

# Board of Commissioners

10/4/2010

304 E. Grand River Ave., Howell MI

7:30 PM

## AGENDA

1. **CALL MEETING TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **CORRESPONDENCE**  
Resolution from Hillsdale County
5. **CALL TO THE PUBLIC**
6. **APPROVAL OF MINUTES**  
Minutes dated: September 20, 2010  
Minutes dated: September 22, 2010
7. **APPROVAL OF AGENDA**
8. **REPORTS**
9. **RESOLUTIONS FOR CONSIDERATION:**

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**2010-10-277 Administration**  
RESOLUTION TO MODIFY THE NON-UNION EMPLOYEES, ELECTED OFFICIALS AND JUDGES HEALTH PLAN AND OTHER BENEFITS FOR 2011 FISCAL YEAR

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**2010-10-278 LETS**  
RESOLUTION AUTHORIZING LETTER OF AGREEMENT FOR TRANSPORTATION SERVICES BETWEEN THE LIVINGSTON COMMUNITY MENTAL HEALTH AUTHORITY AND L.E.T.S. - L.E.T.S./General Government

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**2010-10-279 Equalization**  
RESOLUTION FOR THE ELIMINATION OF THE TAX BILLING SERVICES PROVIDED BY THE EQUALIZATION DEPARTMENT.

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**2010-10-280 Building Services**  
RESOLUTION AUTHORIZING CONCRETE REPLACEMENT - Building Services/ General Government

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**2010-10-281 Central Dispatch**  
RESOLUTION AUTHORIZING APPOINTMENT TO MID-MICHIGAN 9-1-1 CONSORTIUM BOARD AND APPROVAL OF BYLAWS – 9-1-1 CENTRAL DISPATCH / EMERGENCY MANAGEMENT / INFORMATION TECHNOLOGY / PUBLIC SAFETY COMMITTEE / FINANCE

COMMITTEE / BOARD OF COMMISSIONERS

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**2010-10-282**      **Information Technology**  
RESOLUTION AUTHORIZING ISSUANCE OF A PURCHASE ORDER FOR THE PURCHASE OF BLADE SERVERS FOR THE INFORMATION TECHNOLOGY DEPARTMENT FROM CDWG, ING.- INFORMATION TECHNOLOGY

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**2010-10-283**      **Information Technology**  
RESOLUTION TO AMEND RESOLUTION # 2010-01-035 WHICH AUTHORIZED THE ISSUANCE OF A BLANKET PURCHASE ORDER FOR CDWG, INC. FOR CONTRACT SERVICES FOR THE INFORMATION TECHNOLOGY DEPARTMENT - INFORMATION TECHNOLOGY

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**2010-10-284**      **Information Technology**  
RESOLUTION AUTHORIZING ISSUANCE OF A PURCHASE ORDER TO TRITECH EMERGENCY MEDICAL SYSTEMS, INC. FOR SWEET SOFTWARE MAINTENANCE FOR THE LIVINGSTON COUNTY EMS DEPARTMENT - INFORMATION TECHNOLOGY /GENERAL GOVERNMENT/FINANCE COMMITTEE

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**2010-10-285**      **Airport**  
RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD AND ENTER INTO AN AGREEMENT WITH FONSON, INCORPORATED OF BRIGHTON, MICHIGAN TO PROVIDE SNOW REMOVAL SERVICES FOR THE 2010/11 TO 2012/13 SNOW SEASONS -- AIRPORT

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**2010-10-286**      **Airport**  
RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD AND ENTER INTO GRANT AGREEMENT NO. 2010-0323 WITH THE MICHIGAN DEPARTMENT OF TRANSPORTATION FOR LAND ACQUISITION COSTS (CONDEMNATION OF AVIGATION EASEMENTS) FOR PARCELS E52 AND E59 -- AIRPORT

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**2010-10-287**      **Jail**  
RESOLUTION AUTHORIZING THE BOARD OF LIVINGSTON COUNTY TO APPROVE OPTION B OF THE DIVERTED FELON REIMBURSEMENT PROGRAM

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**10.      CALL TO THE PUBLIC**

**11.      ADJOURNMENT**

**NOTE:** The Call to the Public appears twice on the Agenda: once at the beginning and once at the end. Anyone wishing to address the Board may do so at these times.

10-089

September 28, 2010

**TO THE HONORABLE BOARD OF COMMISSIONERS:**

**Whereas**, HB 5882 mandates an increase of \$7.00 per child per day in the Juvenile Justice Residential Programs (detention facilities) and

**Whereas**, counties would be required to pay half of this increase and

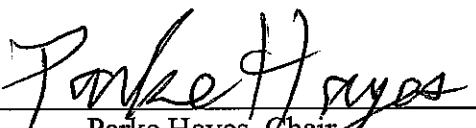
**Whereas**, the cost of this increase is estimated at \$1.3 million each to the state and the counties and

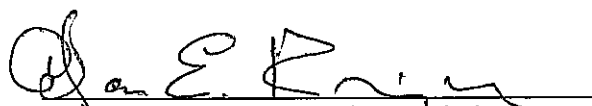
**Whereas**, no reason has been given for the proposed increase,

**Therefore be it resolved**, that the Hillsdale County Board of Commissioners hereby opposes this proposed increase for residential facilities as it is nothing more than another unfunded mandate, and urges the state to eliminate this proposed issue.

**Be it further resolved**, that copies of this resolution be sent to Governor Jennifer Granholm, Senator Cameron Brown and Representative Kenneth Kurtz, the Michigan Association of Counties and the 82 counties.

Respectfully submitted:

  
\_\_\_\_\_  
Parke Hayes, Chair  
Public Safety/Judiciary

  
\_\_\_\_\_  
Alan E. Ringenberg, Chair  
Board of Commissioners

APPROVED BY THE BOARD OF COMMISSIONERS ON SEPTEMBER 28, 2010

LIVINGSTON COUNTY BOARD OF COMMISSIONERS  
REGULAR MEETING, September 20, 2010  
COMMISSIONERS CHAMBERS, 304 E. Grand River, Howell, MI

The meeting was called to order by the Chairperson, Maggie Jones, at 7:30 p.m.

All rose for the Pledge of Allegiance.

Roll call by the Clerk indicated the presence of a quorum as follows:

Present: Maggie Jones (1), Jim Mantey (2), David Domas (3), Ronald VanHouten (4),  
Donald Parker (5), Carol Griffith (7), Dennis Dolan (8), John LaBelle (9)

Absent: Steven Williams (6)

Also present: Peter Cohl (Counsel), Don Arbic (Emergency Management), Chris Folts  
(Building and Grounds), Jeff Boyd (Ambulance), Ted Westmeier (Health Dept.),  
Kathleen Kline Hudson (Planning), Brian Jonckheere (Drain), Dianne Hardy  
(Treasurer), Belinda Peters (Administrator), Darren Speer (Finance),  
Lt. Jakrzewski (Sheriff), Margaret M. Dunleavy, Deborah Warden

Correspondence. It was moved by Commissioner Dolan to accept and place on file the  
correspondence from Midland, Oceana and Lenawee Counties. Seconded by Commissioner  
Griffith. MOTION CARRIED, 8-0-1 absent.

Call To The Public. Dane Morris, Democratic Candidate for District 3, inquired about the  
passing out of materials at a Hartland polling place at the August election. He stated that he  
was informed that all materials must state who is paying for those materials. Commissioner  
Domas was handing out business cards at the same polling place and he is inquiring if this is  
acceptable or not.

Commissioner Domas introduced Carmen and Noel Eddy from 4-H. The girls thanked  
Commissioner Domas for purchasing their lambs at the Fowlerville Fair.

Commissioner LaBelle moved that an Attorney General's opinion be asked for regarding the  
business cards issue at Hartland polling place. Seconded by Commissioner Mantey.  
MOTION CARRIED, 8-0-1 absent.

Minutes. It was moved by Commissioner Dolan to accept the minutes of the regularly  
scheduled meetings of September 7<sup>th</sup> and September 8<sup>th</sup>, as printed. Seconded by  
Commissioner Mantey. MOTION CARRIED, 8-0-1 absent.

Agenda. It was moved by Commissioner Mantey to accept the agenda, as printed. Seconded  
by Commissioner Griffith. MOTION CARRIED, 8-0-1 absent.

Reports. Commissioner LaBelle stated that he is disturbed at Legislature with the major  
reduction in tourism money.

Commissioner Parker informed the Board that the largest fuel purchase took place at the County Airport.

Commissioner Domas informed the Board that Lt. Lynch from the Sheriff Department was on WHMI speaking on the prescription drug take back program taking place on September 25<sup>th</sup>.

Commissioner Dolan stated that a fundraiser for the Faith Medical Clinic in Pinckney will be held on September 25<sup>th</sup>.

Commissioner Mantey announced that he had attended the Michigan Works! annual meeting.

Administration- Review Of Government Finance Officer Training. Darren Speer attended the GFOA training in Chicago. He stated it was very informative and thanked the Board for the opportunity to attend.

Presentation. SEMCOG-Benefits of Membership. Paul Tait and Kathleen Lomako gave a presentation on the benefits the county has received in the last year by being a SEMCOG member.

Resolutions. Commissioner Domas presented Resolution No. 2010-09-265, Resolution Authorizing A Maintenance Service Agreement Renewal For Power E9-1-1 Customer Premise Equipment (CPE) With AT&T-9-1-1 Central Dispatch, and moved its adoption. Seconded by Commissioner VanHouten. MOTION CARRIED, 8-0-1 absent.

Commissioner Mantey presented Resolution No. 2010-09-266, Resolution To Expend A Portion Of The Livingston County Energy Efficiency And Conservation Block Grant Award-Planning, and moved its adoption. Seconded by Commissioner Domas. MOTION CARRIED, 8-0-1 absent.

Commissioner Mantey presented Resolution No. 2010-09-267, Resolution Authorizing The Purchase Of A Pediatric Training Mannequin-EMS, and moved its adoption. Seconded by Commissioner Dolan. MOTION CARRIED, 8-0-1 absent.

Commissioner LaBelle presented Resolution No. 2010-09-268, Resolution Approving A Contract Between Livingston County And The Huron River Watershed Council Pursuant To Their Proposal For The Performance Of Watershed Planning Services Associated With Phase II Storm Water Permit Regulations-Drain Commissioner, and moved its adoption. Seconded by Commissioner Mantey. MOTION CARRIED, 8-0-1 absent.

Commissioner Domas presented Resolution No. 2010-09-269, Resolution Authorizing An Intergovernmental Agreement Allowing Livingston County To Bill Partnering Communities For Phase II Storm Water Permit Implementation Costs-Drain Commissioner, and moved its adoption. Seconded by Commissioner VanHouten. MOTION CARRIED, 8-0-1 absent.

Commissioner LaBelle presented Resolution No. 2010-09-270, Resolution To Authorize Intergovernmental Transfer To The State Of Michigan-Department of Public Health, and moved its adoption. Seconded by Commissioner VanHouten. MOTION CARRIED, 8-0-1 absent.

Commissioner Griffith presented Resolution No. 2010-09-271, Resolution To Authorize Agreements With The Ingham Health Plan Corporation D/B/A Livingston Health Plan-Department of Public Health, and moved its adoption. Seconded by Commissioner Dolan. MOTION CARRIED, 8-0-1 absent.

Commissioner Mantey presented Resolution No. 2010-09-272, Resolution To Authorize Agreement For Delivery Of Comprehensive Health Services For The Period Of October 1, 2010 Through September 30, 2011-Department of Public Health, and moved its adoption. Seconded by Commissioner Griffith. MOTION CARRIED, 8-0-1 absent.

Commissioner Dolan presented Resolution No. 2010-09-273, Resolution Appointing The Livingston County Building Official-County Administration, and moved its adoption. Seconded by Commissioner VanHouten. MOTION CARRIED, 8-0-1 absent.

Commissioner Dolan presented Resolution No. 2010-09-274, Resolution Authorizing The 30-Day Notice Of Termination Of The Intergovernmental Agreement For Building Official Services-County Administration, and moved its adoption. Seconded by Commissioner LaBelle. MOTION CARRIED, 8-0-1 absent.

Commissioner Domas presented Resolution No. 2010-09-275, Resolution Approving A Neighborhood Stabilization Program Grant Application To The Michigan State Housing Development Authority, and moved its adoption. Seconded by Commissioner Griffith. MOTION CARRIED, 8-0-1 absent.

Commissioner Dolan presented Resolution No. 2010-09-276, Resolution Authorizing The Sheriff Department And The County Of Livingston To Apply For And Enter Into Contract With The State Of Michigan, Office Of Highway Safety Planning For Fiscal Year 2011 Secondary Road Patrol And Traffic Accident Prevention Program Grant, and moved its adoption. Seconded by Commissioner Mantey. MOTION CARRIED, 8-0-1 absent.

Call To The Public. Commissioner LaBelle stated that he will be looking into the use of the business cards at the voting polls.

Jim Sparks thanked the Board for their support of the 4-H Program.

Adjournment. It was moved by Commissioner Mantey that the meeting be adjourned.  
Seconded by Commissioner Griffith. MOTION CARRIED, 8-0-1 absent.

The meeting was adjourned at 8:30 p.m.

Margaret M. Dunleavy  
Livingston County Clerk

LIVINGSTON COUNTY BOARD OF COMMISSIONERS  
REGULAR MEETING, September 22, 2010  
CONFERENCE RM 1, 304 E. Grand River, Howell, MI

The meeting was called to order by the Chairperson, Maggie Jones, at 9:16 a.m.

All rose for the Pledge of Allegiance.

Roll call by the Clerk indicated the presence of a quorum as follows:

Present: Maggie Jones (1), Jim Mantey (2), David Domas (3), Ronald VanHouten (4),  
Donald Parker (5), Carol Griffith (7), Dennis Dolan (8), John LaBelle (9)

Absent: Steven Williams (6)

Also present: Don Arbic (Emergency Management), Belinda Peters (Administration),  
Margaret M. Dunleavy, Deborah Warden

Call To The Public. No response.

Agenda. It was moved by Commissioner Mantey to accept the agenda, as printed. Seconded  
by Commissioner Dolan. MOTION CARRIED, 8-0-1 absent.

Finance. It was moved by Commissioner LaBelle to accept the Finance Committees  
recommendation for payment of claims dated September 22, 2010. Seconded by  
Commissioner VanHouten. MOTION CARRIED, 8-0-1 absent.

Call To The Public. No response.

Adjournment. It was moved by Commissioner LaBelle that the meeting be adjourned.  
Seconded by Commissioner Mantey. MOTION CARRIED, 8-0-1 absent.

The meeting was adjourned at 9:18 a.m.

Margaret M. Dunleavy  
Livingston County Clerk



RESOLUTION

NO: 2010-10-277

LIVINGSTON COUNTY

DATE: October 4, 2010

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**RESOLUTION TO MODIFY THE NON-UNION EMPLOYEES, ELECTED OFFICIALS, AND JUDGES HEALTH PLAN AND OTHER BENEFITS FOR 2011 FISCAL YEAR** (Personnel - Finance - Full Board)

**WHEREAS** the economy of the State of Michigan has been and is expected to continue to suffer in a recession; and

**WHEREAS** Livingston County has been forced to reduce the cost of government through restructuring, employee layoffs, benefit reductions and cost sharing; and

**WHEREAS,** to mitigate costs, the Board of Commissioners directed the following changes to the 2010 Benefits Plan pursuant to Resolutions: 2009-08-266 and 2009-10-316:

- provide new base medical plan, BCBSM Community Blue PPO4 for non-union employees, elected officials and judges
- implement cost sharing of health and dental insurance based on hours worked and date of hire
- implement a two tier wage scale for those hired on/after November 1, 2009

**WHEREAS,** National Health Reform has instituted new guidelines and requirements which must be followed when an employer provides group health insurance to its employees beginning in 2011;

**WHEREAS,** Livingston County must continue with its thoughtful approach in providing benefits now and in the future in accordance with National Health Reform;

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorizes the Human Resources Department to make the following modifications to the Non-Union Employees, Elected Officials and Judges Health Plan and Other Benefits for 2011:

1. Benefit changes effectuated by Resolutions #2009-08-266 and #2009-10-316 shall remain in full force and effect with the exception of the following:

Livingston County will provide health and dental benefits with an employee contribution structure to be implemented such that all employees shall pay a portion of the premium in 2011 for the health care and dental coverage they select, as follows:

- a. Effective January 1, 2011 – Employees shall continue to contribute 5%
  - b. Effective July 1, 2011 – Employees shall contribute 10%
2. Livingston County will partner with Blue Cross Blue Shield to implement the provisions of “non grandfathered status” to the health plans for Non Union employee, Elected Officials, and Judges under Health Reform as required by the law.

**BE IT FURTHER RESOLVED** that the interpretation and operation of the benefits outlined above are within the sole discretion of the Livingston County Board of Commissioners and the benefits outlined above may be added to, expanded, reduced, deleted, or otherwise modified by the County Board and such modifications shall be solely within the discretion of the Livingston County Board of Commissioners; and

**BE IT FURTHER RESOLVED** that all department budget appropriations will be reduced in the equivalent amount reflective of the modifications contained in this resolution; and

**BE IT FURTHER RESOLVED** that the Chair of the Livingston County Commissioners is authorized to sign any and all documents needed to effectuate these changes; and

**BE IT FINALLY RESOLVED** that this resolution supersedes all previous resolutions which would apply to the benefits plan for Non Union Employees, Elected Officials, and Judges.

# # #

**MOVED:**  
**SECONDED:**  
**CARRIED:**

# Delayed By Grandfathering

Reform Requirement	Effective Date	Delayed for Grandfathered Plan?
Specified preventive care services covered with no copayment	September 23, 2010*	YES
Extension of Section 105(h) non-discrimination rules to insured plans	September 23, 2010*	YES
New claim appeal procedures and rules	September 23, 2010*	YES
Primary care physician rules	September 23, 2010*	YES
Rules for emergency room coverage	September 23, 2010*	YES
New quality reporting requirements	Not clear	YES
Requirement to provide coverage for clinical trials	January 1, 2014*	YES
Changes to HIPAA non-discrimination rules when rewarding achievement of health factor	January 1, 2014*	YES

\* First day of first plan year on or after

# Not Delayed By Grandfathering

Reform Requirement	Effective Date	Delayed for Grandfathered Plan?
Prohibition on dollar lifetime limits	September 23, 2010*	NO
Restriction on annual dollar limits	September 23, 2010*	NO
No pre-existing condition limitation on participants under 19	September 23, 2010*	NO
Prohibition on coverage rescissions	September 23, 2010*	NO
Extension of coverage to adult children	September 23, 2010*	NO
Four page summary of benefits requirement that is culturally and linguistically appropriate	Not clear; the government will deliver model by March 2011 and employers have until March 2012 to deliver	NO
Limitation on new hire waiting periods	January 1, 2014*	NO
Elimination of annual dollar limitations for essential benefits	January 1, 2014*	NO
Prohibition of pre-existing condition limitation for all plan participants	January 1, 2014*	NO

\* First day of first plan year on or after

# REFORM *Update*

Volume One, Issue Twelve

July 2010

July 20, 2010

Health Care Reform guidelines for preventive care services were released last week by the joint agency taskforce. The guidelines provide an in-depth discussion of the requirements to cover certain preventive care services at 100% including:

- What preventive care services must be covered
- How to apply an office visit copay
- How to update the list of covered services

The regulations clearly aim to increase the use of preventive services in an effort to bend the cost curve down. Coverage for preventive care services is expanded and financial barriers removed in an effort to encourage individuals to access preventive care and health screenings appropriate for their age and health status. The regulations cite studies that found reductions in health cost through early identification and treatment of certain health conditions, as well as studies that found extending coverage to a wider range of preventive screening would save lives (although the regulations also point out that individuals must take action to get preventive care to achieve the positive benefits).

As a reminder, the preventive care service guidelines become effective on the first day of the first plan year following September 23, 2010. Grandfathered plans can choose to delay the effective date until the point grandfathered status is lost.

## **Services Required to Be Covered**

The statute set forth a very specific list of services to be covered at 100% with no cost-sharing:

- Evidence-based services rated “A” or “B” by U.S. Preventive Services Task Force
- Immunizations recommended by Advisory Committee on Immunization Practices of CDC
- For infants, children, and adolescents: evidence-informed preventive care and screenings in comprehensive guidelines from Health Resources and Services Administration
- For women: preventive care and screenings not described in point 1 but provided for in comprehensive guidelines supported by Health Resources and Service Administration
- Current recommendations of U.S. Preventive Services Task Force regarding breast cancer screening, mammography and prevention (excluding the November 2009 changes)

The regulations provide a lengthy list of preventive services required for compliance, including:

***Covered Preventive Services for Adults***

- Abdominal Aortic Aneurysm one-time screening for men of specified ages who ever smoked
- Alcohol misuse screening and counseling
- Aspirin use for men and women of certain ages
- Blood pressure screening for all adults
- Cholesterol screening for adults of certain ages or at higher risk
- Colorectal cancer screening for adults over 50
- Depression screening for adults
- Type 2 diabetes screening for adults with high blood pressure
- Diet counseling for adults at higher risk for chronic disease
- HIV screening for all adults at higher risk
- Immunization vaccines for adults – doses, as well as recommended ages and populations vary:
  - ▶ Hepatitis A and Hepatitis B
  - ▶ Herpes Zoster
  - ▶ Human Papillomavirus
  - ▶ Influenza
  - ▶ Measles, Mumps, Rubella
  - ▶ Meningococcal
  - ▶ Pneumococcal
  - ▶ Tetanus, Diphtheria, Pertussis
  - ▶ Varicella
- Obesity screening and counseling for all adults
- Sexually Transmitted Infection (STI) prevention counseling for adults at higher risk
- Tobacco use screening for all adults and cessation interventions for tobacco users
- Syphilis screening for all adults at higher risk

***Covered Preventive Services for Women, Including Pregnant Women***

- Anemia screening on a routine basis for pregnant women
- Bacteriuria urinary tract or other infection screening for pregnant women
- BRCA counseling about genetic testing for women at higher risk
- Breast cancer mammography screenings every 1 to 2 years for women over 40



- Breast cancer chemoprevention counseling for women at higher risk
- Breast feeding interventions to support and promote breast feeding
- Cervical cancer screening for sexually active women
- Chlamydia infection screening for younger women and other women at higher risk
- Folic acid supplements for women who may become pregnant
- Gonorrhea screening for all women at higher risk
- Hepatitis B screening for pregnant women at their first prenatal visit
- Osteoporosis screening for women over age 60 depending on risk factors
- Rh incompatibility screening for pregnant women, follow-up testing for those at higher risk
- Tobacco use screening and interventions for all women, and expanded counseling for pregnant tobacco users
- Syphilis screening for all pregnant women or other women at increased risk

### ***Covered Preventive Services for Children***

- Alcohol and drug use assessments for adolescents
- Autism screening for children at 18 and 24 months
- Behavioral assessments for children of all ages
- Cervical dysplasia screening for sexually active females
- Congenital hypothyroidism screening for newborns
- Developmental screening for children under age 3, and surveillance throughout childhood
- Dyslipidemia screening for children at higher risk of lipid disorders
- Fluoride chemoprevention supplements for children without fluoride in their water source
- Gonorrhea preventive medication for the eyes of all newborns
- Hearing screening for all newborns
- Height, weight and body mass index measurements for children
- Hematocrit or hemoglobin screening for children
- Hemoglobinopathies or sickle cell screening for newborns
- HIV screening for adolescents at higher risk
- Immunization vaccines for children from birth to age 18 – doses, recommended ages, and recommended populations vary:
  - ▶ Diphtheria, Tetanus, Pertussis
  - ▶ Haemophilus Influenzae Type B
  - ▶ Hepatitis A and Hepatitis B

- ▶ Human Papillomavirus
  - ▶ Inactivated Poliovirus
  - ▶ Influenza
  - ▶ Measles, Mumps, Rubella
  - ▶ Meningococcal
  - ▶ Pneumococcal
  - ▶ Rotavirus
  - ▶ Varicella
- Iron supplements for children ages 6 to 12 months at risk for anemia
  - Lead screening for children at risk of exposure
  - Medical history for all children throughout development
  - Obesity screening and counseling
  - Oral health risk assessment for young children
  - Phenylketonuria (PKU) screening for this genetic disorder in newborns
  - Sexually Transmitted Infection (STI) prevention counseling for adolescents at higher risk
  - Tuberculin testing for children at higher risk of tuberculosis
  - Vision screening for all children

If a health plan has a network of providers, compliance requires coverage in-network with no employee cost-sharing (plans are not compelled to cover any preventive services out-of-network). If a health plan does cover any of these services out-of-network, it is not required to waive out-of-network cost sharing.

In addition, the regulations allow reasonable medical management techniques to determine frequency, method, treatment or setting to receive covered preventive services. This only applies if a frequency for a screening or service is not included in the recommendation or guideline.

Most employer plans cover some level of preventive care services. Typically, plans cover specified services, sometimes with copays and annual maximums as well. With the changes made by health care reform, the plan will likely need to expand covered services to those listed above, remove any annual maximums that apply to the covered services above and theoretically remove any employee cost-sharing (see next section).

Some plans will cover preventive care services not covered by the above list. In this case, the plan can continue covering these services with any required copays and limitations.

### **Application of an Office Visit Copay**

Anyone who has helped employees with claims over the years realizes the coverage of preventive services is not as cut and dry as it seems. As with all claims, the physician coding guides how the claim will be processed.



The regulations provide a detailed discussion of various situations and how they can be handled by the health plan:

- If preventive service billed separately from office visit, plan can impose office visit cost sharing
- If preventive service not billed separately from office visit and primary purpose of office visit is delivery of preventive service, plan may not impose office visit cost sharing
- If preventive service not billed separately from office visit and primary purpose of the office visit is not delivery of preventive service, plan can impose office visit cost sharing

In addition to the notation above about separate billing, the regulations also refer to whether encounter data is tracked separately to provide guidelines about applied office visit cost sharing to plans and issuers that use capitation or similar payment arrangements (such as an HMO).

The regulations include examples to help illustrate the application of office visit copays:

- Individual visits in-network physician and during visit is screened for cholesterol abnormalities (covered preventive service); provider bills office visit and lab work for cholesterol screening separately so plan must cover lab at 100% but can assess office visit copay for the physician visit
- Individual above is diagnosed with hyperlipidemia and prescribed treatment - follow up visit and treatment not a covered preventive services and plan can assess any applicable cost-sharing
- Individual visits in-network physician to investigate recurring abdominal pain and during visit the individual has blood pressure screening; provider bills all services as office visit so plan can apply office copay (blood pressure screening is a covered preventive service, but primary reason for office visit was abdominal pain)
- Child visits in-network pediatrician to receive annual physical (covered preventive service) and during the visit child receives additional services not considered covered preventive services; provider bills all services as office visit so plan cannot assess office visit copay (primary purpose of office visit was covered preventive service)

As you can see, how the provider codes and bills the service will dictate how that service needs to be paid by the plan.

### **Updating the List of Covered Services**

From time to time, preventive care service recommendations change (remember the hullabaloo over changes to mammogram recommendations last year?). The new regulations include guidance on how to handle these changes.

If a service is dropped from recommendations, plans can discontinue covering that service immediately. However, regulations state that a plan may have other guidance to review before dropping coverage and in some cases state law may mandate coverage of a service for fully insured

plans – if so, coverage cannot be dropped. The regulations also note that ERISA requires 60 days notice to plan participants when a benefit change is a reduction of benefits and this would apply to a discontinuance of preventive care service coverage.

If a new service is added to the recommendations, plans have at least a year to adopt coverage for the new recommendations. This will allow plans to annually review the changes to the list of covered preventive services and make any necessary changes.

The list of covered preventive services will be maintained by the government and can be found at <http://www.HealthCare.gov/center/regulations/prevention.html>.

### **Concluding Thoughts**

Since grandfathered plans may delay implementation of the preventive care service rules, the first step for an employer may be to determine whether their plan will maintain grandfathered status. If a plan is grandfathered, these provisions are not required until the plan loses grandfathered status.

Your next step may be to ask your insurance carrier or third party administrator how they plan to handle this expansion of coverage and change in cost-sharing requirements. Since your vendors handle claims payment, they will need to modify systems to ensure that specified preventive services are covered with no cost-sharing. Your vendor should also be able to provide an estimate of the cost affect (increase) affiliated with expanding preventive care coverage.

Finally, you will need to communicate any changes to employees. Most employers include preventive care coverage in their open enrollment newsletters, summary plan descriptions, new hire newsletters, and sometimes company HR intranet sites.

The government and many health experts believe that expansion of preventive coverage will help keep cost down and contribute significantly to plan participants' general health over the long run. The coverage expansion is likely to increase short term health plan costs with the longer term impact difficult to measure and likely to be impacted by factors such as future levels of employee turnover, plan participant usage of preventive care services, and plan participant compliance with recommended treatment.

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RESOLUTION

NO: 2010-10-278

LIVINGSTON COUNTY

DATE: October 4, 2010

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**RESOLUTION AUTHORIZING LETTER OF AGREEMENT FOR TRANSPORTATION SERVICES BETWEEN THE LIVINGSTON COMMUNITY MENTAL HEALTH AUTHORITY AND L.E.T.S. – L.E.T.S. / General Government**

**WHEREAS,** the Livingston Community Mental Health Authority desires to enter into an agreement with L.E.T.S. to provide Transportation Services for their consumers; and

**WHEREAS,** L.E.T.S. is willing to provide Transportation Services and the Livingston Community Mental Health Authority is willing to reimburse L.E.T.S. \$5.50 per passenger for this service under the terms and conditions set forth herein; and

**WHEREAS,** the agreement term will begin October 1, 2010, through September 30, 2012.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorizes the Letter of Agreement for Transportation Services between Livingston Community Mental Health Authority and L.E.T.S. at a \$5.50 per passenger reimbursement rate under the terms and conditions set forth herein with the term of the agreement to be October 1, 2010 through September 30, 2012.

**BE IT FURTHER RESOLVED** that the Board Chair be authorized to sign said letter of agreement as reviewed and approved as to form by James F. Dunn, Attorney for L.E.T.S.

# # #

MOVED:

SECONDED:

CARRIED:



**LIVINGSTON COUNTY, MICHIGAN**  
**DEPARTMENT OF L.E.T.S.**

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**3950 W. Grand River, Howell, MI 48855**  
**Phone 517-546-6600 Fax 517-546-5088**  
**Web Site: [co.livingston.mi.us/LETS](http://co.livingston.mi.us/LETS)**

## Memorandum

**To: Livingston County Board of Commissioners**  
**From: Doug Britz, L.E.T.S. Director**  
**Date: September 8, 2010**  
**Re: Resolution authorizing letter of agreement for transportation services between the Livingston Community Mental Health Authority and L.E.T.S.**

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Attached for your consideration and approval is a resolution authorizing a letter of agreement between the Livingston Community Mental Health Authority (CMH) and L.E.T.S. to provide Transportation Services for their consumers.

L.E.T.S. has been providing Transportation services for CMH for many years and it has been several years since the old contract has been updated. L.E.T.S. is willing to provide Transportation Services and the Livingston Community Mental Health Authority is willing to reimburse L.E.T.S. for this Transportation Service under the terms and conditions set forth in the letter of agreement. The term of this agreement is October 1, 2010, through September 30, 2012.

I am requesting that the Board Chair be authorized to sign said letter of agreement as reviewed and approved as to form by James F. Dunn, Attorney for L.E.T.S.

As always should you have any questions, please do not hesitate to contact me directly at 540-7847.

RESOLUTION

NO: 2010-10-279

LIVINGSTON COUNTY

DATE: October 4, 2010

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**RESOLUTION FOR THE ELIMINATION OF THE TAX BILLING SERVICES PROVIDED BY THE EQUALIZATION DEPARTMENT.**

Equalization / General Government Committee / Finance

**WHEREAS,** the Livingston County Equalization Department has provided a service to the local units of government of preparing tax bills and streamline the verification of the tax calculation of each unit.

**WHEREAS,** the Equalization Department will provide a class to instruct the local units on how to prepare their municipalities tax bills, and will provide telephone assistance when they are doing the billing.

**WHEREAS,** the tax billing and tax verification is not a mandated requirement of the Equalization Department.

**THEREFORE BE IT RESOLVED THAT THE** Livingston County Board of Commissioners hereby approve the elimination of the tax billing services and streamline the verification of the tax calculations provided by the Equalization Department.

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MOVED:  
SECONDED:  
CARRIED:



# Memorandum

**To:** Livingston County Board of Commissioners  
**From:** Sue Bostwick  
**Date:** 9-7-2010  
**Re:** Change of Services

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I have attached the resolution to change a service the Equalization Department offers. I am requesting we eliminate the tax billing for five units and verifying the tax calculation of each unit within the county. This process is a very time consuming and with the staffing cut backs, and additional work load the department has acquired, only mandated requirements can be considered at this time. We will not leave the units to fend for themselves. We will provide a class and take them step by step through the process and be available by phone to answer questions when they actually do the billing.

This year is the first time the apportionment report will be done by the Equalization Department. This was previously Evelyn Montgomery's job until she retired. The apportionment report is due to the State by November 30. The studies are due to the assessors (December 1). In 2009 the State Tax Commission changed the time of the sales used in the studies from April to September. The sales we use in the studies come in from mid to late October. This only allows a month to value the properties used in the studies. For the 2010 residential studies, six units will also require appraisal studied along with the sales study. This is up three units from last year. Both the apportionment report and the studies are statutorily required of the Equalization Department. With the tax billing due December 1<sup>st</sup> and the time constraints of the statutorily required elements of the department it is not feasible to do the tax billing at this time. Keep in mind the Deputy position has not been filled and an appraiser has been off on FMLA for over two months. The department is doing additional work with less people.

If you have any questions or concerns please feel free to call me.

**RESOLUTION**

**NO: 2010-10-280**

**LIVINGSTON COUNTY**

**DATE: October 4, 2010**

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**RESOLUTION AUTHORIZING CONCRETE REPLACEMENT - Building Services/  
General Government**

**WHEREAS,** the Building Services Department has recognized a need to replace worn out concrete in three separate locations on County grounds.

**WHEREAS,** Building Services has competitively bid the concrete work to be preformed in the amount of \$20,640.93; and

**WHEREAS,** Building Services has chosen the lowest qualified contractor to perform the concrete projects; and

**WHEREAS,** the Building Services Department is requesting authorization to transfer the current year budgeted funds from the Capital Replacement Fund to the Building Services Fund for the amount of \$20,640.93 to cover the replacement of this concrete at the Courthouse and the East Complex.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorizes the utilization of Concrete Construction Inc. to remove and replace worn concrete in locations on Livingston County grounds in the amount of \$20,640.93

**THEREFORE BE IT FURTHER RESOLVED** that the Livingston County Board of Commissioners hereby authorizes a transfer of funds, for the replacement of a concrete at the Courthouse and East Complex, from the Capital Replacement Fund to the Building Services Contracted Services fund in the amount of \$20,640.93



## LIVINGSTON COUNTY QUOTATION TABULATION WORKSHEET

Central Purchasing  
304. E. Grand River, Howell, MI 48843  
Phone: (517) 546-6490 Fax: (517) 552-0782

Vendor A	Vendor B	Vendor C
Concrete Construction Inc PO Box 256 Howell, MI 48844	Rekon Corporation 4023 Old US 23, Ste 106 Brighton, MI 48114	Corrigan Construction 775 N. Second St Brighton, MI 48116

Description of Item(s):	Vendor Price		
	A	B	C
Remove & replace sidewalk at courthouse	\$ 5,980.33	\$ 6,845.00	\$ 6,996.00
Install ramp at East Complex - west entrance	\$ 1,894.16	\$ 2,618.00	\$ 2,140.22
Replace ramp at East complex - rear entrance	\$ 12,766.44	\$ 14,992.00	\$ 13,915.15
SHIPPING/FREIGHT:	\$ -	\$ -	
<b>TOTAL COST</b>	<b>\$ 20,640.93</b>	<b>\$ 24,455.00</b>	<b>\$ 23,051.37</b>

Vendor Selected	Quantity	Unit Cost	Total Cost
Concrete Construction, Inc.		\$ 20,640.93	<b>\$ 20,640.93</b>

Terms	Delivery	F.O.B.	Purchase Order #
		Destination	

Reason(s) order was placed with successful vendor:

Lowest Price  Quality  Best Delivery  Service Sole Source  Best Design

Other \_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Date: \_\_\_\_\_





RESOLUTION

NO: 2010-10-281

LIVINGSTON COUNTY

DATE: October 4, 2010

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**RESOLUTION AUTHORIZING APPOINTMENT TO MID-MICHIGAN 9-1-1 CONSORTIUM BOARD AND APPROVAL OF BYLAWS – 9-1-1 CENTRAL DISPATCH / EMERGENCY MANAGEMENT / INFORMATION TECHNOLOGY / PUBLIC SAFETY COMMITTEE / FINANCE COMMITTEE / BOARD OF COMMISSIONERS**

**WHEREAS,** July 06, 2010, the Livingston County Board of Commissioners approved Resolution 2010-07-208 authorizing Livingston County to sign an intergovernmental agreement with the Counties of Eaton, Ingham and Clinton to form and operate the Mid-Michigan 9-1-1 Consortium; and,

**WHEREAS,** the purpose of the Mid-Michigan 9-1-1 Consortium is to jointly purchase and operate E9-1-1 equipment; and,

**WHEREAS,** the aforementioned intergovernmental agreement requires the boards of commissioners of the participating counties to appoint their respective information technology and 9-1-1 directors as members to the Mid-Michigan 9-1-1 Consortium Board and approve that board's bylaws; and,

**WHEREAS,** the intergovernmental agreement and bylaws have been reviewed and approved by County Civil Counsel.

**THEREFORE, BE IT RESOLVED** the Livingston County Board of Commissioners hereby appoints the Directors of its Information Technology and 9-1-1 Central Dispatch/Emergency Management Departments to seats on the Mid-Michigan 9-1-1 Consortium Board.

**BE IT FURTHER RESOLVED** the Livingston County Board of Commissioners hereby approves the Mid-Michigan 9-1-1 Consortium Bylaws as reviewed and approved by County Civil Counsel.

# # #

MOVED:  
SECONDED:  
CARRIED:

**BYLAWS**  
**of the**  
**MID-MICHIGAN 911 CONSORTIUM BOARD**

**I.**

**PURPOSE, LEGAL BASIS & TERMS**

In order to promote regional consolidation and collaboration among the counties in the mid-Michigan area, the counties of Clinton, Eaton, Ingham and Livingston originally, and possibly joined by others later, (“Counties”) have approved an Intergovernmental Agreement (“Enabling Agreement”) creating the Mid-Michigan 911 Consortium (“911 Consortium”). The Enabling Agreement’s Section V.A creates a Consortum Board (“Board”) and Section V.C authorizes Bylaws (“Bylaws”) to give further definition to the procedures under which the Board will operate, provided those Bylaws do not deviate or violate the provisions of the Enabling Agreement. Therefore, all terms used in these Bylaws shall have the definitions described in the Enabling Agreement. If there is any conflict between these Bylaws, on one hand, and Michigan law or the Enabling Agreement on the other, Michigan law and/or the Enabling Agreement shall control.

**1. COMPOSITION**

- A. Each County Board of Commissioners of each County that is a member of the 911 Consortium shall appoint its County 911 Director and its IT Director to serve on this 911 Consortium Board. Each 911 Consortium Board member shall have the right to assign a designated alternate to appear on his or her behalf at 911 Consortium Board meetings, and such alternate shall carry the right to vote on behalf of the 911 Consortium Board member. To exercise this option, the appointing entity must advise the Board’s Chairperson in writing of the alternate’s appointment. Unless such a written notification of appointment is on file with the Board, the Chairperson will not recognize the standing of the alternate at a Board meeting.
- B. Until the City of Lansing’s and the City of East Lansing’s 911 operations are fully integrated into Ingham County’s 911 Dispatch operations, the City of Lansing and City of East Lansing shall have each the right to two (2) *ex officio* representatives of its choosing on the 911 Consortium Board. When the 911 operations of the City of East Lansing or City of Lansing are integrated into Ingham County’s 911 Dispatch Operations, then the *ex officio* representatives of such Cities shall be dropped from the 911 Consortium Board.
- C. The members of the Board shall serve for indefinite terms commencing on the date of their appointment; and shall automatically terminate upon the member ceasing to hold the County 911 Director and its IT Director of the appointing County. Each member may be removed from the Board by a majority vote of the appointing

County Board of Commissioners, or in the case of Cities, a majority of the appointing City Council.

- D. Vacancies occurring on the Board for County members serving indefinite terms shall be filled by the individual who succeeds to the respective County 911 Director and IT Director positions.

## **2. POWERS**

The 911 Consortium Board shall have the authority to commit retainer funds to the extent authorized by the respective Board of Commissioners, and shall not have the authority to commit the 911 Consortium to funds beyond those in the retainer and shall not otherwise bind the individual member Counties through contract or common law obligation. A mutual commitment of funds beyond those in the retainer may also be authorized if approved by each County's Board of Commissioners.

## **3. MEETINGS**

### **3.1 Organizational Meeting**

The first meeting in each calendar year shall be the organizational meeting. At each such meeting, the previous Board Chairperson if he or she is still a member of the Board or another member if there is no former Chair, shall initially preside ("Presiding Chair"). The organizational meeting shall be held within sixty (60) days of New Year's Day, at the call of the Presiding Chair.

The first item of business shall be election of the Board Chairperson and then the Vice-chairperson. The Presiding Chair shall call for nominations for the office of Chairperson and when nominations are closed by majority vote or no other nominations are forthcoming, the Presiding Chair shall call for a roll call vote. When one nominee receives a majority of the votes of the members elected and serving, the nominee shall be declared Board Chairperson.

The newly elected Chairperson shall assume the role of "Chairperson" and proceed with the election to the Vice-chairperson, which shall be conducted by roll call vote.

All officers shall be members of the Board.

### **3.2 Regular Meetings**

At its first meeting in each calendar year, the Board shall establish its meetings schedule, including meeting times of regular meetings for the balance of the year and the organizational meeting for the succeeding year.

### **3.3 Special Meetings**

The Board shall meet in special meetings upon the call of its Chairperson or by the written request of three (3) members. Notice shall be given as provided in Section 5.3 of these Bylaws.

### **3.4 Emergency Meetings**

Emergency meetings of the Board may be held only with the approval of two-thirds (2/3's) of the members of the Board and only if delay would pose a severe and/or imminent danger to the health, safety, and welfare of the public. A meeting is defined as an emergency meeting only if it must be held before public notice as provided in Bylaw 5.3 can be given.

### **3.5 Place of Meetings**

The Organization meeting of the Board shall be at one of the Counties' facilities. Other meetings shall be held at locations set by the Board and posted in the County where the meeting is to be held in accordance with the requirements of the Open Meetings Act and these Bylaws. Whenever the regular meeting place appears inadequate for members of the public to attend, the Chairperson may change the meeting location to a larger facility. A notice of such change shall be prominently posted on the door of the initially scheduled meeting place.

### **3.6 Time of Regular Meetings**

The time of regular meetings shall be stated in the regular schedule of meetings adopted under Bylaw 4.2.

### **3.7 Change in Schedule**

Change in the regular meeting schedule shall not be made except upon the approval of a majority of the members.

## **4. PUBLIC NOTICE OF MEETINGS**

The Chairperson shall provide for the proper notice for all meetings of the Board. Such notice shall include, but not necessarily be limited to, the following:

### **4.1 Regular Meetings**

Posting a notice, compliant with Michigan's Open Meetings Act, at the facility at which the meeting will be held within 10 days before the meeting, and after the first meeting of the Board, at the County building for each County in the 911 Consortium, noting the regular meeting dates, times and locations of the Board's regularly scheduled meeting.

#### **4.2 Schedule Change**

Whenever the Board shall change its schedule of regular meetings, a notice of the change will be posted within three (3) days following the meeting in which the change was made.

#### **4.3 Special and Emergency Meetings**

If the Board schedules a special meeting under Bylaw 4.3 or an emergency meeting under Bylaw 4.4, the Board Chairperson, in a manner compliant with the Open Meetings Act, shall have posted notice of such meeting immediately. No meeting, except emergency meetings, shall be held until such notice shall have been posted at least eighteen (18) hours. Board members shall be notified by written, telephonic and/or electronic communication of such a meeting.

### **5. QUORUM & ATTENDANCE**

#### **5.1 Quorum**

A majority of members of the Board, appointed and serving shall constitute a quorum for the transaction of ordinary business of the Board.

#### **5.2 Lack of Quorum**

In the event the Board shall meet and a quorum is not present, the Board, with the approval of those present, may adjourn the meeting to a later day and time provided that proper notice to members and the public is given. The Board may also entertain business on the same basis as an *ad hoc* advisory committee, but may not make decisions binding on the 911 Consortium unless a quorum is present.

#### **5.3 Telephonic/Interactive Video Attendance**

The Chairperson may approve in advance of the meeting, the telephonic or interactive video attendance of Board members.

### **6. AGENDA FOR MEETINGS**

#### **6.1 Agenda Preparation Responsibility**

The Board Chairperson, after first reviewing pending matters and requests, shall prepare a draft of the agenda of business for all Board and committee meetings. Matters on the agenda and not yet acted upon at the time of adjournment will be placed on the agenda of the next regular meeting or special meeting if one is called. The Chairperson of the Board shall

review and add or delete items, as he or she considers proper. The Chairperson of the respective committee may also add or delete items assigned to their committee, as he or she considers proper. Unanticipated agenda items that require discussion or decisions may be covered under the “Other Business” agenda reference. It is each member’s responsibility to attend the meeting to understand other business items that may be covered.

## **6.2 Distribution of Regular Board Agenda and Materials**

Upon completion of the agenda for a regular Board meeting, the Board Chairperson shall have distributed to members copies of the agenda, together with copies of reports, explanations, etc. which shall relate to matters of business contained within the agenda. Unless extenuating circumstances arise, the agenda and related materials shall be sent to each Board member at the address each has provided, at least five (5) calendar days prior to any regular meeting.

## **6.3 Distribution of Committee Meeting Agendas**

A committee agenda must be e-mailed or faxed to committee members at least twenty-four (24) hours before the scheduled committee meeting in draft form. Agenda items may be added the day of the meeting. There may be extenuating circumstances where it is not possible to distribute the agenda in advance of the meeting.

## **6.4 Order of Business**

Generally, Board meetings should adhere to the following order of business, although the Board may deviate from this order if approved by a majority of the members attending a meeting:

- a. Call to Order
- b. Roll Call
- c. Adoption of Agenda
- d. Action on Previous Meeting Minutes
- e. Correspondence/communications
- f. Committee and Liaison Reports
- g. Old Business
- h. New Business
- i. Other Business (if Necessary)
- j. Closed Sessions (if Necessary)
- k. Public Comment
- l. Adjournment

## **7. CONDUCT OF MEETINGS**

### **7.1 Chairperson**

The person elected “Chairperson” in the first meeting each year of the Board shall preside at all meetings of the Board. In the absence of the Chairperson, the person elected Vice-chairperson shall preside. If neither the Chairperson nor the Vice-chairperson is present, the Director shall preside until the members present shall elect a member to preside during the absence of the Chairperson or Vice-chairperson.

### **7.2 Disorderly Conduct**

Since the purpose of the meeting is to discuss public business and not address individual personalities, “personal attacks” on members, or other government officials and employees are prohibited and shall be considered “out of order.” The Chairperson shall call to order any member or any member of the public, who is being disorderly by speaking or otherwise disrupting the proceedings, by failing to be germane, by speaking longer than the allotted time, or by speaking vulgarities or personal attacks. Such person shall thereupon be quiet and/or seated until the Chairperson shall have determined whether the person is in order. If a public attendee shall be ruled out of order, he or she shall not be permitted to speak further at the same meeting except upon special leave by the Board. If a member or public attendee shall continue to be disorderly and to disrupt the meeting, the Chairperson may order the person to leave the meeting. The Chairperson may appoint a “sergeant at arms,” who may be a member or other person to assist him or her in enforcing the provisions of this Bylaw.

### **7.3 Public Comment Period**

A public comment period will be provided at every Board meeting. The length of comment during this period will be limited to three (3) minutes per person, unless the Board authorizes additional time.

### **7.4 Procedures to Address the Board**

Any person who addresses the Board shall state their name for the record. When there are many people who desire to address the Board, the Chairperson may implement other reasonable rules for public participation.

## **8. RECORD OF MEETINGS**

### **8.1 Minutes and Official Records**

The County in which a meeting is to be held shall provide clerical support to take minutes as required by the Open Meetings Act, MCL 15.261, et seq. The Chairperson shall verify



July 22, 2010

that such clerical support will be available prior to each meeting, and may appoint a member to prepare such minutes in the absence of such support being available. The minutes shall include all the actions and decisions of the Board. The minutes shall include the names of the movant and second on all motions and resolutions and the vote of the members thereon. The record shall also state whether the vote was by voice or by roll call; when by roll call, and the names of persons addressing the Board. Copies of each resolution or other matter acted upon by the Board, as well as the official minutes, shall be maintained in a location designated by the Board. Copies of the approved, affirmed minutes shall be provided to each participating County.

## **8.2 Record of Discussion**

The minutes shall not be required to include a written record or summary of the discussion or comments of the Board members, nor of the comments made by members of the public.

## **8.3 Public Access to Meeting Records**

The Chairperson shall make available to members of the public the records and minutes of the Board meetings in accordance with the Freedom of Information Act. Draft board minutes, prepared but not approved by the Board, shall be available for public inspection within eight (8) business days following the meeting. Minutes approved by the Board shall be available within five (5) business days of the meeting at which they were approved. The Board shall also promptly mail copies of minutes to persons who have subscribed and paid the fee therefore as determined by the Board.

# **9. COMMITTEES**

## **9.1 Creation**

At any time, the Board may create standing or *ad hoc* committees and describe their purview. It is intended that the Board at its organizational meeting will create standing committees for the year.

## **9.2 Appointment**

With confirmation from the Board, the Board Chairperson shall appoint members to all committees.

## **9.3 Organization**

The Board Chairperson shall appoint a chair for each committee. The committee chair shall preside over the committee meetings.

#### **9.4 Advisory Nature**

All Board committees, whether standing or *ad hoc*, shall be advisory only and shall not exercise the power or authority to make decisions for the Board. Accordingly, committee meetings do not normally have to be noticed or operated in conformance with the Open Meetings Act.

### **10. CLOSED MEETINGS**

#### **10.1 Reasons and Procedure**

The Board may meet in closed session, closed to members of the public, upon the motion of any member and appropriate roll call vote for the reasons and in the manner required by the Open Meetings Act.

#### **10.2 Record of Vote**

The vote to hold a closed Board meeting shall be by roll call vote and recorded in the minutes of the meeting at which the decision was made.

#### **10.3 Minutes**

For each closed meeting, the Chairperson shall appoint a member to make a separate record of the topics discussed. This record shall not be disclosed to the public except upon the order of a court. These closed session minutes may be destroyed in accordance with the requirements of the Open Meetings Act.

### **11. RULES**

#### **11.1 Parliamentary Authority**

Robert's Rules of Order (Newly Revised) shall govern all questions of procedure not otherwise provided by these Bylaws, the Enabling Agreement, or by state law.

#### **11.2 Statement by Chairperson, Motions, and Resolutions**

No motion or resolution shall be adopted until the Chairperson states or has the minute taker or movant state the motion or unless a written copy of the motion or resolution has been circulated to each Board member before or at the meeting.

### **11.3 Temporary Suspension of the Rules**

The Board's parliamentary rules may be suspended temporarily at any time by vote of two-thirds (2/3's) of the members elected.

### **11.4 Appeal of Chairperson's Rulings**

Any member may appeal the ruling of the Chairperson. On all appeals receiving a second, the question shall be "Shall the decision of the Chairperson stand as the decision of the 911 Consortium Board?"

## **12. VOTING**

### **12.1 Abstaining from Voting**

Whenever the Chairperson puts a question to the members, every member present shall vote on the question. No member present shall abstain from voting "yes" or "no" unless he or she has received the unanimous permission of the Board members in attendance.

### **12.2 Roll Call Votes**

Except as otherwise provided herein, the Chairperson may cause voting by voice or direct a roll call vote. Any member may ask for a roll call vote.

### **12.3 Votes Required**

Matters arising at a meeting of the Board shall be decided by a majority of the members appointed and serving, not just those attending at any meeting, except for votes on procedural questions only.

## **13. FINANCIAL AFFAIRS**

### **13.1 Expense Payments**

A minimum of capital charges and on-going operational charges ("common costs") is anticipated. All vendors will be required to "direct bill" member counties for "common costs" based on the ratio of access points in each county, ie the number of dispatch positions at each County's 911 Centers.

### **13.2 Other**

In the event that additional members, services, functions or other events make direct billing impractical, the 911 Consortium Board shall meet and recommend a fiduciary county and

July 22, 2010

necessary agreements to provide for proper accounting on behalf of member counties. The fiduciary agreement shall be approved by the Board of Commissioners of the respective counties.

**14. CONSTRUCTION & AMENDMENT**

**14.1 Interpretation**

Wherever possible, these Bylaws shall be construed in a manner consistent with Michigan law and the Enabling Agreement. Where there is a conflict with Michigan law or the Enabling Agreement, the conflicting terms of these Bylaws shall be null and void and considered severed from the remaining portions, which shall continue in full force and effect.

**14.2 Modification**

These Bylaws must be approved by the member Boards of Commissioners. Any modification of these Bylaws can only occur if approved by two-thirds (2/3's) vote of the members appointed and serving at two (2) consecutive regular meetings of the Board, and with the approval of the member Boards of Commissioners.

**ATTESTATION**

We, the Chairperson and Vice-chairperson of the Mid-Michigan 911 Consortium Board, hereby certify that the forgoing is a copy of the duly approved Bylaws of the Mid-Michigan 911 Consortium Board.

\_\_\_\_\_, 2010

\_\_\_\_\_  
Chairperson of 911 Consortium Board

\_\_\_\_\_, 2010

\_\_\_\_\_  
Vice-Chairperson of the 911 Consortium Board

Bylaws Approved by Clinton County – \_\_\_\_\_, 2010

Bylaws Approved by Eaton County – \_\_\_\_\_, 2010

Bylaws Approved by Ingham County – \_\_\_\_\_, 2010

Bylaws Approved by Livingston County – \_\_\_\_\_, 2010



**LIVINGSTON COUNTY, MICHIGAN**  
**911 CENTRAL DISPATCH/  
EMERGENCY MANAGEMENT DEPARTMENT**

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**300 S. Highlander Way, Howell, Michigan 48843**  
**Phone 517-546-4620 Fax 517-546-5008**  
**Web Site: [co.livingston.mi.us](http://co.livingston.mi.us)**

## Memorandum

**To:** Public Safety Committee  
Finance Committee  
Board of Commissioners

**From:** Donald T. Arbic, Director

**Date:** September 7, 2010

**Re:** Approval of Mid-Michigan 9-1-1 Consortium Bylaws

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July 6, 2010, the Livingston County Board of Commissioners approved Resolution 2010-07-208. This resolution authorizes Livingston County to sign an intergovernmental agreement with the Counties of Eaton, Ingham and Clinton to form and participate in the Mid-Michigan 9-1-1 Consortium. The purpose of this consortium is to share the purchase and operation of E9-1-1 equipment.

Section V of the intergovernmental agreement requires participating counties to appoint their respective information technology and 9-1-1 directors to the Mid-Michigan 9-1-1 Consortium Board as voting members, the Consortium Board to adopt bylaws for the operation of the E9-1-1 equipment and for participating counties to approve those bylaws.

While the Livingston County Board of Commissioners approved the intergovernmental agreement July 06, 2010, it has not yet approved the Mid-Michigan 9-1-1 Consortium Bylaws or made formal appointment of the Information Technology Department and 9-1-1 Central Dispatch/Emergency Management Department Directors to the Consortium Board. Those bylaws and aforementioned appointments have been reviewed and approved by the county's civil counsel and are now being submitted to the Board of Commissioners for final review and approval.

RESOLUTION

NO: 2010-10-282

LIVINGSTON COUNTY

DATE: October 4, 2010

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**RESOLUTION AUTHORIZING ISSUANCE OF A PURCHASE ORDER FOR THE PURCHASE OF BLADE SERVERS FOR THE INFORMATION TECHNOLOGY DEPARTMENT FROM CDWG, INC. - INFORMATION TECHNOLOGY]**

**WHEREAS,** the Information Technology Department is hereby requesting authorization to purchase Blade Server Technology ; and

**WHEREAS,** this equipment will be used to house our Virtual Desktop Solution; and

**WHEREAS,** a Blade System enclosure will hold up to seven Blade servers; and

**WHEREAS,** running multiple server instances on a single device will reduce power usage, rack space, cabling demands and cooling requirements; and

**WHEREAS,** the equipment and services will be purchased through CDWG, Inc. per their quote dated September 7, 2010, for the total amount of \$54,070.00 ; and

**WHEREAS,** \$7,100.00 of the \$54,070.00 will be for services and \$46,970.00 will be for hardware; and

**WHEREAS,** the hardware cost is Government/State pricing, through the Vendor, CDWG, Inc.; and

**WHEREAS,** funding for same is available in the Information Technology 2010 Budget; and,

**WHEREAS,** this Resolution has been recommended for approval by the General Government Committee.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves the issuance of a Purchase Order to purchase Blade Server Technology from CDWG, Inc., for Services and Hardware at a total cost not to exceed \$54,070.00.

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MOVED:  
SECONDED:  
CARRIED:



**LIVINGSTON COUNTY, MICHIGAN**  
**DEPARTMENT OF INFORMATION TECHNOLOGY**

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304 E. Grand River Ave., Suite 101 Howell, MI 48843  
517 548-3230 Fax 517 545-9608  
Web Site: [co.livingston.mi.us](http://co.livingston.mi.us)

## Memorandum

**To: Livingston County Board of Commissioners**  
**From: Paul McNamara**  
**Date: 9/8/2010**  
**Re: Blade Server Technology**

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Attached for your approval is a Resolution authorizing the purchase of Blade Server Technology for hardware equipment and services.

Blade servers are efficient solutions for data centers requiring flexible, high-density deployment and management of high performance servers. Blade servers can pack more server performance into less space while reducing cost and complexity, simplifying deployment and management, and improving overall data center performance.

A Blade System enclosure will hold up to seven Blade servers running multiple server instances on a single device and will reduce power usage, rack space, cabling demands and cooling requirements.

The equipment and services will be purchased through CDWG, Inc. per their quote dated September 7, 2010, for a total amount of \$54,070.00. Of that amount \$7,100 will be for services, and \$46,970.00 will be for hardware.

If you have any questions, please feel free to contact me at any time.

RESOLUTION

NO:

2010-10-283

LIVINGSTON COUNTY

DATE:

October 4, 2010

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**RESOLUTION TO AMEND RESOLUTION # 2010-01-035 WHICH AUTHORIZED THE ISSUANCE OF A BLANKET PURCHASE ORDER FOR CDWG, INC. FOR CONTRACT SERVICES FOR THE INFORMATION TECHNOLOGY DEPARTMENT - INFORMATION TECHNOLOGY**

**WHEREAS,** on January 19, 2010, the Board of Commissioners approved Resolution # 2010-01-035 which authorized the issuance of a blanket purchase order for contract services for the Information Technology department; and

**WHEREAS,** the Purchase Order for CDWG, Inc needs to be amended to increase the amount by \$40,000 to cover expenditures for the rest of the year; and

**WHEREAS,** there are sufficient funds in the Information Technology budget to cover these expenditures; and,

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves amending the Blanket Purchase order authorized on Resolution #2010-01-035 for CDWG, Inc. from \$125,000.00 to \$165,000 for contract services for the Information Technology department due through the end of the year.

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MOVED:

SECONDED:

CARRIED:





**LIVINGSTON COUNTY, MICHIGAN**  
**DEPARTMENT OF INFORMATION TECHNOLOGY**

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**304 E. Grand River, Ave., Howell, MI 48843**  
**Phone 517 548-3230 Fax 517 545-9608**  
**Web Site: [co.livingston.mi.us](http://co.livingston.mi.us)**

## Memorandum

**To: Livingston County Board of Commissioners**  
**From: Paul McNamara**  
**Date: 9/7/2010**  
**Re: Resolution to Amend Resolution #2010-01-035 which authorize  
the issuance of a blanket Purchase Order**

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On January 19, 2010, the Board of Commissioner's approved Resolution # 2010-01-035 which authorized the issuance of a blanket purchase order for contract services. The Purchase Order for CDWG, Inc. needs to be increased by ~~\$30,000.00~~ **\$40,000** to cover expenditures for the rest of the year.

Therefore, I am requesting the attached resolution be approved which authorizes amending Resolution # 2010-01-035 to be increased from \$125,000.00 to ~~\$155,000.00~~ **\$165,000**. There are sufficient funds in the Information Technology budget to cover these expenditures.

If you have any questions regarding this matter please contact me.

RESOLUTION

NO:

2010-10-284

LIVINGSTON COUNTY

DATE:

October 4, 2010

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**RESOLUTION AUTHORIZING ISSUANCE OF A PURCHASE ORDER TO TRITECH EMERGENCY MEDICAL SYSTEMS, INC. FOR SWEET SOFTWARE MAINTENANCE FOR THE LIVINGSTON COUNTY EMS DEPARTMENT - INFORMATION TECHNOLOGY /GENERAL GOVERNMENT/FINANCE COMMITTEE**

**WHEREAS,** due to the need to ensure that the technical support services and software upgrades are received for the Livingston County EMS Department for their Sweet-Billing software through Tritech Emergency Medical Systems, Inc.; and

**WHEREAS,** Sweet-Billing is the industry-leading billing, reimbursement and collection software application for Emergency Medical Services and Sweet-Billing can be expected to become the central repository for all patient data, including treatments medications, vitals and more; and

**WHEREAS,** in compliance with the Livingston County Purchasing Policy, Tritech, of Decorah, IA is the sole source for the purchase of the annual Sweet-Billing Software maintenance for the Livingston County EMS Department; and

**WHEREAS,** after the review of the vendor and products, Purchasing recommends that a Purchase Order with Tritech Emergency Medical Systems, Inc. of Decorah, IA, be awarded for a (1) one year period from November 24, 2010 through November 23, 2011 for an amount not to exceed \$15,850.16; and

**WHEREAS,** funding for same is available through the Emergency Medical Services Budget; and

**WHEREAS,** this Resolution has been recommended for approval by the General Government Committee.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves a Purchase Order be issued to Tritech Emergency Medical Systems, Inc. of Decorah, IA for the annual Sweet-Billing Software maintenance from November 24, 2010 through November 23, 2011 for an amount of amount not to exceed \$15,850.16.

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MOVED:  
SECONDED:  
CARRIED:



**LIVINGSTON COUNTY, MICHIGAN**  
**DEPARTMENT OF LIVINGSTON COUNTY**

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**304 E. Grand River Ave., Suite 101 Howell, MI 48843**  
**Phone 517 548-3230 Fax 517 545-9608**  
**Web Site: [co.livingston.mi.us](http://co.livingston.mi.us)**

## Memorandum

**To: Livingston County Board of Commissioners**  
**From: Paul McNamara**  
**Date: 9/7/2010**  
**Re: Sweet Billing Software TriTech Emergency Medical Systems,  
Inc.**

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Attached for your review and approval is a Resolution authorizing the purchase of annual software maintenance renewal with TriTech Emergency Medical Systems, Inc. for the Livingston County EMS Department.

The software, Sweet-Billing, is the industry-leading billing, reimbursement and collection software application for Emergency Medical Services (EMS). Over 2,600 EMS providers rely on Sweet-Billing.

TriTech Emergency Medical Systems, Inc. is continually searching for ways of improving through:

- Development of the best software in EMS and Public Safety
- By providing their best support for their products
- And implementing the advantages of the latest technological advancements.

The total amount for software maintenance for the Sweet-Billing software that will run from November 24, 2010 through November 23, 2011, is \$15,850.16

It is very important for the Information Technology Department to keep software maintenance on our county software. It allows us to get the necessary updates and application support without any interruption to our departmental daily business.

If you have any questions regarding this matter please contact me.

**RESOLUTION**

NO: 2010-10-285

LIVINGSTON COUNTY

DATE: October 4, 2010

**RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD AND ENTER INTO AN AGREEMENT WITH FONSON, INCORPORATED OF BRIGHTON, MICHIGAN TO PROVIDE SNOW REMOVAL SERVICES FOR THE 2010/11 TO 2012/13 SNOW SEASONS -- AIRPORT**

**WHEREAS,** the Livingston County Purchasing Department has solicited proposals for contract snow removal services at the Livingston County Airport utilizing specifications developed with the Airport Manager; and

**WHEREAS,** proposals were received from a total of four companies; and

**WHEREAS,** Fonson, Incorporated has provided quality snow removal services to the Livingston County Airport for the past several years; and

**WHEREAS,** Fonson, Incorporated has submitted a proposal that includes additional equipment beyond what is required and the lowest per hour operating costs for snow removal services.

**THEREFORE BE IT RESOLVED** the Livingston County Board of Commissioners concurs with the Livingston County Aeronautical Facilities Board to enter into an agreement with Fonson, Incorporated of Brighton, Michigan for snow removal services at the Livingston County Airport for the ~~20010~~ 2010/11 thru 2012/13 snow removal seasons.

**BE IT FURTHER RESOLVED** the Chair be authorized to sign the agreement as prepared by Civil Counsel.

# # #

**MOVED:**

**SUPPORTED:**

**CARRIED:**



**LIVINGSTON COUNTY, MICHIGAN**  
**DEPARTMENT OF AIRPORT**

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**3480 W. Grand River**  
**Howell, MI 48855**  
**Phone 517.546.6675 Fax 517.546.6656**  
**Web Site: [co.livingston.mi.us](http://co.livingston.mi.us)**

## Memorandum

**To: Livingston County Board of Commissioners**  
**From: Mark D. Johnson**  
**Airport Manager**  
**Date: September 8, 2010**  
**Re: Snow Removal Contract**

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The Purchasing Department has requested proposals from vendors for snow removal services as needed at the Livingston County Airport. A total of four proposals were received.

Both the Livingston County Aeronautical Facilities Board and the Purchasing Department recommend the contract be awarded to Fonson, Incorporated of Brighton. They have been removing snow at the airport for over ten years and provide excellent service. The contract prices are by the piece of equipment by the hour and are up approximately 7% from five years ago.

I plan to continue to use the snow removal equipment that was purchased by the airport approximately one year ago whenever possible. Last year airport staff utilized this equipment for snow removal with light snowfalls and we were able to reduce our reliance on contracted services.

If you have any questions regarding this matter please contact me.

**LIVINGSTON COUNTY  
REQUEST FOR PROPOSALS (RFP)  
RFP-LC-10-16  
AIRPORT SNOW REMOVAL SERVICES**

	Vendor 1	Vendor 2	Vendor 3	Vendor 4
<b>Category:</b>	Livingston Landscaping	Fonson, Inc.	MBV Property Maintenance, Inc.	Progressive Irrigation, Inc.
<b>Experience:</b>				
Experience in Airport Snow Removal:	Not Stated	Yes	Not Stated	Not Stated
Years of Snow Removal Experience:	51 Years	40 Years	30 Years	15 Years
<b>Firm's Ability and Capacity to Perform Services:</b>				
Meets Minimum Equipment List Specs.:	Yes	Yes	No	Yes
Site Inspection made of the Premises:		Yes		
Meets Insurance Requirements:	Yes	Yes	Yes	Yes
<b>Pricing per hour with operator:</b>				
<b>HAULING AND LOADING EQUIPMENT</b>	<i>Rate per hr.</i>	<i>Rate per hr.</i>	<i>Rate per hr.</i>	<i>Rate per hr.</i>
Cat 420 Backhoe w/1.25 yd. Bucket			\$105.00	
Wheel Loader w/1.7 yd. Bucket			\$135.00	
Wheel Loader w/2.9 yd. Bucket			\$150.00	
Front End Loader w/5 yd. Bucket		\$110.00		
Komatsu WA 320	\$92.00			
Volvo L120	\$92.00			
Cat 950	\$92.00			
Cat 250 Haul Truck - 25 yd.		\$126.00		
Cat 928				\$95.00
<b>BULL DOZERS, GRADERS, SNOW BLOWERS OR EQUIVALENT</b>	<i>Rate per hr.</i>	<i>Rate per hr.</i>	<i>Rate per hr.</i>	<i>Rate per hr.</i>
Cat 140 Grader w/14' Blade		\$100.00		
Backhoe	\$65.00			
Cat 420 Backhoe w/14' Snow Pusher			\$125.00	
Cat D6 Bulldozer w/14' Blade			\$350.00	
Front End Loader w/14' Snow Blade			\$135.00	
Dump Truck w/14' Blade		\$103.00		
Cat 928 w/16' Push Box				\$135.00
Front End Loader w/16' Snow Blade	\$12.00	\$128.00		
18' Snowbox	\$15.00			
Front End Loader w/20' Snow Blade			\$150.00	
<b>DUMP TRUCKS</b>	<i>Rate per hr.</i>	<i>Rate per hr.</i>	<i>Rate per hr.</i>	<i>Rate per hr.</i>
10 yd. Dump Truck				
10 yd. Tandem	\$80.00	\$70.00		
20 yd. Semi			\$65.00	
24 yd. Dump Truck		\$95.00		
30 yd. Semi			\$90.00	
30 yd. Dump Truck				
40 yd. Gravel Train		\$110.00	\$110.00	\$125.00
45 yd. Gravel Train				
<b>PLOW TRUCKS</b>	<i>Rate per hr.</i>	<i>Rate per hr.</i>	<i>Rate per hr.</i>	<i>Rate per hr.</i>
Pickup with Blade		\$63.00		\$75.00
Pickup with 8' or 9.5' Blade			\$75.00	
<b>MISCELLANEOUS EQUIPMENT</b>	<i>Rate per hr.</i>	<i>Rate per hr.</i>	<i>Rate per hr.</i>	<i>Rate per hr.</i>
16' Snow pusher		\$18.00		
Skidsteer	\$50.00			
F-350 9/2 V-blade			\$75.00	
F-350				\$115.00
<b>Minimum Equipment Required:</b>				
Two-Way Radios	Not Stated	Not Stated	Not Stated	Yes
UNICOM Monitor (123.0 MHZ)	Not Stated	Not Stated	Not Stated	Yes
(3) Pick-up with Blade	Yes	Yes	Yes	Yes
(1) Front End Loader w/5 cyd snow bucket	Yes	Yes	Yes	Yes
(1) 16' or greater snow blade for front-end loader or equivalent	Yes	Yes	Yes	Yes
(1) Caterpillar 12 grader, or equivalent	Yes	Yes	Yes	Yes
(1) 10-Yard dump truck or equivalent	Yes	Yes	Yes	Yes

# RESOLUTION

NO: 2010-10-286

LIVINGSTON COUNTY

DATE: October 4, 2010

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**RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD AND ENTER INTO GRANT AGREEMENT NO. 2010-0323 WITH THE MICHIGAN DEPARTMENT OF TRANSPORTATION FOR LAND ACQUISITION COSTS (CONDEMNATION OF AVIGATION EASEMENTS) FOR PARCELS E52 AND E59 -- AIRPORT**

**WHEREAS,** the acquisition of Avigation Easements is necessary to protect the approach surfaces into the Livingston County Spencer J. Hardy Airport; and

**WHEREAS,** the Federal Aviation Administration and the Michigan Department of Transportation have made grant funds available for the condemnation expenses related to the acquisition of these avigation easements; and

**WHEREAS,** Strauss & Strauss P.C. has been retained for these condemnation proceedings; and

**WHEREAS,** the total of the grant agreement is \$270,950 and the local share of the agreement is \$6,774.00, which was anticipated as a part of the Airport Loan Agreement; and

**THEREFORE BE IT RESOLVED** the Livingston County Board of Commissioners concurs with the Livingston County Aeronautical Facilities Board to enter into grant agreement #2010-0323 with the Michigan Department of Transportation for the acquisition of Parcels E52 and E59.

**BE IT FURTHER RESOLVED** the Chair be authorized to sign the Agreement upon review by Civil Counsel.

**BE IT FURTHER RESOLVED** the local share of \$6,774.00 be advanced as a part of the Airport Loan Agreement upon receipt of an invoice from MDOT.

Moved:

Supported:

Carried:



**LIVINGSTON COUNTY, MICHIGAN**  
**DEPARTMENT OF AIRPORT**

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**3480 W. Grand River**  
**Howell, MI 48855**  
**Phone 517.546.6675 Fax 517.546.6656**  
**Web Site: [co.livingston.mi.us](http://co.livingston.mi.us)**

## Memorandum

**To: Livingston County Board of Commissioners**  
**From: Mark D. Johnson**  
**Airport Manager**  
**Date: September 8, 2010**  
**Re: Grant for Avigation Easements**

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The Michigan Department of Transportation, Bureau of Aeronautics & Freight has authorized a grant agreement for the acquisition of Parcel E52 and Parcel E59. The board authorized Eminent Domain proceedings for these two parcels in March 2010.

The two cases have been filed and are beginning the discovery phase of the proceedings.

It is anticipated that this grant will fund the remainder of costs for both parcels. The local share of the grant agreement is \$6,774, which is 2.5% of the total grant amount of \$270,950.

If you have any questions regarding this matter please contact me.



# Exhibit 1

Livingston County-Spencer J. Hardy Airport  
Howell, Michigan  
D-26-0047-5008  
FM-47-02-LAND

6/2/2010

	Federal	State	Local	Total
ADMINISTRATION	\$2,802	\$74	\$74	\$2,950
DEPARTMENT - AERO	\$2,802	\$74	\$74	\$2,950
LAND	\$254,600	\$6,700	\$6,700	\$268,000

Land acquisition condemnation costs for parcel E52 and E59.

Parcel Cost (Estimate)	\$190,000	\$5,000	\$5,000	\$200,000
Relocation Assistance (est)	\$0	\$0	\$0	\$0
Closing Cost	\$0	\$0	\$0	\$0
Consultant Costs				
Exhibit A Cost	\$0	\$0	\$0	\$0
Phase 1 ESA Cost	\$0	\$0	\$0	\$0
Preliminary Interview	\$0	\$0	\$0	\$0
Coordination/Documentation	\$0	\$0	\$0	\$0
Acquisition/Closing Cost	\$0	\$0	\$0	\$0
Appraisal Cost	\$0	\$0	\$0	\$0
Appraisal Review Cost	\$0	\$0	\$0	\$0
Relocation Cost	\$0	\$0	\$0	\$0
Demolition Cost	\$0	\$0	\$0	\$0
Title Costs	\$0	\$0	\$0	\$0
Exhibit X Cost	\$0	\$0	\$0	\$0
Survey Cost	\$0	\$0	\$0	\$0
Miscellaneous Cost	\$0	\$0	\$0	\$0
Condemnation Attorney/Expert Witness	\$64,600	\$1,700	\$1,700	\$68,000
DESIGN				
CONSTRUCTION				
CONTINGENCIES				
Funding Contingencies	\$0	\$0	\$0	\$0
TOTAL PROJECT BUDGET	\$257,402	\$6,774	\$6,774	\$270,950

RESOLUTION

NO: 2010-10-287

LIVINGSTON COUNTY

DATE: October 4, 2010

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**RESOLUTION AUTHORIZING THE BOARD OF LIVINGSTON COUNTY TO APPROVE  
OPTION B OF THE DIVERTED FELON REIMBURSEMENT PROGRAM**

**WHEREAS,** Michigan Department of Corrections (MDOC) has reimbursed our county in the past for some felons that are diverted from prison and sentenced to service their time in our county jail.

**WHEREAS,** this program has been counted on in the past for revenue. This program is continuing, but now MDOC has required counties to choose one of two options for reimbursement

**WHEREAS,** having met with county finance and administration and reviewed the two options, we are going to request the board select Option B. Option B has the potential to allow us to bill the state for inmates that had previously been ineligible.

**WHEREAS,** MDOC has given us until **October 15, 2010** to return the completed form, signed by the county clerk, which designates our option. This option designation is for the state fiscal year, October 2010 until September 2011.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners do hereby approve Option B of the Diverted Felon Reimbursement Program.

**BE IT FURTHER RESOLVED** that the County Clerk of the Livingston County be authorized to sign the above paperwork and submit the completed form to the State of Michigan before the deadline of October 15, 2020.

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MOVED:  
SECONDED:  
CARRIED:



**LIVINGSTON COUNTY, MICHIGAN**  
**DEPARTMENT OF SHERIFF DEPARTMENT**

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**Lt. Tom Cremonte**  
**Phone 517-540-7946**  
**E-Mail: tcremonte@co.livingston.mi.us**

## Memorandum

**To: Livingston County Board of Commissioners**  
**From: Lt. Tom Cremonte**  
**Date: 09/30/2010**  
**Re: RESOLUTION AUTHORIZING THE BOARD OF  
LIVINGSTON COUNTY TO APPROVE OPTION B OF THE  
DIVERTED FELON REIMBURSEMENT PROGRAM**

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The Michigan Department of Corrections (MDOC) has reimbursed our county in the past for some felons that were diverted from prison and sentenced to serve their time in our county jail. This program has been counted on in the past for revenue.

The Michigan Department of Corrections is continuing this program, but now MDOC has required counties to choose one of two options for reimbursement. We have met with county finance and administration and reviewed the two options. Based on our discussions, we are going to request the board select Option B. Option B has the potential to allow us to bill the state for inmates that had previously been ineligible.

MDOC has given us until **October 15, 2010** to return the completed form, signed by the county clerk that designates our option. This option designation is for the state fiscal year, October 2010 until September 2011.

The resolution will only be requesting the board to allow the clerk to sign the form for submission to MDOC.

As we are under such a short deadline, it is imperative that the board approve the request. Failure to approve the request would result in a loss of revenues.

Thank you for time and consideration regarding this matter. If you have any questions or need clarification on any of the aforementioned information, please feel free to contact me.  
Sheri