

Infrastructure and Development Committee

10/25/2010

304 E. Grand River Ave., Howell, MI

12:00 AM

AGENDA

- 1. CALL MEETING TO ORDER**
 - 2. APPROVAL OF MINUTES**
Minutes dated: September 27, 2010
 - 3. APPROVAL OF AGENDA**
 - 4. REPORTS**
PLANNING - Grand River Access Management Study
 - 5. CALL TO THE PUBLIC**
 - 6. RESOLUTIONS FOR CONSIDERATION**
-
- 7. ADJOURNMENT**

MEETING MINUTES

LIVINGSTON COUNTY

SEPTEMBER 27, 2010 – 7:30 P.M.

ADMINISTRATION BUILDING – CONFERENCE ROOM 4
304 E. Grand River Avenue, Howell, MI 48843

INFRASTRUCTURE & DEVELOPMENT COMMITTEE

COMM. DOLAN **COMM. LA BELLE** **COMM. PARKER** **COMM. VAN HOUTEN**

OTHERS: BELINDA PETERS, KATHLEEN KLINE-HUDSON, BRIAN JONCKHEERE, KEN RECKER, ROBERTA BENNETT, JIM ROWELL, JESSICA MATTHEWS WHMI

1. **CALL TO ORDER:** Meeting called to order by: **Comm. Dennis Dolan** at **7:45 P.M.**

2. **APPROVAL OF MINUTES: MINUTES OF MEETING DATED AUGUST 30, 2010:**

MOTION TO APPROVE THE MINUTES, AS PRESENTED.
 MOTION TO APPROVE THE MINUTES, AS MODIFIED:
MOVED BY: **DOLAN** **LABELLE** **PARKER** **VAN HOUTEN** **JONES**
SECONDED BY: **DOLAN** **LABELLE** **PARKER** **VAN HOUTEN** **JONES**
 ALL IN FAVOR - MOTION PASSED
 YEAS: **DOLAN** **LABELLE** **PARKER** **VAN HOUTEN** **JONES**
NAYS: **DOLAN** **LABELLE** **PARKER** **VAN HOUTEN** **JONES**
MOTION: **PASSED** **FAILED**

3. **APPROVAL OF AGENDA:**

MOTION TO APPROVE THE AGENDA, AS PRESENTED.
 MOTION TO APPROVE THE AGENDA, AS MODIFIED:
MOVED BY: **DOLAN** **LABELLE** **PARKER** **VAN HOUTEN** **JONES**
SECONDED BY: **DOLAN** **LABELLE** **PARKER** **VAN HOUTEN** **JONES**
 ALL IN FAVOR - MOTION PASSED
 YEAS: **DOLAN** **LABELLE** **PARKER** **VAN HOUTEN** **JONES**
NAYS: **DOLAN** **LABELLE** **PARKER** **VAN HOUTEN** **JONES**
MOTION: **PASSED** **FAILED**

4. **REPORTS:** **None.** Kline-Hudson distributed correspondence from the Michigan State Housing Development Authority regarding their decision to not make any new funding awards with recaptured Neighborhood Stabilization Program funds. LaBelle moved to accept staff's report as presented, with thanks to staff for their efforts. Van Houten seconded the motion. All in favor – motion passed.

5. **CALL TO THE PUBLIC:** None.

6. **DISCUSSION:** None.

7. **RESOLUTIONS FOR CONSIDERATION:**

8. **ADMINISTRATION**

RESOLUTION APPROVING AN AGREEMENT WITH THE CITY OF BRIGHTON FOR BUILDING OFFICIAL SERVICES

RECOMMEND MOTION TO:	<input checked="" type="checkbox"/> FINANCE	<input type="checkbox"/>			
MOVED BY:	<input type="checkbox"/> DOLAN	<input type="checkbox"/> LABELLE	<input type="checkbox"/> PARKER	<input checked="" type="checkbox"/> VAN HOUTEN	<input type="checkbox"/> JONES
SECONDED BY:	<input type="checkbox"/> DOLAN	<input checked="" type="checkbox"/> LABELLE	<input type="checkbox"/> PARKER	<input type="checkbox"/> VAN HOUTEN	<input type="checkbox"/> JONES
<input checked="" type="checkbox"/> ALL IN FAVOR - MOTION PASSED					
<input type="checkbox"/> YEAS:	<input type="checkbox"/> DOLAN	<input type="checkbox"/> LABELLE	<input type="checkbox"/> PARKER	<input type="checkbox"/> VAN HOUTEN	<input type="checkbox"/> JONES
<input type="checkbox"/> NAYS:	<input type="checkbox"/> DOLAN	<input type="checkbox"/> LABELLE	<input type="checkbox"/> PARKER	<input type="checkbox"/> VAN HOUTEN	<input type="checkbox"/> JONES
MOTION:	<input type="checkbox"/> PASSED	<input type="checkbox"/> FAILED			

9. **ADMINISTRATION**

RESOLUTION APPROVING AN AGREEMENT WITH THE CITY OF HOWELL FOR BUILDING OFFICIAL SERVICES

RECOMMEND MOTION TO:	<input checked="" type="checkbox"/> FINANCE	<input type="checkbox"/>			
MOVED BY:	<input type="checkbox"/> DOLAN	<input checked="" type="checkbox"/> LABELLE	<input type="checkbox"/> PARKER	<input type="checkbox"/> VAN HOUTEN	<input type="checkbox"/> JONES
SECONDED BY:	<input type="checkbox"/> DOLAN	<input type="checkbox"/> LABELLE	<input type="checkbox"/> PARKER	<input checked="" type="checkbox"/> VAN HOUTEN	<input type="checkbox"/> JONES
<input checked="" type="checkbox"/> ALL IN FAVOR - MOTION PASSED					
<input type="checkbox"/> YEAS:	<input type="checkbox"/> DOLAN	<input type="checkbox"/> LABELLE	<input type="checkbox"/> PARKER	<input type="checkbox"/> VAN HOUTEN	<input type="checkbox"/> JONES
<input type="checkbox"/> NAYS:	<input type="checkbox"/> DOLAN	<input type="checkbox"/> LABELLE	<input type="checkbox"/> PARKER	<input type="checkbox"/> VAN HOUTEN	<input type="checkbox"/> JONES
MOTION:	<input type="checkbox"/> PASSED	<input type="checkbox"/> FAILED			

10. **BUDGET DISCUSSIONS**

Belinda Peters provided a general overview of Infrastructure and Development (I&D) budgets. She stated that I&D departments comprise 6% of the entire General Fund Budget and that the budgets of both the Drain and Planning departments are down and within the parameters prescribed by the Board.

Brian Jonckheere briefly commented on some of the Drain Department's functions such as: the septage receiving station, equipment and Phase II Stormwater regulations. The septage receiving station is the bright spot of their budget because it is doing so well in terms of flow received and revenue that it generates.

Peters reported that DPW revenues are up, although in real dollars it is a modest increase. Jonckheere stated that the battery and solid waste programs are on-going. DPW had to stop taking appointments for solid waste collection because the program is so popular and they are about to over extend their 2010 budget.

Jonckheere stated that the Drains Public Benefit budget presumes that the Drain Office has control over when petitions come in. He assumes that they will see a resurgence in petitions due to aging infrastructure.

Peters briefly commented on the budget of the Planning Department. She stated that the EECBG grant has been moved to Special Revenue Fund 238 and that the department will no longer have an Administrative Specialist in 2011; the budget was adjusted accordingly.

Peters reported that the Economic Development Council (EDC) and Livingston County Small Business & Technology Development Center budgets are the same as in 2010. Much of this status quo is due to waiting until the strategic growth initiative for the county is complete.

Peters commented on the budget of the Small Cities Development Block Grant. She stated that the MEDC has looked at regionalizing this, but there will be no changes at this time.

Jonckheere commented on the LandFill budget saying that it is monitored throughout the year.

Peters stated that the Building & Safety Department has continued to see small increases in building permits over the last 10 months. Jim Rowell briefly reported that permit activity has primarily entailed franchise commercial uses going into existing spaces. He reported that they will be working on processes to increase efficiencies. Roberta Bennett reported that this department will still see a shortfall in the 2010 and 2011 budgets; however, in 2011 they project a 17% increase in revenue and they propose to retain the same number of employees.

VanHouten moved to support the I&D budgets as presented and move to Finance Committee for authorization, LaBelle seconded. All in favor – motion passed.

11. ADJOURNMENT

MOTION TO ADJOURN AT 8:55 p.m.					
MOVED BY:	<input type="checkbox"/> DOLAN	<input type="checkbox"/> LABELLE	<input type="checkbox"/> PARKER	<input checked="" type="checkbox"/> VAN HOUTEN	<input type="checkbox"/> JONES
SECONDED BY:	<input type="checkbox"/> DOLAN	<input checked="" type="checkbox"/> LABELLE	<input type="checkbox"/> PARKER	<input type="checkbox"/> VAN HOUTEN	<input type="checkbox"/> JONES
<input checked="" type="checkbox"/> ALL IN FAVOR - MOTION PASSED					

Respectfully Submitted

KATHLEEN KLINE-HUDSON
RECORDING SECRETARY