

# GENERAL GOVERNMENT and HEALTH & HUMAN SERVICES COMMITTEE

10/11/2011

304 E. Grand River Avenue, Howell, MI

7:30 PM

## AGENDA

1. **CALL MEETING TO ORDER**
  2. **APPROVAL OF MINUTES**  
Minutes dated: September 12, 2011
  3. **APPROVAL OF AGENDA**
  4. **REPORTS**
  5. **CALL TO THE PUBLIC**
  6. **RESOLUTIONS FOR CONSIDERATION**
- 

- 07 Building Services**  
RESOLUTION AUTHORIZING REPLACEMENT OF WORN CARPET AT THE JUDICIAL CENTER AND HISTORICAL COURT HOUSE- Building Services / General Government Committee / Finance Committee
- 

- 08 Public Health**  
RESOLUTION AUTHORIZING OUT OF STATE TRAINING TO ATTEND RADON RESISTANT NEW CONSTRUCTION TRAINING IN WASHINGTON DC
- 

- 09 Animal Control**  
Resolution Amending the Livingston County Animal Control Ordinance by the Addition of Article IX, Ordinance Violations, Enforcement and Penalties
- 

- 10 Emergency Medical Services**  
RESOLUTION AUTHORIZING CHANGES IN MILEAGE CHARGES FOR EMERGENCY MEDICAL SERVICES-EMS/HEALTH & HUMAN SERVICES/FINANCE COMMITTEE
- 

- 11 Information Technology**  
RESOLUTION AUTHORIZING ISSUANCE OF A PURCHASE ORDER TO TRITECH EMERGENCY MEDICAL SYSTEMS, INC. FOR SWEET SOFTWARE MAINTENANCE FOR THE LIVINGSTON COUNTY EMS DEPARTMENT - INFORMATION TECHNOLOGY /GENERAL GOVERNMENT/FINANCE COMMITTEE
- 

- 12 Information Technology**  
RESOLUTION AUTHORIZING ISSUANCE OF A PURCHASE ORDER TO

NETSMART OHIO, INC. FOR SOFTWARE SUPPORT OF NETSMART  
SOFTWARE FOR THE LIVINGSTON COUNTY DEPARTMENT OF PUBLIC  
HEALTH - INFORMATION TECHNOLOGY/GENERAL  
GOVERNMENT/FINANCE

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**13. ADJOURNMENT**

# MEETING MINUTES

LIVINGSTON COUNTY

SEPTEMBER 12, 2011 - 7:30 P.M.

ADMINISTRATION BUILDING - BOARD CHAMBERS  
304 E. Grand River Avenue, Howell, MI 48843

## GENERAL GOVERNMENT & HEALTH AND HUMAN SERVICES COMMITTEE

COMM. DOLAN     COMM. DRICK     COMM. LA BELLE     COMM. WILLIAMS

OTHERS:  
MARGARET DUNLEAVY  
CAROL GRIFFITH  
DIANNE HARDY  
BRUCE HUNDLEY  
MARK JOHNSON  
JIM MANTEY  
PAUL McNAMARA

CINDY MENDOZA  
BEV MESTOWY  
JENNY NASH  
JENNIFER PALMBOS  
BELINDA PETERS  
MATT SHANE

CARRIE SHRIER  
ROXANNE TURNER  
RON VAN HOUTEN  
GRETCHEN VOYLE  
TED WESTMEIER  
CAROL SUE JONCKHEERE

1. **CALL TO ORDER:** Meeting called to order by: **COMM. STEVE WILLIAMS** at **7:30 PM.**
2. **APPROVAL OF MINUTES:** **MINUTES OF MEETING DATED AUGUST 8, 2011:**

MOTION TO APPROVE THE MINUTES, AS PRESENTED.  
MOVED BY: LA BELLE / SECONDED BY: DOLAN  
ALL IN FAVOR - MOTION PASSED

3. **APPROVAL OF AGENDA:**

MOTION TO APPROVE THE AGENDA, AS PRESENTED.  
MOVED BY: LA BELLE / SECONDED BY: DOLAN  
ALL IN FAVOR - MOTION PASSED

4. **REPORTS:**

**A. OLSHA SECOND QUARTER REPORT:**

- Beverly Mestowy appeared to present O.L.H.S.A.'s 2nd Quarter Report.

**B. MSU COOPERATIVE EXTENSION REPORT:**

- Matt Shane, MSU Cooperative Extension's District Coordinator, opened their Presentation.

- Carrie Shrier, presented an update on the Health / Nutrition, Children / Youth, Safe Kids, and Childhood Literacy programs.
- Roxanne Turner provided information regarding the 4-H Youth Development program.
- Gretchen Voyle updated Members regarding Agriculture and Agribusiness Programming.

5. **CALL TO THE PUBLIC:** None.

6. **RESOLUTIONS FOR CONSIDERATION.**

7. **INFORMATION TECHNOLOGY: RESOLUTION TO ENTER INTO AN AGREEMENT FOR CONTRACT PERSONNEL TO HIRE WITH BEACON HILL STAFFING GROUP, LLC**

**RECOMMEND MOTION TO: FINANCE**  
**MOVED BY: LA BELLE / SECONDED BY: DRICK**  
**ALL IN FAVOR - MOTION PASSED**

8. **VETERANS: RESOLUTION TO APPROVE THE TRANSFER OF FUNDS FROM THE VETERANS RELIEF FUND TO THE GENERAL FUND FOR SERVICES PROVIDED BY EXISTING STAFF AND FOR THE HIRING OF AN INDIGENT VETERANS COUNSELOR**

**RECOMMEND MOTION TO: FINANCE**  
**MOVED BY: DOLAN / SECONDED BY: DRICK**  
**ALL IN FAVOR - MOTION PASSED**

9. **COUNTY CLERK: RESOLUTION TO COMBINE PAYROLL WITH HUMAN RESOURCES AND ACCOUNTS PAYABLE WITH FINANCE**

**RECOMMEND MOTION TO: FULL BOARD ON OCTOBER 3, 2011**  
**MOVED BY: LA BELLE / SECONDED BY: DRICK**  
**ALL IN FAVOR - MOTION PASSED**

10. **MSU EXTENSION: RESOLUTION TO APPROVE THE MEMORANDUM OF AGREEMENT (MOA) WITH MSU EXTENSION AND THE PROPOSED 2012 MSU-E BUDGET**

**RECOMMEND MOTION TO: FINANCE**  
**MOVED BY: DRICK / SECONDED BY: LA BELLE**  
**ALL IN FAVOR - MOTION PASSED**

11. **PUBLIC HEALTH: RESOLUTION TO AUTHORIZE INTERGOVERNMENTAL TRANSFER TO THE STATE OF MICHIGAN**

**RECOMMEND MOTION TO: FINANCE**  
**MOVED BY: LA BELLE / SECONDED BY: DOLAN**  
**ALL IN FAVOR - MOTION PASSED**

**12. PUBLIC HEALTH: RESOLUTION TO AUTHORIZE AGREEMENTS WITH THE INGHAM HEALTH PLAN CORPORATION D/B/A LIVINGSTON HEALTH PLAN**

**RECOMMEND MOTION TO: FINANCE  
MOVED BY: LA BELLE / SECONDED BY: DOLAN  
ALL IN FAVOR - MOTION PASSED**

**13. PUBLIC HEALTH: RESOLUTION TO AUTHORIZE AGREEMENT FOR THE DELIVERY OF COMPREHENSIVE HEALTH SERVICES FOR THE PERIOD OF OCT. 1, 2011 THROUGH SEPT. 30, 2012**

**RECOMMEND MOTION TO: FINANCE  
MOVED BY: LA BELLE / SECONDED BY: DOLAN  
ALL IN FAVOR - MOTION PASSED**

**14. AIRPORT: RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD AND AUTHORIZE COMMONWEALTH ASSOCIATES TO PRESENT AN OFFER TO PURCHASE PROPERTY (PARCEL E36)**

**15. AIRPORT: RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD AND AUTHORIZE COMMONWEALTH ASSOCIATES TO PRESENT AN OFFER TO PURCHASE PROPERTY (PARCEL E48)**

**16. AIRPORT: RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD AND AUTHORIZE COMMONWEALTH ASSOCIATES TO PRESENT AN OFFER TO PURCHASE PROPERTY (PARCEL E49)**

**17. AIRPORT: RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD AND AUTHORIZE COMMONWEALTH ASSOCIATES TO PRESENT AN OFFER TO PURCHASE PROPERTY (PARCEL E50)**

**18. AIRPORT: RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD AND AUTHORIZE COMMONWEALTH ASSOCIATES TO PRESENT AN OFFER TO PURCHASE PROPERTY (PARCEL E51)**

**19. AIRPORT: RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD AND AUTHORIZE COMMONWEALTH ASSOCIATES TO PRESENT AN OFFER TO PURCHASE PROPERTY (PARCEL E60)**

**20. AIRPORT: RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD AND AUTHORIZE COMMONWEALTH ASSOCIATES TO PRESENT AN OFFER TO PURCHASE PROPERTY (PARCEL E61)**

**21. AIRPORT: RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD AND AUTHORIZE COMMONWEALTH ASSOCIATES TO PRESENT AN OFFER TO PURCHASE PROPERTY (PARCEL E62)**

**MOTION TO RECOMMEND AIRPORT RESOLUTION NOS. 14 - 21 TO: FINANCE  
MOVED BY: LA BELLE / SECONDED BY: DOLAN  
ALL IN FAVOR - MOTION PASSED**

**22. ADJOURNMENT:**

**MOTION TO ADJOURN AT 9:04 PM.  
MOVED BY: DRICK / SECONDED BY: DOLAN  
ALL IN FAVOR - MOTION PASSED**

Respectfully Submitted

**CAROL SUE JONCKHEERE**  
RECORDING SECRETARY

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

**RESOLUTION AUTHORIZING REPLACEMENT OF WORN CARPET AT THE JUDICIAL CENTER AND HISTORICAL COURT HOUSE- Building Services / General Government Committee / Finance Committee**

**WHEREAS,** due to the worn condition of the carpet at the Judicial Center and the Historical Court house; and

**WHEREAS,** the replacement of the carpet has been competitively bid; and

**WHEREAS,** the carpet has been budgeted for replacement; and

**WHEREAS,** the funds for the carpet replacement for the Judicial Center and Historical Court House will come out of the Building Services Capital fund for an amount not to exceed \$34,912.44; and

**WHEREAS,** this Resolution has been recommended for approval by the Finance Committee.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves a Purchase Order to be issued to the Seelye Group, of Lansing, Michigan, for the purchase and installation of carpet at the Judicial Center and the Historical Courthouse for an amount not to exceed \$ 34,912.44.

**BE IT FURTHER RESOLVED** that the Livingston County Board of Commissioners hereby authorizes a transfer of funds for this project from the Capital Replacement Fund to the Building Services Equipment line item # 631-269-977.000 in the amount of \$ 34,912.44.

**BE IT FURTHER RESOLVED** that the Livingston County Board of Commissioners hereby authorizes any necessary budget amendments that may be required.

# # #

MOVED:  
SECONDED:  
CARRIED:



**LIVINGSTON COUNTY, MICHIGAN**  
**DEPARTMENT OF BUILDING SERVICES**

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**420 S. Highlander Way**  
**Phone 517 546-6491 Fax 517 546-0271**  
**Web Site: [co.livingston.mi.us](http://co.livingston.mi.us)**

## Memorandum

**To: Livingston County Board of Commissioners**  
**From: Chris Folts/Director of Building Services**  
**Date: 09-26-2011**  
**Re: Carpet and Installation Purchase order for clerk and court offices**

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It has been brought to my attention that the current condition of the existing carpet in the clerk and court offices at the Judicial Center and ground floor at the Historical Court House need replacing. It has been determined that the carpet in those areas has become a safety issue; therefore the existing carpet must be replaced.

The Purchasing Department, in compliance Purchasing Policy, performed a competitive bid process in which the Seelye Group LTD, of Lansing, Michigan has been selected for the purchase and installation of the new carpet for both areas (see attached tabulation).

Therefore, we are recommending that a Purchase Order, in an amount not to exceed \$34,912.44, be issued to the Seelye Group LTD. of Lansing, Michigan for the purchase and installation of carpet in both the Judicial Center and Historical Courthouse.

If you have any question please contact me at any time.



Installation Services for Floor Covering and Supplies

**CATEGORY:**

Labor:	UOM	Current Pricing	Commerical Interior		
			Resouces, Inc	Seelye Group LTD	Kaizen Contracting
1 Labor & materials for broadloom carpet demolition & disposal of direct glued action back carpet <b>per sq. yd.</b>	SQ. YD.	\$1.88	\$1.50	\$1.50	\$2.50
2 Labor & materials for broadloom carpet demolition & disposal of direct glued action back carpet <b>per sq. yd.</b> with modular furniture lift	SQ. YD.	\$7.50	\$7.25	\$3.50	\$3.00
3 Labor for installation of broadloom carpet w/adhesive included <b>per sq. yd.</b>	SQ. YD.	\$4.69	\$4.25	\$4.00	\$6.00
4 Labor & materials for carpet tile demolition & disposal of direct glued action back carpet <b>per sq. yd.</b>	SQ. YD.	\$1.88	\$1.50	\$1.50	\$2.50
5 Labor & materials for carpet tile demolition & disposal of direct glued action back carpet <b>per sq. yd.</b> with modular furniture lift	SQ. YD.	\$7.50	\$7.25	\$3.50	\$3.00
6 Labor & carpet tile installation w/adhesive <b>per sq. ft.</b>	SQ. YD.	\$4.69	\$4.25	\$4.00	\$5.50
7 Labor & materials for VCT demolition <b>per sq. yd.</b>	SQ. YD.	(Quoted by sq FT) (\$2.50'x3'=\$7.50 sq yd)		\$2.00	\$4.50
7 <b>Submitted alternate of:</b> Labor & materials for VCT demolition <b>per sq. ft.</b>	SQ. FT.	\$2.50	\$1.50		
8 Labor for VCT installation w/adhesive and Armstrong Standard Excelon VCT included <b>per sq. ft.</b>	SQ. FT.	\$1.88	\$1.50	\$2.00	\$2.00
9 Labor vinyl wall base installation w/Roppe 4" vinyl cove base any color w/adhesive <b>per Ln. ft.</b>	LN. FT	\$1.88	\$1.50	\$1.50	\$0.75
10 Labor for floor prep allowance w/material <b>per man hour</b>	Per HR.	\$81.25	\$65.00	\$35.00	\$50.00
11 4 hour emergency trip charge for repair	LOT	\$312.50	\$275.00	\$200.00	\$250.00
12 Business days		Mon - Fri	Mon - Fri	Mon - Fri	Not Stated
Business hours		7:00 am - 3:30 pm	7:00 am - 3:30 pm	8:00 am - 5:00 pm	7:00 am - 5:00 pm
13 Travel time charge		N/A	N/A	N/A	N/A
14 Holiday rate per hour		\$125.00	\$85.00	\$50.00	\$100.00
Overtime/weekend rate per hour		\$93.75	\$85.00	\$45.00	\$75.00
Comments:				\$11.50 SQ. YD. to Remove / Install using Lift	\$16.00 SQ. YD. to Remove / Install with Lift

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

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**RESOLUTION AUTHORIZING OUT OF STATE TRAINING TO ATTEND RADON RESISTANT NEW CONSTRUCTION TRAINING IN WASHINGTON DC - Health/ General Government / Finance / Board**

**WHEREAS**, Livingston County is classified as an EPA Radon Zone 2, with predicted average radon screening levels between 2 and 4 pCi/L, with an action level at 4 pCi/L or greater, and

**WHEREAS**, the average radon levels within Livingston County (based on Air Chek, Inc. test kit results) indicate 4.5 pCi/L, and

**WHEREAS**, the National Environmental Health Association (NEHA) is offering training designed to enhance efforts to implement radon-resistant new construction (RRNC), and

**WHEREAS**, training is designed to involve both public/environmental health and building code officials from each community, and

**WHEREAS**, Livingston County has been awarded two scholarships, all registration, travel, lodging and meal expenses included, to Matt Bolang, Public Health and Jim Rowell, Building, to attend a 2 ½ day training in Washington DC.

**THEREFORE BE IT RESOLVED** that the Board of Commissioners authorize Matt Bolang, Public Health and Jim Rowell, Building to attend the NEHA Sponsored RRNC training on October 25-27, 2011 in Washington DC.

# # #

MOVED:

SECONDED:

CARRIED:



**LIVINGSTON COUNTY, MICHIGAN**  
**DEPARTMENT OF PUBLIC HEALTH**

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**2300 East Grand River, Howell, Michigan 48843**  
**Phone (517) 546-9850 Fax (517) 546-6995**  
**Web Site: [co.livingston.mi.us](http://co.livingston.mi.us)**

## Memorandum

**To: Livingston County Board of Commissioners**  
**From: Ted Westmeier/Dianne McCormick**  
**Date: September 30, 2011**  
**Re: Resolution Authorizing Out Of State Travel To Attend Radon  
Resistant New Construction Training In Washington DC**

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Livingston County is designated as an EPA Radon Zone 2, with expected levels ranging between 2-4 pCi/L or moderate potential for radon levels exceeding the action level of 4 pCi/L. EPA Radon Zone 1 begins at the Washtenaw/Livingston County line with expected levels exceeding 4 pCi/L or the highest potential for exceeding the action level. We have distributed radon test kits for many years and based on those test results Livingston County's average indicates 4.5 pCi/L. Also most home sales now require a radon test and remediation if the action level is exceeded.

We have an opportunity to train two county employees in radon resistant new construction (RRNC) with all expenses fully paid through a scholarship from the National Environmental Health Association. It is strongly encouraged to include both public/environmental health and building code officials from the respective communities. The training emphasizes knowledge in the technical components of RRNC and our state and local building code process and how to apply those skills in developing a community action plan.

The training will take place in Washington DC on October 25-27, 2011. We have received full scholarships for both Matt Bolang and Jim Rowell.

If you have any questions regarding this matter please contact me.

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

**RESOLUTION AMENDING THE LIVINGSTON COUNTY ANIMAL CONTROL ORDINANCE BY THE ADDITION OF ARTICLE IX, ORDINANCE VIOLATIONS, ENFORCEMENT AND PENALTIES – Animal Control / General Government / Finance / Board**

**WHEREAS,** Animal Control is responding to more and more complaints involving violations of the State of Michigan Animal Control Law and Livingston County Animal Control Ordinance, and

**WHEREAS,** an efficient and effective enforcement method is through the use of municipal civil infractions, especially for the first and second offense, and

**WHEREAS,** Animal Control continues to work closely with the Prosecutor’s Office regarding animal control complaints and violations, and

**WHEREAS,** the County’s civil counsel has drafted an additional chapter to the County’s Animal Control Ordinance dealing specifically with the use of municipal civil infractions.

**THEREFORE BE IT RESOLVED** that the Board of Commissioners approve the additional of Article IX, Ordinance Violations, Enforcement and Penalties to the Livingston County Animal Control Ordinance, and

**BE IT FURTHER RESOLVED** that the Article IX become effective immediately upon notice being published in a local newspaper.

# # #

MOVED:

SECONDED:

CARRIED:

## Proposed Penalties for Livingston County Animal Control Ordinance:

### ARTICLE IX ORDINANCE VIOLATIONS, ENFORCEMENT, AND PENALTIES

- a) Unless otherwise stated herein, the penalty for violation of any provision of this Ordinance shall be as follows.
- a. As to the first and second offense, the violation shall be a municipal civil infraction, and upon a finding of responsibility the violator shall be fined as set forth in the chart below.
  - b. As to the third or subsequent offense, the violation shall be a municipal civil infraction or misdemeanor as indicated in the chart below, and upon conviction the violator shall be imprisoned for not more than ninety (90) days, fined in an amount not to exceed \$500.00,
  - c. In addition, court costs may be levied against any person determined to be guilty of or responsible for a violation.
- b) Tickets, citations or summonses for violation of this Ordinance may be issued by any Animal Control Officer or other peace officer upon reasonable cause to believe that a violation has occurred. It is not necessary that the violation be witnessed by an Animal Control Officer or other peace officer. This provision is not intended to and should not be construed to affect in any way the right of an Animal Control Officer, other peace officer, or prosecutor to take action under applicable State law for a violation thereof.
- c) If the recipient fails to appear before the Court to answer the ticket, citation or summons, an Animal Control Officer or other peace officer may proceed to obtain a default judgment against the recipient or the issuance of a warrant for the arrest of the recipient to bring said person before the Court to answer the charges.
- d) For the purposes of this Article, the term “permit” shall include human conduct that is intentional, deliberate, careless, or negligent in relation to an owned animal.
- e) It shall be unlawful for any person or owner to:

VIOLATIONS	FIRST OFFENSE	SECOND OFFENSE	THIRD OFFENSE
Fail to license an animal.	\$75	\$100	\$150
Permit any animal to be at large or to stray beyond the property of such person unless such animal is restrained by a leash or unless such animal is engaged in lawful hunting or hunting practice and is accompanied by a responsible person.	\$75	\$100 and mandatory Microchip	\$150 and mandatory Spay/Neuter
Permit any animal to leave the confines of any officially prescribed quarantine area.	\$100	\$200 and pet picked up and housed at county at owner's expense	Misdemeanor – Refer to Prosecuting Attorney
Permit livestock to run at large, not under reasonable control	\$100	\$200	Misdemeanor – Refer to Prosecuting Attorney

Permit a dog to attack livestock or any other animal.	Misdemeanor – Refer to Prosecuting Attorney	Misdemeanor – Refer to Prosecuting Attorney	Misdemeanor – Refer to Prosecuting Attorney
Permit a dog to attack or bite a person	Misdemeanor – Refer to Prosecuting Attorney	Misdemeanor – Refer to Prosecuting Attorney	Misdemeanor – Refer to Prosecuting Attorney
Fail to obtain kennel license.	\$75	\$100	Misdemeanor – Refer to Prosecuting Attorney
All other violations	\$75	\$100	Misdemeanor – Refer to Prosecuting Attorney

October 5, 2011

LCAC-Debbie Oberle



**LIVINGSTON COUNTY, MICHIGAN**  
**DEPARTMENT OF ENTER DEPARTMENT NAME**

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**Enter Address Here**  
**Phone** Enter Phone    **Fax** Enter FAX  
**Web Site:** [co.livingston.mi.us](http://co.livingston.mi.us)

# Memorandum

**To: Livingston County Board of Commissioners**  
**From: Ted Westmeier/Debbie Oberle**  
**Date: October 5, 2011**  
**Re: Resolution Amending Animal Control Ordinance**

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Animal Control is requesting approval to add Article IX, Ordinance Violations, Enforcement and Penalties, to the Livingston County Animal Control Ordinance. We are requesting the authority to issue tickets with municipal civil infractions as another method to gain compliance with some of the more frequent violations. We strongly believe that this method will result in greater efficiency and effectiveness of our time as well as improving compliance. We will continue to work closely with the Prosecutor's Office for those that are frequent violators or in those instances where criminal prosecution is the best alternative. Article IX was drafted by our County's civil counsel.

Should you have any additional questions or concerns do not hesitate to contact us.

**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

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**RESOLUTION AUTHORIZING A CHANGE IN THE MILEAGE CHARGE FOR EMERGENCY MEDICAL SERVICES – EMS/ HEALTH AND HUMAN SERVICES COMMITTEE/ FINANCE COMMITTEE**

**WHEREAS,** Livingston County EMS has determined the need to increase our mileage charge to meet the industry standards; and

**WHEREAS,** Livingston County EMS will maximize the fee for service revenue; and

**WHEREAS,** Livingston County EMS will continue to maintain the fee for service revenue stream at sufficient levels to meet the financial needs of the department; and,

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves a mileage increase as follows effective January 1 2012.

Mileage (per loaded mile)	\$12.00
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#	#	#
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MOVED:

SECONDED:

CARRIED:





**LIVINGSTON COUNTY, MICHIGAN**

**Department of EMS**

**Phone 517-546-6220 Fax 517-546-6788**

**Web Site: [co.livingston.mi.us](http://co.livingston.mi.us)**

# Memorandum

**To: Livingston County Board of Commissioners**  
**From: Jeffrey R Boyd, Director**  
**Date: 10/6/2011**  
**Re: EMS Mileage Charge**

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Livingston County EMS (LCEMS) continually evaluates our fee for service and tax revenue in order to maintain a financially sound department. Blue Cross Blue Shield of Michigan is raising its mileage reimbursement effective January 1 2012 that would exceed our current rate. We therefore are recommending the rate increase for mileage only as all base rates are within the allowable paid by both Medicare and Blue Cross Blue Shield of Michigan. We will maximize our fee for service by this mileage increase effective January 1 2012.

If you have any questions regarding this matter please contact me.

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

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**RESOLUTION AUTHORIZING ISSUANCE OF A PURCHASE ORDER TO TRITECH EMERGENCY MEDICAL SYSTEMS, INC. FOR SWEET SOFTWARE MAINTENANCE FOR THE LIVINGSTON COUNTY EMS DEPARTMENT - INFORMATION TECHNOLOGY /GENERAL GOVERNMENT/FINANCE COMMITTEE**

**WHEREAS,** due to the need to ensure that the technical support services and software upgrades are received for the Livingston County EMS Department for their Sweet-Billing software through Trittech Emergency Medical Systems, Inc.; and

**WHEREAS,** Sweet-Billing is the industry-leading billing, reimbursement and collection software application for Emergency Medical Services and Sweet-Billing can be expected to become the central repository for all patient data, including treatments medications, vitals and more; and

**WHEREAS,** in compliance with the Livingston County Purchasing Policy, Trittech, of Decorah, IA is the sole source for the purchase of the annual Sweet-Billing Software maintenance for the Livingston County EMS Department; and

**WHEREAS,** after the review of the vendor and products, Purchasing recommends that a Purchase Order with Trittech Emergency Medical Systems, Inc. of Decorah, IA, be awarded for a (1) one year period from November 24, 2011 through November 23, 2012 for an amount not to exceed \$16,420.77; and

**WHEREAS,** funding for same is available through the Emergency Medical Services Budget; and

**WHEREAS,** this Resolution has been recommended for approval by the General Government Committee.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves a Purchase Order be issued to Trittech Emergency Medical Systems, Inc. of Decorah, IA for the annual Sweet-Billing Software maintenance from November 24, 2011 through November 23, 2012 for an amount of amount not to exceed \$16,420.77.

# # #

MOVED:  
SECONDED:  
CARRIED:



**LIVINGSTON COUNTY, MICHIGAN**  
**DEPARTMENT OF INFORMATION TECHNOLOGY**

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304 E. Grand River Ave., Suite 101 Howell, MI 48843  
Phone 517 548-3230 Fax 517 545-9608  
Web Site: [co.livingston.mi.us](http://co.livingston.mi.us)

## Memorandum

**To: Livingston County Board of Commissioners**  
**From: Paul McNamara**  
**Date: 9/26/2011**  
**Re: SWEET BILLING SOFTWARE/TRITECH SOFTWARE  
SYSTEMS**

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Attached for your review and approval is a Resolution authorizing the purchase of annual software maintenance renewal with TriTech Emergency Medical Systems, Inc. for the Livingston County EMS Department.

The software, Sweet-Billing, is the industry-leading billing, reimbursement and collection software application for Emergency Medical Services (EMS). Over 2,600 EMS providers rely on Sweet-Billing.

TriTech Emergency Medical Systems, Inc. is continually searching for ways of improving through:

- Development of the best software in EMS and Public Safety
- By providing their best support for their products
- And implementing the advantages of the latest technological advancements.

The total amount for software maintenance for the Sweet-Billing software that will run from November 24, 2011 through November 23, 2012, is \$16,402.77

It is very important for the Information Technology Department to keep software maintenance on our county software. It allows us to get the necessary updates and application support without any interruption to our departmental daily business.

If you have any questions regarding this matter please contact me.

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

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**RESOLUTION AUTHORIZING ISSUANCE OF A PURCHASE ORDER TO NETSMART OHIO, INC. FOR SOFTWARE SUPPORT FOR THE NETSMART SOFTWARE FOR THE LIVINGSTON COUNTY DEPARTMENT OF PUBLIC HEALTH - INFORMATION TECHNOLOGY/GENERAL GOVERNMENT / FINANCE COMMITTEE**

**WHEREAS,** due to need to ensure that the technical support services and software upgrades are received for the Livingston County Department of Public Health for their Netsmart Software through Netsmart Ohio, Inc.; and

**WHEREAS,** Netsmart solutions help health and human services organizations optimize their financial clinical and management processes to operate more efficiently and improve staff and resource utilization; and

**WHEREAS,** in compliance with the Livingston County Purchasing Policy, Netsmart Ohio, Inc. of Dublin, Ohio, is the sole source for the purchase of the annual Netsmart software support services for the Livingston County Department of Public Health; and

**WHEREAS,** Netsmart Ohio, Inc. is offering a 3% discount if we process payment on or before December 31, 2011, as the original cost is \$30,591.00, and after the review of the vendor and products, Purchasing recommends that a Purchase Order with Netsmart Ohio, Inc., of Dublin, Ohio be awarded for a 1 year period from January 1, 2012 through December 31, 2012 for an amount not to exceed \$29,973.00; and

**WHEREAS,** funding for same is available through the Information Technology Budget; and

**WHEREAS,** this Resolution has been recommended for approval by the General Government Committee.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves a Purchase Order be issued to Netsmart Ohio, Inc., for the annual Netsmart software support from January 2, 2011 through December 31, 2012 for an amount not to exceed \$29,973.00

# # #

MOVED:  
SECONDED:  
CARRIED:



**LIVINGSTON COUNTY, MICHIGAN**  
**DEPARTMENT OF INFORMATION TECHNOLOGY**

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## Memorandum

**To: Livingston County Board of Commissioners**  
**From: Paul McNamara**  
**Date: 10/6/2011**  
**Re: Netsmart Software Support Renewal/Health Department**

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Attached for your review and approval is a Resolution authorizing the renewal purchase of annual software support from Netsmart Ohio, Inc. for the Livingston County Department of Public Health. Renewal will afford us updates to the software as well as technical support.

Netsmart is a case management software that allows client/staff tracking and reporting. It saves staff time by eliminating the need to manually keep records and generate statistics.

Netsmart software solutions are used for the following:

- Enterprise Public Health
- Immunization Registry
- Disease and Bioterrorism Surveillance
- Electronic Health Records
- Reduction of Health care delivery costs
- Federal, state, and local reporting
- HIPAA & PHIN Compliance
- WIC women, infants, & children

With nearly 30 years of experience, and more than 18,000 customers nationwide, Netsmart is uniquely qualified to deliver powerful and purposeful solutions.

Netsmart Ohio, Inc. is offering a 3% discount of the annual 2012 charge of \$30591.00 for the amount of \$29,973.00 if paid by December 31, 2011. . The renewal of Netsmart software support covers January 1, 2012, through December 31, 2012.

If you have any questions regarding this matter please contact me.