

FINANCE COMMITTEE

10/12/2011

304 E. Grand River Avenue, Suite 201, Howell, Michigan 48843

7:30 AM

AGENDA

REVISED

1:46 pm, Oct 11, 2011

1. CALL MEETING TO ORDER

2. ROLL CALL

3. APPROVAL OF MINUTES

Minutes Dated: September 28, 2011

4. TABLED ITEMS FROM PREVIOUS MEETINGS

5. APPROVAL OF AGENDA

6. REPORTS

7. CALL TO THE PUBLIC

8. RESOLUTIONS FOR CONSIDERATION:

09 Public Health

RESOLUTION AUTHORIZING OUT OF STATE TRAINING TO ATTEND RADON RESISTANT NEW CONSTRUCTION TRAINING IN WASHINGTON DC

10 Circuit Court

RESOLUTION TO AUTHORIZE THE ACCEPTANCE OF FY 2012 MICHIGAN DRUG COURT GRANT PROGRAM FUNDS (MDCGP) AND BYRNE JAG FUNDS FOR THE OPERATION OF THE LIVINGSTON COUNTY ADULT DRUG COURT PROGRAM

11 District Court

RESOLUTION APPROVING THE FILLING OF A PROBATION OFFICER POSITION IN THE 53RD DISTRICT COURT

12 Building Services

RESOLUTION AUTHORIZING REPLACEMENT OF WORN CARPET AT THE JUDICIAL CENTER AND HISTORICAL COURT HOUSE- Building Services / General Government Committee / Finance Committee

13 Emergency Medical Services

RESOLUTION AUTHORIZING CHANGES IN MILEAGE CHARGES FOR EMERGENCY MEDICAL SERVICES-EMS/HEALTH & HUMAN SERVICES/FINANCE COMMITTEE

14 Building Inspections

RESOLUTION AUTHORIZING RENEWAL OF AGREEMENT WITH THE

CITY OF BRIGHTON FOR BUILDING DEPARTMENT SERVICES - Finance
Committee

- 15 Building Inspections**
RESOLUTION AUTHORIZING RENEWAL OF AGREEMENT WITH THE
CITY OF HOWELL FOR BUILDING DEPARTMENT SERVICES - CO.
ADMINISTRATION / FINANCE
-
- 16 Information Technology**
RESOLUTION AUTHORIZING ISSUANCE OF A PURCHASE ORDER TO
TRITECH EMERGENCY MEDICAL SYSTEMS, INC. FOR SWEET
SOFTWARE MAINTENANCE FOR THE LIVINGSTON COUNTY EMS
DEPARTMENT - INFORMATION TECHNOLOGY /GENERAL
GOVERNMENT/FINANCE COMMITTEE
-
- 17 Information Technology**
RESOLUTION AUTHORIZING ISSUANCE OF A PURCHASE ORDER TO
NETSMART OHIO, INC. FOR SOFTWARE SUPPORT OF NETSMART
SOFTWARE FOR THE LIVINGSTON COUNTY DEPARTMENT OF PUBLIC
HEALTH - INFORMATION TECHNOLOGY/GENERAL
GOVERNMENT/FINANCE
-
- 18 Drain Commissioner**
RESOLUTION APPROVING REDEMPTION OF PART OF THE CALLABLE
OUTSTANDING LIVINGSTON REGIONAL SANITARY SEWER PROJECT
(SERIES 2005B BONDS-HARTLAND TOWNSHIP)PRIOR TO MATURITY
-
- 19 Drain Commissioner**
RESOLUTION AUTHORIZING THE S2 GRANT AGREEMENT-LAKE
TYRONE SANITARY SEWER SYSTEM
-
- 20. MISCELLANEOUS CLAIMS**
21. COMPUTER PRINTOUT (attached)
22. DISCUSSION
Administration: 2012 Budget
23. ADJOURNMENT

MEETING MINUTES

LIVINGSTON COUNTY

SEPTEMBER 28, 2011 - 7:30 A.M.

ADMINISTRATION BUILDING - CONFERENCE ROOM 1
304 E. Grand River Avenue, Howell, MI 48843

FINANCE COMMITTEE

COMM. DENNIS DOLAN

COMM. DAVID DOMAS

COMM. JAY DRICK

COMM. CAROL GRIFFITH

COMM. MAGGIE JONES

COMM. JACK LA BELLE - FINANCE CHAIR

COMM. JIM MANTEY

COMM. RON VAN HOUTEN

COMM. STEVE WILLIAMS

ELAINE BROWN

WM. NEWHOUSE

SALLY REYNOLDS

DIANNE HARDY

OTHERS:

MARY ELLEN NYGREN

MIKE KINASCHUK

JENNIFER PALMBOS

ROBERTA BENNETT

ERIC SANBORN

BELINDA PETERS

CINDY MENDOZA

MARGARET DUNLEAVY

DEBBIE WARDEN

1. **CALL TO ORDER:** Meeting called to order by **COMM. MAGGIE JONES** at 7:35 AM.
2. **ROLL CALL.**
3. **APPROVAL OF MINUTES:** MINUTES OF MEETING AND CLOSED SESSION MINUTES OF MEETING DATED SEPTEMBER 14, 2011:

MOTION TO APPROVE THE MINUTES, AS PRESENTED.

MOVED BY: GRIFFITH / SECONDED BY: DOLAN

ALL IN FAVOR – MOTION PASSED

4. **TABLED ITEMS FROM PREVIOUS MEETINGS.** None.

5. **APPROVAL OF AGENDA:**

MOTION TO APPROVE THE AGENDA, AS PRESENTED.

MOVED BY: WILLIAMS / SECONDED BY: MANTEY

ALL IN FAVOR – MOTION PASSED

6. REPORTS:

- Dianne Hardy, Treasurer, announced her resignation effective October 31, 2011
- Commissioner Dolan reported on the progress of construction at the airport
- Belinda Peters stated that the budget should be going to the next Finance Meeting in 2 weeks

7. CALL TO THE PUBLIC: None.

8. RESOLUTIONS FOR CONSIDERATION:

9. JAIL: RESOLUTION TO AMEND PROFESSIONAL CONTRACT FOR EDUCATIONAL SERVICES FOR JAIL

RECOMMEND MOTION TO THE BOARD
MOVED BY: DOMAS / SECONDED BY: VANHOUTEN
ALL IN FAVOR - MOTION PASSED

10. SHERIFF: RESOLUTION AUTHORIZING THE SHERIFF DEPARTMENT AND THE COUNTY OF LIVINGSTON TO APPLY FOR AND ENTER INTO CONTRACT WITH THE STATE OF MICHIGAN, OFFICE OF HIGHWAY SAFETY PLANNING FOR FISCAL YEAR 2012 SECONDARY ROAD PATROL AND TRAFFIC ACCIDENT PREVENTION PROGRAM GRANT

RECOMMEND MOTION TO THE BOARD
MOVED BY: DOMAS / SECONDED BY: DOLAN
NAYS: VANHOUTEN
MOTION PASSED

11. CENTRAL DISPATCH: RESOLUTION AUTHORIZING THE UPGRADE OF 911 RECORDING EQUIPMENT

RECOMMEND MOTION TO THE BOARD
MOVED BY: DOMAS / SECONDED BY: WILLIAMS
ALL IN FAVOR - MOTION PASSED

12. CAR POOL: RESOLUTION AUTHORIZING CAPITAL EXPENDITURE FOR ONE(1) VEHICLE AND BUDGET AMENDMENT

RECOMMEND MOTION TO THE BOARD
MOVED BY: MANTEY / SECONDED BY: GRIFFITH
ALL IN FAVOR - MOTION PASSED

13. **PUBLIC HEALTH:** **RESOLUTION TO CREATE A PART-TIME BREASTFEEDING PEER COUNSELOR POSITION AT GRADE LEVEL E AT THE DEPARTMENT OF PUBLIC HEALTH**

RECOMMEND MOTION TO THE BOARD
MOVED BY: VANHOUTEN / SECONDED BY: WILLIAMS
ALL IN FAVOR - MOTION PASSED

14. **CIRCUIT COURT:** **RESOLUTION TO APPROVE GRANT FUNDING FOR IMPLEMENTATION OF A FAMILY DEPENDENCY TREATMENT COURT**

RECOMMEND MOTION TO THE BOARD
MOVED BY: MANTEY / SECONDED BY: WILLIAMS
ALL IN FAVOR - MOTION PASSED

15. **JUVENILE COURT:** **RESOLUTION APPROVING ONE YEAR CONTRACTS WITH TREATMENT PROVIDERS FOR COUNSELING SERVICES FOR JUVENILES**

RECOMMEND MOTION TO THE BOARD
MOVED BY: MANTEY / SECONDED BY: GRIFFITH
ALL IN FAVOR - MOTION PASSED

16. **DISTRICT COURT:** **RESOLUTION AUTHORIZING INCREASE IN IMPREST CASH ACCOUNT FOR DISTRICT COURT**

RECOMMEND MOTION TO THE BOARD
MOVED BY: DRICK / SECONDED BY: VANHOUTEN
ALL IN FAVOR - MOTION PASSED

17. **MI WORKS!:** **RESOLUTION APPROVING THE SUBMISSION OF THE WIA COMPREHENSIVE 5-YEAR LOCAL PLAN MODIFICATION FOR THE PERIOD JULY 1, 2011 THROUGH JUNE 30, 2012**

RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY: VANHOUTEN
ALL IN FAVOR - MOTION PASSED

18. **MI WORKS!:** **RESOLUTION APPROVING THE FISCAL YEAR 2012 JOBS, EDUCATION AND TRAINING (JET) PLAN FOR THE DELIVERY OF JOB TRAINING SERVICES TO PUBLIC ASSISTANCE PARTICIPANTS IN LIVINGSTON COUNTY**

RECOMMEND MOTION TO THE BOARD
MOVED BY: DOLAN / SECONDED BY: MANTEY
ALL IN FAVOR - MOTION PASSED

- 19. HUMAN RESOURCES: RESOLUTION TO MODIFY THE NON-UNION EMPLOYEES, ELECTED OFFICIALS AND JUDGES HEALTH PLAN AND OTHER BENEFITS FOR THE 2012 FISCAL YEAR**

RECOMMEND MOTION TO THE BOARD
MOVED BY: VANHOUTEN / SECONDED BY: MANTEY
ALL IN FAVOR - MOTION PASSED

At this time, 8:02 a.m., Commissioner Drick left the meeting.

- 20. HUMAN RESOURCES: RESOLUTION TO AMEND THE MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM OF MICHIGAN DEFINED BENEFIT RETIREMENT PLAN FOR PARAMEDICS**

RECOMMEND MOTION TO THE BOARD
MOVED BY: VANHOUTEN / SECONDED BY: MANTEY
ALL IN FAVOR - MOTION PASSED

- 21. HUMAN SERVICES: RESOLUTION TO AMEND THE SERVICE AGREEMENT WITH GREAT WEST RETIREMENT SERVICES FOR THE SECTION 457 DEFERRED COMPENSATION PLAN, ADDING INVESTMENT OPTIONS AND ALLOWING ROTH POST TAX CONTRIBUTIONS**

RECOMMEND MOTION TO THE BOARD
MOVED BY: GRIFFITH / SECONDED BY: VANHOUTEN
ALL IN FAVOR - MOTION PASSED

- 22. MISCELLANEOUS CLAIMS**

MOTION TO APPROVE THE MISCELLANEOUS CLAIMS DATED September 28, 2011
MOVED BY: DOMAS / SECONDED BY: MANTEY
ALL IN FAVOR - MOTION PASSED

23. COMPUTER PRINTOUT

**MOTION TO APPROVE THE 28-PAGE COMPUTER PRINTOUT DATED SEPTEMBER 28, 2011,
IN THE AMOUNT OF \$1,146,518.38.**

MOVED BY: MANTEY / SECONDED BY: VANHOUTEN

ALL IN FAVOR - MOTION PASSED

24. ADJOURNMENT:

MOTION TO ADJOURN AT 8:07 AM

MOVED BY: MANTEY / SECONDED BY: WILLIAMS

ALL IN FAVOR - MOTION PASSED

DEBBIE WARDEN
RECORDING SECRETARY

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING OUT OF STATE TRAINING TO ATTEND RADON RESISTANT NEW CONSTRUCTION TRAINING IN WASHINGTON DC - Health/ General Government / Finance / Board

WHEREAS, Livingston County is classified as an EPA Radon Zone 2, with predicted average radon screening levels between 2 and 4 pCi/L, with an action level at 4 pCi/L or greater, and

WHEREAS, the average radon levels within Livingston County (based on Air Chek, Inc. test kit results) indicate 4.5 pCi/L, and

WHEREAS, the National Environmental Health Association (NEHA) is offering training designed to enhance efforts to implement radon-resistant new construction (RRNC), and

WHEREAS, training is designed to involve both public/environmental health and building code officials from each community, and

WHEREAS, Livingston County has been awarded two scholarships, all registration, travel, lodging and meal expenses included, to Matt Bolang, Public Health and Jim Rowell, Building, to attend a 2 ½ day training in Washington DC.

THEREFORE BE IT RESOLVED that the Board of Commissioners authorize Matt Bolang, Public Health and Jim Rowell, Building to attend the NEHA Sponsored RRNC training on October 25-27, 2011 in Washington DC.

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MOVED:

SECONDED:

CARRIED:



LIVINGSTON COUNTY, MICHIGAN
DEPARTMENT OF PUBLIC HEALTH

2300 East Grand River, Howell, Michigan 48843
Phone (517) 546-9850 Fax (517) 546-6995
Web Site: co.livingston.mi.us

Memorandum

To: Livingston County Board of Commissioners
From: Ted Westmeier/Dianne McCormick
Date: September 30, 2011
**Re: Resolution Authorizing Out Of State Travel To Attend Radon
Resistant New Construction Training In Washington DC**

Livingston County is designated as an EPA Radon Zone 2, with expected levels ranging between 2-4 pCi/L or moderate potential for radon levels exceeding the action level of 4 pCi/L. EPA Radon Zone 1 begins at the Washtenaw/Livingston County line with expected levels exceeding 4 pCi/L or the highest potential for exceeding the action level. We have distributed radon test kits for many years and based on those test results Livingston County's average indicates 4.5 pCi/L. Also most home sales now require a radon test and remediation if the action level is exceeded.

We have an opportunity to train two county employees in radon resistant new construction (RRNC) with all expenses fully paid through a scholarship from the National Environmental Health Association. It is strongly encouraged to include both public/environmental health and building code officials from the respective communities. The training emphasizes knowledge in the technical components of RRNC and our state and local building code process and how to apply those skills in developing a community action plan.

The training will take place in Washington DC on October 25-27, 2011. We have received full scholarships for both Matt Bolang and Jim Rowell.

If you have any questions regarding this matter please contact me.

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION TO AUTHORIZE THE ACCEPTANCE OF FY 2012 MICHIGAN DRUG COURT GRANT PROGRAM FUNDS (MDCGP) AND BYRNE JAG FUNDS FOR THE OPERATION OF THE LIVINGSTON COUNTY ADULT DRUG COURT PROGRAM - CIRCUIT COURT /FINANCE COMMITTEE / FULL BOARD

WHEREAS, the Livingston County 44th Circuit Court’s application to continue operation of an Adult Drug Court Program into 2012 was approved for funding through the State Court Administrative Office (SCAO); and

WHEREAS, Livingston County will receive \$65,000 for substance addiction treatment from the Byrne JAG program, and \$18,000 for mental health services from the MDCGP, for the period of October 1, 2011 through September 30, 2012, with no County match required; and

WHEREAS, funding provides for 10% of the Specialty Court Administrator’s salary, contractual services including treatment, testing and service coordination, and supplies; and

WHEREAS, the cost of drug testing, treatment, and community service coordination are important components of the project and for which contracts will be created and for which funds are provided by the grant; and

WHEREAS, the current contracts will expire on September 30, 2011; and

WHEREAS, in accordance with the County’s Purchasing Policy, a formal quoting process was performed, quotes were submitted and evaluated with the following awarded contracts being renewed:

VENDOR	SERVICE	TERM	AWARD
KEY DEVELOPMENT CENTER, INC. (DENNIS McHALE, MSW)	Jail-Based Treatment	One (1) Year: 10/1/11 to 9/30/12	\$5,000 (\$65 / Hour)
WASHTENAW COMMUNITY HEALTH ORGANIZATION (WCHO)	Community Coordination of Services	One (1) Year: 10/1/11 to 9/30/12	\$21,825 (\$2,425 / Month)
LIVINGSTON COUNTY CATHOLIC CHARITIES	Mental Health Assessment & Services	One (1) Year: 10/1/11 to 9/30/12	Not to Exceed \$18,000
GARRY FLANARY & ASSOCIATES	Drug Testing	One (1) Year: 10/1/11 to 9/30/12	Not to Exceed: \$30,000

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby authorizes the acceptance of the FY 2012 Michigan Drug Court Grant Program Funds awarded by the State Court Administrative Office for the purpose of continued operation of the Livingston County Adult Drug Court.

BE IT FURTHER RESOLVED the Livingston County Board of Commissioners hereby approves the issuance and execution of the above-referenced contracts for the purpose of delivering an intensive level of judicial supervision and treatment to adult drug court participants in an effort to lessen the probability of jail overcrowding and state prison commitments.

BE IT FURTHER RESOLVED that the Chair of the Livingston County Board of Commissioners be authorized to sign the above Grant Agreement, subsequent Contracts referenced above and any future amendments for monetary and contractual language adjustments upon review by Civil Counsel.

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MOVED:

SECONDED:

CARRIED:

FY 2012 BUDGET SUMMARY

COURT NAME: 44th Circuit Court, Livingston, Adult Drug Court

Projected Cost Per Participant \$ -

Budget Summary		H	I1	I2	J1	J2	K1	K2	L
Budget Category		MDCGP Award (SCAO)	Byrne JAG Award (SCAO)	Byrne JAG Award (ARRA)	OHSP Award (SCAO)	Other Grant or Funding Source (specify below)	Local Cash Contributions	Local In-Kind Contributions	TOTAL COST
A	Personnel	\$ -	\$ 11,986	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,986
B	Fringe Benefits	\$ -	\$ 1,037	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,037
C	Contractual	\$ -	\$ 51,977	\$ -	\$ -	\$ -	\$ -	\$ 12,000	\$ 63,977
D	Mental Health Services	\$ 18,000		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
E	Supplies / Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
F	Travel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500	\$ 500
G	Total Project Cost	\$ 18,000	\$ 65,000	\$ -	\$ -	\$ -	\$ -	\$ 12,500	\$ 95,500

Summary of Drug Court Funding		
H	MDCGP Award (SCAO)	\$ 18,000
I1	Byrne JAG Award funded by SCAO	\$ 65,000
I2	Byrne JAG Award funded by ARRA	\$ -
J1	Office of Highway Safety Program (OHSP) by SCAO	\$ -
Other Grant or Funding Sources (identify: e.g., Child Care Fund, BJA Discretionary Grant, etc.)		
J2	[specify source referenced in budget summary]	\$ -
Local Contributions		
K1	Cash	\$ -
K2	In-Kind	\$ 12,500
L	Total Project Cost	\$ 95,500

Name of Person Completing Budget

Date

TO BE COMPLETED BY SCAO FINANCE STAFF

SCAO Finance: Approved by (Signature)

Date

CONTRACT NUMBER

SCAO Finance: Approved by (Print Name)

Livingston County Circuit Court
Judicial Center
204 S. Highlander Way, Suite 5
Howell, MI 48843
517/546/8079

David J. Reader
Chief Circuit Judge

William Newhouse
Circuit Court Administrator

Michael P. Hatty
Chief Circuit Judge Pro Tempore

Peggy Toms
Administrative Coordinator

Date: September 28, 2011
To: The Livingston County Board of Commissioners
From: Joanne Hartmeyer
Specialty Courts and Grants Administrator
Re: Continuation of Funding for the Adult Drug Court

Beginning its ninth year of operation, the Livingston County Adult Drug Court has been awarded funding in the amount of \$83,000, for continuation of the program from October 1, 2011 through September 30, 2012. The award provides continued funding for mental health services to participants of the LDADC.

In the application previously approved by the Livingston County Board of Commissioners, funds are allocated to the Specialty Courts Administrator's salary, treatment providers for substance addiction and mental health services, and drug testing. The Administrator's salary provides for fiscal and operational management of the grant, as well as time spent researching new and best practices, and additional funding sources.

Contractors selected to provide services to the participants of the Adult Drug Court include:

- Washtenaw Community Health Organization (WCHO) for community-based services provided by the Livingston-Washtenaw Substance Abuse Coordinating Agency (coordination required by the Federal agency), \$2,425
- Dennis McHale of Key Development Centers, for jail-based treatment, \$5,000
- Livingston County Catholic Charities, mental health services, \$18,000
- Garry Flanary & Associates, for drug testing, \$30,000

Approval for acceptance of this award, and to execute contracts with these vendors for the period of October 1, 2011 through September 30, 2012, with the option to renew any of these contracts, based upon satisfactory performance of their duties, for a period of not more than 12 months, is requested.

If you have any questions or concerns, please do not hesitate to contact me by email at jhartmeyer@co.livingston.mi.us, or by telephone at 517-540-7827.

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION APPROVING THE FILLING OF A PROBATION OFFICER POSITION IN THE 53RD DISTRICT COURT

WHEREAS, the 53rd District Court has a need to fill a full time Probation Officer position; and

WHEREAS, for purposes of continuity, the District Court would function more efficiently if the Probation Officer position was granted; and

WHEREAS, the position is vital to the continuation of managing the caseload of defendants placed on probation in lieu of jail; and

WHEREAS, funding for same is available in the District Court Budget; and

WHEREAS, this Resolution has been recommended for approval by the Finance Committee.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves filling the vacant Probation Officer position in the 53rd District Court.

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MOVED:

SECONDED:

CARRIED:

<p><u>Chief District Judge</u> Theresa M. Brennan</p> <p><u>District Judges</u> Suzanne Geddis Carol Sue Reader</p>	 <p><i>The Fifty-Third Judicial District</i> 204 SOUTH HIGHLANDER WAY, HOWELL, MICHIGAN 48843 (517) 548-1000 – FAX (517) 548-9445</p>	<p><u>Court Administrator</u> Mary Ellen Nygren</p> <p><u>Attorney/Magistrate</u> Brian V. Brown</p>
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October 5, 2011

Livingston County Board of Commissioners
304 E. Grand River Avenue
Howell, MI 48843

Re: Proposed Resolution

Dear Commissioners:

The 53rd District Court will be losing one of our best probation officers, Melissa Eaton. Melissa has been with us for three years. She has done an outstanding job for the Court and the County of Livingston. Her husband has accepted a position in North Carolina and Melissa will be moving her family there, effective November 4, 2011.

Ms. Eaton's caseload consists of 320 defendants. It is imperative that this position be filled without delay for the continuation of supervision of this large caseload.

The monies for this position are provided for in the current District Court budget.

We would appreciate your support of this proposed resolution. Please contact me if you have questions.

Sincerely,

Mary Ellen Nygren
District Court Administrator

Cc: Hon. Theresa M. Brennan
Chief District Judge

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING REPLACEMENT OF WORN CARPET AT THE JUDICIAL CENTER AND HISTORICAL COURT HOUSE- Building Services / General Government Committee / Finance Committee

WHEREAS, due to the worn condition of the carpet at the Judicial Center and the Historical Court house; and

WHEREAS, the replacement of the carpet has been competitively bid; and

WHEREAS, the carpet has been budgeted for replacement; and

WHEREAS, the funds for the carpet replacement for the Judicial Center and Historical Court House will come out of the Building Services Capital fund for an amount not to exceed \$34,912.44; and

WHEREAS, this Resolution has been recommended for approval by the Finance Committee.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves a Purchase Order to be issued to the Seelye Group, of Lansing, Michigan, for the purchase and installation of carpet at the Judicial Center and the Historical Courthouse for an amount not to exceed \$ 34,912.44.

BE IT FURTHER RESOLVED that the Livingston County Board of Commissioners hereby authorizes a transfer of funds for this project from the Capital Replacement Fund to the Building Services Equipment line item # 631-269-977.000 in the amount of \$ 34,912.44.

BE IT FURTHER RESOLVED that the Livingston County Board of Commissioners hereby authorizes any necessary budget amendments that may be required.

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MOVED:
SECONDED:
CARRIED:



LIVINGSTON COUNTY, MICHIGAN
DEPARTMENT OF BUILDING SERVICES

420 S. Highlander Way
Phone 517 546-6491 Fax 517 546-0271
Web Site: co.livingston.mi.us

Memorandum

To: Livingston County Board of Commissioners
From: Chris Folts/Director of Building Services
Date: 09-26-2011
Re: Carpet and Installation Purchase order for clerk and court offices

It has been brought to my attention that the current condition of the existing carpet in the clerk and court offices at the Judicial Center and ground floor at the Historical Court House need replacing. It has been determined that the carpet in those areas has become a safety issue; therefore the existing carpet must be replaced.

The Purchasing Department, in compliance Purchasing Policy, performed a competitive bid process in which the Seelye Group LTD, of Lansing, Michigan has been selected for the purchase and installation of the new carpet for both areas (see attached tabulation).

Therefore, we are recommending that a Purchase Order, in an amount not to exceed \$34,912.44, be issued to the Seelye Group LTD. of Lansing, Michigan for the purchase and installation of carpet in both the Judicial Center and Historical Courthouse.

If you have any question please contact me at any time.

Installation Services for Floor Covering and Supplies

CATEGORY:

Labor:	UOM	Current Pricing	Commerical Interior		
			Resouces, Inc	Seelye Group LTD	Kaizen Contracting
1 Labor & materials for broadloom carpet demolition & disposal of direct glued action back carpet per sq. yd.	SQ. YD.	\$1.88	\$1.50	\$1.50	\$2.50
2 Labor & materials for broadloom carpet demolition & disposal of direct glued action back carpet per sq. yd. with modular furniture lift	SQ. YD.	\$7.50	\$7.25	\$3.50	\$3.00
3 Labor for installation of broadloom carpet w/adhesive included per sq. yd.	SQ. YD.	\$4.69	\$4.25	\$4.00	\$6.00
4 Labor & materials for carpet tile demolition & disposal of direct glued action back carpet per sq. yd.	SQ. YD.	\$1.88	\$1.50	\$1.50	\$2.50
5 Labor & materials for carpet tile demolition & disposal of direct glued action back carpet per sq. yd. with modular furniture lift	SQ. YD.	\$7.50	\$7.25	\$3.50	\$3.00
6 Labor & carpet tile installation w/adhesive per sq. ft.	SQ. YD.	\$4.69	\$4.25	\$4.00	\$5.50
7 Labor & materials for VCT demolition per sq. yd.	SQ. YD.	(Quoted by sq FT) (\$2.50'x3'=\$7.50 sq yd)		\$2.00	\$4.50
7 Submitted alternate of: Labor & materials for VCT demolition per sq. ft.	SQ. FT.	\$2.50	\$1.50		
8 Labor for VCT installation w/adhesive and Armstrong Standard Excelon VCT included per sq. ft.	SQ. FT.	\$1.88	\$1.50	\$2.00	\$2.00
9 Labor vinyl wall base installation w/Roppe 4" vinyl cove base any color w/adhesive per Ln. ft.	LN. FT	\$1.88	\$1.50	\$1.50	\$0.75
10 Labor for floor prep allowance w/material per man hour	Per HR.	\$81.25	\$65.00	\$35.00	\$50.00
11 4 hour emergency trip charge for repair	LOT	\$312.50	\$275.00	\$200.00	\$250.00
12 Business days		Mon - Fri	Mon - Fri	Mon - Fri	Not Stated
Business hours		7:00 am - 3:30 pm	7:00 am - 3:30 pm	8:00 am - 5:00 pm	7:00 am - 5:00 pm
13 Travel time charge		N/A	N/A	N/A	N/A
14 Holiday rate per hour		\$125.00	\$85.00	\$50.00	\$100.00
Overtime/weekend rate per hour		\$93.75	\$85.00	\$45.00	\$75.00
Comments:				\$11.50 SQ. YD. to Remove / Install using Lift	\$16.00 SQ. YD. to Remove / Install with Lift

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING A CHANGE IN THE MILEAGE CHARGE FOR EMERGENCY MEDICAL SERVICES – EMS/ HEALTH AND HUMAN SERVICES COMMITTEE/ FINANCE COMMITTEE

WHEREAS, Livingston County EMS has determined the need to increase our mileage charge to meet the industry standards; and

WHEREAS, Livingston County EMS will maximize the fee for service revenue; and

WHEREAS, Livingston County EMS will continue to maintain the fee for service revenue stream at sufficient levels to meet the financial needs of the department; and,

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves a mileage increase as follows effective January 1 2012.

Mileage (per loaded mile)	\$12.00
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MOVED:

SECONDED:

CARRIED:



LIVINGSTON COUNTY, MICHIGAN

Department of EMS

Phone 517-546-6220 Fax 517-546-6788

Web Site: co.livingston.mi.us

Memorandum

To: Livingston County Board of Commissioners
From: Jeffrey R Boyd, Director
Date: 10/11/2011
Re: EMS Mileage Charge

Livingston County EMS (LCEMS) continually evaluates our fee for service and tax revenue in order to maintain a financially sound department. Blue Cross Blue Shield of Michigan is raising its mileage reimbursement effective January 1 2012 that would exceed our current rate. We therefore are recommending the rate increase for mileage only as all base rates are within the allowable paid by both Medicare and Blue Cross Blue Shield of Michigan. We will maximize our fee for service by this mileage increase effective January 1 2012.

If you have any questions regarding this matter please contact me.

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING RENEWAL OF AGREEMENT WITH THE CITY OF BRIGHTON FOR BUILDING DEPARTMENT SERVICES - CO. ADMINISTRATION / FINANCE COMMITTEE

WHEREAS, the City of Brighton continues to have a need to fill a vacant Building Official position; and

WHEREAS, this position is vital to the continuation of State-mandated building inspection and plan review functions for the City; and

WHEREAS, Livingston County has been providing Building Official services to the City of Brighton since November 1, 2010, in which the current contract expires on October 31, 2011; and

WHEREAS, both parties would like to renew the agreement with the same terms and conditions for an additional one-year period; and

WHEREAS, this Resolution has been recommended for approval by the Finance Committee.

THEREFORE BE IT RESOLVED that the City of Brighton will continue to contract with the County of Livingston to perform City Building Department functions, including Chief Building Official duties, per State statute for the period of November 1, 2011 - October 31, 2012.

BE IT FURTHER RESOLVED that the Board of Commissioners hereby authorizes the Chairman to sign the Agreement and any needed amendments upon the approval and review of civil counsel.

#

MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING RENEWAL OF AGREEMENT WITH THE CITY OF HOWELL FOR BUILDING DEPARTMENT SERVICES - CO. ADMINISTRATION / FINANCE

WHEREAS, the City of Howell continues to have a need to fill a vacant Building Official position; and

WHEREAS, this position is vital to the continuation of State-mandated building inspection and plan review functions for the City; and

WHEREAS, Livingston County has been providing Building Official services to the City of Howell since November 1, 2010, in which the current contract expires on October 31, 2011; and

WHEREAS, both parties would like to renew the agreement with the same terms and conditions for an additional one-year period with the addition of the provision for automatic annual renewals unless terminated by either party within 30 days; and

WHEREAS, this Resolution has been recommended for approval by the Finance Committee.

THEREFORE BE IT RESOLVED that the City of Howell will continue to contract with the County of Livingston to perform City Building Department functions, including Chief Building Official duties, per State statute for the period of November 1, 2011 – October 31, 2012.

BE IT FURTHER RESOLVED that the Board of Commissioners hereby authorizes the Chairman to sign the Agreement and any needed amendments upon the approval and review of civil counsel.

#

MOVED:

SECONDED:

CARRIED:

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING ISSUANCE OF A PURCHASE ORDER TO TRITECH EMERGENCY MEDICAL SYSTEMS, INC. FOR SWEET SOFTWARE MAINTENANCE FOR THE LIVINGSTON COUNTY EMS DEPARTMENT - INFORMATION TECHNOLOGY /GENERAL GOVERNMENT/FINANCE COMMITTEE

WHEREAS, due to the need to ensure that the technical support services and software upgrades are received for the Livingston County EMS Department for their Sweet-Billing software through Trittech Emergency Medical Systems, Inc.; and

WHEREAS, Sweet-Billing is the industry-leading billing, reimbursement and collection software application for Emergency Medical Services and Sweet-Billing can be expected to become the central repository for all patient data, including treatments medications, vitals and more; and

WHEREAS, in compliance with the Livingston County Purchasing Policy, Trittech, of Decorah, IA is the sole source for the purchase of the annual Sweet-Billing Software maintenance for the Livingston County EMS Department; and

WHEREAS, after the review of the vendor and products, Purchasing recommends that a Purchase Order with Trittech Emergency Medical Systems, Inc. of Decorah, IA, be awarded for a (1) one year period from November 24, 2011 through November 23, 2012 for an amount not to exceed \$16,420.77; and

WHEREAS, funding for same is available through the Emergency Medical Services Budget; and

WHEREAS, this Resolution has been recommended for approval by the General Government Committee.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves a Purchase Order be issued to Trittech Emergency Medical Systems, Inc. of Decorah, IA for the annual Sweet-Billing Software maintenance from November 24, 2011 through November 23, 2012 for an amount of amount not to exceed \$16,420.77.

#

MOVED:
SECONDED:
CARRIED:



LIVINGSTON COUNTY, MICHIGAN
DEPARTMENT OF INFORMATION TECHNOLOGY

304 E. Grand River Ave., Suite 101 Howell, MI 48843
Phone 517 548-3230 Fax 517 545-9608
Web Site: co.livingston.mi.us

Memorandum

To: Livingston County Board of Commissioners
From: Paul McNamara
Date: 9/26/2011
**Re: SWEET BILLING SOFTWARE/TRITECH SOFTWARE
SYSTEMS**

Attached for your review and approval is a Resolution authorizing the purchase of annual software maintenance renewal with TriTech Emergency Medical Systems, Inc. for the Livingston County EMS Department.

The software, Sweet-Billing, is the industry-leading billing, reimbursement and collection software application for Emergency Medical Services (EMS). Over 2,600 EMS providers rely on Sweet-Billing.

TriTech Emergency Medical Systems, Inc. is continually searching for ways of improving through:

- Development of the best software in EMS and Public Safety
- By providing their best support for their products
- And implementing the advantages of the latest technological advancements.

The total amount for software maintenance for the Sweet-Billing software that will run from November 24, 2011 through November 23, 2012, is \$16,402.77

It is very important for the Information Technology Department to keep software maintenance on our county software. It allows us to get the necessary updates and application support without any interruption to our departmental daily business.

If you have any questions regarding this matter please contact me.

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING ISSUANCE OF A PURCHASE ORDER TO NETSMART OHIO, INC. FOR SOFTWARE SUPPORT FOR THE NETSMART SOFTWARE FOR THE LIVINGSTON COUNTY DEPARTMENT OF PUBLIC HEALTH - INFORMATION TECHNOLOGY/GENERAL GOVERNMENT / FINANCE COMMITTEE

WHEREAS, due to need to ensure that the technical support services and software upgrades are received for the Livingston County Department of Public Health for their Netsmart Software through Netsmart Ohio, Inc.; and

WHEREAS, Netsmart solutions help health and human services organizations optimize their financial clinical and management processes to operate more efficiently and improve staff and resource utilization; and

WHEREAS, in compliance with the Livingston County Purchasing Policy, Netsmart Ohio, Inc. of Dublin, Ohio, is the sole source for the purchase of the annual Netsmart software support services for the Livingston County Department of Public Health; and

WHEREAS, Netsmart Ohio, Inc. is offering a 3% discount if we process payment on or before December 31, 2011, as the original cost is \$30,591.00, and after the review of the vendor and products, Purchasing recommends that a Purchase Order with Netsmart Ohio, Inc., of Dublin, Ohio be awarded for a 1 year period from January 1, 2012 through December 31, 2012 for an amount not to exceed \$29,973.00; and

WHEREAS, funding for same is available through the Information Technology Budget; and

WHEREAS, this Resolution has been recommended for approval by the General Government Committee.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves a Purchase Order be issued to Netsmart Ohio, Inc., for the annual Netsmart software support from January 2, 2011 through December 31, 2012 for an amount not to exceed \$29,973.00

#

MOVED:
SECONDED:
CARRIED:



LIVINGSTON COUNTY, MICHIGAN
DEPARTMENT OF INFORMATION TECHNOLOGY

304 E. Grand River Ave., Suite 101
Phone 517 548-3230 Fax 517 545-9608
Web Site: co.livingston.mi.us

Memorandum

To: Livingston County Board of Commissioners
From: Paul McNamara
Date: 10/6/2011
Re: Netsmart Software Support Renewal/Health Department

Attached for your review and approval is a Resolution authorizing the renewal purchase of annual software support from Netsmart Ohio, Inc. for the Livingston County Department of Public Health. Renewal will afford us updates to the software as well as technical support.

Netsmart is a case management software that allows client/staff tracking and reporting. It saves staff time by eliminating the need to manually keep records and generate statistics.

Netsmart software solutions are used for the following:

- Enterprise Public Health
- Immunization Registry
- Disease and Bioterrorism Surveillance
- Electronic Health Records
- Reduction of Health care delivery costs
- Federal, state, and local reporting
- HIPAA & PHIN Compliance
- WIC women, infants, & children

With nearly 30 years of experience, and more than 18,000 customers nationwide, Netsmart is uniquely qualified to deliver powerful and purposeful solutions.

Netsmart Ohio, Inc. is offering a 3% discount of the annual 2012 charge of \$30591.00 for the amount of \$29,973.00 if paid by December 31, 2011. . The renewal of Netsmart software support covers January 1, 2012, through December 31, 2012.

If you have any questions regarding this matter please contact me.

RESOLUTION

NO.:

LIVINGSTON COUNTY

DATE:

**RESOLUTION APPROVING REDEMPTION OF PART OF THE CALLABLE
OUTSTANDING LIVINGSTON REGIONAL SANITARY SEWER PROJECT (SERIES 2005B
BONDS-HARTLAND TOWNSHIP) PRIOR TO MATURITY**

WHEREAS, the Township of Hartland, Michigan (the "Township") has previously requested that the County of Livingston, Michigan (the "County"), acting through its Board of Public Works, construct and improve a sewer system (the "Project") serving the Township and the County thereafter issued its bonds in 2005 in the amount of \$13,000,000 for that purpose; and

WHEREAS, the Township has requested that the County redeem part of such callable outstanding bonds with maturities and interest rates as set forth in *EXHIBIT A*, which as of the date hereof, remain outstanding in the principal amount of \$10,300,000 of which \$5,400,000 will be redeemed and paid on November 1, 2011 (such bonds referred to as the "Bonds to be Redeemed"); and

WHEREAS, it appears to this Board that the redemption of said bonds is advisable in order to enable the Township to restructure its debt.

WHEREAS, it is the determination and judgment of the Board of Commissioners of the County that the Bonds to be Redeemed should be called to secure for the Township the ability to restructure its debt pursuant to the Refunding Bond Resolution which was adopted by the Township Board on June 7, 2011 and thereby benefit the taxpayers of the County.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners Of The County Of Livingston, Michigan, as follows:

1. The Board of Public Works of the County is authorized to fix the date of redemption of the Bonds as shown on *EXHIBIT A*, and to cause a notice of such redemption, as set forth in a form of Notice of Redemption attached hereto as *EXHIBIT B*, to be published in appropriate publications.

2. The County Treasurer, the Drain Commissioner, the Township Manager and bond counsel, Axe & Ecklund, P.C., are individually or severally authorized to act on behalf of the County in carrying out the redemption of said Bonds.

3. All resolutions and parts of resolutions, insofar as the same may be in conflict herewith, are hereby rescinded.

#

Moved:

Seconded:

Carried:

EXHIBIT B

NOTICE OF REDEMPTION

**\$13,000,000
LIVINGSTON COUNTY
LIVINGSTON REGIONAL SANITARY SEWER PROJECT
(SERIES 2005B BONDS – HARTLAND TOWNSHIP) - LTGO**

Dated as of August 15, 2005

DUE NOVEMBER 1, 2012 THROUGH NOVEMBER 1, 2018

NOTICE IS HEREBY GIVEN that the County of Livingston, Michigan has called for redemption, on November 1, 2011 (the “Redemption Date”), part of the callable outstanding Livingston County - Livingston Regional Sanitary Sewer Project (Series 2005B Bonds – Hartland Township) - LTGO pursuant to the redemption provisions contained in the Bonds, bearing the original issue date of August 15, 2005, maturing in the principal amounts, on the dates, bearing interest at the rates, with the “CUSIP” numbers, as follows:

<u>Principal</u>	<u>Rate</u>	<u>CUSIPS</u> *	<u>Due</u>
\$675,000	4.00%	538602 Y80	November 1, 2012
675,000	4.00%	538602 Y98	November 1, 2013
675,000	4.00%	538602 Z22	November 1, 2014
675,000	4.00%	538602 Z30	November 1, 2015
675,000	4.00%	538602 Z48	November 1, 2016
675,000	4.00%	538602 Z55	November 1, 2017
675,000	4.10%	538602 Z63	November 1, 2018

Said Bonds will be redeemed at 100.00% of the par value thereof.

Said Bonds should be surrendered for redemption to U.S. Bank Trust Company, N.A., as paying agent, for payment as of the Redemption Date, after which date all interest on said Bonds shall cease to accrue, whether said Bonds are presented for payment or not.

Bonds may be surrendered for payment as indicated below. The method of delivery is at the option of the holder, but if by mail, registered mail is suggested.

U.S. Bank Corporate Trust Services
535 Griswold Street, Suite 550
Detroit, MI 48226

Under the provisions of the Interest and Dividend Tax Compliance Act of 1983 and the Comprehensive National Energy Policy Act of 2000, paying agents making payments of principal on municipal securities may be obligated to withhold a 31% tax from remittances to individuals who have failed to furnish the paying agent with a certified and valid Taxpayer Identification Number on a fully completed Form W-9. Holders of the above described Bonds, who wish to avoid the application of these provisions, should submit certified Taxpayer Identification Numbers on I.R.S. Form W-9 when presenting their securities for redemption.

* No representation is made as to the correctness of the CUSIP numbers either as printed on the Bonds or as contained herein.

LIVINGSTON COUNTY, MICHIGAN

EXHIBIT A

DEBT SERVICE SCHEDULE OF OUTSTANDING BONDS TO BE REDEEMED
Redemption Date: November 1, 2011

<u>YEAR</u>	<u>PRINCIPAL DUE NOV. 1</u>	<u>ANNUAL RATE</u>	<u>PREMIUM (0)</u>	<u>TOTAL</u>
2011	\$675,000*	3.75%	00	\$675,000
2012	675,000	4.00%	00	675,000
2013	675,000	4.00%	00	675,000
2014	675,000	4.00%	00	675,000
2015	675,000	4.00%	00	675,000
2016	675,000	4.00%	00	675,000
2017	675,000	4.00%	00	675,000
2018	675,000	4.10%	00	675,000
TOTAL \$5,400,000			\$00	\$5,400,000

*Regularly scheduled principal payment being paid from the proceeds of the new bonds to be issued by the Township of Hartland on November 1, 2011.

The following redemptions provisions apply to the bonds described above:

The Bonds maturing November 1, 2011 through November 1, 2018, shall be subject to redemption prior to maturity at the option of the County, in such order as shall be determined by the County, on any one or more interest payment dates on and after November 1, 2009.



LIVINGSTON COUNTY, MICHIGAN
DEPARTMENT OF DRAIN COMMISSIONER

2300 East Grand River Ave. Suite 105
Howell Michigan 48843
Phone 517-546-0040 Fax 517-545-9658
Web Site: co.livingston.mi.us/drain

Memorandum

To: Livingston County Board of Commissioners
From: Brian Jonckheere
Date: 10/04/2011
**Re: RESOLUTION APPROVING REDEMPTION OF PART OF
THE CALLABLE OUTSTANDING LIVINGSTON
REGIONAL SANITARY SEWER PROJECT (SERIES 2005B
BONDS-HARTLAND TOWNSHIP) PRIOR TO MATURITY**

In 2005, Hartland Township requested that the County of Livingston, acting through its Board of Public Works, construct a sewer system. Pursuant to County Board Resolutions No. 405-178 and 605-260, the County issued bonds in the amount of \$13,000,000 for that purpose. The Township has requested that, on November 1, 2011, the County allows them to redeem a callable portion of the Bonds, in the amount of \$5,400,000, of the Series 2005B bonds. Since this will allow the Township to restructure its debt and reduces the County's overall liability in the same amount, we are requesting your approval of the attached resolution.

Pending your concurrence, the Livingston County Board of Public Works will be considering this matter at their October 6, 2011, meeting.

If you have any questions regarding this matter please contact me.

**COUNTY OF LIVINGSTON
BOARD OF PUBLIC WORKS**

At a _____ meeting of the Board of Public Works of the County of Livingston, Michigan held in Howell, Michigan on _____, 2011, at ___:___ .m., Eastern Daylight Savings Time, there were

PRESENT:

ABSENT:

The following resolution was offered by _____ and seconded by _____:

**RESOLUTION APPROVING REDEMPTION OF
PART OF THE CALLABLE OUTSTANDING
LIVINGSTON REGIONAL SANITARY SEWER PROJECT
(SERIES 2005B BONDS-HARTLAND TOWNSHIP)
PRIOR TO MATURITY**

WHEREAS, the Township of Hartland, Michigan (the "Township") has previously requested that the County of Livingston, Michigan (the "County"), acting through its Board of Public Works, construct and improve a sewer system (the "Project") serving the Township and the County thereafter issued its bonds in 2005 in the amount of \$13,000,000 for that purpose; and

WHEREAS, the Township has requested that the County redeem part of such callable outstanding bonds with maturities and interest rates as set forth in *EXHIBIT A*, which as of the date hereof, remain outstanding in the principal amount of \$10,300,000 of which \$5,400,000 will be redeemed and paid on November 1, 2011 (such bonds referred to as the "Bonds to be Redeemed"); and

WHEREAS, it appears to this Board that the redemption of said bonds is advisable in order to enable the Township to restructure its debt.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF PUBLIC WORKS OF THE COUNTY OF LIVINGSTON, MICHIGAN as follows:

1. The Board of Public Works of the County hereby approves wish of the Township to call the Bonds to be Redeemed, pursuant to the Refunding Bond Resolution which was adopted by the Township Board on June 7, 2011, and recommends that the Board of Commissioners approve the necessary resolution which is attached as APPENDIX A.

2. The County Treasurer, the Drain Commissioner, the Township Manager and bond counsel, Axe & Ecklund, P.C., are instructed to take whatever steps are necessary to call the Bonds to be Redeemed.

3. All resolutions and parts of resolution, insofar as the same may be in conflict herewith, are hereby rescinded.

A vote on the foregoing resolution was taken and was as follows:

YES:

NO:

ABSTAIN:

ABSENT:

The resolution was declared adopted.

CERTIFICATION OF PROCEEDINGS

The undersigned, being the duly qualified and acting Secretary of the Board of Public Works of the County of Livingston, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Board of Public Works at a meeting held on _____, 2011, (2) that an original thereof is on file in the records of the County and (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

Secretary, Board of Public Works

EXHIBIT A

DEBT SERVICE SCHEDULE OF OUTSTANDING BONDS TO BE REDEEMED
Redemption Date: November 1, 2011

<u>YEAR</u>	<u>PRINCIPAL DUE NOV. 1</u>	<u>ANNUAL RATE</u>	<u>PREMIUM (0)</u>	<u>TOTAL</u>
2011	\$675,000*	3.75%	00	\$675,000
2012	675,000	4.00%	00	675,000
2013	675,000	4.00%	00	675,000
2014	675,000	4.00%	00	675,000
2015	675,000	4.00%	00	675,000
2016	675,000	4.00%	00	675,000
2017	675,000	4.00%	00	675,000
2018	675,000	4.10%	00	675,000
TOTAL \$5,400,000			\$00	\$5,400,000

*Regularly scheduled principal payment being paid from the proceeds of the new bonds to be issued by the Township of Hartland on November 1, 2011.

The following redemptions provisions apply to the bonds described above:

The Bonds maturing November 1, 2011 through November 1, 2018, shall be subject to redemption prior to maturity at the option of the County, in such order as shall be determined by the County, on any one or more interest payment dates on and after November 1, 2009.

RESOLUTION

NO.:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING APPLICATION FOR THE S2 GRANT THROUGH THE DEPARTMENT OF ENVIRONMENTAL QUALITY FOR THE LAKE TYRONE SANITARY SEWER SYSTEM IMPROVEMENTS – Drain / Finance / Board

WHEREAS, The Michigan Department of Environmental Quality (DEQ) authorizes the expenditure funds by competitive grant awards to cover the costs of the planning and design of sewage treatment works projects, storm water treatment projects, or nonpoint source projects and for user charge system development; and

WHEREAS, Livingston County Drain Office has completed the SRF/SWQIF Project planning; and

WHEREAS, Livingston County Drain Office is seeking approval to apply for S2 Grant Program Funding for FY 2012, which requires no county match; and

IT IS THEREFORE RESOLVED that the Livingston County Board of Commissioners approves the S2 Grant Application by Drain Commissioner Office to the DEQ.

BE IT FURTHER RESOLVED that the Chair of the Livingston County Board of Commissioners is authorized to sign all forms, assurances, contracts/agreements, and support documents related to the grant application and subsequent award upon review by Civil Counsel.

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MOVED:

SECONDED:

CARRIED:



LIVINGSTON COUNTY, MICHIGAN
DEPARTMENT OF DRAIN COMMISSIONER

2300 E. Grand River Ave. Suite 105
Phone 517-546-0040 Fax 517-545-9658
Web Site: co.livingston.mi.us/drain

Memorandum

To: Livingston County Board of Commissioners
From: Robert Demyanovich
Date: 10/04/2011
Re: Resolution required for the Lake Tyrone S2 Grant application

This resolution before the Board of Commissioners is required for application to the Michigan Department of Environmental Quality S2 Grant program for financial assistance with the replacement expenses of the Lake Tyrone sanitary system. The resolution format is specific and required with the S2 Grant application.

The grant money will be used to pay for the preparation of the SRF project plan application, geotechnical evaluations of the existing septic site for alternative solutions, geotechnical investigations for design, design of the selected alternative as outlined in the SRF project plan (5500-01), the development of a user charge system, advertising costs and public hearing transcripts.

The existing collection system is undersized for the number of connections which combined with inflow and infiltration issues results in the need for emergency pumping operations to relieve the system and allow the homeowners to use the system. In addition to the issues with the undersized collection system, the existing treatment system which consists of dosing tanks and community septic systems is failing and exceeding the permitted water quality levels in the NPDES permit as measured in the monitoring wells.

If you have any questions regarding this matter please contact me.