

# Board of Commissioners

9/20/2010

304 E. Grand River Ave., Howell MI

7:30 PM

## AGENDA

1. **CALL MEETING TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **CORRESPONDENCE**
  - A. Midland County - DHS Per Diem
  - B. Oceana County - Senate Bill 449
  - C. Lenawee County - Senate Bill 449
5. **CALL TO THE PUBLIC**
6. **APPROVAL OF MINUTES**
  - A. Meeting Minutes of September 7, 2010
  - B. Meeting Minutes of September 8, 2010
7. **TABLED ITEMS FROM PREVIOUS MEETINGS**
8. **APPROVAL OF AGENDA**
9. **REPORTS**

ADMINISTRATION - Review of Government Finance Officer Training
10. **PRESENTATION**

SEMCOG - Benefits of Membership
11. **APPROVAL OF CONSENT AGENDA ITEMS (Roll Call)**
12. **RESOLUTIONS FOR CONSIDERATION:**

---

**2010-09-265**      **Central Dispatch**  
RESOLUTION AUTHORIZING A MAINTENANCE SERVICE AGREEMENT RENEWAL FOR POWER E9-1-1 CUSTOMER PREMISE EQUIPMENT (CPE) WITH AT&T – 9-1-1 CENTRAL DISPATCH / EMERGENCY MANAGEMENT / PURCHASING / FINANCE COMMITTEE

---

**2010-09-266**      **Planning**  
RESOLUTION TO EXPEND A PORTION OF THE LIVINGSTON COUNTY ENERGY EFFICIENCY AND CONSERVATION BLOCK GRANT (EECBG) AWARD - Planning

---

**2010-09-267**      **Emergency Medical Services**  
RESOLUTION AUTHORIZING THE PURCHASE OF PEDIATRIC TRAINING MANNEQUIN- EMS / Health & Human Services Committee / Finance Committee

---

- 2010-09-268**      **Drain Commissioner**  
RESOLUTION APPROVING A CONTRACT BETWEEN LIVINGSTON COUNTY AND THE HURON RIVER WATERSHED COUNCIL PURSUANT TO THEIR PROPOSAL FOR THE PERFORMANCE OF WATERSHED PLANNING SERVICES ASSOCIATED WITH PHASE II STORM WATER PERMIT REGULATIONS - Drain Commissioner
- 
- 2010-09-269**      **Drain Commissioner**  
RESOLUTION AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT ALLOWING LIVINGSTON COUNTY TO BILL PARTNERING COMMUNITIES FOR PHASE II STORM WATER PERMIT IMPLEMENTATION COSTS - Drain Commissioner
- 
- 2010-09-270**      **Public Health**  
RESOLUTION TO AUTHORIZE INTERGOVERNMENTAL TRANSFER TO THE STATE OF MICHIGAN - Department of Public Health
- 
- 2010-09-271**      **Public Health**  
RESOLUTION TO AUTHORIZE AGREEMENTS WITH THE INGHAM HEALTH PLAN CORPORATION D/B/A LIVINGSTON HEALTH PLAN - Department of Public Health
- 
- 2010-09-272**      **Public Health**  
RESOLUTION TO AUTHORIZE AGREEMENT FOR THE DELIVERY OF COMPREHENSIVE HEALTH SERVICES FOR THE PERIOD OF OCTOBER 1, 2010 THROUGH SEPTEMBER 30, 2011 - Department of Public Health
- 
- 2010-09-273**      **Administration**  
RESOLUTION APPOINTING THE LIVINGSTON COUNTY BUILDING OFFICIAL - County Administration
- 
- 2010-09-274**      **Administration**  
RESOLUTION AUTHORIZING THE 30-DAY NOTICE OF TERMINATION OF THE INTERGOVERNMENTAL AGREEMENT FOR BUILDING OFFICIAL SERVICES - County Administration
- 
- 2010-09-275**      **Planning**  
SUBMISSION OF A NEIGHBORHOOD STABILIZATION PROGRAM GRANT TO THE MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY
- 
- 2010-09-276**      **Sheriff**  
RESOLUTION AUTHORIZING THE SHERIFF DEPARTMENT AND THE COUNTY OF LIVINGSTON TO APPLY FOR AND ENTER INTO CONTRACT WITH THE STATE OF MICHIGAN, OFFICE OF HIGHWAY SAFETY PLANNING FOR FISCAL YEAR 2011 SECONDARY ROAD PATROL AND TRAFFIC ACCIDENT PREVENTION PROGRAM GRANT.
- 

**13.      CALL TO THE PUBLIC**

## **14. ADJOURNMENT**

**NOTE:** The Call to the Public appears twice on the Agenda: once at the beginning and once at the end. Anyone wishing to address the Board may do so at these times.

**MIDLAND COUNTY BOARD OF COMMISSIONERS  
RESOLUTION OPPOSING A PUBLIC PER DIEM RATE FOR FOSTER CARE**

**WHEREAS**, all child welfare cases are placed under the care and supervision of the Department of Human Services (DHS), however, they may be administered by either DHS or contracted by DHS with a private agency; and

**WHEREAS**, counties pay 50% of cost of care for children in foster care through what is known as Foster Care Maintenance Payments; and

**WHEREAS**, these payments are shared by county and state, regardless of who is administering the case; and

**WHEREAS**, in cases administered by DHS case workers, the counties are not required to pay towards the administration of the cases since the case workers are state employees; and

**WHEREAS**, the Senate Appropriations Committee has now recommended that a new fee be placed on counties for foster care cases administered by DHS and funded through the County Child Care Fund; and

**WHEREAS**, the new proposed public per diem for cases violates the Headlee Amendment to the Michigan Constitution; and

**WHEREAS**, the public administrative fee is a penalty for having the County DHS administer cases;

**NOW, THEREFORE, BE IT RESOLVED**, that the Midland County Board of Commissioners opposes the proposed DHS public per diem fee for the reasons that it provides no benefit for Midland County Foster Care Children, shifts administrative cost for DHS to the county, and violates the Headlee Amendment.

**BE IT FURTHER RESOLVED**, that the Midland County Board of Commissioners requests the County Clerk to send this Resolution to the State of Michigan Department of Human Services, copies to Senator Tony Stamas, State Representatives Jim Stamas and Bill Caul, and all 82 counties.

Attested by:

  
James T. Bradley, Chair  
Midland County Board of Commissioners

  
Ann Manary, Midland County Clerk  
Clerk to the Board of Commissioners

RECEIVED

SEP 11 2010

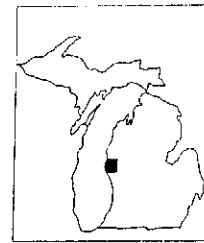
LIVINGSTON  
COUNTY CLERK

Dated: September 7, 2010



**Oceana County  
BOARD OF COMMISSIONERS**

County Building  
P.O. Box 31  
Hart, Michigan 49420



**RESOLUTION IN SUPPORT OF SENATE BILL 449**

Moved by Ms. Kolbe and seconded by Mr. Byl to adopt the following Resolution:

WHEREAS, the police departments through the State of Michigan depend, in part, upon part-time law enforcement officers for protection of the citizens and community; and

WHEREAS, the Michigan Commission on Law Enforcement Standards (MCOLES) adopted an administrative rule mandating that police officers must work a minimum of 520 hours to remain certified; and

WHEREAS, opposition to this 520 hour rule has been overwhelming, widespread and nearly unanimous; and,

WHEREAS, the current law (with no hourly standard) has worked for more than 45 years and the proposed 520 hour rule is being implemented with no stated legitimate or valid purpose; and

WHEREAS, an organized movement of Police Chiefs has successfully lobbied for legislation to set the minimum standard at 120 hours, as described in Senate Bill 449; and

WHEREAS, the 120 hour compromise is equal to the only other hourly certification standard in the nation, being the State of Idaho; and,

WHEREAS, Senate Bill 449 passed on June 25, 2009 on a bi-partisan and unanimous vote of 34 to 0; and,

WHEREAS, Senate Bill 449 has languished in the House Judiciary Committee since June 24, 2009 without being sent to the floor for a vote; and,

WHEREAS, failure of the House to pass Senate Bill 449 as written will cause an unfunded mandate when county sheriffs may have to fill the void of local departments cutting officers, the loss of local control as well as the loss of more police officers from our streets.


THEREFORE, BE IT RESOLVED: that the Oceana County Board of Commissioners hereby calls upon the House of Representatives to swiftly pass Senate Bill 449 as written.

BE IT FURTHER RESOLVED: that certified copies of this Resolution be sent to Representative Hansen and the Speaker of the House as well as to the other 82 county boards of commissioners.

Roll call vote: Kolbe, yes; Byl, yes; Brown, yes; Simon, yes; Powers, yes; Malburg, yes; and, Van Sickle, yes. Motion carried.

**CERTIFICATION:**

The undersigned, being the Clerk of Oceana County, does hereby certify that on the 9th day of September, 2010, the Oceana County Board of Commissioners did adopt the above Resolution at its Regular Meeting.

  
Rebecca J. Griffin, Clerk  
Oceana County

**RESOLUTION SUPPORTING THE ADOPTION OF SENATE BILL 449 AS WRITTEN BY THE HOUSE OF REPRESENTATIVES**

**RES#2010-028**

**WHEREAS**, the police departments throughout the state of Michigan depend, in part, upon part-time law enforcement officers for protection of the citizens and community, and

**WHEREAS**, the Michigan Commission on Law Enforcement Standards (MCOLES) adopted an administrative rule mandating that police officers must work a minimum of 520 hours to remain certified, and

**WHEREAS**, the opposition to this 520 hour rule has been overwhelming, widespread, and near unanimous, and

**WHEREAS**, the current law (with no hourly standard) has worked for more than 45 years, and the proposed 520 hour rule is being implemented with no legitimate stated and valid purpose, and

**WHEREAS**, an organized movement of Police Chiefs has successfully lobbied for legislation to set the minimum hour standard at 120 hours, as described in Senate Bill 449, and

**WHEREAS**, the 120 hour compromise is equal to the only other hourly certification standard in the nation, being the State of Idaho, and

**WHEREAS**, Senate Bill 449 passed on June 25, 2009 on a bi-partisan and unanimous vote of 34 to 0, and

**WHEREAS**, Senate Bill 449 has languished in the House Judiciary Committee since June 25, 2009, without being sent to the floor for a vote, and

**WHEREAS**, failure of the House to pass Senate Bill 449, as written, will cause an unfunded mandate when County Sheriff's have to fill the void of local departments cutting officers, the loss of local control, as well as the loss of more police officers from our streets.

**NOW THEREFORE BE IT RESOLVED** that the Lenawee County Board of Commissioners hereby calls upon the House of Representatives to swiftly pass Senate Bill 449, as written.

**Be It Further Resolved** that copies of this resolution be sent to Governor Jennifer M. Granholm, Senator Cameron Brown, Speaker of the House, Representative Dudley Spade, the Michigan Association of Counties, and the other 82 Michigan Counties.

LIVINGSTON COUNTY BOARD OF COMMISSIONERS  
REGULAR MEETING, September 7, 2010  
COMMISSIONERS CHAMBERS, 304 E. Grand River, Howell, MI

The meeting was called to order by the Chairperson, Maggie Jones, at 7:30 p.m.

All rose for the Pledge of Allegiance.

Roll call by the Clerk indicated the presence of a quorum as follows:

Present: Maggie Jones (1), Jim Mantey (2), Ronald VanHouten (4), Donald Parker (5), Steven Williams (6), Carol Griffith (7), Dennis Dolan (8), John LaBelle (9)

Absent: David Domas (3)

Also present: Belinda Peters (Administration), Chris Folts (Building & Grounds), Brian Jonckheere (Drain), Jim Duquet (Probate Court), Margaret M. Dunleavy

Correspondence. It was moved by Commissioner Mantey to accept and place on the file the correspondence from Monroe, Lake, Benzie and Saginaw Counties. Seconded by Commissioner LaBelle. MOTION CARRIED, 8-0-1 absent.

Call To The Public. Pat Coffey, South Lyon, unhappy with animal control.

Minutes. It was moved by Commissioner Dolan to approve the minutes of the regularly scheduled meetings of August 23<sup>rd</sup> and 25<sup>th</sup>, as printed. Seconded by Commissioner Mantey. MOTION CARRIED, 8-0-1 absent.

Tabled Items. None.

Agenda. It was moved by Commissioner Mantey to accept the agenda as printed. Seconded by Commissioner Griffith. MOTION CARRIED, 8-0-1 absent.

Commissioner Parker introduced Colin Black, who was in the audience getting credit for his merit badge for Boy Scouts.

Reports. Carol Hackett Garagiola gave the Commissioners hand outs regarding the Probate Court.

Resolutions. Commissioner Dolan presented Resolution No. 2010-09-259, Resolution Amending Resolution No. 2008-09-252 To Authorize The County Of Livingston To Provide Funding For Operation Of A Stream Gaging Station On The Huron River In Hamburg Township-Drain Commissioner, and moved its adoption. Seconded by Commissioner Williams. MOTION CARRIED, 8-0-1 absent.

Commissioner Mantey presented Resolution No. 2010-09-260, Resolution Authorizing Contract With The Michigan State Police For Byrne Grant Technology Improvements, and moved its adoption. Seconded by Commissioner Dolan. MOTION CARRIED, 8-0-1 absent.

Commissioner LaBelle presented Resolution No. 2010-09-261, Resolution Authorizing The Chair To Sign An Engagement Letter And Accompanying Professional Services Agreement For Audit Services With Plant & Moran, PLLC, and moved its adoption. Seconded by Commissioner Mantey. MOTION CARRIED, 8-0-1 absent.

Commissioner VanHouten presented Resolution No. 2010-09-262, Resolution Authorizing Capital Improvement Expenditure For Emergency Replacement Of Boiler At The Jail-Building Services, and moved its adoption. Seconded by Commissioner Willilams. MOTION CARRIED, 8-0-1 absent.

Commissioner Parker presented Resolution No. 2010-09-263, Resolution To Certify Employer Delegate To The Municipal Employees Retirement System Annual Meeting 2010, and moved its adoption. Seconded by Commissioner VanHouten. MOTION CARRIED, 8-0-1 absent.

Call To The Public. No response.

Adjournment. It was moved by Commissioner LaBelle that the meeting be adjourned. Seconded by Commissioner Griffith. MOTION CARRIED, 8-0-1- absent.

The meeting was adjourned at 8:25 p.m.

Margaret M. Dunleavy  
Livingston County Clerk



LIVINGSTON COUNTY BOARD OF COMMISSIONERS  
REGULAR MEETING, SEPTEMBER 8, 2010  
CONFERENCE RM 1, 304 E. Grand River, Howell, MI

Meeting was called to order by the Chairperson, Maggie Jones, at 8:32 a.m.

All rose for the Pledge of Allegiance.

Roll call by the Clerk indicated the presence of a quorum as follows:

Present: Maggie Jones (1), Jim Mantey (2), David Domas (3), Ronald VanHouten (4),  
Donald S. Parker (5), Carol Griffith (7), Dennis Dolan (8), John LaBelle (9)

Absent: Steven Williams (6)

Also present: Belinda Peters (Administrator), Margaret M. Dunleavy

AGENDA. It was moved by Commissioner VanHouten to accept the agenda as amended with the addition of item number 10 from September 8, 2010 Finance Meeting. Seconded by Commissioner Mantey. MOTION CARRIED, 8-0-1 absent.

INFORMATION TECHNOLOGY: Resolution #2010-09-264 Authorizing Four (4) People From Central Dispatch And One (1) Person From EMS, To Attend The 2010 Midwest SUGA Conference From September 19-22, 2010, In Oak Brook, IL. Moved by Commissioner Van Houten. Seconded by Commissioner Griffith.

Moved by Commissioner La Belle to amend Resolution to allow for replacement employees to attend in the event someone is unable to go. Seconded by Commissioner Mantey. MOTION CARRIED, 8-0-1 absent.

FINANCE. It was moved by Commissioner Mantey to accept the Finance Committees recommendation for payment of claims dated September 8, 2010. Seconded by Commissioner Griffith. MOTION CARRIED, 8-0-1 absent.

CALL TO THE PUBLIC. No response.

ADJOURNMENT. It was moved by Commissioner Mantey that the meeting be adjourned. Seconded by Commissioner VanHouten. MOTION CARRIED, 8-0-1 absent.

The meeting was adjourned at 8:40 a.m.

Margaret M. Dunleavy  
Livingston County Clerk

RESOLUTION

NO: 2010-09-265

LIVINGSTON COUNTY

DATE: September 20, 2010

---

---

**RESOLUTION AUTHORIZING A MAINTENANCE SERVICE AGREEMENT RENEWAL FOR POWER E9-1-1 CUSTOMER PREMISE EQUIPMENT (CPE) WITH AT&T – 9-1-1 CENTRAL DISPATCH / EMERGENCY MANAGEMENT / PURCHASING / FINANCE COMMITTEE**

**WHEREAS,** the 9-1-1 Central Dispatch/Emergency Management Department Director is hereby requesting authorization to enter into a Maintenance Service Agreement renewal for Power E9-1-1 CPE with AT&T; and,

**WHEREAS,** this maintenance service agreement shall cover all components of the Power E9-1-1 CPE located at 300 S. Highlander Way, Howell, MI; and,

**WHEREAS,** the maintenance service agreement renewal is only available for a one-year term at a price of \$27,984 if perfected before October 1<sup>st</sup>, 2010; and,

**WHEREAS,** the term of this maintenance service agreement renewal shall start on November 1, 2010, and expire on October 31, 2011; and,

**THEREFORE, BE IT RESOLVED** the Livingston County Board of Commissioners hereby approves the Maintenance Service Agreement renewal for Power E9-1-1 CPE system with AT&T for the time period of November 1, 2010, through October 31, 2011, for the sum of \$27,984.

**BE IT FURTHER RESOLVED** the Chair of the Board of Commissioners is authorized to sign the Maintenance Service Agreement renewal upon review by County Civil Counsel.

#

#

#

MOVED:  
SECONDED:  
CARRIED:



**LIVINGSTON COUNTY, MICHIGAN**  
**911 CENTRAL DISPATCH/  
EMERGENCY MANAGEMENT DEPARTMENT**

---

**300 S. Highlander Way, Howell, MI 48843**  
**Phone 517.546.4620 Fax 517.546.5008**  
**Web Site: [co.livingston.mi.us](http://co.livingston.mi.us)**

## Memorandum

**To:** Finance Committee  
Livingston County Board of Commissioners

**From:** Donald T. Arbic, Director

**Date:** August 24, 2010

**Re:** Positron 9-1-1 Maintenance Contract Renewal

---

Enhanced 9-1-1 (E9-1-1) calls are delivered to a public safety answering point (PSAP), including Livingston County Central Dispatch (LVCD), carrying coded information. The codes identify the source of the call and first responder information. PSAPs must have customer premise equipment (CPE) to decode the embedded information and display it for a 9-1-1 telecommunicator.

This departments' Positron CPE is approximately 13 years old. The department has carried a 24/7 maintenance agreement on its CPE for parts and labor with AT&T since it came off warranty. Due to CPE age, AT&T will only extend a service agreement one year at-a-time. The proposed contract price for the coming year is the same as last year, \$27,984, if the agreement is perfected before October 1<sup>st</sup>, 2010. If the service agreement is not perfected by the deadline, AT&T reports it will only service the switch thereafter on a time plus material fee basis. The CPE is this department's most critical piece of equipment. It cannot function without it. Forty-odd service requests for the 9-1-1 system were submitted in the past 12 months.

This department and the Information Technology Department are working with three other counties to purchase and share new 9-1-1 CPE. However, at this writing I do not believe the new system will be on line for many months, making renewal of the service agreement a necessity.

**RESOLUTION**

**NO: 2010-09-266**

**LIVINGSTON COUNTY**

**DATE: September 20, 2010**

---

**RESOLUTION TO EXPEND A PORTION OF THE LIVINGSTON COUNTY ENERGY EFFICIENCY AND CONSERVATION BLOCK GRANT AWARD – PLANNING / INFRASTRUCTURE & DEVELOPMENT**

**WHEREAS,** the Livingston County Board of Commissioners at their May 17, 2010 meeting, accepted a grant award by the U.S. Department of Energy for an Energy Efficiency and Conservation Block Grant (EECBG) in the amount of \$740,400; and

**WHEREAS,** at this meeting Commissioners also accepted the U.S. Department of Energy (DOE) approved EECBG energy efficiency and conservation strategy for Livingston County, Michigan; and

**WHEREAS,** pending approval by DOE, architectural and mechanical engineering consulting services is an approved activity of this strategy; and

**WHEREAS,** the consulting services provided by Lindhout Associates architects will assist Livingston County Planning & Building Services departments with the replacement of boilers and HVAC equipment in various county facilities. Lindhout Associates architects will complete and coordinate cad engineering documents, bid documents, the advertisement/qualifications process, bidding, bid tabulation and review, as well as identify specific equipment for installation.

**THEREFORE BE IT RESOLVED THAT:** Livingston County Planning Department is authorized to expend \$26,300 in EECBG funds for architectural and mechanical engineering consulting services that will facilitate future activities of the Livingston County Energy Efficiency and Conservation Block Grant.

#

#

#

MOVED:

SECONDED:

CARRIED:



# Livingston County Department of Planning

Division of

HAZARD MITIGATION • PLANNING & MANAGEMENT RESEARCH • MAPPING SERVICES

## MEMORANDUM

Kathleen J. Kline-Hudson  
AICP, PEM  
Assistant Director

**TO:** Livingston County Board of Commissioners

**FROM:** Kathleen Kline-Hudson, Director

**DATE:** August 30, 2010

**SUBJECT:** EECBG Expenditure

Nancy Vorhoff  
Administrative Specialist

Robert A. Stanford  
AICP, PEM  
Principal Planner

The following resolution is to allow an expenditure of \$26,300 in Livingston County EECBG grant funds (total grant amount is \$740,400) for architectural and mechanical engineering consulting services that will assist Livingston County Planning & Building Services departments with the replacement of boilers and HVAC equipment in various county facilities. The quote for services from Lindhout Associates architects is attached for your reference.

Scott Barb  
Principal Planner

If you have any questions regarding this matter, please feel free to contact me.

### Department Information

Administration Building  
304 E. Grand River Avenue  
Suite 206  
Howell, MI 48843-2323

•  
(517) 546-7555  
Fax (517) 552-2347

•  
Web Site  
[co.livingston.mi.us](http://co.livingston.mi.us)



August 3, 2010

Livingston County Board of Commissioners
East Grand River
Howell, MI 48843

Attn: Mr. Chris Folts, Building Service Director

Re: Architecture / Engineering Services Proposal

Dear Mr. Folts,

Thank you for requesting this proposal for architecture and mechanical engineering services for multiple facilities. We are have a good deal of experience with the buildings you are proposing upgrades to and can offer you quality professional services within reasonable budgetary considerations.

Project Descriptions

- Animal Shelter - prepare design documents for energy recovery unit.
Administration Building & Historical Courthouse - prepare design documents for replacement of boilers.
Jail - Prepare design documents for replacement of boiler (oldest section of building) & roof-top duct insulation.
All County facilities - prepare design documents for temperature control upgrades.

All design documents will be prepared for public bidding. We will assist the County in the review process of the bidder's proposals. Please note that our practice of architecture does not include any expertise or control over environmentally hazardous materials in your existing building or on your site. Our service proposal does not include any analysis or abatement work of any kind. If we are made aware of any such situation, we will notify you and assist you in seeking professional advice for the given situation.

Estimated Fee for this work

Table with 2 columns: Item, Amount. Rows include Animal Shelter (\$6,734.00), Administration Building & Historical Courthouse (\$4,533.00), Jail (\$3,433.00), Temp Controls - all County facilities (\$11,600.00), and Total Fee (\$26,300.00).

TERMS AND CONDITIONS

This proposal is subject to the general terms and conditions of our multi-year contract with the County.

We hope that this is an acceptable proposal for our continued service to Livingston County. We look forward to this opportunity to help with your proposed mechanical upgrades.

Please let us know if there is any clarification we can make to this proposal. If it is acceptable, please sign below, and return it to our office.

Respectfully Submitted,

Approval to Proceed:

Handwritten signature of Michael J. Kennedy

Michael J. Kennedy, Architect, President
Lindhout Associates architects aia pc

Chris Folts, Director of Building Services
Livingston County
Date

william p. lindhout frank l. pierron piet w. lindhout robert j. king michael j. kennedy
david a. richardson michael j. o'leary bradley m. alvord john w. eckstein d. jason mcintyre

RESOLUTION

NO: 2010-09-267

LIVINGSTON COUNTY

DATE: September 20, 2010

---

---

**RESOLUTION AUTHORIZING THE PURCHASE OF A PEDIATRIC TRAINING MANNEQUIN - EMS / Health & Human Services Committee / Finance Committee**

**WHEREAS,** the EMS Department is hereby requesting authorization to purchase a Pediatric training mannequin for paramedic training; and

**WHEREAS,** the mannequin will be capable of the full spectrum of patient simulation; and

**WHEREAS,** the mannequin will meet the mandatory training needs within LCEMS and as set forth by the Washtenaw/Livingston Medical Control Authority and will provide the foundation for training center needs in the future; and

**WHEREAS,** the mannequin will be capable of wireless Bluetooth control; and

**WHEREAS,** the equipment will be purchased through Gaumard Scientific Company the per their quote #000081310-01 dated August 13, 2010 for \$55,193.79 as the sole provider of the equipment; and

**WHEREAS,** District One Regional Medical Response Coalition is contributing \$30,000.00; and

**WHEREAS,** EMS is going to contribute the remainder of the cost, \$25,193.79; and

**WHEREAS,** funding for same is available in the EMS 2010 Budget; and

**WHEREAS,** this Resolution has been recommended for approval by the Purchasing Department .

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves the purchase of a Pediatric mannequin from Gaumard Scientific with District One contributing \$30,000 and EMS contributing \$25,193.79 at a total cost of \$55,193.79.

#

#

#

MOVED:  
SECONDED:  
CARRIED:



# Memorandum

**To: Livingston County Board of Commissioners**  
**From: Jeffrey R Boyd**  
**Date: 08/17/2010**  
**Re: HAL – Pediatric Training Mannequin**

---

LCEMS has been investigating the use of our training mannequins to maintain crew skills and proficiency along with expanding the knowledge base of our staff. We currently do not have an advanced training mannequin for pediatric patients at LCEMS. The only mannequin that has the capabilities we are looking for is the pediatric 5 year old HAL. After demonstrating the effectiveness of our ALS Sim Man 3G at Region 1's disaster scenario/event we were able to secure \$30,000 in funding from Region 1 for the purpose of obtaining a similar pediatric training mannequin.

HAL will have the following:

- Remote use capabilities with prospective video skill feedback.
- Life like functions including pupil response, respirations, abdominal distention, reactions to medications both delivered and allergic to, Pediatric Advanced Life Support scenarios, ECG capabilities and many other functions.
- The mannequin will also have direct CPR feedback.
- The ability to remotely and wirelessly control all functions

After extensive research and evaluation we are confident in recommending the pediatric HAL training mannequin for all of our pediatric training needs.

If you have any questions regarding this matter please contact me.



**August 17, 2010**

**To: John Waters, Livingston County EMS**

**From: D1RMRC**

**Dear John,**

**The D1RMRC Pre-hospital workgroup approved the recommendation to fund up to \$30,000 for a Pediatric Simulation training mannequin. It is proposed as a cost sharing project with Livingston County EMS that will facilitate emergency preparedness pediatric practical credits for EMS and training for all health care personnel throughout Region 1. This proposal was also approved by our Planning Board and the Office of Public Health Preparedness (OPHP). Being this is at the end of the fiscal year, it may be moved into the next fiscal year. On behalf of D1RMRC, we are excited for this cooperative partnership on this vital training tool.**

**KD Edwards DO  
Region 1 Medical Director  
5020 Northwind, East Lansing, MI., 48823**



RESOLUTION

NO: 2010-09-268

LIVINGSTON COUNTY

DATE: September 20, 2010

---

---

**RESOLUTION APPROVING A CONTRACT BETWEEN LIVINGSTON COUNTY AND THE HURON RIVER WATERSHED COUNCIL PURSUANT TO THEIR PROPOSAL FOR THE PERFORMANCE OF WATERSHED PLANNING SERVICES ASSOCIATED WITH PHASE II STORM WATER PERMIT REGULATIONS - DRAIN COMMISSIONER**

**WHEREAS,** the Clean Water Act of 1972 established the National Pollution Discharge Elimination System (NPDES); and

**WHEREAS,** 1987 amendments to the Clean Water Act require the US Environmental Protection Agency to develop a phased approach to regulating storm water under NPDES; and

**WHEREAS,** Phase II Rules were signed in 1997 to address storm water discharges from construction activities, light industrial activities, and small municipal separate storm sewer systems (MS4s) in urbanized areas; and

**WHEREAS,** 2000 Census has determined that significant areas of Livingston County meet the definition of an Urbanized Area; and

**WHEREAS,** the designated communities have completed the permit application stage in compliance with the August 1, 2008 deadline for all collaborating Livingston County Phase II watershed participants; and

**WHEREAS,** affected communities have expressed the continued desire to work collaboratively with the County to reduce implementation costs; and

**WHEREAS,** the Livingston County Drain Commissioner has obtained a proposal from the Huron River Watershed Council to assist in watershed planning services associated with Phase II Storm Water Regulations for the years 2010-2013; and

**WHEREAS,** the initial contract expired May 2010, and the new contract will cover the remainder of the permit term to April 1, 2013; and

**WHEREAS,** participating communities will pay a pro-rata share of the proposed contract.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby agrees to enter into an agreement with the Huron River Watershed Council, pursuant to their proposal dated June 28, 2010, in the amount estimated at \$125,282, for Phase II Storm Water Permit Assistance.

**BE IT FURTHER RESOLVED** that work associated with the individual communities will commence only after an agreement is executed between the County and local units, designating the apportionment of costs among communities.

**BE IT FURTHER RESOLVED** that the Livingston County Drain Commissioner shall initiate the steps necessary to meet the Phase II Permit Regulations for communities participating in the joint Phase II Initiative.

**BE IT FURTHER RESOLVED** that the Chairman of the Board of Commissioners be authorized to sign the above-referenced contract upon review and approval of Civil Counsel.

#

#

#

MOVED:  
SECONDED:  
CARRIED:



## Memorandum

**To: Livingston County Board of Commissioners**  
**From: Brian Jonckheere, Drain Commissioner**  
**Date: 7/20/2010**  
**Re: Renewal of Huron River Watershed Council contract for Phas**  
**Stormwater Permit Services**

---

The following resolution is offered to allow for the continued work and collaboration by communities affected by the Federal Phase II storm water regulations in Livingston County. Per the provisions under the Clean Water Act, all affected communities must implement the actions defined in the watershed plan developed by Livingston County communities.

Execution of the following resolution will allow Livingston County to continue to act as a clearinghouse for implementation expenses and facilitator contracts. The result is a collaborative unit that can purchase necessary items and services in bulk, thus reducing the overall expense to the various communities. This collaborative approach will ultimately prevent duplication of effort among communities and save money in the process. Furthermore, this unprecedented extent of intergovernmental cooperation in Livingston County represents a unique opportunity to demonstrate the effectiveness of collaborative partnerships among governments.

This resolution authorizes a contract with the Huron River Watershed Council (HRWC), pursuant to their proposal (attached), to facilitate the implementation phase of the Phase II requirements. This would include meeting facilitation, aiding with the DEQ permitting process and support of grant writing initiatives. This contract also allows Livingston County to act as a pass through for costs associated with the consultant (HRWC) working on the project. Livingston County will contract with the Huron River Watershed Council for services in support of the compliance phase. These costs will be billed to each of the communities, and Road Commission, based on the allocation terms in the contract.

Note: A standard form short-form agreement (approved by legal counsel) will be used with each proposal.

If you have any questions regarding this matter please contact me.

RESOLUTION

NO: 2010-09-269

LIVINGSTON COUNTY

DATE: September 20, 2010

---

---

**RESOLUTION AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT ALLOWING LIVINGSTON COUNTY TO BILL PARTNERING COMMUNITIES FOR PHASE II STORM WATER PERMIT IMPLEMENTATION COSTS - Drain Commissioner / Infrastructure & Development Committee / Finance Committee**

- WHEREAS,** the units of government partnering to comply with NPDES Phase II Regulations have become known as The Livingston County Watershed Advisory Group; and
- WHEREAS,** it is the intent of the partnering communities to take a collaborative approach to Phase II compliance in order to reduce cost and duplication of effort; and
- WHEREAS,** the Livingston County Drain Commissioner was authorized by the Livingston County Board of Commissioners to assist the Phase II partnering communities to comply with the Phase II permit application process; and
- WHEREAS,** all Livingston County Phase II partners must implement certain activities to comply with NPDES Phase II regulations; and
- WHEREAS,** the Livingston County Drain Commissioner has proposed an intergovernmental agreement with the watershed group to authorize activities necessary to comply with the Phase II requirements; and
- WHEREAS,** the proposed agreements contains cost allocations for each activity that was adopted by the group to fulfill their NPDES Phase II; and
- WHEREAS,** the amount of \$18,000 to cover the County's allocation of cost for fiscal year 2011 has already been budgeted with the office of the Drain Commissioner.
- THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby agrees to enter into an intergovernmental agreement with participating communities for the purpose of fulfilling NPDES Phase II storm water permit requirements;
- BE IT FURTHER RESOLVED** that the Livingston County Board of Commissioners authorizes the Livingston County Drain Commissioner to proceed to cooperate and assist affected communities.
- BE IT FURTHER RESOLVED** that the Chairman of the Board of Commissioners be authorized to sign the above-referenced contracts upon review of Civil Counsel.

#

#

#

MOVED:  
SECONDED:  
CARRIED:



**LIVINGSTON COUNTY, MICHIGAN**  
**LIVINGSTON COUNTY DRAIN COMMISSIONER**

---

2300 E. Grand River Ave  
Phone 517.546.0040 Fax 517.545.9658  
Web Site: [co.livingston.mi.us](http://co.livingston.mi.us)

## Memorandum

**To: Livingston County Board of Commissioners**  
**From: Brian Jonckheere, Drain Commissioner**  
**Date: 8/11/2010**  
**Re: Intergovernmental Contract for Phase II Watershed Activities**

---

The following resolution is offered to allow for the continued work and collaboration by communities affected by the Federal Phase II storm water regulations in both the Shiawassee and Huron River watersheds. Per the provisions under the Clean Water Act, all affected communities must implement the actions defined in the watershed plan developed by Livingston County communities.

Execution of the attached resolution will allow Livingston County to continue to act as a clearinghouse for implementation expenses and facilitator contracts. The result is a collaborative unit that can purchase necessary items and services in bulk, thus reducing the overall expense to the various communities. This collaborative approach will ultimately prevent duplication of effort among communities and save money in the process. Furthermore, this unprecedented extent of intergovernmental cooperation in Livingston County represents a unique opportunity to demonstrate the effectiveness of collaborative partnerships among governments.

This resolution authorizes a collaborative agreement between Livingston County and the other participating communities (Brighton Twp., City of Brighton, Village of Pinckney, Livingston County Road Commission) for the passing through of implementation costs under the watershed plan. Effectively, this agreement would allow Livingston County to purchase items and services related to implementation (such as educational materials, consultants etc.) and to bill the other units of government for their portion of the costs. Purchasing these items in bulk will allow us to save a great deal of money, as opposed to a piecemeal approach.

Note: A standard form short-form agreement (approved by legal counsel) will be used with each proposal.

If you have any questions regarding this matter please contact me.

RESOLUTION

NO: 2010-09-270

LIVINGSTON COUNTY

DATE: September 20, 2010

---

---

**RESOLUTION TO AUTHORIZE INTERGOVERNMENTAL TRANSFER TO THE STATE OF MICHIGAN - Department of Public Health / Health & Human Services Committee**

**WHEREAS,** the County of Livingston is committed to supporting programs that provide access to appropriate health care services for low-income residents of Livingston County; and

**WHEREAS,** the Federal government has approved Michigan's Medicaid State Plan Amendment TN No. 05-13, effective June 1, 2006, which creates an "Indigent Care Agreements Pool" for hospitals qualifying for Medicaid Disproportionate share ("DSH") payments to receive DSH payments under the Indigent Care Agreements Pool so long as: (a) the hospital has an Indigent Care Agreement with a local health care entity, such as Ingham Health Plan Corporation d/b/a Livingston Health Plan; and (b) the Indigent Care Agreement stipulates that direct or indirect health care services be provided to low-income patients with special needs who are not covered under other public or private health care programs; and

**WHEREAS,** Ingham Health Plan Corporation d/b/a Livingston Health Plan's purposes include promoting, organizing, managing and administering programs to create a system for providing or arranging and paying for health care services in a cost effective manner for persons unable to pay for such health care services; and

**WHEREAS,** Ingham Health Plan Corporation d/b/a/ Livingston Health Plan has entered into an Indigent Care Agreement with one or more qualifying hospital(s), requiring Ingham Health Plan Corporation d/b/a/ Livingston Health Plan to directly or indirectly operate a program of arranging and paying for health care to low-income individuals with special needs who are not covered under other public or private health care programs and who are unable to pay for such services; and

**WHEREAS,** both the Federal government and the State of Michigan participate in the financing of the Indigent Care Agreements Pool, with the Federal government matching the State's portion pursuant to the Federal medical assistance percentage formula; and

**WHEREAS,** certain intergovernmental transfers of public funds from Livingston County may be made to the State of Michigan to be used as the State's share in claiming the Federal match.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorizes the County Treasurer and the Financial Officer to implement intergovernmental transfers in an annualized amount of \$500,000, to the State of Michigan for the purpose of participating in the financing of the non-federal share of DSH payments made under the Indigent Care Agreements

Pool to be paid to qualifying hospitals who have signed Indigent Care Agreements with Ingham Health Plan Corporation d/b/a Livingston Health Plan, so long as Ingham Health Plan Corporation d/b/a Livingston Health Plan maintains a current Indigent Care Agreements with those hospital(s).

**BE IT FURTHER RESOLVED** that the intergovernmental transfer is authorized once the following condition is in place:

The Ingham Health Plan Corporation d/b/a Livingston Health Plan has an Indigent Care Agreement currently in effect with one or more qualifying hospital(s).

**BE IT FURTHER RESOLVED** that this Resolution shall be effective as of October 1, 2010 through September 30, 2011.

#

#

#

MOVED:

SECONDED:

CARRIED:





**LIVINGSTON COUNTY, MICHIGAN**  
**DEPARTMENT OF PUBLIC HEALTH**

---

**Enter Address Here**  
**Phone** Enter Phone    **Fax** Enter FAX  
**Web Site:** [co.livingston.mi.us](http://co.livingston.mi.us)

## Memorandum

**To: Livingston County Board of Commissioners**  
**From: Ted Westmeier**  
**Date: 08-23-10**  
**Re: RESOLUTION TO AUTHORIZE INTERGOVERNMENTAL  
TRANSFER TO THE STATE OF MICHIGAN - DEPARTMENT OF  
PUBLIC HEALTH**

---

For the past six years the Livingston County Board of Commissioners approved sending an intergovernmental transfer of \$500,000 annually to the State of Michigan to support the Michigan Medicaid Disproportionate Share Hospital (DSH) payments supported by Indigent Care Agreements between hospitals and the Livingston Health Plan.

There are currently 1,100 individuals enrolled in the Livingston Health Plan Part B. This coverage provides basic care, specialty care, generic pharmacy and laboratory testing services for individuals at or below 150% poverty that are not covered by any other governmental or private plan. It is anticipated that we can expand the enrollment to 1,300 participants.

The Livingston Health Plan is a d/b/a under the Ingham Health Plan. There is an advisory committee that provides direction and recommendations as to coverage limitations, enrollment, etc. Belinda Peters and I are both members of the advisory committee.

If you have any questions regarding this matter please contact me.

RESOLUTION

NO: 2010-09-271

LIVINGSTON COUNTY

DATE: September 20, 2010

---

---

**RESOLUTION TO AUTHORIZE AGREEMENTS WITH THE INGHAM HEALTH PLAN CORPORATION D/B/A LIVINGSTON HEALTH PLAN - DEPARTMENT OF PUBLIC HEALTH / HEALTH & HUMAN SERVICES COMMITTEE**

**WHEREAS,** the Ingham Health Plan Corporation d/b/a Livingston Health Plan has contracted with Livingston County Department of Public Health to purchase health care services to serve low income Livingston County residents, including hearing and vision screening, outreach services, communicable disease services and public health community nursing services; and

**WHEREAS,** the Ingham Health Plan Corporation d/b/a Livingston Health Plan has contracted with Livingston County to assure mechanisms exist to determine eligibility and to enroll persons into the Livingston Health Plan.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners authorizes a renewal of the contract with the Ingham Health Plan Corporation d/b/a Livingston Health Plan whereby the Public Health Department will provide hearing and vision screening, outreach services, communicable disease services, public health community nursing services for \$390,747 enrollment services to the targeted population for \$35,000, dental services through VINA dental program for \$27,166 and mental health services through Community Mental Health for \$30,000.

**BE IT FURTHER RESOLVED** that the Financial Officer is authorized to adjust the 2010/2011 budgets of the Livingston County Department of Public Health to implement this resolution.

**BE IT FURTHER RESOLVED** that the Board Chairperson is authorized to sign the contracts authorized in this resolution after review by the County legal counsel.

#

#

#

**MOVED:**

**SECONDED:**

**CARRIED:**



# Memorandum

**To: Livingston County Board of Commissioners**  
**From: Ted Westmeier**  
**Date: 08-23-2010**  
**Re: RESOLUTION TO AUTHORIZE AGREEMENTS WITH THE  
INGHAM HEALTH PLAN CORPORATION D/B/A  
LIVINGSTON HEALTH PLAN - Department of Public Health**

---

For the past six years the Livingston County Board of Commissioners approved entering into a contract with Ingham Health Plan d/b/a Livingston Health Plan to provide public health services for area residents and enrollment and outreach services for the Livingston Health Plan. The contract for fiscal year 2010/11 is for \$390,747 for public health services, \$35,000 for enrollment services, dental services through VINA dental program for \$27,166 and mental health services through Community Mental Health for \$30,000.

.

If you have any questions regarding this matter please contact me.

RESOLUTION

NO: 2010-09-272

LIVINGSTON COUNTY

DATE: September 20, 2010

**RESOLUTION TO AUTHORIZE AGREEMENT FOR THE DELIVERY OF COMPREHENSIVE HEALTH SERVICES FOR THE PERIOD OF OCTOBER 1, 2010 THROUGH SEPTEMBER 30, 2011 - Department of Public Health**

**WHEREAS,** the Livingston County Department of Public Health has determined a need for provision of the delivery of comprehensive health services; and

**WHEREAS,** these services are basic, required and allowable health services under Act 368 Public Acts of 1978, and individual categorical contractual services; and

**WHEREAS,** the Michigan Department of Community Health provides a contractual relationship to partially reimburse Livingston County for the following health services which represent an initial appropriation that may be revised by future amendment:

Local Public Health Operating - MDCH .....	\$281,181
Local Public Health Operating - MDA .....	113,367
Local Public Health Operating – MDEQ – Drinking Water .....	104,259
Local Public Health Operating - MDEQ – On-Site Sewage.....	142,302
Women, Infants & Children .....	277,935
Maternal & Child Health .....	39,490
Vaccine Quality Assurance .....	9,606
Immunization IAP .....	75,063
Immunization Field Rep.....	5,000
Immunization Reaching More Children & Adults.....	17,580
Children’s Special Health Care Services (CSHCS) .....	80,000
Bioterrorism Emergency Preparedness .....	153,427
Bioterrorism Cities Readiness Initiatives .....	61,257
Tobacco - ARRA .....	17,000
TOTAL .....	<u>\$1,377,467</u>

**WHEREAS,** the Michigan Department of Community Health may propose future amendments for the purpose of revising the funding or terms of the Agreement.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorizes an Agreement with the Michigan Department of Community Health for the delivery of comprehensive health services in Livingston County during the period of October 1, 2010 through September 30, 2011.

**BE IT FURTHER RESOLVED** that \$1,377,467 shall be allocated to the Health Fund Account 221 to support the provisions of the Comprehensive Health Services Agreement authorized herein.

**BE IT FURTHER RESOLVED** that the Chair of the Livingston County Board of Commissioners be authorized to sign the above-referenced Agreement upon review by Civil Counsel.

**BE IT FURTHER RESOLVED** that the Chair of the Board of Commissioners be authorized to sign future amendments for monetary and contract language adjustments of the above-referenced Agreement upon review by Civil Counsel.

**BE IT FURTHER RESOLVED** that any deletions or additions of programs shall require Board approval.

#

#

#

MOVED:  
SECONDED:  
CARRIED:



**LIVINGSTON COUNTY, MICHIGAN**  
**DEPARTMENT OF PUBLIC HEALTH**

---

**2300 E. Grand River Ave**  
**Phone** Enter Phone    **Fax** Enter FAX  
**Web Site:** [co.livingston.mi.us](http://co.livingston.mi.us)

## Memorandum

**To: Livingston County Board of Commissioners**  
**From: Ted Westmeier**  
**Date: 08-23-2010**  
**Re: RESOLUTION TO AUTHORIZE AGREEMENT FOR THE DELIVERY**  
**OF COMPREHENSIVE HEALTH SERVICES FOR THE PERIOD OF**  
**OCTOBER 1, 2010 THROUGH SEPTEMBER 30, 2011**

---

The attached resolution establishes continuation of the agreement with the Michigan Department of Community Health for the delivery of comprehensive health services. The MDCH provides funding to partially reimburse the county for services covered in the agreement. This resolution establishes the agreement for the period October 1, 2010 through September 30, 2011.

If you should have any questions prior to consideration of this request at the next committee meeting, please feel free to contact me at the 552-6801

**RESOLUTION**

**NO: 2010-09-273**

**LIVINGSTON COUNTY**

**DATE: September 20, 2010**

---

---

**RESOLUTION APPOINTING THE LIVINGSTON COUNTY BUILDING OFFICIAL - COUNTY ADMINISTRATION / I&D-8.30.10 / FINANCE-9.8.10 / FULL BOARD-9.20.10**

**WHEREAS,** the Livingston County Building Department has a need to fill the vacant Building Official position as same was vacated by a retirement; and

**WHEREAS,** this position is vital to the continuation of State-mandated building inspection and plan review functions and is responsible for the administration and enforcement of the Michigan Building Code and Michigan Residential Codes, as amended (collectively the Codes); and

**WHEREAS,** code enforcement services have been provided by Mr. James Rowell, for the past Six (6) months; via an Intergovernmental Agreement with the City of Brighton; and

**WHEREAS,** Jim Rowell has proven expertise and skills and has performed those duties and responsibilities in an exemplary and professional manner; and

**WHEREAS,** Jim Rowell has Twenty (20) plus years of experience in the building trade and meets the criteria to fulfill the duties and responsibilities of the Livingston County Building Official; and

**WHEREAS,** the Livingston County Board of Commissioners is dedicated to a properly functioning Building Inspection Department, administered by a full-time employee, that will serve the current and future needs of Livingston County; and

**WHEREAS,** this Resolution has been reviewed and recommended for approval by the Infrastructure & Development Committee.

**THEREFORE BE IT RESOLVED** that Livingston County Board of Commissioners hereby appoints **JAMES ROWELL** as the Livingston County **BUILDING OFFICIAL** at Grade P, Step 2: \$69,728.63 and authorizes four (4) weeks of vacation, effective upon approval of this resolution.

# # #

MOVED:

SECONDED:

CARRIED:



# LIVINGSTON COUNTY, MICHIGAN

## LIVINGSTON COUNTY ADMINISTRATION

304 E. Grand River Avenue - Suite 202  
Howell MI 48843

TEL: (517) 546-3669  
FAX: (517) 546-7266  
E-MAIL: [bpeters@co.livingston.mi.us](mailto:bpeters@co.livingston.mi.us)

BELINDA M. PETERS  
County Administrator

### MEMORANDUM

**TO:** LIVINGSTON COUNTY BOARD OF COMMISSIONERS

**FROM:** BELINDA M. PETERS - COUNTY ADMINISTRATOR

**RE:** APPOINTMENT OF BUILDING OFFICIAL & TERMINATION OF AGREEMENT

**DATE:** AUGUST 31, 2010

*Belinda M. Peters*

At the end of February 2010, the Infrastructure & Development Committee supported the recommendation to enter into a temporary agreement with the City of Brighton to perform Building Official duties and enforce Michigan construction code. The long-term directive was to fill the vacant Building Official position with a full-time employee. The Board of Commissioners is dedicated to a properly functioning Building Department that will serve the future needs of Livingston County.

Mr. James Rowell has been performing these duties and responsibilities for the past six (6) months; he has proven expertise and skills. Additionally, he has over twenty (20) years of experience in the building trade and meets the criteria to fulfill the duties and responsibilities of the Livingston County Building Official. Because of his extensive knowledge and expertise in the construction field, I am recommending that Mr. James Rowell be appointed Livingston County Building Official at Grade P, Step 2: \$69,728.63 and authorizes four (4) weeks of vacation.

I have met with the City of Brighton administration staff to thank them for assisting Livingston County in our time of need. I have also offered to reciprocate. During these challenging economic times it is imperative that all local units of government share services or work cooperatively to reduce the cost of services. They will entertain a proposal to join our Building Inspection Department to provide Michigan Construction Code services to their residents; albeit, this is a policy decision that lies with each local governing body.

It is also necessary to terminate the intergovernmental agreement with the City of Brighton. The terms of the agreement requires a thirty (30) day written notice be given by either party to discontinue the agreement. Therefore, I am seeking authorization to proceed with this written notification.



The proposed timeline is:

Infrastructure & Development Committee .....	August 30 <sup>th</sup>
Finance Committee .....	September 8 <sup>th</sup>
Board of Commission Meeting.....	September 20 <sup>th</sup>
Termination Notice .....	September 21 <sup>st</sup>
End of 30 Day Termination Period.....	October 21 <sup>st</sup>

This allows for a fifty (50) day transition period.

If you have any questions or desire additional information, please feel free to contact me. I will be at the Infrastructure & Development Committee Meeting to answer any questions at that time.



RESOLUTION

NO: 2010-09-274

LIVINGSTON COUNTY

DATE: September 20, 2010

---

---

**RESOLUTION AUTHORIZING THE 30-DAY NOTICE OF TERMINATION OF THE INTERGOVERNMENTAL AGREEMENT FOR BUILDING OFFICIAL SERVICES - COUNTY ADMINISTRATION / I&D-8.30.10 / FINANCE-9.8.10 / FULL BOARD-9.20.10**

**WHEREAS,** the Livingston County Building Department had a need to fill the vacant Building Official position as same was vacated by a retirement; and

**WHEREAS,** this position is vital to the continuation of State-mandated building inspection and plan review functions and responsible for the administration and enforcement of the Michigan Building and Michigan Residential Codes, as amended; and

**WHEREAS,** in March 2010 Livingston County entered into an intergovernmental agreement with the City of Brighton for Building Officials Services, to provide a short-term solution for the administration of the Livingston County Building Department; and

**WHEREAS,** the Six (6) month term expires the beginning of September and a Thirty (30) day written notice to discontinue the Agreement is required; and

**WHEREAS,** the Livingston County Board of Commissioners greatly appreciates the cooperation provided by the City of Brighton and hopes to continue this collaborative relationship in the future. During these challenging economic times it is imperative for local units of government to collaborate for service delivery; and

**WHEREAS,** the Livingston County Board of Commissioners is dedicated to a properly functioning Building Inspection Department, administered by a full-time employee, that will serve the current and future needs of Livingston County; and

**WHEREAS,** this Resolution has been reviewed and recommended for approval by the Infrastructure & Development Committee.

**THEREFORE BE IT RESOLVED** that Livingston County Board of Commissioners authorizes the Thirty (30) day written notice to discontinue the Intergovernmental Agreement with the City of Brighton and sends sincere gratitude for their quick response and collaborative efforts during our time of need.

#

#

#

MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO: 2010-09-275

LIVINGSTON COUNTY

DATE: September 20, 2010

---

---

**RESOLUTION APPROVING A NEIGHBORHOOD STABILIZATION PROGRAM GRANT APPLICATION TO THE MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY**

**WHEREAS,** June 17, 2010, the Michigan State Housing Development Authority (MSHDA) issued a request for proposals for Fast Track Neighborhood Stabilization Program (NSP-1) eligible projects, and

**WHEREAS,** the County of Livingston contains several eligible census block group location areas with a HUD-calculated high foreclosure risk score, and is therefore qualified to apply for NSP-1 funds without required matching funds, and

**WHEREAS,** the Livingston County Planning and Building Departments identified an eligible use of \$27,500 in funding for the demolition of two blighted residential structures in the City of Howell, and

**WHEREAS,** Livingston County Planning and Building Departments have the expertise to administer this NSP-1 grant activity if funding is approved, and

**WHEREAS,** at their August 30, 2010 meeting, the Infrastructure and Development Committee approved in concept, the Fast Track Neighborhood Stabilization Program application to the Michigan State Housing Development Authority, subject to the approval of the Livingston County Board of Commissioners, and

**WHEREAS,** the Infrastructure and Development Committee is requesting approval of the Livingston County Board of Commissioners to submit a Fast Track Neighborhood Stabilization Program grant application to the Michigan State Housing Development Authority, and

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners approves submission of a Fast Track Neighborhood Stabilization Program application to the Michigan State Housing Development Authority in the amount of \$27,500.

**BE IT FURTHER RESOLVED** that the Board of Commissioners hereby authorizes the Chairman to sign the Application and any subsequent Grant Agreement upon the approval and review of civil counsel.

#

#

#

MOVED:

SECONDED:

CARRIED:



# Livingston County Department of Planning

Division of

HAZARD MITIGATION • PLANNING & MANAGEMENT RESEARCH • MAPPING SERVICES

## MEMORANDUM

**Kathleen J. Kline-Hudson**  
AICP, PEM  
Assistant Director

**TO:** Livingston County Board of Commissioners

**FROM:** Kathleen Kline-Hudson, Director

**DATE:** August 30, 2010

**SUBJECT:** Fast Track Neighborhood Stabilization Program (NSP-1) grant application

**Nancy Vorhoff**  
Administrative Specialist

The following resolution is for the submission of a \$27,500 Fast Track Neighborhood Stabilization Program grant application to the Michigan State Housing Development Authority for the demolition of two (2) bighted residential structures in the City of Howell.

If you have any questions regarding this matter, please feel free to contact me.

**Robert A. Stanford**  
AICP, PEM  
Principal Planner

**Scott Barb**  
Principal Planner

### Department Information

Administration Building  
304 E. Grand River Avenue  
Suite 206  
Howell, MI 48843-2323

●  
(517) 546-7555  
Fax (517) 552-2347

●  
Web Site  
[co.livingston.mi.us](http://co.livingston.mi.us)

**RESOLUTION**

**NO: 2010-09-276**

**LIVINGSTON COUNTY**

**DATE: September 20, 2010**

---

---

**RESOLUTION AUTHORIZING THE SHERIFF DEPARTMENT AND THE COUNTY OF LIVINGSTON TO APPLY FOR AND ENTER INTO CONTRACT WITH THE STATE OF MICHIGAN, OFFICE OF HIGHWAY SAFETY PLANNING FOR FISCAL YEAR 2011 SECONDARY ROAD PATROL AND TRAFFIC ACCIDENT PREVENTION PROGRAM GRANT.**

**WHEREAS,** the Livingston County Sheriffs' Department wishes to continue the operation of the Secondary Road Patrol and Traffic Accident Prevention Program for state fiscal year 2011; and

**WHEREAS,** the County of Livingston will be receiving up to \$103,200.00 in reimbursement funds from the State of Michigan, Office of Highway Safety Planning for participation in the 2011 Secondary Road Patrol and Accident Prevention Program; and

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves the submission of application to enter into a contract with the State of Michigan, Office of Highway Safety Planning wherein Livingston County will receive a maximum of \$103,200.00 in State reimbursement funds effective October 1, 2010 through September 30, 2011; and

**BE IT FURTHER RESOLVED** that the Chairman of the Livingston County Board of Commissioners be authorized to sign the above referenced application and any other related contract documents that may be required upon review and approval of civil counsel.

# # #

Moved:  
Seconded:  
Carried:



**LIVINGSTON COUNTY SHERIFF DEPARTMENT**

**150 S. Highlander Way  
Howell, Michigan 48843-2323  
(517) 546-2440 ext. 7983**

**[djakrzewskj@co.livingston.mi.us](mailto:djakrzewskj@co.livingston.mi.us)**

DATE: August 22, 2010

TO: Livingston County Board of Commissioners

FROM: Lt. Don Jakrzewski

RE: 2011 Secondary Road Patrol Grant offered by the State of Michigan Office of Highway Safety Planning

Livingston County Sheriff Department has been invited to participate in the State of Michigan, Office of Highway Safety Planning Secondary Road Patrol and Accident Prevention Program grant for State fiscal year 2011.

The State of Michigan, Office of Highway Safety Planning has offered Livingston County Sheriff Department up to \$103,200.00 in state reimbursement funds for participation in the program.

The main purpose of the program is to increase traffic enforcement on secondary roads within Livingston County thereby reducing the number of traffic accidents. The Livingston County Sheriff Department has participated in the Secondary Road Patrol and Accident Prevention Program for a number of years in the past. I am requesting that the Board of Commissioners support the submission of the application and enter into contract with the State of Michigan, Office of Highway Safety Planning for fiscal year 2011. Your support will allow the Sheriff Department to continue a vital service to our County.