d/b/a Livingston Health Plan's purposes include promoting, organizing, managing and administering programs to create a system for providing or arranging and paying for health care services in a cost effective manner for persons unable to pay for such health care services; and

WHEREAS, Ingham Health Plan Corporation d/b/a/ Livingston Health Plan has entered into an Indigent Care Agreement with one or more qualifying hospital(s), requiring Ingham Health Plan Corporation d/b/a/ Livingston Health Plan to directly or indirectly operate a program of arranging and paying for health care to low-income individuals with special needs who are not covered under other public or private health care programs and who are unable to pay for such services; and

WHEREAS, both the Federal government and the State of Michigan participate in the financing of the Indigent Care Agreements Pool, with the Federal government matching the State's portion pursuant to the Federal medical assistance percentage formula; and

WHEREAS, certain intergovernmental transfers of public funds from Livingston County may be made to the State of Michigan to be used as the State's share in claiming the Federal match.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby authorizes the County Treasurer and the Financial Officer to implement intergovernmental transfers in an annualized amount of \$500,000, to the State of Michigan for the purpose of participating in the financing of the non-federal share of DSH payments made under the Indigent Care Agreements

Pool to be paid to qualifying hospitals who have signed Indigent Care Agreements with Ingham Health Plan Corporation d/b/a Livingston Health Plan, so long as Ingham Health Plan Corporation d/b/a Livingston Health Plan maintains a current Indigent Care Agreements with those hospital(s).

BE IT FURTHER RESOLVED that the intergovernmental transfer is authorized once the following condition is in place:

The Ingham Health Plan Corporation d/b/a Livingston Health Plan has an Indigent Care Agreement currently in effect with one or more qualifying hospital(s).

BE IT FURTHER RESOLVED that this Resolution shall be effective as of October 1, 2010 through September 30, 2011.

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MOVED:

SECONDED:

CARRIED:



LIVINGSTON COUNTY, MICHIGAN
DEPARTMENT OF PUBLIC HEALTH

Enter Address Here
Phone Enter Phone **Fax** Enter FAX
Web Site: co.livingston.mi.us

Memorandum

To: Livingston County Board of Commissioners
From: Ted Westmeier
Date: 08-23-10
**Re: RESOLUTION TO AUTHORIZE INTERGOVERNMENTAL
TRANSFER TO THE STATE OF MICHIGAN - DEPARTMENT OF
PUBLIC HEALTH**

For the past six years the Livingston County Board of Commissioners approved sending an intergovernmental transfer of \$500,000 annually to the State of Michigan to support the Michigan Medicaid Disproportionate Share Hospital (DSH) payments supported by Indigent Care Agreements between hospitals and the Livingston Health Plan.

There are currently 1,100 individuals enrolled in the Livingston Health Plan Part B. This coverage provides basic care, specialty care, generic pharmacy and laboratory testing services for individuals at or below 150% poverty that are not covered by any other governmental or private plan. It is anticipated that we can expand the enrollment to 1,300 participants.

The Livingston Health Plan is a d/b/a under the Ingham Health Plan. There is an advisory committee that provides direction and recommendations as to coverage limitations, enrollment, etc. Belinda Peters and I are both members of the advisory committee.

If you have any questions regarding this matter please contact me.

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION TO AUTHORIZE AGREEMENTS WITH THE INGHAM HEALTH PLAN CORPORATION D/B/A LIVINGSTON HEALTH PLAN - DEPARTMENT OF PUBLIC HEALTH / HEALTH & HUMAN SERVICES COMMITTEE

WHEREAS, the Ingham Health Plan Corporation d/b/a Livingston Health Plan has contracted with Livingston County Department of Public Health to purchase health care services to serve low income Livingston County residents, including hearing and vision screening, outreach services, communicable disease services and public health community nursing services; and

WHEREAS, the Ingham Health Plan Corporation d/b/a Livingston Health Plan has contracted with Livingston County to assure mechanisms exist to determine eligibility and to enroll persons into the Livingston Health Plan.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners authorizes a renewal of the contract with the Ingham Health Plan Corporation d/b/a Livingston Health Plan whereby the Public Health Department will provide hearing and vision screening, outreach services, communicable disease services, public health community nursing services for \$390,747 enrollment services to the targeted population for \$35,000, dental services through VINA dental program for \$27,166 and mental health services through Community Mental Health for \$30,000.

BE IT FURTHER RESOLVED that the Financial Officer is authorized to adjust the 2010/2011 budgets of the Livingston County Department of Public Health to implement this resolution.

BE IT FURTHER RESOLVED that the Board Chairperson is authorized to sign the contracts authorized in this resolution after review by the County legal counsel.

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MOVED:

SECONDED:

CARRIED:



Memorandum

To: Livingston County Board of Commissioners
From: Ted Westmeier
Date: 08-23-2010
**Re: RESOLUTION TO AUTHORIZE AGREEMENTS WITH THE
INGHAM HEALTH PLAN CORPORATION D/B/A
LIVINGSTON HEALTH PLAN - Department of Public Health**

For the past six years the Livingston County Board of Commissioners approved entering into a contract with Ingham Health Plan d/b/a Livingston Health Plan to provide public health services for area residents and enrollment and outreach services for the Livingston Health Plan. The contract for fiscal year 2010/11 is for \$390,747 for public health services, \$35,000 for enrollment services, dental services through VINA dental program for \$27,166 and mental health services through Community Mental Health for \$30,000.

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If you have any questions regarding this matter please contact me.

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION TO AUTHORIZE AGREEMENT FOR THE DELIVERY OF COMPREHENSIVE HEALTH SERVICES FOR THE PERIOD OF OCTOBER 1, 2010 THROUGH SEPTEMBER 30, 2011 - Department of Public Health

WHEREAS, the Livingston County Department of Public Health has determined a need for provision of the delivery of comprehensive health services; and

WHEREAS, these services are basic, required and allowable health services under Act 368 Public Acts of 1978, and individual categorical contractual services; and

WHEREAS, the Michigan Department of Community Health provides a contractual relationship to partially reimburse Livingston County for the following health services which represent an initial appropriation that may be revised by future amendment:

Local Public Health Operating - MDCH	\$281,181
Local Public Health Operating - MDA	113,367
Local Public Health Operating – MDEQ – Drinking Water	104,259
Local Public Health Operating - MDEQ – On-Site Sewage.....	142,302
Women, Infants & Children	277,935
Maternal & Child Health	39,490
Vaccine Quality Assurance	9,606
Immunization IAP	75,063
Immunization Field Rep.....	5,000
Immunization Reaching More Children & Adults.....	17,580
Children’s Special Health Care Services (CSHCS)	80,000
Bioterrorism Emergency Preparedness	153,427
Bioterrorism Cities Readiness Initiatives	61,257
Tobacco - ARRA	17,000
TOTAL	<u>\$1,377,467</u>

WHEREAS, the Michigan Department of Community Health may propose future amendments for the purpose of revising the funding or terms of the Agreement.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby authorizes an Agreement with the Michigan Department of Community Health for the delivery of comprehensive health services in Livingston County during the period of October 1, 2010 through September 30, 2011.

BE IT FURTHER RESOLVED that \$1,377,467 shall be allocated to the Health Fund Account 221 to support the provisions of the Comprehensive Health Services Agreement authorized herein.

BE IT FURTHER RESOLVED that the Chair of the Livingston County Board of Commissioners be authorized to sign the above-referenced Agreement upon review by Civil Counsel.

BE IT FURTHER RESOLVED that the Chair of the Board of Commissioners be authorized to sign future amendments for monetary and contract language adjustments of the above-referenced Agreement upon review by Civil Counsel.

BE IT FURTHER RESOLVED that any deletions or additions of programs shall require Board approval.

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MOVED:
SECONDED:
CARRIED:



LIVINGSTON COUNTY, MICHIGAN
DEPARTMENT OF PUBLIC HEALTH

2300 E. Grand River Ave
Phone Enter Phone **Fax** Enter FAX
Web Site: co.livingston.mi.us

Memorandum

To: Livingston County Board of Commissioners
From: Ted Westmeier
Date: 08-23-2010
Re: RESOLUTION TO AUTHORIZE AGREEMENT FOR THE DELIVERY
OF COMPREHENSIVE HEALTH SERVICES FOR THE PERIOD OF
OCTOBER 1, 2010 THROUGH SEPTEMBER 30, 2011

The attached resolution establishes continuation of the agreement with the Michigan Department of Community Health for the delivery of comprehensive health services. The MDCH provides funding to partially reimburse the county for services covered in the agreement. This resolution establishes the agreement for the period October 1, 2010 through September 30, 2011.

If you should have any questions prior to consideration of this request at the next committee meeting, please feel free to contact me at the 552-6801

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

**RESOLUTION APPOINTING THE LIVINGSTON COUNTY BUILDING OFFICIAL -
COUNTY ADMINISTRATION / I&D-8.30.10 / FINANCE-9.8.10 / FULL BOARD-9.20.10**

WHEREAS, the Livingston County Building Department has a need to fill the vacant Building Official position as same was vacated by a retirement; and

WHEREAS, this position is vital to the continuation of State-mandated building inspection and plan review functions and is responsible for the administration and enforcement of the Michigan Building Code and Michigan Residential Codes, as amended (collectively the Codes); and

WHEREAS, code enforcement services have been provided by Mr. James Rowell, for the past Six (6) months; via an Intergovernmental Agreement with the City of Brighton; and

WHEREAS, Jim Rowell has proven expertise and skills and has performed those duties and responsibilities in an exemplary and professional manner; and

WHEREAS, Jim Rowell has Twenty (20) plus years of experience in the building trade and meets the criteria to fulfill the duties and responsibilities of the Livingston County Building Official; and

WHEREAS, the Livingston County Board of Commissioners is dedicated to a properly functioning Building Inspection Department, administered by a full-time employee, that will serve the current and future needs of Livingston County; and

WHEREAS, this Resolution has been reviewed and recommended for approval by the Infrastructure & Development Committee.

THEREFORE BE IT RESOLVED that Livingston County Board of Commissioners hereby appoints **JAMES ROWELL** as the Livingston County **BUILDING OFFICIAL** at Grade P, Step 2: \$69,728.63 and authorizes four (4) weeks of vacation, effective upon approval of this resolution.

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MOVED:

SECONDED:

CARRIED:



LIVINGSTON COUNTY, MICHIGAN

LIVINGSTON COUNTY ADMINISTRATION

304 E. Grand River Avenue - Suite 202
Howell MI 48843

TEL: (517) 546-3669
FAX: (517) 546-7266
E-MAIL: bpeters@co.livingston.mi.us

BELINDA M. PETERS
County Administrator

MEMORANDUM

TO: LIVINGSTON COUNTY BOARD OF COMMISSIONERS

FROM: BELINDA M. PETERS - COUNTY ADMINISTRATOR

RE: APPOINTMENT OF BUILDING OFFICIAL & TERMINATION OF AGREEMENT

DATE: AUGUST 31, 2010

Belinda M. Peters

At the end of February 2010, the Infrastructure & Development Committee supported the recommendation to enter into a temporary agreement with the City of Brighton to perform Building Official duties and enforce Michigan construction code. The long-term directive was to fill the vacant Building Official position with a full-time employee. The Board of Commissioners is dedicated to a properly functioning Building Department that will serve the future needs of Livingston County.

Mr. James Rowell has been performing these duties and responsibilities for the past six (6) months; he has proven expertise and skills. Additionally, he has over twenty (20) years of experience in the building trade and meets the criteria to fulfill the duties and responsibilities of the Livingston County Building Official. Because of his extensive knowledge and expertise in the construction field, I am recommending that Mr. James Rowell be appointed Livingston County Building Official at Grade P, Step 2: \$69,728.63 and authorizes four (4) weeks of vacation.

I have met with the City of Brighton administration staff to thank them for assisting Livingston County in our time of need. I have also offered to reciprocate. During these challenging economic times it is imperative that all local units of government share services or work cooperatively to reduce the cost of services. They will entertain a proposal to join our Building Inspection Department to provide Michigan Construction Code services to their residents; albeit, this is a policy decision that lies with each local governing body.

It is also necessary to terminate the intergovernmental agreement with the City of Brighton. The terms of the agreement requires a thirty (30) day written notice be given by either party to discontinue the agreement. Therefore, I am seeking authorization to proceed with this written notification.

The proposed timeline is:

Infrastructure & Development Committee	August 30 th
Finance Committee	September 8 th
Board of Commission Meeting.....	September 20 th
Termination Notice	September 21 st
End of 30 Day Termination Period.....	October 21 st

This allows for a fifty (50) day transition period.

If you have any questions or desire additional information, please feel free to contact me. I will be at the Infrastructure & Development Committee Meeting to answer any questions at that time.



RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING THE 30-DAY NOTICE OF TERMINATION OF THE INTERGOVERNMENTAL AGREEMENT FOR BUILDING OFFICIAL SERVICES - COUNTY ADMINISTRATION / I&D-8.30.10 / FINANCE-9.8.10 / FULL BOARD-9.20.10

WHEREAS, the Livingston County Building Department had a need to fill the vacant Building Official position as same was vacated by a retirement; and

WHEREAS, this position is vital to the continuation of State-mandated building inspection and plan review functions and responsible for the administration and enforcement of the Michigan Building and Michigan Residential Codes, as amended; and

WHEREAS, in March 2010 Livingston County entered into an intergovernmental agreement with the City of Brighton for Building Officials Services, to provide a short-term solution for the administration of the Livingston County Building Department; and

WHEREAS, the Six (6) month term expires the beginning of September and a Thirty (30) day written notice to discontinue the Agreement is required; and

WHEREAS, the Livingston County Board of Commissioners greatly appreciates the cooperation provided by the City of Brighton and hopes to continue this collaborative relationship in the future. During these challenging economic times it is imperative for local units of government to collaborate for service delivery; and

WHEREAS, the Livingston County Board of Commissioners is dedicated to a properly functioning Building Inspection Department, administered by a full-time employee, that will serve the current and future needs of Livingston County; and

WHEREAS, this Resolution has been reviewed and recommended for approval by the Infrastructure & Development Committee.

THEREFORE BE IT RESOLVED that Livingston County Board of Commissioners authorizes the Thirty (30) day written notice to discontinue the Intergovernmental Agreement with the City of Brighton and sends sincere gratitude for their quick response and collaborative efforts during our time of need.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION APPROVING A NEIGHBORHOOD STABILIZATION PROGRAM GRANT APPLICATION TO THE MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY

WHEREAS, June 17, 2010, the Michigan State Housing Development Authority (MSHDA) issued a request for proposals for Fast Track Neighborhood Stabilization Program (NSP-1) eligible projects, and

WHEREAS, the County of Livingston contains several eligible census block group location areas with a HUD-calculated high foreclosure risk score, and is therefore qualified to apply for NSP-1 funds without required matching funds, and

WHEREAS, the Livingston County Planning and Building Departments identified an eligible use of \$27,500 in funding for the demolition of two blighted residential structures in the City of Howell, and

WHEREAS, Livingston County Planning and Building Departments have the expertise to administer this NSP-1 grant activity if funding is approved, and

WHEREAS, at their August 30, 2010 meeting, the Infrastructure and Development Committee approved in concept, the Fast Track Neighborhood Stabilization Program application to the Michigan State Housing Development Authority, subject to the approval of the Livingston County Board of Commissioners, and

WHEREAS, the Infrastructure and Development Committee is requesting approval of the Livingston County Board of Commissioners to submit a Fast Track Neighborhood Stabilization Program grant application to the Michigan State Housing Development Authority, and

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners approves submission of a Fast Track Neighborhood Stabilization Program application to the Michigan State Housing Development Authority in the amount of \$27,500.

BE IT FURTHER RESOLVED that the Board of Commissioners hereby authorizes the Chairman to sign the Application and any subsequent Grant Agreement upon the approval and review of civil counsel.

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MOVED:

SECONDED:

CARRIED:



Livingston County Department of Planning

Division of

HAZARD MITIGATION • PLANNING & MANAGEMENT RESEARCH • MAPPING SERVICES

MEMORANDUM

Kathleen J. Kline-Hudson
AICP, PEM
Assistant Director

TO: Livingston County Board of Commissioners

FROM: Kathleen Kline-Hudson, Director

DATE: August 30, 2010

SUBJECT: Fast Track Neighborhood Stabilization Program (NSP-1) grant application

Nancy Vorhoff
Administrative Specialist

The following resolution is for the submission of a \$27,500 Fast Track Neighborhood Stabilization Program grant application to the Michigan State Housing Development Authority for the demolition of two (2) bighted residential structures in the City of Howell.

If you have any questions regarding this matter, please feel free to contact me.

Robert A. Stanford
AICP, PEM
Principal Planner

Scott Barb
Principal Planner

Department Information

Administration Building
304 E. Grand River Avenue
Suite 206
Howell, MI 48843-2323

•
(517) 546-7555
Fax (517) 552-2347

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Web Site
co.livingston.mi.us