

General Government Committee

9/13/2010

304 E. Grand River Ave., Howell, MI

7:30 PM

AGENDA

1. **CALL MEETING TO ORDER**
 2. **APPROVAL OF MINUTES**
Minutes dated: August 9, 2010
 3. **APPROVAL OF AGENDA**
 4. **REPORTS**
 5. **CALL TO THE PUBLIC**
 6. **RESOLUTIONS FOR CONSIDERATION**
-
- 07 **Building Services**
RESOLUTION AUTHORIZING CONCRETE REPLACEMENT - Building Services/ General Government
-
- 08 **Information Technology**
RESOLUTION AUTHORIZING ISSUANCE OF A PURCHASE ORDER FOR THE PURCHASE OF BLADE SERVERS FOR THE INFORMATION TECHNOLOGY DEPARTMENT FROM CDWG, ING.- INFORMATION TECHNOLOGY
-
- 09 **Information Technology**
RESOLUTION AUTHORIZING ISSUANCE OF A PURCHASE ORDER TO TRITECH EMERGENCY MEDICAL SYSTEMS, INC. FOR SWEET SOFTWARE MAINTENANCE FOR THE LIVINGSTON COUNTY EMS DEPARTMENT - INFORMATION TECHNOLOGY /GENERAL GOVERNMENT/FINANCE COMMITTEE
-
- 10 **Information Technology**
RESOLUTION TO AMEND RESOLUTION # 2010-01-035 WHICH AUTHORIZED THE ISSUANCE OF A BLANKET PURCHASE ORDER FOR CDWG, INC. FOR CONTRACT SERVICES FOR THE INFORMATION TECHNOLOGY DEPARTMENT - INFORMATION TECHNOLOGY
-
- 11 **Equalization**
RESOLUTION FOR THE ELIMINATION OF THE TAX BILLING SERVICES PROVIDED BY THE EQUALIZATION DEPARTMENT.
-
- 12 **LETS**
RESOLUTION AUTHORIZING LETTER OF AGREEMENT FOR

TRANSPORTATION SERVICES BETWEEN THE LIVINGSTON
COMMUNITY MENTAL HEALTH AUTHORITY AND L.E.T.S. -
L.E.T.S./General Government

- 13** **Airport**
RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY
AERONAUTICAL FACILITIES BOARD AND ENTER INTO AN
AGREEMENT WITH FONSON, INCORPORATED OF BRIGHTON,
MICHIGAN TO PROVIDE SNOW REMOVAL SERVICES FOR THE 2010/11
TO 2012/13 SNOW SEASONS -- AIRPORT
-
- 14** **Airport**
RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY
AERONAUTICAL FACILITIES BOARD AND ENTER INTO GRANT
AGREEMENT NO. 2010-0323 WITH THE MICHIGAN DEPARTMENT OF
TRANSPORTATION FOR LAND ACQUISITION COSTS (CONDEMNATION
OF AVIGATION EASEMENTS) FOR PARCELS E52 AND E59 -- AIRPORT
-
- 15.** **ADJOURNMENT**

MEETING MINUTES

LIVINGSTON COUNTY

AUGUST 9, 2010 - 7:30 PM

ADMINISTRATION BUILDING – CONFERENCE ROOM 4
304 E. Grand River Avenue, Howell, MI 48843

GENERAL GOVERNMENT COMMITTEE

COMM. WILLIAMS **COMM. DOLAN** **COMM. GRIFFITH** **COMM. PARKER**

OTHERS:

SUE BOSTWICK
ELAINE BROWN
ROBERTA BENNETT

PAT COFFEY
BONNIE DETWEILER

PAUL McNAMARA
KELLIE PROKUDA

1. **CALL TO ORDER:** Meeting called to order by: **COMM. CAROL GRIFFITH** at 7:45 PM.
2. **APPROVAL OF MINUTES: MINUTES OF MEETING DATED JULY 12, 2010:**

MOTION TO APPROVE THE MINUTES, AS PRESENTED.
MOVED BY: DOLAN / SECONDED BY: PARKER
ALL IN FAVOR - MOTION PASSED

3. **APPROVAL OF AGENDA:**

MOTION TO APPROVE THE AGENDA, AS PRESENTED.
MOVED BY: PARKER / SECONDED BY: DOLAN
ALL IN FAVOR - MOTION PASSED

4. **REPORTS:** None.
5. **CALL TO THE PUBLIC:** **PAT COFFEY:** Ms. Coffey commented on the Animal Control Volunteer Program
6. **RESOLUTIONS FOR CONSIDERATION.**
7. **EQUALIZATION: RESOLUTION RENEWING A 3 YEAR CONTRACT FOR COMMERCIAL APPRAISALS BETWEEN LIVINGSTON COUNTY BOARD OF COMMISSIONERS AND LANDMARK APPRAISAL COMPANY**

RECOMMEND MOTION TO: FINANCE
MOVED BY: PARKER / SECONDED BY: DOLAN
ALL IN FAVOR - MOTION PASSED

8. BUILDING SERVICES: RESOLUTION AUTHORIZING A CONTRACT FOR SNOW REMOVAL SERVICES WITH GREAT OAKS MAINTENANCE

**RECOMMEND MOTION TO: FINANCE
MOVED BY: PARKER / SECONDED BY: DOLAN
ALL IN FAVOR - MOTION PASSED**

9. INFORMATION TECHNOLOGY: RESOLUTION FOR APPROVAL TO PURCHASE A NEW SERVER FOR THE LIVINGSTON COUNTY PUBLIC HEALTH DEPARTMENT FOR THEIR NETSMART SYSTEM

**RECOMMEND MOTION TO: FINANCE
MOVED BY: PARKER / SECONDED BY: DOLAN
ALL IN FAVOR - MOTION PASSED**

10. ADJOURNMENT:

**MOTION TO ADJOURN AT 7:55 PM.
MOVED BY: PARKER / SECONDED BY: DOLAN
ALL IN FAVOR - MOTION PASSED**

Respectfully Submitted

KELLIE PROKUDA
RECORDING SECRETARY

S:\WP\Minutes of Committee Meetings\General Government\08-09-10 GG.doc

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

**RESOLUTION AUTHORIZING CONCRETE REPLACEMENT - Building Services/
General Government**

WHEREAS, the Building Services Department has recognized a need to replace worn out concrete in three separate locations on County grounds.

WHEREAS, Building Services has competitively bid the concrete work to be preformed in the amount of \$20,640.93; and

WHEREAS, Building Services has chosen the lowest qualified contractor to perform the concrete projects; and

WHEREAS, the Building Services Department is requesting authorization to transfer the current year budgeted funds from the Capital Replacement Fund to the Building Services Fund for the amount of \$20,640.93 to cover the replacement of this concrete at the Courthouse and the East Complex.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby authorizes the utilization of Concrete Construction Inc. to remove and replace worn concrete in locations on Livingston County grounds in the amount of \$20,640.93

THEREFORE BE IT FURTHER RESOLVED that the Livingston County Board of Commissioners hereby authorizes a transfer of funds, for the replacement of a concrete at the Courthouse and East Complex, from the Capital Replacement Fund to the Building Services Contracted Services fund in the amount of \$20,640.93



LIVINGSTON COUNTY QUOTATION TABULATION WORKSHEET

Central Purchasing
304. E. Grand River, Howell, MI 48843
Phone: (517) 546-6490 Fax: (517) 552-0782

Vendor A	Vendor B	Vendor C
Concrete Construction Inc PO Box 256 Howell, MI 48844	Rekon Corporation 4023 Old US 23, Ste 106 Brighton, MI 48114	Corrigan Construction 775 N. Second St Brighton, MI 48116

Description of Item(s):	Vendor Price		
	A	B	C
Remove & replace sidewalk at courthouse	\$ 5,980.33	\$ 6,845.00	\$ 6,996.00
Install ramp at East Complex - west entrance	\$ 1,894.16	\$ 2,618.00	\$ 2,140.22
Replace ramp at East complex - rear entrance	\$ 12,766.44	\$ 14,992.00	\$ 13,915.15
SHIPPING/FREIGHT:	\$ -	\$ -	
TOTAL COST	\$ 20,640.93	\$ 24,455.00	\$ 23,051.37

Vendor Selected	Quantity	Unit Cost	Total Cost
Concrete Construction, Inc.		\$ 20,640.93	\$ 20,640.93

Terms	Delivery	F.O.B.	Purchase Order #
		Destination	

Reason(s) order was placed with successful vendor:

Lowest Price Quality Best Delivery Service Sole Source Best Design

Other _____

Comments: _____

Authorized Signature: _____

Date: _____



LIVINGSTON COUNTY PURCHASE ORDER

Central Purchasing
 304 E. Grand River, Howell, MI 48843
 Phone: (517) 546-6490 Fax: (517) 552-782

Purchase Order Number

Ship Via	Delivery Date	Terms	Fund/Dept	Line Item	Date
		Net 30	631-269	819.000	8/23/2010

ISSUED TO:
Concrete Construction Inc
 PO Box 256
 Howell, MI 48844
 517-223-7594

SHIP TO & BILL TO:
Livingston County Building Services
 Attn: Kellie Prokuda
 420 South Highlander Way
 Howell, MI 48843
 Ph: 517-546-6491 Fx: 517-546-0271

QTY	U/M	ITEM NUMBER	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1			Remove & replace sidewalk at courthouse	\$5,980.33	\$5,980.33
1			Install ramp at East Complex - west entrance	\$1,894.16	\$1,894.16
1			Replace ramp at East complex - rear entrance	\$12,766.44	\$12,766.44
					\$0.00
			Per quote		\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00

This order is exempt from sales & use tax Exemption No. 38-6005819	SHIPPING/FREIGHT	
	TOTAL	\$20,640.93

- INSTRUCTIONS TO THE VENDOR:**
1. PO# must appear on all invoices, packing slips and correspondence.
 2. Send invoice to department placing order.
 3. By accepting this PO, the seller agrees to the terms and conditions on the front and reverse sides hereof.
 4. Seller agrees to provide applicable material safety data sheets as required by law.
 5. Deliver all items to department indicated.
 6. Vendor carries all risk of loss and/or damage to items ordered occurring prior to their delivery to acceptance by the department indicated.

_____	Date
Purchasing Authorization	Date
Must have purchasing authorization if over \$1,000.00.	

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING ISSUANCE OF A PURCHASE ORDER FOR THE PURCHASE OF BLADE SERVERS FOR THE INFORMATION TECHNOLOGY DEPARTMENT FROM CDWG, INC. - INFORMATION TECHNOLOGY]

WHEREAS, the Information Technology Department is hereby requesting authorization to purchase Blade Server Technology ; and

WHEREAS, this equipment will be used to house our Virtual Desktop Solution; and

WHEREAS, a Blade System enclosure will hold up to seven Blade servers; and

WHEREAS, running multiple server instances on a single device will reduce power usage, rack space, cabling demands and cooling requirements; and

WHEREAS, the equipment and services will be purchased through CDWG, Inc. per their quote dated September 7, 2010, for the total amount of \$54,070.00 ; and

WHEREAS, \$7,100.00 of the \$54,070.00 will be for services and \$46,970.00 will be for hardware; and

WHEREAS, the hardware cost is Government/State pricing, through the Vendor, CDWG, Inc.; and

WHEREAS, funding for same is available in the Information Technology 2010 Budget; and,

WHEREAS, this Resolution has been recommended for approval by the General Government Committee.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves the issuance of a Purchase Order to purchase Blade Server Technology from CDWG, Inc., for Services and Hardware at a total cost not to exceed \$54,070.00.

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MOVED:
SECONDED:
CARRIED:



LIVINGSTON COUNTY, MICHIGAN
DEPARTMENT OF INFORMATION TECHNOLOGY

304 E. Grand River Ave., Suite 101 Howell, MI 48843
517 548-3230 Fax 517 545-9608
Web Site: co.livingston.mi.us

Memorandum

To: Livingston County Board of Commissioners
From: Paul McNamara
Date: 9/8/2010
Re: Blade Server Technology

Attached for your approval is a Resolution authorizing the purchase of Blade Server Technology for hardware equipment and services.

Blade servers are efficient solutions for data centers requiring flexible, high-density deployment and management of high performance servers. Blade servers can pack more server performance into less space while reducing cost and complexity, simplifying deployment and management, and improving overall data center performance.

A Blade System enclosure will hold up to seven Blade servers running multiple server instances on a single device and will reduce power usage, rack space, cabling demands and cooling requirements.

The equipment and services will be purchased through CDWG, Inc. per their quote dated September 7, 2010, for a total amount of \$54,070.00. Of that amount \$7,100 will be for services, and \$46,970.00 will be for hardware.

If you have any questions, please feel free to contact me at any time.

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING ISSUANCE OF A PURCHASE ORDER TO TRITECH EMERGENCY MEDICAL SYSTEMS, INC. FOR SWEET SOFTWARE MAINTENANCE FOR THE LIVINGSTON COUNTY EMS DEPARTMENT - INFORMATION TECHNOLOGY /GENERAL GOVERNMENT/FINANCE COMMITTEE

WHEREAS, due to the need to ensure that the technical support services and software upgrades are received for the Livingston County EMS Department for their Sweet-Billing software through Trittech Emergency Medical Systems, Inc.; and

WHEREAS, Sweet-Billing is the industry-leading billing, reimbursement and collection software application for Emergency Medical Services and Sweet-Billing can be expected to become the central repository for all patient data, including treatments medications, vitals and more; and

WHEREAS, in compliance with the Livingston County Purchasing Policy, Trittech, of Decorah, IA is the sole source for the purchase of the annual Sweet-Billing Software maintenance for the Livingston County EMS Department; and

WHEREAS, after the review of the vendor and products, Purchasing recommends that a Purchase Order with Trittech Emergency Medical Systems, Inc. of Decorah, IA, be awarded for a (1) one year period from November 24, 2010 through November 23, 2011 for an amount not to exceed \$15,850.16; and

WHEREAS, funding for same is available through the Emergency Medical Services Budget; and

WHEREAS, this Resolution has been recommended for approval by the General Government Committee.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves a Purchase Order be issued to Trittech Emergency Medical Systems, Inc. of Decorah, IA for the annual Sweet-Billing Software maintenance from November 24, 2010 through November 23, 2011 for an amount of amount not to exceed \$15,850.16.

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MOVED:
SECONDED:
CARRIED:



LIVINGSTON COUNTY, MICHIGAN
DEPARTMENT OF LIVINGSTON COUNTY

304 E. Grand River Ave., Suite 101 Howell, MI 48843
Phone 517 548-3230 Fax 517 545-9608
Web Site: co.livingston.mi.us

Memorandum

To: Livingston County Board of Commissioners
From: Paul McNamara
Date: 9/7/2010
**Re: Sweet Billing Software TriTech Emergency Medical Systems,
Inc.**

Attached for your review and approval is a Resolution authorizing the purchase of annual software maintenance renewal with TriTech Emergency Medical Systems, Inc. for the Livingston County EMS Department.

The software, Sweet-Billing, is the industry-leading billing, reimbursement and collection software application for Emergency Medical Services (EMS). Over 2,600 EMS providers rely on Sweet-Billing.

TriTech Emergency Medical Systems, Inc. is continually searching for ways of improving through:

- Development of the best software in EMS and Public Safety
- By providing their best support for their products
- And implementing the advantages of the latest technological advancements.

The total amount for software maintenance for the Sweet-Billing software that will run from November 24, 2010 through November 23, 2011, is \$15,850.16

It is very important for the Information Technology Department to keep software maintenance on our county software. It allows us to get the necessary updates and application support without any interruption to our departmental daily business.

If you have any questions regarding this matter please contact me.

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION TO AMEND RESOLUTION # 2010-01-035 WHICH AUTHORIZED THE ISSUANCE OF A BLANKET PURCHASE ORDER FOR CDWG, INC. FOR CONTRACT SERVICES FOR THE INFORMATION TECHNOLOGY DEPARTMENT - INFORMATION TECHNOLOGY

WHEREAS, on January 19, 2010, the Board of Commissioners approved Resolution # 2010-01-035 which authorized the issuance of a blanket purchase order for contract services for the Information Technology department; and

WHEREAS, the Purchase Order for CDWD, Inc needs to be amended to increase the amount by ~~\$30,000.00~~ \$40,000 to cover expenditures for the rest of the year; and

WHEREAS, there are sufficient funds in the Information Technology budget to cover these expenditures; and,

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves amending the Blanket Purchase order authorized on Resolution #2010-01-035 for CDWG, Inc. from \$125,000.00 to ~~\$155,000.00~~ \$165,000 for contract services for the Information Technology department due through the end of the year.

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MOVED:
SECONDED:
CARRIED:



LIVINGSTON COUNTY, MICHIGAN
DEPARTMENT OF INFORMATION TECHNOLOGY

304 E. Grand River, Ave., Howell, MI 48843
Phone 517 548-3230 Fax 517 545-9608
Web Site: co.livingston.mi.us

Memorandum

To: Livingston County Board of Commissioners
From: Paul McNamara
Date: 9/7/2010
Re: Resolution to Amend Resolution #2010-01-035 which authorize
the issuance of a blanket Purchase Order

On January 19, 2010, the Board of Commissioner's approved Resolution # 2010-01-035 which authorized the issuance of a blanket purchase order for contract services. The Purchase Order for CDWG, Inc. needs to be increased by ~~\$30,000.00~~ **\$40,000** to cover expenditures for the rest of the year.

Therefore, I am requesting the attached resolution be approved which authorizes amending Resolution # 2010-01-035 to be increased from \$125,000.00 to ~~\$155,000.00~~ **\$165,000**. There are sufficient funds in the Information Technology budget to cover these expenditures.

If you have any questions regarding this matter please contact me.

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION FOR THE ELIMINATION OF THE TAX BILLING SERVICES PROVIDED BY THE EQUALIZATION DEPARTMENT.

Equalization / General Government Committee / Finance

WHEREAS, the Livingston County Equalization Department has provided a service to the local units of government of preparing tax bills and verifying the tax calculation of each unit.

WHEREAS, the Equalization Department will provide a class to instruct the local units on how to prepare their municipalities tax bills, and will provide telephone assistance when they are doing the billing.

WHEREAS, the tax billing and tax verification is not a mandated requirement of the Equalization Department.

THEREFORE BE IT RESOLVED THAT THE Livingston County Board of Commissioners hereby approve the elimination of the tax billing services and verifying tax calculations provided by the Equalization Department.

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MOVED:
SECONDED:
CARRIED:



Memorandum

To: Livingston County Board of Commissioners
From: Sue Bostwick
Date: 9-7-2010
Re: Change of Services

I have attached the resolution to change a service the Equalization Department offers. I am requesting we eliminate the tax billing for five units and verifying the tax calculation of each unit within the county. This process is a very time consuming and with the staffing cut backs, and additional work load the department has acquired, only mandated requirements can be considered at this time. We will not leave the units to fend for themselves. We will provide a class and take them step by step through the process and be available by phone to answer questions when they actually do the billing.

This year is the first time the apportionment report will be done by the Equalization Department. This was previously Evelyn Montgomery's job until she retired. The apportionment report is due to the State by November 30. The studies are due to the assessors (December 1). In 2009 the State Tax Commission changed the time of the sales used in the studies from April to September. The sales we use in the studies come in from mid to late October. This only allows a month to value the properties used in the studies. For the 2010 residential studies, six units will also require appraisal studied along with the sales study. This is up three units from last year. Both the apportionment report and the studies are statutorily required of the Equalization Department. With the tax billing due December 1st and the time constraints of the statutorily required elements of the department it is not feasible to do the tax billing at this time. Keep in mind the Deputy position has not been filled and an appraiser has been off on FMLA for over two months. The department is doing additional work with less people.

If you have any questions or concerns please feel free to call me.

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING LETTER OF AGREEMENT FOR TRANSPORTATION SERVICES BETWEEN THE LIVINGSTON COMMUNITY MENTAL HEALTH AUTHORITY AND L.E.T.S. – L.E.T.S. / General Government

WHEREAS, the Livingston Community Mental Health Authority desires to enter into an agreement with L.E.T.S. to provide Transportation Services for their consumers; and

WHEREAS, L.E.T.S. is willing to provide Transportation Services and the Livingston Community Mental Health Authority is willing to reimburse L.E.T.S. for this service under the terms and conditions set forth herein; and

WHEREAS, the agreement term will begin October 1, 2010, through September 30, 2012.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby authorizes the letter of agreement for Transportation Services between Livingston Community Mental Health Authority and L.E.T.S. under the terms and conditions set forth herein with the term of the agreement to be October 1, 2010 through September 30, 2012.

BE IT FURTHER RESOLVED that the Board Chair be authorized to sign said letter of agreement as reviewed and approved as to form by James F. Dunn, Attorney for L.E.T.S.

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MOVED:

SECONDED:

CARRIED:



LIVINGSTON COUNTY, MICHIGAN
DEPARTMENT OF L.E.T.S.

3950 W. Grand River, Howell, MI 48855
Phone 517-546-6600 Fax 517-546-5088
Web Site: co.livingston.mi.us/LETS

Memorandum

To: Livingston County Board of Commissioners
From: Doug Britz, L.E.T.S. Director
Date: September 8, 2010
Re: Resolution authorizing letter of agreement for transportation services between the Livingston Community Mental Health Authority and L.E.T.S.

Attached for your consideration and approval is a resolution authorizing a letter of agreement between the Livingston Community Mental Health Authority (CMH) and L.E.T.S. to provide Transportation Services for their consumers.

L.E.T.S. has been providing Transportation services for CMH for many years and it has been several years since the old contract has been updated. L.E.T.S. is willing to provide Transportation Services and the Livingston Community Mental Health Authority is willing to reimburse L.E.T.S. for this Transportation Service under the terms and conditions set forth in the letter of agreement. The term of this agreement is October 1, 2010, through September 30, 2012.

I am requesting that the Board Chair be authorized to sign said letter of agreement as reviewed and approved as to form by James F. Dunn, Attorney for L.E.T.S.

As always should you have any questions, please do not hesitate to contact me directly at 540-7847.

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD AND ENTER INTO AN AGREEMENT WITH FONSON, INCORPORATED OF BRIGHTON, MICHIGAN TO PROVIDE SNOW REMOVAL SERVICES FOR THE 2010/11 TO 2012/13 SNOW SEASONS -- AIRPORT

WHEREAS, the Livingston County Purchasing Department has solicited proposals for contract snow removal services at the Livingston County Airport utilizing specifications developed with the Airport Manager; and

WHEREAS, proposals were received from a total of four companies; and

WHEREAS, Fonson, Incorporated has provided quality snow removal services to the Livingston County Airport for the past several years; and

WHEREAS, Fonson, Incorporated has submitted a proposal that includes additional equipment beyond what is required and the lowest per hour operating costs for snow removal services.

THEREFORE BE IT RESOLVED the Livingston County Board of Commissioners concurs with the

Livingston County Aeronautical Facilities Board to enter into an agreement with

Fonson, Incorporated of Brighton, Michigan for snow removal services at the

Livingston County Airport for the 2010/11 thru 2012/13 snow removal seasons.

BE IT FURTHER RESOLVED the Chair be authorized to sign the agreement as prepared by

Civil Counsel.

Moved:

Supported:

Carried:



LIVINGSTON COUNTY, MICHIGAN
DEPARTMENT OF AIRPORT

3480 W. Grand River
Howell, MI 48855
Phone 517.546.6675 Fax 517.546.6656
Web Site: co.livingston.mi.us

Memorandum

To: Livingston County Board of Commissioners
From: Mark D. Johnson
Airport Manager
Date: September 8, 2010
Re: Snow Removal Contract

The Purchasing Department has requested proposals from vendors for snow removal services as needed at the Livingston County Airport. A total of four proposals were received.

Both the Livingston County Aeronautical Facilities Board and the Purchasing Department recommend the contract be awarded to Fonson, Incorporated of Brighton. They have been removing snow at the airport for over ten years and provide excellent service. The contract prices are by the piece of equipment by the hour and are up approximately 7% from five years ago.

I plan to continue to use the snow removal equipment that was purchased by the airport approximately one year ago whenever possible. Last year airport staff utilized this equipment for snow removal with light snowfalls and we were able to reduce our reliance on contracted services.

If you have any questions regarding this matter please contact me.

**LIVINGSTON COUNTY
REQUEST FOR PROPOSALS (RFP)
RFP-LC-10-16
AIRPORT SNOW REMOVAL SERVICES**

	Vendor 1	Vendor 2	Vendor 3	Vendor 4
Category:	Livingston Landscaping	Fonson, Inc.	MBV Property Maintenance, Inc.	Progressive Irrigation, Inc.
Experience:				
Experience in Airport Snow Removal:	Not Stated	Yes	Not Stated	Not Stated
Years of Snow Removal Experience:	51 Years	40 Years	30 Years	15 Years
Firm's Ability and Capacity to Perform Services:				
Meets Minimum Equipment List Specs.:	Yes	Yes	No	Yes
Site Inspection made of the Premises:		Yes		
Meets Insurance Requirements:	Yes	Yes	Yes	Yes
Pricing per hour with operator:				
HAULING AND LOADING EQUIPMENT	<i>Rate per hr.</i>	<i>Rate per hr.</i>	<i>Rate per hr.</i>	<i>Rate per hr.</i>
Cat 420 Backhoe w/1.25 yd. Bucket			\$105.00	
Wheel Loader w/1.7 yd. Bucket			\$135.00	
Wheel Loader w/2.9 yd. Bucket			\$150.00	
Front End Loader w/5 yd. Bucket		\$110.00		
Komatsu WA 320	\$92.00			
Volvo L120	\$92.00			
Cat 950	\$92.00			
Cat 250 Haul Truck - 25 yd.		\$126.00		
Cat 928				\$95.00
BULL DOZERS, GRADERS, SNOW BLOWERS OR EQUIVALENT	<i>Rate per hr.</i>	<i>Rate per hr.</i>	<i>Rate per hr.</i>	<i>Rate per hr.</i>
Cat 140 Grader w/14' Blade		\$100.00		
Backhoe	\$65.00			
Cat 420 Backhoe w/14' Snow Pusher			\$125.00	
Cat D6 Bulldozer w/14' Blade			\$350.00	
Front End Loader w/14' Snow Blade			\$135.00	
Dump Truck w/14' Blade		\$103.00		
Cat 928 w/16' Push Box				\$135.00
Front End Loader w/16' Snow Blade	\$12.00	\$128.00		
18' Snowbox	\$15.00			
Front End Loader w/20' Snow Blade			\$150.00	
DUMP TRUCKS	<i>Rate per hr.</i>	<i>Rate per hr.</i>	<i>Rate per hr.</i>	<i>Rate per hr.</i>
10 yd. Dump Truck				
10 yd. Tandem	\$80.00	\$70.00		
20 yd. Semi			\$65.00	
24 yd. Dump Truck		\$95.00		
30 yd. Semi			\$90.00	
30 yd. Dump Truck				
40 yd. Gravel Train		\$110.00	\$110.00	\$125.00
45 yd. Gravel Train				
PLOW TRUCKS	<i>Rate per hr.</i>	<i>Rate per hr.</i>	<i>Rate per hr.</i>	<i>Rate per hr.</i>
Pickup with Blade		\$63.00		\$75.00
Pickup with 8' or 9.5' Blade			\$75.00	
MISCELLANEOUS EQUIPMENT	<i>Rate per hr.</i>	<i>Rate per hr.</i>	<i>Rate per hr.</i>	<i>Rate per hr.</i>
16' Snow pusher		\$18.00		
Skidsteer	\$50.00			
F-350 9/2 V-blade			\$75.00	
F-350				\$115.00
Minimum Equipment Required:				
Two-Way Radios	Not Stated	Not Stated	Not Stated	Yes
UNICOM Monitor (123.0 MHZ)	Not Stated	Not Stated	Not Stated	Yes
(3) Pick-up with Blade	Yes	Yes	Yes	Yes
(1) Front End Loader w/5 cyd snow bucket	Yes	Yes	Yes	Yes
(1) 16' or greater snow blade for front-end loader or equivalent	Yes	Yes	Yes	Yes
(1) Caterpillar 12 grader, or equivalent	Yes	Yes	Yes	Yes
(1) 10-Yard dump truck or equivalent	Yes	Yes	Yes	Yes

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD AND ENTER INTO GRANT AGREEMENT NO. 2010-0323 WITH THE MICHIGAN DEPARTMENT OF TRANSPORTATION FOR LAND ACQUISITION COSTS (CONDEMNATION OF AVIGATION EASEMENTS) FOR PARCELS E52 AND E59 -- AIRPORT

WHEREAS, the acquisition of Avigation Easements is necessary to protect the approach surfaces into the Livingston County Spencer J. Hardy Airport; and

WHEREAS, the Federal Aviation Administration and the Michigan Department of Transportation have made grant funds available for the condemnation expenses related to the acquisition of these avigation easements; and

WHEREAS, Strauss & Strauss P.C. has been retained for these condemnation proceedings; and

WHEREAS, the total of the grant agreement is \$270,950 and the local share of the agreement is \$6,774.00, which was anticipated as a part of the Airport Loan Agreement; and

THEREFORE BE IT RESOLVED the Livingston County Board of Commissioners concurs with the Livingston County Aeronautical Facilities Board to enter into grant agreement #2010-0323 with the Michigan Department of Transportation for the acquisition of Parcels E52 and E59.

BE IT FURTHER RESOLVED the Chair be authorized to sign the Agreement upon review by Civil Counsel.

BE IT FURTHER RESOLVED the local share of \$6,774.00 be advanced as a part of the Airport Loan Agreement upon receipt of an invoice from MDOT.

Moved:

Supported:

Carried:



LIVINGSTON COUNTY, MICHIGAN
DEPARTMENT OF AIRPORT

3480 W. Grand River
Howell, MI 48855
Phone 517.546.6675 Fax 517.546.6656
Web Site: co.livingston.mi.us

Memorandum

To: Livingston County Board of Commissioners
From: Mark D. Johnson
Airport Manager
Date: September 8, 2010
Re: Grant for Avigation Easements

The Michigan Department of Transportation, Bureau of Aeronautics & Freight has authorized a grant agreement for the acquisition of Parcel E52 and Parcel E59. The board authorized Eminent Domain proceedings for these two parcels in March 2010.

The two cases have been filed and are beginning the discovery phase of the proceedings.

It is anticipated that this grant will fund the remainder of costs for both parcels. The local share of the grant agreement is \$6,774, which is 2.5% of the total grant amount of \$270,950.

If you have any questions regarding this matter please contact me.

Exhibit 1

Livingston County-Spencer J. Hardy Airport
Howell, Michigan
D-26-0047-5008
FM-47-02-LAND

6/2/2010

	Federal	State	Local	Total
ADMINISTRATION	\$2,802	\$74	\$74	\$2,950
DEPARTMENT - AERO	\$2,802	\$74	\$74	\$2,950
LAND	\$254,600	\$6,700	\$6,700	\$268,000

Land acquisition condemnation costs for parcel E52 and E59.

Parcel Cost (Estimate)	\$190,000	\$5,000	\$5,000	\$200,000
Relocation Assistance (est)	\$0	\$0	\$0	\$0
Closing Cost	\$0	\$0	\$0	\$0
Consultant Costs				
Exhibit A Cost	\$0	\$0	\$0	\$0
Phase 1 ESA Cost	\$0	\$0	\$0	\$0
Preliminary Interview	\$0	\$0	\$0	\$0
Coordination/Documentation	\$0	\$0	\$0	\$0
Acquisition/Closing Cost	\$0	\$0	\$0	\$0
Appraisal Cost	\$0	\$0	\$0	\$0
Appraisal Review Cost	\$0	\$0	\$0	\$0
Relocation Cost	\$0	\$0	\$0	\$0
Demolition Cost	\$0	\$0	\$0	\$0
Title Costs	\$0	\$0	\$0	\$0
Exhibit X Cost	\$0	\$0	\$0	\$0
Survey Cost	\$0	\$0	\$0	\$0
Miscellaneous Cost	\$0	\$0	\$0	\$0
Condemnation Attorney/Expert Witness	\$64,600	\$1,700	\$1,700	\$68,000
DESIGN				
CONSTRUCTION				
CONTINGENCIES				
Funding Contingencies	\$0	\$0	\$0	\$0
TOTAL PROJECT BUDGET	\$257,402	\$6,774	\$6,774	\$270,950