

# MEETING MINUTES

LIVINGSTON COUNTY

**JULY 23, 2012 – 7:30 P.M.**

ADMINISTRATION BUILDING – BOARD CHAMBERS  
304 E. Grand River Avenue, Howell, MI 48843

## PUBLIC SAFETY

DAVID DOMAS     CAROL GRIFFITH     JIM MANTEY     RON VAN HOUTEN

OTHERS:

<u>TOM CREMONTE</u>	<u>DON ARBIC</u>	<u>COMM. JONES</u>
<u>ERIC SANBORN</u>	<u>CINDY CATANACH</u>	<u>COMM. DOLAN</u>
<u>MICHAEL MURPHY</u>	<u>BELINDA PETERS</u>	<u>COMM. LABELLE</u>
<u>TOM DARLING, WHMI</u>	<u>COMM. WILLIAMS</u>	<u>COMM. DRICK</u>

1. **CALL TO ORDER:** Meeting called to order by: **COMM. DAVE DOMAS** at 7:31 p.m.
2. **APPROVAL OF MINUTES:** **MINUTES OF MEETING DATED JUNE 25, 2012:**

MOTION TO APPROVE THE MINUTES, AS PRESENTED.  
MOVED BY: **MANTEY** / SECONDED BY: **VAN HOUTEN**  
ALL IN FAVOR - MOTION PASSED

3. **APPROVAL OF AGENDA:**

MOTION TO APPROVE THE AGENDA, AS MODIFIED: **COMM. DAVE DOMAS** WOULD LIKE TO MOVE THE REPORT SECTION TO THE END OF THE AGENDA.  
MOVED BY: **GRIFFITH** / SECONDED BY: **MANTEY**  
ALL IN FAVOR - MOTION PASSED

4. **CALL TO THE PUBLIC:**     None.

**5. RESOLUTIONS FOR CONSIDERATION:**

**6. SHERIFF/JAIL - INMATE WORK PROGRAM – HIRING OF PART-TIME DEPUTY**

RECOMMEND MOTION TO THE:  FINANCE  
MOVED BY: VAN HOUTEN / SECONDED BY: MANTEY  
ALL IN FAVOR - MOTION PASSED

**7. CENTRAL DISPATCH - RESOLUTION AUTHORIZING LIVINGSTON COUNTY TO ENTER INTO A GROUND SPACE LEASE AGREEMENT WITH THOMAS AND PRISCILLA DELERUYELLE**

RECOMMEND MOTION TO THE:  FINANCE  
MOVED BY: MANTEY / SECONDED BY: VAN HOUTEN  
ALL IN FAVOR - MOTION PASSED

Comm. Griffith has issues with two clauses of the lease and would like to see them changed. She will provide notes to D. Arbic to have changes made with civil counsel.

**8. CENTRAL DISPATCH - RESOLUTION AUTHORIZING THE RE-CREATION OF THE EXEMPT OPERATIONS MANAGER POSITION**

RECOMMEND MOTION TO THE:  FINANCE  
MOVED BY: MANTEY / SECONDED BY: VAN HOUTEN  
ALL IN FAVOR - MOTION PASSED

**9. REPORTS: SHERIFF DEPARTMENT: Jail Staffing: Presentation by Undersheriff Mike Murphy with support from Lt. Tom Cremonte and Eric Sanborn.**

The jail has a current capacity for 254 inmates. Currently the jail lacks beds for “special management” inmates, supervision areas for inmate programming, only two beds for medical and a chronic shortage of beds for the increasing female population. The department has been working on a staffing study. The purpose of the study is to examine current staffing needs and to come up with a recommendation for additional staffing needs based upon the preliminary expansion/renovation discussions. After the study was concluded, the proposed staffing request is for one sergeant, five deputies and nine newly created civilian positions to assist with booking and monitoring of inmates in conjunction with deputies. These positions would be in a secured pod and no direct contact with inmates. Discussion then moved into costs for these positions and the expansion. There were three suggestions for expansion/renovation that were provided and discussed. The overall consensus of the commit and other board members is to move forward with additional research. Run hard numbers regarding staff, medical, food and supplies. Have a peer review – obtain a list of consultants that have been used before. Connect with NIC and ask for their involvement and direction of review. NIC does not charge for their services. The last modification has lasted the county for 14 years, hopefully the new proposal will last the same or longer. Everyone agreed that it was a fair request and will continue to move forward.

**10. ADJOURNMENT:**

**MOTION TO ADJOURN AT 9:21 P.M.  
MOVED BY: MANTEY / SECONDED BY: GRIFFITH  
ALL IN FAVOR - MOTION PASSED**

Respectfully Submitted

**KELLI HAWORTH**  
RECORDING SECRETARY