

# GENERAL GOVERNMENT and HEALTH & HUMAN SERVICES COMMITTEE

10/9/2012

304 E Grand River, Suite 201, Howell, Michigan 48843

7:30 PM

## AGENDA

1. **CALL MEETING TO ORDER**
2. **APPROVAL OF MINUTES**  
Meeting Minutes Dated: September 10, 2012
3. **APPROVAL OF AGENDA**
4. **REPORTS**
5. **CALL TO THE PUBLIC**
6. **RESOLUTIONS FOR CONSIDERATION**

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**07 Building Services**  
RESOLUTION TO EXTEND THE CONTRACT WITH OTIS ELEVATOR COMPANY FOR ELEVATOR MAINTENANCE AND REPAIR SERVICES AT THE HISTORICAL COURTHOUSE AND ADMINISTRATION BUILDINGS - Building Services / General Government Committee / Finance Committee

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**08 Information Technology**  
RESOLUTION AUTHORIZING ISSUANCE OF A PURCHASE ORDER TO NETWMART OHIO, INC. FOR SOFTWARE SUPPORT FOR THE NETSMART SOFTWARE CMHC/MIS FOR THE LIVINGSTON COUNTY DEPARTMENT OF PUBLIC HEALTH - 2013

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**09 Veterans**  
RESOLUTION TO APPROVE THE TRANSFER OF FUNDS FROM THE VETERANS RELIEF FUND TO THE GENERAL FUND - Veterans

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**10 Public Health**  
RESOLUTION TO AUTHORIZE INTERGOVERNMENTAL TRANSFER TO THE STATE OF MICHIGAN

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**11 Public Health**  
RESOLUTION TO AUTHORIZE AGREEMENTS WITH THE INGHAM HEALTH PLAN CORPORATION D/B/A LIVINGSTON HEALTH PLAN

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**12 Michigan Works**  
RESOLUTION APPROVING A CONTRACT BETWEEN CATHOLIC SOCIAL SERVICES OF WASHTENAW COUNTY AND LIVINGSTON

COUNTY MICHIGAN WORKS! FOR THE PRISONER RE-ENTRY PROGRAM

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- 13 Michigan Works**  
RESOLUTION APPROVING THE FISCAL YEAR 2013 JOBS, EDUCATION AND TRAINING (JET) PLAN FOR THE DELIVERY OF JOB TRAINING SERVICES TO PUBLIC ASSISTANCE PARTICIPANTS IN LIVINGSTON COUNTY
- 
- 14 Airport**  
RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD TO AMEND RESOLUTION 2011-06-170 AND THE GRANT AGREEMENT WITH THE MICHIGAN DEPARTMENT OF TRANSPORTATION TO FUND THE CONSTRUCTION OF APRONS, TAXIWAY AND PARKING LOT INCLUDING AIRFIELD PAINTING AND CONSTRUCTION ADMINISTRATION TO INCREASE THE AMOUNT OF THE GRANT BY \$75,000 -- AIRPORT
- 
- 15 Airport**  
RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD TO AMEND RESOLUTION 2011-06-150 AND TO APPROVE CHANGE ORDER #2 TO AGREEMENT WITH ZITO CONSTRUCTION OF GRAND BLANC, MICHIGAN FOR THE TERMINAL RAMP PROJECT -- AIRPORT
- 
- 16 Airport**  
RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD AND AUTHORIZE AN EASEMENT AGREEMENT WITH ENBRIDGE PIPELINE COMPANY FOR AN EASEMENT ACROSS AIRPORT PROPERTY -- AIRPORT
- 
- 17. ADJOURNMENT**

# MEETING MINUTES

LIVINGSTON COUNTY

SEPTEMBER 10, 2012 - 7:30 PM

ADMINISTRATION BUILDING - BOARD CHAMBERS  
304 E. Grand River Avenue, Howell, MI 48843

## GENERAL GOVERNMENT & HEALTH AND HUMAN SERVICES COMMITTEE

COMM. DOLAN     COMM. DRICK     COMM. LA BELLE     COMM. WILLIAMS

OTHERS:  
KATIE HEPPINGER  
KEN HARROUN  
JOE KISS  
JENNIFER NASH  
JAMIE PALMER  
KATE LAWRENCE  
JEFF BOYD

PAUL McNAMARA  
MARK JOHNSON  
TED WESTMEIER  
DEBBIE OBERLE  
DIANNE McCORMICK  
BILL SLEIGHT  
DARREN SPEER

SALLY REYNOLDS  
CINDY MENDOZA  
RON VAN HOUTEN  
JIM MANTHEY  
BELINDA PETERS  
MAGGIE JONES  
BETTY KELLENBERGER

1. **CALL TO ORDER:** Meeting called to order by: **COMM. STEVE WILLIAMS** at **7:30 PM**.
2. **APPROVAL OF MINUTES:** **MINUTES OF MEETING DATED AUGUST 13, 2012:**

MOTION TO APPROVE THE MINUTES, AS PRESENTED  
MOVED BY: DOLAN / SECONDED BY: DRICK  
ALL IN FAVOR - MOTION PASSED

3. **ITEMS TABLE FROM PREVIOUS MEETINGS:** **TREASURER - RESOLUTION TO AUTHORIZE A TWO YEAR EXTENSION FOR BANKING SERVICES WITH BANK OF AMERICA**

MOTION TO PLACE RESOLUTION ON AGENDA FOR CONSIDERATION  
MOVED BY: DOLAN / SECONDED BY: DRICK  
ALL IN FAVOR - MOTION PASSED

4. **APPROVAL OF AGENDA:**

MOTION TO APPROVE THE AGENDA, AS MODIFIED: ADDITION OF RESOLUTION TO AUTHORIZE A TWO-YEAR EXTENSION FOR BANKING SERVICES WITH BANK OF AMERICA TO RESOLUTIONS FOR CONSIDERATION  
MOVED BY: DOLAN / SECONDED BY: DRICK  
ALL IN FAVOR - MOTION PASSED

**5. REPORTS:**

- TREASURER - BANK OF AMERICA REPRESENTATIVES:** JENNIFER NASH introduced Ken Harroun and Joe Kiss from Bank of America, who provided Members with materials for reference.
- ENVIRONMENTAL HEALTH - 2012 ON-SITE WASTEWATER TREATMENT:** DIANNE MCCORMICK updated the Committee regarding On-Site Wastewater Treatment Assessment.
- HEALTH DEPARTMENT - 2011 ANNUAL REPORT & COMMUNITY ASSESSMENT**
  - TED WESTMEIER presented the Community Assessment and the 2011 Annual Report
  - DIANNE MCCORMICK commented regarding the Environmental Section of the Report.

**MOTION TO ACCEPT LIVINGSTON COUNTY DEPARTMENT OF PUBLIC HEALTH'S 2011  
ANNUAL REPORT & COMMUNITY ASSESSMENT  
MOVED BY: DRICK / SECONDED BY: DOLAN  
ALL IN FAVOR - MOTION PASSED**

- EMS - ISABELLE STREET BRIDGE**
  - JEFF BOYD updated Members on the continued closure of the Isabelle Street Bridge, highlighting additional response times involved with hypothetical closures.

**6. CALL TO THE PUBLIC: None.**

**7. RESOLUTIONS FOR CONSIDERATION.**

**3. TREASURER - RESOLUTION TO AUTHORIZE A TWO YEAR EXTENSION FOR BANKING SERVICES WITH BANK OF AMERICA**

**RECOMMEND MOTION TO: FINANCE  
MOVED BY DOLAN / SECONDED BY WILLIAMS  
YEAS: DOLAN AND WILLIAMS / NAYS: DRICK  
MOTION PASSED: 2 - 1**

**8. REGISTER OF DEEDS: RESOLUTION APPROVING REQUEST FOR ONE PART TIME DEPUTY REGISTER OF DEEDS AT 20 HOURS TO BE RECLASSIFIED TO A PART TIME SENIOR DEPUTY REGISTER OF DEED AT 20 HOURS**

**RECOMMEND MOTION TO: FINANCE  
MOVED BY: DRICK / SECONDED BY: DOLAN  
ALL IN FAVOR - MOTION PASSED**

- 9. AIRPORT: RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD TO ADOPT THE TERMS AND CONDITIONS FOR ACCEPTING A GRANT FROM THE FEDERAL AVIATION ADMINISTRATION AIRPORT IMPROVEMENT PROGRAM**

**RECOMMEND MOTION TO: FINANCE  
MOVED BY: DOLAN / SECONDED BY: DRICK  
ALL IN FAVOR - MOTION PASSED**

- 10. AIRPORT: RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD TO ENTER INTO A GRANT AGREEMENT WITH THE MICHIGAN DEPARTMENT OF TRANSPORTATION TO FUND CRACK SEALING AT THE LIVINGSTON COUNTY AIRPORT**

**MOTION TO AMEND RESOLUTION TO REFLECT 5% LOCAL SHARE OF \$750.00  
MOVED BY: DRICK / SECONDED BY: DOLAN  
ALL IN FAVOR - MOTION PASSED**

**RECOMMEND AMENDED MOTION TO: FINANCE  
MOVED BY: DOLAN / SECONDED BY: DRICK  
ALL IN FAVOR - MOTION PASSED**

- 11. MI WORKS!: RESOLUTION TO APPOINT ORGANIZED LABOR SECTOR MEMBER TO LIVINGSTON COUNTY WORKFORCE DEVELOPMENT COUNCIL**

**RECOMMEND MOTION TO: FULL BOARD  
MOVED BY: DOLAN / SECONDED BY: DRICK  
ALL IN FAVOR - MOTION PASSED**

- 12. MI WORKS!: RESOLUTION APPROVING THE RENEWAL OF THE JOB FIT ASSESSMENT PROGRAM LICENSE FOR USE BY LIVINGSTON COUNTY MICHIGAN WORKS!**

**RECOMMEND MOTION TO: FINANCE  
MOVED BY: DOLAN / SECONDED BY: DRICK  
ALL IN FAVOR - MOTION PASSED**

- 13. ANIMAL CONTROL: RESOLUTION AUTHORIZING RENOVATIONS TO THE ANIMAL SHELTER BY CREATING A QUARANTINE ROOM AND REPAIRING THE EXTERIOR DOG RUNS**

**RECOMMEND MOTION TO: FINANCE  
MOVED BY: DOLAN / SECONDED FOR DISCUSSION BY: DRICK  
ALL IN FAVOR - MOTION PASSED**

**14. PUBLIC HEALTH: RESOLUTION TO AUTHORIZE AGREEMENT FOR DELIVERY OF COMPREHENSIVE HEALTH SERVICES FOR THE PERIOD OF 10/1/12 THROUGH 9/30/13**

**RECOMMEND MOTION TO: FINANCE  
MOVED BY: DRICK / SECONDED BY: DOLAN  
ALL IN FAVOR - MOTION PASSED**

**15. PUBLIC HEALTH: RESOLUTION APPROVING THE LENAWEE-LIVINGSTON-WASHTENAW SUBSTANCE ABUSE ADVISORY COUNCIL BY-LAWS**

**RECOMMEND MOTION TO: FINANCE  
MOVED BY: DRICK / SECONDED BY: DOLAN  
ALL IN FAVOR - MOTION PASSED**

**16. I.T.: RESOLUTION AUTHORIZING THE ADOPTION OF THE IT RATE ANALYSIS AS THE PREFERRED METHODOLOGY FOR PREPARING THE ANNUAL IT BUDGET**

**RECOMMEND MOTION TO: FINANCE  
MOVED BY: DRICK / SECONDED BY: DOLAN  
ALL IN FAVOR - MOTION PASSED**

**17. ADJOURNMENT:**

**MOTION TO ADJOURN AT 9:17 PM.  
MOVED BY: DOLAN / SECONDED BY: DRICK  
ALL IN FAVOR - MOTION PASSED**

Respectfully Submitted

**CAROL SUE JONCKHEERE**  
RECORDING SECRETARY

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE

**RESOLUTION TO EXTEND THE CONTRACT WITH OTIS ELEVATOR COMPANY FOR ELEVATOR MAINTENANCE AND REPAIR SERVICES AT THE HISTORICAL COURTHOUSE AND ADMINISTRATION BUILDINGS – Building Services / General Government Committee / Finance Committee**

**WHEREAS,** the County of Livingston has two operating elevators which are located at the Historical Courthouse and Administration Building; and

**WHEREAS,** these elevators are mandated by the State of Michigan to be maintained with preventative maintenance, inspections and repairs; and

**WHEREAS,** Building Services has a current contract with Otis Elevator, of Lansing that will expire on December 31, 2012; and

**WHEREAS,** through our membership with Hospital Purchasing Service (HPS), we can reduce current pricing by an additional 5%, with the same terms and conditions for an additional five (5) years with Otis Elevator; and

**WHEREAS,** the new monthly contract price, which includes the two elevators at the two facilities noted above, will be \$254.80 x 5% discount (-\$12.74) = \$242.06; and

**THEREFORE BE IT RESOLVED** that the Board of Commissioners authorizes to extend the current contract with Otis Elevator Company of Lansing, Michigan, for five additional one (1) year periods, upon written notice, not to exceed five (5) years for the two elevators billed quarterly at \$242.06 per month.

**BE IT FURTHER RESOLVED** that the Board Chairman be authorized to sign said any necessary documents pertaining to this matter upon review and preparation of Civil Counsel.

# # #

MOVED  
SECONDED  
CARRIED



## **Livingston County Building Services**

420 South Highlander Way  
Howell, MI 48843  
(517) 546-6491

To: Livingston County Board of Commissioner

From: Chris Folts, Building Services Director

Date: September 5, 2012

Subject: **RESOLUTION TO EXTEND THE CONTRACT WITH OTIS ELEVATOR FOR ELEVATOR MAINTENANCE AND REPAIRS**

The County of Livingston has two elevators located at the Historical Courthouse and Administration Building that are mandated by the State of Michigan to be maintained with a preventative maintenance and inspection program.

Currently, Livingston County has a contract with Otis Elevator Company for elevator maintenance and inspection services that will expire on December 31, 2012. The current contract was reduced by 9% in 2008 for a monthly rate of \$254.80 with a savings of \$1512 over the five year contract period.

Otis Elevator, through our membership with Hospital Purchasing Service (HPS), has offered an additional 5% reduction over our current price for a new rate of \$242.06 per month for two elevators for an additional five-years with annual renewal periods. The additional savings over a five-year contract is \$764.40 with all terms and conditions of the contract to remain the same.

Therefore, we are requesting that the attached resolution be approved authorizing a contract extension with Otis Elevator of Lansing, Michigan, for five years with annual renewals, upon written notice, not to exceed five years.

If you have any questions or concerns regarding this matter, please do not hesitate to contact me.



RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

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**RESOLUTION AUTHORIZING ISSUANCE OF A PURCHASE ORDER TO NETSMART OHIO, INC. FOR SOFTWARE SUPPORT FOR THE NETSMART CMHC/MIS SOFTWARE RENEWAL FOR THE LIVINGSTON COUNTY DEPARTMENT OF PUBLIC HEALTH 2013 - INFORMATION TECHNOLOGY/GENERAL GOVERNMENT / FINANCE COMMITTEE**

**WHEREAS,** due to need to ensure that the technical support services and software upgrades are received for the Livingston County Department of Public Health for their Netsmart Software through Netsmart Ohio, Inc.; and

**WHEREAS,** Netsmart solutions help health and human services organizations optimize their financial clinical and management processes to operate more efficiently and improve staff and resource utilization; and

**WHEREAS,** in compliance with the Livingston County Purchasing Policy, Netsmart Ohio, Inc. of Dublin, Ohio, is the sole source for the purchase of the annual Netsmart software support services for the Livingston County Department of Public Health; and

**WHEREAS,** Netsmart Ohio, Inc. is offering a 3% discount if we process payment on or before October 31, 2012, as the original cost is \$32,124.00, and after the review of the vendor and products, Purchasing recommends that a Purchase Order with Netsmart Ohio, Inc., of Dublin, Ohio be awarded for a 1 year period from January 1, 2013 through December 31, 2013 for an amount not to exceed \$31,160.28; and

**WHEREAS,** funding for same is available through the Information Technology Budget; and

**WHEREAS,** this Resolution has been recommended for approval by the General Government Committee.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves a Purchase Order be issued to Netsmart Ohio, Inc., for the annual Netsmart software support from January 2, 2013 through December 31, 2013 for an amount not to exceed \$31,160.28.

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MOVED:  
SECONDED:  
CARRIED:



**LIVINGSTON COUNTY, MICHIGAN**  
**DEPARTMENT OF INFORMATION TECHNOLOGY**

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**304 E. Grand River Ave., Suite 101 Howell, MI 48843**  
**Phone 517 548-3230 Fax 517 545-9608**  
**Web Site: [co.livingston.mi.us](http://co.livingston.mi.us)**

## Memorandum

**To: Livingston County Board of Commissioners**  
**From: Paul McNamara, Director**  
**Date: 09/24/2012**  
**Re: Netsmart Software Support Renewal/Healt Department**

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Attached for your review and approval is a Resolution authorizing the renewal purchase of annual software support from Netsmart Ohio, Inc. for the Livingston County Department of Public Health. Renewal will afford us updates to the software as well as technical support.

Netsmart is a case management software that allows client/staff tracking and reporting. It saves staff time by eliminating the need to manually keep records and generate statistics.

Netsmart software solutions are used for the following:

- Enterprise Public Health
- Immunization Registry
- Disease and Bioterrorism Surveillance
- Electronic Health Records
- Reduction of Health care delivery costs
- Federal, state, and local reporting
- HIPAA & PHIN Compliance
- WIC women, infants, & children

With nearly 30 years of experience, and more than 18,000 customers nationwide, Netsmart is uniquely qualified to deliver powerful and purposeful solutions.

Netsmart Ohio, Inc. is offering a 3% discount of the annual 2013 charge of \$32,124.00 for the amount of \$31,160.28 if paid by October 31, 2012. The renewal of Netsmart software support covers January 1, 2013, through December 31, 2013.

If you have any questions regarding this matter please contact me.

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

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**RESOLUTION TO APPROVE THE TRANSFER OF FUNDS FROM THE VETERANS RELIEF FUND TO THE GENERAL FUND - Veterans**

**WHEREAS,** the Board of Commissioners approved the levy of the Veterans Relief millage at 1/20 of mill in Resolution # 2009-06-193; and

**WHEREAS,** the Veterans Relief Millage is used to assist indigent veterans within Livingston County; and

**WHEREAS,** the funds generated from the millage can be used to fund the time and materials utilized by the Veterans Affairs staff with the aid of indigent veterans; and

**WHEREAS,** the Veterans Affairs Committee has approved the amount for the fourth quarter of 2011, first quarter of 2012, and the second quarter of 2012 that will be transferred from the Veterans Relief Fund to the General Fund; and

**WHEREAS,** the amount to be transferred is \$7,182 for the fourth quarter of 2011, \$10,995 for the first quarter of 2012, and \$8,120 for the second quarter of 2012.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners authorize the transfer of funds from the Veterans Relief Fund to the General Fund in the amount of \$26,297 for the fourth quarter of 2011 and the first 2 quarters of 2012 for work related specifically to the indigent veterans of Livingston County.

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MOVED:

SECONDED:

CARRIED:

Resolution Number: 2012-02

Motion by: Wallace Supported by: Schantz

Authorizing transfer of funds from the Livingston County Indigent Veterans Fund, back to the County in payment of direct services for indigent veterans.

Whereas, the Livingston County Veterans Committee Indigent Fund is administered to help indigent veterans of the county, under authority of the State of Michigan and the County of Livingston, and:

Whereas, in the FIRST quarter of 2012 (Jan – Mar), the Veterans Affairs office reported expenses to assist Indigent veterans as follows:

A total of 313 hours, representing \$10,995 was expended for direct services personnel, compensation and benefits to assist indigent veterans.

Therefore, be it resolved, that the Veterans Affairs Committee authorize the transfer of the sum of \$10,995 to the County of Livingston for services and support provided on behalf of indigent veterans for the 1<sup>st</sup> Quarter of 2012, and hereby authorize the County Treasurer to dispense the money to the account they see fit.

Approved

Date: May 9, 2012

Voting for: Colone, Wallace, Pratt, Schantz

Voting against: None

Absent: Heatwole

Resolution Number: 2012-03

Moved by Pratt                      Seconded by Heatwole

Authorizing transfer of funds from County Indigent Veterans Fund, back to the County in payment of direct services for indigent veterans.

Whereas, the Livingston County Veterans Committee Indigent Fund is administered to help indigent veterans of the county, under authority of the State of Michigan and the County of Michigan, and:

Whereas, in the SECOND quarter of 2012 (APRIL-JUNE 2012) , the Veterans Affairs office reported expenses to assist Indigent veterans as follows:

A total of 232 hours , representing \$ 8120 was expended for direct services personnel, compensation and benefits to assist indigent veteran services,

Therefore, be it resolved, that the Veterans Affairs Committee authorize the transfer of the sum of \$ 8120 to the County of Livingston for services and support provided on behalf of indigent veterans for the 2ND Quarter of 2012, and hereby authorize the County Treasurer to dispense the county to the account they see fit.

Approved

Date: 08/09/2012

Voting For: Colone, Wallace, Pratt, Heatwole, Schantz

Voting Against: None

Resolution Number : 2012-01

Moved by Heatwole                      Seconded by Schantz

Authorizing transfer of funds from County Indigent Veterans Fund, back to the County in payment of direct services for indigent veterans.

Whereas, the Livingston County Veterans Committee Indigent Fund is administered to help indigent veterans of the county, under authority of the State of Michigan and the County of Michigan, and:

Whereas, in the fourth quarter of 2011, the Veterans Affairs office reported expenses to assist Indigent veterans as follows:

A total of 210 hours , representing \$ 7182 was expended for direct services personnel, compensation and benefits to assist indigent veteran services,

Therefore, be it resolved, that the Veterans Affairs Committee authorize the transfer of the sum of \$ 7182 to the County of Livingston for services and support provided on behalf of indigent veterans for the 4th Quarter of 2011, and hereby authorize the County Treasurer to dispense the county to the account they see fit.

Approved  
Date: 04-11-2012

Voting For: Colone, Wallace, Pratt, Heatwole and Schantz

Voting Against: None

(Works out to \$34.20 per hour for the 210 chargeback hours.).

Using the rate of \$34.20 based on two years history of hourly rate, times the number of direct chargeback hours NOT including Jennifer's salary. The total number of hours for the third quarter was 210 charge-back hours NOT including Jennifer's hours.

**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

**RESOLUTION TO AUTHORIZE INTERGOVERNMENTAL TRANSFER TO THE STATE OF MICHIGAN - Department of Public Health / Health & Human Services Committee**

**WHEREAS,** the County of Livingston is committed to supporting programs that provide access to appropriate health care services for low-income residents of Livingston County; and

**WHEREAS,** the Federal government has approved Michigan’s Medicaid State Plan Amendment TN No. 05-13, effective June 1, 2006, which creates an “Indigent Care Agreements Pool” for hospitals qualifying for Medicaid Disproportionate share (“DSH”) payments to receive DSH payments under the Indigent Care Agreements Pool so long as: (a) the hospital has an Indigent Care Agreement with a local health care entity, such as Ingham Health Plan Corporation d/b/a Livingston Health Plan; and (b) the Indigent Care Agreement stipulates that direct or indirect health care services be provided to low-income patients with special needs who are not covered under other public or private health care programs; and

**WHEREAS,** Ingham Health Plan Corporation d/b/a Livingston Health Plan’s purposes include promoting, organizing, managing and administering programs to create a system for providing or arranging and paying for health care services in a cost effective manner for persons unable to pay for such health care services; and

**WHEREAS,** Ingham Health Plan Corporation d/b/a/ Livingston Health Plan has entered into an Indigent Care Agreement with one or more qualifying hospital(s), requiring Ingham Health Plan Corporation d/b/a/ Livingston Health Plan to directly or indirectly operate a program of arranging and paying for health care to low-income individuals with special needs who are not covered under other public or private health care programs and who are unable to pay for such services; and

**WHEREAS,** both the Federal government and the State of Michigan participate in the financing of the Indigent Care Agreements Pool, with the Federal government matching the State’s portion pursuant to the Federal medical assistance percentage formula; and

**WHEREAS,** certain intergovernmental transfers of public funds from Livingston County may be made to the State of Michigan to be used as the State’s share in claiming the Federal match.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorizes the County Treasurer and the Financial Officer to implement intergovernmental transfers in an annualized amount of \$500,000, to the State of Michigan for the purpose of participating in the financing of the non-federal share of DSH payments made under the Indigent Care Agreements Pool to be paid to qualifying hospitals who have signed Indigent Care Agreements with Ingham Health Plan Corporation d/b/a Livingston Health Plan, so long as Ingham Health Plan Corporation d/b/a Livingston Health Plan maintains a current Indigent Care Agreements with those hospital(s).

**BE IT FURTHER RESOLVED** that the intergovernmental transfer is authorized once the following condition is in place: The Ingham Health Plan Corporation d/b/a Livingston Health Plan has an Indigent Care Agreement currently in effect with one or more qualifying hospital(s).

**BE IT FURTHER RESOLVED** that this Resolution shall be effective as of October 1, 2012 through September 30, 2013.

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**MOVED:**

**SECONDED:**

**CARRIED:**





**LIVINGSTON COUNTY, MICHIGAN**  
**DEPARTMENT OF PUBLIC HEALTH**

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**2300 E. Grand River, Howell, MI48843**  
**Phone (517) 546-9850 Fax (517) 546-6995**  
**Web Site: [co.livingston.mi.us](http://co.livingston.mi.us)**

## Memorandum

**To: Livingston County Board of Commissioners**  
**From: Ted Westmeier**  
**Date: September 25, 2012**  
**Re: RESOLUTION TO AUTHORIZE INTERGOVERNMENTAL  
TRANSFER TO THE STATE OF MICHIGAN**

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For the past eight years the Livingston County Board of Commissioners approved sending an intergovernmental transfer of up to \$500,000 annually to the State of Michigan to support the Michigan Medicaid Disproportionate Share Hospital (DSH) payments supported by Indigent Care Agreements between hospitals and the Livingston Health Plan. This year the request is \$383,718.

There are currently 1,050 individuals enrolled in the Livingston Health Plan. The Plan B coverage provides basic care, specialty care, generic pharmacy and laboratory testing services for individuals at or below 150% poverty that are not covered by any other governmental or private plan.

The Livingston Health Plan is a d/b/a under the Ingham Health Plan. There is an advisory committee that provides direction and recommendations as to coverage limitations, enrollment, etc. Belinda Peters and I are both members of the advisory committee.

If you have any questions regarding this matter please contact me.

**RESOLUTION**

**NO:**

**2011-10-255**

**LIVINGSTON COUNTY**

**DATE:**

**October 3, 2011**

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**RESOLUTION TO AUTHORIZE AGREEMENTS WITH THE INGHAM HEALTH PLAN CORPORATION D/B/A LIVINGSTON HEALTH PLAN - DEPARTMENT OF PUBLIC HEALTH / HEALTH & HUMAN SERVICES COMMITTEE**

**WHEREAS,** the Ingham Health Plan Corporation d/b/a Livingston Health Plan has contracted with Livingston County Department of Public Health to purchase health care services to serve low income Livingston County residents, including hearing and vision screening, outreach services, communicable disease services and public health community nursing services; and

**WHEREAS,** the Ingham Health Plan Corporation d/b/a Livingston Health Plan has contracted with Livingston County to assure mechanisms exist to determine eligibility and to enroll persons into the Livingston Health Plan.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners authorizes a renewal of the contract with the Ingham Health Plan Corporation d/b/a Livingston Health Plan whereby the Public Health Department will provide hearing and vision screening, outreach services, communicable disease services, public health community nursing services for \$383,718, enrollment services to the targeted population for \$35,000, dental services through VINA dental program for \$29,533, mental health services through Community Mental Health for \$50,000 and Faith Medical Clinic in Pinckney for \$25,000.

**BE IT FURTHER RESOLVED** that the Financial Officer is authorized to adjust the 2012/2013 budgets of the Livingston County Department of Public Health to implement this resolution.

**BE IT FURTHER RESOLVED** that the Board Chairperson is authorized to sign the contracts authorized in this resolution including Ingham Health Plan Corporation, VINA Dental Clinic, Livingston County Community Mental Health & Faith Medical Clinic after review by the County legal counsel.

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**MOVED:**

**SECONDED:**

**CARRIED:**



**LIVINGSTON COUNTY, MICHIGAN**  
**DEPARTMENT OF PUBLIC HEALTH**

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**2300 E. Grand River, Howell, MI48843**  
**Phone (517) 546-9850 Fax (517) 546-6995**  
**Web Site: [co.livingston.mi.us](http://co.livingston.mi.us)**

# Memorandum

**To: Livingston County Board of Commissioners**  
**From: Ted Westmeier**  
**Date: September 25, 2012**  
**Re: RESOLUTION TO AUTHORIZE AGREEMENTS WITH THE INGHAM  
HEALTH PLAN CORPORATION D/B/A LIVINGSTON HEALTH PLAN**

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For the past eight years the Livingston County Board of Commissioners approved entering into a contract with Ingham Health Plan d/b/a Livingston Health Plan to provide public health services for area residents and enrollment and outreach services for the Livingston Health Plan. The contract for fiscal year 2012/13 is for \$383,718 for public health services, \$35,000 for enrollment services, dental services through VINA dental program for \$29,533, mental health services through Community Mental Health for \$50,000 and medical care for the uninsured through Faith Medical Clinic in Pinckney for \$25,000.

If you have any questions regarding this matter please contact me.

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

**RESOLUTION APPROVING A CONTRACT BETWEEN CATHOLIC SOCIAL SERVICES OF WASHTENAW COUNTY AND LIVINGSTON COUNTY MICHIGAN WORKS! FOR THE PRISONER RE-ENTRY PROGRAM**

WHEREAS, The Prisoner Re-Entry Program is a statewide strategic approach to parolee services which seeks to deliver a seamless plan of services, support and supervision from the time a prisoner enters prison through their return to the community; and

WHEREAS, The Michigan Department of Corrections has contracted with Catholic Social Services of Washtenaw County (CSSW) to administer these services in Livingston County; and

WHEREAS, Last year, Livingston County Michigan Works! was awarded fee-for-service contract by CSSW to deliver workforce development and adult education services for the period November 1, 2011 to September 30, 2012 to parolees in Livingston County, and;

WHEREAS, CSSW has offered another fee-for-service contract for the time period October 1, 2012 through September 30, 2013 in an amount up to \$49,100; and

WHEREAS, These services will continue to be delivered by two services providers under contract with Livingston County Michigan Works!: Ross IES and Community Mental Health Services of Livingston County.

**IT IS THEREFORE RESOLVED** that the Livingston County Board of Commissioners approves the Prisoner Re-Entry contract with Catholic Social Services of Washtenaw County for the period October 1, 2012 to September 30, 2013, in an amount up to \$49,100 for the delivery of workforce development services for the Prisoner Re-entry program.

**BE IT FURTHER RESOLVED** that the Chair be authorized to sign said contract as well as any future amendments for monetary and contract language adjustments.

# # #

MOVED:

SECONDED:

CARRIED:



**LIVINGSTON COUNTY, MICHIGAN**  
**LIVINGSTON COUNTY MICHIGAN WORKS!**

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1240 Packard Dr. Howell, MI  
Phone 517-552-2100 Fax 517-546-2353  
[www.lcmw.org](http://www.lcmw.org)

## Memorandum

**To: Livingston County Board of Commissioners**  
**From: Bill Sleight, Director, Livingston County Michigan Works!**  
**Date: 10/3/12**  
**Re: 2012 Contract- Prisoner Re-Entry program**

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The Prisoner Re-Entry program (formerly MPRI- Michigan Prisoner Re-Entry program) is a statewide strategic approach to parolee services which seeks to deliver a seamless plan of services, support and supervision from the time a prisoner enters prison through their return to the community. Catholic Social Services of Washtenaw County (CSSW) has contracted with the Michigan Department of Corrections to deliver the program in Livingston county. Since 2007, Livingston County Michigan Works! has provided workforce development services for the Prisoner Re-entry program through contracts with various organizations.

The most recent contract with CSSW expired on September 30, 2012. After receiving updated information from the Department of Corrections, they have offered Livingston County Michigan Works a new fee-for-service contract for the time period October 1, 2012 through September 30, 2013 in an amount up to \$49,100. Most of the contract is the same with the exception of some changes to the caps on hours for certain activities that can be provided to participants.

The contract must be approved by the Livingston County Board of Commissioners and signed by the Chair. Attached is a resolution for your consideration.

If you have any questions regarding this matter please contact me.

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

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RESOLUTION APPROVING THE FISCAL YEAR 2013 JOBS, EDUCATION AND TRAINING (JET) PLAN FOR THE DELIVERY OF JOB TRAINING SERVICES TO PUBLIC ASSISTANCE PARTICIPANTS IN LIVINGSTON COUNTY

- WHEREAS, The JET Program was established as a new way for assisting welfare applicants/recipients and low-wage workers in succeeding in the labor market, and;
- WHEREAS, The shift to a new approach from Work First moves to a strong emphasis on helping welfare applicants/recipients and other at-risk workers stay employed, gain skills, and advance rather than only emphasizing initial placement; and
- WHEREAS, The JET Program is a partnership between Michigan Works! agencies (MWAs), Michigan Department of Human Services (DHS), and Workforce Development Agency, State of Michigan (WDASOM) to connect Michigan's families with the kind of jobs, education, and training opportunities that will help them achieve self-sufficiency and meet the workforce and skill needs of Michigan's businesses; and
- WHEREAS, The WDASOM requires that MWAs develop plans for submission to WDASOM to address JET activities for the period October 1, 2012, through September 30, 2013; and
- WHEREAS, The estimated plan budget amount for Livingston County is \$225,068 (\$179,809 from TANF and \$45,259 from General Fund/General purpose); and
- WHEREAS, The WDASOM requires that the Workforce Development Council and the local elected officials jointly approve and submit all job training plans; and
- WHEREAS, At their meeting on September 20, 2012 the Livingston County Workforce Development Council approve the FY 2013 JET plan.

**NOW THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves the FY 2013 JET Plan in the amount of \$225,068 for the period of October 1, 2012 to September 30, 2013.

**BE IT FURTHER RESOLVED** that the Chair of the Livingston County Board of Commissioners is authorized to sign said plan for submission to the Workforce Development Agency, State of Michigan

# # #

MOVED:

SECONDED:

CARRIED:



# Memorandum

**To: Livingston County Board of Commissioners**  
**From: Bill Sleight, Director Livingston County Michigan Works!**  
**Date: 09/25/2012**  
**Re: FY 2013 JET Plan**

The Jobs, Education, and Training (JET) Program was established to assist welfare applicants/recipients and low-wage workers succeed in the labor market. JET places a strong emphasis on helping welfare applicants/recipients and other at-risk workers stay employed, gain skills and advance rather than only emphasizing initial placement.

The JET Program is a partnership between the Michigan Works Agencies (MWAs) and the Michigan Department of Human Services (DHS) to connect Michigan's families with the kind of jobs, education, and training opportunities that will help them achieve self-sufficiency and meet the workforce and skill needs of Michigan's businesses.

The State of Michigan will be implementing a 21-day Application Eligibility Period (AEP) which would require participants to participate in the JET program for 21 days before their cases are processed. The goal of this approach is to provide Michigan Works! agencies with more time to evaluate, assess and prepare participants to attain employment and meet Federal Work Participation requirements. Details of this approach are still being reviewed and the scheduled implementation is January 1, 2013.

The Workforce Development Agency, State of Michigan requires that MWAs and local DHS offices develop plans to address JET activities for the period October 1, 2012, through September 30, 2013. The initial FY 2013 JET allocation is funded by two different funding sources: Federal Temporary Assistance for Needy Families (TANF) and State General Fund/General Purpose (GF/GP) funds. Funding from these two sources is allocated by formula to Workforce Development Boards (WDBs) to operate the JET program through the MWAs. Preliminary funding for our area from the two funding streams is as follows:

Federal Temporary Assistance for Needy Families (TANF)	\$179,809
State General Fund/General Purpose (GF/GP)	\$ 45,259
<b>TOTAL</b>	<b>\$225,068</b>

Our program budget for last year was \$213,417. This would mark an increase of \$11,651 for the FY 2013, mostly due to an increase in the projected number of people Livingston County will need to serve. All of the above allocations may be subject to change. We estimate that we will serve approximately 220 individuals in the program.

The FY 2013 JET Plan must be approved by both the Workforce Development Council and the Livingston County Board of Commissioners. At their meeting on September 20, 2012, The Livingston County Workforce Development Council approved the FY 2013 JET plan.

If you have any questions regarding this matter, please contact me.



# RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

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**RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD TO AMEND RESOLUTION 2011-06-170 AND THE GRANT AGREEMENT WITH THE MICHIGAN DEPARTMENT OF TRANSPORTATION TO FUND THE CONSTRUCTION OF APRONS, TAXIWAY AND PARKING LOT INCLUDING AIRFIELD PAINTING AND CONSTRUCTION ADMINISTRATION TO INCREASE THE AMOUNT OF THE GRANT BY \$75,000 -- AIRPORT**

**WHEREAS,** the Livingston County Board of Commissioners has entered into an agreement with Zito Construction of Grand Blanc, Michigan for construction of aprons, taxiway and parking lot including airfield painting; and

**WHEREAS,** a second contract (amended) with QoE consulting, formerly R.W. Armstrong, will provide for construction administration services for the above project; and

**WHEREAS,** the Michigan Aeronautics Commission authorized a grant agreement to provide \$2,000,000 in funding for these services; and

**WHEREAS,** unanticipated cost increases to the project have increased the total cost by \$75,000 and a grant amendment has been provided by MDOT for these costs and the local share (2.5%) will be \$1,875.00.

**THEREFORE BE IT RESOLVED** the Livingston County Board of Commissioners concurs with the Livingston County Aeronautical Facilities Board to amend Resolution #2011-06-170 and the grant agreement with the Michigan Department of Transportation to increase the total grant amount to \$2,075,000 due to unanticipated cost increases.

**BE IT FURTHER RESOLVED** the Chair be authorized to sign the Amendment upon review by Civil Counsel.

**BE IT FURTHER RESOLVED** the local share of \$1,875.00 shall be advanced from the Airport Loan Agreement upon receipt of an invoice from MDOT.

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Moved:

Supported:

Carried:



**LIVINGSTON COUNTY, MICHIGAN**  
**DEPARTMENT OF AIRPORT**

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**3480 W. Grand River**  
**Howell, MI 48855**  
**Phone 517.546.6675 Fax 517.546.6656**  
**Web Site: [co.livingston.mi.us](http://co.livingston.mi.us)**

## Memorandum

**To: Livingston County Board of Commissioners**  
**From: Mark D. Johnson**  
**Airport Manager**  
**Date: October 3, 2012**  
**Re: Grant Amendment for Terminal Ramp**

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This Grant Amendment will fund the unanticipated cost increases in the terminal ramp project. A contract amendment was authorized by the Livingston County Board of Commissioners to the construction administration contract with QoE Consulting that is included in this grant amendment. Zito Construction, the main contractor for this project has submitted Change Order #2 which includes unanticipated cost increases in bituminous binder, caused by the late start in 2011 due to a delay in FAA funding, as well as the installation of underdrain that was not anticipated in the original project.

There is a small amount of contingency included in the grant for Change Order #3, which will be issued at the conclusion of the project, likely in November or early December.

This grant requires a local match of 2.5%, or \$1,875.00.

If you have any questions regarding this matter please contact me.

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

**RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD TO AMEND RESOLUTION 2011-06-150 AND TO APPROVE CHANGE ORDER #2 TO AGREEMENT WITH ZITO CONSTRUCTION OF GRAND BLANC, MICHIGAN FOR THE TERMINAL RAMP PROJECT -- AIRPORT**

**WHEREAS,** Livingston County has entered into an agreement with Zito Construction of Grand Blanc, Michigan for the construction of the terminal ramp and parking lot at the Livingston County Airport; and

**WHEREAS,** the late project start necessitated asphalt paving in 2012 and the binder cost increased substantially; and

**WHEREAS,** additional edge drain was installed which also increased project costs; and

**WHEREAS,** there are also several deductions in the contract amount for as built quantities; and

**WHEREAS,** this Change Order results in a net increase in project costs of \$54,847.35, which has been approved by MDOT and a grant amendment has been issued shortly with a local share of \$1,371.18 (2.5%).

**THEREFORE BE IT RESOLVED** the Livingston County Board of Commissioners concurs with the Livingston County Aeronautical Facilities Board recommends the Livingston County Board of Commissioners amend Resolution #2011-06-150 and their agreement with Zito Construction and to approve Change Order #2 to the agreement to increase the total project cost \$54,847.35.

**BE IT FURTHER RESOLVED** the Chair be authorized to sign the Amendment.

# # #

Moved:

Supported:

Carried:



**LIVINGSTON COUNTY, MICHIGAN**  
**DEPARTMENT OF AIRPORT**

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**Howell, MI 48855**  
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**Web Site: [co.livingston.mi.us](http://co.livingston.mi.us)**

## Memorandum

**To: Livingston County Board of Commissioners**  
**From: Mark D. Johnson**  
**Airport Manager**  
**Date: October 3, 2012**  
**Re: Zito Change Order #2**

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Change Order #2 to the Terminal Apron Project has been issued due to changes in costs from the original contract. Due to a delay in the receipt of FAA funding until September 2011, not all paving under the contract was completed in the initial year of the project. The cost of bituminous binder rose sharply over the winter and increased the project costs by almost \$42,000. Almost 900 feet of underdrain was added to the project due to poor drainage under the existing Taxiway, which was unanticipated.

Several other items have been changed to reflect as constructed quantities, rather than what was anticipated in the original bid documents.

The total Change Order is a net increase in costs of \$54,847,35 and has been approved by MDOT for grant funding.

If you have any questions regarding this matter please contact me.

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

**RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD AND AUTHORIZE AN EASEMENT AGREEMENT WITH ENBRIDGE PIPELINE COMPANY FOR AN EASEMENT ACROSS AIRPORT PROPERTY -- AIRPORT**

**WHEREAS,** Enbridge Pipeline Company has presented an offer to purchase an easement across the airport to install a replacement liquid line across the airport; and

**WHEREAS,** the Airport Manager and QoE Consulting have developed a construction phasing plan for the construction of this pipeline; and

**WHEREAS,** Burgoyne Appraisal Company LLC has prepared an appraisal of the property to be utilized for the easement; and

**WHEREAS,** Legal Counsel has prepared or reviewed the easement agreement for construction operations on airport property, reviewed the proposed easement agreement, and reviewed the temporary work area agreement; and

**WHEREAS,** the permanent easement will contain 11.72 acres of property and the temporary work space agreement will contain 6.98 acres of property; and

**WHEREAS,** payment for the permanent easement, temporary workspace, and reduced utility of the airport during five (5) days allowed for crossing the runway safety area will total \$400,000 inclusive.

**THEREFORE BE IT RESOLVED** the Livingston County Board of Commissioners concurs with the Livingston County Aeronautical Facilities Board to authorize an easement agreement with Enbridge Pipeline Company for a permanent easement and temporary workspace at the Livingston County Airport to Enbridge Pipeline Company for the installation of one (1) additional pipeline for the transportation of liquid petroleum across airport property.

**BE IT FURTHER RESOLVED** the Chair be authorized to sign the Agreement upon review by Civil Counsel.

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Moved:

Supported:

Carried:



**LIVINGSTON COUNTY, MICHIGAN**  
**DEPARTMENT OF AIRPORT**

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## Memorandum

**To: Livingston County Board of Commissioners**  
**From: Mark D. Johnson**  
**Airport Manager**  
**Date: October 4, 2012**  
**Re: Enbridge Pipeline Easement**

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After months of negotiation and other discussions to ensure the safety of both aircraft and construction workers, an agreement has been completed with Enbridge for the replacement of the existing petroleum pipeline that crosses airport property.

Enbridge will be purchasing additional permanent easement area as well as temporary workspace for construction activities. They will be limited to five (5) total days for construction activities in the runway safety area with a penalty of \$10,000 per day for any additional days. During these five days, there will be restrictions on the approach speed of aircraft that can use the airport. All aircraft that are based at the airport will be allowed to operate, but some transient aircraft will not be able to use the field during those five days.

A construction plan has been developed and approved by the FAA that will ensure the safety of aircraft in the air and on the ground, as well as the safety of construction personnel.

Enbridge will pay a total of \$400,000 for the permanent easement, the temporary workspace, access roads, and loss of revenue during construction.

If you have any questions regarding this matter please contact me.