

# Board of Commissioners

12/20/2010

304 E. Grand River Ave., Howell MI

7:30 PM

## AGENDA

1. **CALL MEETING TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **CORRESPONDENCE**  
Resolution from Lake County
5. **CALL TO THE PUBLIC**
6. **APPROVAL OF MINUTES**  
A: Minutes Dated: December 6, 2010  
B: Closed Session Minutes: December 6, 2010  
C: Minutes Dated: December 8, 2010  
D: Minutes Dated: December 15, 2010
7. **TABLED ITEMS FROM PREVIOUS MEETINGS**
8. **APPROVAL OF AGENDA**
9. **REPORTS**
10. **APPROVAL OF CONSENT AGENDA ITEMS (Roll Call)**
11. **RESOLUTIONS FOR CONSIDERATION:**

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**2010-12-337**      **Emergency Medical Services**  
RESOLUTION AUTHORIZING OUT-OF-STATE TRAINING FOR FINANCE  
MANAGER – EMS – Health & Human Services Committee / Finance Committee

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**2010-12-338**      **Emergency Medical Services**  
RESOLUTION AUTHORIZING THE ADDITION OF 5 FULL TIME  
PARAMEDIC POSITIONS-EMS/HEALTH AND HUMAN  
SERVICES/FINANCE

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**2010-12-339**      **Emergency Medical Services**  
RESOLUTION REQUESTING THE PURCHASE OF A REPLACEMENT  
GATOR - EMS/HEALTH AND HUMAN SERVICES/FINANCE

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**2010-12-340**      **Public Health**  
RESOLUTION APPROVING THE FILLING OF ONE (1) PART TIME VISION  
& HEARING TECHNICIAN POSITION WITHIN THE DEPARTMENT OF  
PUBLIC HEALTH DUE TO THE VACANCY CREATED BY THE  
RESIGNATION OF ONE (1) PART-TIME TECHNICIAN – Department of  
Public Health / Health & Human Services Committee / Finance Committee

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- 2010-12-341**      **Public Health**  
RESOLUTION AUTHORIZING AN AGREEMENT WITH THE MICHIGAN DEPARTMENT OF NATURAL RESOURCES AND ENVIRONMENT TO CONDUCT SERVICES RELATED TO NON-COMMUNITY WATER SUPPLY, ETC., FOR FY 10-11 - Department of Public Health/Health & Human Services/Finance/Board
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- 2010-12-342**      **Michigan Works**  
RESOLUTION APPROVING AN AMENDMENT TO THE CONTRACT BETWEEN THE OAKLAND LIVINGSTON HUMAN SERVICES AGENCY AND LIVINGSTON COUNTY MICHIGAN WORKS! FOR THE MICHIGAN PRISONER RE-ENTRY INITIATIVE - MI Works!/Health & Human Services/Finance/Board
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- 2010-12-343**      **Michigan Works**  
RESOLUTION APPROVING THE FISCAL YEAR 2011 JOBS, EDUCATION AND TRAINING (JET) PLAN FOR THE DELIVERY OF JOB TRAINING SERVICES TO PUBLIC ASSISTANCE PARTICIPANTS IN LIVINGSTON COUNTY -MI Works!/Health & Human Services/Finance/Board
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- 2010-12-344**      **Michigan Works**  
RESOLUTION APPROVING THE FISCAL YEAR 2011 FOOD ASSISTANCE EMPLOYMENT AND TRAINING (FAE&T) PLANS FOR SERVICES TO ELIGIBLE PARTICIPANTS FROM LIVINGSTON COUNTY - MI Works!/Health & Human Services/Finance/Board
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- 2010-12-345**      **Michigan Works**  
RESOLUTION AUTHORIZING A RENEWAL OF THE LEASE WITH MOTT COMMUNITY COLLEGE FOR THE MICHIGAN WORKS! – LIVINGSTON SERVICE CENTER AT THE MOTT COMMUNITY COLLEGE LIVINGSTON CENTER, 1240 PACKARD DR, HOWELL - MI Works!/Health & Human Services/Finance/Board
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- 2010-12-346**      **Sheriff**  
RESOLUTION AUTHORIZING EXCEPTION TO HIRING FREEZE TO REPLACE ONE (1) PART TIME OFFICE ASSISTANT – Sheriff/Public Safety/Finance/Board
- 
- 2010-12-347**      **Veterans**  
RESOLUTION TO APPROVE THE TRANSFER OF FUNDS FROM THE VETERANS RELIEF FUND TO THE GENERAL FUND - Veterans
- 
- 2010-12-348**      **Planning**  
RESOLUTION AUTHORIZING OUT OF STATE TRAVEL FOR PLANNING DIRECTOR TO ATTEND THE AMERICAN PLANNING ASSOCIATION NATIONAL CONFERENCE - Finance/Board
- 
- 2010-12-349**      **Building Services**

RESOLUTION AUTHORIZING A CONTRACT FOR JANITORIAL,  
MAINTENANCE, AND LAWN CARE, WITH COMMUNITY MENTAL  
HEALTH AUTHORITY - BUILDING SERVICES

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**2010-12-350**

**Building Services**

RESOLUTION TO AUTHORIZE REQUEST TO USE HISTORIC  
COURTROOM FOR DAR (DAUGHTERS OF THE AMERICAN  
REVOLUTION) MEETING – Building Services

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**2010-12-351**

**LETS**

RESOLUTION AUTHORIZING BLANKET PURCHASE ORDER FOR  
DIESEL FUEL FOR 2011 - L.E.T.S./General Government

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**2010-12-352**

**LETS**

RESOLUTION AUTHORIZING CONTRACT AGREEMENT FOR  
ATTORNEY SERVICES FOR LIVINGSTON ESSENTIAL  
TRANSPORTATION SERVICES - L.E.T.S. / General Government

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**2010-12-353**

**Register of Deeds**

RESOLUTION AUTHORIZING AGREEMENT WITH FIDLAR  
TECHNOLOGIES FOR SOFTWARE MAINTENANCE AGREEMENT FOR  
INDEXING AND IMAGING DOCUMENTS ELECTRONICALLY -  
REGISTER OF DEEDS / GENERAL GOVT: 12.13.10 / FINANCE: 12.15.10 -  
FULL BOARD: 12.20.10

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**2010-12-354**

**Probate Court**

RESOLUTION APPROVING THE RECLASSIFICATION OF ONE PART-  
TIME COURT CLERK POSITION TO ONE FULL-TIME COURT CLERK  
POSITION IN THE PROBATE COURT

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**2010-12-355**

**District Court**

RESOLUTION TO AUTHORIZE THE ACCEPTANCE OF FY 2011  
MICHIGAN DRUG COURT GRANT PROGRAM FUNDS (MDCGP) FOR  
THE OPERATION OF THE LIVINGSTON COUNTY SOBRIETY COURT  
PROGRAM

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**2010-12-356**

**District Court**

RESOLUTION TO ENTER INTO AN AGREEMENT TO RENT SPACE AT  
THE ASSET BUILDING FOR DRUG/ALCOHOL TESTING FOR THE  
COURTS - District Court/Public Safety/Finance/Board

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**2010-12-357**

**District Court**

AGREEMENT FOR ATTORNEY SERVICES FOR INDIGENT  
MISDEMEANOR DEFENDANTS - District Court/Public Safety/Finance/Board

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**2010-12-358**

**Circuit Court**

RESOLUTION TO AUTHORIZE THE ACCEPTANCE OF FY 2011  
MICHIGAN DRUG COURT GRANT PROGRAM FUNDS (MDCGP) FOR

THE OPERATION OF THE LIVINGSTON COUNTY ADULT DRUG COURT PROGRAM

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- 2010-12-359**      **Circuit Court**  
RESOLUTION AUTHORIZING ACCEPTANCE OF GRANT FUNDING FOR PLANNING A FAMILY DEPENDENCY TREATMENT COURT IN THE FAMILY DIVISION OF THE CIRCUIT COURT
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- 2010-12-360**      **Circuit Court Administration**  
RESOLUTION TO AUTHORIZE THE CIRCUIT/FAMILY COURT/FRIEND OF THE COURT TO ENTER INTO A CONTRACT WITH COMPLETE DOCUMENT SERVICES, INC., FOR TRANSCRIPT PREPARATION - Circuit Court/Public Safety/Finance/Board
- 
- 2010-12-361**      **Circuit Court Administration**  
RESOLUTION TO AUTHORIZE ENTERING INTO FELONY PUBLIC DEFENDER CONTRACTS - Circuit Court/Public Safety/Finance/Board
- 
- 2010-12-362**      **Community Corrections**  
RESOLUTION AUTHORIZING A CONTRACT WITH CATHOLIC CHARITIES TO PROVIDE COMMUNITY BASED OUTPATIENT TREATMENT FOR 2010-2012 - COMMUNITY CORRECTIONS/Public Safety/Finance/Board
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- 2010-12-363**      **Community Corrections**  
RESOLUTION AUTHORIZING A CONTRACT WITH FIELDWARE LLC. TO PROVIDE OFFENDERLINK CALLOUT SERVICES FOR A PERIOD OF JANUARY 1, 2011 TO DECEMBER 30, 2011 - COMMUNITY CORRECTIONS/Public Safety/Finance/Board
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- 2010-12-364**      **Community Corrections**  
RESOLUTION AUTHORIZING CHAIRPERSON OF THE BOARD OF COMMISSIONERS TO SIGN A CONTRACT WITH THE MICHIGAN DEPARTMENT OF CORRECTIONS FOR THE COMMUNITY CORRECTIONS PA511 GRANT AND APPROPRIATIONS FOR FISCAL YEAR 2011 - Comm Corrections/Public Safety/Finance/Board
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- 2010-12-365**      **Information Technology**  
RESOLUTION AUTHORIZING ISSUANCE OF A PURCHASE ORDER TO NETSMART OHIO, INC. FOR SOFTWARE SUPPORT FOR THE NETSMART SOFTWARE FOR THE LIVINGSTON COUNTY DEPARTMENT OF PUBLIC HEALTH FOR 2011-INFORMATION TECHNOLOGY/GENERAL GOVERNMENT
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- 2010-12-366**      **Information Technology**  
RESOLUTION AUTHORIZING ISSUANCE OF A BLANKET PURCHASE ORDER TO CDW-G, INC. FOR EQUIPMENT AND CONTRACT SERVICES FOR THE INFORMATION TECHNOLOGY DEPARTMENT FOR 2011 -

INFORMATION TECHNOLOGY/PURCHASING/GENERAL GOVERNMENT  
COMMITTEE/FINANCE COMMITTEE

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**2010-12-367**      **Information Technology**  
RESOLUTION AUTHORIZING ISSUANCE OF A BLANKET PURCHASE  
ORDER AUTHORIZING THE PURCHASE OF COMPUTER EQUIPMENT  
THAT HAS BEEN BUDGETED FOR THROUGH THE INFORMATION  
TECHNOLOGY DEPARTMENT FOR PURCHASES OF COMPUTER  
EQUIPMENT FOR ALL COUNTY DEPARTMENTS - INFORMATION  
TECHNOLOGY/PURCHASING/GENERAL GOVERNMENT COMMITTEE/  
FINANCE COMMITTEE

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**2010-12-368**      **Administration**  
RESOLUTION AUTHORIZING THE SIGNING OF THE 2011 SCHEDULE A -  
RENEWAL TERM (JANUARY 2011 - DECEMBER 2011)  
ADMINISTRATIVE SERVICES CONTRACT (ASC) WITH BLUE CROSS  
BLUE SHIELD OF MICHIGAN

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**2010-12-369**      **Administration**  
RESOLUTION AMENDING THE LIVINGSTON COUNTY DEFINITION OF  
A DEPENDENT FOR MEDICAL, DENTAL, AND VISION PLANS

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**2010-12-370**      **Human Resources**  
RESOLUTION ESTABLISHING COMPENSATION FOR LIVINGSTON  
COUNTY BOARD OF COMMISSIONERS FOR THE YEARS 2011 AND 2012

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**2010-12-371**      **Administration**  
RESOLUTION TO AMEND FISCAL-YEAR 2010 BUDGET –  
ADMINISTRATION / FINANCE COMMITTEE

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- 12.      CALL TO THE PUBLIC**
- 13.      ADJOURNMENT**

**NOTE:** The Call to the Public appears twice on the Agenda:  
once at the beginning and once at the end. Anyone wishing to address the Board may do so at these times.

RESOLUTION

NO: 2010-12-337

LIVINGSTON COUNTY

DATE: December 20, 2010

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**RESOLUTION AUTHORIZING OUT-OF-STATE TRAINING FOR FINANCE MANAGER –  
EMS – Health & Human Services Committee / Finance Committee**

**WHEREAS,** the EMS Department has determined the need to appropriately train and prepare our management team for the responsibilities of their job description; and

**WHEREAS,** the EMS Department is recommending we enroll our Finance Manager for the Ambulance Billing and Coding Compliance Clinic Program for Spring 2011; and

**WHEREAS,** the clinic is held in Tampa Bay, Florida May 21<sup>st</sup> -25th; and

**WHEREAS,** the cost of the program is in the 2011 budget and shall not exceed \$2,500; and

**WHEREAS,** this Resolution has been recommended for approval by the Health and Human Services Committee.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorizes the EMS Department to enroll the Finance Manager in the Page Wolfberg and Wirth, LLC Ambulance Billing and Coding Compliance Clinic for a cost not to exceed \$2,500.00.

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MOVED:  
SECONDED:  
CARRIED:

RESOLUTION

NO: 2010-12-338

LIVINGSTON COUNTY

DATE: December 20, 2010

**RESOLUTION APPROVING THE CREATION OF 5 FULL TIME PARAMEDIC POSITIONS IN THE EMS DEPARTMENT – EMS/HEALTH AND HUMAN SERVICE / FINANCE**

**WHEREAS,** the EMS Department has a need for 5 Full time Paramedic positions; and

**WHEREAS,** for purposes of continuity, the EMS Department would function more efficiently if 5 Full Time Paramedic positions were granted; and

**WHEREAS,** as call volume and response times continue to increase the EMS Department must appropriately plan to meet the needs of our citizens;

**WHEREAS,** funding for same is available in the EMS 2011 Budget; and,

**WHEREAS,** this Resolution has been recommended for approval by the Personnel Committee.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorizes 5 Full Time Paramedic positions in the EMS Department.

CURRENT POSITIONS		
POSITION TITLE	FULL -TIME #	PART -TIME #
Full Time Paramedic	46	
Full Time Floater Paramedic	2	
<b>TOTALS:</b>		

REQUESTED POSITIONS		
POSITION TITLE	FULL -TIME #	PART -TIME #
Full Time Paramedic	51	
Full time Floater Paramedic	2	
<b>TOTALS:</b>		

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MOVED:  
SECONDED:  
CARRIED:

RESOLUTION

NO: 2010-12-339

LIVINGSTON COUNTY

DATE: December 20, 2010

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**RESOLUTION AUTHORIZING THE PURCHASE OF A REPLACEMENT GATOR –  
EMS/HEALTH AND HUMAN SERVICES/FINANCE**

**WHEREAS,** the EMS Department is hereby requesting authorization to purchase a 2010 John Deere gator and trailer for use during special events and limited access patient recovery; and

**WHEREAS,** this equipment will replace a 1998 John Deere gator and trailer; and

**WHEREAS,** the 2010 Gator will be purchased through D&G Equipment under the MI Deal contract per their quote dated October 13, 2010, for the total amount of \$13,932.00 ; and

**WHEREAS,** the trailer will be purchased through Becks Custom Coach and Trailers after obtaining 3 quotes for the lowest price of \$6,314.00; and

**WHEREAS,** the retired equipment will be donated to the Livingston County Sheriff's Department; and

**WHEREAS,** funding for same is available in the EMS 2010 Budget and was planned for in the County Capital Improvement Plan; and,

**WHEREAS,** this Resolution has been recommended for approval by the Health and Human Services and Finance Committees.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves the purchase of one John Deere Gator from the John Deere Company 2000 John Deere Run Cary, NC, 27513 at a total cost of \$13,932.00 and one enclosed trailer at a total cost of \$6,314.00 from Becks Custom Coach and Trailers for a combined total cost of \$20,246.00.

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MOVED:  
SECONDED:  
CARRIED:



RESOLUTION

NO: 2010-12-340

LIVINGSTON COUNTY

DATE: December 20, 2010

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**RESOLUTION APPROVING THE FILLING OF ONE (1) PART TIME VISION & HEARING  
TECHNICIAN POSITION WITHIN THE DEPARTMENT OF PUBLIC HEALTH DUE TO THE  
VACANCY CREATED BY THE RESIGNATION OF ONE (1) PART-TIME TECHNICIAN  
– Department of Public Health / Health & Human Services Committee / Finance Committee**

**WHEREAS,** the Department of Public Health currently has one vacant part-time Vision & Hearing position; and

**WHEREAS,** the Department has determined the need to replace this position in order to maintain an acceptable level of service to the citizens we serve; and

**WHEREAS,** funding for this position is approved and included in the 2010 operating budget and there is no change in the total number of approved positions.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorizes and approves the hiring of one (1) part-time 20 hour per week Vision & Hearing Technician in the Livingston County Department of Public Health.

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**MOVED:**

**SECONDED:**

**CARRIED:**

RESOLUTION

NO: 2010-12-341

LIVINGSTON COUNTY

DATE: December 20, 2010

**RESOLUTION AUTHORIZING AN AGREEMENT WITH THE MICHIGAN DEPARTMENT OF NATURAL RESOURCES AND ENVIRONMENT TO CONDUCT SERVICES RELATED TO NON-COMMUNITY WATER SUPPLY, ETC., FOR FY 10-11 - Department of Public Health**

**WHEREAS,** the Michigan Department of Natural Resources and Environment and the Livingston County Department of Public Health desire to enter into an agreement to conduct services related to Non-Community Water Supply, Operator Certification, Long Term Drinking Water Monitoring, Swimming Pool Operation, Septage, and Campground Requirements; and

**WHEREAS,** the Livingston County Department of Public Health has entered into similar agreements in previous years with the Michigan Department of Natural Resources and Environment; and

**WHEREAS,** the terms of the agreement shall be in effect October 1, 2010 through September 30, 2011 and partial reimbursement to the Livingston County Department of Public Health will be made by the Michigan Department of Natural resources and Environment for covered services.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorizes entering into an agreement between the Michigan Department of Natural Resources and Environment and the Livingston County Department of Public Health for the period of October 1, 2010, through September 30, 2011, for services related to:

Non-Community Water Supply	\$ 90,242
Operator Certification	\$ 23,974
Long-Term Monitoring	\$ 14,100
Drinking Water Capacity	\$ 2,700
Campground Requirements	\$ 300
Septage	\$ 1,100
Public Swimming Pools	<u>\$ 2,300</u>
Total:	\$134,716

**BE IT FURTHER RESOLVED** that the Chairman of the Board of Commissioners be authorized to sign the above-referenced contract upon review of Civil Counsel.

**BE IT FURTHER RESOLVED** that the reimbursement for said agreement will be placed in Account #221.

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MOVED:  
SECONDED:  
CARRIED:

**RESOLUTION**

**NO.:**

**2010-12-342**

**LIVINGSTON COUNTY**

**DATE:**

**December 20, 2010**

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**RESOLUTION APPROVING AN AMENDMENT TO THE CONTRACT BETWEEN THE OAKLAND LIVINGSTON HUMAN SERVICES AGENCY AND LIVINGSTON COUNTY MICHIGAN WORKS! FOR THE MICHIGAN PRISONER RE-ENTRY INITIATIVE**

WHEREAS, The Michigan Prisoner Re-Entry Initiative is a statewide strategic approach to parolee services which seeks to deliver a seamless plan of services, support and supervision from the time a prisoner enters prison through their return to the community; and

WHEREAS, The Michigan Department of Corrections contracts with the Oakland Livingston Human Services Agency (OLHSA) to administer MPRI services in Oakland and Livingston Counties.

WHEREAS, In accordance with MDOC policies, OLSHA issued a Request for Proposals for a variety of re-entry services to parolees; and

WHEREAS, Livingston County Michigan Works! was awarded a \$35,000 contract extension to deliver workforce development and adult education services for the period October 1, 2009 to September 30, 2010 to MPRI parolees in Livingston County, and;

WHEREAS, These services will be delivered by two services providers under contract with Livingston County Michigan Works!, Ross IES and Community Mental Health Services of Livingston County; and

WHEREAS, OLHSA proposes to amend the agreement by increasing the contract amount by \$5,900 to \$40,900.

**IT IS THEREFORE RESOLVED** that the Livingston County Board of Commissioners approves the amendment to a contract extension with Oakland Livingston Human Services Agency for the period October 1, 2009 to September 30, 2010, increasing the contract award by \$5,900 to a total award of \$40,900 for the delivery of workforce development services for the Michigan Prisoner Re-entry initiative.

**BE IT FURTHER RESOLVED** that the Chair be authorized to sign said contract amendment.

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MOVED:  
SUPPORTED:  
CARRIED:

**RESOLUTION**

**NO.: 2010-12-343**

**LIVINGSTON COUNTY**

**DATE: December 20, 2010**

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**RESOLUTION APPROVING THE FISCAL YEAR 2011 JOBS, EDUCATION AND TRAINING (JET) PLAN FOR THE DELIVERY OF JOB TRAINING SERVICES TO PUBLIC ASSISTANCE PARTICIPANTS IN LIVINGSTON COUNTY**

- WHEREAS, The JET Program was established as a new way for assisting welfare applicants/recipients and low-wage workers in succeeding in the labor market, and;
- WHEREAS, The shift to a new approach from Work First moves to a strong emphasis on helping welfare applicants/recipients and other at-risk workers stay employed, gain skills, and advance rather than only emphasizing initial placement; and
- WHEREAS, The JET Program is a partnership between the MWAs, the Michigan Department of Human Services (DHS) and Michigan Department of Energy, Labor & Economic Growth's (MDELEG) BWT to connect Michigan's families with the kind of jobs, education, and training opportunities that will help them achieve self-sufficiency and meet the workforce and skill needs of Michigan's businesses; and
- WHEREAS, The MDELEG requires that MWAs and local DHS offices jointly develop plans for submission to MDELEG to address JET activities for the period October 1, 2010, through September 30, 2011; and
- WHEREAS, The estimated plan budget amount for Livingston County is \$228,691; and
- WHEREAS, The MDELEG requires that the Workforce Development Council and the local elected officials jointly approve and submit all job training plans; and
- WHEREAS, The Livingston County Workforce Development Council Executive Committee approved this plan at their November 9, 2010 meeting.

**NOW THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves the FY 2011 JET Plan in the amount of \$228,691 for the period of October 1, 2010 to September 30, 2011.

**BE IT FURTHER RESOLVED** that the Chair is hereby authorized to sign said plan for submission to the Michigan Department of Energy, Labor and Economic Growth.

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**MOVED:**  
**SUPPORTED:**  
**CARRIED:**

**RESOLUTION**

**NO.: 2010-12-344**

**LIVINGSTON COUNTY**

**DATE: December 20, 2010**

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**RESOLUTION APPROVING THE FISCAL YEAR 2011 FOOD ASSISTANCE  
EMPLOYMENT AND TRAINING (FAE&T) PLANS FOR SERVICES TO ELIGIBLE  
PARTICIPANTS FROM LIVINGSTON COUNTY**

WHEREAS, The Jobs, Education and Training (JET) program serves employable public assistance recipients through the federally funded Job Opportunities and Basic Skills program; and

WHEREAS, The Michigan Department of Energy, Labor and Economic Growth announced that funds for the Food Assistance Employment and Training (FAE&T) will be allocated to Michigan Works! Agencies by formula; and

WHEREAS, Livingston County's allocation for this program is \$42,262 for the period of October 1, 2010 to September 30, 2011; and

WHEREAS, The Michigan Department of Energy, Labor and Economic Growth require that we prepare 2 plans for FY 2011 as follows:

- FAE&T Plan for FY 2011 in the amount of \$41,490 which will provide Job Search/Job Search Training, Workfare, Unsubsidized Employment, Work Experience, Educational/Training Programs, and Vocational Training to eligible participants referred by DHS.
- FAE&T Supportive Services for FY 2011 in the amount of \$772, which will provide supportive service funds for individuals participating in the program.

WHEREAS, The Livingston County Food Assistance Employment and Training proposes to serve approximately ten, 18 through 49 year old able-bodied adults without dependents who are in jeopardy of losing their food stamp eligibility due to time limits with services through the JET program; and

WHEREAS, The Michigan Department of Energy, Labor and Economic Growth requires that the Workforce Development Council and the local elected officials jointly approve and submit all job training plans; and

WHEREAS, The Livingston County Workforce Development Council approved these plans at their November 18, 2010 meeting.

**NOW THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners

hereby approves the Food Assistance Employment & Training Plan for in the

amount of \$41,490 and the Food Assistance Employment & Training Supportive Services Plan in the amount of \$772 for the period of October 1, 2010 to September 30, 2011.

**BE IT FURTHER RESOLVED,** that the Chairperson is authorized to sign said plans for submission to the Michigan Department of Energy, Labor and Economic Growth.

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Moved:  
Supported:  
Carried:

**RESOLUTION**

**NO.:**

**2010-12-345**

**LIVINGSTON COUNTY**

**DATE:**

**December 20, 2010**

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**RESOLUTION AUTHORIZING A RENEWAL OF THE LEASE WITH MOTT COMMUNITY COLLEGE FOR THE MICHIGAN WORKS! – LIVINGSTON SERVICE CENTER AT THE MOTT COMMUNITY COLLEGE LIVINGSTON CENTER, 1240 PACKARD DR, HOWELL**

- WHEREAS, Livingston County Michigan Works! currently leases space at the Mott Community College Livingston Center, 1240 Packard Drive, Howell, MI, and
- WHEREAS, The lease expired on October 31, 2010, and in accordance with the terms of the lease we are currently leasing space on a month-to-month basis until a new lease is executed, and
- WHEREAS, Mott Community College and Livingston County Michigan Works! have negotiated a 3-year lease renewal, and
- WHEREAS, The renewal maintains the current base rate at \$13.94/sq. ft for 3,184.5 sq. feet, or \$3,699.33/month, and provides the opportunity to lease additional office space as needed at the same rate.
- WHEREAS, It has been determined the Livingston County Michigan Works! will need to lease an additional 350 sq. feet in 2011 to house contract and temporary staff, at a rate of \$506.58/month
- WHEREAS, The lease renewal also provides for continued use of additional classroom space for workshops, meetings and customer services, at a rate of \$1,150/month, and
- WHEREAS, The lease renewal provides that the Landlord furnish telephones, utilities, air conditioning, parking, and custodial services, and
- WHEREAS, The lease renewal also includes a computer support and service agreement to provide for the technology needs of Michigan Works! contract staff and customers at the Michigan Works! Livingston Service Center, at an estimated rate of \$968/month, with actual charges billed monthly in accordance with the terms of the services agreement, and
- WHEREAS, Other provisions of the lease are unchanged, and
- WHEREAS, The Landlord at Livingston Regional M-TEC is identified as follows:
- Charles Stewart Mott Community College  
1401 East Court Street  
Flint, Michigan 48503
- WHEREAS, The lease amendment is effective January 1, 2011 to December 31, 2013, with rent during the first year of the lease set at \$ 5,255.91 per month, and with annual adjustments as provided in the lease agreement, and

WHEREAS, Funds are available for this purpose from federal and state grants administered by Livingston County Michigan Works! and

WHEREAS, The renewal also requires approval by the Board of Trustees of the Charles Stewart Mott Community College.

IT IS THEREFORE RESOLVED, That the Livingston County Board of Commissioners approves a renewal of the lease with Charles Stewart Mott Community College for the Michigan Works! Livingston Service Center commencing November 1, 2010 at the Mott Community College Livingston Center, 1240 Packard Drive, Howell, at a rate \$5,255.91 per month, with adjustments as provided in the terms of the lease.

BE IT FURTHER RESOLVED, That the Chair of the Livingston County Board of Commissioners is authorized to sign said lease with the Charles Stewart Mott Community upon review and approval of Civil Counsel.

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**MOVED:**

**SUPPORTED:**

**CARRIED:**



**RESOLUTION**

**NO: 2010-12-346**

**LIVINGSTON COUNTY**

**DATE: December 20, 2010**

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**RESOLUTION AUTHORIZING EXCEPTION TO HIRING FREEZE TO REPLACE ONE (1) PART TIME OFFICE ASSISTANT – Sheriff**

**WHEREAS,** The Sheriff’s Department recently lost one (1) part time Office Assistant; and

**WHEREAS,** the Sheriff’s Department has determined the need to replace these positions in order to maintain an acceptable level of service to the citizens we serve; and

**WHEREAS,** funding for this position is approved and included in the 2011 operating budget.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorizes and approves the hiring of one (1) part time office assistant within the Livingston County Sheriff’s Department.

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MOVED:  
SECONDED:  
CARRIED:

RESOLUTION

NO: 2010-12-347

LIVINGSTON COUNTY

DATE: December 20, 2010

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**RESOLUTION TO APPROVE THE TRANSFER OF FUNDS FROM THE VETERANS RELIEF FUND TO THE GENERAL FUND - Veterans**

**WHEREAS,** the Board of Commissioners approved the levy of the Veterans Relief millage at 1/20 of mill in Resolution # 2009-06-193; and

**WHEREAS,** the Veterans Relief Millage is used to assist indigent veterans within Livingston County; and

**WHEREAS,** the funds generated from the millage can be used to fund the time and materials utilized by the Veterans Affairs staff with the aid of indigent veterans; and

**WHEREAS,** the Veterans Affairs Committee has approved the amounts for the first 3 quarters of 2010 that will transferred from the Veterans Relief Fund to the General Fund; and

**WHEREAS,** the amounts to be transferred are \$12,494, \$11,359 and \$9,234 for the first three quarters of 2010 respectively.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners authorize the transfer of funds from the Veterans Relief Fund the General fund in the amounts of \$12,494, \$11,359 and \$9,234 for the first three quarters of 2010 for work related specifically to the indigent veterans of Livingston County.

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MOVED:  
SECONDED:  
CARRIED:

RESOLUTION

NO: 2010-12-348

LIVINGSTON COUNTY

DATE: December 20, 2010

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**RESOLUTION AUTHORIZING OUT OF STATE TRAVEL FOR PLANNING DIRECTOR TO ATTEND THE 2011 NATIONAL AMERICAN PLANNING ASSOCIATION CONFERENCE – BOARD OF COMMISSIONERS**

**WHEREAS,** it is the policy of Livingston County that out of state travel be held to a minimum and usually only Department Heads are authorized any travel outside Michigan; and

**WHEREAS,** in accordance with this County travel policy, Planning Director Kathleen Kline-Hudson requests approval from the Board of Commissioners to attend the 2011 National American Planning Association (APA) Conference; and

**WHEREAS,** the 2011 National APA Conference is being held April 9 through April 12, 2011 in Boston, Massachusetts at a total cost not to exceed \$1,800; and

**WHEREAS,** funding for same is available through the Planning Department budget; and

**WHEREAS,** the Planning Director will earn her 2011 annual certification maintenance credits for maintaining her American Institute of Certified Planners professional certification.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves and authorizes Kathleen Kline-Hudson to attend the 2011 National American Planning Association Conference in Boston, Massachusetts on April 9 through April 12, 2011, at a total cost not to exceed \$1,800.

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MOVED:  
SECONDED:  
CARRIED:

**RESOLUTION**

**NO: 2010-12-349**

**LIVINGSTON COUNTY**

**DATE: December 20, 2010**

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**RESOLUTION AUTHORIZING A CONTRACT FOR JANITORIAL, MAINTENANCE, AND LAWN CARE, WITH COMMUNITY MENTAL HEALTH AUTHORITY - BUILDING SERVICES**

**WHEREAS,** the Community Mental Health Authority desires to again enter into a Maintenance contract with the County for janitorial, maintenance, and lawn care of the building and the grounds located at 2280 East Grand River, Howell, Michigan 48843 and also for janitorial, and maintenance of the building and grounds located at CMH-ADS 3760 Cleary Drive Howell, Michigan 48843; and

**WHEREAS,** the County is willing to provide such services through the Building Services Department, and the Mental Health Authority is willing to reimburse the County for such services under the terms and conditions set forth herein, and

**WHEREAS,** the contract term will be January 1, 2011, through December 31, 2011; and

**WHEREAS,** the monthly charge of \$9,547.68 will be invoiced to the Mental Health Authority by the Building Services Department.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorizes a contract for janitorial, maintenance, and lawn care of the building and grounds located at 2280 East Grand River, Howell, Michigan 48843 and for janitorial and maintenance of the building and grounds located at CMH-ADS, 3760 Cleary Drive, Howell, Michigan 48843, to be provided by the Livingston County Building Services Department at a cost of \$9,547.68 per month, including \$51.00 per hour for maintenance technician plus materials, and for a cost of \$35.00 per hour for extra custodial services.

**BE IT FURTHER RESOLVED** that the Chairman is authorized to sign said contract as reviewed by County Administration.

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MOVED:

SECONDED:

CARRIED:

**RESOLUTION**

**NO: 2010-12-350**

**LIVINGSTON COUNTY**

**DATE: December 20, 2010**

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**RESOLUTION TO AUTHORIZE REQUEST TO USE HISTORIC COURTROOM FOR DAR (DAUGHTERS OF THE AMERICAN REVOLUTION) MEETING – Building Services**

**WHEREAS,** The Phillip Livingston Chapter DAR has requested the use of County grounds, specifically the Historic Courtroom, for the purpose of holding a meeting on April 5, 2011 from 12:30 pm to 3:30 pm.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves the request for use of County grounds by the Phillip Livingston Chapter DAR for the purpose of holding a meeting on April 5, 2011 from 12:30 pm to 3:30 pm.

**BE IT FURTHER RESOLVED** that requested use of county grounds will be in accordance with existing county policy at the time of the event.

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**MOVED: Commissioner**

**SECONDED: Commissioner**

**CARRIED:**

RESOLUTION

NO: 2010-12-351

LIVINGSTON COUNTY

DATE: December 20, 2010

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**RESOLUTION AUTHORIZING BLANKET PURCHASE ORDER FOR DIESEL FUEL FOR 2011 - L.E.T.S. / General Government**

**WHEREAS,** L.E.T.S. has been utilizing spot pricing for diesel fuel with the fuel distributor with the best price quote for each delivery for past two (2) years with a savings of approximately \$10,000 annually; and

**WHEREAS,** the L.E.T.S. director is requesting the Board of Commissioners approve a Blanket Purchase Order for Fiscal Year 2011 diesel fuel purchases utilizing the lowest spot pricing vendor in an amount not to exceed \$179,000; and

**WHEREAS,** the cost of diesel fuel is a reimbursable expense from both the Federal Transit Administration and State of Michigan Transportation formula funds.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorizes a Blanket Purchase Order for the purchase of diesel fuel to the lowest vendor at the time of purchase in an amount not to exceed One Hundred Seventy-Nine Thousand dollars (\$179,000) for the period of January 1, 2011 through December 31, 2011 in accordance with the County Purchasing Policy.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO:

2010-12-352

LIVINGSTON COUNTY

DATE:

December 20, 2010

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**RESOLUTION AUTHORIZING CONTRACT AGREEMENT FOR ATTORNEY SERVICES FOR LIVINGSTON ESSENTIAL TRANSPORTATION SERVICES – General Government/L.E.T.S.**

**WHEREAS,** a need exists for specialized legal services regarding matters directly involved with transportation and services provided by L.E.T.S., and

**WHEREAS,** A contract agreement from January 1, 2011 through December 31, 2011 for legal services from James Dunn, P.C., East Lansing, Michigan to perform legal consultations and not-litigation services is required by L.E.T.S., and

**WHEREAS,** Professional services for L.E.T.S., such as legal counsel and representation is an eligible operating reimbursable expense from the Michigan Department of Transportation and the Federal Transit Administration, and

**WHEREAS,** this contract is at a rate of \$1,750. per month retainer not to exceed \$21,000 and capped at 18 hours of consultation on any issue facing the transportation system, and

**WHEREAS,** L.E.T.S. would like to continue the contract for services subject to the terms and conditions of the agreement.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners

hereby authorize the contract agreement with James Dunn, PLLC of East Lansing, Michigan for legal services for L.E.T.S. for the period January 1, 2011 through December 31, 2011 for a monthly rate of \$1,750, not to exceed \$21,000. Hours are capped at 18 hours of time per month as further outlined in the contract agreement.

**BE IT FURTHER RESOLVED** that the Board chair is authorized to sign said contract upon review and approval of Civil Counsel.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO: 2010-12-353

LIVINGSTON COUNTY

DATE: December 20, 2010

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**RESOLUTION AUTHORIZING AGREEMENT WITH FIDLAR TECHNOLOGIES FOR SOFTWARE MAINTENANCE AGREEMENT FOR INDEXING AND IMAGING DOCUMENTS ELECTRONICALLY - REGISTER OF DEEDS / GENERAL GOVT: 12.13.10 / FINANCE: 12.15.10 - FULL BOARD: 12.20.10**

**WHEREAS,** the Livingston County Register of Deeds office needs to ensure that maintenance services are received for its existing indexing and imaging software through Fidlar Technologies; and

**WHEREAS,** the Fidlar maintenance agreement is now up for renewal and, in order to continue the support as in the past with Fidlar Technologies, a new Contract is required; and

**WHEREAS,** this software was originally purchased in compliance with the Livingston County Purchasing Policy, and Fidlar Technologies was the sole source for the purchase of same for the Livingston County Register of Deeds department; and

**WHEREAS,** Fidlar Technologies quoted a \$75,000 annual maintenance fee, however, while agreeing to a Five (5) year contract term, the Registrar was able to negotiate a Ten (10%) Percent decrease resulting in a discounted annual fee of \$67,500; and

**WHEREAS,** funding for same is available through the Register of Deeds Automation Fund; and

**WHEREAS,** this Resolution has been recommended for approval by the General Government Committee.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves an Agreement with Fidlar Technologies for the annual Fidlar Software Maintenance Agreement for a term of Five (5) years for an annual amount not to exceed \$67,500.00

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MOVED:  
SECONDED:  
CARRIED:



**RESOLUTION**

**NO:**

**2010-12-354**

**LIVINGSTON COUNTY**

**DATE:**

**December 20, 2010**

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**RESOLUTION APPROVING THE RECLASSIFICATION OF ONE PART-TIME COURT CLERK POSITION TO ONE FULL-TIME COURT CLERK POSITION IN THE PROBATE COURT - Probate Court / Public Safety Committee**

**WHEREAS,** the Probate Court has a need for one full-time Court Clerk position; and

**WHEREAS,** the Supreme Court Administrative Office (SCAO) determined in 2005 that the Probate Court was short-staffed, and that staffing levels had remained the same for previous twelve years; and

**WHEREAS,** the Probate Court's caseload increased by 17.2% from 2005 to 2009, and is projected to increase by an additional 14.6% from 2009 to 2010.

**WHEREAS,** the Probate Court's increasing caseload has placed a greater burden on the court to review and allow greater numbers of annual accountings per year, and

**WHEREAS,** for purposes of continuity of workflow and efficient functioning of the Probate Court, it is essential that the Court Clerk position be reclassified to full-time; and

**WHEREAS,** the position is vital to the Probate Court maintaining its statutory duties regarding the supervision of court-appointed conservators; and

**WHEREAS,** the position is vital to the continuation of the provision of legal, financial, and program services available the public who use the Court; and

**WHEREAS,** funding for same is available in the county's contingency fund.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves the reclassification of one part-time Court Clerk position in the Probate Court from part-time to a full-time position.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO: 2010-12-355

LIVINGSTON COUNTY

DATE: December 20, 2010

**RESOLUTION TO AUTHORIZE THE ACCEPTANCE OF FY 2011 MICHIGAN DRUG COURT GRANT PROGRAM FUNDS (MDCGP) FOR THE OPERATION OF THE LIVINGSTON COUNTY SOBRIETY COURT PROGRAM - DISTRICT COURT / PUBLIC SAFETY & JUDICIARY COMMITTEE / FINANCE COMMITTEE / FULL BOARD**

**WHEREAS,** the Livingston County 53<sup>rd</sup> District Court’s application to continue operation of a Sobriety Court Program into 2011 was approved for funding through the State Court Administrative Office (SCAO); and

**WHEREAS,** Livingston County would receive \$30,000 from October 1, 2010 through September 30, 2011, with no County match required; and

**WHEREAS,** funding provides for 16.5 hours of a Probation Officer’s salary and weekly group therapy services; and

**WHEREAS,** group therapy treatment sessions are important components of the project and for which contracts will be created and for which funds are provided by the grant; and

**WHEREAS,** the current contracts will expire on September 30, 2010; and

**WHEREAS,** in accordance with the County’s Purchasing Policy, a formal quoting process was performed, quotes were submitted and evaluated with the following contracts being awarded:

VENDOR	SERVICE	TERM	AWARD
<b>KEY DEVELOPMENT CENTER, INC.</b> (DENNIS McHALE, MSW)	Weekly Male Group Therapy	One (1) Year: 10/1/10 to 9/30/11	\$4,900 (\$100 / Session)
<b>LGS OPTIONS COUNSELING</b>	Weekly Female Group Therapy	One (1) Year: 10/1/10 to 9/30/11	\$4,900 (\$100 / Session)
<b>TO BE DETERMINED</b>	Alumni Group Therapy Monthly	One (1) Year: 10/1/10 to 9/30/11	\$1,200 (\$100 / Session)

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorizes the acceptance of the FY 2011 Michigan Drug Court Grant Program Funds awarded by the State Court Administrative Office for the purpose of continued operation of the Livingston County Sobriety Court.

**BE IT FURTHER RESOLVED** the Livingston County Board of Commissioners hereby approves the issuance and execution of the above-referenced contracts for the purpose of delivering an intensive level of judicial supervision and treatment to Sobriety Court participants in an effort to lessen the probability of jail overcrowding and state prison commitments.

**BE IT FURTHER RESOLVED** that the Chair of the Livingston County Board of Commissioners be authorized to sign the above Grant Agreement, subsequent Contracts referenced above and any future amendments for monetary and contractual language adjustments upon review by Civil Counsel.

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**MOVED:**

**SECONDED:**

**CARRIED:**

RESOLUTION

NO: 2010-12-356

LIVINGSTON COUNTY

DATE: December 20, 2010

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**RESOLUTION AUTHORIZING AN AGREEMENT WITH SECOND CHANCE DRUG AND ALCOHOL TESTING, LLC TO PROVIDE DRUG/ALCOHOL TESTING] SERVICES - LIVINGSTON COUNTY COURTS**

**WHEREAS,** Livingston County has a need for drug and alcohol testing services and,

**WHEREAS,** Livingston County currently leases the Asset Building to Garry Flanary & Associates for these services at the rate of \$450 per month with the agreement of reduced drug/alcohol testing prices to the defendants referred by the Courts; and,

**WHEREAS,** the current contract will expire on 12/31/2010; and,

**WHEREAS,** in accordance with the County's Purchasing Policy, a formal quoting process was performed and the submitted quotes were evaluated; and

**WHEREAS,** Second Chance Drug and Alcohol Testing, LLC, submitted a quote that will provide the services for the period of 1/1/2011 through 12/31/2013; and

**WHEREAS,** this Resolution has been recommended for approval by the Public Safety Committee.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorizes entering into an agreement with Second Chance Drug and Alcohol Testing, LLC for leasing of space at the Asset Building at the rate of \$450 per month for the period of 1/1/2011 through 12/31/2013 with the option to renew for an additional two-year period. The total period will not exceed five years.

**BE IT FURTHER RESOLVED** that the Chairman of the Board of Commissioners be authorized to sign the above-referenced agreement by Civil Counsel.

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MOVED:  
SECONDED:  
CARRIED:

RESOLUTION

NO: 2010-12-357

LIVINGSTON COUNTY

DATE: December 20, 2010

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**RESOLUTION AUTHORIZING AN AGREEMENT WITH THE LAW FIRM OF SHERWOOD/MITCHELL TO PROVIDE ATTORNEY SERVICES FOR INDIGENT MISDEMEANOR DEFENDANTS FOR THE 53<sup>RD</sup> DISTRICT COURT.**

**WHEREAS,** Livingston County has a need for providing attorney services for indigent misdemeanor defendants; and

**WHEREAS,** Livingston County currently pays a total amount of \$250 per case for these services; and

**WHEREAS,** the current contract will expire on December 31, 2010 and,

**WHEREAS,** in accordance with the tradition of the District Court, a bidding process was performed and requests for bids was published ; and

**WHEREAS,** The law firm of Sherwood/Mitchell of Howell, Michigan submitted a quote that will provide the legal services at the rate of \$250 per case for the year of 2011 and 2012 and \$275 per case for 2013 for the period of 1/1/2013 through 12/31/2013 and

**WHEREAS,** funding for same is available through the 53<sup>rd</sup> District Court Budget; and

**WHEREAS,** this Resolution has been recommended for approval by the Finance Committee.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorizes entering into an agreement with the law firm of Sherwood/Mitchell for legal services for indigent misdemeanor defendants at the rate of \$250 per case for the period of 2011 and 2012 and \$275 per case for the period of 1/1/2013 through 12/31/2013.

**BE IT FURTHER RESOLVED** that the Chairman of the Board of Commissioners be authorized to sign the above-referenced contract upon approval as to form by Civil Counsel.

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MOVED:  
SECONDED:  
CARRIED:

RESOLUTION

NO: 2010-12-358

LIVINGSTON COUNTY

DATE: December 20, 2010

**RESOLUTION TO AUTHORIZE THE ACCEPTANCE OF FY 2011 MICHIGAN DRUG COURT GRANT PROGRAM FUNDS (MDCGP) FOR THE OPERATION OF THE LIVINGSTON COUNTY ADULT DRUG COURT PROGRAM - CIRCUIT COURT / PUBLIC SAFETY & JUDICIARY COMMITTEE / FINANCE COMMITTEE / FULL BOARD**

**WHEREAS,** the Livingston County 44th Circuit Court’s application to continue operation of an Adult Drug Court Program into 2011 was approved for funding through the State Court Administrative Office (SCAO); and

**WHEREAS,** Livingston County would receive \$90,000 from October 1, 2010 through September 30, 2011, with no County match required; and

**WHEREAS,** funding provides for 25% of the Specialty Court Administrator’s salary, other necessary program staff, contractual services including treatment, testing and service coordination, and supplies; and

**WHEREAS,** the cost of drug testing, treatment, and community service coordination are important components of the project and for which contracts will be created and for which funds are provided by the grant; and

**WHEREAS,** the current contracts will expire on September 30, 2010; and

**WHEREAS,** in accordance with the County’s Purchasing Policy, a formal quoting process was performed, quotes were submitted and evaluated with the following contracts being awarded:

VENDOR	SERVICE	TERM	AWARD
<b>KEY DEVELOPMENT CENTER, INC.</b> (DENNIS MCHALE, MSW)	Jail-Based Treatment	One (1) Year: 10/1/10 to 9/30/11	\$8,125 (\$65 / Hour)
<b>WASHTENAW COMMUNITY HEALTH ORGANIZATION (WCHO)</b>	Community Coordination of Services	<b>One (1) Year</b> <b>10/1/10 to 9/30/11</b> <del>Nine (9) Months:</del> <del>1/1/11 to 9/30/11</del>	<b>\$29,100</b> <del>\$21,825</del> (\$2,425 / Month)
<b>TO BE DETERMINED THROUGH BID PROCESS</b> (submitted quotes are currently under review)	Drug Testing	One (1) Year: 10/1/10 to 9/30/11	Not to Exceed: \$30,000

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorizes the acceptance of the FY 2011 Michigan Drug Court Grant Program Funds awarded by the State Court Administrative Office for the purpose of continued operation of the Livingston County Adult Drug Court.

**BE IT FURTHER RESOLVED** the Livingston County Board of Commissioners hereby approves the issuance and execution of the above-referenced contracts for the purpose of delivering an intensive level

of judicial supervision and treatment to adult drug court participants in an effort to lessen the probability of jail overcrowding and state prison commitments.

**BE IT FURTHER RESOLVED** that the Chair of the Livingston County Board of Commissioners be authorized to sign the above Grant Agreement, subsequent Contracts referenced above and any future amendments for monetary and contractual language adjustments upon review by Civil Counsel.

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**MOVED:**

**SECONDED:**

**CARRIED:**

**RESOLUTION**

**NO: 2010-12-359**

**LIVINGSTON COUNTY**

**Date: December 20, 2010**

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**RESOLUTION AUTHORIZING ACCEPTANCE OF GRANT FUNDING FOR PLANNING A FAMILY DEPENDENCY TREATMENT COURT IN THE FAMILY DIVISION OF THE CIRCUIT COURT - CIRCUIT COURT – PUBLIC SAFETY COMMITTEE**

**WHEREAS,** the Family Division of the Circuit Court has applied for a Planning Grant to explore the feasibility of establishing a Family Dependency Drug Treatment Court;

**WHEREAS,** the Court has been awarded a grant in the amount of \$15,000 from the Michigan Drug Court Grant Program, administered by the State Court Administrative Office;

**WHEREAS,** the community can benefit from a Family Dependency Drug Treatment Court;

**WHEREAS,** the budget of \$15,000 pays for a Project Coordinator to assess the feasibility of the project and to identify community needs;

**WHEREAS,** the Project Coordinator is currently employed by the Circuit Court as Project Coordinator for the Safe Havens grant, and this grant would support the additional responsibilities for planning a Family Dependency Treatment Court;

**WHEREAS,** this Resolution is recommended for approval by the Public Safety Committee.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby: authorizes the acceptance of the Family Dependency Drug Treatment Court Planning Grant; and, authorizes the Chairman to sign the above Grant Agreement, subsequent Contract(s), if any, and any future amendments for monetary and contractual language adjustments upon review by Civil Counsel.

**MOVED:**

**SECONDED:**

**CARRIED:**



RESOLUTION

NO: 2010-12-360

LIVINGSTON COUNTY

DATE: December 20, 2010

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**RESOLUTION TO AUTHORIZE THE CIRCUIT/FAMILY COURT/FRIEND OF THE COURT TO ENTER INTO A CONTRACT WITH COMPLETE DOCUMENT SERVICES., INC., FOR TRANSCRIPT PREPARATION.**

**WHEREAS,** Livingston County has a need for transcription services; and

**WHEREAS,** Livingston County currently pays a total not to exceed \$50,000.00 per year for these services; and

**WHEREAS,** the current contract will expire on December 31, 2010; and,

**WHEREAS,** in accordance with the County's Purchasing Policy, a formal quoting process was performed and the submitted quotes were evaluated; and

**WHEREAS,** Complete Document Services, of Howell, Michigan submitted a quote that will provide the transcript services at the rate of \$1.75 per original page and \$.30 per copy page for the period of January 1, 2011 through December 31, 2013, and

**WHEREAS,** funding for same is available through the Appellate Court Budget; and

**WHEREAS,** this Resolution has been recommended for approval by the Finance Committee.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorizes entering into an agreement with Complete Document Service, Inc. for transcript services at the rate of \$1.75 per original page and \$.30 per copy page for the period of January 1, 2011 through December 31, 2013.

**BE IT FURTHER RESOLVED** that the Chairman of the Board of Commissioners be authorized to sign the above-referenced contract upon approval as to form by Civil Counsel..

# # #

MOVED:  
SECONDED:  
CARRIED:

RESOLUTION

NO: 2010-12-361

LIVINGSTON COUNTY

DATE: December 20, 2010

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**RESOLUTION TO CONCUR WITH THE PUBLIC DEFENDER CONTRACTS MADE BY THE 44<sup>TH</sup> CIRCUIT COURT FOR 1/1/2011 THROUGH 12/31/2012 – Circuit Court/Finance Committee**

**WHEREAS,** Livingston County Circuit and District Courts have contracted privately for Legal Counsel for indigent criminal defendants; and

**WHEREAS,** the 44<sup>th</sup> Circuit Court intends to contract with the following attorneys to provide services to all indigent felony defendants: **JAMES D.A. BUTTREY, GATESMAN & SPICKARD, PLC., HEATHER K. SUTPHIN, PLC., MARK L. SCHARRER, STEVEN M. DODGE, PLLC., and MARCUS WILCOX.** See attached chart for individual contract amounts and per case cost.

**WHEREAS,** the current contract will expire on December 31, 2010; and,

**WHEREAS,** the monies for these contracts will be appropriated in the 2011 and 2012 Judicial Center Budget, 101-168-819.010; and

**WHEREAS,** this Resolution has been recommended for approval by the Finance Committee; and

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners concur with the indigent felony contracts as listed in the attached chart.

**BE IT FURTHER RESOLVED** that the Chairman of the Board of Commissioners be authorized to sign the above-referenced contracts upon approval as to form by Civil Counsel.

# # #

MOVED:  
SECONDED:  
CARRIED:

**RESOLUTION**

**NO: 2010-12-362**

**LIVINGSTON COUNTY**

**DATE: December 20, 2010**

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**RESOLUTION AUTHORIZING A CONTRACT WITH CATHOLIC CHARITIES TO PROVIDE COMMUNITY BASED OUTPATIENT TREATMENT FOR 2010-2012 - COMMUNITY CORRECTIONS/PUBLIC SAFETY/FINANCE/BOARD**

**WHEREAS,** the Michigan Department of Corrections awarded Livingston County the amount of \$123,195.00 for Community Corrections Services and Programs.

**WHEREAS,** the Michigan Department of Corrections (MDOC) currently has entered into a contract with Catholic Charities to provide Community Based Outpatient Treatment for high risk felons and parolees in Livingston County; and,

**WHEREAS,** Livingston County has a need for Community Based Outpatient Treatment to be provided through the PA 511 grant to low risk felons, probation violators, OUIL 2<sup>nd</sup> and 3<sup>rd</sup> offenders and high risk misdemeanants; and,

**WHEREAS,** the terms of the contract MDOC has entered into with Catholic Charities can be extended to Livingston County to provide this treatment for PA 511 offenders; and,

**WHEREAS,** a contract with Catholic Charities would provide services varying in cost and type of service at a total cost not to exceed; \$70,000 and is contingent of availability of funding from the State of Michigan for the period of January 1, 2011, through December 31, 2012,

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves entering into a contract with Catholic Charities, for Community Based Outpatient Treatment not to exceed \$70,000 and contingent upon availability of funding from the State Of Michigan, for the period of January 1, 2011, through December 31, 2012.

**BE IT FURTHER RESOLVED** that the Board of Commissioners hereby authorizes the Chairman to sign the Agreement upon preparation by civil counsel.

**BE IT FURTHER RESOLVED** that the Board of Commissioners hereby authorizes the Chairman to sign any amendments, modifications and riders to the agreement upon preparation and review by civil counsel.

# # #

Moved:

Seconded:

Carried:

**RESOLUTION**

**NO: 2010-12-363**

**LIVINGSTON COUNTY**

**DATE: December 20, 2010**

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**RESOLUTION AUTHORIZING A CONTRACT WITH FIELDWARE LLC TO PROVIDE OFFENDERLINK CALLOUT SERVICES FOR A PERIOD OF JANUARY 1, 2011 TO DECEMBER 30, 2011 - COMMUNITY CORRECTIONS/PUBLIC SAFETY/FINANCE/BOARD**

**WHEREAS,** the Michigan Department of Corrections (MDOC) awarded Livingston County the amount of \$123,195.00 for Community Corrections Services and Programs; and,

**WHEREAS,** the MDOC currently has a contract with Fieldware LLC. to provide callout services for offenders scheduled for court appearances; and,

**WHEREAS,** Livingston County has a need for callout services in order to reduce the number of offenders who fail to appear on their court cases; and,

**WHEREAS,** the terms of the contract the MDOC has entered into with Fieldware can be extended to Livingston County to provide callout services; and,

**WHEREAS,** a contract with Fieldware to provide callout services would be at a cost not to exceed \$20,000 for the period of January 1, 2011, through December 31, 2011, contingent on the availability of funding from MDOC under the PA 511 grant; and

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves entering into a contract with Fieldware, for Offenderlink callout services not to exceed \$20,000 and contingent upon availability of funding from the State Of Michigan, for the period of January 1, 2011, through December 31, 2011.

**BE IT FURTHER RESOLVED** that the Board of Commissioners hereby authorizes the Chairman to sign the Agreement upon preparation by civil counsel.

**BE IT FURTHER RESOLVED** that the Board of Commissioners hereby authorizes the Chairman to sign any amendments or modifications to the Agreement upon preparation by civil counsel.

# # #

Moved:

Seconded:

Carried:

RESOLUTION

NO: 2010-12-364

LIVINGSTON COUNTY

DATE: December 20, 2010

**RESOLUTION AUTHORIZING CHAIRPERSON OF THE BOARD OF COMMISSIONERS TO SIGN A CONTRACT WITH THE MICHIGAN DEPARTMENT OF CORRECTIONS FOR THE COMMUNITY CORRECTIONS PA511 GRANT AND APPROPRIATIONS FOR FISCAL YEAR 2011 – Community Corrections / Public Safety Committee / Finance Committee**

**WHEREAS,** funding is available through the Michigan Department of Corrections for the purpose of operational expenses, program and Residential Treatment Services; and the Livingston County Community Corrections Advisory Board has approved and recommended application to the Michigan Department of Corrections for Fiscal Year 2011 (October 1, 2010 through September 30, 2011); and

**WHEREAS,** Livingston County has received approval and a contract from MDOC to receive \$205,525.00 for the period of October 1, 2010, through September 30, 2011, to be allocated the following:

Comprehensive Plans and Services	\$197,735
<u>In Jail Housing</u>	<u>\$7,790</u>
Grant Total	\$205,525

**WHEREAS,** this resolution has been approved by the Public Safety Committee

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorize the Chairperson of the Board of Commissioners to sign the FY 2011 Grant contract.

**BE IT FURTHER RESOLVED** that the Chairman of the Board of Commissioners be authorized to sign any future amendments for monetary and contractual language adjustments upon review by Civil Counsel.

# # #

MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO: 2010-12-365

LIVINGSTON COUNTY

DATE: December 20, 2010

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**RESOLUTION AUTHORIZING ISSUANCE OF A PURCHASE ORDER TO NETSMART OHIO, INC. FOR SOFTWARE SUPPORT FOR THE NETSMART SOFTWARE FOR THE LIVINGSTON COUNTY DEPARTMENT OF PUBLIC HEALTH 2011 - INFORMATION TECHNOLOGY/GENERAL GOVERNMENT / FINANCE COMMITTEE**

**WHEREAS,** due to need to ensure that the technical support services and software upgrades are received for the Livingston County Department of Public Health for their Netsmart Software through Netsmart Ohio, Inc.; and

**WHEREAS,** Netsmart solutions help health and human services organizations optimize their financial clinical and management processes to operate more efficiently and improve staff and resource utilization; and

**WHEREAS,** in compliance with the Livingston County Purchasing Policy, Netsmart Ohio, Inc. of Dublin, Ohio, is the sole source for the purchase of the annual Netsmart software support services for the Livingston County Department of Public Health; and

**WHEREAS,** Netsmart Ohio, Inc. is offering a 1% discount if we process payment on or before December 31, 2010, as the original cost is \$29,400.00, and after the review of the vendor and products, Purchasing recommends that a Purchase Order with Netsmart Ohio, Inc., of Dublin, Ohio be awarded for a 1 year period from January 1, 2011 through December 31, 2011 for an amount not to exceed \$29,106.00; and

**WHEREAS,** funding for same is available through the Information Technology Budget; and

**WHEREAS,** this Resolution has been recommended for approval by the General Government Committee.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves a Purchase Order be issued to Netsmart Ohio, Inc., for the annual Netsmart software support from January 2, 2011 through December 31, 2011 for an amount not to exceed \$29,106.00.

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MOVED:  
SECONDED:  
CARRIED:

RESOLUTION

NO:

2010-12-366

LIVINGSTON COUNTY

DATE:

December 20, 2010

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**RESOLUTION AUTHORIZING ISSUANCE OF A BLANKET PURCHASE ORDER TO CDW G, INC., CONTRACT SERVICES AND HARDWARE PURCHASES FOR THE INFORMATION TECHNOLOGY DEPARTMENT FOR 2011 - INFORMATION TECHNOLOGY / PURCHASING / GENERAL GOVERNMENT COMMITTEE / FINANCE COMMITTEE**

**WHEREAS,** due to on-going needs of Information Technology High-Tech Services from outside sources, it has been determined that there is a need for a Blanket Purchase order to be authorized for on-call support and upgrades that are needed through out the year for the Information Technology Department; and

**WHEREAS,** after review of the vendors and services, Purchasing and IT recommends that a Blanket Purchase order with CDW-G, Inc. of Southfield, MI be awarded for a one (1) year period January 3, 2011 through December 31, 2011 in the amount not to exceed \$180,000.00 for CDW-G, Inc. ; and

**WHEREAS,** the cost of tech support is \$135.00 per hour for standard service and \$175.00 per hour for high-end service; and

**WHEREAS,** funds have been budgeted and approved in the Information Technology Fiscal year 2011 budget.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves a Blanket Purchase order be issued to CDW-G Inc., of Southfield, MI. in the amount not to exceed \$180,000.00 and a Blanket Purchase order be issued to for Technical Support Services for the period of January 3, 2011 through December 31, 2011 at the rate of \$135.00 per hour for standard service and \$175.00 per hour for high-end service.

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MOVED:  
SECONDED:  
CARRIED:

RESOLUTION

NO: 2010-12-367

LIVINGSTON COUNTY

DATE: December 20, 2010

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**RESOLUTION AUTHORIZING ISSUANCE OF A BLANKET PURCHASE ORDERS AUTHORIZING THE PURCHASE OF COMPUTER EQUIPMENT THAT HAS BEEN BUDGETED FOR THROUGH THE INFORMATION TECHNOLOGY DEPARTMENT FOR PURCHASES OF COMPUTER EQUIPMENT FOR ALL COUNTY DEPARTMENTS - INFORMATION TECHNOLOGY / PURCHASING / GENERAL GOVERNMENT COMMITTEE / FINANCE COMMITTEE**

**WHEREAS,** due to the on going need for computer equipment replacement which includes PC's laptops, servers, monitors, printers, etc for all the County departments; it has been determined that there is a need for a blanket Purchase Order to be issued for the 2011 fiscal year; and

**WHEREAS,** after the review of the current vendors based on the products and services provided, three (5) Vendors have been selected to be used in reference to this Resolution once approved; and

**WHEREAS,** the vendors and amounts are as follows:

EDS of Lansing, MI	\$35,000.00
TechDepot of Trumbull, CT	\$ 5,000.00
InaComp of Southfield, MI	\$55,000.00
HI-Tech System of Casco, MI	\$10,000.00
American Imaging of Brighton, MI	\$10,000.00

**WHEREAS,** in compliance with the Purchasing Policy, all vendors selected have contracts available to us through the State of Michigan MIDeal Program, U.S. Communities and REMC programs; and

**WHEREAS,** funds for the purchase of this equipment have been budgeted for through the Information Technology Department, for the 2011 fiscal year; and

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves the issuance of Blanket Purchase Orders for the 2011 fiscal year to the following vendors and amounts for the purchase of replacement computer equipment:

EDS of Lansing, MI	\$35,000.00
TechDepot of Trumbull, CT	\$ 5,000.00
InaComp of Southfield, MI	\$55,000.00
HI-Tech System of Casco, MI	\$ 10,000.00
American Imaging of Brighton, MI	\$ 10,000.00

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MOVED:  
SECONDED:  
CARRIED:



**RESOLUTION**

**NO: 2010-12-368**

**LIVINGSTON COUNTY**

**DATE: December 20, 2010**

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**RESOLUTION AUTHORIZING THE SIGNING OF THE 2011 SCHEDULE A - RENEWAL TERM (JANUARY 2011 - DECEMBER 2011) ADMINISTRATIVE SERVICES CONTRACT (ASC) WITH BLUE CROSS BLUE SHIELD OF MICHIGAN - Human Resources / Personnel Committee / Full Board**

WHEREAS, Livingston County recently went out to bid for health, dental, and vision benefits for its employees and retirees and Blue Cross and Blue Shield of Michigan was the only responsive vendor; and

WHEREAS, the Board of Commissioners has resolved that Livingston County contract with Blue Cross Blue Shield of Michigan to provide health, dental, and vision benefits to its employees and retirees for the 2011 plan year; and

WHEREAS, the Human Resources Department is responsible for the day to day administration of the Livingston County Health Care Plan; and

WHEREAS, the Human Resources Department has received the 2011 Schedule A to renew Livingston County's contract with Blue Cross Blue Shield of Michigan for Administrative Services.

THERE FORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby authorizes the Board Chair to sign the attached Schedule A - Renewal Term (January 2011 - December 2011) as well as any and all documents related to the 2011 renewal of benefits between Livingston County and Blue Cross Blue Shield of Michigan in order for Blue Cross to provide benefits to employees and retirees in the 2011 plan year.

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**MOVED:**

**SECONDED:**

**CARRIED:**

RESOLUTION

NO.

2010-12-369

LIVINGSTON COUNTY

DATE:

December 20, 2010

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**RESOLUTION AMENDING THE LIVINGSTON COUNTY DEFINITION OF A  
DEPENDENT FOR MEDICAL, DENTAL, AND VISION PLANS – Human Resources /  
Personnel Committee / Finance Committee**

**WHEREAS,** Federal health reform legislation requires the County amend its Definition of a Dependent for medical, dental, and vision plans; and

**WHEREAS,** the Personnel Committee has reviewed this matter and recommends approval by the Board of Commissioners; and

**THEREFORE BE IT RESOLVED,** that the Livingston County Board of Commissioners hereby adopts the Definition of a Dependent as amended, to take effect January 1, 2011.

**BE IT FURTHER RESOLVED,** that the Livingston County Board of Commissioners hereby continues its authorization to the Human Resources Department to enforce compliance with the definition to ensure that all covered dependents are eligible for benefits under the revised Definition of a Dependent.

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MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO: 2010-12-370

LIVINGSTON COUNTY

DATE: December 20, 2010

**RESOLUTION ESTABLISHING COMPENSATION FOR LIVINGSTON COUNTY BOARD OF COMMISSIONERS FOR THE YEARS 2011 AND 2012**

*Personnel Committee / Finance Committee / Board of Commissioners*

**WHEREAS, the Board of Commissioners has decided to waive any increases for the years 2011 and 2011 due to economic conditions and budget shortfalls; and**

**THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves the following Salary Schedule for the Board of Commissioners effective January 1, 2011, through December 31, 2012, which incorporates no increases in their wages for calendar year 2011 and 2012.**

<u>Effective Date</u>	<u>1/1/2011 (0.0%)</u>	<u>1/1/2012 (0.0%)</u>
Board Chair	\$18,114	\$18,114
Vice Chair	\$16,024	\$16,024
Board Member	\$15,326	\$15,326

**BE IT FURTHER RESOLVED that Commissioners shall receive the same fringe benefits for retirement and health insurance as non-union employees receive.**

**BE IT FURTHER RESOLVED that a potential exists for reductions in the total benefits package.**

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**MOVED:**

**SECONDED:**

**CARRIED**

RESOLUTION

NO: 2010-12-371

LIVINGSTON COUNTY

DATE: December 20, 2010

**RESOLUTION TO AMEND FISCAL-YEAR 2010 BUDGET – ADMINISTRATION / FINANCE COMMITTEE**

**WHEREAS,** the proposed amendment ensures compliance with the Uniform Budgeting and Accounting Act, as amended; and

**WHEREAS,** the proposed amendment recognizes changes that have occurred throughout the year and bring all department budgets, including general fund, special revenue funds, internal service funds and enterprise funds in line with actual expenditures.

**THEREFORE BE IT RESOLVED** that the Board of Commissioners approve the following amendments to the Fiscal-Year 2010 Budget as illustrated below:

FUND	APPROVED 2010 BUDGET	PROPOSED AMENDMENT	PROPOSED 2010 AMENDED BUDGET
FAMILY COUNSELING SERVICES	\$16,198	\$1,000	\$17,198
DEPARTMENT OF PUBLIC HEALTH	\$4,002,330	\$6,300	\$4,008,630
PROSECUTOR’S DRUG FUND	\$0	\$2,000	\$2,000
MICHIGAN WORKS	\$4,251,952	\$1,226,400	\$5,478,352
SOCIAL WELFARE FUND	\$207,000	\$50,000	\$257,000
AIRPORT	\$725,334	\$205,432	\$930,766
INFORMATION TECHNOLOGY	\$3,578,245	\$415,500	\$3,993,745

**BE IT FURTHER RESOLVED** that the Board of Commissioners authorizes the transfer of \$29,024.46 from Fund 492 to Building & Grounds F631-269 for renovation projects.

**BE IT FURTHER RESOLVED** that the budgetary worksheets showing the detailed line-item changes for the various funds budget amendments will be attached as part of the resolution.

MOVED: # # # #  
 SECONDED:  
 CARRIED: