

FINANCE COMMITTEE

10/24/2012

304 E Grand River, Suite 201, Howell, Michigan 48843

7:30 AM

AGENDA

1. **CALL MEETING TO ORDER**
 2. **ROLL CALL**
 3. **APPROVAL OF MINUTES**
Minutes Dated: October 10, 2012
 4. **TABLED ITEMS FROM PREVIOUS MEETINGS**
RESOLUTION TO AUTHORIZE A TWO YEAR EXTENSION FOR BANKING SERVICES WITH BANK OF AMERICA
 5. **APPROVAL OF AGENDA**
 6. **REPORTS**
Asset Management LLC - Brian Quinn
 7. **CALL TO THE PUBLIC**
 8. **RESOLUTIONS FOR CONSIDERATION:**
-
- 09 **Jail**
RESOLUTION AUTHORIZING THE PURCHASE OF CAMERA EQUIPMENT FOR THE JAIL
-
- 10 **Central Dispatch**
RESOLUTION AUTHORIZING THE CANCELLATION OF GRID COVERAGE TESTING CONTRACT AND RECALL OF BLANKET PURCHASE ORDER NUMBER 1011-01 – 9-1-1 CENTRAL DISPATCH / EMERGENCY MANAGEMENT, INFRASTRUCTURE & DEVELOPMENT AND PUBLIC SAFETY COMMITTEE, FINANCE COMMITTEE, BOARD OF COMMISSIONERS
-
- 11 **Central Dispatch**
RESOLUTION AUTHORIZING IRREGULAR PART-TIME DISPATCHER PAY SCALE AND PREMIUM PAY FOR NIGHTS, WEEKENDS AND HOLIDAYS – 9-1-1 Central Dispatch / Emergency Management, Human Resources, Personnel Committee, Infrastructure & Development and Public Safety Committee, Finance Committee, Board of Commissioners
-
- 12 **Central Dispatch**
RESOLUTION AUTHORIZING THE 9-1-1 CENTRAL DISPATCH/EMERGENCY MANAGEMENT DEPARTMENT TO ADD A PERMANENT FULL-TIME DISPATCHER POSITION – 9-1-1 CENTRAL DISPATCH / EMERGENCY MANAGEMENT, INFRASTRUCTURE &

DEVELOPMENT AND PUBLIC SAFETY COMMITTEE, PERSONNEL
COMMITTEE, FINANCE COMMITTEE, BOARD OF COMMISSIONERS

13 Central Dispatch
RESOLUTION AUTHORIZING MEMBERSHIP IN THE WESTERN STATES
CONTRACTING ALLIANCE (WSCA) – 9-1-1 CENTRAL DISPATCH /
EMERGENCY MANAGEMENT

14 District Court
RESOLUTION APPROVING THE FILLING OF A FULL TIME
ATTORNEY/MAGISTRATE FOR THE 53RD DISTRICT COURT

15 Circuit Court
RESOLUTION AUTHORIZING A GRANT FUNDED CONTRACT FOR
COMMUNITY MENTAL HEALTH SERVICES OF LIVINGSTON COUNTY
TO PROVIDE SERVICES IN SUPPORT OF THE 53RD DISTRICT COURT
INTENSIVE TREATMENT MENTAL HEALTH COURT

16. MISCELLANEOUS CLAIMS

Claims and Payables

17. COMPUTER PRINTOUT (attached)

18. ADJOURNMENT

MEETING MINUTES

LIVINGSTON COUNTY

OCTOBER 10, 2012 - 7:30 A.M.

ADMINISTRATION BUILDING - CONFERENCE RM 1
304 E. Grand River Avenue, Howell, MI 48843

FINANCE COMMITTEE

COMM. DENNIS DOLAN

COMM. DAVID DOMAS

COMM. JAY DRICK

COMM. CAROL GRIFFITH

COMM. MAGGIE JONES

COMM. JACK LA BELLE - FINANCE CHAIR

COMM. JIM MANTEY

COMM. RON VAN HOUTEN

COMM. STEVE WILLIAMS

CANDY ATKINS

DARREN SPEER

CANDY CATANACH

JAMIE PALMER

CHRIS FOLTS

MARK JOHNSON

OTHERS: MARY ELLEN NYGREN

DIANE GREGOR

BRUCE HUNDLEY

JENNIFER PALMBOS

BELINDA M. PETERS
DEBBIE WARDEN

1. **CALL TO ORDER:** Meeting called to order by **COMM. MAGGIE JONES** at 7:36 AM.
2. **ROLL CALL.**
3. **APPROVAL OF MINUTES: MINUTES OF MEETING DATED SEPTEMBER 26, 2012 AND CLOSED SESSION MINUTES OF MEETING DATED SEPTEMBER 26, 2012:**

MOTION TO APPROVE THE MINUTES
MOVED BY: WILLIAMS / SECONDED BY: GRIFFITH
ALL IN FAVOR – MOTION PASSED

4. **TABLED ITEMS FROM PREVIOUS MEETINGS: RESOLUTION TO AUTHORIZE A TWO YEAR EXTENSION FOR BANKING SERVICES WITH BANK OF AMERICA**

5. **APPROVAL OF AGENDA:**

MOTION TO APPROVE THE AGENDA
MOVED BY: GRIFFITH / SECONDED BY: MANTEY
ALL IN FAVOR – MOTION PASSED

6. REPORTS: EVIP Compliance Update

- Commissioner Domas stated that the Building and Grounds Department and he have reviewed the security issues with the Veterans Affairs Department
- Cindy Catanach gave an overview of the EVIP system. The county met the October deadline for accountability and transparency.

7. CALL TO THE PUBLIC: None.

8. RESOLUTIONS FOR CONSIDERATION:

9. DISTRICT COURT: RESOLUTION TO APPROVE A NON-PRECEDENT SETTING, ONE TIME ONLY DONATION OF VACATION DAYS BY EMPLOYEES IN THE 53RD DISTRICT COURT AND OTHER COUNTY DEPARTMENTS TO AN EMPLOYEE WITHIN THE 53RD DISTRICT COURT

**RECOMMEND MOTION TO THE BOARD
MOVED BY: MANTEY / SECONDED BY: DRICK
ALL IN FAVOR - MOTION PASSED**

10. VETERANS: RESOLUTION TO APPROVE THE TRANSFER OF FUNDS FROM THE VETERANS RELIEF FUND TO THE GENERAL FUND

**RECOMMEND MOTION TO THE BOARD
MOVED BY: DOMAS / SECONDED BY: WILLIAMS
ALL IN FAVOR - MOTION PASSED**

11. INFORMATION TECHNOLOGY: RESOLUTION AUTHORIZING ISSUANCE OF A PURCHASE ORDER TO NETSMART OHIO INC. FOR SOFTWARE SUPPORT FOR THE NETSMART SOFTWARE CMHC/MIS FOR THE LIVINGSTON COUNTY DEPARTMENT OF PUBLIC HEALTH

**RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY: DOLAN
ALL IN FAVOR - MOTION PASSED**

- 12. BUILDING SERVICES: RESOLUTION AUTHORIZING EXPENDITURE FOR REPLACEMENT OF AN AIR COMPRESSOR AT EAST COMPLEX**

**RECOMMEND MOTION TO THE BOARD
MOVED BY: GRIFFITH / SECONDED BY: DOLAN
ALL IN FAVOR - MOTION PASSED**

- 13. BUILDING SERVICES: RESOLUTION TO EXTEND THE CONTRACT WITH OTIS ELEVATOR COMPANY FOR ELEVATOR MAINTENANCE AND REPAIR SERVICES AT THE HISTORICAL COURTHOUSE AND ADMINISTRATION**

**RECOMMEND MOTION TO THE BOARD
MOVED BY: DOMAS / SECONDED BY: GRIFFITH
ALL IN FAVOR - MOTION PASSED**

- 14. PUBLIC HEALTH: RESOLUTION TO AUTHORIZE INTERGOVERNMENTAL TRANSFER TO THE STATE OF MICHIGAN**

**RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY: DOMAS
ALL IN FAVOR - MOTION PASSED**

- 15. PUBLIC HEALTH: RESOLUTION TO AUTHORIZE AGREEMENTS WITH THE INGHAM HEALTH PLAN CORPORATION D/B/A LIVINGSTON HEALTH PLAN**

**RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY: DOMAS
ALL IN FAVOR - MOTION PASSED**

- 16. MICHIGAN WORKS: RESOLUTION APPROVING A CONTRACT BETWEEN CATHOLIC SOCIAL SERVICES OF WASHTENAW COUNTY AND LIVINGSTON COUNTY MICHIGAN WORKS! FOR THE PRISONER RE-ENTRY PROGRAM**

**RECOMMEND MOTION TO THE BOARD
MOVED BY: DOMAS / SECONDED BY: WILLIAMS
ALL IN FAVOR - MOTION PASSED**

- 17. MICHIGAN WORKS:** **RESOLUTION APPROVING THE FISCAL YEAR 2013 JOBS, EDUCATION AND TRAINING (JET) PLAN FOR THE DELIVERY OF JOB TRAINING SERVICES TO PUBLIC ASSISTANCE PARTICIPANTS IN LIVINGSTON COUNTY**

RECOMMEND MOTION TO THE BOARD
MOVED BY: MANTEY / SECONDED BY: WILLIAMS
ALL IN FAVOR - MOTION PASSED

- 18. AIRPORT:** **RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD TO AMEND RESOLUTION 2011-06-170 AND THE GRANT AGREEMENT WITH THE MICHIGAN DEPARTMENT OF TRANSPORTATION TO FUND THE CONSTRUCTIONS OF APRONS, TAXIWAY AND PARKING LOT INCLUDING AIRFIELD PAINTING AND CONSTRUCTION ADMINISTRATION TO INCREASE THE AMOUNT OF THE GRANT BY \$75,000**

RECOMMEND MOTION TO THE BOARD
MOVED BY: DOLAN / SECONDED BY: WILLIAMS
ALL IN FAVOR - MOTION PASSED

- 19. AIRPORT:** **RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD TO AMEND RESOLUTION 2011-06-150 TO APPROVE CHANGE ORDER #2 TO AGREEMENT WITH ZITO CONSTRUCTION OF GRAND BLANC, MICHIGAN FOR THE TERMINAL RAMP PROJECT**

RECOMMEND MOTION TO THE BOARD
MOVED BY: DOLAN / SECONDED BY: MANTEY
ALL IN FAVOR - MOTION PASSED

MOTION TO AMENDA AGENDA AND ADD RESOLUTION

MOVED BY: MANTEY
SECONDED BY: DOLAN
ALL IN FAVOR - MOTION PASSED

20. AIRPORT: RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD TO ENTER INTO AN EASEMENT AGREEMENT WITH DTE ENERGY TO PROVIDE ELECTRIC SERVICE TO THE TERMINAL BUILDING -- AIRPORT

**RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY: DOLAN
ALL IN FAVOR - MOTION PASSED**

21. AIRPORT: RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD AND AUTHORIZE AN EASEMENT AGREEMENT WITH ENBRIDGE PIPELINE COMPANY FOR AN EASEMENT ACROSS AIRPORT PROPERTY

**RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY: DOLAN
ALL IN FAVOR - MOTION PASSED**

22. MISCELLANEOUS CLAIMS

**MOTION TO APPROVE THE MISCELLANEOUS CLAIMS DATED OCTOBER 10, 2012.
MOVED BY: WILLIAMS / SECONDED BY: GRIFFITH
ALL IN FAVOR - MOTION PASSED**

23. COMPUTER PRINTOUT

**MOTION TO APPROVE THE COMPUTER PRINTOUT
MOVED BY: MANTEY / SECONDED BY: DOMAS
ALL IN FAVOR - MOTION PASSED**

24. ADJOURNMENT:

**MOTION TO ADJOURN AT 8:09 AM
MOVED BY: WILLIAMS / SECONDED BY: GRIFFITH
ALL IN FAVOR - MOTION PASSED**

DEBBIE WARDEN
RECORDING SECRETARY

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING THE PURCHASE AND INSTALLATION OF CAMERA EQUIPMENT FOR THE JAIL/Sheriff/Public Safety/Finance/Board

WHEREAS, the Livingston County Jail uses a surveillance camera system that monitors various areas of the Jail, and

WHEREAS, in 2011, we identified some vital areas which were not covered with the current cameras which some areas included many holding cells frequently used to house special management inmates, and

WHEREAS, the surveillance system has proven to be very useful to the county in protecting both staff and inmates, and

WHEREAS, American Video has been maintaining and repairing our camera system since 2006 and has provided a proposal for \$16,400 for new equipment, installation, maintenance with a one-year on-site warranty, and

WHEREAS, this equipment will integrate with the current jail camera system to provide additional viewing coverage in areas crucial to the safety and security of the jail, and

WHEREAS, contingency funds in the amount of \$18,300 were set aside in 2012 to use for this project.

THEREFORE BE IT RESOLVED that the Board of Commissioners authorize the project at a cost not to exceed \$16,400, from the General Fund Contingency set aside in the 2012 budget.

BE IT FURTHER RESOLVED to transfer up to \$16,400 from General Fund contingency to the Jail 101-351-977.000.

BE IT FURTHER RESOLVED that a Purchase Order for the amount of \$16,400 be approved to American Video Transfer, Inc. of Brighton, Michigan for this project.

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MOVED:

SECONDED:

CARRIED:



Livingston County Sheriff Department Memo

TO: Livingston County Board of Commissioners
FROM: Lt. Tom Cremonte
DATE: 10/16/2012
SUBJECT: **AUTHORIZING THE PURCHASE AND INSTALLATION OF CAMERA EQUIPMENT FOR THE JAIL**

The Livingston County Jail uses a surveillance camera system that monitors various areas of the Jail. In 2011, we identified some vital areas which were not covered with the current cameras. These areas included many holding cells frequently used to house special management inmates.

The surveillance system has proven to be very useful to the county in protecting both staff and inmates.

American Video has been maintaining and repairing our camera system since 2006. American Video Transfer has provided a proposal for \$16,400 which includes: 18 additional cameras in various areas of the Jail, one microphone, one server, 24 channel software, power supply, coax, and all incidentals supplies, configuration, installation, and one-year on-site warranty. In addition, CCTV equipment to provide an additional viewing client station and 24" panel and mounting in the Intake area.

We recommend a Purchase Order to American Video Transfer Inc. of Brighton for the installation and maintenance of the new equipment for \$16,400.

Therefore we are requesting approval of the attached resolution be approved, and to transfer up to \$16,400 from General Fund Contingency to the Jail 101-351-977.000 for this project.

If any further information is needed, please feel free to contact me. Thank you for your time.

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING THE CANCELLATION OF GRID COVERAGE TESTING CONTRACT AND RECALL OF BLANKET PURCHASE ORDER NUMBER 1011-01 – 9-1-1 CENTRAL DISPATCH / EMERGENCY MANAGEMENT, INFRASTRUCTURE & DEVELOPMENT AND PUBLIC SAFETY COMMITTEE, FINANCE COMMITTEE, BOARD OF COMMISSIONERS

WHEREAS, the Board of Commissioners approved Resolution 2011-08-219 on August 1, 2011, to convert the county’s VHF paging to an eight-site simulcast; and,

WHEREAS, the Board of Commissioners subsequently approved Resolution 2011-09-243 on September 6, 2011, to contract with Motorola Solutions, Inc., for the conduct of a county-wide grid coverage test as a portion of final simulcast system acceptance; and,

WHEREAS, pursuant to the aforementioned Resolutions, blanket purchase order number 1011-01 was issued to Motorola Solutions, Inc., on October 18, 2011, in the amount of \$57,550; and,

WHEREAS, the contract with Motorola Solutions, Inc., stipulates beneficial use of the system constitutes final acceptance; and,

WHEREAS, it is now a known impossibility to bring the entire system on line at once for the conduct of the grid test.

THEREFORE, BE IT RESOLVED the Livingston County Board of Commissioners approves the cancellation of the contract addendum with Motorola Solutions, Inc., for the conduct of a grid coverage test and the recall of blanket purchase order number 1011-01 following review by civil counsel.

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MOVED:

SECONDED:

CARRIED:



LIVINGSTON COUNTY, MICHIGAN
**911 CENTRAL DISPATCH/
EMERGENCY MANAGEMENT DEPARTMENT**

300 S. Highlander Way, Howell, Michigan 48843
Phone 517.546.4620 Fax 517.546.5008
Web Site: co.livingston.mi.us

Memorandum

To: Infrastructure & Development and Public Safety Committee
Finance Committee
Board of Commissioners

From: Donald T. Arbic, Director

Date: October 11, 2012

Re: Cancel Motorola Solutions, Inc., Contract
Rescind Blanket Purchase Order Number 1011-01

The Board of Commissioners approved Resolution 2011-08-219 on August 1, 2011, to contract with Motorola Solutions, Inc., for an eight-site simulcast system for alerting both the fire service and EMS.

The Board of Commissioners approved Resolution 2011-09-243 on September 6, 2011, for a separate contract with Motorola Solutions, Inc., in the amount of \$57,550 to conduct a grid-style coverage test as a part of overall simulcast system acceptance.

It ultimately proved impossible to secure the originally proposed tower site in Green Oak Township. The county and the township collaborating to construct a radio tower was determined to be the best of five optional solutions. The Board of Commissioners approved this collaboration with the passage of Resolution 2012-10-280 on October 1, 2012.

The Green Oak Township tower cannot be constructed and placed on line until after the first of next year. F.C.C. rules require the county's paging system be narrow band compliant before the end of this year. Therefore, the department must start as much of the simulcast system as can be made operationally ready before the deadline. The Motorola Solutions, Inc. contract with the county specifies beneficial use of the system constitutes system acceptance.

The conundrum created by these facts renders the conduct of the grid-style coverage before final system acceptance an impossibility. The solution is cancel the grid test and break system acceptance testing into pieces.

Eric Sudekum, Motorola Solutions, Inc., project manager, is eager to have this purchase order recalled. A contract change order will be executed that among other solutions will modify the final system acceptance test plan.

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING IRREGULAR PART-TIME DISPATCHER PAY SCALE AND PREMIUM PAY FOR NIGHTS, WEEKENDS AND HOLIDAYS – 9-1-1 Central Dispatch / Emergency Management, Human Resources, Personnel Committee, Infrastructure & Development and Public Safety Committee, Finance Committee, Board of Commissioners

WHEREAS, the 9-1-1 Central Dispatch/Emergency Management Department employs and will continue to employ dispatchers migrating from full time to irregular part-time employees; and,

WHEREAS, the service of irregular part-time dispatchers is not covered by the dispatchers’ collective bargaining agreement, nor does the *Personnel Manual for Non-union Employees* adequately address their employment; and,

WHEREAS, it is in the best interest of general public safety for the department to retain its irregular part-time employees, as well as maintain a career path and connection for employees leaving full time service but willing to contribute by working irregular part-time.

THEREFORE, BE IT RESOLVED the Livingston County Board of Commissioners authorizes the Human Resources Department to pay irregular part-time dispatchers employed by the 9-1-1 Central Dispatch/Emergency Management Department and having worked hours equivalent to six months of service or greater, hourly wages and premium pay for working nights, weekends and holidays commensurate with the collective bargaining agreement covering full time dispatchers, except irregular part-time dispatchers shall only be paid holiday pay of one-and-one-half (1½) times their hourly wage for holidays actually worked.

BE IT FURTHER RESOLVED upon recommendation of the Director of the 9-1-1 Central Dispatch/Emergency Management, the Human Resources Department is authorized to pay training and retention bonuses to irregular part-time dispatchers who have worked the equivalent qualifying hours commensurate with the full time dispatchers’ collective bargaining agreement.

BE IT FURTHER RESOLVED hourly wages, premium pay and bonuses for irregular part-time dispatchers shall track with subsequent renewals of the full time dispatchers’ collective bargaining agreement.

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MOVED:

SECONDED:

CARRIED:



LIVINGSTON COUNTY, MICHIGAN
**911 CENTRAL DISPATCH/
EMERGENCY MANAGEMENT DEPARTMENT**

300 S. Highlander Way, Howell, Michigan 48843
Phone 517.546.4620 Fax 517.546.5008
Web Site: co.livingston.mi.us

Memorandum

To: Personnel Committee
Infrastructure & Development and Public Safety Committee
Finance Committee
Board of Commissioners

From: Donald T. Arbic, Director

Date: October 17, 2012

Re: Temporary Irregular part-time Dispatcher Pay Scale

Currently, the 9-1-1 Central Dispatch/Emergency Management Department employs four irregular part-time dispatchers. The number of irregular part-time dispatchers so employed has varied over time. Writer believes it will be the continued practice of the department to employ irregular part-time dispatchers in the foreseeable future. Irregular part-time dispatchers are not covered by the current collective bargaining agreement (CBA), nor does the Personnel Manual adequately address their employment.

Each of the four current irregular part-time employees was once a full-time employee who at various points in their careers resigned a full-time position and accepted irregular part-time work. Three of the four are currently paid at the same hourly rate as their former full-time rate. The fourth was reduced from her former shift leader pay rate to a top-step dispatcher because the department has no need of irregular part-time shift leaders.

The four irregular part-time employees are widely spaced in the hourly pay scale because each inherited their former full-time rates or were assigned a pay rate from the CBA in force at the time. All are currently without a Board of Commissioners approved mechanism to work their way up a pay scale or capture the pay benefits of their full-time co-workers regardless of their time of service.

Irregular part-time employees perform valuable work by filling shifts for full-time employees not available due to vacation, training, medical leave or by augmenting shifts during busy time periods and special events.

October 5, 2012

Irregular part-time Dispatcher Pay continued:

Page 2 of 2

Historically, two former full time, and then irregular part-time employees opted to return to full time employment, despite having a break in service and the accompanying loss of bargaining unit seniority. The irregular part-time work maintained their skills and allowed them to resume full-time work seamlessly. Female employees of child-bearing age have found this career path option valuable.

It is in the best interest of public safety to create a mechanism for irregular part-time employees to work their way up a pay scale, as well as qualifying for premium pay while working nights, weekends and holidays comparable to their full-time counterparts. The premium pay is described below.

- Night shift (6p–6a) premium = \$.35 per hour for all pay scales
- Weekend (6p Friday–6p Sunday) = \$1.35 per hour for all pay scales
- Holiday¹ premium = one-and-one-half (1½) times straight time pay rate for all pay scales

The '11–'13 CBA pay scales for dispatchers and shift leaders uses the terms six month, one year, two year, etc. An hourly equivalent of 1040 for six months and 2080 per year can be readily applied to irregular part-time employees.

The '11–'13 CBA also contains provisions for payment of a \$1,500 training and retention bonus for employees successfully completing training and remaining with the department at the one and two year milestones. The aforementioned hourly equivalent standard and department director approval can be readily applied to the payment of bonuses for qualifying irregular part-time employees.

The expected cost to apply these terms to the irregular part-time employees is \$1,356.42, with minimal on-going costs as employees meet those step increase milestones.

¹ Holidays listed in the CBA (13) are New Year's Day, Good Friday, Easter Sunday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, Friday after Thanksgiving, Christmas Eve Day, Christmas Day, New Year's Eve Day

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING THE 9-1-1 CENTRAL DISPATCH/EMERGENCY MANAGEMENT DEPARTMENT TO ADD A PERMANENT FULL-TIME DISPATCHER POSITION – 9-1-1 CENTRAL DISPATCH / EMERGENCY MANAGEMENT, INFRASTRUCTURE & DEVELOPMENT AND PUBLIC SAFETY COMMITTEE, PERSONNEL COMMITTEE, FINANCE COMMITTEE, BOARD OF COMMISSIONERS

WHEREAS, the 9-1-1 Central Dispatch/Emergency Management Department is currently authorized 24 permanent full-time dispatch positions; and,

WHEREAS, the historic personnel turnover rate for the department is one every 15 weeks; and,

WHEREAS, demands from the public and public safety make clear the necessity for the department to maintain itself as close to full staffing as possible; and,

WHEREAS, the department’s 2013 budget request contains sufficient resources to fund an additional full-time dispatcher; and,

WHEREAS, the added full-time dispatcher position represents the department’s best option to keep pace with turnover; and,

WHEREAS, should sufficient resources be unavailable in the 2014 or subsequent budget the additional position can be readily eliminated by natural attrition.

THEREFORE, BE IT RESOLVED the Livingston County Board of Commissioners authorizes an additional permanent full-time position for the 9-1-1 Central Dispatch/Emergency Management Department to bring its staff from 24 to 25 dispatchers.

BE IT FURTHER RESOLVED the 9-1-1 Central Dispatch/Emergency Management Department is authorized to amend its 2013 budget submission to reflect the added position.

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MOVED:
 SECONDED:
 CARRIED:



LIVINGSTON COUNTY, MICHIGAN
**911 CENTRAL DISPATCH/
EMERGENCY MANAGEMENT DEPARTMENT**

300 S. Highlander Way, Howell, Michigan 48843
Phone 517.546.4620 Fax 517.546.5008
Web Site: co.livingston.mi.us

Memorandum

To: Infrastructure & Development and Public Safety Committee
Personnel Committee
Finance Committee
Board of Commissioners

From: Donald T. Arbic, Director

Date: October 17, 2012

Re: Add A Full-time Dispatcher Position

Events the past year have demonstrated the necessity of maintaining the 9-1-1 Central Dispatch/Emergency Management Department's dispatching cadre as close to full-strength as possible in the face of its historic 15-week turnover rate. Turnover requires the department to recruit, select, hire, train, terminate and accept personnel resignations in a never ending cycle.

The sequence to fully train a dispatcher is one year. The central dispatch department is currently authorized 24 full-time dispatch positions. Its 2013 budget, as submitted, is sufficient to fund a 25th permanent full-time dispatch position.

Personnel replacement transactions rarely occur mathematically. Nevertheless, having a 25th dispatcher position would allow the department the option of filling the extra position and begin training its occupant before the next vacancy presents. The trainee can be evaluated, training commenced, and then immediately slotted in to fill a vacancy. Unsuitable probationary employees can be terminated from the training program without acute disruption of department operations. Adding a 25th dispatcher position is the best option for the department to keep pace with its turnover.

The 25th dispatcher position can be eliminated through attrition if it cannot be sustained in 2014 or subsequent budget year.

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING MEMBERSHIP IN THE WESTERN STATES CONTRACTING ALLIANCE (WSCA) – 9-1-1 CENTRAL DISPATCH / EMERGENCY MANAGEMENT

- WHEREAS,** the 9-1-1 Central Dispatch/Emergency Management Department operates a computer aided dispatch (CAD) system with a Page Gate® application allowing dispatchers to send duplicates of emergency calls to devices such as pagers and cell phones; and,
- WHEREAS,** this service is popular with members of the emergency services; and,
- WHEREAS,** outgoing message counts reached a AT&T spam filter threshold and central dispatch was blocked from sending messages; and,
- WHEREAS,** AT&T officials propose no-cost access to its enterprise paging solution and will re-open access to the AT&T network for messaging provided Livingston County join the WSCA; and,
- WHEREAS,** there is no cost to WSCA membership.

THEREFORE, BE IT RESOLVED the Livingston County Board of Commissioners authorizes the Chair to sign the *Participating Addendum Under the Western States Contracting Alliance Wireless Communication Services and Equipment* document, thusly allowing Livingston County to join the WSCA and take advantage of the no-cost AT&T offer to access its enterprise paging solution upon review and approval by County Civil Counsel.

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MOVED:
SECONDED:
CARRIED:



LIVINGSTON COUNTY, MICHIGAN
**911 CENTRAL DISPATCH/
EMERGENCY MANAGEMENT DEPARTMENT**

300 S. Highlander Way, Howell, Michigan 48843
Phone 517.546.4620 Fax 517.546.5008
Web Site: co.livingston.mi.us

Memorandum

To: Infrastructure & Development and Public Safety Committee
Finance Committee
Board of Commissioners

From: Donald T. Arbic, Director

Date: October 18, 2012

Re: Participation in the *Western States Contracting Alliance*
(WSCA)

The 9-1-1 Central Dispatch/Emergency Management Department operates a SunGard OSSI® computer aided dispatch (CAD) system. Page Gate® is a computer application associated with the CAD system allowing the department's dispatch cadre to send duplicates of calls to electronic devices such as alphanumeric pagers, cell phones and e-mail addresses. This service is most popular with members of the fire service. Nearly all cell phone using firefighters, which is nearly the entire fire fighting community, requested call duplicates sent to their cell phones. Central dispatch outgoing message counts reached the tens-of-thousands per month earlier this year.

Simultaneously, the major cell phone carriers began taking steps to reduce the amount of spam messages being transmitted to their customers. Carrier spam filters soon identified central dispatch as a possible spammer due to the number of outgoing messages it was transmitting. AT&T was one such carrier. Ultimately, AT&T, "...black listed..." central dispatch and blocked it from sending messages. Previous efforts to negotiate a no-cost solution with AT&T were unsuccessful.

October 15, 2012, county officials were notified a solution was available if the county joined the WSCA, which then would create the mechanism for AT&T to provide central dispatch its enterprise paging solution at no cost. This solution will allow central dispatch to resume sending call information across the AT&T network.

There is no WSCA membership cost.

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION APPROVING THE FILLING OF A FULL TIME ATTORNEY/MAGISTRATE FOR THE 53RD DISTRICT COURT

WHEREAS, the 53RD District Court has a need to replace a full time Attorney/Magistrate due to a retirement; and

WHEREAS, for purposes of continuity, the 53rd District Court would continue to function efficiently if the filling of this position is granted; and

WHEREAS, the Chief Judge of the 53rd District Court, pursuant to MCLA 600.8501 (1) is recommending the funding of the attorney/magistrate’s position; and

WHEREAS, the job description of the Attorney/Magistrate has been amended to include responsibilities of a law clerk for the District Court and performing duties of a family/juvenile court referee when required; and

WHEREAS, funding for same is available in the 53rd District Court Budget; and,

WHEREAS, this Resolution has been recommended for approval by the Finance Committee

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves the filling of a full time Attorney/Magistrate in the 53rd District Court.

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MOVED:

SECONDED:

CARRIED:

Chief District Judge
Theresa M. Brennan

District Court Judges
Suzanne Geddis
Carol Sue Reader



The Fifty-Third Judicial District
204 SOUTH HIGHLANDER WAY, HOWELL, MICHIGAN
48843
(517) 548-1000 – FAX (517) 548-9445

Court Administrator
Mary Ellen Nygren

Attorney/Magistrate
Brian V. Brown

Administrative Order 2008 – 01 (rescinds 2003-04)

APPOINTMENT OF ATTORNEY MAGISTRATE

In accordance with MCL 600.8501 and 600.8503, and upon approval of the State Court Administrative Office (SCAO),

IT IS ORDERED:

1. The Chief Judge of the 53rd District Court appoints Brian V. Brown as attorney magistrate.
2. Brian Brown
 - a. Is a registered elector in the County of Livingston;
 - b. Will serve at the pleasure of the Chief Judge of the district court;
 - c. Will take the constitutional oath of office;
 - d. Will file a performance bond in the amount of \$50,000 with the County of Livingston treasurer and Chief Judge;
 - e. Will complete a training course in traffic law adjudication and sanctions given by SCAO; &
 - f. Is licensed to practice law in Michigan.
3. Magistrate Brian Brown is authorized to perform the following duties:
 - a. Arraign and sentence upon pleas of guilty or nolo contendere for violations of the following acts or parts of acts, or local ordinances substantially corresponding to the following acts or parts of acts, if the maximum permissible punishment does not exceed 90 days in jail, a fine, or both: [MCL 600.8511(a)]

- 1) SPORT FISHING, part 487 of the natural resources and environmental protection act, MCL 324.48701 to 324.48740;
- 2) WILDLIFE CONSERVATION, part 401 of the natural resources and environmental protection act, MCL 324.40101 to 324.40119;
- 3) MARINE SAFETY, part 801 of the natural resources and environmental protection act, MCL 324.80101 to 324.80199;
- 4) MOTOR CARRIER ACT, MCL 475.1 to 479.43;
- 5) MOTOR CARRIER SAFETY ACT, MCL 480.11 to 480.22;
- 6) DOG LAW OF 1919, MCL 287.261 to 287.290;
- 7) MICHIGAN LIQUOR CONTROL CODE, MCL 436.1703 and 436.1915;
- 8) GENERAL POWERS AND DUTIES, part 5 of the natural resources and environmental protection act, MCL 324.501 to 324.511;
- 9) LITTERING, part 89 of the natural resources and environmental protection act, MCL 324.8901 to 324.8907;
- 10) HUNTING AND FISHING LICENSES, part 435 of the natural resources and environmental protection act, MCL 324.43501 to 324.43561;
- 11) RECREATIONAL TRESPASS, part 731 of the natural resources and environmental protection act, MCL 324.73101 to 324.73111; and
- 12) TRESPASS, MCL 750.546 to 750.552b.

b. Arraign and sentence upon pleas of guilty or nolo contendere for violations of the Michigan vehicle code, MCL 257.1 to 257.923, or local ordinances substantially corresponding to provisions of the Michigan vehicle code, if the maximum permissible punishment does not exceed 93 days in jail, a fine, or both, except for violations of MCL 257.625 and 257.625m or local ordinances substantially corresponding to these provisions. However, the magistrate is authorized to arraign defendants and set bond with regard to violations of MCL 257.625 and 257.625m or local ordinances substantially corresponding to these provisions. [MCL 600.8511(b)]

c. Arraign and sentence upon pleas of guilty or nolo contendere for violations of the following acts, if the maximum permissible punishment does not exceed 93 days in jail, a fine, or both: [MCL 600.8511(c)]

1) OFF-ROAD RECREATION VEHICLES, part 811 of the natural resources and environmental protection act, MCL 324.81101 to 324.81150 or local ordinances substantially corresponding to these provisions, except for violations of MCL 324.81134 and 324.81135. However, the magistrate is authorized to arraign defendants and set bond with regard to violations of MCL 324.81134 and 324.81135; and

2) SNOWMOBILE, part 821 of the natural resources and environmental protection act, MCL 324.82101 to 324.82160 or local ordinances substantially corresponding to these provisions, except for violations of MCL 324.82128 and 324.82129. However, the magistrate is authorized to arraign defendants and set bond with regard to violations of MCL 324.82128 and 324.82129.

d. Accept pleas of guilty or nolo contendere and impose sentence for misdemeanor or ordinance violations punishable by fines and that are not punishable by imprisonment by the terms of the statutes or ordinances creating the offenses. [MCL 600.8512a(b)]

e. Issue search warrants under general authorization. (MCL 600.8511(g))

f. Issue warrants for the arrest of persons upon written authorization of the prosecuting or municipal attorney and set pre-arraignment bonds. Written authorization is not required for vehicle law or ordinance violations within the jurisdiction of the magistrate, if a police officer issued a traffic citation in accordance with MCL 257.728 and the defendant failed to appear. [MCL 600.8511(e)]

g. Fix bail and accept bond in all criminal cases. [MCL 600.8511(f)]

h. Conduct first appearances of defendants before the court in all criminal and ordinance violation cases, including acceptance of any written demand or waiver of preliminary examination and acceptance of any written demand or waiver of jury trial. However, the magistrate may only accept pleas of guilty or nolo contendere expressly authorized under MCL 600.8511 or MCL 600.8512a. [MCL 600.8513(1)]

i. Conduct arraignments for a contempt of court violation or a probation violation, if the violation arises directly out of a criminal case for which the magistrate has authority to conduct the first appearance and involves the same defendant, and if the maximum permissible penalty for the offense does not exceed one year in jail, a fine, or both. The magistrate may accept a plea and set bond, but may not conduct a contempt or probation violation hearing or sentencing. [MCL 600.8511(d)]

j. Hear and preside over civil infraction admissions and admissions with explanation, and conduct informal hearings in civil infraction actions, and impose all sanctions allowed by statute, under the authority of MCL 600.8512a(a), MCL 600.8512 (traffic and parking civil infractions), 600.8719 (municipal civil infractions), MCL 600.8819 (state civil infractions), and other applicable sections of these acts. Informal hearings involving traffic or parking violations shall not be conducted until the magistrate has successfully completed the SCAO training course in traffic law adjudication and sanctions.

k. Perform marriages and charge a fee of \$10 which shall be deposited with the court for transmission to the funding unit at the end of each month. [MCL 600.8316]

l. Hear cases in the small claims division of the district court. [MCL 600.8401, MCL 600.8427, MCL 600.8514]

Effective Date:

Date: 4/18/08

Chief Judge Signature: 



Chief Judge
David J. Reader

District Court Judges
Theresa M. Brennan
Suzanne Geddis
Carol Sue Reader

The Fifty-Third Judicial District

204 SOUTH HIGHLANDER WAY
HOWELL, MICHIGAN 48843
(517) 548-1000
(517) 548-9445 FAX

224 N. FIRST ST.
BRIGHTON, MI 48116
(810) 229-6615
(810) 229-1770 FAX

Court Administrator
Mary Ellen Nygren

Attorney/Magistrate
Brian V. Brown

Date: October 10, 2012
To: Livingston County Board of Commissioners
From: Mary Ellen Nygren, District Court Administrator
RE: Attorney/Magistrate Vacancy

As you all know, Attorney/Magistrate Brian Brown has announced his retirement effective 12/28/2012 after serving 17 years in District Court. Mr. Brown has done an outstanding job and has served the citizens of Livingston County admirably.

Since it has been nearly 18 years since a similar resolution appeared before you for consideration, some of you may not be familiar with what a Magistrate actually does for the Courts. I have attached a copy of District Court's Administrative Order 2008-1 (approved by the Supreme Court on 5/14/2008) that outlines the duties Mr. Brown has been performing every day. As you can see, the Magistrate has similar duties as a Judge and provides a valuable service to the Court.

One of the essential functions of the Magistrate's job duties involves the hearing of civil infractions. In 2009, over 25,000 civil infractions were processed through District Court. Approximately 9,000 of those civil infractions were contested and scheduled for a hearing before the Magistrate. While the number of civil infractions has decreased with budget cuts to road patrols throughout the County, the Magistrate's job description has been changed to include research law clerk duties to the District Court along with back-up family/juvenile referee duties as needed in 2013.

The services the Magistrate performs are invaluable to the Court and the citizens of Livingston County. We appreciate your support in filling this soon to be vacant position.

Livingston County Michigan Human Resources Policy Manual

Section: Subject:	Vacancy Review
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A. POLICY

1. PURPOSE:

Livingston County instituted a number of cost reduction measures in light of the financial forecasts indicating the County would be unable to sustain current levels of services within available resources. One of those measures is a hiring freeze. The objective of the hiring freeze for general fund departments and departments that receive a subsidy from the general fund is to contribute to the reduction of the budget deficit and to begin to make long-term structural changes and improved efficiencies in Livingston County's work force.

2. POLICY STATEMENT:

The Board of Commissioners instituted a hiring freeze on July 7, 2008, which resolved:

- No position in a General Fund department which becomes vacant shall be replaced. In departments not funded by the General Fund, vacancies shall be posted internally with employees in General Fund departments given first consideration. The Board encourages the sharing of responsibilities within or between Departments. In addition supervisory positions may be filled internally as long as a vacancy ultimately falls off the payroll. The Board of Commissioners also endorses consolidation of County offices in order to reduce operating expenses.

In addition, on December 1, 2008 the Board reaffirmed their position on the hiring freeze by resolving:

- Any services funded by State/Federal grants which costs exceed grant funding and which services are not basic to the health, safety, and welfare of the residents of Livingston County and/or which are provided by others; shall be discontinued and the grant funding declined.
- The approved Authorization and Funded Employee List contained in the budget shall limit the number of employees who are authorized to be employed and no funds are appropriated for any position or employees not on the approved Authorization and Funded Employee List.
- All vacancies that occur during this hiring freeze are hereby declared to be a position reduction on the Authorized and Funded Employee List for each such vacated position and funding shall be removed from the Courts, Elected Officials and Department Head budgets. Said vacated position shall not be filled, except by specific Board authorization.
- If the Board of Commissioners authorizes a vacant position to be filled, then all Judges, County Elected Officials and County Department Heads will hold that position vacancy that occurs during the 2009 fiscal year for the appropriate duration of time to properly compensate for vacation and/or sick payoffs to insure personnel expenditures don't exceed the 2009 authorized budget provided that the judges and elected officials can still perform their mandated functions at a serviceable level.

However, there may be a few instances in which the best interests of Livingston County are served by allowing a hire to take place. The attached Vacancy Review Guidelines explain the objective, criteria and procedures for granting exceptions to the hiring freeze.

Vacancy requests will be approved only when it is clear to the Board of Commissioners that:

- The work is essential to Livingston County;
- The Elected Official/Department Head has examined current work and staffing to identify and then implement changes that improve service, reduce costs and reduce the number of staff required to get the department's work done;
- Alternatives to getting the work done have been seriously explored including redesigning work, reassigning current staff, using additional technology or rethinking how work is performed, streamlining and any other staff-suggested means;
- Lower priority work has been eliminated, deferred, or handled some other way. In other words, with approval, can some of the department's current duties be discontinued?;
- There is no reasonable alternative to hiring.

Where there is no reasonable alternative to hiring, it is expected that another position will be surrendered. Step placement at hiring should be scrutinized to minimize overall personnel costs. Avoid incurring any costs that are not necessary. All County expenditures – not just personnel costs need to be examined to reduce costs to the greatest extent possible.

3. APPLICABILITY:

All budgeted full-time, part-time and temporary positions that become vacant during the period of time that the hiring freeze is in effect. The hiring freeze applies to positions in a general fund department and to departments that receive a general fund subsidy. Every position will be reviewed on an individual basis.

Replacing an incumbent during a leave must follow the Vacancy Review Process. No approval is required to return the incumbent employee to the original position.

The hiring freeze will be in effect until further notice, and will not be lifted without an affirmative action taken by the Board of Commissioners.

4. DEFINITIONS:

5. REFERENCE AND LEGAL AUTHORITY:

Board Resolution 604-193	Resolution Establishing a Position Review Process to Justify the Current Need for Vacant Positions under the General Hiring Freeze
Board Resolution 2008-07-201	Resolution Authorizing Implementation of Adjustments to the 2008 Livingston County Budget
Board Resolution 2008-12-352	Resolution Adopting the 2009 Livingston County Budget
Board Resolution 2009-05-156	Resolution Authorizing Livingston County's Annual Budget Process and Calendar for 2010

6. SEE ALSO:

Personnel Policy regarding Workforce Reduction
Form: Livingston County 2004 General Hiring Freeze, Request to Fill
Form: Request for Exception to the Hiring Freeze

7. SUPERSEDES:

8. APPROVED BY:

Personnel Committee: June 3, 2009
Finance Committee: June 10, 2009
Board of Commissioners: July 6, 2009

9. RESOLUTION: No. 2009-07-217

10. REVIEW HISTORY:

B. PROCEDURE:

The requesting Elected Official/Department Head will complete the analysis required to Request an Exception to the Hiring Freeze. The appropriate Board Sub-Committee will review all requests for hiring within their jurisdiction. Only when the appropriate Board Sub-Committee is confident that the hire meets the criteria will the request receive further review from the Finance Committee and ultimate authorization will be provided by the Board of Commissioners prior to making a job offer.

The Board Sub-Committee may request clarification or additional information as deemed necessary.

Administration will adjust budgets to reflect the savings from vacant positions.

REQUEST FOR EXCEPTION TO THE HIRING FREEZE

Request Submitted by: *Mary Ellen Nygren*

Title of Position to be Filled: Attorney/Magistrate Salary: \$60,286

Annual Cost of Budgeted Position: \$82,396 Projected Cost for the next five years:
\$423,996

New Position/Classification (Yes/No): No
If No: Brian Brown

To Temporarily Replace an Employee who is on approved leave of absence:
Name of Employee on Leave: *N/A*
Date of Expected Return:

When did the position become vacant? *12/28/2012*

Has sufficient time been given to properly compensate for vacation and/or sick pay-offs to insure personnel expenses do not exceed the authorized budget? *Yes*

1. Briefly describe this position and why you believe that it is essential enough to warrant an exception to the overall Livingston County hiring freeze. Provide a copy of the job description.

This position is crucial to the District Court operation. The Atty/Magistrate handles all first time appear arraignments, takes all the swear-to hearings for issuing of felony complaints from the Prosecutor's Office, hears all the informal hearings on civil infractions, hears all small claims filed and provides on call duties for after-hour and weekend judicial coverage.

2. Indicate if this is a mandated program/service by citing the act, rule, resolution, order, etc. that has necessitated this work. Also, if mandated, explain what effect this program/service has on current operations. If not mandated, outline the reason(s) for the department providing this task/work. *While not "mandated" the Atty/Magistrate is authorized under MCL 600.8501 and 600.8503*

3. Budgeted department head count for the past five years:
Jan., 2008: *Full time: 33; PT 4* Jan., 2009: *Full Time 33; PT 4* Jan., 2010: *Full time: 31; PT 4* Jan., 2011: *Full time:31; PT 4* Jan., 2012: *Full time: 31; PT 6*

Please explain changes: *In 2009, District court voluntary gave up two FTE's due to budget concerns for Livingston County.*

4. Does the vacant position for which an exemption is being requested perform essential function(s) that cannot be performed with the existing staff resources within Livingston County? Identify all special skills, education and/or licensing requirements for the position.

The Atty/Magistrate must be a licensed attorney and have experience in law enforcement.

5. Recognizing that all Elected Officials/Department Heads are expected to provide quality supervision and be creative problem solvers, how could the department reassign work and/or personnel to get all essential work of the department done without additional hiring?

The Atty/Magistrate work could not be done by existing personnel. District Court currently works with a skeleton crew as it is.

6. Specifically list three reasonable options if your request to replace a position is denied.

All the work performed by the Magistrate currently would have to be distributed to the Judges.

7. What are the consequences of deferring the vacant position over the next several months and beyond?

The consequences of deferring the filling of the vacancy would result in delay in justice for crime victims, defendants, police officers, private business. Public safety would be jeopardized if arraignments are not done promptly and accurately.

8. What budget saving measures has this department implemented? Have additional measures been identified?

District Court has made budget cuts when necessary; losing two FTE's and then replacing FTE's with two part-time personnel. We are the only Court that has acquiesced and suffered those losses.

9. What position or other costs would you be willing to drop to enable hiring – if that becomes necessary to obtain approval for hire?

District Court has already reduced costs by dropping two FTE's completely in 2009.

10. Please provide additional information regarding the staff of this department (i.e. organizational charts, workflow chart, staff on leaves from work/job restrictions, employee training downtime, etc.) to determine the workforce available for accomplishing the necessary tasks/services.

District Court is already operating with a bare bones staff; everyday is a challenge to provide our services to the County and public while juggling staff illness, vacations, family deaths, etc. Training – who has time for training?? We train on the job and on the fly. It's not the ultimate way to run a business, but it's what we are forced to do with the resources available to us.

11. Is the work required by statute to be performed at the County level or can it be shared with other Counties? With local governments?

Atty/Magistrate work can not be shared with other counties.

12. Explain what services can be provided by others, private sector or non-profit?

None

13. Are there other County employees with the skills and knowledge that can be transferred from another department thereby shifting the vacancy to another department where the position will not be filled?

No.

14. Has the use of temporary employees been evaluated to handle the work? Please provide explanation(s).

N/A

15. Has the use of part-time (less than 30 hours) employees been evaluated for feasibility and cost-effectiveness to accomplish the work? Please provide explanation(s).

Again, District Court has implemented part-time employee when a full time vacancy occurs. The Atty/Magistrate position is not such that this would be feasible.

16. Has current staff been working overtime and, if so, how much is currently being worked or how much is planned to be worked per week (on the average)?

Not applicable to this position.

17. Has cross-trained staff been fully utilized to maximize the output of existing staff? Please provide explanation(s).

Again, not applicable to this position.

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING A GRANT FUNDED CONTRACT FOR COMMUNITY MENTAL HEALTH SERVICES OF LIVINGSTON COUNTY TO PROVIDE SERVICES IN SUPPORT OF THE 53RD DISTRICT COURT INTENSIVE TREATMENT MENTAL HEALTH COURT

WHEREAS, the 53rd District Court Intensive Treatment Mental Health Court applied for grant funding through the State Court Administrative Office (SCAO) as authorized by Resolution 12-06-176; and

WHEREAS, the Court received a grant of \$93,800 for FY 2013, which goes from October 1, 2012 through September 30, 2013, and

WHEREAS, the grant included budget for services to be provided by Community Mental Health Services of Livingston County (CMH) in an amount not to exceed \$40,420; and

WHEREAS, services provided by CMH include direct care, supervision, peer support, and court support; and

WHEREAS, The Court hereby requests to contract with Community Mental Health Services of Livingston County for the period of October 1, 2012 through September 30, 2013. Total payments will not exceed \$40,420. This amount is fully funded by the 53rd District Court SCAO Intensive Treatment Mental Health Court budget.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby
approves said contract with Community Mental Health Services of Livingston County for the
period of October 1, 2012 through September 30, 2013.

BE IT FURTHER RESOLVED that the Chairman is authorized to sign said contract prepared
by Civil Counsel.

. # # #

MOVED:

SECONDED:

CARRIED:

IT Mental Health Court FY 2013 SCAO Grant Budget

Category	Item	Amount
Personnel		\$ 33,646.00
	Marie Barrett PO	\$ 26,158.00
	Matt Faust, Coordinator	\$ -
	Court Coordinator TBD	\$ 7,488.00
Fringe Benefits		\$ 4,801.00
	Marie Barrett PO	\$ 4,194.00
	Matt Faust, Coordinator	\$ -
	Court Coordinator TBD	\$ 607.00
Contractual		\$ 51,793.00
	Garry Flanary	\$ 4,500.00
	A Second Chance	\$ 3,500.00
	House Arrest Services	\$ 945.00
	Catholic Charities	\$ 1,308.00
	Genesis Club House	\$ 800.00
	Joseph Habay	\$ 320.00
	LC Community Mental Health	\$ 40,420.00
Supplies/Operating		\$ 1,000.00
	Incentives	\$ 500.00
	Graduation Gifts	\$ 250.00
	Peer Support Materials	\$ 100.00
	All-County Training Materials	\$ 150.00
Travel		\$ 2,560.00
	LETS Bus Tokens	\$ 1,000.00
	Cab fare to testings	\$ 1,560.00
	TOTAL GRANT AWARD	\$ 93,800.00

*Livingston County Circuit Court
Judicial Center
204 S. Highlander Way, Suite 5
Howell, MI 48843*

David J. Reader
Chief Judge

Michael P. Hatty
Circuit Court Judge

Carol Hackett Garagiola
Probate Court Judge

John Evans
Circuit Court Administrator

Peggy Toms
Administrative Coordinator
517/546/8079
517/546/0048 Fax

Memorandum

To: Livingston County Board of Commissioners

From: Carole Church, Court Programs Administrator

Date: October 17, 2012

Re: RESOLUTION AUTHORIZING A GRANT FUNDED CONTRACT FOR COMMUNITY MENTAL HEALTH SERVICES OF LIVINGSTON COUNTY TO PROVIDE SERVICES IN SUPPORT OF THE 53RD DISTRICT COURT INTENSIVE TREATMENT MENTAL HEALTH COURT

The 53rd District Court Intensive Treatment Mental Health Court was recently awarded a grant in the amount of \$93,800 from the State Court Administrative Office (SCAO). This grant was applied for pursuant to Board of Commissioners approval in Resolution 2012-06-176.

A total of \$40,420 is included in the final budget for that grant program for Community Mental Health Services of Livingston County (CMH) to provide services including direct care, supervision, peer support and court support. CMH has historically provided services to the court, but FY 2013 is the first year that these services are funded under the SCAO grant rather than a separate grant.

A contract will allow for grant funds to be spent as allocated on provision of services.

Thank you for your consideration in this matter.

Claim#	Claimant	Description	Amount
101	BOARD OF COMMISSIONERS 101 101-817.000		
332	MEMB. DUES & REGISTRATION HOWELL CHAMBER OF COMMERCE	SEPT 27 SCOTT, BARB	10.00
333	HOWELL CHAMBER OF COMMERCE MEMB. DUES & REGISTRATION Total	SEPT. 27 STANFORD, ROBERT	10.00
			20.00
131	CIRCUIT COURT 101 131-802.000	BOARD OF COMMISSIONERS Total	20.00
319	NEVILLE, DONALD J. ATTORNEY FEES-INDIGENT	CASE #94-21512-DP, 07-39202-DZ	250.00
312	NEVILLE, DONALD J.	CASE #96-24362-DZ, 08-40424-DS	250.00
313	NALLEY, CHRISTOPHER M. ATTORNEY FEES-INDIGENT Total	10/3/12, 10/10/12	90.00
			590.00
101	MEMB. DUES & REGISTRATION STATE BAR OF MICHIGAN	HON. HATTY, MICHAEL P. MEMBER	305.00
314	STATE BAR OF MICHIGAN	MARVIN, ROBERT F. MEMBER DUES	305.00
315	MEMB. DUES & REGISTRATION Total		610.00
101	CONTRACT- PUBLIC DEFENDER JAMES BUTTREY	CONTRACT- PUBLIC DEFENDER Total	300.00
325			300.00
101	TELEPHONE READER, DAVID J.	PHONE TELEPHONE Total	37.81
323			37.81
136	DISTRICT COURT 101 136-726.000	CIRCUIT COURT Total	1,537.81
234	OFFICE SUPPLIES FORMS TRAC ENTERPRISES	Sales Order No 017390 - Living	475.36
348	ADVANTAGE BUSINESS SYSTEMS LLC	CUST # 53RD DIST. LABELS	204.95
355	OFFICE DEPOT	ACCT# 49970374	15.99
358	OFFICE DEPOT	ACCT# 49970374 TONER, BATTERY	95.70
356	OFFICE DEPOT	ACCT# 49970374	104.52
		OFFICE SUPPLIES Total	896.52
101	VISITING JUDGE PIKKARAINEN, HON. A. JOHN	OCT. 10, 2012	368.77
365		VISITING JUDGE Total	368.77
101	ATTORNEY FEES-INDIGENT FAVIO, PAIGE	Case 12-1974-SD Peo V Robert	315.00
242	SCHARRER, MARK L	9/7, 9/10, 10/4	390.00
353	MCGIVNEY LAW FIRM, PLLC	9/10, 9/30, 10/4	174.00
354	WILCOX, MARCUS D.	10/3, 10/4	402.00
357	HARRIS, MATTHEW	Case No: 12-2587-SM: Peo V Eva	300.00
244	HARRIS, MATTHEW	Case No: 11-3164-SM: Peo V As	345.00
245	HARRIS, MATTHEW	Case: 12-0875-SM Peo v Jacob H	180.00
243	HARRIS, MATTHEW	Case No: 12-2295-SM; Peo V Jo	390.00
246		ATTORNEY FEES-INDIGENT Total	2,496.00
101	TRANSCRIPTS/STENOS COX, KRISTI	PEO. V REED (V243516)	33.60
349	COX, KRISTI	9/17/12(12-0898), 9/17/12 (12-	106.20
350		TRANSCRIPTS/STENOS Total	139.80

Claim#	Claimant	Description	Amount
158	TROST & WOLFER, PC	9/18 & 9/20	200.00
160	TROST & WOLFER, PC	2/9 & 2/10	126.00
152	HOUGABOOM, WILLIAM H	09/26/12	70.00
151	HOUGABOOM, WILLIAM H	09/26/12	70.00
153	HOUGABOOM, WILLIAM H	10/02/12	70.00
157	KAY, DIANE MARIE	09/18/12	200.00
155	KAY, DIANE MARIE	09/18/12	200.00
154	KAY, DIANE MARIE	09/18/12	200.00
156	KAY, DIANE MARIE	09/18/12	200.00
162	VAIDYA, PAUL S	09/11/12	200.00
161	VAIDYA, PAUL S	09/04/12	200.00
164	VAIDYA, PAUL S	09/04/12	200.00
163	VAIDYA, PAUL S	09/11/12	200.00
	ATTORNEY FEES-INDIGENT Total		2,364.00
	PROBATE COURT Total		2,364.00
149	JUVENILE COURT		
101	149-726.000		
		OFFICE SUPPLIES	
1	First Impression Print & Marketing	500 business cards - M.Hill	39.95
2	OFFICE DEPOT	2 bx paper, flags, pens, correcti planner	252.91
3	OFFICE DEPOT	OFFICE SUPPLIES Total	13.92
		OFFICE SUPPLIES Total	306.78
101	149-804.000		
15	FORSTER, LEAH	TRANSCRIPTS/STENOS	
		Goble transcripts of 09/07/12	41.00
		TRANSCRIPTS/STENOS Total	41.00
101	149-851.000		
16	AT&T	TELEPHONE	
		acct #0532951603001 long dista	66.71
		TELEPHONE Total	66.71
101	149-902.000		
4	Detroit Legal News	LEGAL NOTICES	
		Acct #WL07716 13916NA Ellsworth	80.25
		LEGAL NOTICES Total	80.25
150	GUARDIANSHIP		
101	150-860.010		
		JUVENILE COURT Total	494.74
17	KALLIO, EUNICE	TRAVEL-PERS REIMB	
		8/17/12 - 10/2/12 guardian rev	115.44
		TRAVEL-PERS REIMB Total	115.44
151	PROBATION-CIRCUIT		
101	151-726.000		
		GUARDIANSHIP Total	115.44
334	Kappa Map Group	OFFICE SUPPLIES	
		ORDER 181890SO	239.00
		OFFICE SUPPLIES Total	239.00
101	151-730.000		
417	PITNEY BOWES RESERVE ACCOUNT	POSTAGE/METER FEES	
		RE-ISSUE CHECK	500.00
		POSTAGE/METER FEES Total	500.00
167	APPELLATE COURT		
101	167-730.000		
416	UNITED PARCEL SERVICE	PROBATION-CIRCUIT Total	739.00
		POSTAGE/METER FEES Total	66.35
101	167-802.000		
		ATTORNEY FEES-INDIGENT	66.35

Claim#	Claimant	Description	Amount
410	KOSTOVSKI, SUZANNA	P39535 ATTORNEY FEES-INDIGENT Total	761.61
101	167-804.000	TRANSCRIPTS/STENOS	761.61
327	MODERN COURT REPORTING, LLC	PEO. V HEILBORN, WILLIAM H. C	125.02
326	MODERN COURT REPORTING, LLC	PEO V STOCKER, FRANKLIN 12-205	53.58
408	COMPLETE DOCUMENT SERVICES, INC		1,537.50
168	CENTRAL SVS-JUDICIAL CENTER	TRANSCRIPTS/STENOS Total	1,716.10
101	168-729.000	APPELLATE COURT Total	2,544.06
392	ICLE	ID# 41602 ORDER #912764	122.50
335	WEST PAYMENT CENTER	PUBLICATIONS/SUBSCRIPT.	1,536.00
101	168-730.000	PUBLICATIONS/SUBSCRIPT. Total	1,658.50
394	MAILFINANCE	POSTAGE METER FEES	406.56
393	HASLER, INC	AUG-NOV RENTAL 07/01/2012-09/30/2012	132.00
101	168-806.000	POSTAGE METER FEES Total	538.56
240	JURY FEES		
318	SPARTAN STORES	Cust No: 021605	56.84
270	CRYSTAL WATER COMPANY	SEPTEMBER RENTAL	27.00
	BRENNAN, THERESA	Reimburse Jury dinner from 10-	60.45
101	168-807.000	JURY FEES Total	144.29
5	WITNESS FEES		
320	WASHTENAW CO SHERIFF	Case #14235NA Lawhead	15.00
395	DEPT-CIVIL PROCESS		
413	SPEAK EASY LANGUAGES	SIGN LANGUAGE SEPT 6,2012, CAS	287.50
414	LANGUAGE LINE SERVICES	ACCT# 9020508001	100.00
415	TOWNSEND, CYNTHIA	120 MILES, 1 DAY OF SERVICE	24.00
	GREEN, JA'VONTE		12.00
	TOWNSEND, GIRWANDA		12.00
101	168-819.000	WITNESS FEES Total	450.50
18	OTHER CONTRACTUAL SERVICES		
317	LEXISNEXIS RISK DATA	09/12 39 people searches	21.45
241	OFFICE EQUIPMENT MAINTENANCE	OTHER CONTRACTUAL SERVICES Total	21.45
176	NEOPOST USA INC	ACCT# MIL003	56.96
147	OFFICE SUPPLIES	Acct # 156028	85.00
148	PFC PRODUCTS	OFFICE EQUIPMENT MAINTENANCE Total	141.96
215	COUNTY CLERK	CENTRAL SVS-JUDICIAL CENTER Total	2,955.26
101	215-726.000	POSTAGE METER FEES	69.00
172	COUNTY ADMINISTRATION	2 Neopost Ink Cartridges Old C	69.00
101	172-730.000	POSTAGE METER FEES Total	69.00
101	215-726.000	COUNTY ADMINISTRATION Total	69.00
147	OFFICE SUPPLIES	DOCUMENT FOLDERS	387.55
148	OFFICE DEPOT	ENVELOPES, COPY PAPER, EXPANDI	44.68

Claim#	Claimant	Description	Amount
101	215-730.000	OFFICE SUPPLIES Total	432.23
176	NEOPOST USA INC	POSTAGE/METER FEES	
		2 Neopost Ink Cartridges Old C	69.00
		POSTAGE/METER FEES Total	69.00
216	COUNTY CLERK-CIRCUIT COURT DIV	COUNTY CLERK Total	501.23
101	216-726.000	OFFICE SUPPLY-COURT	
1	OFFICE DEPOT	copier paper,tape,flags,pop-up	
		OFFICE SUPPLY-COURT Total	155.72
101	216-819.000	OTHER CONTRACT SERVICES-COURT	
1	DSS CORPORATION	Micro-film services, circuit c	
		OTHER CONTRACT SERVICES-COURT Total	5,131.07
101	216-860.010	TRAVEL-PERS REIM	
396	CHAFY-ROGERS, LAURA	AMWAY, GRAND RAPIDS	
		TRAVEL-PERS REIM Total	51.00
225	EQUALIZATION	COUNTY CLERK-CIRCUIT COURT DIV Total	5,337.79
101	225-726.000	OFFICE SUPPLIES	
309	OFFICE DEPOT	FOLDERS, CALENDAR, STICKY NOTE	69.80
311	OFFICE DEPOT	RUBBER BANDS	7.89
310	OFFICE DEPOT	STAPLES	2.43
		OFFICE SUPPLIES Total	80.12
101	225-819.000	OTHER CONTRACT SERVICES	
271	LANDMARK APPRAISAL CO	2012 Commerical Study	9,050.00
		OTHER CONTRACT SERVICES Total	9,050.00
253	TREASURER	EQUALIZATION Total	9,130.12
101	253-726.000	OFFICE SUPPLIES	
178	MONROE SYSTEMS FOR BUSINESS	Monroe Calculator Ribbons, Two	88.40
184	OFFICE DEPOT	Office Supplies- Copy Paper, B	696.92
182	OFFICE DEPOT	Office Supplies- File Folders	6.74
181	OFFICE DEPOT	Office Supplies-Desk Calendar	9.90
180	OFFICE DEPOT	Office Supplies-Desk Calendars	9.90
		OFFICE SUPPLIES Total	811.86
101	253-730.000	POSTAGE/METER FEES	
176	NEOPOST USA INC	2 Neopost Ink Cartridges Old C	69.00
		POSTAGE/METER FEES Total	69.00
101	253-817.000	MEMB. DUES & REGISTRATION	
179	NASH, JENNIFER	2012 Summer MACT Conference Re	300.00
		MEMB. DUES & REGISTRATION Total	300.00
101	253-818.010	BANK CHARGES/CORRECTIONS	
177	LOOMIS	October Armored Car Svs-Sept F	1,410.26
		BANK CHARGES/CORRECTIONS Total	1,410.26
261	CO-OP EXTENSION	TREASURER Total	2,591.12
101	261-819.000	OTHER CONTRACT SERVICES	
293	Michigan State University	THIRD QUARTER	39,122.50
292	Michigan State University	FOURTH QUARTER	39,122.50

Claim#	Claimant	Description	Amount
262	ELFECTIONS 101	OTHER CONTRACT SERVICES Total	78,245.00
		CO-OP EXTENSION Total	78,245.00
150	OFFICE SUPPLIES	ELECTION INSPECTOR TRAINING MA	436.29
148	BUSINESS IMAGING GROUP, INC	ENVELOPES, COPY PAPER, EXPANDI	72.91
149	OFFICE DEPOT	BLACK FABRIC RIBBON	17.34
	OFFICE SUPPLIES Total		526.54
270	PERSONNEL 101	ELECTIONS Total	526.54
	OTHER CONTRACT SERVICES	Client # 263996	
235	ADP	OTHER CONTRACT SERVICES Total	1,181.21
	PERSONNEL Total		1,181.21
275	DRAIN COMMISSIONER 101	OFFICE SUPPLIES	23.86
		ACCT#49970374	10.20
	OFFICE DEPOT	ACCT# 49970374	
	OFFICE SUPPLIES Total		34.06
282	PROSECUTING ATTORNEY 101	DRAIN COMMISSIONER Total	34.06
		OFFICE SUPPLIES	
255	OFFICE DEPOT	Acct No 49970374	93.10
253	OFFICE DEPOT	Acct# 49970374	437.09
252	OFFICE DEPOT	Acct# 49970374	15.48
251	OFFICE DEPOT	Acct: 49970374	11.63
254	OFFICE DEPOT	Acct No 49970374	24.95
	OFFICE SUPPLIES Total		582.25
417	PITNEY BOWES RESERVE ACCOUNT	POSTAGE/METER FEES	
	RE-ISSUE CHECK		
	POSTAGE/METER FEES Total		2,000.00
259	STATE BAR OF MICHIGAN	MEMB. DUES & REGISTRATIONS	
260	STATE BAR OF MICHIGAN	William Vaillencourt P39115	355.00
261	STATE BAR OF MICHIGAN	Marily S Bradford P45565	370.00
262	STATE BAR OF MICHIGAN	Miriam Cavanaugh P 61875	330.00
263	STATE BAR OF MICHIGAN	Angela DelVero P64676	305.00
264	STATE BAR OF MICHIGAN	Daniel Garber P35957	330.00
265	STATE BAR OF MICHIGAN	Pamela Maas P40452	305.00
266	STATE BAR OF MICHIGAN	Daniel Rose P40459	330.00
267	STATE BAR OF MICHIGAN	Shawn Ryan P54037	305.00
		Kollette Bordeaux P61111	
		MEMB. DUES & REGISTRATIONS Total	2,935.00
256	VAILLIENCOURT, JR. WILLIAM J.	TRAVEL - PERS REIM	
		9-13 to 9-28-12; mileage and p	
		TRAVEL - PERS REIM Total	95.25
204	OFFICE DEPOT	PROSECUTING ATTORNEY Total	
205	OFFICE DEPOT	acct 49970374: box of lgl fold	87.40
		acct 49970374: Box Rollerball	96.99
	OFFICE SUPPLIES Total		184.39
283	REGISTER OF DEEDS 101	PROSECUTING ATTORNEY Total	5,612.50

Claim#	Claimant	Description	Amount
101	POSTAGE /METER FEES		
176	NEOPOST USA INC	2 Neopost Ink Cartridges Old C POSTAGE /METER FEES Total	69.00
101	FILMS-PRINTS		
203	GRAPHIC SCIENCES, INC	Acct 0042161: Film 2012R-0243 FILMS-PRINTS Total	83.15
301	SHERIFF	REGISTER OF DEEDS Total	336.54
101	OFFICE SUPPLIES-ADM		
223	OFFICE DEPOT	Acct # 49970374 OFFICE SUPPLIES-ADM Total	244.22
101	OPERATING SUPPLIES-ADM		
217	Hospital Network Healthcare	1 Container	45.00
221	AMERICAN VIDEO TRANSFER INC	DVD creation from VHS	13.75
220	LEXISNEXIS RISK DATA	OPERATING SUPPLIES-ADM Total	61.75
101	OTHER LEGAL ADM		
225	ABBOTT, NICHOLSON, QUILLTER, OTHER LEGAL ADM Total	Client No. 04275	730.94
101	TRAVEL-PERS REIM		
268	KING, AMY L	STOP Program/FOIA Class mileag TRAVEL-PERS REIM Total	42.17
101	TRAVEL/ADM		
398	BEZOTTE, ROBERT		40.85
247	WELCH, DONALD	Investigation out of county - LUNCH FOR 4	10.00
397	BAKER, KAY		21.94
402	MCGINTY, JAMES		54.56
216	NOVARA, CURT	Out of County Training - Hosta	55.30
401	MATTHEW SHUTES		49.81
239	MATTHEW SHUTES	Out of county investigation - TRAVEL/ADM Total	8.78
101	EMPLOYEE TRAINING/SEMINARS/ADMIN		
322	MATTHEW SHUTES	TUITION	442.50
228	OAKLAND COMMUNITY COLLEGE	Training	1,900.00
351	JAIL	EMPLOYEE TRAINING/SEMINARS/ADMIN Total	2,342.50
101	FOOD SUPPLIES		
231	ARAMARK SERVICES, INC.	Meals for September - Jail FOOD SUPPLIES Total	5,725.13
101	CLOTHING & BEDDING		
269	BOB BARKER CO INC		359.00
224	BOB BARKER CO INC	PO No: 0925120265; Cust Code:	639.60
233	ROBINSON TEXTILES	Cust Code: LIVMil/ related ord	408.75
248	PINNACLE TECHNOLOGIES INC	Purchase Order: 080612-2265/ C PO No: 82612	868.00
101	OPERATING EQUIPMENT & SUPPLIES	CLOTHING & BEDDING Total	2,275.35

Claim#	Claimant	Description	Amount
328	ALLSTEAD, DEPUTY MARK	GUN CLEANING	13.19
		OPERATING EQUIPMENT & SUPPLIES Total	13.19
400	TRAVEL SANBORN, ERIC	TRAVEL Total	41.11
218	EQUIP REPAIR & MAINT SPARTAN TIRE	Tire repair EQUIP REPAIR & MAINT Total	20.00
232	INMATE LODGING EXPENSE Montcalm County Sheriff Department	Prisoner billing per 2012 cont	3,792.23
		INMATE LODGING EXPENSE Total	3,792.23
		JAIL Total	11,867.01
3	KENNEL SUPPLIES JOSHEN PAPER OF MICHIGAN	cat litter KENNEL SUPPLIES Total	275.40
9	MEDICAL SUPPLIES PENN VETERINARY SUPPLY INC	drugs	56.90
11	PENN VETERINARY SUPPLY INC	vaccines	331.00
10	PENN VETERINARY SUPPLY INC	vaccines	245.25
12	PENN VETERINARY SUPPLY INC	drugs	133.00
8	PENN VETERINARY SUPPLY INC	vaccines	377.50
6	PENN VETERINARY SUPPLY INC	vaccines	66.50
7	PENN VETERINARY SUPPLY INC	drugs	60.72
4	Butler Schein Animal Health Supply	drugs	561.00
5	Butler Schein Animal Health Supply	drugs	61.82
		MEDICAL SUPPLIES Total	1,893.69
1	OTHER CONTRACT SERVICES AMERICAN AQUA, INC.	drinking water	21.25
2	AMERICAN AQUA, INC.	drinking water	10.00
		OTHER CONTRACT SERVICES Total	31.25
		ANIMAL SHELTER Total	2,200.34
341	PER DEIM/BOARDS-COMMRS. MCCLEER, ARTHUR P	OCTOBER BPW MTG PER DIEM	35.00
345	WILSON, TERRY	OCTOBER BPW MTG PER DIEM	35.00
340	JONCKHEERE, BRIAN V.	OCTOBER BPW MTG PER DIEM	35.00
338	TATARA, GREGORY	OCTOBER BPW MTG PER DIEM	35.00
344	ARENS, MICHAEL	OCTOBER BPW MTG PER DIEM	35.00
339	BREWER, DALE	OCTOBER BPW MTG PER DIEM	35.00
		PER DEIM/BOARDS-COMMRS. Total	210.00
337	OTHER CONTRACT SERVICES LIVINGSTON CO. DRAIN COMM	3RD QTR HHW / BATTERY COLLECTI	94.05
		OTHER CONTRACT SERVICES Total	94.05
341	TRAVEL-PERS REIM MCCLEER, ARTHUR P	OCTOBER BPW MTG PER DIEM	12.50
345	WILSON, TERRY	OCTOBER BPW MTG PER DIEM	13.75

Claim#	Claimant	Description	Amount
344	ARENS, MICHAEL	OCTOBER BPW MTG PER DIEM	7.00
339	BREWER, DALE	OCTOBER BPW MTG PER DIEM	8.25
		TRAVEL-PERS REIM Total	41.50
605		D.P.W. Total	345.55
101	605-835.000	HEALTH SERVICES	
202	ST JOSEPH MERCY	TB X-RAY SCREENING 9/21/12	203.00
		HEALTH SERVICES Total	203.00
682		CONTAGIOUS Total	203.00
101	682-703.000	PER DEIM/BOARDS-COMMRS.	
405	HEATWOLE, LAURA	VETERANS MONTHLY COMMITTEE MEE	35.00
406	COLONE, JOHN F JR	VETERANS MONTHLY COMMITTEE MEE	35.00
407	PRATT, JAMES	VETERANS MONTHLY COMMITTEE MEE	35.00
404	WALLACE, JIM	VETERANS MONTHLY COMMITTEE MEE	35.00
		PER DEIM/BOARDS-COMMRS. Total	140.00
101	682-726.000	OFFICE SUPPLIES	
329	OFFICE DEPOT	ACCT# 49970374 PENS, INK, FOLD	96.20
330	OFFICE DEPOT	ACCT #49970374 INK	43.89
331	OFFICE DEPOT	ACCT#49970374, MARKER	3.98
		OFFICE SUPPLIES Total	144.07
101	682-860.010	TRAVEL-PERS REIM	
405	HEATWOLE, LAURA	VETERANS MONTHLY COMMITTEE MEE	4.00
406	COLONE, JOHN F JR	VETERANS MONTHLY COMMITTEE MEE	6.35
407	PRATT, JAMES	VETERANS MONTHLY COMMITTEE MEE	1.25
404	WALLACE, JIM	VETERANS MONTHLY COMMITTEE MEE	6.75
		TRAVEL-PERS REIM Total	18.35
		VETERANS AFFAIRS Total	302.42
		GENERAL FUND Total	142,977.63
751	156	751-819.000	
		OTHER CONTRACT SERVICES	
		LASHBROOK'S SEPTIC SERVICE Cust #: LCBUILD675	150.00
		OTHER CONTRACT SERVICES Total	150.00
		Total	150.00
		LUTZ COUNTY PARK Total	150.00
651	210	651-726.000	
		OFFICE SUPPLIES	
		OFFICE DEPOT	1,946.99
		OFFICE DEPOT	99.98
		OFFICE DEPOT	141.71
		NEOPOST, INC.	29.00
		OFFICE SUPPLIES Total	2,217.68
210	651-743.000	UNIFORMS	
		VAN DYKE, STEVEN	109.99
		VAN DYKE, STEVEN	68.32
		NYE UNIFORM COMPANY	33.00
		UNIFORM REIMBURSEMENT - BOOTS	
		UNIFORM REIMBURSEMENT - SHIRTS	
		NAME BADGES	

Claim#	Claimant	Description	Amount
19	NYE UNIFORM COMPANY	NAME BADGES	33.00
107	NYE UNIFORM COMPANY	SWEATER	69.99
20	NYE UNIFORM COMPANY	NEW EMPLOYEE UNIFORMS	512.89
108	NYE UNIFORM COMPANY	UNIFORM STOCK	407.50
21	NYE UNIFORM COMPANY	SHIRTS	267.92
		UNIFORMS Total	1,502.61
210	651-761.000	MEDICAL SUPPLIES	
30	BOUND TREE MEDICAL, LLC.	ACCOUNT #107294 - MEDICAL SUPP	51.90
23	BOUND TREE MEDICAL, LLC.	ACCOUNT #107294 - MEDICAL SUPP	296.00
24	BOUND TREE MEDICAL, LLC.	ACCOUNT #107294 - MEDICAL SUPP	627.50
25	BOUND TREE MEDICAL, LLC.	ACCOUNT #107294 - MEDICAL SUPP	4,028.58
26	BOUND TREE MEDICAL, LLC.	ACCOUNT #107294 - MEDICAL SUPP	49.73
27	BOUND TREE MEDICAL, LLC.	ACCOUNT #107294 - MEDICAL SUPP	70.70
28	BOUND TREE MEDICAL, LLC.	ACCOUNT #107294 - MEDICAL SUPP	93.35
29	BOUND TREE MEDICAL, LLC.	ACCOUNT #107294 - MEDICAL SUPP	46.79
31	BOUND TREE MEDICAL, LLC.	ACCOUNT #107294	2,310.52
		MEDICAL SUPPLIES Total	7,575.07
210	651-761.001	OPERATING SUPPLIES	
1	ARAMARK UNIFORM SERVICES	CUSTOMER #10754001 - FLOOR MAT	15.00
2	ARAMARK UNIFORM SERVICES	CUSTOMER #10754002 - FLOOR MAT	15.00
3	ARAMARK UNIFORM SERVICES	CUSTOMER #10754004 - FLOOR MAT	15.00
4	ARAMARK UNIFORM SERVICES	CUSTOMER #10754003 - FLOOR MAT	15.00
3	ARAMARK UNIFORM SERVICES	CUSTOMER #10754002 - FLOOR MAT	15.00
4	ARAMARK UNIFORM SERVICES	CUSTOMER #10754004 - FLOOR MAT	15.00
5	ARAMARK UNIFORM SERVICES	CUSTOMER #10754003 - FLOOR MAT	15.00
6	ARAMARK UNIFORM SERVICES	CUSTOMER #10754001 - FLOOR MAT	15.00
		OPERATING SUPPLIES Total	120.00
210	651-761.002	OXYGEN	
112	Diversified Medical supply Corp	BURKHART OXYGEN	97.80
113	Diversified Medical supply Corp	BURKHART OXYGEN	115.60
114	Diversified Medical supply Corp	GENOA OXYGEN	65.80
115	Diversified Medical supply Corp	HAMBURG OXYGEN	28.00
116	Diversified Medical supply Corp	HARTLAND OXYGEN	28.00
117	Diversified Medical supply Corp	BRIGHTON OXYGEN	102.00
		OXYGEN Total	437.20
210	651-816.000	LAUNDRY/DRY CLEANING	
105	MARCY'S DRY CLEANING	DRY CLEANING	975.00
18	MICHIGAN STATE INDUSTRIES	LAUNDRY	532.06
		LAUNDRY/DRY CLEANING Total	1,507.06
210	651-817.000	MEMB. DUES & REGISTRATION	
33	GREEN, TOM	EMPLOYEE LICENSE RENEWAL	25.00
		MEMB. DUES & REGISTRATION Total	25.00
210	651-819.000	OTHER CONTRACT SERVICES	
38	LEXISNEXIS RISK DATA	ACCOUNT #1399490	50.00
214	SANSIO	EMS - ELECTRONIC PATIENT CARE	875.25
213	SANSIO	EMS - AMBULANCE BILLING SOFTWA	849.57
		OTHER CONTRACT SERVICES Total	1,774.82

Claim#	Claimant	Description	Amount
141	FRIEND OF THE COURT 215 141-726.000		
5	OFFICE SUPPLIES	acct# 49970374 for Office Supp	67.46
6	OFFICE DEPOT	acct#49970374 office supplies	44.74
	OFFICE DEPOT	OFFICE SUPPLIES Total	112.20
215	141-730.000		
1	NEOPOST USA INC	POSTAGE/METER FEES	
4	NEOPOST USA INC	Neopost acct#7451735 Postage m	29.00
	NEOPOST USA INC	Acct#7451735 Ink Cartridge & S	152.99
		POSTAGE/METER FEES Total	181.99
215	141-818.010		
2	BANK OF AMERICA	BANK CHARGES/CORRECTIONS	
	BANK OF AMERICA	BOA acct # 375011506244 Analys	333.77
		BANK CHARGES/CORRECTIONS Total	333.77
215	141-819.000		
1	LOOMIS	OTHER CONTRACT SERVICES	
2	MGT OF AMERICA, INC	Acct # 10016563/5615 Armored C	523.04
3	LEXISNEXIS RISK DATA	MGT DHS Billings for July, Aug	2,000.00
		Acct# 1227514. Monthly service	112.50
		OTHER CONTRACT SERVICES Total	2,635.54
		FRIEND OF THE COURT Total	3,263.50
		FRIEND OF THE COURT Total	3,263.50
000	221 000-462.045		
		WELL PERMITS REPAIR	
		KELLER WELL DRILLING	159.00
		REFUND PERMIT WEL2012-172	
		WELL PERMITS REPAIR Total	159.00
		Total	159.00
601	HEALTH DEPARTMENT 221 601-726.000		
195	OFFICE SUPPLIES	8 CASES PAPER, 24 ROLLS LABELS	571.29
194	OFFICE DEPOT	1 ROLL LAMINATE	67.09
	OFFICE DEPOT	OFFICE SUPPLIES Total	638.38
221	601-760.000		
199	GLAXOSMITHKLINE PHARM.	DRUG PRESCRIPTIONS	
198	MEDICO-MART INC	29957 / vaccine / PO # 0112-36	1,195.00
		178786 / 3 DOSES RABIES VACCIN	565.02
		DRUG PRESCRIPTIONS Total	1,760.02
221	601-761.000		
		MEDICAL SUPPLIES	
186	CENTER MEDICAL SUPPLY CO	101378 / NEEDLE CONATINERS, BA	495.25
189	CENTER MEDICAL SUPPLY CO	10 BOXES SAFETY NEEDLES	84.40
188	CENTER MEDICAL SUPPLY CO	BANDAGES	4.25
187	CENTER MEDICAL SUPPLY CO	MEDICAL TABLE PAPER	99.90
190	MARCY'S DRY CLEANING	LAB COAT CLEANING	26.00
193	DICKSON	50794 / CHART PAPER	178.00
		MEDICAL SUPPLIES Total	887.80
221	601-819.000		
		OTHER CONTRACT SERVICES	
200	LANGUAGE LINE SERVICES	9020508085 / phone interpretat	19.61
201	OPTUM INSIGHT	364266 / may, aug, sept medica	78.63
		OTHER CONTRACT SERVICES Total	98.24
221	601-835.000		
		HEALTH SERVICES	
		Hospital Network Healthcare	45.00
		WASTE PICK UP	

Claim#	Services	Description	Amount
191	Claimant WATER TECH INC.	15 WATER SAMPLES	317.00
196	QUEST DIAGNOSTICS	22212334 / 11 LAB PICKUPS	101.75
		HEALTH SERVICES Total	463.75
221	601-860.000	TRAVEL-GAS, MI., FOOD, LDG.	
	AUMOCK, AARON	MEAL REIMBURSEMENT 8/13-10/1/1	28.78
		TRAVEL-GAS, MI., FOOD, LDG. Total	28.78
		HEALTH DEPARTMENT Total	3,876.97
		HEALTH FUND Total	4,035.97
166	SAFE HAVENS GRANT 238 166-819.000	OTHER CONTRACT SERVICES	
9	LACASA	Consultant & training services	1,800.00
10	LIVINGSTON FAMILY CENTER	09/12 services Safe Havens Gra	6,124.25
8	PURE & SIMPLE SERVICES, LLC	services for Safe Havens confe	3,080.00
6	CHURCH, CAROL	reimbursement for Safe Havens	125.39
6	CHURCH, CAROL	reimbursement for Safe Havens	175.00
6	CHURCH, CAROL	reimbursement for Safe Havens	135.51
5	Olga Trujillo Consulting	Safe Havens Grant training 09/	3,159.10
		OTHER CONTRACT SERVICES Total	14,599.25
169	BYRNE GRANT 238 169-819.000	SAFE HAVENS GRANT Total	14,599.25
12	MCHALE, DENNIS	09/12 Adult Drug Ct jail based	390.00
13	GARRY FLANARY & ASSOCIATES	ADC drug screens 4 @ \$25	100.00
14	GARRY FLANARY & ASSOCIATES	ADC drug screens 4 @ \$10	40.00
11	KEY DEVELOPMENT CENTER, INC.	09/12 Adult Drug Ct treatment	2,425.00
6	CHURCH, CAROL	reimbursement for Safe Havens	400.00
		OTHER CONTRACT SERVICES Total	3,355.00
		BYRNE GRANT Total	3,355.00
		FEDERAL GRANTS Total	17,954.25
170	MENTAL HEALTH COURT GRANT 239 170-819.000	OTHER CONTRACT SERVICES	
1	GARRY FLANARY & ASSOCIATES	IT Ct drug screens 4 @ \$10, 3	115.00
		OTHER CONTRACT SERVICES Total	115.00
171	FAMILY DEPENDENCY TREATMENT 239 171-819.000	MENTAL HEALTH COURT GRANT Total	115.00
		OTHER CONTRACT SVS	
3	LACASA	08/12 Family Treatment Ct serv	7,986.00
4	LACASA	09/12 Family Treatment Ct serv	3,312.00
6	CHURCH, CAROL	reimbursement for Safe Havens	75.00
6	CHURCH, CAROL	reimbursement for Safe Havens	32.00
6	CHURCH, CAROL	reimbursement for Safe Havens	100.00
		OTHER CONTRACT SVS Total	11,505.00
173	ADULT DRUG COURT-MENTAL HLTH 239 173-819.000	FAMILY DEPENDENCY TREATMENT Total	11,505.00
		OTHER CONTRACT SERVICES	
2	LIV CO CATHOLIC CHARITIES	09/12 ADCMH services	425.00

Claim#	Claimant	Description	Amount
282	CRIME VICTIMS RIGHTS GRANT	OTHER CONTRACT SERVICES Total	425.00
239	282-726.000	ADULT DRUG COURT-MENTAL HLTH Total	425.00
417	PITNEY BOWES RESERVE ACCOUNT	OFFICE SUPPLIES	2,000.00
		RE-ISSUE CHECK	
		OFFICE SUPPLIES Total	2,000.00
320	302 STATE TRAINING GRANT	CRIME VICTIMS RIGHTS GRANT Total	2,000.00
239	320-957.000	EMPLOYEE TRAINING/SEMINARS	
229	SCHOOLCRAFT COLLEGE	CES Public Safety In Service;	1,480.00
250	OAKLAND COMMUNITY COLLEGE	Sponsor: 0004963 Livingston C	1,000.00
		EMPLOYEE TRAINING/SEMINARS Total	2,480.00
		302 STATE TRAINING GRANT Total	2,480.00
		STATE & OTHER GRANTS Total	16,525.00
245	COUNTY SURVEY AND REMON	OTHER CONTRACT SERVICES	
245	245-819.000	JACK K. SMITH	1,666.66
		County Rep Time Chg for Octobe	
		OTHER CONTRACT SERVICES Total	1,666.66
		COUNTY SURVEY AND REMON Total	1,666.66
		COUNTY SURVEY & REMONUMENTATIO Total	1,666.66
000		PREPAID EXPENSES	
261	000-123.001	PRIORITY DISPATCH	6,072.00
		Annual Maintenance Plan - Sept	
		PREPAID EXPENSES Total	6,072.00
261	000-230.000	DUE TO OTHER GOVT UNITS	707.27
		HOWELL AREA FIRE AUTHORITY	
		Pass Through Funds - HazMat Ch	
		DUE TO OTHER GOVT UNITS Total	707.27
346	REGULAR 911	Total	6,779.27
261	346-726.000	OFFICE STORES	
33	YENSHAW, ROSEMARY	Customer #016493 - LEIN Basic	20.91
8	OFFICE DEPOT	Office Supplies & Mileage Job	5.30
24	OFFICE DEPOT	Printer Cartridge	157.95
28	OFFICE DEPOT	Copy Paper	144.48
29	OFFICE DEPOT	Correction Tape, Copy Paper, W	116.95
30	OFFICE DEPOT	Pencils	2.82
31	OFFICE DEPOT	Paper, CD-R	31.22
26	OFFICE DEPOT	Printer Cartridge	304.00
25	OFFICE DEPOT	Printer Cartridge	304.00
27	OFFICE DEPOT	Printer Cartridge	304.00
165	OFFICE DEPOT	Post-It	10.56
166	OFFICE DEPOT	Memory Card	56.15
167	OFFICE DEPOT	Self-Adhesive Cable Ties	12.99
168	OFFICE DEPOT	Cable Ties	19.90
169	OFFICE DEPOT	Batteries, Correction Tape	15.71
		OFFICE SUPPLIES Total	1,506.94

Claim#	Claimant	Description	Amount
261	346-730.000	POSTAGE/ METER FEES	
7	BENNETT, SUSAN	Postage	12.74
6	BENNETT, SUSAN	FOIA Postage	7.59
		POSTAGE/ METER FEES Total	20.33
261	346-743.000	UNIFORMS	
4	O'NEILL, DAVID P	911 Uniforms	26.50
10	DUKES, JONATHON	911 Uniforms	50.00
9	DEMAN, DANIELLE C	911 Uniforms	38.16
5	SCOTT, KELSEY S	911 Uniforms	26.50
16	EVENS EMBROIDERY	911 Uniform Embroidery	56.00
17	EVENS EMBROIDERY	911 Uniform Embroidery	14.00
76	EVENS EMBROIDERY	911 Uniform Embroidery	21.00
		UNIFORMS Total	232.16
261	346-836.000	DOCTOR'S SERVICES-EXAMS	
21	PSYBUS, P.C.	911 Dispatcher Psychological E	585.00
22	PSYBUS, P.C.	911 Dispatcher Psychological E	585.00
23	OCCUPATIONAL HEALTH CENTERS OF MI, P.C.	911 Dispatcher New Hire Physic	361.50
		DOCTOR'S SERVICES-EXAMS Total	1,531.50
261	346-860.000	TRAVEL, MILEAGE, MEALS	
3	DUKES, JONATHON	EMD Training Sept 10-12, 2012	64.76
2	VERONICA L BROTHERS	EMD Training Sept 10-12, 2012	64.73
73	SCOTT, KELSEY S	EMD Training - Sept 10-12, 201	46.19
12	HARVEY, LISA BETH	Midwest SUGA 2012 Training - S	518.77
11	STIDHAM, JONI	Midwest SUGA 2012 Training - S	476.53
42	HOLIDAY INN GRAND RAPIDS DOWNTOWN	EMD Training - Lodging - Broth	140.40
43	HOLIDAY INN GRAND RAPIDS DOWNTOWN	EMD Training - Lodging - Deman	140.40
44	HOLIDAY INN GRAND RAPIDS DOWNTOWN	EMD Training - Lodging - Dukes	140.40
45	HOLIDAY INN GRAND RAPIDS DOWNTOWN	EMD Training - Lodging - Scott	140.40
		TRAVEL, MILEAGE, MEALS Total	1,732.58
261	346-860.010	TRAVEL-PERS REIM	
8	YENSHAW, ROSEMARY	Office Supplies & Mileage Job	17.50
		TRAVEL-PERS REIM Total	17.50
261	346-920.000	UTILITIES	
34	DTE ENERGY	Acct #2537 669 0001 8 - Servic	148.76
35	DTE ENERGY	Acct #2537 669 0001 8 - Servic	154.00
		UTILITIES Total	302.76
261	346-931.000	EQUIP REPAIR & MAINT	
39	Security Access Controls LLC	800 MHz Re-Banding - Sept 4-7,	637.50
40	First Impression Print & Marketing	800 MHz Re-Banding - Sept 4-7,	37.50
36	RADIO SHACK	Acct #01150100044322 - Power R	70.98
		EQUIP REPAIR & MAINT Total	745.98
261	346-956.000	MISC. EXPENSE	
20	FIFER INVESTIGATIONS, LLC	911 Dispatcher Background Inve	4,000.00
		MISC. EXPENSE Total	4,000.00
261	346-957.000	EMPLOYEE TRAINING/SEMINARS	

Claim#	PHILLIPS, STACIE C	911 Union Tuition Reimbursemen	300.00
Claimant	Description	Amount	
14	PHILLIPS, STACIE C	911 Union Tuition Reimbursemen	300.00
15	PHILLIPS, STACIE C	911 Union Tuition Reimbursemen	300.00
13	STIDHAM, JONI	911 Union Tuition Reimbursemen	300.00
18	PRIORITY DISPATCH	Annual Maintenance Plan - Sept	1,518.00
19	PRIORITY DISPATCH	EMD Certification Training - S	1,415.00
77	MWRMA	911 Telecommunications & Direc	100.00
41	MIDWEST SUGA CONFERENCE	Conference Registration - Midw	150.00
	EMPLOYEE TRAINING/SEMINARS Total		4,083.00
261	346-977.000		
	EQUIPMENT PURCHASE		
38	ADVANCED WIRELESS TELECOM, INC	FCC Licensing Coordination - L	1,370.00
	EQUIPMENT PURCHASE Total		1,370.00
347	ENHANCED 911		
261	347-819.000		
	REGULAR 911 Total		15,542.75
	OTHER CONTRACT SERVICES		
32	ERS TOWER SERVICES	Simulcast System - Tower Struc	3,800.00
56	AMERICAN MESSAGING	Z1-162223 - Pagers	577.12
66	AMERICAN MESSAGING	Z1-163035 - Pagers	80.12
57	AMERICAN MESSAGING	Z1-163565 - Pagers	17.80
55	AMERICAN MESSAGING	Z1-205531 - Pagers	242.00
58	AMERICAN MESSAGING	Z1-259836 - Pagers	111.28
69	AMERICAN MESSAGING	Z1-266504 - Pagers	124.63
59	AMERICAN MESSAGING	Z1-289216 - Pagers	102.38
60	AMERICAN MESSAGING	Z1-289217 - Pagers	186.95
65	AMERICAN MESSAGING	Z1-289218 - Pagers	943.78
67	AMERICAN MESSAGING	Z1-289219 - Pagers	8.90
68	AMERICAN MESSAGING	Z1-289220 - Pagers	280.42
61	AMERICAN MESSAGING	Z1-289221 - Pagers	226.88
62	AMERICAN MESSAGING	Z1-289222 - Pagers	8.90
63	AMERICAN MESSAGING	Z1-289223 - Pagers	312.53
70	AMERICAN MESSAGING	Z1-289224 - Pagers	22.20
64	AMERICAN MESSAGING	Z1-289227 - Pagers	262.62
54	COMSOURCE	Cust ID LIV305 - September 201	5,177.50
49	COMSOURCE	Cust ID LIV305 - 800 Mhz Maint	173.00
51	COMSOURCE	Cust ID LIV305 - 800 Mhz Maint	38.10
50	COMSOURCE	Cust ID LIV305 - 800 Mhz Maint	108.00
52	COMSOURCE	Cust ID LIV305 - 800 Mhz Maint	381.75
47	COMSOURCE	Cust ID LIV305 - 800 Mhz Maint	87.24
46	COMSOURCE	Cust ID LIV305 - 800 Mhz Maint	76.00
48	COMSOURCE	Cust ID LIV305 - 800 Mhz Maint	76.00
173	COMSOURCE	Cust ID - 800 Mhz Maintenance	5,177.50
174	COMSOURCE	Cust ID LIV305 - 800 Mhz Maint	54.00
172	COMSOURCE	Cust ID LIV305 - 800 Mhz Maint	179.00
37	GLOBAL TOWER, LLC	Customer ID: MI-5027-00535 - T	3,922.52
71	STATE OF MICHIGAN	Service Code 47-017 - Radio Su	2,300.00
74	STATE OF MICHIGAN	Service Code: 47-004 - Radio S	860.04
72	STATE OF MICHIGAN	Service Code: 47-011 - Radio S	71.67
75	STATE OF MICHIGAN	Service Code: 47-012 - Radio S	71.67
	OTHER CONTRACT SERVICES Total		26,062.50
	ENHANCED 911 Total		26,062.50
261	347-819.000		
	261 911 SERVICE FUND Total		48,384.52

Claim#	Claimant	Description	Amount
362	OPERATING EQUIPMENT/SUPPLIES	Total	668.00
275	COMPREHENSIVE COMMUNITY CORREC	362-726.000	668.00
19	OFFICE SUPPLIES		
8	KMBS USA, INC	toner cartridge	126.07
	BOCKHAUSEN, DIANE DEWITT	office chair	114.47
	OFFICE SUPPLIES Total		240.54
275	DRUG LAW ENFORCEMENT FUND	Total	668.00
275	OTHER CONTRACTS FOR SERVICE		
20	HITTLE, KATHY	09/12 MRT services	260.00
7	LIV CO CATHOLIC CHARITIES	09/12 services - Community Cor	3,606.00
	OTHER CONTRACTS FOR SERVICE Total		3,866.00
275	TRAVEL(GAS, FOOD, LODGING)		
23	HUNTER, SAM	9/24 & 9/25 training	19.27
24	HUNTER, SAM	9/26 & 9/27 training	19.80
22	FRANKLIN, ANNA	9/26 & 9/27 training	16.96
21	FRANKLIN, ANNA	9/24 & 9/25 training	18.00
	TRAVEL(GAS, FOOD, LODGING) Total		74.03
275	TRAVEL-PERS REIM		
23	HUNTER, SAM	9/24 & 9/25 training	54.40
24	HUNTER, SAM	9/26 & 9/27 training	33.26
22	FRANKLIN, ANNA	9/26 & 9/27 training	33.24
21	FRANKLIN, ANNA	9/24 & 9/25 training	54.08
	TRAVEL-PERS REIM Total		174.98
275	COMPREHENSIVE COMMUNITY CORREC	Total	4,355.55
277	COMPREHENSIVE COMMUNITY CORREC	Total	4,355.55
743	ACT	Workkeys, math reading and bus	495.00
277	OFFICE DEPOT	Copy paper, facial tissue, bui	287.53
	OFFICE SUPPLIES	OFFICE SUPPLIES Total	782.53
277	OTHER CONTRACTS FOR SERVICE		
87	LANSING COMMUNITY COLLEGE	L. Goodwin, 12-05-IW, MIOSHA T	750.00
80	MOTT COMMUNITY COLLEGE	Fall - CNC Program, C. Whitake	28,250.00
94	SCHOOLCRAFT COLLEGE	Customer T000285, Tuition, K.	494.15
95	SCHOOLCRAFT COLLEGE	Customer T000285, Tuition, L.	1,222.00
96	SCHOOLCRAFT COLLEGE	Customer T000285, Tuition, C.	1,147.18
97	SCHOOLCRAFT COLLEGE	Customer #T000285, Tuition, K.	250.30
98	SCHOOLCRAFT COLLEGE	Customer #T000285, Tuition, B.	377.35
88	WASHTENAW COMMUNITY COLLEGE	Tuition and Books: A. Barsegia	27,329.23
212	BAKER COLLEGE OF FLINT	R. Mangus, Tuition and Books,	3,835.96
93	Eastern Michigan University	Account #9MICWOR4, Tuition - P	16,410.77
81	OAKLAND UNIVERSITY	Tuition and Fees, D. Malavolti	6,785.75
209	ROSS IES	Sept. 2012 Case Management Ser	37,940.87
79	UNIVERSITY OF MICHIGAN-FLINT	crt-12-97-0-dw, D. Carr, Nursi	1,000.00
82	FHEG Eastern Michigan Univ.	H. Mills, books, 1203-crt7-12-	443.12
	Bookstore		

Claim#	Claimant	Description	Amount
83	FHEG Eastern Michigan Univ. Bookstore	H. Mills, 1203-crt7-12-251-0,	86.98
211	STAUTZENBERGER COLLEGE	Tuition, R. Buxton,crt-12-115-	51.00
85	KALAMAZOO VALLEY COMM COLLEGE	S. Mills, tuition, 1037-crt7-1	1,177.00
78	LAWRENCE TECHNOLOGIAL UNIVERSITY	R. Severs, crt-12-49-dw-0, pro	2,680.00
90	PROFILES INTERNATIONAL, INC	Jobfit Com Branded Website, Or	14,897.68
		OTHER CONTRACTS FOR SERVICE Total	145,129.34
277	TRAVEL-PERS REIMB		
	SWITZER, MARY-MARGARET	Mileage reimbursement	29.75
		TRAVEL-PERS REIMB Total	29.75
277	RENT		
	MOTT COMMUNITY COLLEGE	Customer 0343076, Rental of Ro	220.40
		RENT Total	220.40
277	MISC. EXPENSE		
	LETS	LETS Riders: W. Brooks, A. Erv	130.00
		MISC. EXPENSE Total	130.00
277	EMPLOYEE TRAINING/SEMINARS		
	MICHIGAN WORKS	Business Solutions Professiona	950.00
		EMPLOYEE TRAINING/SEMINARS Total	950.00
		PRIV. INDUSTRY - 1991 Total	147,242.02
		LIVINGSTON CO-MICHIGAN WORKS! Total	147,242.02
651	AMBULANCE		
	493	PROFESSIONAL CONSULTANTS	
		Viviano, Pagano & Howlett PLLC CONSTRUCTION - LEGAL FEES	112.50
		PROFESSIONAL CONSULTANTS Total	112.50
493	BUILDING		
	LINDHOUT ASSOCIATES ARCHITECTS	CONSTRUCTION	48,876.46
		BUILDING Total	48,876.46
		AMBULANCE Total	48,988.96
		EMS-CONSTRUCTION Total	48,988.96
000			
	542	BUILDING PERMITS	
		EIFERT, SHANNON	25.00
		PERMIT #BLD2012-02078	25.00
		BUILDING PERMITS Total	25.00
		Total	25.00
371			
	542	MEMB. DUES & REGISTRATION	
		SEMPIA	45.00
		412 LUTTMAN, ROBERT	40.00
		MEMB. DUES & REGISTRATION Total	85.00
542			
	371-819.000	OTHER CONTRACT SERVICES	600.00
		LEONARD D	
		9/28, 10/3 PLUMBING INSPECTION	
		OTHER CONTRACT SERVICES Total	600.00

Claim#	Claimant	Description	Amount
275	DEPT 275		685.00
577	275-751.000		710.00
Total			
BUILDING & SAFETY Total			
342	MISC. SUPPLIES		63.00
	OFFICE DEPOT	ACCT#49970374	63.00
	MISC. SUPPLIES Total		63.00
	DEPT 275 Total		63.00
	SEPTAGE RECEIVING STATION Total		63.00
054			
134	FJORD AVIATION PRODUCTS	L0030 PRIST for resale	217.52
133	EPIC AVIATION	LIV001 Load #412794 Jet A	28,993.21
	GASOLINE & OIL Total		29,210.73
143	TRADE-A-PLANE	148850000LIVINGST00 Counte	67.50
	OTHER MISC. SUPPLIES		
137	JOHNSON, MARK D.	Reimbursement for Vacuum Bag P	5.25
	BLDG. MAINT. SUPPLIES		
	BLDG. MAINT. SUPPLIES Total		5.25
135	FULFAB, INC	Liv Co Gear Moptor & Sprock	944.57
146	EPIC AVIATION	LIV001GP Safety Decals for E	91.25
141	ON THE SPOT TIRE SERVICE	Repair Tractor Tire	85.00
	EQUIPMENT MAINT. SUPPLY Total		1,120.82
139	EVER SO GREEN	Lawn Weed Control	61.00
	GROUNDS MAINT. SUPPLIES		
	GROUNDS MAINT. SUPPLIES Total		61.00
136	COX, KRISTI	Board Meeting Minutes	55.00
	TRANSCRIPTS/STENOS		
	TRANSCRIPTS/STENOS Total		55.00
144	ALLMAKE BROADCOM	NDB 243KHZ OZW NDB Calibrat	397.00
145	ABSOPURE	Acct. 104878 Bottled Water	63.25
140	ALLIED WASTE SERVICES	3-0237-7042914 Waste Removal	158.70
	OTHER CONTRACT SERVICES Total		618.95
142	STATE OF MICHIGAN, M DOT	Airport License Fee	50.00
	MISC. EXPENSE		
	MISC. EXPENSE Total		50.00
	Total		31,189.25
	AIRPORT FUND Total		31,189.25

588	538-726.000	16	OFFICE DEPOT	OFFICE SUPPLIES	ACCT# 49970374 TONER/OFFICE SU	448.10	448.10
588	538-747.000	Claim#	Claimant	Description	Amount		
		3	A & L PARTS PLUS	OPERATING SUPPLIES/EQUIPMENT	CUST# 161211 STOCK RETURN	-22.69	
		4	A & L PARTS PLUS	OPERATING SUPPLIES/EQUIPMENT	CUST# 161211 BUS SUPPLIES	16.68	
		11	J.J. JINKLEHEIMER & CO INC	OPERATING SUPPLIES/EQUIPMENT	CUST# 39900 - DRIVER BAG EMBRO	70.00	
		19	AUTOZONE	OPERATING SUPPLIES/EQUIPMENT	ACCT# 3755 121057 0 BUS CLOCK	6.99	
		17	AUTOZONE	OPERATING SUPPLIES/EQUIPMENT	ACCT# 3755 121057 0 GARAGE SU	106.96	
		18	AUTOZONE	OPERATING SUPPLIES/EQUIPMENT	ACCT# 3755 121057 0 RADIO WR	-49.99	
		10	HOEKSTRA TRANSPORTATION, INC.	OPERATING SUPPLIES/EQUIPMENT	CUST ID# LIV395 BUS 1001 DOOR	173.35	301.30
				OPERATING SUPPLIES/EQUIPMENT Total			
588	538-749.000	20	CORRIGAN OIL CO II	GASOLINE & OIL	CUST# 01-LIVO370 BUS FUEL	30,312.45	30,312.45
				GASOLINE & OIL Total			
588	538-817.000	9	JCK GROUP, INC	MEMB. DUES & REGISTRATION	PC TRANS CONFERENCE REGISTRATI	1,900.00	1,900.00
				MEMB. DUES & REGISTRATION Total			
588	538-836.000	5	INTEGRITY TESTING & SAFETY	DOCTOR'S SERVICES-EXAMS	CUST ID# 1628 ACCT# 1628-LETS	154.00	154.00
				DOCTOR'S SERVICES-EXAMS Total			
588	538-932.000	12	BOB MAXEY FORD OF HOWELL	VEHICLE REPAIR & MAINTENANCE	CUST# H402629 BUS 54 REPAIRS	554.25	
		15	LESA	VEHICLE REPAIR & MAINTENANCE	WORK ORDER# 3265 BUS 75 PM/REP	431.25	
		14	LESA	VEHICLE REPAIR & MAINTENANCE	WORK ORDER# 3325 BUS 77 REPAIR	1,079.51	
		13	LESA	VEHICLE REPAIR & MAINTENANCE	WORK ORDER# 3231 BUS 71 REPAIR	4,208.96	
		6	ROY'S AUTOWORKS	VEHICLE REPAIR & MAINTENANCE	CUST ID# 3434 BUS 56 - REPAIR	359.40	6,633.37
				VEHICLE REPAIR & MAINTENANCE Total			
588	538-932.010	7	K & M TIRE	VEH-OPS- TIRES	CUST# 400392 L-1008 TIRE	148.00	148.00
				VEH-OPS- TIRES Total			
588	538-977.005	8	PCTRANS	AARA GRANT-ELIGIBLE EXPENSES	MDT INSTALLATION BUS 77 - AARA	3,120.00	3,120.00
				AARA GRANT-ELIGIBLE EXPENSES Total			
				Total		43,017.22	43,017.22
				TRANSPORTATION SYSTEM FUND Total			43,017.22
269	MAINTENANCE						
631	269-726.000	294	OFFICE DEPOT	OFFICE SUPPLIES	ACCT# 49970374	230.99	230.99
				OFFICE SUPPLIES Total			
631	269-747.000	281	NBS	OPERATING SUPPLIES & EQUIPMENT	Cust Order No: 0912-02	4,304.82	4,304.82
				OPERATING SUPPLIES & EQUIPMENT Total			
631	269-775.000	280	STANDARD ELECTRIC CO.	BUILDING MAINT SUPPLY	Cust No: 265899	305.42	305.42
		290	JOSHEN PAPER OF MICHIGAN	BUILDING MAINT SUPPLY	Order No: 120726	4,219.28	4,219.28

Claim#	Claimant	Description	Amount
631	269-776.000	BUILDING MAINT SUPPLY Total	4,524.70
279	EQUIP MAINT SUPPLY		
	TRI-COUNTY CLEANING SUPPLY		24.00
	EQUIP MAINT SUPPLY Total		24.00
631	269-819.000	OTHER CONTRACT SERVICES	
307	GBA ENTERPRISES LLC	OFFICE WASTE PICKUP 9/10/12	425.00
306	GBA ENTERPRISES LLC	OFFICE WASTE PICKUP (10/28, 10	850.00
274	DeLAU FIRE SERVICES, INC.	EMS Hartland/EMS Hamburg	148.20
302	COOPER'S TURF MANAGEMENT L.L.C.	LAWN CARE	2,105.00
303	ALLIED WASTE SERVICES	ACC #3-0237-7042918	1,843.41
275	GALLAGHER FIRE EQUIPMENT	Cust No: 12536	2,343.35
	OTHER CONTRACT SERVICES Total		7,714.96
631	269-860.010	TRAVEL-PERS REIM	
283	ECHLIN, TERRY	Mileage 9-27 to 10-11-12	6.75
	TRAVEL-PERS REIM Total		6.75
631	269-930.000	BUILDING REPAIR MAINT	
278	Tractor Supply Credit Plan	Acct No: 6035 3012 0303 4291	217.91
289	LOWE'S HOME CENTERS, INC.		701.31
297	GRUNDY'S HARDWARE	2 KEYS	5.38
296	GRUNDY'S HARDWARE	ROD	12.33
298	GRUNDY'S HARDWARE		27.96
299	GRUNDY'S HARDWARE	3 VAC FILTER, 50' EXT CORD	33.26
295	GRUNDY'S HARDWARE	TAPE, GLUE	6.23
301	GRAINGER INC	PO #047806598	279.30
300	GRAINGER INC	PO #047891111	129.85
287	LAKELAND ACE HARDWARE	Acct No: 6491	87.53
273	YOUNG SUPPLY CO.	Cust No: 381426	62.68
284	KOCH FILTER CORP	Cust No: 0912-08	1,204.17
276	VIC BOND SALES		97.93
	BUILDING REPAIR MAINT Total		2,865.84
631	269-931.000	EQUIP REPAIR/MAINT	
285	MECHANICAL SERVICES, LLC	East Complex Unit #2 compresso	9,190.00
286	MECHANICAL SERVICES, LLC	East Complex Unit #2 Compreso	1,495.00
277	Victor Stanley, Inc.	Customer No: C011225	754.25
282	JWC Environmental, LLC	Cust No: 5037437	6,397.23
	EQUIP REPAIR/MAINT Total		17,836.48
631	269-957.000	EMPLOYEE TRAINING/SEMINARS	
304	CGS SAFETY TRAINING, INC.	FORKLIFT CERTIFICATION 9/18/12	400.00
	EMPLOYEE TRAINING/SEMINARS Total		400.00
	MAINTENANCE Total		37,908.54
	BUILDING SERVICES Total		37,908.54
258	DATA PROCESSING		
636	258-726.000	OFFICE SUPPLIES	
122	OFFICE DEPOT	49970374 Office Supplies	52.27
121	OFFICE DEPOT	40070374 Office Supplies	31.67
	OFFICE SUPPLIES Total		83.94
636	258-747.000	OPERATING EQUIPMENT & SUPPLIES	

Claim#	Claimant	Description	Amount
1	IMAGE ONE	LC01 PO 2012-74 OPERATING EQUIPMENT & SUPPLIES Total	297.98
636	258-747.010	NON-BUDGETED EQUIPMENT & SUPPLIES	297.98
2	HI-TECH SYSTEM SERVICE INC	LA2405 Monitor for Community C	279.00
129	CDW-GOVERNMENT, INC.	7352219 CISCO phone PO 0112-01	285.00
130	CDW-GOVERNMENT, INC.	7352219 Headsets LETS PO 0112-	266.46
131	CDW-GOVERNMENT, INC.	7352219 APC Battery EMS PO 011	114.00
132	CDW-GOVERNMENT, INC.	7352219 Apple IPad for BDC PO	699.00
126	IMAGE ONE	LC01 Toner Cartridges for Cler	267.08
		NON-BUDGETED EQUIPMENT & SUPPLIES Total	1,910.54
636	258-801.000	PROFESSIONAL CONSULTANTS	39,868.00
347	LBL TECHNOLOGY PARTNERS	CLIENT #94351	39,868.00
		PROFESSIONAL CONSULTANTS Total	39,868.00
636	258-814.000	FREIGHT CHARGES	30.56
1	FEDERAL EXPRESS	Fed EX for shipping	30.56
		FREIGHT CHARGES Total	30.56
636	258-819.000	OTHER CONTRACT SERVICES	3,850.00
2	ONE SOURCE TELECOM	Cable work at Sheriff dept. PO	70.00
128	CDW - BERBEE	10727619 Simulcast Project 911	3,780.00
		OTHER CONTRACT SERVICES Total	3,850.00
636	258-851.000	TELEPHONE	5,324.05
1	COMCAST	09588 347487-01-9 Past due cha	201.57
175	SPRINT	Sprint card	3,331.91
208	AT&T LONG DISTANCE	AT&T Long Distance	1,790.57
		TELEPHONE Total	5,324.05
636	258-860.000	TRAVEL-GAS, MI., FOOD, LDG	115.00
308	GREGOR, DIANE	TRAVEL-GAS, MI., FOOD, LDG	105.00
124	JOLLIFF, GREG	GAYLORD AND BACK	10.00
		Travel to MI-GMIS and County d	
		TRAVEL-GAS, MI., FOOD, LDG Total	115.00
636	258-860.010	TRAVEL-PERS REIM	166.88
124	JOLLIFF, GREG	Travel to MI-GMIS and County d	145.25
123	LANGLEY, KENNETH	Travel to and from County Depa	21.63
		TRAVEL-PERS REIM Total	166.88
636	258-933.020	SOFTWARE MAINTENANCE-COUNTY	5,837.00
1	THOMSON & REUTERS PROFESSIONAL	426255 Fixed Assets CS for Tre	312.00
125	WEB TECS INC.	Online Service Livingston Live	4,475.00
120	STATE OF MICHIGAN	Customer ID 698 PO 0512-31	1,050.00
		SOFTWARE MAINTENANCE-COUNTY Total	5,837.00
235	CAR POOL	DATA PROCESSING Total	57,483.95
661	235-747.000	INFORMATION TECHNOLOGY FUND Total	57,483.95
7	A & L PARTS PLUS	OPERATING EQUIPMENT & SUPPLIES	15.94
9	A & L PARTS PLUS	CUST NO. 161245 CARPOOL STOCK	45.90
8	A & L PARTS PLUS	CUST NO. 161245 FILTERS	24.54
1	A & L PARTS PLUS	CUST NO. 161245 CARPOOL SUPPL	80.90

Claim#	Claimant	Description	Amount
2	A & L PARTS PLUS	CUST NO. 161245 EMS-FUEL CAP	8.11
5	A & L PARTS PLUS	CUST NO. 161245 L-16 BRAKES	170.25
3	A & L PARTS PLUS	CUST NO. 161245 BRAKES/L-1040	111.23
4	A & L PARTS PLUS	CUST NO. 161245 L-1017 TOOLS	67.05
10	A & L PARTS PLUS	CUST NO. 161245 CARPOOL STOCK	98.10
6	A & L PARTS PLUS	CUST NO. 161245 CARPOOL STOCK	522.43
1	A & L PARTS PLUS	CUST# 161245 L-12 PARTS	162.82
21	AUTOZONE	ACCT# 3755 121057 0 L-113 PAR	154.25
11	PINCKNEY CHRYSLER	CUST NO. 74538 ACCT# 110-74538	2.00
		OPERATING EQUIPMENT & SUPPLIES Total	1,463.52
661	235-932.000	VEHICLE REPAIR & MAINTENANCE	
13	ABE'S AUTO GLASS INC	ACCT# LIV150 L-304 W/S	185.00
12	ABE'S AUTO GLASS INC	ACCT# LIV060 L-115 W/S	212.39
17	BOB MAXEY FORD OF HOWELL	CUST# H402629 L-273 REPAIRS	361.91
16	BOB MAXEY FORD OF HOWELL	CUST# H402629 L-5 REPAIRS/PM	586.52
18	BOB MAXEY FORD OF HOWELL	CUST# H402629 L-132 REPAIRS/W	5.50
15	BOB MAXEY FORD OF HOWELL	CUST# H402629 L-21 REPAIRS	220.94
19	CRUISERS	CUST ID# LIVI01 L-21 REPAIR W	80.00
2	RANDY'S SERVICE STATION	CUST ID# LIVCO3 K9-1 TIRE BAL	32.00
22	CHAMPION CHEVROLET INC	CUST# 1967 L-80 PART INSTALL	89.99
20	ROY'S AUTOWORKS	CUST ID# 3429 L-105 PM	121.70
		VEHICLE REPAIR & MAINTENANCE Total	1,895.95
661	235-932.010	VEHICLE MAINTENANCE-TIRES	
14	RANDY'S SERVICE STATION	CUST ID# LIVCO3 L-16 TIRES	483.28
		VEHICLE MAINTENANCE-TIRES Total	483.28
		CAR POOL Total	3,842.75
		CAR POOL FUND Total	3,842.75
000			
701	000-228.061	DUE/STATE/ STATE FINGERPRINT FEES	
219	STATE OF MICHIGAN	Live Scan Fees - Mo of Septemb	418.50
		DUE/STATE/ STATE FINGERPRINT FEES Total	418.50
701	000-228.063	DUE/ STATE/SEX OFFENDER REG FEES	
226	STATE OF MICHIGAN	Customer ID: 698	30.00
		DUE/ STATE/SEX OFFENDER REG FEES Total	448.50
		Total	
		TRUST & AGENCY FUND Total	448.50
		GRAND TOTAL	645,900.91

Authorized Signatures



LIVINGSTON COUNTY, MICHIGAN
Livingston County Administration

CERTIFICATION OF ACCOUNTS PAYABLE

We hereby certify that we have received the Accounts Payable printout dated 10/22/12 and found it to be in good order and appropriate for confirmation by the Board of Commissioners.

We believe the following requests for payment merit further discussion and inquiry. They are not included in the docket:


	<u>Department</u>	<u>Vendor</u>	<u>Amount</u>	<u>Item</u>	<u>Reason Questioned</u>	<u>Department Response</u>
1	NONE					
2						
3						
4						
5						

The following requests for payment are time sensitive and not included in the docket:

	<u>Department</u>	<u>Vendor</u>	<u>Amount</u>	<u>Item</u>
1				
2				
3				
4				
5				

Respectfully submitted,

Belinda Peters
Livingston County Administrator


Cynthia Datanach
Livingston County Finance Officer