

4/15/2014  
304 E Grand River Ave, Conference Room 4A, Howell MI 48843  
8:00 AM

## **AGENDA**

- 1. CALL MEETING TO ORDER**
  - 2. APPROVAL OF MINUTES**  
Minutes dated: April 10, 2014
  - 3. APPROVAL OF AGENDA**
  - 4. CALL TO THE PUBLIC**
  - 5. FINANCING OPTIONS**
  - 6. OTHER BUSINESS**
  - 7. ADJOURNMENT**
-

# MEETING MINUTES

LIVINGSTON COUNTY

APRIL 10 , 2014 - 8:00 AM

**ADMINISTRATION BUILDING - BOARD CHAMBERS**  
304 E. Grand River Avenue, Howell, MI 48843

## JAIL IMPROVEMENT COMMITTEE

JUDGE BRENNAN

COMM. DOMAS

CC ADMIN. EVANS

COMM. LAWRENCE

ATTY. BUTTREY

**COMM. PARKER**

OTHERS:  
MIKE MURPHY  
JEFF LEVEQUE

CAROL GRIFFITH  
CINDY CATANACH

BELINDA M. PETERS  
CAROL SUE JONCKHEERE

1. **CALL TO ORDER:** Meeting called to order by: **COMM. DON PARKER AT 8:04 A.M.**
2. **APPROVAL OF MINUTES: MINUTES OF MEETING DATED APRIL 3, 2014:**

**MOTION TO APPROVE THE MINUTES, DATED APRIL 3, 2014.**

**MOVED BY: BUTTREY / SECONDED BY: LAWRENCE**

**ALL IN FAVOR - MOTION PASSED**

3. **APPROVAL OF AGENDA:**

**MOTION TO APPROVE THE AGENDA, AS PRESENTED.**

**MOVED BY: LAWRENCE / SECONDED BY: DOMAS**

**ALL IN FAVOR - MOTION PASSED**

4. **CALL TO THE PUBLIC: None.**
5. **FINANCING OPTIONS: JAIL EXPANSION ANNUAL OPERATING PROJECTED COST INCREASES OF \$2.3 MILLION – BELINDA PETERS**
  - The concept is fairly simple:
    - Increase revenues or Decrease expenditures
  - Increase Revenues
    - **General operating millage** is at capacity; property taxes can only be increased by a vote of the electorate.
    - Potential property tax revenue increases will result from new construction and CPI on existing. Projected increase in 2014 is \$475,000.

- Threats to property tax revenue are loss of personal property taxes (dependent upon vote in August). LC lost \$29.0 million in 2014 personal property for commercial <\$40.0 million, this will not be reimbursed.
- Headlee Rollback – General operating is authorized at 5 mills rolled back to 3.3897 (loss of 1.6103 mills). Tyrone & Unadilla have a Headlee rollback in 2014.
- Proposal A – Looks at individual properties.

- **US Marshals Agreement (IGA)**

- **State Share Revenue at 100%**

- **Charges for Services**

- **Reallocate General Fund Appropriation to Capital Improvement Fund**

➤ Decrease Expenditures - In the past several years, since the beginning of the great recession; the BoC have been extremely proactive reducing annual general fund operating expenditures, nearly \$8.0 million.

- Livingston County Departments are very lean.
- Review County structure from 2014 Budget
  - Not every expenditure within the statutory departments/offices is mandated. Go through an exercise during 2015 budget process to determine discretionary programs/costs and prioritize.
  - Review discretionary appropriations - \$1.269 million.
- Expenditure challenges:
  - Approximately 25-30% of employees are on second tier pay schedule or at beginning of scale. We will experience increased personnel costs as they move up the scale.
  - Outstanding labor contract negotiations.
  - Escalating requirements to fund liabilities for pension and healthcare costs.
  - Inflation
  - Increased demand for services; increased expenditure requests from department to meet demand.
  - Annual SAD debt retirement payments for one township

➤ 2014 – 2015 Transition Cost to full operational year:

➤ Annual Debt Retirement Payments:

- Delinquent Tax Revolving Fund

**PROJECTED COSTS FOR ADDITIONAL STAFF**

➤ Undersheriff Murphy went over the costs associated with additional staff needed for the addition.

**POTENTIAL FUNDING SOURCES**

- US Marshals Bed Rental – Looking at starting with 20 beds, moving to 40 beds in 2016.
- State Share Revenue

MEMBER JOHN EVANS LEFT MEETING AT 8:45 A.M.

- Reduction of Expenses.

**SUMMARY OF BONDING OPTIONS**

- Annual disclosures required with any bonding, no matter the duration.
- Undersheriff Murphy stated he felt comfortable with the expansion being sufficient for their needs for the next 15 to 20 Years

**6. OTHER BUSINESS:**

- **NEXT MEETING: TUESDAY – APRIL 15<sup>TH</sup> – 8:00 A.M.**
- Looking at taking project recommendation to the May 14<sup>th</sup> Finance Meeting and the May 19<sup>th</sup> Board of Commissioners' meeting.

MEMBER KATE LAWRENCE LEFT MEETING AT 9:13 A.M.

- Belinda Peters stressed that the Board needs to be committed to making cuts if the proposed revenues do not materialize.

**7. ADJOURNMENT:**

**MOTION TO ADJOURN AT 9:30 AM.  
MOVED BY: DOMAS / SECONDED BY: BUTTREY  
ALL IN FAVOR - MOTION PASSED**

Respectfully Submitted

**CAROL SUE JONCKHEERE**  
RECORDING SECRETARY