

PUBLIC SAFETY AND INFRASTRUCTURE & DEVELOPMENT COMMITTEE

12/19/2016

304 E. Grand River, Board Chambers, Howell, MI 48843

7:30 PM

AGENDA

- 1. CALL MEETING TO ORDER**
- 2. APPROVAL OF MINUTES**
Minutes of Meeting Dated: November 21, 2016
- 3. APPROVAL OF AGENDA**
- 4. REPORTS**
- 5. CALL TO THE PUBLIC**
- 6. RESOLUTIONS FOR CONSIDERATION:**

07 Drain Commissioner
RESOLUTION TO CHANGE THE NAME OF THE OFFICE OF THE DRAIN COMMISSIONER TO THE OFFICE OF THE WATER RESOURCES COMMISSIONER - Drain Commissioner / Infrastructure & Development / Finance / Board

08 Jail
RESOLUTION AUTHORIZING THE EXTENSION OF THE CONTRACT WITH CELCO LTD FOR INMATE BILLING AND COLLECTIONS - Sheriff Department / Public Safety / Finance / Board

09 Jail
RESOLUTION AUTHORIZING A BUDGET INCREASE TO THE FEDERAL EQUITABLE SHARING GRANT IN ORDER TO ACCOMMODATE PROFESSIONAL DEVELOPMENT AND OUT OF STATE TRAVEL - Sheriff Department / Public Safety / Finance / Board

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- 10. CALL TO THE PUBLIC**
 - 11. ADJOURNMENT**

MEETING MINUTES

LIVINGSTON COUNTY

NOVEMBER 21, 2016 - 7:30 PM

ADMINISTRATION BUILDING – BOARD CHAMBERS
304 E. GRAND RIVER AVENUE, HOWELL, MI 48843

PUBLIC SAFETY AND INFRASTRUCTURE & DEVELOPMENT COMMITTEE

DAVID DOMAS CAROL GRIFFITH DON PARKER **RON VANHOUTEN**

OTHERS:

COMM. CHILDS
COMM. WILLIAMS
COMM. DOLAN

KATHLEEN KLINE-HUDSON
KEN HINTON
JEFF BOYD
ROBERTA BENNETT

RICH MALEWICZ
JONI STIDHAM
KEVIN WILKINSON

1. **CALL TO ORDER:** Meeting called to order by: **COMM. VAN HOUTEN** at **7:34 PM.**
2. **APPROVAL OF MINUTES:** **MINUTES OF MEETING DATED OCTOBER 17, 2016:**

MOTION TO APPROVE THE MINUTES, AS PRESENTED.
MOVED BY: GRIFFITH / SECONDED BY: DOMAS
ALL IN FAVOR - MOTION PASSED

3. **APPROVAL OF AGENDA:**

MOTION TO APPROVE THE AGENDA, AS PRESENTED.
MOVED BY: GRIFFITH / SECONDED BY: DOMAS
ALL IN FAVOR - MOTION PASSED

4. **REPORTS:** None.
5. **CALL TO THE PUBLIC:** None.
6. **RESOLUTIONS FOR CONSIDERATION:**

**7. PURCHASING RESOLUTION AUTHORIZING A CONTRACT EXTENSION WITH
NORTH EASTERN UNIFORM & EQUIPMENT, INC. FOR UNIFORMS
FOR VARIOUS DEPARTMENTS**

**RECOMMEND MOTION TO: FINANCE
MOVED BY: GRIFFITH / SECONDED BY: DOMAS
DISCUSSION
ALL IN FAVOR - MOTION PASSED**

**8. PLANNING RESOLUTION AUTHORIZING AN AGREEMENT WITH CGI
COMMUNICATIONS INC TO UPDATE THE 2013 SHOWCASE VIDEO ON
COUNTY WEBSITE**

**RECOMMEND MOTION TO: FINANCE
MOVED BY: DOMAS / SECONDED BY: GRIFFITH
DISCUSSION
ALL IN FAVOR - MOTION PASSED**

9. CALL TO THE PUBLIC: None.

10. ADJOURNMENT:

**MOTION TO ADJOURN AT 7:40 PM
MOVED BY: GRIFFITH / SECONDED BY: DOMAS
ALL IN FAVOR - MOTION PASSED**

Respectfully Submitted

NATALIE HUNT
RECORDING SECRETARY

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION TO CHANGE THE NAME OF THE OFFICE OF THE DRAIN COMMISSIONER TO THE OFFICE OF THE WATER RESOURCES COMMISSIONER - DRAIN

WHEREAS, if a county drain commissioner performs functions including, but not limited to, operating sewers, lake level and soil erosion enforcement, and facilitating compliance with federal clean water act mandates, and the county drain commissioner consents, a county may change the name of the office of the drain commissioner to the office of the water resources commissioner under Section 21(8) of the Michigan Drain Code, Public Act 40 of 1956, as amended (“Drain Code”); and

WHEREAS, the Livingston County Drain Commissioner performs the functions enumerated in Section 21(8) of the Drain Code; and

WHEREAS, the Livingston County Drain Commissioner consents to the name change.

THEREFORE BE IT RESOLVED the County Board does hereby change the name of the Office of the Livingston County Drain Commissioner to the Office of the Livingston County Water Resources Commissioner.

BE IT FURTHER RESOLVED that the Livingston County Water Resources Commissioner shall be elected in the same manner as a county drain commissioner and shall carry out the powers and duties of a county drain commissioner as provided in the Drain Code.

BE IT FURTHER RESOLVED that the County Clerk shall forward to the Livingston County Water Resources Commissioner a certified copy of the approved Resolution.

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MOVED:
SECONDED:
CARRIED:



Memorandum

To: Livingston County Board of Commissioners
From: Brian Jonckheere, Livingston County Drain Commissioner
Date: 12/14/2016
Re: Change of name of the Office of the Livingston County Drain Commissioner

What's in a name? The evolution of this office has prompted us to ask that very question. Several years ago, in recognition of the changing roles of many offices, the Michigan Association of County Drain Commissioners (MACDC) supported a change to the Michigan Drain Code which would allow drain commissioners to change their name to that of the Water Resources Commissioner. Under Section 280.21 Subsection 8 (below), the office may change its name to that of the Office of the Water Resources Commissioner upon concurrence of the County Board of Commissioners, if the office is involved with certain duties. Our office, while certainly not the largest, reflects perhaps the broadest scope of duties of any drain office in the state. These include, in addition to drain maintenance; soil erosion and sedimentation control, wastewater system construction and operation, household hazardous waste, tire, electronics and battery collection, dam operation and maintenance, weed control and harvesting on lakes, lake aeration, fish stocking, landfill monitoring, and watershed management.

With the exception of the agricultural community, many do not understand the role of the drain commissioner, and often call on us to mediate drainage disputes or resolve plugged pipes. The name change may actually prompt new inquiries to our office, but we believe that as a government office, the name should reasonably reflect the duties of the office in order to better serve our constituents.

280.21 County drain commissioner; election; term; temporary replacement; vacancy; bond; abolishment of office in certain counties; transfer of power and duties; effect of establishing department of public works or public improvement agency; election of public works commissioner; public hearing; abolishing office of public works commissioner; referring to office as drain commissioner; county governed by MCL 280.21a; change of name to office of water resources commissioner; criteria.

(7) A county that is organized under 1966 PA 293, MCL 45.501 to 45.521, whose charter prescribes an elected county executive, and which county has a population of

more than 2,000,000 at the time the charter is adopted, shall be governed by section 21a in place of this section.

(8) Except for a county subject to subsection (7), if a drain commissioner performs functions other than acting as a drain commissioner under this act, including, but not limited to, operating sewers, lake level and soil erosion enforcement, and facilitating compliance with federal clean water act mandates, a county may, by resolution of the majority of the members elected and serving on the board of commissioners and with the consent of the drain commissioner, change the name of the office of the drain commissioner to the office of the water resources commissioner. The water resources commissioner shall be elected in the same manner as a drain commissioner and carry out the powers and duties of a drain commissioner as provided in this act

The attached resolution authorizes the change in the name of the office, and we respectfully request your support.

If you have any questions regarding this matter please contact me. Thank you.

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING THE EXTENTION OF THE CONTRACT WITH CELCO LTD FOR INMATE BILLING AND COLLECTIONS - SHERIFF DEPARTMENT / PUBLIC SAFETY / FINANCE / BOARD

WHEREAS, the Livingston County Board of Commissioners approved Resolution # 2013-12-372 which authorized a contract with Celco Ltd., fka as RDK Collections Services, Inc. for inmate billing and collections which expires on December 31, 2016; and

WHEREAS, the award to Celco was in response to a Request for Proposal that was awarded by Oakland County in which pricing was extended to us; and

WHEREAS, Oakland County has extended their contract with Celco until September 30, 2017, and we are requesting to do the same with the intent of being part of the Oakland County bid again in 2017; and

WHEREAS, all terms and conditions will remain the same with new placement rates at 25% and legal placements at 45%.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby authorizes extension of the contract with Celco Ltd. with the same terms and conditions until September 30, 2017.

THEREFORE BE IT FURTHER RESOLVED that the Livingston County Board of Commissioners hereby authorize the Board Chair to execute the amendment document after final approval from civil counsel.

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MOVED:

SECONDED:

CARRIED:



LIVINGSTON COUNTY, MICHIGAN
DEPARTMENT OF LIVINGSTON COUNTY JAIL

150 S. Highlander Way, Howell, MI
Phone 517.540.7903 Fax 517.545.9627
Web Site: co.livingston.mi.us

Memorandum

To: Livingston County Board of Commissioners
From: Jeffery LeVeque / Lieutenant
Date: 11/29/16
Re: Extension of the Inmate Billing and Collections Contract

The Livingston County Board of Commissioners approved Resolution # 2013-12-372 which authorized a contract with Celco Ltd., fka as RDK Collections Services, Inc. for inmate billing and collections. The award to Celco was in response to a Request for Proposal that was awarded by Oakland County in which pricing was extended to us. Our current contract will expire on December 31, 2016. Oakland County has extended their contract with Celco until September 30, 2017. We are requesting to do the same with the intent of being part of the Oakland County bid again in 2017.

Celco has been a good vendor to work with. They have been attentive in our service needs and have utilized excellent communication. Therefore, we are asking that the attached resolution be approved.

If you have any questions or concerns regarding this matter, please do not hesitate to contact me.

Respectfully Submitted

A handwritten signature in black ink, appearing to read "Lt. J. LeVeque", written over a horizontal line.

Lt. Jeffery LeVeque

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING A BUDGET INCREASE TO THE FEDERAL EQUITABLE SHARING GRANT IN ORDER TO ACCOMMODATE PROFESSIONAL DEVELOPMENT AND OUT OF STATE TRAVEL – SHERIFF – JAIL / PUBLIC SAFETY / FINANCE / BOARD

WHEREAS, the Livingston County Jail has identified the need for an SRT- Special Response Team to respond to emergencies, disturbances and other types of high risk incidents within the jail; and

WHEREAS, the sheriff has approved the creation and implementation of the SRT; and

WHEREAS, the members of the SRT team must be properly trained in team tactics including forced cell moves, subject control, crisis management, hostage negotiation, less lethal munitions, use of force options, and proper documentation; and

WHEREAS, the jail has determined that it is easier and more cost effective to certify two deputies as instructors in Correctional Emergency Response training, who will then train other deputies; and

WHEREAS, the cost of the instructor training is less than \$5000.00; and

WHEREAS, the training is out of state and requires board approval; and

WHEREAS, the Sheriff’s Department is requesting the 2017 budget for Fund 266 be amended to reflect adjustments as follows:

Org 26630100 (Federal Equitable Sharing Grant):

Object	Object Description	Current Budget	Proposed Amendment	Proposed Revised Budget
860500	Out Of State Travel	\$0	\$3,200	\$3,200
957000	Employee Professional Development	\$0	\$1,800	\$1,800

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves sending two deputies to Alabama for Correctional Emergency Response Instructor training. In addition the board approves the budget amendment increase in the Special Revenue Fund #26630100-860500 in an amount not to exceed \$5000.00.

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MOVED:

SECONDED:

CARRIED:



LIVINGSTON COUNTY, MICHIGAN
DEPARTMENT OF LIVINGSTON COUNTY SHERIFF

150 S. Highlander Way, Howell, MI 48843
Phone 540-7939 Fax 546-9627
Web Site: co.livingston.mi.us

Memorandum

To: Livingston County Board of Commissioners
From: Lt. Jeff LeVeque
Date: 12/7/2016
Re: Out of State Travel and Training

Attached for your consideration and approval is a resolution authorizing a budget amendment for out of state travel for two sheriff's deputies to attend training. The sheriff has approved the creation and implementation of a SRT – Special Response Team for the jail. This is similar to the Raid Entry Team on the sheriff department road patrol. This team would be specially trained and equipped to deal with various types of emergencies within the jail such as riots, hostage situations, cell extractions and high risk transports.

There are limited options available for corrections specific SRT type training. We have found a vendor who will train two of our deputies to be instructors who will then train the rest of our personnel. This is much more cost effective then having all of our deputies trained by a vendor. We can send two instructors out of state for less than \$5000.00 and it would cost us over \$16,000 to have another company come to Michigan to train the SRT members.

The \$5000.00 is an estimate and covers the training as well as air travel to and from the training which is in Alabama. The training is in June of 2017 but we need to secure the positions in the class as soon as possible. Due to the late decision on approving the team we did not include these funds in our original 2017 budget request. The funds will come from the Federal Equitable Sharing Grant line item and no general fund dollars will be used. This \$5000.00 is to cover all travel and training related costs with the exception of the deputies' salaries.

If you have any questions regarding this matter please contact me.

Respectfully Submitted

Lt. Jeffery LeVeque – Jail Administrator